Tuesday, February 24, 2026
#2177 Regular City Council Meeting - Hybrid (In-Person & Online) Template
7:00 P.M.
Agenda: https://go.boarddocs.com/wa/cocp/Board.nsf/Public

In-Person at College Place City Hall, 625 S College Avenue, College Place Washington
Meeting may be viewed by joining the Zoom meeting.
Zoom Attendee Link: https://us06web.zoom.us/j/85267911699
Or you may call this number to listen: 1-669-900-9128 ID# 852 6791 1699
Phone controls: *6 - toggle mute/un-mute and *9 - raise hand
Meeting recordings will be uploaded the following day of the meeting to the City of College Place, Washington YouTube at https://www.youtube.com/channel/UCbx3qrqzLDL_05NusReSl-g/featured

1. Opening Items.

Subject :	1.01 Call To Order
Meeting :	Feb 24, 2026 - #2177 Regular City Council Meeting - Hybrid (In-Person & Online) Template
Category :	1. Opening Items.
Access :	Public
Type :	Procedural

Public Content

Mayor Hernándezwill call the meeting to order.

Subject :	1.02 Roll Call
Meeting :	Feb 24, 2026 - #2177 Regular City Council Meeting - Hybrid (In-Person & Online) Template
Category :	1. Opening Items.
Access :	Public
Type :	Procedural

Public Content

Mayor	Norma L. Hernández
Council Members	Loren Peterson-Mayor Pro Tem,
	Heather Schermann,
	Michael Cleveland,
	Melodie Williams,
	Monica Boyle,

	Jordan Green,
	Nadine Stecklein
Staff	City Administrator, Troy Rayburn; City Attorney, Eric Ferguson; City Clerk, Carolyn Holm; City Prosecutor, Michael Rio; Community Development Director, Jon Rickard; Finance Director, Brian Carleton; Fire Chief, David Winter; HR Manager, Shawn Doering; Police Chief, Troy Tomaras; Public Works Director, Robert McAndrews

Subject :	1.03 Pledge of Allegiance
Meeting :	Feb 24, 2026 - #2177 Regular City Council Meeting - Hybrid (In-Person & Online) Template
Category :	1. Opening Items.
Access :	Public
Type :	Procedural

Public Content

"Ipledge allegianceto the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."

Subject :	1.04 Public Comment -
Meeting :	Feb 24, 2026 - #2177 Regular City Council Meeting - Hybrid (In-Person & Online) Template
Category :	1. Opening Items.
Access :	Public
Type :	Information

Public Content

Council meetings are primarily structured to permit Council Membersto arrive at the decisions necessary to govern the City.

Meeting Protocol for Public Comment:

WrittenPublic comments may be provided by submitting comment to Clerk@cpwa.usno later than 4:30 PMon the meeting date to be included in the record.(If typewritten, no less than 11 pt font).

VerbalPublic Comments may be made during the meeting:

- In-person at the meeting location - provided at the beginning of each agenda.

Telephone and Virtual Comments:

Any member of the public who desires to make a public comment at the City Council meeting by telephone or remote access shall provide at least 24 hours notice (excluding weekends and holidays) prior to the start of the meeting at which the member of the public wants to make a comment, notify the City Clerk or designee in writing or by direct verbal communication of their desire to make a comment.

- Telephone comment - Call1-669-900-9128, entering the meeting ID (provided at beginning of agenda) and raise your hand (*9 to raise hand, *6 to mute/un-mute) when comments are requested.
- Virtual comment -Join using theZoom Attendee link (provided at beginning of agenda) and raise your hand when comments are requested.

Once recognized, you will have five minutes to speak on any subject that is under the control of the Council.

2. Consent Agenda.

Subject :	2.01 AB 26018 - Approve Agenda for 2/24/2026.
Meeting :	Feb 24, 2026 - #2177 Regular City Council Meeting - Hybrid (In-Person & Online) Template
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Recommended Action :	Motion to approve the agenda for 02/24 /2026.

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	2.02 AB 26019 - Approve Council Minutes January 27, 2026
Meeting :	Feb 24, 2026 - #2177 Regular City Council Meeting - Hybrid (In-Person & Online) Template
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent), Minutes
Recommended Action :	Motion to approve Council Meeting Minutes from 01 /27/2026.

File Attachments

1-27-26-DRAFT MINUTES.pdf (695 KB)

Consent

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Subject :	2.03 AB 26021 - Excusing the Absence of Council Member Schermann
Meeting :	Feb 24, 2026 - #2177 Regular City Council Meeting - Hybrid (In-Person & Online) Template
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Recommended Action :	Make a motion to excuse Council Member Schermann

Public Content

Historical Perspective:

Information for Consideration:

Consent

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Subject :	2.04 AB 26020 - Appointment Confirmation of Derek Benzel to the Salary Commission
Meeting :	Feb 24, 2026 - #2177 Regular City Council Meeting - Hybrid (In-Person & Online) Template
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Preferred Date :	Feb 10, 2026
Recommended Action :	Motion to approve the appointment of Derek Benzel to

the Salary Commission.

Public Content

Briefly describe your background and experience:

Setting schedule and salaries for Oil Haus Plus.

Past Columbia Count Fire Lieutenant.

Setting budgets for properties that we own.

List any special training, skills, or experiences you may have that are pertinent to the Board/Commission to which you are applying:

Manage and coordinate jobs and skills daily.

Discuss your motivation for serving on the Board/Commission to which you are applying:

I strive and motivated to keep College Place safe and clean town for year's to come.

State your goals for the City:

I strive to make sure the future generations have clean safe town to grow with.

File Attachments

Salary Commission Application- Benzel.pdf (126 KB)

Consent

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Subject :	2.05 AB 26022 Purchase of City Equipment and Surplus of Existing Equipment
Meeting :	Feb 24, 2026 - #2177 Regular City Council Meeting - Hybrid (In-Person & Online) Template
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Preferred Date :	Feb 10, 2026
Absolute Date :	Feb 10, 2026
Fiscal Impact :	Yes
Dollar Amount :	$340,050.14

Budgeted :	Yes
Budget Source :	Equipment Repair and Replacement Fund (ER&R)
Recommended Action :	Approve the purchase of new CAT Backhoe, CAT Mini-Excavator, and CAT Roller; trade in existing 2011 CAT 420E IT backhoe VIN#CAT0420EVDAN00918, and surplus existing 2010 Dynapac CC122 47" Vibrator Roller VIN# 10000307T0A005114

Public Content

Historical Perspective:

Council Approved the purchase of a replacement backhoe for $200,000.00, roller for $80,000.00, and new mini excavator for $85,000.00 in the 2026-31 ER&R Plan.

The existing backhoe and roller have reached the end of their useful life and need to be replaced. The mini excavator is an addion to the fleet, but wil be instrumental in allowing staff to efficiently install water pipe and make water main repairs.

Information for Consideration:

All equipment to be purchased is under budget and will be ordered through Washington State Bid / Department of Enterprise Services.

File Attachments

New Cat. Backhoe.pdf (2,265 KB)
New Cat. Mini Excavator.pdf (2,591 KB)
New Cat. Roller.pdf (3,534 KB)
Ordinance No. 25-012 - 2026 to 2031 Equipment Replacement Plan .pdf (2,348 KB)

Consent

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Subject :	2.06 AB 26023 Unemployment Security Charges
Meeting :	Feb 24, 2026 - #2177 Regular City Council Meeting - Hybrid (In-Person & Online) Template
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Fiscal Impact :	Yes
Dollar Amount :	$17,194.00
Budgeted :	No

Budget Source :	402.531.20.10.00-$10,755.00, 440.522.27.10.00-$386.34, 001.514.30.10.00-$4,056.57, 400.534.27.10.00-$386.34, 402.531.27.10.00-$386.34, 100.543.10.10.00-$772.68, 401.535.27.10.00-$450.73
Recommended Action :	Approve the payment of Q4/2025 unemployment charges in the amount of $17,194.00.

Public Content

Historical Perspective:

The City of College Place is a "Reimbursable Employer" with the Washington State Security Department (ESD). This means that we do not pay unemployment taxes. Instead, we pay the ESD back for the benefits they pay our separated employees.

Information for Consideration:

The notice of charges was received after the budget was finalized. The cost are allocated to the funds where the employees costs are charged.

File Attachments

Q4 2025 ESD Invoice.pdf (226 KB)

Consent

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Subject :	2.07 AB 26025 May 2025 Financials
Meeting :	Feb 24, 2026 - #2177 Regular City Council Meeting - Hybrid (In-Person & Online) Template
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Recommended Action :	Motion to approve the May 2025 check register and financial reports.

Public Content

Information for Consideration:

May Financials:

Claims & Benefits: $2,888,433.17

Payroll: $330,076.35

Total Expenses Paid: $3,218,509.52

File Attachments

May 2025 Financials.pdf (7,071 KB)

Consent

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Subject :	2.08 AB 26029 Updating Interlocal agreement with Special Investigative Unit for Officer Involved Shooting investigations
Meeting :	Feb 24, 2026 - #2177 Regular City Council Meeting - Hybrid (In-Person & Online) Template
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Fiscal Impact :	No
Recommended Action :	Approve Memorandum of Understanding for the Special Investigative Unit.

Public Content

Historical Perspective:

The College Place Police Department has had an MOU in place with the Special Investigative Unit (SIU) since 2018. The protocol's remain the same. However, with a lot of leadership changes we need to update the MOU signatures.

Information for Consideration:

With several leadership changes, we have been asked to update the SIU MOU signatures.

The Office of Independent Investigations (OII) does not respond to the East side of the state at this time. That will occur in the future. Until then, SIU still responds and conducts all LE officer involved shooting investigations.

File Attachments

SIU Protocol - March 2020_BCPA_HCHv251205.pdf (615 KB)
2026 SIU Interlocal Agreement.pdf (206 KB)

Consent

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Subject :	2.09 AB 26032 2026 - 2028 Police Department Labor Agreement
Meeting :	Feb 24, 2026 - #2177 Regular City Council Meeting - Hybrid (In-Person & Online) Template
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Recommended Action :	Motion to approve the Police Department Agreement by and between the City of College Place, Washington and Teamsters Local Union No. 839 as presented.

Public Content

Information for Consideration:

Notable changes/additions to the current contract:

Wage Increase
2026 - 5%
2027 - 5%
2028 - 5%
Incentive Pay
K-9 3%
Corporal 3%
Deferred Compensation - 3% employer match (was 1%)
Two additional Floating Holidays; one at five years and the second at ten years of service
DetectiveEquipment Allowance - $500 per year (was $300 per year)

File Attachments

CPPD BA 2026-2028 Final.pdf (392 KB)
CPPD BA 2026-2028-HR.1.29.2026-Redline.pdf (419 KB)

Consent

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Subject :	2.10 AB 26036 EMS Levy Distribution for 2026

Meeting :	Feb 24, 2026 - #2177 Regular City Council Meeting - Hybrid (In-Person & Online) Template
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Recommended Action :	Approve EMS Contract for Levy Distribution for 2026.

Public Content

Historical Perspective:

Information for Consideration:

This is the 2026 EMS Levy Distribution Contract. The 2026 estimated collections are $485,491 The City utilizes this revenue to provide 24 hour seven days a week, emergency medical services for the community.

File Attachments

2026 EMS Levy Agreement.pdf (177 KB)
EMS Levy Distribution Calculation.pdf (332 KB)

Consent

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Subject :	2.11 AB 26035 Acceptance of Blue Mountain Humane Society contract for animal shelter services
Meeting :	Feb 24, 2026 - #2177 Regular City Council Meeting - Hybrid (In-Person & Online) Template
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Preferred Date :	Feb 24, 2026
Absolute Date :	Feb 24, 2026
Recommended Action :	Motion to approve the contract for the Blue Mountain Humane Society.

Public Content

Historical Perspective:

Information for Consideration:

File Attachments

City of CP BMHS Contract 2026-2028.pdf (248 KB)

Executive File Attachments

City of CP BMHS Contract 2026-2028 -City Version with KFL notes.docx (52 KB)

Consent

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Subject :	2.12 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.
Meeting :	Feb 24, 2026 - #2177 Regular City Council Meeting - Hybrid (In-Person & Online) Template
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Recommended Action :	Motion to approve the consent agenda

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

3. Presentations.

Subject :	3.01 AB 26024 Government Finance 101-Mr. Carleton
Meeting :	Feb 24, 2026 - #2177 Regular City Council Meeting - Hybrid (In-Person & Online) Template

Category :	3. Presentations.
Access :	Public
Type :	Information

Public Content

Historical Perspective:

Listen to the presentation by the City Finance Director and ask questions.

Information for Consideration:

The city finance director will present basic level government accounting rules as compared to private sector.

File Attachments

PowerPoint - Government Finance 101 2026.pptx (75 KB)

4. Action Items.

Subject :	4.01 AB 26031 Ordinance 26-006 to repeal Chapter 2.68 Utilities Transportation Advisory Commission (UTAC)-Mr. Rayburn
Meeting :	Feb 24, 2026 - #2177 Regular City Council Meeting - Hybrid (In-Person & Online) Template
Category :	4. Action Items.
Access :	Public
Type :	Action (Consent)
Preferred Date :	Feb 24, 2026
Absolute Date :	Feb 24, 2026
Fiscal Impact :	No
Recommended Action :	Motion to approve Ordinance No 26-006 to repeal Chapter 2.68 Utilities Transportation Advisory Board (UTAC)

Public Content

Historical Perspective:

The Utility and Transportation Advisory Commission (UTAC) was initially created for the purpose of providing a mechanism for the City of College Place to obtain the benefit of recommendations, advice, and opinions on those matters affecting city utility (water, wastewater, and stormwater) and short-range transportation system policy and operations from a commission which may devote the resources necessary for careful consideration of such matters and which will increase citizen participation and input to local government.

Information for Consideration:

The City of College Place has determined that the objectives of the Utilities Transportation Advisory Board (UTAC) have been fulfilled, and that continued operation is no longer necessary or in the best interest of the organization.

File Attachments

ORD26-006 Dissolving Utilities Transporation Advisory Commission (UTAC).pdf (641 KB)

Consent

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Subject :	4.02 AB 26030 Ordinance No. 26-007 to repeal Chapter 2.62 Parks, Arbor and Recreation Board (PAR)-Mr. Rayburn
Meeting :	Feb 24, 2026 - #2177 Regular City Council Meeting - Hybrid (In-Person & Online) Template
Category :	4. Action Items.
Access :	Public
Type :	Action (Consent)
Fiscal Impact :	No
Recommended Action :	Motion to approve Ordinance No. 26-007 to repeal Chapter 2.62 Parks, Arbor and Recreation Board (PAR).

Public Content

Historical Perspective:

Chapter 2.62 Parks, Arbor and Recreation Board (PAR) of the College Place Municipal Code was initially created by Ordinance 17-017 for the purpose of providing a mechanism for the City of College Place to obtain the benefit of recommendations for the acquisition, control, improvement, and planning of all public parks of the city as well as recreation facilities

Information for Consideration:

The City of College Place has determined that the objectives of the Parks, Arbor and Recreation Board (PAR) have been fulfilled, and that continued operation is no longer necessary or in the best interest of the organization.

File Attachments

ORD26-007 Repeal of Chapter 2.62- Parks Arbor and Recreation Board (PAR).pdf (295 KB)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	4.03 AB 26030 2026 Internal & External Commission Assignments Ms. Holm
Meeting :	Feb 24, 2026 - #2177 Regular City Council Meeting - Hybrid (In-Person & Online) Template
Category :	4. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Feb 24, 2026
Fiscal Impact :	No
Recommended Action :	Approve the 2026 Internal and External Commission Assignments.

Public Content

Historical Perspective:

Provides a list of commission assignments for Council members and for City staff members.

Information for Consideration:

Revised list update for calendar year 2026 removing Utilities Transportation Advisory Commission and Parks, Arbor and Recreation Board from the listing. The two committees were recommended to be dissolved in order to streamline and better align staffing resources to better serve remaining commissions.

File Attachments

2026 Committee Assignments_table.pdf (69 KB)

Subject :	4.04 AB 26027 Ordinance 26-004 2026 Salary Update - Ms. Doering & Mr. McAndrews
Meeting :	Feb 24, 2026 - #2177 Regular City Council Meeting - Hybrid (In-Person & Online) Template
Category :	4. Action Items.
Access :	Public
Type :	Action
Fiscal Impact :	Yes
Recommended Action :	Motion to approve Ordinance 26-004 which includes the 2026 Police Union COLA increase and the addition of the

Project Manager II position.

Public Content

Historical Perspective:

Each year in January, the salary ordinance is updated to reflect salary changes approved in the budget. A new salary ordinance must be approved if there are any salary changes or positions added during the year.

Information for Consideration:

The Police Department Labor Agreement was not finalized in time for the changes to be reflected on Ordinance 26-001. That agreement has now been finalized and the 5% COLA that was bargained is reflected in the attached ordinance.

With the recommendation from the Public Works Director and the approval from the Finance Director, a Project Manager II has been added to the salary ordinance to ensure we have proper staffing to support economic development efforts.

File Attachments

Ord_No_26-004_Salary_Ordinance_Update_2 Redline.pdf (324 KB)
Ord_No_26-004_Salary_Ordinance_Update_2.pdf (322 KB)
Project Manager II - Job Description .pdf (343 KB)

Subject :	4.05 AB 26033 Resolution 26-005 Climate Planning Grant 2025-2027-Mr. Rickard
Meeting :	Feb 24, 2026 - #2177 Regular City Council Meeting - Hybrid (In-Person & Online) Template
Category :	4. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Feb 24, 2026
Absolute Date :	Feb 24, 2026
Fiscal Impact :	Yes
Dollar Amount :	$150,000.00
Budgeted :	Yes
Budget Source :	001-558-70-41-01 Community Development Profesional Services Grant Reimbursement
Recommended Action :	Motion to approve Resolution No 26-005 which authorizes acceptance of State of Washington Climate Grant and permits City Administrator, Mayor, or designee to sign necessary documents.

Public Content

The Washington State Legislature added planning for climate change and resiliency as the 14th goal to the GrowthManagement Act (GMA) in 2023 (RCW 36.70A.020 (14)). The GMA now requires comprehensive plans to have aClimate Change and Resiliency Element.

The Legislature directed the Department of Commerce (Commerce) to administer grants and provide technical assistance to counties and cities to plan for climate change. Planning for climate change is required as part of the
Growth Management Act (GMA) periodic update process.

Commerce previously made $17.5 million available at the beginning of the 2025-27 funding biennium for the climate planning grant. After concluding the initial application period, approximately $7.5 million remains for the 2025-27 funding biennium. We are reopening the climate planning grant application period to distribute the remaining funds.

Staff applied for funding in January 2026 and has been awarded $150,000 to plan for a Climate Change and Resiliency Element. The city is being awarded the maximum amount based on our size. Passing Resolution No. 26-005 accepts the grant and authorizes the Mayor or designee to execute contract 26-63330-138 for the 2025-2027 Climate Planning Grant.

File Attachments

College-Place_Climate_Contract_26-63330-138.pdf (403 KB)
Climate Grants FAQ 12-25 - Updated.pdf (261 KB)
RES26-005 Climate Planning Grant.pdf (131 KB)

Subject :	4.06 AB 26034 Ordinance No. 26-005 Business License Threshold - Attorney Eric Ferguson/Scott Mihalik
Meeting :	Feb 24, 2026 - #2177 Regular City Council Meeting - Hybrid (In-Person & Online) Template
Category :	4. Action Items.
Access :	Public
Type :	Action, Procedural
Preferred Date :	Feb 24, 2026
Absolute Date :	Feb 24, 2026
Fiscal Impact :	No
Recommended Action :	Motion to approve Ordinance No. 26-005 authorizing amendment of Section 5.04.100 to the College Place Municipal Code to increase business license threshold for out of city businesses.

Public Content

Historical Perspective:

The Washington State Legislature enacted RCW 35.90, requiring all cities with general business license programs to adopt a model ordinance developed in partnership with the Department of Revenue and the Association of Washington Cities. Under RCW 35.90.080, the Association of Washington Cities, in coordination with a representative committee of cities and with input from business stakeholders, was required to develop a model ordinance that includes a uniform minimum licensing threshold for out- of-city businesses.

Information for Consideration:

Aspart of the required periodic update to the model ordinance, the threshold for requiring a general business license for out-of-city businesses has been increased from $2,000 to $4,000 in annual revenue,and must be adopted by the City and other participating cities.

File Attachments

Ordinance 26-005 - Business License Threshold.pdf (149 KB)

Subject :	4.07 AB26026 Ordinance 26-003 Revising Regular Council Meeting start time to 6:00 p.m.-Mr. Rayburn
Meeting :	Feb 24, 2026 - #2177 Regular City Council Meeting - Hybrid (In-Person & Online) Template
Category :	4. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Feb 24, 2026
Absolute Date :	Feb 24, 2026
Fiscal Impact :	No
Recommended Action :	Motion to approve Ordinance 26-003 revising the regular council meeting start time to 6:00 p.m.

Public Content

Historical Perspective:

Regular City Council meetings start time is at 7:00 p.m.

Information for Consideration:

Change start time of regular city council meeting to 6:00 p.m.

File Attachments

Ordinance 26-003 - Change council meeting time.pdf (171 KB)

5. Administrative Reports.

Subject :	5.01 City Administrator Troy Rayburns Update
Meeting :	Feb 24, 2026 - #2177 Regular City Council Meeting - Hybrid (In-Person & Online) Template
Category :	5. Administrative Reports.
Access :	Public
Type :	Information

Public Content

Historical Perspective:

Information for Consideration:

6. Informational Reports.

Subject :	6.01 Police Department Monthly Report
Meeting :	Feb 24, 2026 - #2177 Regular City Council Meeting - Hybrid (In-Person & Online) Template
Category :	6. Informational Reports.
Access :	Public
Type :	Information

File Attachments

January 2026 Officer Activity.pdf (133 KB)
Incident Activity Report 01 2026.pdf (3,010 KB)
Daily Incident Log 01 2026.pdf (3,720 KB)

Subject :	6.02 Community Development Department Monthly Report
Meeting :	Feb 24, 2026 - #2177 Regular City Council Meeting - Hybrid (In-Person & Online) Template
Category :	6. Informational Reports.
Access :	Public
Type :	Information

File Attachments

Monthly Permit Report = January 2026.pdf (134 KB)
Permit Statistics 2006 through January.pdf (105 KB)
2026.01 Permit Issuance Summary CP.pdf (251 KB)
2026.01 Permit Issued by Work Class CP.pdf (264 KB)
2026.01 Inspection Report.pdf (182 KB)

7. New and Unfinished Business

Subject :	7.01 Good of the Order?
Meeting :	Feb 24, 2026 - #2177 Regular City Council Meeting - Hybrid (In-Person & Online) Template
Category :	7. New and Unfinished Business
Access :	Public
Type :	Discussion, Information

8. Closing Items.

Subject :	8.01 Upcoming Meeting: City Council Workshop March 3, 2026 at 5:30 p.m.
Meeting :	Feb 24, 2026 - #2177 Regular City Council Meeting - Hybrid (In-Person & Online) Template

Category :	8. Closing Items.
Access :	Public
Type :	Information

Public Content

Historical Perspective:

Information for Consideration:

Subject :	8.02 Conclusion - Motion to Conclude the Meeting.
Meeting :	Feb 24, 2026 - #2177 Regular City Council Meeting - Hybrid (In-Person & Online) Template
Category :	8. Closing Items.
Access :	Public
Type :	Action
Recommended Action :	Motion to conclude the meeting

#2175 Regular City Council Meeting - Hybrid (In-Person & Online) (Tuesday, January 27, 2026)
Generated by City Clerk Carolyn Holm on Monday, January 26, 2026

1. Opening Items.

1.01 Call To Order

Mayor Hernández called the #2175 regular City Council meeting to order at 7:00 p.m.

1.02 Roll Call

PRESENT:

Mayor -	Norma L. Hernández
Council Members –	Loren Peterson - Mayor Pro Tem; Heather Schermann; Michael Cleveland; Monica Boyle; Nadine Stecklein; Jordan Green
Council Members via Zoom-	Melodie Williams
Staff-	City Administrator Troy Rayburn; City Attorney Eric Ferguson; City Clerk Carolyn Holm; Community Development Director Jon Rickard; Fire Chief David Winter; Human Resources Manager Shawn Doering; Public Works Director, Robert McAndrew
Staff present via Zoom-	Finance Director, Brian Carleton
Also Present -	Heather Lee, EMS Director

MEMBERS EXCUSED:

MEMBERS ABSENT:

1.03 Pledge of Allegiance

1.04 Public Comment -

There were no public comments submitted.

DRAFT

2. Consent Agenda.

Action (Consent): 2.01 AB 25009 - Approve Agenda January 27, 2026
Action (Consent): 2.02 AB 25010 - Approve Council Minutes from January 13, 2026
Action (Consent): 2.03 AB 26011 April 2025 Financials
Action (Consent): 2.04 AB 26012 Ordinance 26-001 2026 Salary Ordinance & Employee Contract Updates
Action (Consent): 2.05 AB 26016 Resolution 26-003 David Evans and Associates professional services contract for Safe Routes to School
Action(Consent): 2.06 AB 26017 Resolution 26-004 Washington State Department of Health Drinking Water State Revolving Fund (DWSRF) loan for the planning and design
Action (Consent): 2.05 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Council Member Schermann made a motion to approve the consent agenda. Second by Council Member Boyle and the motion passed 7-0.

3. Presentations.

3.01 2026 Emergency Medical Services (EMS) Levy Presentation-EMS Director Heather Lee and David Winter

Heather Lee, EMS Director presented information on the EMS levy that is up for renewal this February. She informed the EMS levy is a designated fun that is used to help support Emergency Medical Services throughout Walla Walla County. Information about the levy is provided in the meeting packet for review.

4. Action Items.

4.01 AB 26013 Resolution 26-002 Accepting Construction Funding for the Stormwater Decant Facility- Mr. McAndrews

Mr. McAndrews presented to Council information about the grant funding awarded by Washington State Department of Ecology for construction of the new stormwater decant facility. This project will yield a new Decant Facility to increase capacity in the City's stormwater maintenance program for management, treatment, and disposal of street waste. The grant is in the amount of $1,947,500.00 with a required local match of $102,500.00.

Council Member Cleveland made a motion to adopt Resolution No. 26-002 to authorize Public Works Director or designee to sign agreement with Washington State Department of Ecology, accepting $1,947,500.00 in grant funding with a required local match of $102,500.00 for the construction of a new Stormwater Decant Facility. Second by Council Member Green and the motion passed 7-0.

4.02 AB 26014 Res 26-001 Acceptance of State Department of Ecology Capacity Grant-Mr. McAndrews

Mr. McAndrews presented the Washington State Department of Ecology grant which will help to administer and implement the municipal National Pollutant Discharge Elimination System (NPDES) permit requirements. The grant is for $120,000.00 and will cover eligible expenses from 7/1/2025 - 3/31/2027.

Council Member Boyle made a motion to adopt Resolution No. 26-001 to authorize the Public Works Director or designee to sign agreement accepting $120,000.00 for the 2025-2027 biennial stormwater capacity grant. Second by Council Member Peterson and the motion passed 7-0.

4.03 AB 26015 Ordinance 26-002 - Ordinance to authorize transfer of franchise agreement from Ziply Fiber to BCE Holding Corporation – Mr. Ferguson

Mr. Ferguson presented the ordinance drafted to authorize the transfer of Ziply Fiber Pacific, LLC (Ziply) telecommunications services franchise to BCE Holding Corporation. He communicated there were many items to coordinate and ensure were addressed prior to presenting the draft revision to Council.

Council Member Green made a motion to approve Ordinance 26-002 authorizing the transfer of franchise agreement from Ziply Fiber to BCE Holding Corporation. Second by Council Member Schermann and the motion passed 7-0.

5. Informational Reports.

5.01 Police Department Monthly Report-Police Chief Tomaras

5.02 Community Development Department Monthly Report-Mr. Rickard

6. New and Unfinished Business

6.01 Good of the Order?

7. Closing Items.

7.01 Conclusion - Motion to Conclude the Meeting.

Mayor asked for a motion. Council Member Boyle made a motion to conclude the meeting at 7:33 PM. Second by Council Member Peterson and with no objection, the meeting concluded.

Approved:

_____

Norma L. Hernández – Mayor

Attest:

_____

Carolyn Holm – City Clerk

DRAFT

The foregoing minutes are the official record of the City Council meeting that occurred January 27, 2026. Further detail may be obtained by reviewing the actual audio recording made during this session.

DRAFT

BOARD AND COMMISSION APPLICATION/INTEREST FORM
CITY OF COLLEGE PLACE

625 S COLLEGE AVENUE
COLLEGE PLACE WA 99324

DATE 12-30-25 BOARD OR COMMISSION Salary of mayor

NAME: ◉ Ms ○ Mrs ⊘ Mr. ○ Other _____

Derek Benzel

EMAIL OHPRepair center@gmail.com

PHONE—WORK 509-386-3431

EMPLOYER: Oil Haus Plus

POSITION: owner/manager

YEARS THERE: 26 years

PHONE—CELL 509-386-3431

PHONE—HOME Same

PHYSICAL ADDRESS: 205 SW 12th st

CITY College Place ZIP WA 99324 HOW LONG? 12 YRS 0 MO

☑ SAME AS ABOVE

MAILING ADDRESS: _____

IF NOT APPOINTED AT THIS TIME, MAY WE KEEP YOUR APPLICATION ON FILE? ☑ YES ○ NO

Briefly describe your background and experience:

Setting Schedul and salarys For Oil Haus Plus

Past columbia canty Fire lieutenant

Setting Budgets For propertys that we own

List any special training, skills, or experiences you may have that are pertinent to the Board/Commission to which you are applying: Manage and coordinate Jobs and skills daily

Discuss your motivation for serving on the Board/Commission to which you are applying:

I strive and motivated to keep college Place safe and clean town for yours to come

State your goals for the City:

I stave to make sure the Future generation Have clen safe town to grow with

RETURN APPLICATION/INTEREST FORM TO
CITY CLERK, CITY OF COLLEGE PLACE
625 S COLLEGE AVE, COLLEGE PLACE WA 99324
OR - SAVE WITH YOUR NAME IN FILE AND EMAIL TO: CLERK@CPWA.US

2017 Purchased house

SALES AGREEMENT

AGREEMENT: Q000429873-4
AGREEMENT DATE: 2/2/2026
AGREEMENT EXPIRES: 8/31/2025
WAREHOUSE: Pasco Machine Sales
CUSTOMER NO.: 1856300
CUSTOMER PO:
SALESMAN: Austin T Berry

Pasco
2100 Frontier Loop Pasco, WA 99301
509.547.9541

Austin.Berry@wseco.com

SOLD TO:
City Of College Place
625 S College Ave
College Place, WA 99324-1516

SHIP TO:
Office
625 S College Ave
College Place, WA 99324-1516

ITEM DESCRIPTION	PRICE
Caterpillar 420XE-07 S/N: TBD	$173,495.41
• Delivery Freight	
• EMS Basic	
• Training	
• New Warranty - 60 Month / 2,000 Hour Premier Warranty	

Notes 607 2011 420E Trade-in
$37,500.00

Before Tax Balance	$173,495.41
Sales Tax	$15,614.59
Trade Payoff	$0.00
Downpayment	$0.00
Net Due	**$189,110.00**

Western States Equipment Company

Order Received by _____

Title Regional Sales Manager Date _____

City Of College Place

Approved and Accepted by _____

Title _____ Date _____

Warranty Document Received (initial) _____

Trade Ins: All trade-ins are subject to equipment being in as inspected condition by vendor at time of delivery of replacement machine purchase above. Purchaser hereby sells the trade in equipment described above to the vendor and warrants it to be free and clear of all claims, liens, and security interest except as shown above.
Warranty: By initialing above the customer acknowledges that they have received a copy of the Western States Equipment Company/Caterpillar Warranty and has read and understands said warranty. All used equipment is sold as is where is and no warranty is offered or implied except as specified above.
Terms & Conditions: Upon (a) the execution of this Sales Agreement, (b) your oral or physical acceptance of equipment, goods, or services to be performed as detailed in this Sales Agreement, or (c) receipt of equipment or goods, or commencement of services, as described herein, you consent and agree that the purchase of new and used equipment from Western States Equipment Company will be governed solely by Western States Equipment Company's Sales Agreement Terms and Conditions ("Terms and Conditions"), which are available at https://www.westernstatescat.com/termsandconditions/. A hard copy of the Terms and Conditions is available upon written request to legal@wseco.com. Western States Equipment Company's Terms and Conditions are hereby incorporated by reference into this Sales Agreement and all other quotes, proposals, estimates, invoices, or documents related to your purchase of new and used equipment from Western States Equipment Company. By purchasing new and used equipment from Western States Equipment Company, you agree to be bound by the Terms and Conditions as exactly written.

The undersigned represents and warrants that he/she is authorized by Customer identified below to bind the Customer to the obligations and duties expressed herein and does so commit Customer to the terms and conditions of Sales Agreement by signing below.

WESTERN STATES EQUIPMENT COMPANY

By:_____

Print Name:_____

CUSTOMER: _____

By:_____

Print Name:_____

SALES AGREEMENT

NO.: Q000429873-4

EQUIPMENT DETAILS

5635593 420XE 07A BHL CFG1
6645991 TRIM PACKAGE 4
6394880 PRODUCT LINK, CELLULAR, PLE643
9R6007 STABILIZER PADS, FLIP-OVER
2193386 BUCKET-HD, 18", 4.2 FT3
5590872 INSTRUCTIONS, ANSI
4563390 COUPLING, QD, THREADED CAPS
2168840 BUCKET-MP, 1.4 YD3, IT
6217419 WACO DEALER PDI+FUEL
4616839 SHIPPING/STORAGE PROTECTION
2061748 BELT, SEAT, 3" SUSPENSION
0P9003 LANE 3 ORDER
5419540 ENG, 74.5KW, C3.6, T4F
3792161 TIRES, 12.5 80/19.5L-24, GY
2193387 BUCKET-HD, 24", 6.2 FT3
4855303 COUPLER, PG, HYDR.D.LOCK, BHL
4218926 SERIALIZED TECHNICAL MEDIA KIT
5552396 LINES, CPLR, 14' EXT PILOT
9R5320 CUTTING EDGE, TWO PIECE,WIDE
0P0210 PACK, DOMESTIC TRUCK
4621033 RUST PREVENTATIVE APPLICATOR

STANDARD WARRANTY AND APPLICATION FOR EXTENDED COVERAGE FOR CATERPILLAR PRODUCTS

Customer's Name: City Of College Place				
Customer's Address: 625 S College Ave College Place, WA 99324-1516				
Model	Product Description	Hour Meter	Serial Number	Delivery Date

Standard Warranty applicable based on manufacturer's guidelines and subject to all applicable manufacturer's terms and conditions

Upon request, Western States Equipment Company shall provide Customer a copy of the applicable manufacturer's warranty

Extended Warranty:

New Warranty - 60 Month / 2,000 Hour Premier Warranty

Upon request, Western States Equipment Company shall provide Customer a copy of the applicable manufacturer's extended warranty.

Purchase Application ☐ COMMERCIAL ☐ FORESTRY ☐ WASTE ☐ GOVERNMENTAL ☐ AG	**PURCHASER NAME**	**DATE MACHINE SOLD**	**DATES INSPECTION COMPLETED & APPROVED**	
	ADDRESS (STREET, RR)	**(CITY/TOWN)**	**(STATE)**	**(ZIP CODE)**
	TRANSFER HOUR METER READING	**SIGNATURE OF NEW BUYER**	**DEALER CONFIRMATION**	

Subject to the above described standard warranty and extended warranty, as applicable, customer acknowledges the above-described equipment and attachments to be in good, safe, and serviceable condition, and customer accepts the equipment and attachments "as is, where is" and "with all faults", regardless of defects, latent or otherwise. Western States Equipment Company makes no warranty whatsoever with respect to the equipment and attachments, including any (a) warranty of merchantability; (b) warranty of fitness for a particular purpose; (c) warranty of title; or (d) warranty against infringement of intellectual property rights of a third party; whether arising by law, course of dealing, course of performance, usage of trade or otherwise. Customer acknowledges that it has not relied upon any representation or warranty made by Western States Equipment Company, or any other person on Western States Equipment Company's behalf. Although Western States Equipment Company may administer warranties issued by a manufacturer or third-party entity, customer acknowledges and agrees that (1) any express warranties by such manufacturer or third party entity are not the responsibility of Western States Equipment Company; (2) such manufacturer or third-party entity's warranty may contain limitations; and (3) customer may incur certain repair, transportation or other charges by Western States Equipment Company which are not covered by such manufacturer or third-party entity's warranty. Any warranty by Western States Equipment Company shall be null and void and have no legal effect if customer fails to pay any amounts due for the equipment or attachments.

ACKNOWLEDGEMENTS: I have read and understand the terms, including limitations and exclusions, of Standard or Extended Coverage, and understand that such is not insurance. I further understand that the Extended Coverage applied for herein is not effective unless and until I pay the applicable charge for any Extended Coverage.

Customer Name:_____

By:_____

Print Name:_____

Western States Equipment Company

By:_____

Print Name:_____

New Machine Purchase - Customer Value Agreement Basic Parts Only Kit

Customer : City Of College Place

Date : Monday, February 2, 2026

Account # : 1856300

Delivery Date :

Western States Equipment Contact : Austin.Berry@wseco.com

MACHINE INFORMATION

Machine Serial :

Single 500 Hr. Service

Machine Model :

CLIENT INFORMATION

Address (no P.O. box) : _____

City : _____ State : _____ Zip : _____

Contact's Email : _____

WESTERN STATES RESPONSIBILITIES

- Provide Basic Parts Only Kit (POK) for Oil Change. Includes: Engine Oil Filter, Fuel Filter(s), necessary seals and gaskets, primary engine air filter and two SOS samples for hydraulic and engine oil sampling
- The 500 hour POK kit will be used for the first 500 hour service
- We will monitor and proactively ship your POK kits in advance for the service interval or at the end of the 12 months from agreement date
- Provide personalized product consultation

CLIENT'S RESPONSIBILITIES

- Maintain working telematics systems, Productlink or equivalent telematics
- Perform all 10 hr., 50 hr., 100 hr., and 250 hr. scheduled maintenance and inspections as outlined in the applicable Caterpillar and/or other Manufacturer's Operation & Maintenance Manual
- Maintain accurate records of daily inspections, including machine operating hours
- Client is responsible for following all requirements as defined in the Operation Maintenance Manual at the appropriate service schedule intervals
- Daily Checks: Walk around inspection, engine air filters, fluid levels, grease, top off oils

TERMS OF AGREEMENT

Unless otherwise agreed in writing by the President or a Vice President of Western States Equipment Company, the purchase of services, goods and parts from Western States Equipment Company will be governed solely by the Western States Equipment Company's Customer Value Agreement Terms and Conditions ("**Terms and Conditions**"), which are available at https://www.westernstatescat.com/termsandconditions/. A hard copy of the Terms and Conditions is available upon written request to legal@wseco.com. Western States Equipment Company's Terms and Conditions are hereby incorporated by reference into this document and all other documents related to your purchase of services, goods and parts from Western States Equipment Company. By purchasing services, goods and parts from Western States Equipment Company, you agree to be bound by the Terms and Conditions as exactly written.

_____

Client Signature and Date

_____

Western States Equipment Signature and Date

Digital Offerings

WESTERN STATES CAT

First Name

Last Name

Email

Phone

Company

WHAT WOULD YOU LIKE ACCESS TO?

- ☐ VisionLink® (fleet managment)
- ☐ Parts.Cat.Com/Cat® Central (buy parts online)
- ☐ Cat® Inspect (paperless inspection platform)
- ☐ Cat® SOS Manager (oil samples)
- ☐ Cat® Rental Store (manage equipment rentals)
- ☐ Cat® SIS (service & parts information)

SALES AGREEMENT

AGREEMENT: Q000429880-2
AGREEMENT DATE: 2/2/2026
AGREEMENT EXPIRES: 8/31/2025
WAREHOUSE: Pasco Machine Sales
CUSTOMER NO.: 1856300
CUSTOMER PO:
SALESMAN: Austin T Berry

Pasco
2100 Frontier Loop Pasco, WA 99301
509.547.9541

Austin.Berry@wseco.com

SOLD TO:
City Of College Place
625 S College Ave
College Place, WA 99324-1516

SHIP TO:
Office
625 S College Ave
College Place, WA 99324-1516

ITEM DESCRIPTION	PRICE
Caterpillar 303-07 S/N: TBD - 303 CRCB	$72,226.13

- Caterpillar 24" HD BKT 4.2CFT 303-304 C/E S/N: A4253BK30536 ID: E0162731
- Caterpillar 18" HD BKT 2.9CFT 303-304 C/E S/N: A4253BK30662 ID: E0162937
- Caterpillar 12HD-BKT305 S/N: A4254BK31221 ID: E0163512
- Caterpillar THUMB 304H S/N: A4254TH20090 ID: E0163549
- Caterpillar 32GD-BKT304 S/N: TBD
- Caterpillar HYD CPLR LOCK 303C-304.5E2 S/N: TBD ID: E0172192
- Delivery Freight
- EMS Basic
- Training
- New Warranty - 60 mo 2,000 hrs - PREMIER

Notes

Before Tax Balance	$72,226.13
Sales Tax	$6,500.35
Trade Payoff	$0.00
Downpayment	$0.00
Net Due	**$78,726.48**

Western States Equipment Company

Order Received by _____

Title Salesman Date _____

City Of College Place

Approved and Accepted by _____

Title _____ Date _____

Warranty Document Received (initial) _____

Trade Ins: All trade-ins are subject to equipment being in as inspected condition by vendor at time of delivery of replacement machine purchase above. Purchaser hereby sells the trade in equipment described above to the vendor and warrants it to be free and clear of all claims, liens, and security interest except as shown above.

Warranty: By initialing above the customer acknowledges that they have received a copy of the Western States Equipment Company/Caterpillar Warranty and has read and understands said warranty. All used equipment is sold as is where is and no warranty is offered or implied except as specified above.

Terms & Conditions: Upon (a) the execution of this Sales Agreement, (b) your oral or physical acceptance of equipment, goods, or services to be performed as detailed in this Sales Agreement, or (c) receipt of equipment or goods, or commencement of services, as described herein, you consent and agree that the purchase of new and used equipment from Western States Equipment Company will be governed solely by Western States Equipment Company's Sales Agreement Terms and Conditions ("Terms and Conditions"), which are available at https://www.westernstatescat.com/termsandconditions/. A hard copy of the Terms and Conditions is available upon written request to legal@wseco.com. Western States Equipment Company's Terms and Conditions are hereby incorporated by reference into this Sales Agreement and all other quotes, proposals, estimates, invoices, or documents related to your purchase of new and used equipment from Western States Equipment Company. By purchasing new and used equipment from Western States Equipment Company, you agree to be bound by the Terms and Conditions as exactly written.

The undersigned represents and warrants that he/she is authorized by Customer identified below to bind the Customer to the obligations and duties expressed herein and does so commit Customer to the terms and conditions of Sales Agreement by signing below.

WESTERN STATES EQUIPMENT COMPANY

By:_____

Print Name:_____

CUSTOMER: _____

By:_____

Print Name:_____

EQUIPMENT DETAILS

4649904 BUCKET-HD, 24", 4.2 FT3, 3T
4649902 BUCKET-HD, 18", 2.9 FT3, 3T
0P0227 MINI HYD EXCAVATOR WORK TOOLS
1542638 PINS, BUCKET, 40MM
4522740 THUMB, HYDRAULIC, 3-
1542638 PINS, BUCKET, 40MM
4855300 COUPLER, PG, HYDR.D.
6409278 PRODUCT LINK, CELLULAR PL243
5581738 CONTROL, QC, 3 LINE,LONG STICK
5581741 STICK, LONG, W/ THUMB BRACKET
5525497 LINES, STICK W/O SLCV
5461449 CONTROL, 1ST AUX, JOYSTICK
5428886 BOOM LIGHT, LED
5780230 FILM, CAB A/C
5997202 SEAT BELT, 3" RETRACTABLE
5947890 FLOORMAT, CAB, W/TRAVEL
5921442 CWT EXTRA, 550LBS
5757225 LINES, 1ST AUX, LONG STICK
5199280 MIRRORS, LEFT AND RIGHT
5414789 FILM, COUPLER, ANSI
0P4299 PACKING, LAST MILE PROGRAM
5414688 LIGHT COVER, CAB
0P0227 MINI HYD EXCAVATOR WORK TOOLS
1542638 PINS, BUCKET, 40MM
4649900 BUCKET-HD, 12", 1.7 FT3, 3T
0P0227
4232737 BUCKET-GRADING, 32", 6.7 FT3
0P0227
0P9002 LANE 2 ORDER
6412472 INTEGRATED RADIO V2
6161989 303 07A CR MHE CFG14B
5525495 LINES, BOOM W/O BLCV
5662913 TRACK, 12", RUBBER
5561391 LINES, BUCKET, LONG STICK
5489862 CAB, WITH HEAT AND A/C
5199265 SEAT, SUSPENSION, FABRIC
5807178 MONITOR NEXT GEN, NO CAMERA
5254465 CAT KEY, WITH PASS CODE OPTION
4218926 SERIALIZED TECHNICAL MEDIA KIT
5219511 LIGHTS, LED, FRONT
5198302 WATER JACKET HEATER, 120V
0P2266 SHIPPING/STORAGE PROTECTION
5953179 FILM, ROPS, ISO

STANDARD WARRANTY AND APPLICATION FOR EXTENDED COVERAGE FOR CATERPILLAR PRODUCTS

Customer's Name: City Of College Place				
Customer's Address: 625 S College Ave College Place, WA 99324-1516				
Model	Product Description	Hour Meter	Serial Number	Delivery Date

Standard Warranty applicable based on manufacturer's guidelines and subject to all applicable manufacturer's terms and conditions

Upon request, Western States Equipment Company shall provide Customer a copy of the applicable manufacturer's warranty

Extended Warranty:

New Warranty - 60 mo 2,000 hrs & PREMIER

Upon request, Western States Equipment Company shall provide Customer a copy of the applicable manufacturer's extended warranty.

Purchase Application ☐ COMMERCIAL ☐ FORESTRY ☐ WASTE ☐ GOVERNMENTAL ☐ AG	**PURCHASER NAME**	**DATE MACHINE SOLD**	**DATES INSPECTION COMPLETED & APPROVED**	
	ADDRESS (STREET, RR)	**(CITY/TOWN)**	**(STATE)**	**(ZIP CODE)**
	TRANSFER HOUR METER READING	**SIGNATURE OF NEW BUYER**	**DEALER CONFIRMATION**	

Subject to the above described standard warranty and extended warranty, as applicable, customer acknowledges the above-described equipment and attachments to be in good, safe, and serviceable condition, and customer accepts the equipment and attachments "as is, where is" and "with all faults", regardless of defects, latent or otherwise. Western States Equipment Company makes no warranty whatsoever with respect to the equipment and attachments, including any (a) warranty of merchantability; (b) warranty of fitness for a particular purpose; (c) warranty of title; or (d) warranty against infringement of intellectual property rights of a third party; whether arising by law, course of dealing, course of performance, usage of trade or otherwise. Customer acknowledges that it has not relied upon any representation or warranty made by Western States Equipment Company, or any other person on Western States Equipment Company's behalf. Although Western States Equipment Company may administer warranties issued by a manufacturer or third-party entity, customer acknowledges and agrees that (1) any express warranties by such manufacturer or third party entity are not the responsibility of Western States Equipment Company; (2) such manufacturer or third-party entity's warranty may contain limitations; and (3) customer may incur certain repair, transportation or other charges by Western States Equipment Company which are not covered by such manufacturer or third-party entity's warranty. Any warranty by Western States Equipment Company shall be null and void and have no legal effect if customer fails to pay any amounts due for the equipment or attachments.

ACKNOWLEDGEMENTS: I have read and understand the terms, including limitations and exclusions, of Standard or Extended Coverage, and understand that such is not insurance. I further understand that the Extended Coverage applied for herein is not effective unless and until I pay the applicable charge for any Extended Coverage.

Customer Name:_____

By:_____

Print Name:_____

Western States Equipment Company

By:_____

Print Name:_____

New Machine Purchase - Customer Value Agreement Basic Parts Only Kit

Customer : City Of College Place

Date : Monday, February 2, 2026

Account # : 1856300

Delivery Date :

Western States Equipment Contact : Austin.Berry@wseco.com

MACHINE INFORMATION

Machine Serial :

Single 500 Hr. Service

Machine Model :

CLIENT INFORMATION

Address (no P.O. box) : _____

City : _____ State : _____ Zip : _____

Contact's Email : _____

WESTERN STATES RESPONSIBILITIES

- Provide Basic Parts Only Kit (POK) for Oil Change. Includes: Engine Oil Filter, Fuel Filter(s), necessary seals and gaskets, primary engine air filter and two SOS samples for hydraulic and engine oil sampling
- The 500 hour POK kit will be used for the first 500 hour service
- We will monitor and proactively ship your POK kits in advance for the service interval or at the end of the 12 months from agreement date
- Provide personalized product consultation

CLIENT'S RESPONSIBILITIES

- Maintain working telematics systems, Productlink or equivalent telematics
- Perform all 10 hr., 50 hr., 100 hr., and 250 hr. scheduled maintenance and inspections as outlined in the applicable Caterpillar and/or other Manufacturer's Operation & Maintenance Manual
- Maintain accurate records of daily inspections, including machine operating hours
- Client is responsible for following all requirements as defined in the Operation Maintenance Manual at the appropriate service schedule intervals
- Daily Checks: Walk around inspection, engine air filters, fluid levels, grease, top off oils

TERMS OF AGREEMENT

Unless otherwise agreed in writing by the President or a Vice President of Western States Equipment Company, the purchase of services, goods and parts from Western States Equipment Company will be governed solely by the Western States Equipment Company's Customer Value Agreement Terms and Conditions ("**Terms and Conditions**"), which are available at https://www.westernstatescat.com/termsandconditions/. A hard copy of the Terms and Conditions is available upon written request to legal@wseco.com. Western States Equipment Company's Terms and Conditions are hereby incorporated by reference into this document and all other documents related to your purchase of services, goods and parts from Western States Equipment Company. By purchasing services, goods and parts from Western States Equipment Company, you agree to be bound by the Terms and Conditions as exactly written.

_____

Client Signature and Date

_____

Western States Equipment Signature and Date

Digital Offerings

WESTERN STATES CAT

First Name

Last Name

Email

Phone

Company

WHAT WOULD YOU LIKE ACCESS TO?

- ☐ VisionLink® (fleet managment)
- ☐ Parts.Cat.Com/Cat® Central (buy parts online)
- ☐ Cat® Inspect (paperless inspection platform)
- ☐ Cat® SOS Manager (oil samples)
- ☐ Cat® Rental Store (manage equipment rentals)
- ☐ Cat® SIS (service & parts information)

SALES AGREEMENT

AGREEMENT: Q000429907-2
AGREEMENT DATE: 1/20/2026
AGREEMENT EXPIRES: 8/31/2025
WAREHOUSE: Pasco Machine Sales
CUSTOMER NO.: 1856300
CUSTOMER PO:
SALESMAN: Austin T Berry

Austin.Berry@wseco.com

Pasco
2100 Frontier Loop Pasco, WA 99301
509.547.9541

SOLD TO:
City Of College Place
625 S College Ave
College Place, WA 99324-1516

SHIP TO:
Office
625 S College Ave
College Place, WA 99324-1516

ITEM DESCRIPTION	PRICE
2025 Caterpillar CB2.7 Utility Compactor S/N: 64801477 SMU: 2 hrs ID:E0155246	$66,251.06

- Delivery Freight
- EMS Basic
- Training
- New Warranty - 60 mo 1,000 hrs - PREMIER

Notes

Before Tax Balance	$66,251.06
Sales Tax	$5,962.60
Trade Payoff	$0.00
Downpayment	$0.00
Net Due	**$72,213.66**

Western States Equipment Company

Order Received by _____

Title Salesman Date _____

City Of College Place

Approved and Accepted by _____

Title _____ Date _____

Warranty Document Received (initial) _____

Trade Ins: All trade-ins are subject to equipment being in as inspected condition by vendor at time of delivery of replacement machine purchase above. Purchaser hereby sells the trade in equipment described above to the vendor and warrants it to be free and clear of all claims, liens, and security interest except as shown above.

Warranty: By initialing above the customer acknowledges that they have received a copy of the Western States Equipment Company/Caterpillar Warranty and has read and understands said warranty. All used equipment is sold as is where is and no warranty is offered or implied except as specified above.

Terms & Conditions: Upon (a) the execution of this Sales Agreement, (b) your oral or physical acceptance of equipment, goods, or services to be performed as detailed in this Sales Agreement, or (c) receipt of equipment or goods, or commencement of services, as described herein, you consent and agree that the purchase of new and used equipment from Western States Equipment Company will be governed solely by Western States Equipment Company's Sales Agreement Terms and Conditions ("Terms and Conditions"), which are available at https://www.westernstatescat.com/termsandconditions/. A hard copy of the Terms and Conditions is available upon written request to legal@wseco.com. Western States Equipment Company's Terms and Conditions are hereby incorporated by reference into this Sales Agreement and all other quotes, proposals, estimates, invoices, or documents related to your purchase of new and used equipment from Western States Equipment Company. By purchasing new and used equipment from Western States Equipment Company, you agree to be bound by the Terms and Conditions as exactly written.

The undersigned represents and warrants that he/she is authorized by Customer identified below to bind the Customer to the obligations and duties expressed herein and does so commit Customer to the terms and conditions of Sales Agreement by signing below.

WESTERN STATES EQUIPMENT COMPANY

By:_____

Print Name:_____

CUSTOMER: _____

By:_____

Print Name:_____

SALES AGREEMENT

NO.: Q000429907-2

EQUIPMENT DETAILS

5432140 CB2.7 03A UTILITY COMPACTOR
4539461 TRAVEL CONTROL, CUP HOLDER
5653671 SWITCH, BATTERY DISCONNECT,RED
5696569 TRAVEL CONTROL, STD
5735962 SEAT, WITH SAFETY SWITCH
5746039 OIL, HYD, STANDARD
5771414 PRODUCT LINK, CELLULAR PL243
6214038 ENGINE, CAT C1.7T
0F5108 PACKING, CONTAINER
0P9002 LANE 2 ORDER
3642279 SUPPORT, SLIDING FOR SEAT
5031603 PLUG (NON SINGLE LIFT)
5685154 LIGHTS, WORKING, LED
5698093 GUARDS, BUMPER
5746030 INSTRUCTIONS, ANSI
5746088 ROPS, FOLDABLE, LOCKABLE
6035887 DRUM SCRAPER, FOLDING
5426995 SEAT BELT, 3"
4218926 SERIALIZED TECHNICAL MEDIA KIT
0F5109 CERTIFICATE OF ORIGIN

STANDARD WARRANTY AND APPLICATION FOR EXTENDED COVERAGE FOR CATERPILLAR PRODUCTS

Customer's Name:				
City Of College Place				
Customer's Address:				
625 S College Ave College Place, WA 99324-1516				
Model	Product Description	Hour Meter	Serial Number	Delivery Date
CB2.7	CB2.7 Utility Compactor	2	64801477	

Standard Warranty applicable based on manufacturer's guidelines and subject to all applicable manufacturer's terms and conditions

Upon request, Western States Equipment Company shall provide Customer a copy of the applicable manufacturer's warranty

Extended Warranty:

New Warranty - 60 mo 1,000 hrs & PREMIER

Upon request, Western States Equipment Company shall provide Customer a copy of the applicable manufacturer's extended warranty.

Purchase Application	**PURCHASER NAME**	**DATE MACHINE SOLD**	**DATES INSPECTION COMPLETED & APPROVED**	
☐ COMMERCIAL ☐ FORESTRY ☐ WASTE ☐ GOVERNMENTAL ☐ AG	**ADDRESS (STREET, RR)**	**(CITY/TOWN)**	**(STATE)**	**(ZIP CODE)**
	TRANSFER HOUR METER READING	**SIGNATURE OF NEW BUYER**	**DEALER CONFIRMATION**	

Subject to the above described standard warranty and extended warranty, as applicable, customer acknowledges the above-described equipment and attachments to be in good, safe, and serviceable condition, and customer accepts the equipment and attachments "as is, where is" and "with all faults", regardless of defects, latent or otherwise. Western States Equipment Company makes no warranty whatsoever with respect to the equipment and attachments, including any (a) warranty of merchantability; (b) warranty of fitness for a particular purpose; (c) warranty of title; or (d) warranty against infringement of intellectual property rights of a third party; whether arising by law, course of dealing, course of performance, usage of trade or otherwise. Customer acknowledges that it has not relied upon any representation or warranty made by Western States Equipment Company, or any other person on Western States Equipment Company's behalf. Although Western States Equipment Company may administer warranties issued by a manufacturer or third-party entity, customer acknowledges and agrees that (1) any express warranties by such manufacturer or third party entity are not the responsibility of Western States Equipment Company; (2) such manufacturer or third-party entity's warranty may contain limitations; and (3) customer may incur certain repair, transportation or other charges by Western States Equipment Company which are not covered by such manufacturer or third-party entity's warranty. Any warranty by Western States Equipment Company shall be null and void and have no legal effect if customer fails to pay any amounts due for the equipment or attachments.

ACKNOWLEDGEMENTS: I have read and understand the terms, including limitations and exclusions, of Standard or Extended Coverage, and understand that such is not insurance. I further understand that the Extended Coverage applied for herein is not effective unless and until I pay the applicable charge for any Extended Coverage.

Customer Name:_____

By:_____

Print Name:_____

Western States Equipment Company

By:_____

Print Name:_____

CATERPILLAR®

Caterpillar Inc.

Peoria, Illinois 61629

☐ Check when information has been entered into the Product. Information System through Caterpillar dealer terminal.

DO NOT SEND IF ENTERED INTO P.I.S.

Delivery Service Record — Comprobante Del Servicio de Entrega

DLR. CODE	MODEL	MACHINE SERIAL NO.	HOURS	DELIVERY DATE	ENGINE SERIAL NO.
COD. DISTRIB.	MODELO	N/S MAQUINA	HORAS	FECHA DE ENTREGA	N/S MOTOR
H510	CB2.7	64801477	2		

ATTACHMENTS INSTALLED: BUCKET, DOZER, RIPPER, WINCH, CAB, TRANSMISSION, BOOM, STICK, ETC.

ACCESORIOS INSTALADOS: CUCHARON, HOJA, DESGARRADOR, MALACATE, CABINA, TRANMISION, PLUMA, BRAZO, ETC,

Mfr. & Model or Part No. Fabricante y Modelo o N/P	Mfr. & Model or Part No. Fabricante y Modelo o N/P	Mfr. & Model or Part No. Fabricante y Modelo o N/P	Mfr. & Model or Part No. Fabricante y Modelo o N/P
Serial No. N/S	Serial No. N/S	Serial No. N/S	Serial No. N/S

Customer Name (Please Print)
Nombre del Cliente (con letra de imprenta) City Of College Place

Dirección postal completa 625 S College Ave College Place, WA 99324-1516

Country
país USA

Delivery service on this machine has been completed, including the following items. Check ( ) when each item is completed.
El servicio de entrega de esta máquina se ha completado incluso los puntos siguientes, Marque ( ) cada punto que complete.

☐ 1. Operation Guide delivered with machine and operating controls and warning labels explained to user.
Se entregó con la máquina la Guia de Operación y se explicó al usuario la operación de los controles y los rótulos de advertencia.

☐ 2. Maintenance Guide delivered with machine and maintenance service, fluid levels and adjustments explained to user.
Se entregó con la máquina la Guia de Conservación y se explicó al usuario el servicio de conservación, ajustes y nivel de fluidos.

☐ 3. Parts Book delivered with machine.
Se entregó con la máquina el Catálogo de Piezas.

☐ 4. All items on Delivery Checklist have been completed.
Se hizo todo lo indicado en el Comprobante de Entrega (No. de Forma 01-085314-03).

User's Signature
Firma del usuario _____

Dir. Rep. Signature
Firma del representante del distribuidor _____

Delivery Checklist CONTINUED ON REVERSE SIDE

At dealership

- ☐ Make sure all pending Safety Product Improvement Programs (PIP) have been completed.
- ☐ Make sure all necessary forms and literature are available.
- ☐ All decals are installed.
- ☐ All attachments are installed/available.
- ☐ Install shipping/service lock pins in fire suppression system (if equipped) when transporting machine.

At delivery area with customer (owner, operator):

- ☐ Explain Parts Book.
- ☐ Explain all warning labels on machine.
- ☐ Show location of all serial numbers on machine.

Lubrication and Maintenance.

- ☐ Explain Maintenance Guide.
- ☐ Instruct how to use lubrication and maintenance chart.
- ☐ Show all lubrication points on the machine and attachments.

Lista de Comprobación SIGUE AL DORSO

En la distribuidora

- ☐ Asegurese que se completaron los programas pendientes de mejoras al producto para fines de seguridad (PIP).
- ☐ Asegurese que hay disponibles todas las formas y folletos necesarios
- ☐ Se han puesto todas las etiquetas.
- ☐ Todos los accesorios están instalados/disponibles.
- ☐ Se han instalado los pasadores de traba para embarque/servicio en el sistema supresor de incendios (si tiene) al transportar la máquina.

En el lugar de entrega, con el cliente (propietario, operador).

- ☐ Explicar el Catálogo de Piezas.
- ☐ Explicar todos los rótulos de advertencia de la máquina.
- ☐ Mostrar ubicación de todos los números de serie en la máquina.

Lubricación y Conservación

- ☐ Explicar la Guia de Conservación.
- ☐ Indicar cómo se utiliza el cuadro de lubricación y conservación.
- ☐ Mostrar todos los puntos de lubricación de la máquina y accesorios.

CATERPILLAR®

DIGITAL AUTHORIZATION

CATERPILLAR TELEMATICS DATA AND CAT REMOTE SERVICES-SOFTWARE UPDATES PROCESS FOR SELECT PRODUCT LINK TELEMATICS AND CAT EQUIPMENT CONTROL MODULE SOFTWARE.

Customer equipment has installed devices that transmit data to Caterpillar Inc. ("Caterpillar").

Data transmitted to Caterpillar is used in accordance with Caterpillar's Data Governance Statement ("DGS"), which describes Caterpillar's practices for collecting, sharing and using data and information related to customers machines, products, Devices or other Assets and their associated worksites. The DGS can be reviewed at https://www.caterpillar.com/en/legal-notices/data-governance-statement.html .

Caterpillar's process for performing remote diagnostics and making available remote software and firmware updates and upgrades, such as configuration, patches, bug fixes, new or enhanced features, etc., for Assets and Devices is described in the Cat® Remote Services – Software Update Process for select ProductLink™ Telematics and Cat Equipment Control Module Software document (the "RSP Document").The RSP Document can be reviewed at https://www.cat.com/remoteservicesprocess_ga=2.245276421.1412167159.1561985855-475983137.1559312215.

Company acknowledges and agrees to data transmission to Caterpillar via devices installed on Company equipment or by other means as outlined and described in the DGS, and grants to Caterpillar the right to collect, use, and share such information, including to its Distribution Networks or other affiliates, in accordance with the Caterpillar Data Governance Statement. Company's authorization also applies to any data and information previously collected by Caterpillar.

AGREE ☐

DECLINE ☐

Company acknowledges and agrees to participate in Remote Services (including, remote diagnostics and remote updates and upgrades) and authorizes Caterpillar to remotely access, program, and install updates and upgrades for Company's Assets and Devices in accordance with the Remote Services Process Document.

AGREE ☐

DECLINE ☐

The rights granted in this authorization survive the termination or expiration of the Company's subscriptions to any Digital Offerings. Except as set out in a written agreement between Company and Caterpillar expressly referencing the Data Governance Statement, this authorization supersedes and replaces any other authorizations with regard to the subject matter hereof.

FOR DEALER USE ONLY

Company : _____

Company Name (print) : _____

Company Representative (print) : _____

Signature : _____

Date : _____

Company UCID : _____

Company Representative CWS ID : _____

Main Store Dealer Code : _____

Dealer Representative Name : _____

Dealer Representative CWS ID : _____

New Machine Purchase - Customer Value Agreement
Basic Parts Only Kit

Customer : City Of College Place

Date : Tuesday, January 20, 2026

Account # : 1856300

Delivery Date : 1/21/2026

Western States Equipment Contact : Austin.Berry@wseco.com

MACHINE INFORMATION

Machine Serial : 64801477

Single 500 Hr. Service

Machine Model : CB2.7 Utility Compactor

CLIENT INFORMATION

Address (no P.O. box) : _____

City : _____ State : _____ Zip : _____

Contact's Email : _____

WESTERN STATES RESPONSIBILITIES

- Provide Basic Parts Only Kit (POK) for Oil Change. Includes: Engine Oil Filter, Fuel Filter(s), necessary seals and gaskets, primary engine air filter and two SOS samples for hydraulic and engine oil sampling
- The 500 hour POK kit will be used for the first 500 hour service
- We will monitor and proactively ship your POK kits in advance for the service interval or at the end of the 12 months from agreement date
- Provide personalized product consultation

CLIENT'S RESPONSIBILITIES

- Maintain working telematics systems, Productlink or equivalent telematics
- Perform all 10 hr., 50 hr., 100 hr., and 250 hr. scheduled maintenance and inspections as outlined in the applicable Caterpillar and/or other Manufacturer's Operation & Maintenance Manual
- Maintain accurate records of daily inspections, including machine operating hours
- Client is responsible for following all requirements as defined in the Operation Maintenance Manual at the appropriate service schedule intervals
- Daily Checks: Walk around inspection, engine air filters, fluid levels, grease, top off oils

TERMS OF AGREEMENT

Unless otherwise agreed in writing by the President or a Vice President of Western States Equipment Company, the purchase of services, goods and parts from Western States Equipment Company will be governed solely by the Western States Equipment Company's Customer Value Agreement Terms and Conditions ("**Terms and Conditions**"), which are available at https://www.westernstatescat.com/termsandconditions/. A hard copy of the Terms and Conditions is available upon written request to legal@wseco.com. Western States Equipment Company's Terms and Conditions are hereby incorporated by reference into this document and all other documents related to your purchase of services, goods and parts from Western States Equipment Company. By purchasing services, goods and parts from Western States Equipment Company, you agree to be bound by the Terms and Conditions as exactly written.

_____ _____

Client Signature and Date

Western States Equipment Signature and Date

Digital Offerings

WESTERN STATES CAT

First Name

Last Name

Email

Phone

Company

WHAT WOULD YOU LIKE ACCESS TO?

- ☐ VisionLink® (fleet managment)
- ☐ Parts.Cat.Com/Cat® Central (buy parts online)
- ☐ Cat® Inspect (paperless inspection platform)
- ☐ Cat® SOS Manager (oil samples)
- ☐ Cat® Rental Store (manage equipment rentals)
- ☐ Cat® SIS (service & parts information)

City of College Place, Washington

ORDINANCE NO. 25-012

AN ORDINANCE OF THE CITY OF COLLEGE PLACE, WASHINGTON ADOPTING A SIX-YEAR CITYWIDE EQUIPMENT REPLACEMENT PLAN FOR THE YEARS 2026 THROUGH 2031

WHEREAS, the City of College Place is a non-charter code city with powers set forth in RCW Title 35A.24.010; and

WHEREAS, a six-year Equipment Replacement Plan is not required by any Federal, State, or Local statute but are a matter of good public policy for future planning of citywide services; and

WHEREAS, updates to the six-year Equipment Replacement Planning documents have been posted on the city budget portal website:
https://cpwa.us/departments/finance/fy_2026_budget_process_.php

NOW THEREFORE, THE CITY COUNCIL OF COLLEGE PLACE DO ORDAIN AS FOLLOWS

Section 1. Ordinance No. 25-012 that adopts the 2026 to 2031 Equipment Replacement, Plan as shown in Exhibit 2 attached to this Ordinance.

Section 2. City staff is authorized to apply for state, federal, and private foundation grants in support of the projects identified in the Citywide Equipment Replacement Plan.

Section 3: Clerical Corrections. The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 4: Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 5: Effective Date. This ordinance shall take effect and be in full force five days after its passage and publication as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 25th day of November, 2025.

Norma L. Hernández, Mayor

Attest:

Maryelizabeth Garcia, City Clerk

Approved as to form:

Eric Ferguson, City Attorney

Exhibit 2

City of College Place: Equipment Replacement Plan (FY 2026 to 2031) ($5,000 ER&R Threshold)											
Name of Project	**Prioritization**	**Project Description**	**Status**	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY2030**	**FY2031**	**Total Project Cost**	**How is project funded?**
Administration/Community Development											
Add Vehicle #802	Low	Add Vehicle #802 - Engineer Tech.	Addition		$ 40,000.00					$ 40,000.00	Equipment Replacement Fund
Replace Vehicle #803	Low	Replace Vehicle #803 2011 Ford Escape, Building Department.	Planned		$ 60,000.00					$ 60,000.00	Equipment Replacement Fund
Replace Vehicle #804	Low	Replace Vehicle #804 2011 Ford Escape, Building Department.	Planned		$ 60,000.00					$ 60,000.00	Equipment Replacement Fund
Replace #102	Low	Replace #102	Planned				$ 45,000.00			$ 45,000.00	Equipment Replacement Fund
Total: Administration/Community Development				**$ -**	**$ 160,000.00**	**$ -**	**$ 45,000.00**	**$ -**	**$ -**	**$ 205,000.00**	
Fire Department											
Replace #UT306 Pick up	Low	Replace #UT306 2011 Ford F150 Pick Up.	Planned		$ 75,000					$ 75,000	Equipment Replacement Fund
Replace #E3041 - Brush Truck	Medium	Replace #E3041 2001 IH 4800, MOB Type 4 Brush Truck.	Planned	$ -	$ 500,000					$ 500,000	Equipment Replacement Fund
Add New Ambulance	Medium	Add New Ambluance for increase medical calls.	Planned			$ 400,000				$ 400,000	Equipment Replacement Fund
Replace #TR3081 - Trailer	Low	Replace #TR3081 - 2008 Edith House Training Trailer.	Planned			$ 175,000				$ 175,000	Equipment Replacement Fund
Replace #UT301 Pick up	Low	Replace #UT306 2011 Ford F150 Pick Up.	Planned				$ 80,000			$ 80,000	Equipment Replacement Fund
Replace #TR3083 - Trailer	Low	Replace #TR3081 - 2010 Utility Trailer.	Planned					$ 60,000		$ 60,000	Equipment Replacement Fund
Turnouts	High	Annual replacement of turnouts/ $12,000 a year.	Budgeted	$ 40,000	$ 40,000	$ 40,000	$ 40,000	$ 40,000	$ 40,000	$ 240,000	Current Expense (Fire Budget)
Total: Fire Department				**$ 40,000**	**$ 615,000**	**$ 615,000**	**$ 120,000**	**$ 100,000**	**$ 40,000**	**$ 1,530,000**	
Police Department											
Police Vehicle Leasing Program	High	Police Vehicle Leasing Program (#403, #404, #406, #412, #417, and #419 Durangos will be switched out in 2025.	Budgeted	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 230,000	$ 1,230,000	Equipment Replacement Fund
Taser Replacement	High	Tasers need to be replaced as they are now out of warrantee.	Budgeted	$ 17,000	$ 17,000	$ 17,000	$ 17,000	$ 17,000	$ 18,000	$ 103,000	Equipment Replacement Fund
Addition - Vehicle for New Officer	High	Addition - Vehicle for New Officer	Addition	$ -	$ 75,000					$ 75,000	Equipment Replacement Fund
Replace #400 - Unmarked Chiefs Car	Medium	Replace #400 2021 Dodge Charger.	Planned		$ 75,000					$ 75,000	Equipment Replacement Fund
Replace #417 - Unmarked Detectives Car	Medium	Replace #417 2021 Dodge Charger.	Planned		$ 75,000					$ 75,000	Equipment Replacement Fund
Purchase (4) 2022 Back up Vehicles	Medium	Purchase (4) 2022 Back up Vehicles	Planned			$ 40,000				$ 40,000	Equipment Replacement Fund
Replace #408 - Unmarked Car	Medium	Replace #408 2021 Dodge Charger.	Planned				$ 70,000			$ 70,000	Equipment Replacement Fund
Replace #420 - Marked Unit	High	Replace #420 2021 Dodge Durango.	Planned					$ 85,000		$ 85,000	Equipment Replacement Fund
Replace #421 - Marked Unit	High	Replace #421 2021 Dodge Durango.	Planned					$ 85,000		$ 85,000	Equipment Replacement Fund
Total: Police Department				**$ 217,000**	**$ 442,000**	**$ 257,000**	**$ 287,000**	**$ 387,000**	**$ 248,000**	**$ 1,838,000**	
Public Works Department - Parks											
Broom for #307 Gator	Low	Broom for #307 Gator	Planned	$ 25,000						$ 25,000	Equipment Replacement Fund
Total: Public Works Department - Parks				**$ 25,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 25,000**	
Public Works Department - Stormwater											
Replace Vehicle #909	Low	Replace Vehicle #909 2017 - Chevrolet Colorado Pick Up.	Planned		$ 70,000					$ 70,000	Equipment Replacement Fund

Name of Project	Prioritization	Project Description	Status	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	FY2031	Total Project Cost	How is project funded?
Replace #930 - Sweeper		Replace #930 - Sweeper	Planned				$ 500,000			$ 500,000	Equipment Replacement Fund
Total: Public Works Department - Stormwater				**$ -**	**$ 70,000**	**$ -**	**$ 500,000**	**$ -**	**$ -**	**$ 570,000**	
Public Works Department - Streets											
Upgrade to #502 - Street Flusher	Low	Upgrade to #502 - Street Flusher	Budgeted	$ 35,000						$ 35,000	Equipment Replacement Fund
Replace #503	Low	Replace #503 2010 Dynapac 48" Roller / Compactor.	Budgeted	$ 80,000						$ 80,000	Equipment Replacement Fund
Replace #211	Low	Replace Unit #211 2007 Napa Shop Air Compressor.	Budgeted	$ 25,000						$ 25,000	Equipment Replacement Fund
Replace Vehicle #507 - Bucket Truck	Low	Replace Vehicle #507 Ford F550 Utility Bucket Truck.	Planned	$ -	$ 350,000					$ 350,000	Equipment Replacement Fund
Pick Up for new Streets position	Low	1500 Ram Pick up	Planned		$ 65,000					$ 65,000	Equipment Replacement Fund
Addition - Cone/Barricade Trailer	Low	Add Cone/Barricade Trailer	Planned		$ 45,000					$ 45,000	Equipment Replacement Fund
Replace #512 - Trailer	Low	Replace #512 2007 Tilt Trailer.	Planned		$ 30,000					$ 30,000	Equipment Replacement Fund
Replace #529 - Tractor	Low	Replace #529 - Tractor	Planned		$ 50,000					$ 50,000	Equipment Replacement Fund
Replace #208 - Escape	Low	Replace #208 Escape	Planned		$ 70,000					$ 70,000	Equipment Replacement Fund
Replace #519 - Walk behind Paint Sprayer	Low	Replace #519 2017 Walk Behind Paint Sprayer.	Planned			$ 8,000				$ 8,000	Equipment Replacement Fund
Replace #532 - Dump Truck	Low	Replace #532 - Dump Truck	Planned			$ 350,000				$ 350,000	Equipment Replacement Fund
Replace #204	Low	Replace #204 - Travel Vehicle	Planned				$ 45,000			$ 45,000	Equipment Replacement Fund
Replace #205	Low	Replace #205 - Travel Vehilce	Planned					$ 45,000		$ 45,000	Equipment Replacement Fund
Replace #514	Low	Replace #514 - Sign Board	Planned					$ 50,000		$ 50,000	Equipment Replacement Fund
Replace #525	Low	Replace #525 - Pickup	Planned					$ 70,000		$ 70,000	Equipment Replacement Fund
Replace #528	Low	Replace #528 - Weed Sprayer	Planned					$ 10,000		$ 10,000	Equipment Replacement Fund
Total: Public Works Department - Streets				**$ 140,000**	**$ 610,000**	**$ 358,000**	**$ 45,000**	**$ 175,000**	**$ -**	**$ 1,328,000**	
Public Works Department - Wastewater (Moving all items in here to all inclusive contract with Jacobs Group - WWTP Operator)											
Jacobs Contract Addendum Cost (Equipment Portion)	High	The equipment portion of the Jacobs contract addedum will put all equipment needs on Jacobs Group, the Wastewater Treatment Plant operator.	Budgeted	$ 124,872	$ 124,872	$ 124,872	$ 124,872	$ 124,872	$ 124,872	$ 749,232	Wastewater Capital Reserve Fund
Replace Trailer #722	Low	Replace #722 Rodder Trailer.	Planned		$ 175,000					$ 175,000	Equipment Replacement Fund
Total: Public Works Department - Wastewater				**$ 124,872**	**$ 299,872**	**$ 124,872**	**$ 124,872**	**$ 124,872**	**$ 124,872**	**$ 924,232**	
Public Works Department - Water											
Replace #607 - Backhoe	Low	Replace #607 2011 Backhoe.	Planned	$ 200,000						$ 200,000	Water Capital Reserve Fund
Addition - Mini Excavator	Low	Addition - Mini Excavator	Addition	$ 85,000						$ 85,000	Water Capital Reserve Fund
Replace #628	Medium	Replace #628 - Flatbed Pickup	Planned		$ 75,000					$ 75,000	Water Capital Reserve Fund
Replace #612 - Flatbed Pick up	Medium	Replace #612 Flatbed Pick up	Planned					$ 80,000		$ 80,000	Water Capital Reserve Fund
Total: Public Works Department - Water				**$ 285,000**	**$ 75,000**	**$ -**	**$ -**	**$ 80,000**	**$ -**	**$ 440,000**	
Grand Total: All Equipment Replacements				**$ 831,872**	**$ 2,271,872**	**$ 1,354,872**	**$ 1,121,872**	**$ 866,872**	**$ 412,872**	**$ 6,860,232**	

City of College Place: Equipment Replacement Plan FY 2026 ($5,000 ER&R Threshold)

Name of Project	Project Description	2026 Adjusted	How is project funded?	Fund
Administration/Community Development				
Total: Administration/Community Development		**$ -**		
Fire Department				
Turnouts	Annual replacement of turnouts/ $12,000 a year.	$ 40,000.00	Current Expense (Fire Budget)	001
Total: Fire Department		**$ 40,000.00**		
Police Department				
Police Vehicle Leasing Program	Police Vehicle Leasing Program (#403, #404, #406, #412, #417, and #419 Durangos will be switched out in 2025.	$ 200,000.00	Equipment Replacement Fund	320
Taser Replacement	Tasers need to be replaced as they are now out of warrantee.	$ 17,000.00	Equipment Replacement Fund	120
Total: Police Department		**$ 217,000.00**		
Public Works Department - Parks				
Broom for #307 Gator	Broom for #307 Gator	$ 25,000.00	Equipment Replacement Fund	001
Total: Public Works Department - Parks		**$ 25,000.00**		
Public Works Department -Streets				
Upgrade to #502 - Street Flusher	Upgrade to #502 - Street Flusher	$ 35,000.00	Equipment Replacement Fund	320
Replace #503	Replace #503 2010 Dynapac 48" Roller / Compactor.	$ 80,000.00	Equipment Replacement Fund	320
Replace #211	Replace Unit #211 2007 Napa Shop Air Compressor.	$ 25,000.00	Equipment Replacement Fund	320
Total: Public Works Department - Streets		**$ 140,000.00**		
Public Works Department - Wastewater (Moving all items in here to all inclusive contract with Jacobs Group - WWTP Operator)				
Jacobs Contract Addendum Cost (Equipment Portion)	The equipment portion of the Jacobs contract addedum will put all equipment needs on Jacobs Group, the Wastewater Treatment Plant operator.	$ 124,872.48	Wastewater Capital Reserve Fund	**411**
Total: Public Works Department - Wastewater		**$ 124,872.48**		
Public Works Department - Water				
Replace #607 - Backhoe	Replace #607 2011 Backhoe.	$ 200,000.00	Water Capital Reserve Fund	410
Addition - Mini Excavator	Addition - Mini Excavator	$ 85,000.00	Water Capital Reserve Fund	410
Total: Public Works Department - Water		**$ 285,000.00**		
	Total 2026	**831,872.48**		

FISCAL YEAR 2026 TO 2031 EQUIPMENT REPLACEMENT PLAN





FY 2026 TO 2031 EQUIPMENT REPLACEMENT PLAN



City of College Place: 625 S. College Ave, Phone: 509-529-1200, Website: www.cpwa.us

City Council

- Norma Hernandez, Mayor
- David Lopez, Council Position #1
- Michael Cleveland, Council Position #2
- TJ Espinoza, Council Position #3
- Loren Peterson, Council Position #4
- Melodie Williams, Council Position #5
- Heather Schermann, Council Position #6
- Monica Boyle, Council Position #7

ER&R Management Team

- Troy Rayburn, City Administrator
- Brian Carleton, Finance Director
- DaShari Schmick, Deputy Finance Director
- Robert McAndrews, Public Works Director
- Jeff Goodson, Fleet Manager
- Troy Tomaras, Police Chief
- David Winter, Fire Chief

II. WHAT IS AN EQUIPMENT REPLACEMENT PLAN?

- A six-year plan of replacements for vehicles and other types of operational equipment over a value of $5,000
- City working toward funding depreciation on equipment. Still short on some items
- Across **ALL** departments.
- **Continued inflationary and supply chain issues will effect implementation of this plan.**
- Status Column
  - Budgeted: Means expense will occur in FY 2026.
  - Budgeted –Delay: Means expense could be delayed if revenues don't come in as projected.
  - Planned: Means expenditure will likely occur in the FY 2026 to 2031 planning period and City is actively pursuing/assembling funds to make it happen.



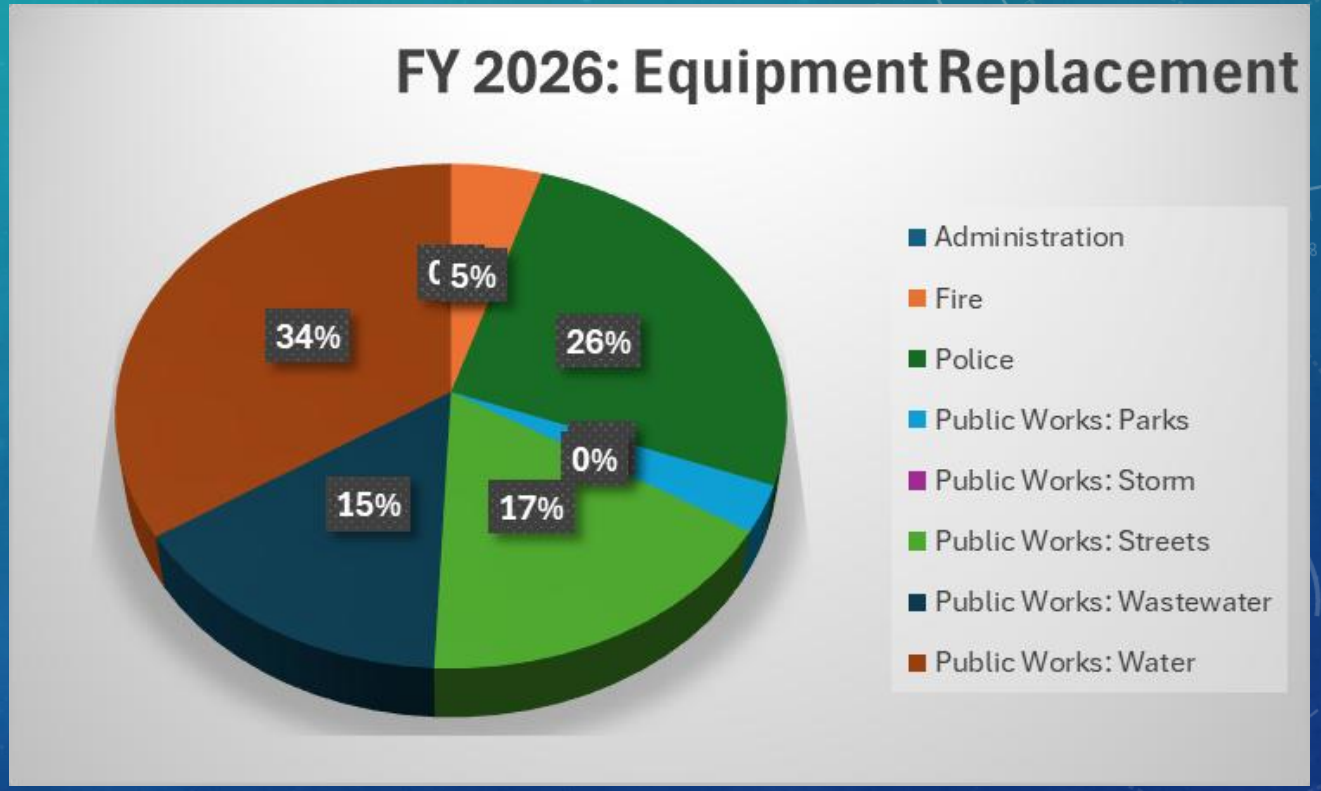
III. COMPLETED FY 2025 EQUIPMENT REPLACEMENTS

FY 2026 Completed Equipment Replacement		
Function	**Department**	**Cost**
Vehicles	Administration	$ 67,000
Police Vehicle Leasing	Police	$ 163,042
Trailer	Public Works: Parks	$ 6,269
Lawn Mower	Public Works: Parks	$ 19,397
JD Gator	Public Works: Parks	$ 35,400
Tilt Trailer	Public Works: Streets	$ 32,446
Pickup Replacement	Public Works: Streets	$ 53,942
Jacobs Equipment Contract	Public Works: Wastewater	$ 123,206
Replace Dump Truck	Public Works: Water	$ 342,993
Total		**$ 843,695**



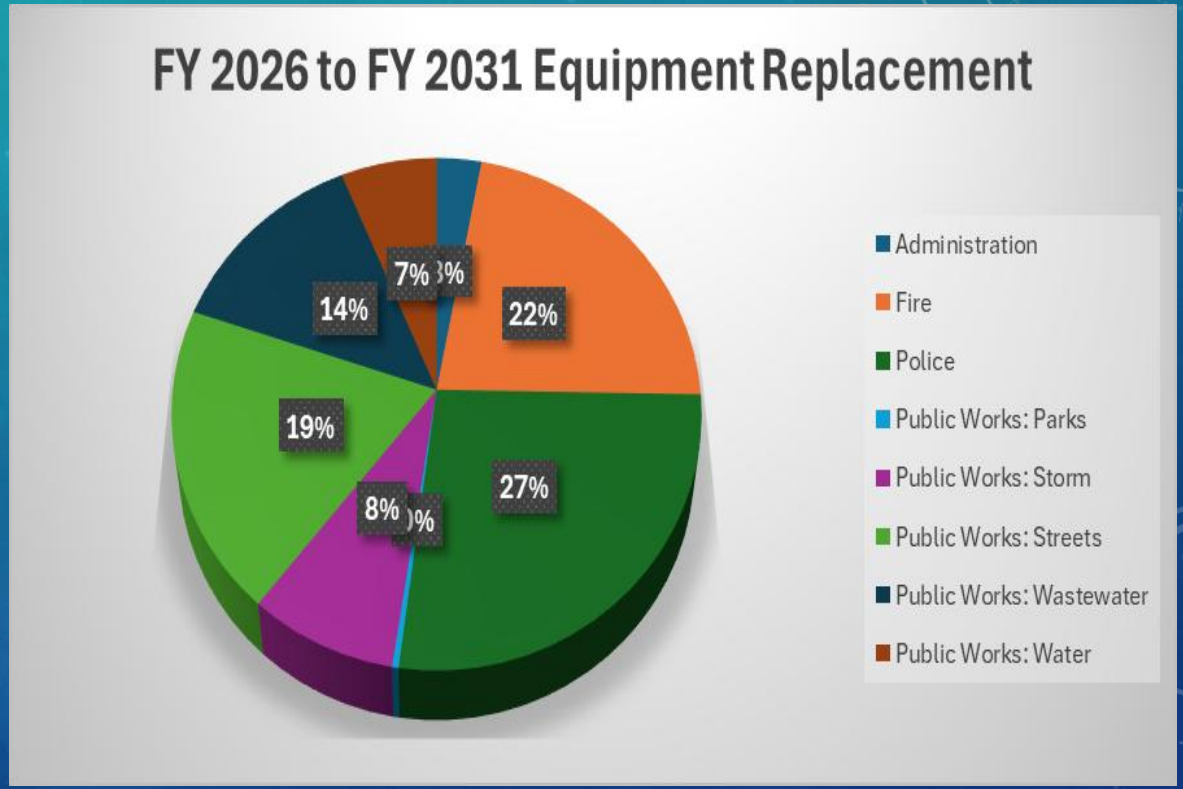
V. EQUIPMENT REPLACEMENT PLAN SUMMARY: FISCAL YEAR 2026

FY 2026 Equipment Replacement Plan		
Function	**Cost**	
Administration	$	-
Fire	$	40,000
Police	$	217,000
Public Works: Parks	$	25,000
Public Works: Storm	$	-
Public Works: Streets	$	140,000
Public Works: Wastewater	$	124,872
Public Works: Water	$	285,000
Total	**$**	**831,872**



VI. EQUIPMENT REPLACEMENT PLAN SUMMARY: FISCAL YEAR 2026 TO 2031

FY 2026 to 2031 Equipment Replacement Plan		
Function	**Cost**	
Administration	$	205,000
Fire	$	1,530,000
Police	$	1,838,000
Public Works: Parks	$	25,000
Public Works: Storm	$	570,000
Public Works: Streets	$	1,328,000
Public Works: Wastewater	$	924,232
Public Works: Water	$	440,000
Total	**$**	**6,860,232**



VII. PRIORITIZATION EXPLANATION

- Priority established to determine importance of equipment replacement.
- Three ratings: High, Medium, and Low.
- High: Equipment Replacement must happen. Needed for safe city operations or to maintain city insurance/fire insurance ratings. Equipment is at the end of its useful life.
- Medium: Equipment Replacement needed if fiscal capacity allows. Equipment is nearing the end of its useful life or is at the end of its useful life but not used daily. Will be prioritized if receive grant or outside financial resources.
- Low: Equipment not prioritized for replacement immediately unless the City identifies grant funding directly applicable for equipment.



VIII. EQUIPMENT REPLACEMENTS



A. ADMINISTRATION/COMMUNITY DEVELOPMENT

Name of Project	Prioritization	Project Description	Status	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	FY2031	Total Project Cost	How is project funded?
Administration/Community Development											
Add Vehicle #802	Low	Add Vehicle #802 - Engineer Tech.	Addition		$ 40,000.00					$ 40,000.00	Equipment Replacement Fund
Replace Vehicle #803	Low	Replace Vehicle #803 2011 Ford Escape, Building Department.	Planned		$ 60,000.00					$ 60,000.00	Equipment Replacement Fund
Replace Vehicle #804	Low	Replace Vehicle #804 2011 Ford Escape, Building Department.	Planned		$ 60,000.00					$ 60,000.00	Equipment Replacement Fund
Replace #102	Low	Replace #102	Planned				$ 45,000.00			$ 45,000.00	Equipment Replacement Fund
Total: Administration/Community Development				**$ -**	**$ 160,000.00**	**$ -**	**$ 45,000.00**	**$ -**	**$ -**	**$ 205,000.00**	

B. FIRE DEPARTMENT



Name of Project	Prioritization	Project Description	Status	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	FY2031	Total Project Cost	How is project funded?
Fire Department											
Replace #UT306 Pick up	Low	Replace #UT306 2011 Ford F150 Pick Up.	Planned		$ 75,000					$ 75,000	Equipment Replacement Fund
Replace #E3041 - Brush Truck	Medium	Replace #E3041 2001 IH 4800, MOB Type 4 Brush Truck.	Planned	$ -	$ 500,000					$ 500,000	Equipment Replacement Fund
Add New Ambulance	Medium	Add New Ambluance for increase medical calls.	Planned			$ 400,000				$ 400,000	Equipment Replacement Fund
Replace #TR3081 - Trailer	Low	Replace #TR3081 - 2008 Edith House Training Trailer.	Planned			$ 175,000				$ 175,000	Equipment Replacement Fund
Replace #UT301 Pick up	Low	Replace #UT306 2011 Ford F150 Pick Up.	Planned				$ 80,000			$ 80,000	Equipment Replacement Fund
Replace #TR3083 - Trailer	Low	Replace #TR3081 - 2010 Utility Trailer.	Planned					$ 60,000		$ 60,000	Equipment Replacement Fund
Turnouts	High	Annual replacement of turnouts/ $12,000 a year.	Budgeted	$ 40,000	$ 40,000	$ 40,000	$ 40,000	$ 40,000	$ 40,000	$ 240,000	Current Expense (Fire Budget)

C. POLICE DEPARTMENT



Name of Project	Prioritization	Project Description	Status	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	FY2031	Total Project Cost	How is project funded?
Police Department											
Police Vehicle Leasing Program	High	Police Vehicle Leasing Program (#403, #404, #406, #412, #417, and #419 Durangos will be switched out in 2025.	Budgeted	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 230,000	$ 1,230,000	Equipment Replacement Fund
Taser Replacement	High	Tasers need to be replaced as they are now out of warrantee.	Budgeted	$ 17,000	$ 17,000	$ 17,000	$ 17,000	$ 17,000	$ 18,000	$ 103,000	Equipment Replacement Fund
Addition - Vehicle for New Officer	High	Addition - Vehicle for New Officer	Addition	$ -	$ 75,000					$ 75,000	Equipment Replacement Fund
Replace #400 - Unmarked Chiefs Car	Medium	Replace #400 2021 Dodge Charger.	Planned		$ 75,000					$ 75,000	Equipment Replacement Fund
Replace #417 - Unmarked Detectives Car	Medium	Replace #417 2021 Dodge Charger.	Planned		$ 75,000					$ 75,000	Equipment Replacement Fund
Purchase (4) 2022 Back up Vehicles	Medium	Purchase (4) 2022 Back up Vehicles	Planned			$ 40,000				$ 40,000	Equipment Replacement Fund
Replace #408 - Unmarked Car	Medium	Replace #408 2021 Dodge Charger.	Planned				$ 70,000			$ 70,000	Equipment Replacement Fund
Replace #420 - Marked Unit	High	Replace #420 2021 Dodge Durango.	Planned					$ 85,000		$ 85,000	Equipment Replacement Fund
Replace #421 - Marked Unit	High	Replace #421 2021 Dodge Durango.	Planned					$ 85,000		$ 85,000	Equipment Replacement Fund
Total: Police Department				**$ 217,000**	**$ 442,000**	**$ 257,000**	**$ 287,000**	**$ 387,000**	**$ 248,000**	**$ 1,838,000**	

D. PUBLIC WORKS: PARKS/STORM WATER



Name of Project	Prioritization	Project Description	Status	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	FY2031	Total Project Cost	How is project funded?
Public Works Department - Parks											
Broom for #307 Gator	Low	Broom for #307 Gator	Planned	$ 25,000						$ 25,000	Equipment Replacement Fund
Total: Public Works Department - Parks				**$ 25,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 25,000**	
Public Works Department - Stormwater											
Replace Vehicle #909	Low	Replace Vehicle #909 2017 - Chevrolet Colorado Pick Up.	Planned		$ 70,000					$ 70,000	Equipment Replacement Fund
Replace #930 - Sweeper		Replace #930 - Sweeper	Planned				$ 500,000			$ 500,000	Equipment Replacement Fund
Total: Public Works Department - Stormwater				**$ -**	**$ 70,000**	**$ -**	**$ 500,000**	**$ -**	**$ -**	**$ 570,000**	

F. PUBLIC WORKS: STREETS DIVISION



Name of Project	Prioritization	Project Description	Status	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	FY2031	Total Project Cost	How is project funded?
Public Works Department - Streets											
Upgrade to #502 - Street Flusher	Low	Upgrade to #502 - Street Flusher	Budgeted	$ 35,000						$ 35,000	Equipment Replacement Fund
Replace #503	Low	Replace #503 2010 Dynapac 48" Roller / Compactor.	Budgeted	$ 80,000						$ 80,000	Equipment Replacement Fund
Replace #211	Low	Replace Unit #211 2007 Napa Shop Air Compressor.	Budgeted	$ 25,000						$ 25,000	Equipment Replacement Fund
Replace Vehicle #507 - Bucket Truck	Low	Replace Vehicle #507 Ford F550 Utility Bucket Truck.	Planned	$ -	$ 350,000					$ 350,000	Equipment Replacement Fund
Pick Up for new Streets position	Low	1500 Ram Pick up	Planned		$ 65,000					$ 65,000	Equipment Replacement Fund
Addition - Cone/Barricade Trailer	Low	Add Cone/Barricade Trailer	Planned		$ 45,000					$ 45,000	Equipment Replacement Fund
Replace #512 - Trailer	Low	Replace #512 2007 Tilt Trailer.	Planned		$ 30,000					$ 30,000	Equipment Replacement Fund
Replace #529 - Tractor	Low	Replace #529 - Tractor	Planned		$ 50,000					$ 50,000	Equipment Replacement Fund
Replace #208 - Escape	Low	Replace #208 Escape	Planned		$ 70,000					$ 70,000	Equipment Replacement Fund
Replace #519 - Walk behind Paint Sprayer	Low	Replace #519 2017 Walk Behind Paint Sprayer.	Planned			$ 8,000				$ 8,000	Equipment Replacement Fund
Replace #532 - Dump Truck	Low	Replace #532 - Dump Truck	Planned			$ 350,000				$ 350,000	Equipment Replacement Fund
Replace #204	Low	Replace #204 - Travel Vehicle	Planned				$ 45,000			$ 45,000	Equipment Replacement Fund
Replace #205	Low	Replace #205 - Travel Vehilce	Planned					$ 45,000		$ 45,000	Equipment Replacement Fund
Replace #514	Low	Replace #514 - Sign Board	Planned					$ 50,000		$ 50,000	Equipment Replacement Fund
Replace #525	Low	Replace #525 - Pickup	Planned					$ 70,000		$ 70,000	Equipment Replacement Fund
Replace #528	Low	Replace #528 - Weed Sprayer	Planned					$ 10,000		$ 10,000	Equipment Replacement Fund
Total: Public Works Department - Streets				**$ 140,000**	**$ 610,000**	**$ 358,000**	**$ 45,000**	**$ 175,000**	**$ -**	**$ 1,328,000**	

G. PUBLIC WORKS: WASTEWATER DIVISION



Public Works Department - Wastewater (Moving all items in here to all inclusive contract with Jacobs Group - WWTP Operator)											
Jacobs Contract Addendum Cost (Equipment Portion)	High	The equipment portion of the Jacobs contract addedum will put all equipment needs on Jacobs Group, the Wastewater Treatment Plant operator.	Budgeted	$ 124,872	$ 124,872	$ 124,872	$ 124,872	$ 124,872	$ 124,872	$ 749,232	Wastewater Capital Reserve Fund
Replace Trailer #722	Low	Replace #722 Rodder Trailer.	Planned		$ 175,000					$ 175,000	Equipment Replacement Fund
Total: Public Works Department - Wastewater				$ 124,872	$ 299,872	$ 124,872	$ 124,872	$ 124,872	$ 124,872	$ 924,232	

H. PUBLIC WORKS: WATER DIVISION



Name of Project	Prioritization	Project Description	Status	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	FY2031	Total Project Cost	How is project funded?
Public Works Department - Water											
Replace #607 - Backhoe	Low	Replace #607 2011 Backhoe.	Planned	$ 200,000						$ 200,000	Water Capital Reserve Fund
Addition - Mini Excavator	Low	Addition - Mini Excavator	Addition	$ 85,000						$ 85,000	Water Capital Reserve Fund
Replace #628	Medium	Replace #628 - Flatbed Pickup	Planned		$ 75,000					$ 75,000	Water Capital Reserve Fund
Replace #612 - Flatbed Pick up	Medium	Replace #612 Flatbed Pick up	Planned					$ 80,000		$ 80,000	Water Capital Reserve Fund
Total: Public Works Department - Water				**$ 285,000**	**$ 75,000**	**$ -**	**$ -**	**$ 80,000**	**$ -**	**$ 440,000**	

Employment Security Department
WASHINGTON STATE
P.O. Box 9046 • Olympia, WA 98507-9046

UI Tax Billing Statement

Reimbursable Employer
Quarter ending December 31, 2025

54000001-033410-01-00000000

33410

CITY OF COLLEGE PLACE
625 SOUTH COLLEGE AVENUE
COLLEGE PLACE, WA 99324-1516

ESD number: 000-945181-10-2
UBI number: 369-000-564

How to pay
- Pay electronically at secureaccess.wa.gov, or
- Mail a check with the coupon below.

Questions?
If you have questions about this statement, please contact the Account Management Center at OlympiaAMC@esd.wa.gov or 855-829-9243.

Dates

Billing quarter:	Q4/2025
Due date for this quarter:	March 2, 2026

Summary

Previous balance	($75.10)
Benefit charges	$17,194.00
Interest/penalties	$0.00
Amount due	$17,118.90

Return with your check

Payable to
Employment Security Dept.
UI Tax Administration
PO Box 84242
Seattle, WA 98124-5542

Credit this account
CITY OF COLLEGE PLACE
625 SOUTH COLLEGE AVENUE
COLLEGE PLACE, WA 99324-1516

Amount

Due:	$17,118.90
Enclosed:	$_____
Due Date:	March 2, 2026

ESD number:	000-945181-10-2
UBI number:	369-000-564
EIN:	91-6001412

Departmental use:	Staff ID	Date Received	Remitted $

00094518110200000171890

5400000001-033410-02-00000000

Helpful Information

Business Changes

Please complete the *Business Change Form* at esd.wa.gov/tax-forms if this occurred:

- Address changed
- Business closed, merged, or sold
- You no longer have employees and would like to close your account

Definitions

These terms appear on the billing statement:

- Amount due - What you owe, including any tax, interest, penalties and legal fees.
- Oldest original due date - The due date for the oldest quarter that you have not yet paid in full.
- Additional charges accrue on - We charge penalties and interest if your payment is received after this date.
- Statement closed date - Payments and reports received after this date will appear on your next statement.

How we apply payments

Payments received without a tax report are applied in this order, beginning with the *oldest quarter:*

- Audit and collection costs
- Penalties for giving false information
- Lien fees
- Warrant fees
- Penalties for late tax reports
- Penalties for incomplete reports or reports in the wrong format
- Penalties for late payment
- Interest charges
- Tax payments

Interest charges

We charge 1% interest on late taxes due on the first of each month. If a due date falls on a weekend or a legal holiday, you may pay the next business day.

No employees during a quarter

You must file a quarterly tax report even if you have no employees during a quarter

- Electronically: File at esd.wa.gov/file-taxes.
- By mail: Mark the *no payroll* box on your quarterly report.

Notice about data sharing

We may share limited information about your business for economic and labor market analysis, fraud detection, criminal investigation, or compliance and licensing requirements. You can find more information about how this information is used at esd.wa.gov/tax-data-sharing.

Penalty for incomplete or wrong format

Your tax reports must be complete and in the proper format. You will receive a warning letter the first time you submit an incomplete quarterly report or one that is in the wrong format. After that, we will charge a penalty for each additional occurrence within five years.

Penalty for late payment or late report

Every quarter, you must file your tax and wage report on time and make payments by the due date. We charge a $25 late fee for each late report plus a late payment penalty for overdue taxes, in addition to interest.

Penalty for misrepresentation

If you knowingly give us false information about the payroll tax on your report, we will charge you 10 times the difference between the tax you paid and the tax you should have paid. We will also charge you for the cost of auditing your books and related collection fees.

Employment Security Department
WASHINGTON STATE
P.O. Box 9046 • Olympia, WA 98507-9046

54000001-033410-03-00000000

Account
CITY OF COLLEGE PLACE
625 SOUTH COLLEGE AVENUE
COLLEGE PLACE, WA 99324-1516

ESD number: 000-945181-10-2
UBI number: 369-000-564

Account Activity

Date	Activity	Charge	Payment
01/03/2026	Benefit Charge, Q4/2025	$17,194.00	
Charges and payments		$17,194.00	$0.00
Net charge			$17,194.00
Previous balance			($75.10)
Amount due			$17,118.90

Benefit charge detail

Social Security number	Name of claimant	Effective date of claim (date claimant filed)	Benefit payment for this quarter	Benefit charge or credit to your account
[redacted]	COTA, LAURENCIO	8/17/2025	$10,872.00	$10,755.00
	REID, ATHEN	9/28/2025	$6,439.00	$6,439.00
Total benefit charges or credits to your account for the quarter:				$17,194.00

Bankruptcy
If in bankruptcy status, this is for your information only.

Get more information
To read the law about these charges, please visit apps.leg.wa.gov/rcw and search for 50.44.060.

If you have questions about billing or payment, please contact the Account Management Center at OlympiaAMC@esd.wa.gov or 855-829-9243.

If you have questions about benefit charges, please call the Rates unit at 855-829-9243, option 3 or write:

Employment Security Department
WASHINGTON STATE
P.O. Box 9046 • Olympia, WA 98507-9046

54000001-033410-04-00000000

CITY OF COLLEGE PLACE	ESD number: 000-945181-10-2

Employment Security Department
Rates Unit
P.O. Box 9046
Olympia, WA 98507-9046

Employment Security Department
WASHINGTON STATE
P.O. Box 9046 • Olympia, WA 98507-9046

54000004-010182-01-00000000

Credit Statement

Statement Date: December 14, 2025

ESD number: 000-945181-10-2
UBI number: 369-000-564

10182

CITY OF COLLEGE PLACE
625 SOUTH COLLEGE AVENUE
COLLEGE PLACE, WA 99324-1516

You have a credit balance of $75.10

Please claim this amount in the space provided for credits on your next quarterly tax report. We do not send refund checks for amounts under $100 to ongoing, active employers unless they prove financial hardship.

Get more information

To read the law about refunds, please visit apps.leg.wa.gov/wac and enter 192-330-100 in the search box.

If you have questions, please contact the Account Management Center at OlympiaAMC@esd.wa.gov or 855-829-9243.

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Financial Reports Descriptions

Monthly Expenditure Analysis

Summary of expenditures for the period. This report breaks out Payroll, Capital, and Debt Service expenditures. The total expenditures for the period on this report should tie out to the *Treasurer's Report Fund Totals* expenditure column.

Check Register

Detail of every check or electronic payment issued during the period. This report contains only cash items that require council approval. It does not include transactions that do not require council approval, such as interest income or bank fees. Therefore, the total of this report will not tie to the expenditures total on the *Monthly Expenditure Analysis, Treasurer's Report,* or *Cash Flow Report*.

Treasurer's Report, Bank Statement Report & Investment Detail Report

Fund Totals – Presents beginning fund balances, revenues for the period, expenditures for the period, ending fund balances, outstanding items, and fund balances adjusted for outstanding items.

Account Totals – Presents Cash and Investment account beginning balances, deposits, withdrawals, outstanding items, and adjusted ending balances.

Fund Investments by Account – Presents investment balances by fund. This is an allocation of the City's investments to applicable funds. The allocation is adjusted each month by the Finance Director according to fund balance. This adjustment displays in the "Purchases" and "Liquidated" columns.

Fund Investment Totals – Presents fund investments and cash allocated by fund. This report builds on the *Fund Investments by Account* report by also including cash balances.

Cash Flow Report

Shows cash in and cash out by fund for each period and year-to-date. Revenue and Expenditure totals should tie out to revenue and expenditure totals on the *Treasurer's Report Fund Totals* report.

Budget Position Report

Shows revenues and expenditures as compared to budget for the year-to-date. Excludes beginning and ending fund balances.

Totals for Credit Accounts

Detail of credit account transactions for the period. Reported by vendor and subtotaled by department.

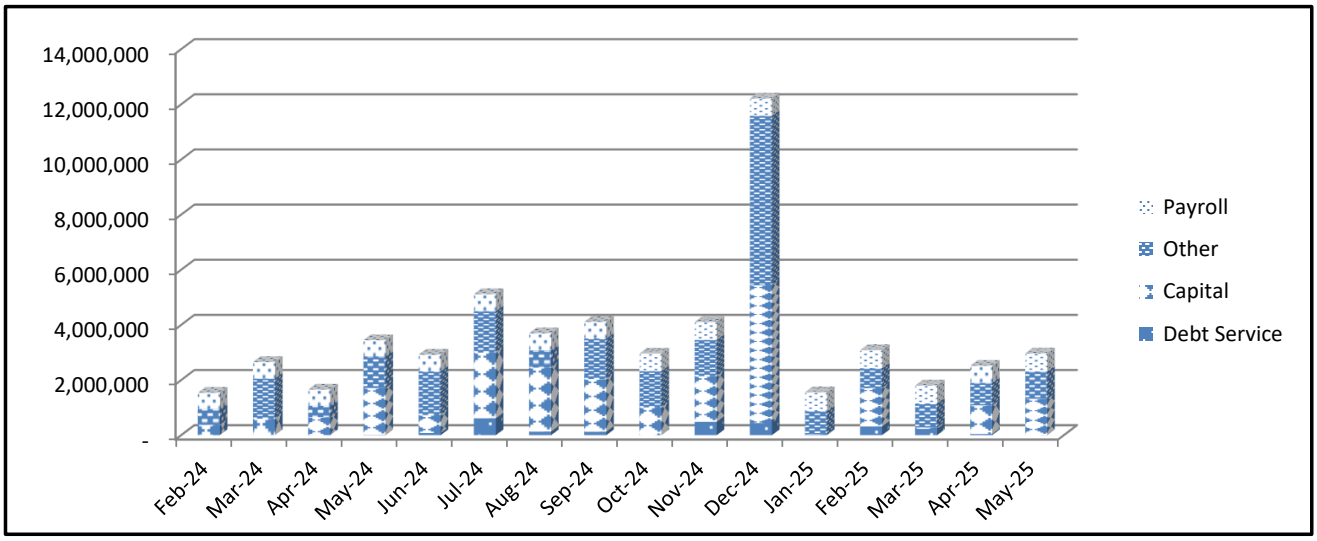
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City of College Place

Monthly Expenditure Analysis

May-25

Month	Operating Expenses		Capital	Debt Service	Total
	Payroll	Other			
May-25	660,953	990,497	1,315,845	830,307	3,797,603
Apr-25	619,880	814,133	1,042,883	7,363	2,484,258
Mar-25	654,010	870,671	52,621	853	1,578,155
Feb-25	662,438	716,879	1,392,367	39,063	2,810,746
Jan-25	689,782	836,390	15,961	225,559	1,767,692
Dec-24	631,254	6,151,685	4,992,845	314,080	12,089,864
Nov-24	649,498	1,317,664	1,658,272	13,503	3,638,937
Oct-24	633,324	1,319,761	1,006,528	439,760	3,399,373
Sep-24	605,734	1,474,179	1,907,382	483,466	4,470,762
Aug-24	623,167	620,863	2,322,751	624	3,567,405
Jul-24	613,750	1,506,299	2,384,445	125,106	4,629,600
Jun-24	603,743	1,587,640	653,747	129,696	2,974,825
May-24	591,698	1,147,827	1,700,103	610,707	4,050,335
Apr-24	590,695	412,836	651,282	76,856	1,731,669
Mar-24	593,697	1,467,144	595,052	7,356	2,663,250
Feb-24	591,432	573,195	373,336	973	1,538,936



Other Detail - Significant Expenditures and Related Party Transactions		
Interfund Transfers	$	330,000.00
City of Walla Walla	$	16,549
Dell Marketing LP	$	42,210
Snap on Tools - Dan's Tool Truck	$	12,623
49er Communications, Inc.	$	13,400
Phoenix Asphalt Maintenance, Inc.	$	16,892
Related Party Transactions:		
Total Other Detail	**$**	**431,674**

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City of College Place, WA

Check Report

By Check Number

Date Range: 05/01/2025 - 05/31/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Bank # 13-Bank #13						
8622	Moreno & Nelson Construction Corp.	05/16/2025	Virtual Payment	0.00	261,131.84	APA003137
9053	49er Communications Inc.	05/23/2025	Virtual Payment	0.00	13,400.25	APA003138
VEN01237	Alden Plumbing LLC	05/23/2025	Virtual Payment	0.00	4,098.50	APA003139
VEN01430	Alisha Stewart	05/23/2025	Virtual Payment	0.00	625.00	APA003140
50	American Public Works Assn	05/23/2025	Virtual Payment	0.00	1,379.00	APA003141
43	ATCO International Inc.	05/23/2025	Virtual Payment	0.00	125.00	APA003142
13740	BD College Place I LLC, Regency At The Park	05/23/2025	Virtual Payment	0.00	12,000.00	APA003143
68	Beeline Auto Center	05/23/2025	Virtual Payment	0.00	1,368.36	APA003144
357	Blue Mountain Action Council	05/23/2025	Virtual Payment	0.00	616.75	APA003145
11139	Blue Mountain Humane Society	05/23/2025	Virtual Payment	0.00	2,958.34	APA003146
12703	Calico Copy	05/23/2025	Virtual Payment	0.00	152.31	APA003147
5700	CH2M Hill OMI	05/23/2025	Virtual Payment	0.00	115,866.50	APA003148
299	City of Walla Walla	05/23/2025	Virtual Payment	0.00	16,549.04	APA003149
9954	Civic Plus, LLC	05/23/2025	Virtual Payment	0.00	11,566.07	APA003150
13994	CMBell	05/23/2025	Virtual Payment	0.00	1,500.00	APA003151
330	Core & Main LP	05/23/2025	Virtual Payment	0.00	1,969.89	APA003152
11566	Corwin Ford - Tri Cities	05/23/2025	Virtual Payment	0.00	72.80	APA003153
100	Crown Paper & Janitorial Supply Inc	05/23/2025	Virtual Payment	0.00	133.25	APA003154
VEN01009	Dell Marketing LP	05/23/2025	Virtual Payment	0.00	42,209.61	APA003155
13879	GNAT Enterprises	05/23/2025	Virtual Payment	0.00	220.00	APA003156
934	Graphic Apparel	05/23/2025	Virtual Payment	0.00	1,546.83	APA003157
VEN01288	Gunnerson Consulting and Communication Site	05/23/2025	Virtual Payment	0.00	42.50	APA003158
864	IBS Inc.	05/23/2025	Virtual Payment	0.00	340.72	APA003159
13	Imperial Supplies LLC	05/23/2025	Virtual Payment	0.00	300.85	APA003160
VEN01357	Insituform Technologies, LLC	05/23/2025	Virtual Payment	0.00	110,623.04	APA003161
VEN01322	Josue Reyes	05/23/2025	Virtual Payment	0.00	180.00	APA003162
10444	J-U-B Engineers, Inc.	05/23/2025	Virtual Payment	0.00	5,202.20	APA003163
159	KIE Supply Corporation	05/23/2025	Virtual Payment	0.00	158.25	APA003164
412	Koncrete Industries Inc.	05/23/2025	Virtual Payment	0.00	72.14	APA003165
163	L&G Ranch Supply Inc. - Acct # 270	05/23/2025	Virtual Payment	0.00	206.89	APA003166
VEN01348	Lemons Law Firm, PLLC	05/23/2025	Virtual Payment	0.00	8,799.00	APA003167
12736	LeRoy Survey Consulting	05/23/2025	Virtual Payment	0.00	400.00	APA003168
9680	Les Schwab Tire Center - CP	05/23/2025	Virtual Payment	0.00	660.26	APA003169
14280	Lindsey, McKenzie	05/23/2025	Virtual Payment	0.00	250.00	APA003170
VEN01008	Mitchell Repair Information Co LLC	05/23/2025	Virtual Payment	0.00	3,329.28	APA003171
VEN01238	Mountain View Tree Service LLC	05/23/2025	Virtual Payment	0.00	2,174.00	APA003172
10933	Municipal Emergency Services, Inc.	05/23/2025	Virtual Payment	0.00	3,140.16	APA003173
194	Napa Of Walla Walla	05/23/2025	Virtual Payment	0.00	93.57	APA003174
VEN01429	Nathan Montgomery Carlile	05/23/2025	Virtual Payment	0.00	1,000.00	APA003175
436	Norco	05/23/2025	Virtual Payment	0.00	564.81	APA003176
202	OXARC Inc	05/23/2025	Virtual Payment	0.00	302.40	APA003177
12124	PBS Engineering and Environmental LLC	05/23/2025	Virtual Payment	0.00	3,070.50	APA003178
VEN01306	Phoenix Asphalt Maintenance, Inc	05/23/2025	Virtual Payment	0.00	16,891.92	APA003179
3330	PocketiNet Communications Inc	05/23/2025	Virtual Payment	0.00	200.00	APA003180
10275	RH2 Engineering, Inc.	05/23/2025	Virtual Payment	0.00	2,740.59	APA003181
13161	Schild, Andrew D	05/23/2025	Virtual Payment	0.00	200.00	APA003182
12830	Security Lines US	05/23/2025	Virtual Payment	0.00	2,495.75	APA003183
12255	Snap On Tools - Dan's Tool Truck	05/23/2025	Virtual Payment	0.00	12,908.24	APA003184
12272	Snap-on Industrial	05/23/2025	Virtual Payment	0.00	1,733.11	APA003185
13213	Systems Design West LLC	05/23/2025	Virtual Payment	0.00	2,342.00	APA003186
479	Traffic Safety Supply Company	05/23/2025	Virtual Payment	0.00	307.63	APA003187
14616	Tyler Technologies Inc	05/23/2025	Virtual Payment	0.00	2,080.00	APA003188
14577	United Rentals Inc.	05/23/2025	Virtual Payment	0.00	557.74	APA003189
VEN01379	Vestis Uniforms and Workplace Supplies, Inc	05/23/2025	Virtual Payment	0.00	78.27	APA003190

Docusign Envelope ID: CEB4AE7A-2656-43AF-A7D2-86A51EEEAC61

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
320	WA St. Board Of Volunteer Firefighters	05/23/2025	Virtual Payment	0.00	8.80	APA003191
5014	WA St. Dept Of Natural Resources	05/23/2025	Virtual Payment	0.00	2,006.88	APA003192
565	WA St. Dept Of Transportation - SCR	05/23/2025	Virtual Payment	0.00	300.12	APA003193
11489	Walla Walla County Corrections Dept	05/23/2025	Virtual Payment	0.00	1,995.89	APA003194
6997	Wenzel Nursery LLC	05/23/2025	Virtual Payment	0.00	352.52	APA003195
333	Wilbur-Ellis Company	05/23/2025	Virtual Payment	0.00	837.44	APA003196
14010	ZOLL Medical Corporation	05/23/2025	Virtual Payment	0.00	7,479.16	APA003197
151	Internal Revenue Service (Payroll)	05/15/2025	Bank Draft	0.00	1,462.80	DFT0003216
151	Internal Revenue Service (Payroll)	05/15/2025	Bank Draft	0.00	5,110.66	DFT0003217
570	Oregon Department Of Revenue	05/15/2025	Bank Draft	0.00	71.97	DFT0003218
151	Internal Revenue Service (Payroll)	05/15/2025	Bank Draft	0.00	2,544.77	DFT0003219
14083	Amazon Business Prime	05/23/2025	Bank Draft	0.00	4,344.63	DFT0003242
204	Pacific Power & Light	05/23/2025	Bank Draft	0.00	15,219.01	DFT0003244
218	Quill Corporation	05/23/2025	Bank Draft	0.00	159.23	DFT0003245
82	Cascade Natural Gas Corporation	05/23/2025	Bank Draft	0.00	776.61	DFT0003246
270	Centurylink Communications LLC	05/23/2025	Bank Draft	0.00	56.91	DFT0003247
5629	Home Depot Credit Services	05/23/2025	Bank Draft	0.00	2,773.39	DFT0003249
8712	Verizon Wireless	05/23/2025	Bank Draft	0.00	3,346.69	DFT0003250
318	WA St. Dept Of Revenue	05/27/2025	Bank Draft	0.00	22,283.37	DFT0003251
7404	Banner Bank Credit Cards	05/30/2025	Bank Draft	0.00	38,215.67	DFT0003313

Bank Code Bank # 13 Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	100	13	0.00	96,365.71
EFT's	0	0	0.00	0.00
	180	**74**	**0.00**	**782,281.68**

Docusign Envelope ID: CEB4AE7A-2656-43AF-A7D2-86A51EEEAC61

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Bank #14-Bank #14 Manual Checks						
VEN01418	Sierra Mendoza	05/15/2025	Regular	0.00	600.00	80578
12345	Rizzitiello, Michael	05/16/2025	Regular	0.00	279.00	80579
12466	Tomaras, Troy E	05/16/2025	Regular	0.00	89.00	80580
VEN01427	Kris Schweigert	05/16/2025	Regular	0.00	89.00	80581
VEN01388	Ryan & Corie P. Konen	05/16/2025	Regular	0.00	18,403.00	80582
14483	Broxson, Dalton	05/23/2025	Regular	0.00	102.00	80583
82	Cascade Natural Gas Corporation	05/23/2025	Regular	0.00	506.85	80584
92	City Of College Place-General	05/23/2025	Regular	0.00	7,572.74	80585
14606	Clark, Camron J	05/23/2025	Regular	0.00	48.30	80586
12345	Rizzitiello, Michael	05/23/2025	Regular	0.00	1,069.86	80587
VEN01431	Taytan Mink	05/23/2025	Regular	0.00	235.59	80588
211	Postmaster	05/27/2025	Regular	0.00	1,093.03	80589
VEN01432	Barb Rice	05/28/2025	Regular	0.00	500.00	80590
VEN01382	Chloe Congleton	05/28/2025	Regular	0.00	400.00	80591
VEN01327	Cynthia Montes de Oca-Romero	05/28/2025	Regular	0.00	816.75	80592
VEN01421	Jeanine Gordon	05/28/2025	Regular	0.00	250.00	80593
VEN01418	Sierra Mendoza	05/28/2025	Regular	0.00	600.00	80594
VEN01425	Susan Buchanan	05/28/2025	Regular	0.00	400.00	80595
VEN01373	Maryelizabeth Garcia	05/30/2025	Regular	0.00	100.00	80596

Bank Code Bank #14 Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	19	19	0.00	33,155.12
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	19	**19**	**0.00**	**33,155.12**

Docusign Envelope ID: CEB4AE7A-2656-43AF-A7D2-86A51EEEAC61

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Bank #28-Bank #28						
11369	Abadan Tri-Cities	05/07/2025	Virtual Payment	0.00	-5.44	APA002693
11369	Abadan Tri-Cities	05/09/2025	Virtual Payment	0.00	114.96	APA003067
154	Adams, Jeffery B.	05/09/2025	Virtual Payment	0.00	2,550.00	APA003068
13458	Alison Mckinney	05/09/2025	Virtual Payment	0.00	1,791.00	APA003069
55	Andy's Market, LLC	05/09/2025	Virtual Payment	0.00	24.90	APA003070
3637	Apollo Inc.	05/09/2025	Virtual Payment	0.00	645,964.86	APA003071
10093	Armored Knights Locksmith	05/09/2025	Virtual Payment	0.00	46.71	APA003072
68	Beeline Auto Center	05/09/2025	Virtual Payment	0.00	62.21	APA003073
VEN01419	Brandon Aberle	05/09/2025	Virtual Payment	0.00	160.00	APA003074
188	Byrnes Oil	05/09/2025	Virtual Payment	0.00	141.75	APA003075
12703	Calico Copy	05/09/2025	Virtual Payment	0.00	162.96	APA003076
14045	Car Wash Partners, LLC	05/09/2025	Virtual Payment	0.00	287.00	APA003077
13621	CBS Reporting Inc	05/09/2025	Virtual Payment	0.00	79.00	APA003078
6157	CI Shred	05/09/2025	Virtual Payment	0.00	103.11	APA003079
299	City of Walla Walla	05/09/2025	Virtual Payment	0.00	4,019.09	APA003080
9954	Civic Plus, LLC	05/09/2025	Virtual Payment	0.00	7,541.86	APA003081
809	Columbia Electric Supply	05/09/2025	Virtual Payment	0.00	174.13	APA003082
330	Core & Main LP	05/09/2025	Virtual Payment	0.00	2,124.33	APA003083
979	Correct Equipment Inc.	05/09/2025	Virtual Payment	0.00	324.22	APA003084
VEN01316	Culton Consulting LLC	05/09/2025	Virtual Payment	0.00	3,000.00	APA003085
VEN01009	Dell Marketing LP	05/09/2025	Virtual Payment	0.00	2,377.39	APA003086
499	Department Of Commerce	05/09/2025	Virtual Payment	0.00	830,307.24	APA003087
14468	Design West Architects, P.A.	05/09/2025	Virtual Payment	0.00	58,372.26	APA003088
382	Doug's Septic Service	05/09/2025	Virtual Payment	0.00	815.00	APA003089
VEN01020	Duncan, Jarrid	05/09/2025	Virtual Payment	0.00	179.40	APA003090
VEN01404	Eric Wayne Ferguson	05/09/2025	Virtual Payment	0.00	8,360.50	APA003091
6036	Ferguson Enterprises, Inc.	05/09/2025	Virtual Payment	0.00	920.05	APA003092
VEN01309	GALLS PARENT HOLDINGS LLC	05/09/2025	Virtual Payment	0.00	357.90	APA003093
13879	GNAT Enterprises	05/09/2025	Virtual Payment	0.00	220.00	APA003094
139	Grainger, Inc.	05/09/2025	Virtual Payment	0.00	778.92	APA003095
395	H D Fowler Inc.	05/09/2025	Virtual Payment	0.00	1,917.46	APA003096
6174	HD Supply, Inc	05/09/2025	Virtual Payment	0.00	1,322.00	APA003097
148	Humbert Asphalt, Inc.	05/09/2025	Virtual Payment	0.00	4,057.97	APA003098
VEN01424	J.T. & Company, Inc.	05/09/2025	Virtual Payment	0.00	3,950.00	APA003099
332	Jones Truck & Implement	05/09/2025	Virtual Payment	0.00	12.84	APA003100
10444	J-U-B Engineers, Inc.	05/09/2025	Virtual Payment	0.00	111,814.28	APA003101
13449	Kenneth Cole Counseling, PS	05/09/2025	Virtual Payment	0.00	1,400.00	APA003102
159	KIE Supply Corporation	05/09/2025	Virtual Payment	0.00	1,193.95	APA003103
163	L&G Ranch Supply Inc. - Acct # 270	05/09/2025	Virtual Payment	0.00	97.77	APA003104
VEN01299	Lamar Texan Limited Partnership	05/09/2025	Virtual Payment	0.00	800.00	APA003105
14687	L-C Applicators Inc.	05/09/2025	Virtual Payment	0.00	496.20	APA003106
12736	LeRoy Survey Consulting	05/09/2025	Virtual Payment	0.00	500.00	APA003107
VEN01377	MetroCount USA, Inc.	05/09/2025	Virtual Payment	0.00	9,882.00	APA003108
VEN01262	Miriam Technologies Inc	05/09/2025	Virtual Payment	0.00	198.02	APA003109
194	Napa Of Walla Walla	05/09/2025	Virtual Payment	0.00	2,874.25	APA003110
192	New York Store, Western Outfitters Inc.	05/09/2025	Virtual Payment	0.00	337.58	APA003111
436	Norco	05/09/2025	Virtual Payment	0.00	111.23	APA003112
200	One Call Concepts Inc.	05/09/2025	Virtual Payment	0.00	49.14	APA003113
9612	Outwest Printing	05/09/2025	Virtual Payment	0.00	325.42	APA003114
10374	Pape Machinery Inc.	05/09/2025	Virtual Payment	0.00	61.64	APA003115
12124	PBS Engineering and Environmental LLC	05/09/2025	Virtual Payment	0.00	23,565.46	APA003116
6034	Pepsi Cola Bottling of Walla Walla	05/09/2025	Virtual Payment	0.00	440.00	APA003117
VEN01372	Ponti Law PLLC	05/09/2025	Virtual Payment	0.00	11,458.33	APA003118
VEN01311	PROCOM LLC	05/09/2025	Virtual Payment	0.00	122.00	APA003119
216	Quality Petroleum Products Inc.	05/09/2025	Virtual Payment	0.00	8,471.53	APA003120
14745	RH2 Controls LLC	05/09/2025	Virtual Payment	0.00	874.33	APA003121
VEN01380	Rio Foltz, PLLC	05/09/2025	Virtual Payment	0.00	8,500.00	APA003122
12672	Schmick, Dylan E	05/09/2025	Virtual Payment	0.00	31.00	APA003123
VEN01423	Shirley Jaggar	05/09/2025	Virtual Payment	0.00	60.00	APA003124
14039	Smarsh Inc.	05/09/2025	Virtual Payment	0.00	40.06	APA003125

Docusign Envelope ID: CEB4AE7A-2656-43AF-A7D2-86A51EEEAC61

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
12255	Snap On Tools - Dan's Tool Truck	05/09/2025	Virtual Payment	0.00	393.74	APA003126
13837	Tampa Enterprises LLC	05/09/2025	Virtual Payment	0.00	35.92	APA003127
14616	Tyler Technologies Inc	05/09/2025	Virtual Payment	0.00	4,485.00	APA003128
VEN01379	Vestis Uniforms and Workplace Supplies, Inc	05/09/2025	Virtual Payment	0.00	183.74	APA003129
12489	WA St. Consolidated Tech. Services	05/09/2025	Virtual Payment	0.00	285.00	APA003130
565	WA St. Dept Of Transportation - SCR	05/09/2025	Virtual Payment	0.00	700.04	APA003131
324	WA St. Patrol, Accounts Receivable	05/09/2025	Virtual Payment	0.00	48.00	APA003132
287	Walla Walla County	05/09/2025	Virtual Payment	0.00	338.76	APA003133
291	Walla Walla Electric	05/09/2025	Virtual Payment	0.00	51.90	APA003134
VEN01329	Walla Walla Valley Mobile, LLC	05/09/2025	Virtual Payment	0.00	150.00	APA003135
6997	Wenzel Nursery LLC	05/09/2025	Virtual Payment	0.00	29.37	APA003136
14795	PORAC Legal Defense Fund	05/06/2025	Bank Draft	0.00	240.00	DFT0002854
151	Internal Revenue Service (Payroll)	05/05/2025	Bank Draft	0.00	-65.24	DFT0003099
151	Internal Revenue Service (Payroll)	05/05/2025	Bank Draft	0.00	-495.00	DFT0003102
14312	Empower Retirement, LLC	05/05/2025	Bank Draft	0.00	804.20	DFT0003141
14312	Empower Retirement, LLC	05/05/2025	Bank Draft	0.00	4,719.19	DFT0003142
14312	Empower Retirement, LLC	05/05/2025	Bank Draft	0.00	2,521.80	DFT0003143
14312	Empower Retirement, LLC	05/05/2025	Bank Draft	0.00	4,398.40	DFT0003144
14312	Empower Retirement, LLC	05/05/2025	Bank Draft	0.00	504.52	DFT0003145
3271	American Family Life Ins	05/05/2025	Bank Draft	0.00	692.73	DFT0003146
3271	American Family Life Ins	05/05/2025	Bank Draft	0.00	1,144.81	DFT0003147
60	Association Of Washington Cities	05/05/2025	Bank Draft	0.00	5,250.88	DFT0003148
60	Association Of Washington Cities	05/05/2025	Bank Draft	0.00	23.94	DFT0003149
60	Association Of Washington Cities	05/05/2025	Bank Draft	0.00	16.32	DFT0003150
60	Association Of Washington Cities	05/05/2025	Bank Draft	0.00	585.00	DFT0003151
60	Association Of Washington Cities	05/05/2025	Bank Draft	0.00	675.65	DFT0003152
60	Association Of Washington Cities	05/05/2025	Bank Draft	0.00	1,214.02	DFT0003153
14312	Empower Retirement, LLC	05/05/2025	Bank Draft	0.00	154.42	DFT0003154
3278	City Of College Place	05/05/2025	Bank Draft	0.00	2,859.17	DFT0003155
60	Association Of Washington Cities	05/05/2025	Bank Draft	0.00	26,133.12	DFT0003156
60	Association Of Washington Cities	05/05/2025	Bank Draft	0.00	14,560.20	DFT0003157
60	Association Of Washington Cities	05/05/2025	Bank Draft	0.00	11,222.16	DFT0003158
60	Association Of Washington Cities	05/05/2025	Bank Draft	0.00	37,257.20	DFT0003159
3270	State Of Washington	05/05/2025	Bank Draft	0.00	26,789.52	DFT0003160
3270	State Of Washington	05/05/2025	Bank Draft	0.00	22,746.14	DFT0003161
3270	State Of Washington	05/05/2025	Bank Draft	0.00	5,461.13	DFT0003162
3270	State Of Washington	05/05/2025	Bank Draft	0.00	1,184.53	DFT0003163
3270	State Of Washington	05/05/2025	Bank Draft	0.00	717.12	DFT0003164
3270	State Of Washington	05/05/2025	Bank Draft	0.00	1,566.43	DFT0003165
3269	Washington Teamsters Welfare Trust	05/05/2025	Bank Draft	0.00	1,687.00	DFT0003166
3269	Washington Teamsters Welfare Trust	05/05/2025	Bank Draft	0.00	23,108.42	DFT0003167
3269	Washington Teamsters Welfare Trust	05/05/2025	Bank Draft	0.00	252.00	DFT0003168
3269	Washington Teamsters Welfare Trust	05/05/2025	Bank Draft	0.00	239.40	DFT0003169
60	Association Of Washington Cities	05/05/2025	Bank Draft	0.00	172.90	DFT0003171
60	Association Of Washington Cities	05/05/2025	Bank Draft	0.00	75.00	DFT0003172
151	Internal Revenue Service (Payroll)	05/05/2025	Bank Draft	0.00	11,675.86	DFT0003174
151	Internal Revenue Service (Payroll)	05/05/2025	Bank Draft	0.00	42,676.88	DFT0003177
570	Oregon Department Of Revenue	05/05/2025	Bank Draft	0.00	809.35	DFT0003182
13120	Oregon Department Of Revenue-Transit	05/05/2025	Bank Draft	0.00	13.40	DFT0003184
151	Internal Revenue Service (Payroll)	05/05/2025	Bank Draft	0.00	31,462.22	DFT0003185
3270	State Of Washington	05/05/2025	Bank Draft	0.00	53.85	DFT0003196
151	Internal Revenue Service (Payroll)	05/05/2025	Bank Draft	0.00	-39.20	DFT0003198
151	Internal Revenue Service (Payroll)	05/05/2025	Bank Draft	0.00	-167.64	DFT0003199
151	Internal Revenue Service (Payroll)	05/05/2025	Bank Draft	0.00	-164.87	DFT0003202
60	Association Of Washington Cities	05/05/2025	Bank Draft	0.00	856.10	DFT0003206
60	Association Of Washington Cities	05/05/2025	Bank Draft	0.00	5.13	DFT0003207
14083	Amazon Business Prime	05/09/2025	Bank Draft	0.00	1,554.43	DFT0003210
103	Columbia Rural Electric	05/09/2025	Bank Draft	0.00	5,987.86	DFT0003212
218	Quill Corporation	05/09/2025	Bank Draft	0.00	122.69	DFT0003213

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
14083	Amazon Business Prime	05/09/2025	Bank Draft	0.00	344.19	DFT0003215

Bank Code Bank #28 Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	66	49	0.00	293,607.33
EFT's	0	0	0.00	0.00
	215	**120**	**0.00**	**2,066,628.57**

Docusign Envelope ID: CEB4AE7A-2656-43AF-A7D2-86A51EEEAC61

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Bank #36-Bank #36 Manual Checks						
13270	American Legal Services	05/05/2025	Regular	0.00	7.24	80566
13960	AWC Employee Benefit Trust	05/05/2025	Regular	0.00	2,127.56	80567
95	College Place Fire Fighters Assn.	05/05/2025	Regular	0.00	350.00	80568
5215	IAFF Local 4203, C/O BMCU Acct. 59881001	05/05/2025	Regular	0.00	800.00	80569
5218	IAFF- MERP	05/05/2025	Regular	0.00	600.00	80570
14041	Life Flight Network Foundation	05/05/2025	Regular	0.00	50.00	80571
3275	Marianne Barr C/O CPPD Emp Donations	05/05/2025	Regular	0.00	185.00	80572
3273	Teamsters - Public Employees	05/05/2025	Regular	0.00	-2,369.00	80573
3273	Teamsters - Public Employees	05/05/2025	Regular	0.00	2,369.00	80573
12901	United Way of The Blue Mountains	05/05/2025	Regular	0.00	5.00	80574
VEN01422	Walla Walla County Water Conservancy Board	05/06/2025	Regular	0.00	-3,500.00	80575
VEN01422	Walla Walla County Water Conservancy Board	05/06/2025	Regular	0.00	3,500.00	80575
VEN01420	Downtown College Place Association	05/09/2025	Regular	0.00	2,000.00	80576
11735	Holden, Michael C	05/09/2025	Regular	0.00	243.00	80577

Bank Code Bank #36 Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	19	12	0.00	12,236.80
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	-5,869.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	19	**14**	**0.00**	**6,367.80**

Docusign Envelope ID: CEB4AE7A-2656-43AF-A7D2-86A51EEEAC61

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	38	31	0.00	45,391.92
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	-5,869.00
Bank Drafts	166	62	0.00	389,973.04
EFT's	0	0	0.00	0.00
Virtual Payments	229	132	0.00	2,458,937.21
	433	**227**	**0.00**	**2,888,433.17**

Fund Summary

Fund	Name	Period	Amount
997	Pooled Cash Operating	5/2025	2,888,433.17
			2,888,433.17

Authorization Signatures

Check Register

WE, the City Administrator and the City Finance Director of the City of College Place, Walla Walla County, Washington, DO HEREBY certify that the merchandise and services listed above have been received, are appropriate business expenditures of the City of College Place, are an accounting of all expenditures for the period described, and that the related vouchers and checks have been properly documented and approved by City Management.

City Administrator: Signed by: Troy Rayburn 22D728239C3F435... Finance Director: Signed by: Brian Carleton 1BF8E88CB427474...

WE, the undersigned members of the City Council of the City of College Place, Walla Walla County, Washington, representing the entire Council in attendance, DO HEREBY certify that the Council has reviewed the above list of expenditures and related vouchers or checks for the period described, has discussed any concerns with City Management and Staff and has had any such concerns answered adequately. We further certify that the above list of expenditures has been approved by the City of College Place City Council, DATED this _____ day of _____,2026.

X_____ Councilmember

X_____ Councilmember

X_____ Councilmember

Docusign Envelope ID: CEB4AE7A-2656-43AF-A7D2-86A51EEEAC61

City of College Place, WA

Payroll Bank Transaction Report

By Payment Number

Date: 5/1/2025 - 5/31/2025

Payroll Set: 01 - Payroll Set 01

Payment Number	Payment Date	Payment Type	Employee Number	Employee Name	Check Amount	Direct Deposit Amount	Total Payment
2783	05/05/2025	Regular	13529	Adams, Eric H	0.00	4,546.29	4,546.29
2784	05/05/2025	Regular	EMP14850	Anthes, Jonathan M	0.00	5,783.52	5,783.52
2785	05/05/2025	Regular	57	Antle, M Wade	0.00	5,179.58	5,179.58
2786	05/05/2025	Regular	14494	Barker, Kyle A	0.00	3,189.98	3,189.98
2787	05/05/2025	Regular	8573	Barr, Marianne K	0.00	3,991.98	3,991.98
2788	05/05/2025	Regular	14649	Bartlett, Logan K	0.00	4,638.35	4,638.35
2789	05/05/2025	Regular	EMP14888	Beardemphl, Rhett M	0.00	3,406.80	3,406.80
2790	05/05/2025	Regular	11879	Bennett, George R	0.00	5,492.72	5,492.72
2791	05/05/2025	Regular	14767	Betancourt, Juan C	0.00	2,599.56	2,599.56
2792	05/05/2025	Regular	13939	Bollinger, Tanner R	0.00	140.43	140.43
2793	05/05/2025	Regular	11916	Boose, John A	0.00	4,227.01	4,227.01
2794	05/05/2025	Regular	14222	Boyle, Monica H	0.00	341.15	341.15
2795	05/05/2025	Regular	14483	Broxson, Dalton J	0.00	4,175.89	4,175.89
2796	05/05/2025	Regular	14696	Bushkovskiy, Anton P	0.00	4,089.96	4,089.96
2797	05/05/2025	Regular	13390	Calkins, Noelle E	0.00	21.82	21.82
2798	05/05/2025	Regular	13662	Carleton, Brian J	0.00	5,888.21	5,888.21
2799	05/05/2025	Regular	EMP14867	Chabre, Brayden M	0.00	3,117.59	3,117.59
2800	05/05/2025	Regular	13271	Chamberlain, Randall J	0.00	347.37	347.37
2801	05/05/2025	Regular	13924	Charnley-Ovens, Caitlin	0.00	120.86	120.86
2802	05/05/2025	Regular	14606	Clark, Camron J	0.00	4,792.00	4,792.00
2803	05/05/2025	Regular	12104	Cleveland, Michael A	0.00	341.15	341.15
2804	05/05/2025	Regular	12933	Cole, Tanner C	0.00	6,042.96	6,042.96
2805	05/05/2025	Regular	EMP14866	Craik, Heidi L	0.00	2,152.77	2,152.77
2806	05/05/2025	Regular	14842	Creek, David T	0.00	3,567.86	3,567.86
2807	05/05/2025	Regular	14213	Culwell, Rea L	0.00	8,801.15	8,801.15
2808	05/05/2025	Regular	14848	Dennis, Austin R	0.00	3,808.43	3,808.43
2809	05/05/2025	Regular	12229	Diaz, Salvador M	0.00	5,511.31	5,511.31
2810	05/05/2025	Regular	13858	Dill, Benjamin G	0.00	6.01	6.01
2811	05/05/2025	Regular	8544	Doering, Shawn R	0.00	476.60	476.60
2812	05/05/2025	Regular	11920	Drury, Charles O	0.00	4,584.82	4,584.82
2813	05/05/2025	Regular	14650	Erb, Brittney E	0.00	4,447.75	4,447.75
2814	05/05/2025	Regular	14423	Espinoza JR, Tito	0.00	341.15	341.15
2815	05/05/2025	Regular	12851	Evensen, Patrick J	0.00	1,696.15	1,696.15
2816	05/05/2025	Regular	11806	Fortin, Brian R	0.00	5,787.01	5,787.01
2817	05/05/2025	Regular	EMP14855	Fortune, Joshua	0.00	22.44	22.44
2818	05/05/2025	Regular	EMP14877	Garcia, Maryelizabeth E	0.00	2,158.85	2,158.85
2819	05/05/2025	Regular	EMP14865	Walling, Estela A	0.00	3,713.05	3,713.05
2820	05/05/2025	Regular	11862	Goodson, Jeffrey R	0.00	3,976.84	3,976.84
2821	05/05/2025	Regular	13870	Graham, Jayme L	0.00	174.55	174.55
2822	05/05/2025	Regular	14768	Graham, Jayme L	0.00	1,134.61	1,134.61
2823	05/05/2025	Regular	EMP14890	Granchukoff, Hannah V	0.00	1,728.04	1,728.04
2824	05/05/2025	Regular	12611	Grove, Travis B	0.00	2,700.49	2,700.49
2825	05/05/2025	Regular	13236	Guse, Neosha K	0.00	15.59	15.59
2826	05/05/2025	Regular	13230	Guse, Richard F	0.00	20.77	20.77
2827	05/05/2025	Regular	14832	Guse, Wyatt R	0.00	3,262.35	3,262.35
2828	05/05/2025	Regular	11934	Hall, Scott W	0.00	5,019.34	5,019.34
2829	05/05/2025	Regular	EMP14861	Hammond, Brandon A	0.00	1,854.03	1,854.03
2830	05/05/2025	Regular	13237	Hanson, Scott A	0.00	5.80	5.80
2831	05/05/2025	Regular	11810	Harris, Tanner M	0.00	5,080.29	5,080.29
2832	05/05/2025	Regular	13427	Hernandez, Norma L	0.00	1,054.26	1,054.26
2833	05/05/2025	Regular	14648	Hoffer, Zackery A	0.00	5,562.18	5,562.18
2834	05/05/2025	Regular	11735	Holden, Michael C	0.00	3,978.69	3,978.69
2835	05/05/2025	Regular	EMP14876	Hutchens, Grady G	0.00	562.64	562.64
2836	05/05/2025	Regular	13240	Jackson, Nattilie E	0.00	6.01	6.01
2837	05/05/2025	Regular	13241	James, Jason C	0.00	368.22	368.22
2838	05/05/2025	Regular	14460	Jessup, Paul T	0.00	341.15	341.15
2839	05/05/2025	Regular	EMP14863	Kates, Courtney J	0.00	5,234.32	5,234.32

Docusign Envelope ID: CEB4AE7A-2656-43AF-A7D2-86A51EEEAC61

Payment Number	Payment Date	Payment Type	Employee Number	Employee Name	Check Amount	Direct Deposit Amount	Total Payment
2840	05/05/2025	Regular	13242	Kelly, William P	0.00	16.23	16.23
2841	05/05/2025	Regular	EMP14889	Krueger, Keiran	0.00	299.29	299.29
2842	05/05/2025	Regular	14299	Laizure, Michael A	0.00	104.21	104.21
2843	05/05/2025	Regular	12241	Langlois, Joseph T	0.00	4,404.40	4,404.40
2844	05/05/2025	Regular	EMP14872	Loe, Zachary G	0.00	444.99	444.99
2845	05/05/2025	Regular	EMP14884	Maret, Michael J	0.00	5,786.80	5,786.80
2846	05/05/2025	Regular	14268	McAndrews, Robert A	0.00	5,192.82	5,192.82
2847	05/05/2025	Regular	EMP14880	Mink, Taytan R	0.00	3,574.73	3,574.73
2848	05/05/2025	Regular	EMP14892	Nally, Evan J	0.00	3,157.29	3,157.29
2849	05/05/2025	Regular	EMP14856	Nelson, Aaron M	0.00	1,524.18	1,524.18
2850	05/05/2025	Regular	14651	Nilsson, Trenton M	0.00	4,906.96	4,906.96
2851	05/05/2025	Regular	13128	Nordman, Ronald A	0.00	3,733.52	3,733.52
2852	05/05/2025	Regular	EMP14883	Ortiz-Leyva, Isla	0.00	2,865.72	2,865.72
2853	05/05/2025	Regular	EMP14886	Patzer, Amelie	0.00	492.94	492.94
2854	05/05/2025	Regular	14766	Peal, Benjamin O	0.00	1,863.55	1,863.55
2855	05/05/2025	Regular	11756	Peterson, Loren D	0.00	341.15	341.15
2856	05/05/2025	Regular	EMP14882	Peterson, Taylar M	0.00	693.07	693.07
2857	05/05/2025	Regular	EMP14857	Read, Cooper P	0.00	1,739.08	1,739.08
2858	05/05/2025	Regular	14390	Rhodes, Brandon L	0.00	5,281.98	5,281.98
2859	05/05/2025	Regular	11826	Rickard, Jonathan J	0.00	6,884.32	6,884.32
2860	05/05/2025	Regular	12346	Rizzitiello, Michael J	0.00	6,780.68	6,780.68
2861	05/05/2025	Regular	13966	Scherger, Kristi J	0.00	3,825.41	3,825.41
2862	05/05/2025	Regular	11804	Schermann, Heather M	0.00	341.15	341.15
2863	05/05/2025	Regular	13161	Schild, Andrew D	0.00	5,318.06	5,318.06
2864	05/05/2025	Regular	12467	Schmick, DaShari C	0.00	5,618.66	5,618.66
2865	05/05/2025	Regular	12672	Schmick, Dylan E	0.00	5,735.94	5,735.94
2866	05/05/2025	Regular	14300	Scholl, Richard Ian E	0.00	88.83	88.83
2867	05/05/2025	Regular	EMP14860	Schroetlin, Ian H	0.00	670.14	670.14
2868	05/05/2025	Regular	EMP14891	Schweigert, Kris V	0.00	7,791.81	7,791.81
2869	05/05/2025	Regular	14057	St Clair, Andrea M	0.00	3,523.52	3,523.52
2870	05/05/2025	Regular	14691	Starcher, Johna R	0.00	62.71	62.71
2871	05/05/2025	Regular	EMP14885	Swanson, Isaac D	0.00	316.83	316.83
2872	05/05/2025	Regular	14302	Swopes, Hunter S	0.00	40.57	40.57
2873	05/05/2025	Regular	12466	Tomaras, Troy E	0.00	6,947.18	6,947.18
2874	05/05/2025	Regular	EMP14881	Walker, Isaac H	0.00	847.99	847.99
2875	05/05/2025	Regular	EMP14887	Walker, Jodi	0.00	22.66	22.66
2876	05/05/2025	Regular	12666	Watkins, Daniel I	0.00	4,636.12	4,636.12
2877	05/05/2025	Regular	14781	West, Robert R	0.00	1,278.14	1,278.14
2878	05/05/2025	Regular	12193	Williams, Melodie A	0.00	336.15	336.15
2879	05/05/2025	Regular	13517	Williams, Troy J	0.00	3,508.01	3,508.01
2880	05/05/2025	Regular	11790	Winter, David W	0.00	8,484.27	8,484.27
2881	05/05/2025	Regular	11760	Wolpert, Kevin E	0.00	4,427.06	4,427.06
2886	05/15/2025	Regular	13529	Adams, Eric H	0.00	1,569.95	1,569.95
2887	05/15/2025	Regular	14494	Barker, Kyle A	0.00	1,772.00	1,772.00
2888	05/15/2025	Regular	14767	Betancourt, Juan C	0.00	1,797.00	1,797.00
2889	05/15/2025	Regular	11916	Boose, John A	0.00	1,625.71	1,625.71
2890	05/15/2025	Regular	13662	Carleton, Brian J	0.00	2,613.00	2,613.00
2891	05/15/2025	Regular	EMP14866	Craik, Heidi L	0.00	1,360.25	1,360.25
2892	05/15/2025	Regular	12229	Diaz, Salvador M	0.00	1,662.30	1,662.30
2893	05/15/2025	Regular	14650	Erb, Brittney E	0.00	591.30	591.30
2894	05/15/2025	Regular	12851	Evensen, Patrick J	0.00	1,967.24	1,967.24
2895	05/15/2025	Regular	EMP14877	Garcia, Maryelizabeth E	0.00	2,299.14	2,299.14
2896	05/15/2025	Regular	EMP14865	Walling, Estela A	0.00	1,108.20	1,108.20
2897	05/15/2025	Regular	11862	Goodson, Jeffrey R	0.00	130.87	130.87
2898	05/15/2025	Regular	EMP14890	Granchukoff, Hannah V	0.00	1,896.00	1,896.00
2899	05/15/2025	Regular	12611	Grove, Travis B	0.00	1,137.16	1,137.16
2900	05/15/2025	Regular	EMP14861	Hammond, Brandon A	0.00	1,483.77	1,483.77
2901	05/15/2025	Regular	11735	Holden, Michael C	0.00	1,121.29	1,121.29
2902	05/15/2025	Regular	12241	Langlois, Joseph T	0.00	1,477.60	1,477.60
2903	05/15/2025	Regular	14268	McAndrews, Robert A	0.00	3,486.35	3,486.35
2904	05/15/2025	Regular	14651	Nilsson, Trenton M	0.00	886.95	886.95
2905	05/15/2025	Regular	EMP14883	Ortiz-Leyva, Isla	0.00	1,360.25	1,360.25
2906	05/15/2025	Regular	14766	Peal, Benjamin O	0.00	1,245.63	1,245.63
2907	05/15/2025	Regular	12346	Rizzitiello, Michael J	0.00	3,194.57	3,194.57

Docusign Envelope ID: CEB4AE7A-2656-43AF-A7D2-86A51EEEAC61

Payment Number	Payment Date	Payment Type	Employee Number	Employee Name	Check Amount	Direct Deposit Amount	Total Payment
2908	05/15/2025	Regular	12672	Schmick, Dylan E	0.00	1,159.72	1,159.72
2909	05/15/2025	Regular	EMP14891	Schweigert, Kris V	0.00	4,223.34	4,223.34
2910	05/15/2025	Regular	12666	Watkins, Daniel I	0.00	1,593.04	1,593.04
2911	05/15/2025	Regular	13517	Williams, Troy J	0.00	1,773.90	1,773.90
				Total:	**0.00**	**330,076.35**	**330,076.35**

Docusign Envelope ID: CEB4AE7A-2656-43AF-A7D2-86A51EEEAC61

City of College Place, WA

Treasurers Report

Summary

Date Range: 05/01/2025 - 05/31/2025

Fund	Beginning Cash Balance	Revenues	Expenses	Net Change Assets	Net Change Liabilities	Calculated Ending Balance	Actual Ending Balance	Calculated - Actual Ending
001 - Current Expense Fund	713,149.71	1,256,425.70	865,651.98	0.00	0.00	1,103,923.43	1,131,499.64	-27,576.21
005 - Current Expense Reserve Fund	503,267.92	-284.19	2.48	0.00	0.00	502,981.25	502,981.25	0.00
012 - Technology Reserve Fund	15,158.55	79,559.68	75,184.95	0.00	0.00	19,533.28	19,533.28	0.00
061 - Employee Benefit Reserve Fund	166,998.07	-376.01	13,298.20	0.00	0.00	153,323.86	153,323.86	0.00
100 - Street Fund	35,404.04	58,585.70	67,047.04	0.00	0.00	26,942.70	26,942.70	0.00
120 - Criminal Justice Fund	40,708.35	-9.79	0.14	0.00	0.00	40,698.42	40,698.42	0.00
121 - Forfeited Proceeds Fund	2,156.07	-1.22	0.01	0.00	0.00	2,154.84	2,154.84	0.00
130 - Hotel/Motel Tax	127,740.80	5,520.34	0.37	0.00	0.00	133,260.77	133,260.77	0.00
201 - ULTGO Bond Fund	40,980.71	20.50	0.00	0.00	0.00	41,001.21	41,001.21	0.00
202 - LTGO Bond Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
235 - Commercial Drive Bond Debt Service Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
240 - Local Improvement District Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
301 - Street Capital Contribution Fund	2,131.09	0.00	0.00	0.00	0.00	2,131.09	2,131.09	0.00
305 - Capital Improvement Fund (REET)	165,351.23	4,701.06	170,108.54	0.00	0.00	-56.25	-56.25	0.00
306 - Capital Improvement Fund (REET 2)	3,181.48	273,907.80	262,338.42	0.00	0.00	14,750.86	14,750.86	0.00
309 - CDBG Projects Fund	2,449.52	-0.02	0.00	0.00	0.00	2,449.50	2,449.50	0.00
311 - Street Improvement Fund	-34,895.55	162,749.01	140,839.08	0.00	0.00	-12,985.62	-39,387.70	26,402.08
315 - Facility Maintenance Reserve Fund (CE)	541,223.11	-822.37	2,129.38	0.00	0.00	538,271.36	538,271.36	0.00
320 - Equipment Reserve Fund	112,489.87	-917.90	4.51	0.00	0.00	111,567.46	111,567.46	0.00
330 - Economic Development Fund	3,750.40	0.00	0.00	0.00	0.00	3,750.40	3,750.40	0.00
340 - Economic Development Reserve Fund	74.62	0.03	0.00	0.00	0.00	74.65	74.65	0.00
350 - Tax Benefit District Construction Fund	0.00	18,577.14	778.50	0.00	0.00	17,798.64	0.00	17,798.64
360 - Tax Increment Financing Construction Fund	8,201,623.81	25,938.41	526.14	0.00	0.00	8,227,036.08	8,227,562.22	-526.14
400 - Water Fund	210,931.34	143,539.05	143,711.92	0.00	0.00	210,758.47	214,214.95	-3,456.48
401 - Wastewater Fund	2,144,984.83	264,953.38	189,316.12	0.00	0.00	2,220,622.09	2,220,622.09	0.00
402 - Stormwater Fund	371,432.61	56,102.76	33,084.46	0.00	0.00	394,450.91	394,450.91	0.00
403 - Stormwater Capital Reserve Fund	94,773.90	12,283.87	421.20	0.00	0.00	106,636.57	106,636.57	0.00
410 - Water Capital Reserve Fund	2,977,124.40	3,852.06	37,964.16	0.00	0.00	2,943,012.30	2,943,012.30	0.00
411 - Wastewater Capital Reserve Fund	3,553,310.58	594,475.75	794,945.56	0.00	0.00	3,352,840.77	3,352,840.77	0.00
412 - Wastewater Debt Service Fund	1,693,221.42	54,044.51	103,290.46	0.00	0.00	1,643,975.47	1,643,975.47	0.00
413 - Water Debt Service Fund	1,557,290.53	93,502.80	727,024.67	0.00	0.00	923,768.66	923,768.66	0.00
425 - Water Revenue Bond Fund	3,539.18	827.59	1.18	0.00	0.00	4,365.59	4,365.59	0.00
426 - Water Bond Reserve Fund	1,463.04	342.10	0.50	0.00	0.00	1,804.64	1,804.64	0.00
431 - Water System Construction Fund	12,719.04	-1,328.80	6.18	0.00	0.00	11,384.06	11,384.06	0.00
440 - Ambulance	108,777.34	279,305.06	105,058.64	0.00	0.00	283,023.76	283,023.76	0.00
500 - Equipment Rental & Replacement	182,469.70	74.29	62,412.83	0.00	0.00	120,131.16	120,131.16	0.00
625 - Flexible Benefits Plan Fund	9,987.52	2,859.19	2,454.99	0.00	0.00	10,391.72	10,391.72	0.00

Docusign Envelope ID: CEB4AE7A-2656-43AF-A7D2-86A51EEEAC61

Treasurers Report **Date Range: 05/01/2025 - 05/31/2025**

Fund	Beginning Cash Balance	Revenues	Expenses	Net Change Assets	Net Change Liabilities	Calculated Ending Balance	Actual Ending Balance	Calculated - Actual Ending
997 - Pooled Cash Operating	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
998 - Investment Pool LGIP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
999 - Investment Pool Safekeeping	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Report Total:	**23,564,969.23**	**3,388,407.48**	**3,797,602.61**	**0.00**	**0.00**	**23,155,774.10**	**23,143,132.21**	**12,641.89**

Docusign Envelope ID: CEB4AE7A-2656-43AF-A7D2-86A51EEEAC61

Monthly Bank Statement Balances

City of College Place, WA

Period Ending Date 5/31/2025

Bank Account Number	Bank Account Name	Beginning Balance	Ending Balance	Statement Balance	Is Reconciled
04	4 LGIP	2,695,291	2,705,303	2,705,303	Yes
12	12 Banner Gen Acct	385,509	385,509	385,509	Yes
24	24 US Bank Safekeeping Inv	6,395,708	6,383,173	6,383,173	Yes
25	25 US Bank MIA	449,973	449,934	449,934	Yes
26	26 CB CDBG Project	1,016	-	-	Yes
27	27 CB Farm Market	7,145	-	-	Yes
28	28 CB Public Funds Checking	2,183,177	-	-	Yes
29	29 CB Travel Adv	4,509	-	-	Yes
30	30 CB Flex Spend	1,204	-	-	Yes
32	32 CB Dev Escrow Acct	45,039	-	-	Yes
36	36 CB Checking	50,007	-	-	Yes
37	37 CB Projects	4,984,172	-	-	Yes
38	38 CB Checking	3,217,452	-	-	Yes
10	10 STCU CDBG Project	-	1,016	1,016	Yes
11	11 STCU Flex Spend	-	1,480	1,480	Yes
13	13 STCU Public Funds Checking	-	-	-	Yes
13 Sweep	13 STCU Public Funds Sweep	-	1,869,527	1,869,527	Yes
14	14 STCU Checking Account	-	21,178	21,178	Yes
16	16 STCU Dev Escrow	-	-	-	Yes
16 Sweep	16 STCU Dev Escrow Sweep	-	45,106	45,106	Yes
18	18 STCU Farmer's Market	-	7,145	7,145	Yes
19	19 STCU Travel Adv	-	3,835	3,835	Yes
22	22 STCU TIFF Savings	-	-	-	Yes
22 Sweep	22 STCU TIFF Savings Sweep	-	3,229,336	3,229,336	Yes
23	23 STCU Municipal Money TIFF	-	-	-	Yes
23 Sweep	23 STCU Municipal Money TIFF Sweep	-	4,998,226	4,998,226	Yes
		20,420,202	20,100,766	20,100,766	

Difference between Treasurers Report Calculated Ending Balance and Bank Statement Ending Balance	(3,055,008)
Difference between Treasurers Report Actual Ending Balance and Bank Statement Ending Balance	3,042,366
Tie out to Treasurers Report Calculated Actual Ending Difference	(12,642)

Docusign Envelope ID: CEB4AE7A-2656-43AF-A7D2-86A51EEEAC61

City of College Place, WA

Detail Report
Account Summary
Date Range: 05/01/2025 - 05/31/2025

Account	Name	Beginning Balance	Total Activity	Ending Balance
Fund: 001 - Current Expense Fund				
001-111-15	Claim On Cash	-332,744.54	427,488.18	94,743.64
001-111-18	Cash In Bank	0.00	7,145.12	7,145.12
001-111-19	Cash In Bank	0.00	3,834.99	3,834.99
001-111-27	CB #2255 Farm Market	7,145.01	-7,145.01	0.00
001-111-29	CB #2263 Travel Adv	3,834.92	-3,834.92	0.00
001-111-32	CB #2174 Dev Escrow Acct	45,038.61	-45,038.61	0.00
001-111-33	CB #2298 Pub Funds Inc	226.63	-226.63	0.00
001-111-96	Cash In Bank	0.00	45,105.51	45,105.51
	Total Fund: 001 - Current Expense Fund:	**-276,499.37**	**427,328.63**	**150,829.26**
Fund: 005 - Current Expense Reserve Fund				
005-111-15	Claim On Cash	275,094.42	137.59	275,232.01
	Total Fund: 005 - Current Expense Reserve Fund:	**275,094.42**	**137.59**	**275,232.01**
Fund: 012 - Technology Reserve Fund				
012-111-15	Claim On Cash	-176,445.44	4,730.99	-171,714.45
	Total Fund: 012 - Technology Reserve Fund:	**-176,445.44**	**4,730.99**	**-171,714.45**
Fund: 061 - Employee Benefit Reserve Fund				
061-111-15	Claim On Cash	-26,177.06	-13,315.03	-39,492.09
	Total Fund: 061 - Employee Benefit Reserve Fund:	**-26,177.06**	**-13,315.03**	**-39,492.09**
Fund: 100 - Street Fund				
100-111-15	Claim On Cash	-37,848.81	-8,325.12	-46,173.93
	Total Fund: 100 - Street Fund:	**-37,848.81**	**-8,325.12**	**-46,173.93**
Fund: 120 - Criminal Justice Fund				
120-111-15	Claim On Cash	27,869.09	13.94	27,883.03
	Total Fund: 120 - Criminal Justice Fund:	**27,869.09**	**13.94**	**27,883.03**
Fund: 121 - Forfeited Proceeds Fund				
121-111-15	Claim On Cash	1,176.79	0.60	1,177.39
	Total Fund: 121 - Forfeited Proceeds Fund:	**1,176.79**	**0.60**	**1,177.39**
Fund: 130 - Hotel/Motel Tax				
130-111-15	Claim On Cash	93,761.94	5,583.15	99,345.09
	Total Fund: 130 - Hotel/Motel Tax:	**93,761.94**	**5,583.15**	**99,345.09**
Fund: 201 - ULTGO Bond Fund				
201-111-15	Claim On Cash	40,980.71	20.50	41,001.21
	Total Fund: 201 - ULTGO Bond Fund:	**40,980.71**	**20.50**	**41,001.21**

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Detail Report **Date Range: 05/01/2025 - 05/31/2025**

Account	Name	Beginning Balance	Total Activity	Ending Balance
Fund: 305 - Capital Improvement Fund (REET)				
305-111-15	Claim On Cash	-103,178.78	-164,908.19	-268,086.97
	Total Fund: 305 - Capital Improvement Fund (REET):	**-103,178.78**	**-164,908.19**	**-268,086.97**
Fund: 306 - Capital Improvement Fund (REET 2)				
306-111-15	Claim On Cash	-601,804.39	12,694.28	-589,110.11
	Total Fund: 306 - Capital Improvement Fund (REET 2):	**-601,804.39**	**12,694.28**	**-589,110.11**
Fund: 309 - CDBG Projects Fund				
309-111-10	Cash In Bank	0.00	1,015.65	1,015.65
309-111-26	Cash	1,015.65	-1,015.65	0.00
	Total Fund: 309 - CDBG Projects Fund:	**1,015.65**	**0.00**	**1,015.65**
Fund: 311 - Street Improvement Fund				
311-111-15	Claim On Cash	-163,461.42	-4,253.09	-167,714.51
	Total Fund: 311 - Street Improvement Fund:	**-163,461.42**	**-4,253.09**	**-167,714.51**
Fund: 315 - Facility Maintenance Reserve Fund (CE)				
315-111-15	Claim On Cash	76,227.89	-2,087.14	74,140.75
	Total Fund: 315 - Facility Maintenance Reserve Fund (CE):	**76,227.89**	**-2,087.14**	**74,140.75**
Fund: 320 - Equipment Reserve Fund				
320-111-15	Claim On Cash	-302,281.88	-151.19	-302,433.07
	Total Fund: 320 - Equipment Reserve Fund:	**-302,281.88**	**-151.19**	**-302,433.07**
Fund: 340 - Economic Development Reserve Fund				
340-111-15	Claim On Cash	74.62	0.03	74.65
	Total Fund: 340 - Economic Development Reserve Fund:	**74.62**	**0.03**	**74.65**
Fund: 350 - Tax Benefit District Construction Fund				
350-111-15	Claim on Cash	16,234.33	17,798.64	34,032.97
	Total Fund: 350 - Tax Benefit District Construction Fund:	**16,234.33**	**17,798.64**	**34,032.97**
Fund: 360 - Tax Increment Financing Construction Fund				
360-111-15	Claim on Cash	-1,909,345.45	-1,052.28	-1,910,397.73
360-111-22	Cash In Bank	0.00	0.00	0.00
360-111-23	Cash In Bank	0.00	0.00	0.00
360-111-37	Cash In Bank	4,984,171.82	-4,984,171.82	0.00
360-111-38	Cash In Bank	3,217,451.99	-3,217,451.99	0.00
360-111-92	Cash In Bank	0.00	3,229,336.06	3,229,336.06
360-111-93	Cash In Bank	0.00	4,998,226.16	4,998,226.16
	Total Fund: 360 - Tax Increment Financing Construction Fund:	**6,292,278.36**	**24,886.13**	**6,317,164.49**
Fund: 400 - Water Fund				
400-111-15	Claim On Cash	117,347.56	3,457.61	120,805.17
	Total Fund: 400 - Water Fund:	**117,347.56**	**3,457.61**	**120,805.17**
Fund: 401 - Wastewater Fund				
401-111-15	Claim On Cash	1,673,322.27	76,514.26	1,749,836.53
	Total Fund: 401 - Wastewater Fund:	**1,673,322.27**	**76,514.26**	**1,749,836.53**

Docusign Envelope ID: CEB4AE7A-2656-43AF-A7D2-86A51EEEAC61

Detail Report **Date Range: 05/01/2025 - 05/31/2025**

Account	Name		Beginning Balance	Total Activity	Ending Balance
Fund: 402 - Stormwater Fund					
402-111-15	Claim On Cash		-128,547.32	23,947.95	-104,599.37
		Total Fund: 402 - Stormwater Fund:	**-128,547.32**	**23,947.95**	**-104,599.37**
Fund: 403 - Stormwater Capital Reserve Fund					
403-111-15	Claim On Cash		-15,878.73	12,068.42	-3,810.31
		Total Fund: 403 - Stormwater Capital Reserve Fund:	**-15,878.73**	**12,068.42**	**-3,810.31**
Fund: 410 - Water Capital Reserve Fund					
410-111-15	Claim On Cash		2,355,758.42	-36,420.13	2,319,338.29
		Total Fund: 410 - Water Capital Reserve Fund:	**2,355,758.42**	**-36,420.13**	**2,319,338.29**
Fund: 411 - Wastewater Capital Reserve Fund					
411-111-15	Claim On Cash		2,199,928.16	-197,953.36	2,001,974.80
		Total Fund: 411 - Wastewater Capital Reserve Fund:	**2,199,928.16**	**-197,953.36**	**2,001,974.80**
Fund: 412 - Wastewater Debt Service Fund					
412-111-15	Claim On Cash		966,424.77	-51,945.61	914,479.16
		Total Fund: 412 - Wastewater Debt Service Fund:	**966,424.77**	**-51,945.61**	**914,479.16**
Fund: 413 - Water Debt Service Fund					
413-111-15	Claim On Cash		572,770.64	-637,178.83	-64,408.19
		Total Fund: 413 - Water Debt Service Fund:	**572,770.64**	**-637,178.83**	**-64,408.19**
Fund: 425 - Water Revenue Bond Fund					
425-111-15	Claim On Cash		-253,013.39	-126.55	-253,139.94
		Total Fund: 425 - Water Revenue Bond Fund:	**-253,013.39**	**-126.55**	**-253,139.94**
Fund: 426 - Water Bond Reserve Fund					
426-111-15	Claim On Cash		-104,593.13	-52.32	-104,645.45
		Total Fund: 426 - Water Bond Reserve Fund:	**-104,593.13**	**-52.32**	**-104,645.45**
Fund: 431 - Water System Construction Fund					
431-111-15	Claim On Cash		-555,753.44	-277.97	-556,031.41
		Total Fund: 431 - Water System Construction Fund:	**-555,753.44**	**-277.97**	**-556,031.41**
Fund: 440 - Ambulance					
440-111-15	Claim On Cash		109,259.24	174,246.42	283,505.66
		Total Fund: 440 - Ambulance:	**109,259.24**	**174,246.42**	**283,505.66**
Fund: 500 - Equipment Rental & Replacement					
500-111-15	Claim On Cash		119,341.83	-62,221.18	57,120.65
		Total Fund: 500 - Equipment Rental & Replacement:	**119,341.83**	**-62,221.18**	**57,120.65**
Fund: 625 - Flexible Benefits Plan Fund					
625-111-15	Claim On Cash		-6,640.96	129.00	-6,511.96
625-111-23	Cash In Bank		0.00	21,322.02	21,322.02
625-111-30	Cash		16,628.48	-21,046.82	-4,418.34
		Total Fund: 625 - Flexible Benefits Plan Fund:	**9,987.52**	**404.20**	**10,391.72**
		Grand Totals:	**12,203,371.05**	**-395,382.37**	**11,807,988.68**

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Fund Summary

Fund	Beginning Balance	Total Activity	Ending Balance
001 - Current Expense Fund	-276,499.37	427,328.63	150,829.26
005 - Current Expense Reserve Fund	275,094.42	137.59	275,232.01
012 - Technology Reserve Fund	-176,445.44	4,730.99	-171,714.45
061 - Employee Benefit Reserve Fund	-26,177.06	-13,315.03	-39,492.09
100 - Street Fund	-37,848.81	-8,325.12	-46,173.93
120 - Criminal Justice Fund	27,869.09	13.94	27,883.03
121 - Forfeited Proceeds Fund	1,176.79	0.60	1,177.39
130 - Hotel/Motel Tax	93,761.94	5,583.15	99,345.09
201 - ULTGO Bond Fund	40,980.71	20.50	41,001.21
305 - Capital Improvement Fund (REET)	-103,178.78	-164,908.19	-268,086.97
306 - Capital Improvement Fund (REET 2)	-601,804.39	12,694.28	-589,110.11
309 - CDBG Projects Fund	1,015.65	0.00	1,015.65
311 - Street Improvement Fund	-163,461.42	-4,253.09	-167,714.51
315 - Facility Maintenance Reserve Fund (	76,227.89	-2,087.14	74,140.75
320 - Equipment Reserve Fund	-302,281.88	-151.19	-302,433.07
340 - Economic Development Reserve Fur	74.62	0.03	74.65
350 - Tax Benefit District Construction Fur	16,234.33	17,798.64	34,032.97
360 - Tax Increment Financing Constructic	6,292,278.36	24,886.13	6,317,164.49
400 - Water Fund	117,347.56	3,457.61	120,805.17
401 - Wastewater Fund	1,673,322.27	76,514.26	1,749,836.53
402 - Stormwater Fund	-128,547.32	23,947.95	-104,599.37
403 - Stormwater Capital Reserve Fund	-15,878.73	12,068.42	-3,810.31
410 - Water Capital Reserve Fund	2,355,758.42	-36,420.13	2,319,338.29
411 - Wastewater Capital Reserve Fund	2,199,928.16	-197,953.36	2,001,974.80
412 - Wastewater Debt Service Fund	966,424.77	-51,945.61	914,479.16
413 - Water Debt Service Fund	572,770.64	-637,178.83	-64,408.19
425 - Water Revenue Bond Fund	-253,013.39	-126.55	-253,139.94
426 - Water Bond Reserve Fund	-104,593.13	-52.32	-104,645.45
431 - Water System Construction Fund	-555,753.44	-277.97	-556,031.41
440 - Ambulance	109,259.24	174,246.42	283,505.66
500 - Equipment Rental & Replacement	119,341.83	-62,221.18	57,120.65
625 - Flexible Benefits Plan Fund	9,987.52	404.20	10,391.72
Grand Total:	**12,203,371.05**	**-395,382.37**	**11,807,988.68**

Docusign Envelope ID: CEB4AE7A-2656-43AF-A7D2-86A51EEEAC61

City of College Place, WA

Detail Report
Account Summary
Date Range: 05/01/2025 - 05/31/2025

Account	Name	Beginning Balance	Total Activity	Ending Balance
Fund: 001 - Current Expense Fund				
001-111-16	STCU Dev Escrow	0.00	0.00	0.00
001-111-17	Claim on Investments	986,121.14	-1,833.58	984,287.56
001-111-18	Cash In Bank	0.00	7,145.12	7,145.12
001-111-19	Cash In Bank	0.00	3,834.99	3,834.99
001-111-27	CB #2255 Farm Market	7,145.01	-7,145.01	0.00
001-111-29	CB #2263 Travel Adv	3,834.92	-3,834.92	0.00
001-111-32	CB #2174 Dev Escrow Acct	45,038.61	-45,038.61	0.00
001-111-33	CB #2298 Pub Funds Inc	226.63	-226.63	0.00
001-111-96	Cash In Bank	0.00	45,105.51	45,105.51
	Total Fund: 001 - Current Expense Fund:	**1,042,366.31**	**-1,993.13**	**1,040,373.18**
Fund: 005 - Current Expense Reserve Fund				
005-111-17	Claim On Investments	228,173.50	-424.26	227,749.24
	Total Fund: 005 - Current Expense Reserve Fund:	**228,173.50**	**-424.26**	**227,749.24**
Fund: 012 - Technology Reserve Fund				
012-111-17	Claim On Investments	191,603.99	-356.26	191,247.73
	Total Fund: 012 - Technology Reserve Fund:	**191,603.99**	**-356.26**	**191,247.73**
Fund: 061 - Employee Benefit Reserve Fund				
061-111-17	Claim On Investments	193,175.13	-359.18	192,815.95
	Total Fund: 061 - Employee Benefit Reserve Fund:	**193,175.13**	**-359.18**	**192,815.95**
Fund: 100 - Street Fund				
100-111-17	Claim On Investments	73,252.85	-136.22	73,116.63
	Total Fund: 100 - Street Fund:	**73,252.85**	**-136.22**	**73,116.63**
Fund: 120 - Criminal Justice Fund				
120-111-17	Claim On Investments	12,839.26	-23.87	12,815.39
	Total Fund: 120 - Criminal Justice Fund:	**12,839.26**	**-23.87**	**12,815.39**
Fund: 121 - Forfeited Proceeds Fund				
121-111-17	Claim On Investments	979.28	-1.83	977.45
	Total Fund: 121 - Forfeited Proceeds Fund:	**979.28**	**-1.83**	**977.45**
Fund: 130 - Hotel/Motel Tax				
130-111-17	Claim On Investments	33,978.86	-63.18	33,915.68
	Total Fund: 130 - Hotel/Motel Tax:	**33,978.86**	**-63.18**	**33,915.68**
Fund: 305 - Capital Improvement Fund (REET)				
305-111-17	Claim On Investments	268,530.01	-499.29	268,030.72

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Detail Report **Date Range: 05/01/2025 - 05/31/2025**

Account	Name		Beginning Balance	Total Activity	Ending Balance
		Total Fund: 305 - Capital Improvement Fund (REET):	**268,530.01**	**-499.29**	**268,030.72**
Fund: 306 - Capital Improvement Fund (REET 2)					
306-111-17	Claim On Investments		604,985.87	-1,124.90	603,860.97
		Total Fund: 306 - Capital Improvement Fund (REET 2):	**604,985.87**	**-1,124.90**	**603,860.97**
Fund: 309 - CDBG Projects Fund					
309-111-10	Cash In Bank		0.00	1,015.65	1,015.65
309-111-17	Claim On Investments		12.70	-0.02	12.68
309-111-26	Cash		1,015.65	-1,015.65	0.00
		Total Fund: 309 - CDBG Projects Fund:	**1,028.35**	**-0.02**	**1,028.33**
Fund: 311 - Street Improvement Fund					
311-111-17	Claim On Investments		128,565.87	-239.06	128,326.81
		Total Fund: 311 - Street Improvement Fund:	**128,565.87**	**-239.06**	**128,326.81**
Fund: 315 - Facility Maintenance Reserve Fund (CE)					
315-111-17	Claim On Investments		464,995.22	-864.61	464,130.61
		Total Fund: 315 - Facility Maintenance Reserve Fund (CE):	**464,995.22**	**-864.61**	**464,130.61**
Fund: 320 - Equipment Reserve Fund					
320-111-17	Claim On Investments		414,771.75	-771.22	414,000.53
		Total Fund: 320 - Equipment Reserve Fund:	**414,771.75**	**-771.22**	**414,000.53**
Fund: 360 - Tax Increment Financing Construction Fund					
360-111-22	Cash In Bank		0.00	0.00	0.00
360-111-23	Cash In Bank		0.00	0.00	0.00
360-111-37	Cash In Bank		4,984,171.82	-4,984,171.82	0.00
360-111-38	Cash In Bank		3,217,451.99	-3,217,451.99	0.00
360-111-92	Cash In Bank		0.00	3,229,336.06	3,229,336.06
360-111-93	Cash In Bank		0.00	4,998,226.16	4,998,226.16
		Total Fund: 360 - Tax Increment Financing Construction Fund:	**8,201,623.81**	**25,938.41**	**8,227,562.22**
Fund: 400 - Water Fund					
400-111-17	Claim On Investments		93,583.78	-174.00	93,409.78
		Total Fund: 400 - Water Fund:	**93,583.78**	**-174.00**	**93,409.78**
Fund: 401 - Wastewater Fund					
401-111-17	Claim On Investments		471,662.56	-877.00	470,785.56
		Total Fund: 401 - Wastewater Fund:	**471,662.56**	**-877.00**	**470,785.56**
Fund: 402 - Stormwater Fund					
402-111-17	Claim On Investments		499,979.93	-929.65	499,050.28
		Total Fund: 402 - Stormwater Fund:	**499,979.93**	**-929.65**	**499,050.28**
Fund: 403 - Stormwater Capital Reserve Fund					
403-111-17	Claim On Investments		110,652.63	-205.75	110,446.88
		Total Fund: 403 - Stormwater Capital Reserve Fund:	**110,652.63**	**-205.75**	**110,446.88**
Fund: 410 - Water Capital Reserve Fund					
410-111-16	Claim On LGIP		621,365.98	2,308.03	623,674.01

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Detail Report **Date Range: 05/01/2025 - 05/31/2025**

Account	Name		Beginning Balance	Total Activity	Ending Balance
		Total Fund: 410 - Water Capital Reserve Fund:	**621,365.98**	**2,308.03**	**623,674.01**
Fund: 411 - Wastewater Capital Reserve Fund					
411-111-17	Claim On Investments		1,353,382.42	-2,516.45	1,350,865.97
		Total Fund: 411 - Wastewater Capital Reserve Fund:	**1,353,382.42**	**-2,516.45**	**1,350,865.97**
Fund: 412 - Wastewater Debt Service Fund					
412-111-16	Claim On LGIP		726,796.65	2,699.66	729,496.31
		Total Fund: 412 - Wastewater Debt Service Fund:	**726,796.65**	**2,699.66**	**729,496.31**
Fund: 413 - Water Debt Service Fund					
413-111-16	Claim On LGIP		984,519.89	3,656.96	988,176.85
		Total Fund: 413 - Water Debt Service Fund:	**984,519.89**	**3,656.96**	**988,176.85**
Fund: 425 - Water Revenue Bond Fund					
425-111-16	Claim On LGIP		256,552.57	952.96	257,505.53
		Total Fund: 425 - Water Revenue Bond Fund:	**256,552.57**	**952.96**	**257,505.53**
Fund: 426 - Water Bond Reserve Fund					
426-111-16	Claim On LGIP		106,056.17	393.92	106,450.09
		Total Fund: 426 - Water Bond Reserve Fund:	**106,056.17**	**393.92**	**106,450.09**
Fund: 431 - Water System Construction Fund					
431-111-17	Claim On Investments		568,472.48	-1,057.01	567,415.47
		Total Fund: 431 - Water System Construction Fund:	**568,472.48**	**-1,057.01**	**567,415.47**
Fund: 440 - Ambulance					
440-111-17	Claim On Investments		-481.90	0.00	-481.90
		Total Fund: 440 - Ambulance:	**-481.90**	**0.00**	**-481.90**
Fund: 500 - Equipment Rental & Replacement					
500-111-17	Claim On Investments		63,127.87	-117.36	63,010.51
		Total Fund: 500 - Equipment Rental & Replacement:	**63,127.87**	**-117.36**	**63,010.51**
Fund: 625 - Flexible Benefits Plan Fund					
625-111-23	Cash In Bank		0.00	21,322.02	21,322.02
625-111-30	Cash		16,628.48	-21,046.82	-4,418.34
		Total Fund: 625 - Flexible Benefits Plan Fund:	**16,628.48**	**275.20**	**16,903.68**
		Grand Totals:	**17,733,169.57**	**23,490.89**	**17,756,660.46**

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Fund Summary

Fund	Beginning Balance	Total Activity	Ending Balance
001 - Current Expense Fund	1,042,366.31	-1,993.13	1,040,373.18
005 - Current Expense Reserve Fund	228,173.50	-424.26	227,749.24
012 - Technology Reserve Fund	191,603.99	-356.26	191,247.73
061 - Employee Benefit Reserve Fund	193,175.13	-359.18	192,815.95
100 - Street Fund	73,252.85	-136.22	73,116.63
120 - Criminal Justice Fund	12,839.26	-23.87	12,815.39
121 - Forfeited Proceeds Fund	979.28	-1.83	977.45
130 - Hotel/Motel Tax	33,978.86	-63.18	33,915.68
305 - Capital Improvement Fund (REET)	268,530.01	-499.29	268,030.72
306 - Capital Improvement Fund (REET 2)	604,985.87	-1,124.90	603,860.97
309 - CDBG Projects Fund	1,028.35	-0.02	1,028.33
311 - Street Improvement Fund	128,565.87	-239.06	128,326.81
315 - Facility Maintenance Reserve Fund (	464,995.22	-864.61	464,130.61
320 - Equipment Reserve Fund	414,771.75	-771.22	414,000.53
360 - Tax Increment Financing Constructic	8,201,623.81	25,938.41	8,227,562.22
400 - Water Fund	93,583.78	-174.00	93,409.78
401 - Wastewater Fund	471,662.56	-877.00	470,785.56
402 - Stormwater Fund	499,979.93	-929.65	499,050.28
403 - Stormwater Capital Reserve Fund	110,652.63	-205.75	110,446.88
410 - Water Capital Reserve Fund	621,365.98	2,308.03	623,674.01
411 - Wastewater Capital Reserve Fund	1,353,382.42	-2,516.45	1,350,865.97
412 - Wastewater Debt Service Fund	726,796.65	2,699.66	729,496.31
413 - Water Debt Service Fund	984,519.89	3,656.96	988,176.85
425 - Water Revenue Bond Fund	256,552.57	952.96	257,505.53
426 - Water Bond Reserve Fund	106,056.17	393.92	106,450.09
431 - Water System Construction Fund	568,472.48	-1,057.01	567,415.47
440 - Ambulance	-481.90	0.00	-481.90
500 - Equipment Rental & Replacement	63,127.87	-117.36	63,010.51
625 - Flexible Benefits Plan Fund	16,628.48	275.20	16,903.68
Grand Total:	**17,733,169.57**	**23,490.89**	**17,756,660.46**

Docusign Envelope ID: CEB4AE7A-2656-43AF-A7D2-86A51EEEAC61

City of College Place, WA

Detail Report
Account Summary
Date Range: 05/01/2025 - 05/31/2025

Account	Name	Beginning Balance	Total Activity	Ending Balance
Fund: 001 - Current Expense Fund				
001-111-15	Claim On Cash	-332,744.54	427,488.18	94,743.64
001-111-16	STCU Dev Escrow	0.00	0.00	0.00
001-111-17	Claim on Investments	986,121.14	-1,833.58	984,287.56
001-111-18	Cash In Bank	0.00	7,145.12	7,145.12
001-111-19	Cash In Bank	0.00	3,834.99	3,834.99
001-111-27	CB #2255 Farm Market	7,145.01	-7,145.01	0.00
001-111-29	CB #2263 Travel Adv	3,834.92	-3,834.92	0.00
001-111-32	CB #2174 Dev Escrow Acct	45,038.61	-45,038.61	0.00
001-111-33	CB #2298 Pub Funds Inc	226.63	-226.63	0.00
001-111-96	Cash In Bank	0.00	45,105.51	45,105.51
	Total Fund: 001 - Current Expense Fund:	**709,621.77**	**425,495.05**	**1,135,116.82**
Fund: 005 - Current Expense Reserve Fund				
005-111-15	Claim On Cash	275,094.42	137.59	275,232.01
005-111-17	Claim On Investments	228,173.50	-424.26	227,749.24
	Total Fund: 005 - Current Expense Reserve Fund:	**503,267.92**	**-286.67**	**502,981.25**
Fund: 012 - Technology Reserve Fund				
012-111-15	Claim On Cash	-176,445.44	4,730.99	-171,714.45
012-111-17	Claim On Investments	191,603.99	-356.26	191,247.73
	Total Fund: 012 - Technology Reserve Fund:	**15,158.55**	**4,374.73**	**19,533.28**
Fund: 061 - Employee Benefit Reserve Fund				
061-111-15	Claim On Cash	-26,177.06	-13,315.03	-39,492.09
061-111-17	Claim On Investments	193,175.13	-359.18	192,815.95
	Total Fund: 061 - Employee Benefit Reserve Fund:	**166,998.07**	**-13,674.21**	**153,323.86**
Fund: 100 - Street Fund				
100-111-15	Claim On Cash	-37,848.81	-8,325.12	-46,173.93
100-111-17	Claim On Investments	73,252.85	-136.22	73,116.63
	Total Fund: 100 - Street Fund:	**35,404.04**	**-8,461.34**	**26,942.70**
Fund: 120 - Criminal Justice Fund				
120-111-15	Claim On Cash	27,869.09	13.94	27,883.03
120-111-17	Claim On Investments	12,839.26	-23.87	12,815.39
	Total Fund: 120 - Criminal Justice Fund:	**40,708.35**	**-9.93**	**40,698.42**
Fund: 121 - Forfeited Proceeds Fund				
121-111-15	Claim On Cash	1,176.79	0.60	1,177.39
121-111-17	Claim On Investments	979.28	-1.83	977.45

Docusign Envelope ID: CEB4AE7A-2656-43AF-A7D2-86A51EEEAC61

Detail Report **Date Range: 05/01/2025 - 05/31/2025**

Account	Name	Beginning Balance	Total Activity	Ending Balance
	Total Fund: 121 - Forfeited Proceeds Fund:	**2,156.07**	**-1.23**	**2,154.84**
Fund: 130 - Hotel/Motel Tax				
130-111-15	Claim On Cash	93,761.94	5,583.15	99,345.09
130-111-17	Claim On Investments	33,978.86	-63.18	33,915.68
	Total Fund: 130 - Hotel/Motel Tax:	**127,740.80**	**5,519.97**	**133,260.77**
Fund: 201 - ULTGO Bond Fund				
201-111-15	Claim On Cash	40,980.71	20.50	41,001.21
	Total Fund: 201 - ULTGO Bond Fund:	**40,980.71**	**20.50**	**41,001.21**
Fund: 305 - Capital Improvement Fund (REET)				
305-111-15	Claim On Cash	-103,178.78	-164,908.19	-268,086.97
305-111-17	Claim On Investments	268,530.01	-499.29	268,030.72
	Total Fund: 305 - Capital Improvement Fund (REET):	**165,351.23**	**-165,407.48**	**-56.25**
Fund: 306 - Capital Improvement Fund (REET 2)				
306-111-15	Claim On Cash	-601,804.39	12,694.28	-589,110.11
306-111-17	Claim On Investments	604,985.87	-1,124.90	603,860.97
	Total Fund: 306 - Capital Improvement Fund (REET 2):	**3,181.48**	**11,569.38**	**14,750.86**
Fund: 309 - CDBG Projects Fund				
309-111-10	Cash In Bank	0.00	1,015.65	1,015.65
309-111-17	Claim On Investments	12.70	-0.02	12.68
309-111-26	Cash	1,015.65	-1,015.65	0.00
	Total Fund: 309 - CDBG Projects Fund:	**1,028.35**	**-0.02**	**1,028.33**
Fund: 311 - Street Improvement Fund				
311-111-15	Claim On Cash	-163,461.42	-4,253.09	-167,714.51
311-111-17	Claim On Investments	128,565.87	-239.06	128,326.81
	Total Fund: 311 - Street Improvement Fund:	**-34,895.55**	**-4,492.15**	**-39,387.70**
Fund: 315 - Facility Maintenance Reserve Fund (CE)				
315-111-15	Claim On Cash	76,227.89	-2,087.14	74,140.75
315-111-17	Claim On Investments	464,995.22	-864.61	464,130.61
	Total Fund: 315 - Facility Maintenance Reserve Fund (CE):	**541,223.11**	**-2,951.75**	**538,271.36**
Fund: 320 - Equipment Reserve Fund				
320-111-15	Claim On Cash	-302,281.88	-151.19	-302,433.07
320-111-17	Claim On Investments	414,771.75	-771.22	414,000.53
	Total Fund: 320 - Equipment Reserve Fund:	**112,489.87**	**-922.41**	**111,567.46**
Fund: 340 - Economic Development Reserve Fund				
340-111-15	Claim On Cash	74.62	0.03	74.65
	Total Fund: 340 - Economic Development Reserve Fund:	**74.62**	**0.03**	**74.65**
Fund: 350 - Tax Benefit District Construction Fund				
350-111-15	Claim on Cash	16,234.33	17,798.64	34,032.97
	Total Fund: 350 - Tax Benefit District Construction Fund:	**16,234.33**	**17,798.64**	**34,032.97**
Fund: 360 - Tax Increment Financing Construction Fund				

Docusign Envelope ID: CEB4AE7A-2656-43AF-A7D2-86A51EEEAC61

Detail Report **Date Range: 05/01/2025 - 05/31/2025**

Account	Name	Beginning Balance	Total Activity	Ending Balance
360-111-15	Claim on Cash	-1,909,345.45	-1,052.28	-1,910,397.73
360-111-22	Cash In Bank	0.00	0.00	0.00
360-111-23	Cash In Bank	0.00	0.00	0.00
360-111-37	Cash In Bank	4,984,171.82	-4,984,171.82	0.00
360-111-38	Cash In Bank	3,217,451.99	-3,217,451.99	0.00
360-111-92	Cash In Bank	0.00	3,229,336.06	3,229,336.06
360-111-93	Cash In Bank	0.00	4,998,226.16	4,998,226.16
	Total Fund: 360 - Tax Increment Financing Construction Fund:	**6,292,278.36**	**24,886.13**	**6,317,164.49**
Fund: 400 - Water Fund				
400-111-15	Claim On Cash	117,347.56	3,457.61	120,805.17
400-111-17	Claim On Investments	93,583.78	-174.00	93,409.78
	Total Fund: 400 - Water Fund:	**210,931.34**	**3,283.61**	**214,214.95**
Fund: 401 - Wastewater Fund				
401-111-15	Claim On Cash	1,673,322.27	76,514.26	1,749,836.53
401-111-17	Claim On Investments	471,662.56	-877.00	470,785.56
	Total Fund: 401 - Wastewater Fund:	**2,144,984.83**	**75,637.26**	**2,220,622.09**
Fund: 402 - Stormwater Fund				
402-111-15	Claim On Cash	-128,547.32	23,947.95	-104,599.37
402-111-17	Claim On Investments	499,979.93	-929.65	499,050.28
	Total Fund: 402 - Stormwater Fund:	**371,432.61**	**23,018.30**	**394,450.91**
Fund: 403 - Stormwater Capital Reserve Fund				
403-111-15	Claim On Cash	-15,878.73	12,068.42	-3,810.31
403-111-17	Claim On Investments	110,652.63	-205.75	110,446.88
	Total Fund: 403 - Stormwater Capital Reserve Fund:	**94,773.90**	**11,862.67**	**106,636.57**
Fund: 410 - Water Capital Reserve Fund				
410-111-15	Claim On Cash	2,355,758.42	-36,420.13	2,319,338.29
410-111-16	Claim On LGIP	621,365.98	2,308.03	623,674.01
	Total Fund: 410 - Water Capital Reserve Fund:	**2,977,124.40**	**-34,112.10**	**2,943,012.30**
Fund: 411 - Wastewater Capital Reserve Fund				
411-111-15	Claim On Cash	2,199,928.16	-197,953.36	2,001,974.80
411-111-17	Claim On Investments	1,353,382.42	-2,516.45	1,350,865.97
	Total Fund: 411 - Wastewater Capital Reserve Fund:	**3,553,310.58**	**-200,469.81**	**3,352,840.77**
Fund: 412 - Wastewater Debt Service Fund				
412-111-15	Claim On Cash	966,424.77	-51,945.61	914,479.16
412-111-16	Claim On LGIP	726,796.65	2,699.66	729,496.31
	Total Fund: 412 - Wastewater Debt Service Fund:	**1,693,221.42**	**-49,245.95**	**1,643,975.47**
Fund: 413 - Water Debt Service Fund				
413-111-15	Claim On Cash	572,770.64	-637,178.83	-64,408.19
413-111-16	Claim On LGIP	984,519.89	3,656.96	988,176.85
	Total Fund: 413 - Water Debt Service Fund:	**1,557,290.53**	**-633,521.87**	**923,768.66**

Docusign Envelope ID: CEB4AE7A-2656-43AF-A7D2-86A51EEEAC61

Detail Report **Date Range: 05/01/2025 - 05/31/2025**

Account	Name		Beginning Balance	Total Activity	Ending Balance
Fund: 425 - Water Revenue Bond Fund					
425-111-15	Claim On Cash		-253,013.39	-126.55	-253,139.94
425-111-16	Claim On LGIP		256,552.57	952.96	257,505.53
		Total Fund: 425 - Water Revenue Bond Fund:	**3,539.18**	**826.41**	**4,365.59**
Fund: 426 - Water Bond Reserve Fund					
426-111-15	Claim On Cash		-104,593.13	-52.32	-104,645.45
426-111-16	Claim On LGIP		106,056.17	393.92	106,450.09
		Total Fund: 426 - Water Bond Reserve Fund:	**1,463.04**	**341.60**	**1,804.64**
Fund: 431 - Water System Construction Fund					
431-111-15	Claim On Cash		-555,753.44	-277.97	-556,031.41
431-111-17	Claim On Investments		568,472.48	-1,057.01	567,415.47
		Total Fund: 431 - Water System Construction Fund:	**12,719.04**	**-1,334.98**	**11,384.06**
Fund: 440 - Ambulance					
440-111-15	Claim On Cash		109,259.24	174,246.42	283,505.66
440-111-17	Claim On Investments		-481.90	0.00	-481.90
		Total Fund: 440 - Ambulance:	**108,777.34**	**174,246.42**	**283,023.76**
Fund: 500 - Equipment Rental & Replacement					
500-111-15	Claim On Cash		119,341.83	-62,221.18	57,120.65
500-111-17	Claim On Investments		63,127.87	-117.36	63,010.51
		Total Fund: 500 - Equipment Rental & Replacement:	**182,469.70**	**-62,338.54**	**120,131.16**
Fund: 625 - Flexible Benefits Plan Fund					
625-111-15	Claim On Cash		-6,640.96	129.00	-6,511.96
625-111-23	Cash In Bank		0.00	21,322.02	21,322.02
625-111-30	Cash		16,628.48	-21,046.82	-4,418.34
		Total Fund: 625 - Flexible Benefits Plan Fund:	**9,987.52**	**404.20**	**10,391.72**
		Grand Totals:	**21,661,027.51**	**-397,945.54**	**21,263,081.97**

Docusign Envelope ID: CEB4AE7A-2656-43AF-A7D2-86A51EEEAC61

Fund Summary

Fund	Beginning Balance	Total Activity	Ending Balance
001 - Current Expense Fund	709,621.77	425,495.05	1,135,116.82
005 - Current Expense Reserve Fund	503,267.92	-286.67	502,981.25
012 - Technology Reserve Fund	15,158.55	4,374.73	19,533.28
061 - Employee Benefit Reserve Fund	166,998.07	-13,674.21	153,323.86
100 - Street Fund	35,404.04	-8,461.34	26,942.70
120 - Criminal Justice Fund	40,708.35	-9.93	40,698.42
121 - Forfeited Proceeds Fund	2,156.07	-1.23	2,154.84
130 - Hotel/Motel Tax	127,740.80	5,519.97	133,260.77
201 - ULTGO Bond Fund	40,980.71	20.50	41,001.21
305 - Capital Improvement Fund (REET)	165,351.23	-165,407.48	-56.25
306 - Capital Improvement Fund (REET 2)	3,181.48	11,569.38	14,750.86
309 - CDBG Projects Fund	1,028.35	-0.02	1,028.33
311 - Street Improvement Fund	-34,895.55	-4,492.15	-39,387.70
315 - Facility Maintenance Reserve Fund (	541,223.11	-2,951.75	538,271.36
320 - Equipment Reserve Fund	112,489.87	-922.41	111,567.46
340 - Economic Development Reserve Fur	74.62	0.03	74.65
350 - Tax Benefit District Construction Fur	16,234.33	17,798.64	34,032.97
360 - Tax Increment Financing Constructic	6,292,278.36	24,886.13	6,317,164.49
400 - Water Fund	210,931.34	3,283.61	214,214.95
401 - Wastewater Fund	2,144,984.83	75,637.26	2,220,622.09
402 - Stormwater Fund	371,432.61	23,018.30	394,450.91
403 - Stormwater Capital Reserve Fund	94,773.90	11,862.67	106,636.57
410 - Water Capital Reserve Fund	2,977,124.40	-34,112.10	2,943,012.30
411 - Wastewater Capital Reserve Fund	3,553,310.58	-200,469.81	3,352,840.77
412 - Wastewater Debt Service Fund	1,693,221.42	-49,245.95	1,643,975.47
413 - Water Debt Service Fund	1,557,290.53	-633,521.87	923,768.66
425 - Water Revenue Bond Fund	3,539.18	826.41	4,365.59
426 - Water Bond Reserve Fund	1,463.04	341.60	1,804.64
431 - Water System Construction Fund	12,719.04	-1,334.98	11,384.06
440 - Ambulance	108,777.34	174,246.42	283,023.76
500 - Equipment Rental & Replacement	182,469.70	-62,338.54	120,131.16
625 - Flexible Benefits Plan Fund	9,987.52	404.20	10,391.72
Grand Total:	**21,661,027.51**	**-397,945.54**	**21,263,081.97**

Docusign Envelope ID: CEB4AE7A-2656-43AF-A7D2-86A51EEEAC61

CASH FLOW REPORT

City of College Place
YTD 2025

REVENUES

Fund #	Fund Name	January*	February	March	April	May	June	July	August	September	October	November	December	YTD
001	Current Expense Fund	$506,762	$458,165	$ 566,789	$ 616,447	$ 1,256,425.70								$3,404,589
5	Current Expense Fund Reserve	860	1,267	1,202	2,110	-284.19								5,155
12	Technology Reserve Fund	608	41,011	50,973	26,723	79559.68								198,876
61	Employee Benefit Reserve Fund	654	1,042	998	1,757	-376.01								4,075
100	Street Fund	23,994	16,082	43,378	67,515	58585.7								209,554
120	Criminal Justice Fund	4,422	72	68	4,491	-9.79								9,044
121	Forfeited Proceeds Fund	4	5	5	9	-1.22								22
130	Hotel/Motel Tax	2,603	3,216	4,513	3,992	5520.34								19,845
201	ULTGO Bond Fund	6	6	3	5	20.5								40
235	Commercial Drive Bond Debt Service Fund	-	-	-	-	0								
240	Local Improvement District Fund	-	-	-	-	0								
301	Street Capital Contribution Fund	-	-	-	-	0								-
305	Capital Improvement Fund (REET)	12,850	8,624	9,502	12,271	4701.06								47,948
306	Capital Improvement Fund (REET 2)	584,424	10,453	11,128	89,291	273907.8								969,204
309	CDBG Projects Fund	0	0	0	0	-0.02								0
311	Street Improvement Fund	120,564	701	90,644	226,150	162749.01								600,809
315	Facility Maintenance Reserve Fund (CE)	1,611	2,523	2,411	4,241	-822.37								9,964
320	Equipment Reserve Fund	1,293	2,189	2,121	3,739	-917.9								8,425
330	Economic Development Fund	25	22	24	25,023	0								25,094
340	Economic Development Reserve Fund	0	0	0	0	0.03								0
360	Tax Increment Financing Construction Fund	40,063	17,948	36,724	24,102	25938.41								
400	Water Fund	131,006	134,535	110,049	160,615	143539.05								679,744
401	Wastewater Fund	259,792	258,580	220,069	301,717	264953.38								1,305,111
402	Stormwater Fund	62,164	63,100	51,882	77,716	56102.76								310,965
403	Stormwater Capital Reserve Fund	349	586	4,703	64,696	12283.87								82,618
410	Water Capital Reserve Fund	860,186	2,798	52,090	284,202	3852.06								1,203,127
411	Wastewater Capital Reserve Fund	1,818,710	1,100,434	923,897	16,115	594475.75								4,453,633
412	Wastewater Debt Service Fund	54,134	52,140	44,279	62,372	54044.51								266,968
413	Water Capital Improvement Reserve Fund	94,044	91,912	76,550	109,929	93502.8								465,938
425	Water & Sewer Revenue Bond Fund	871	827	933	894	827.59								4,353
426	2007 Water/Sewer Bond Reserve Fund	360	342	386	370	342.1								1,799
431	Water System Construction Fund	1,721	2,980	2,896	5,108	-1328.8								11,376
440	Ambulance Fund	89,399	71,665	81,205	142,365	279305.06								663,939
500	Equipment Rental & Replacement	271	644	247,413	4,407	74.29								252,810
625	Flexible Benefits Plan Fund	15,424	$ 1,943	1,884	1,884	2,859								23,995
		$ 4,689,174	$ 2,345,813	$ 2,638,722	$ 2,340,256	$ 3,369,830	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 15,239,020

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CASH FLOW REPORT

City of College Place
YTD 2025

*Does not include beginning balances totaling $ 7,875,593

EXPENDITURES

Fund #	Fund Name	January	February	March	April	May	June	July	August	September	October	November	December	YTD
001	Current Expense Fund	$ 674,701	$ 795,797	$ 828,551	$ 740,357	$ 865,651.98								$ 3,905,058
5	Current Expense Reserve Fund	2	23	2	4	2.48								34
12	Technology Reserve Fund	35,153	69,555	51,244	30,440	75184.95								261,577
61	Employee Benefit Reserve Fund	1,158	13,809	12,498	13,699	13298.2								54,463
100	Street Fund	66,478	37,825	105,417	69,571	67047.04								346,337
120	Criminal Justice Fund	0	2	0	0	0.14								3
121	Forfeited Proceeds Fund	0	0	0	0	0.01								0
130	Hotel/Motel Tax	0	7	1,530	1	0.37								1,538
201	ULTGO Bond Fund	-	3	112	-	0								115
235	Commercial Drive Bond Debt Service Fund	-	-	-	-	0								-
240	Local Improvement District Fund	-	-	-	-	0								-
301	Street Capital Contribution Fund	-	-	2,131	-	0								2,131
305	Capital Improvement Fund (REET)	3	(4)	3	40,849	170108.54								210,959
306	Capital Improvement Fund (REET 2)	6	10	383,703	361,229	262338.42								1,007,286
309	CDBG Projects Fund	-	-	-	-	0								-
311	Street Improvement Fund	(26,802)	21,942	257,063	220,153	140839.08								613,196
315	Facility Maintenance Reserve Fund (CE)	5	65,295	274	8	2129.38								67,711
320	Equipment Reserve Fund	7,179	(18)	5	7	4.51								7,177
330	Economic Development Fund	81	18	8,523	26,562	0								35,184
340	Economic Development Reserve Fund	-	-	-	-	0								-
360	Tax Increment Financing Construction Fund	-	302,269	(95)	225,000	526.14								
400	Water Fund	206,587	141,032	167,814	111,932	143711.92								771,077
401	Wastewater Fund	306,487	192,184	169,005	154,871	189316.12								1,011,864
402	Stormwater Fund	63,129	41,544	42,589	27,683	33084.46								208,029
403	Stormwater Capital Reserve Fund	1	908	15,507	317	421.2								17,155
410	Water Capital Reserve Fund	3	214,262	5,984	48,305	37964.16								306,519
411	Wastewater Capital Reserve Fund	10,281	754,613	(692,448)	296,755	794945.56								1,164,147
412	Wastewater Debt Service Fund	218,154	65	4	4	103290.46								321,516
413	Water Capital Improvement Reserve Fund	5	27	5	5	727024.67								727,066
425	Water & Sewer Revenue Bond Fund	1	(18)	1	1	1.18								(13)
426	2007 Water/Sewer Bond Reserve Fund	1	(7)	1	1	0.5								(5)
431	Water System Construction Fund	6	(36)	6	10	6.18								(8)
440	Ambulance Fund	80,015	88,250	100,669	56,343	105058.64								430,335
500	Equipment Rental & Replacement	121,330	68,067.21	57,558	56,564	62412.83								365,932
625	Flexible Benefits Plan Fund	3,728	3,321	2,631	2,811	2,455								14,945
		$ 1,767,692	$ 2,810,746	$ 1,520,286	$ 2,483,480	$ 3,796,824	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 12,379,029
GAIN/(LOSS)		**$ 2,921,481**	**$ (464,933)**	**$ 1,118,436**	**$ (143,224)**	**$ (426,994)**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 2,859,991**

Docusign Envelope ID: CEB4AE7A-2656-43AF-A7D2-86A51EEEAC61

CASH FLOW REPORT

City of College Place
YTD 2025

NET Fund #	Fund Name	January	February	March	April	May	June	July	August	September	October	November	December	YTD
001	Current Expense Fund	($167,939)	$ (337,632)	$ (261,762)	$ (123,910)	$ 390,774	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ (500,469)
5	Current Expense Fund Reserve	858	1,244	1,199	2,106	(287)	-	-	-	-	-	-	-	5,121
12	Technology Reserve Fund	(34,545)	(28,544)	(271)	(3,716)	4,375	-	-	-	-	-	-	-	(62,701)
61	Employee Benefit Reserve Fund	(504)	(12,767)	(11,500)	(11,943)	(13,674)	-	-	-	-	-	-	-	(50,388)
100	Street Fund	(42,485)	(21,743)	(62,039)	(2,056)	(8,461)	-	-	-	-	-	-	-	(136,784)
120	Criminal Justice Fund	4,422	71	68	4,491	(10)	-	-	-	-	-	-	-	9,042
121	Forfeited Proceeds Fund	4	5	5	9	(1)	-	-	-	-	-	-	-	22
130	Hotel/Motel Tax	2,603	3,209	2,983	3,992	5,520	-	-	-	-	-	-	-	18,307
201	ULTGO Bond Fund	6	3	(109)	5	21	-	-	-	-	-	-	-	(75)
235	Commercial Drive Bond Debt Service Fund	-	-	-	-	-	-	-	-	-	-	-	-	-
240	Local Improvement District Fund	-	-	-	-	-	-	-	-	-	-	-	-	-
301	Street Capital Contribution Fund	-	-	(2,131)	-	-	-	-	-	-	-	-	-	(2,131)
305	Capital Improvement Fund (REET)	12,848	8,627	9,499	(28,578)	(165,407)	-	-	-	-	-	-	-	(163,011)
306	Capital Improvement Fund (REET 2)	584,418	10,443	(372,574)	(271,938)	11,569	-	-	-	-	-	-	-	(38,082)
309	CDBG Projects Fund	0	0	0	0	(0)	-	-	-	-	-	-	-	0
311	Street Improvement Fund	147,366	(21,241)	(166,419)	5,997	21,910	-	-	-	-	-	-	-	(12,387)
315	Facility Maintenance Reserve Fund (CE)	1,606	(62,771)	2,137	4,233	(2,952)	-	-	-	-	-	-	-	(57,747)
320	Equipment Reserve Fund	(5,886)	2,208	2,117	3,732	(922)	-	-	-	-	-	-	-	1,248
330	Economic Development Fund	(57)	4	(8,499)	(1,539)	-	-	-	-	-	-	-	-	(10,090)
340	Economic Development Reserve Fund	0	0	0	0	0	-	-	-	-	-	-	-	0
400	Water Fund	(75,581)	(6,497)	(57,765)	48,683	(173)	-	-	-	-	-	-	-	(91,333)
401	Wastewater Fund	(46,695)	66,395	51,064	146,846	75,637	-	-	-	-	-	-	-	293,248
402	Stormwater Fund	(965)	21,556	9,294	50,034	23,018	-	-	-	-	-	-	-	102,936
403	Stormwater Capital Reserve Fund	348	(322)	(10,805)	64,379	11,863	-	-	-	-	-	-	-	65,463
410	Water Capital Reserve Fund	860,183	(211,465)	46,106	235,897	(34,112)	-	-	-	-	-	-	-	896,609
411	Wastewater Capital Reserve Fund	1,808,429	345,821	1,616,345	(280,640)	(200,470)	-	-	-	-	-	-	-	3,289,485
412	Wastewater Debt Service Fund	(164,020)	52,075	44,275	62,368	(49,246)	-	-	-	-	-	-	-	(54,548)
413	Water Capital Improvement Reserve Fund	94,039	91,885	76,545	109,924	(633,522)	-	-	-	-	-	-	-	(261,128)
425	Water & Sewer Revenue Bond Fund	870	845	932	893	826	-	-	-	-	-	-	-	4,366
426	2007 Water/Sewer Bond Reserve Fund	360	349	385	369	342	-	-	-	-	-	-	-	1,805
431	Water System Construction Fund	1,715	3,016	2,890	5,098	(1,335)	-	-	-	-	-	-	-	11,384
440	Ambulance Fund	9,384	(16,585)	(19,464)	86,022	174,246	-	-	-	-	-	-	-	233,604
500	Equipment Rental & Replacement	(121,058)	(67,423)	189,855	(52,157)	(62,339)	-	-	-	-	-	-	-	(113,122)
625	Flexible Benefits Plan Fund	11,696	(1,378)	(746)	(926)	404	-	-	-	-	-	-	-	9,049
		$ 2,881,418	$ (180,612)	$ 1,081,617	$ 57,674	$ (452,406)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,387,691

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City of College Place, WA

Detail vs Budget Report
Account Summary
Date Range: 05/01/2025 - 05/31/2025

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001 - Current Expense Fund							
001-311-10-00-00	Real & Personal Prop Tax	-2,150,000.00	-257,311.66	-861,263.59	-1,118,575.25	-1,031,424.75	-47.97%
001-313-11-00-00	Retail Sales & Use Tax	-2,100,000.00	-633,876.09	-158,094.48	-791,970.57	-1,308,029.43	-62.29%
001-313-15-00-00	Criminal Justice Tax 3/10th Of 1% C.J.	-415,000.00	-133,504.96	-34,667.22	-168,172.18	-246,827.82	-59.48%
001-313-61-00-00	Natural Gas Use Tax	-20,000.00	-11,534.65	-2,121.64	-13,656.29	-6,343.71	-31.72%
001-313-71-00-00	Criminal Justice Tax	-235,000.00	-77,374.06	-19,803.67	-97,177.73	-137,822.27	-58.65%
001-316-41-00-00	Utility Tax - Priv Utils Electric	-435,000.00	-184,500.07	-37,489.04	-221,989.11	-213,010.89	-48.97%
001-316-43-00-00	Utility Tax - Priv Utils Gas	-100,000.00	-19,084.52	-5,712.84	-24,797.36	-75,202.64	-75.20%
001-316-44-00-00	Utility Tax - Priv Utils Stormwater	-74,800.00	0.00	0.00	0.00	-74,800.00	-100.00%
001-316-45-00-00	Utility Tax - Priv Utils Garbage/Solid Waste	-160,000.00	-55,155.42	-13,421.11	-68,576.53	-91,423.47	-57.14%
001-316-46-00-00	Utility Tax - Priv Utils Cable	-140,000.00	-26,026.74	-6,451.68	-32,478.42	-107,521.58	-76.80%
001-316-47-00-00	Utility Tax - Priv Utils Telephone	-100,000.00	-110,484.38	-14,838.18	-125,322.56	25,322.56	25.32%
001-316-48-00-00	Utility Tax - Priv Utils Water	-340,000.00	-87,365.59	-23,103.86	-110,469.45	-229,530.55	-67.51%
001-316-49-00-00	Utility Tax - Priv Utils Wastewater	-372,000.00	-122,623.44	-31,138.73	-153,762.17	-218,237.83	-58.67%
001-321-80-00-00	Parking Lot Rental - Concessions	0.00	0.00	-350.00	-350.00	350.00	0.00%
001-321-91-00-00	Franchise Fees	-75,000.00	-57,998.30	0.00	-57,998.30	-17,001.70	-22.67%
001-321-99-00-02	Other Business Licenses And Permits	-20,000.00	-13,108.75	-3,396.25	-16,505.00	-3,495.00	-17.48%
001-322-10-00-00	Building/Structures/Equip.	-400,000.00	-39,759.79	-3,804.90	-43,564.69	-356,435.31	-89.11%
001-322-10-00-01	Building Dept Plan Check / Review Fees	-250,000.00	-23,010.50	-7,598.41	-30,608.91	-219,391.09	-87.76%
001-322-30-00-00	Animal Licenses	-3,000.00	-1,902.00	-215.00	-2,117.00	-883.00	-29.43%
001-322-90-00-00	Other Non-bus Lic/Permits	-6,000.00	-1,845.00	-206.00	-2,051.00	-3,949.00	-65.82%
001-322-90-00-01	Concealed Pistol License State Portion	-1,200.00	0.00	0.00	0.00	-1,200.00	-100.00%
001-322-90-00-02	Vacation/Short Term Rental Permits	-7,500.00	-432.00	-764.00	-1,196.00	-6,304.00	-84.05%
001-331-16-60-00	Fed Dir Grant From Dept Of Justice (CFDA #16.607	-1,000,000.00	0.00	0.00	0.00	-1,000,000.00	-100.00%
001-333-20-60-01	DUI Emphasis Patrols Grant Program	-1,000.00	0.00	-522.23	-522.23	-477.77	-47.78%
001-333-20-60-03	Distracted Driving Emphasis Patrol Grant Program	-500.00	0.00	-600.05	-600.05	100.05	20.01%
001-334-01-10-00	Criminal Justice Train Comm Reimbursement Gran	-41,666.00	0.00	0.00	0.00	-41,666.00	-100.00%
001-334-01-20-00	State Grant from other Judicial Agencies	0.00	-4,000.00	0.00	-4,000.00	4,000.00	0.00%
001-334-01-30-00	WSP Fire Marshall Safety Program	-3,000.00	0.00	0.00	0.00	-3,000.00	-100.00%
001-334-02-70-00	Rec'n And Conservation Office Grant - Kiwanis Par	-25,000.00	0.00	0.00	0.00	-25,000.00	-100.00%
001-334-03-10-05	Dept Of Ecology - Solid Waste Enforcement Grant	-800.00	0.00	0.00	0.00	-800.00	-100.00%
001-334-03-50-00	WASPC-Traffic Safety - State Grant	-2,500.00	-53,200.00	0.00	-53,200.00	50,700.00	2,028.00%
001-334-04-20-04	CERB Grant - Flex Light Industrial Study	-86,000.00	0.00	0.00	0.00	-86,000.00	-100.00%
001-334-04-20-05	Dept Of Commerce - Planner Grant	-127,875.00	0.00	0.00	0.00	-127,875.00	-100.00%
001-334-04-20-06	Dept Of Commerce - LGDGMSCPR Grant	-170,500.00	0.00	0.00	0.00	-170,500.00	-100.00%
001-334-04-20-30	St Grant Dept Of Commerce - Drug Task Force Gra	-60,000.00	-15,000.00	0.00	-15,000.00	-45,000.00	-75.00%
001-334-04-98-00	DOH-EMS Trauma Grant	-1,200.00	-778.00	0.00	-778.00	-422.00	-35.17%
001-334-06-90-00	State Grant-Other	-500,000.00	0.00	0.00	0.00	-500,000.00	-100.00%

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Detail vs Budget Report **Date Range: 05/01/2025 - 05/31/2025**

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-336-00-98-00	Local Government Assistance Program	-150,000.00	-32,557.26	0.00	-32,557.26	-117,442.74	-78.30%
001-336-06-51-00	DUI & Other Criminal Justice Assistance	-1,600.00	-421.65	0.00	-421.65	-1,178.35	-73.65%
001-336-06-94-00	Liquor Excise Tax	-70,000.00	-32,817.35	0.00	-32,817.35	-37,182.65	-53.12%
001-336-06-95-00	Liquor Control Brd Profit	-75,000.00	-18,535.79	0.00	-18,535.79	-56,464.21	-75.29%
001-337-00-00-01	Interlocal Grants - WASP	-250,000.00	0.00	0.00	0.00	-250,000.00	-100.00%
001-337-00-00-02	Interlocal Grant - YMCA	0.00	-32,761.16	-22,440.02	-55,201.18	55,201.18	0.00%
001-341-70-00-04	Sales Of Merchandise - Farmers Market (WA)	0.00	0.00	-40.00	-40.00	40.00	0.00%
001-342-10-00-00	Law Enforcement Services	-6,000.00	-1,317.08	-130.00	-1,447.08	-4,552.92	-75.88%
001-342-10-00-02	Law Enforcement Services - DUI Restitution	-2,000.00	-340.07	0.00	-340.07	-1,659.93	-83.00%
001-342-21-00-02	Fireworks Permits For Sales	-200.00	-100.00	0.00	-100.00	-100.00	-50.00%
001-342-21-00-03	Fireworks Use / Display Permit	0.00	0.00	-100.00	-100.00	100.00	0.00%
001-342-21-51-00	Intergov Fire Serv /MOB Reimbursement - Person	-50,000.00	-36,785.63	0.00	-36,785.63	-13,214.37	-26.43%
001-342-21-51-01	Intergov Fire Serv /MOB Reimbursement - Equipm	-50,000.00	-12,454.50	-3,950.00	-16,404.50	-33,595.50	-67.19%
001-342-40-00-01	Building Inspection Fees - Bldg Dept	-2,000.00	-66.00	-132.00	-198.00	-1,802.00	-90.10%
001-343-50-01-99	Sewer Inspection Fee	-3,000.00	-594.00	0.00	-594.00	-2,406.00	-80.20%
001-345-81-00-04	Boundary Line Adjustment - P&D	0.00	-100.00	-100.00	-200.00	200.00	0.00%
001-345-81-00-08	Preliminary Plat / PUD - P&D	-1,000.00	0.00	0.00	0.00	-1,000.00	-100.00%
001-345-81-00-09	Plats, Final P&D	-700.00	0.00	0.00	0.00	-700.00	-100.00%
001-345-81-00-10	Plats, Short P&D	-1,000.00	-400.00	-400.00	-800.00	-200.00	-20.00%
001-345-81-00-12	Site Plan Application P&D	-3,500.00	-2,700.00	0.00	-2,700.00	-800.00	-22.86%
001-345-81-00-13	Site Plan Review; SF / MF (Up To 4 Units) P&D	-2,000.00	-1,584.00	-198.00	-1,782.00	-218.00	-10.90%
001-345-83-00-00	Plan Checking Fees - Building Dept - Pass Through	-2,500.00	0.00	0.00	0.00	-2,500.00	-100.00%
001-345-83-00-04	Non-Plat - Engineering Review Fees	-500.00	0.00	0.00	0.00	-500.00	-100.00%
001-345-83-00-05	Plan Checking Fees - Engineering - Pass Through	-5,000.00	0.00	0.00	0.00	-5,000.00	-100.00%
001-345-83-00-06	Plan Review - Fire Department	-3,000.00	0.00	0.00	0.00	-3,000.00	-100.00%
001-345-86-00-00	Critical Areas Permit P&D	-400.00	0.00	0.00	0.00	-400.00	-100.00%
001-345-86-00-01	SEPA Related Mitigation Fees (Checklist) P&D	-1,000.00	-500.00	0.00	-500.00	-500.00	-50.00%
001-345-89-00-01	Cust Pass-Through Rev For Expense Incurred By Ci	0.00	-250.00	0.00	-250.00	250.00	0.00%
001-345-89-01-20	Planning & Development Costs - Pass Thru Charge	-40,000.00	-3,434.10	-174.21	-3,608.31	-36,391.69	-90.98%
001-345-89-01-25	Planning & Development Pass Thru Cost Admin. F	-3,500.00	-10,859.38	-871.06	-11,730.44	8,230.44	235.16%
001-345-89-01-27	State Building Code Fee	-1,300.00	-458.50	-97.50	-556.00	-744.00	-57.23%
001-347-90-00-00	Farmer's Market Vendor Fees	-4,500.00	-1,522.40	-1,644.20	-3,166.60	-1,333.40	-29.63%
001-347-90-00-01	Vendor Fees - Other Community Events	-1,500.00	-225.00	-345.00	-570.00	-930.00	-62.00%
001-347-90-00-02	Farmer's Market Pass-through Sales - SNAP/EBT	-1,300.00	0.00	0.00	0.00	-1,300.00	-100.00%
001-347-90-00-03	Fireworks Bonds	-100.00	-50.00	-50.00	-100.00	0.00	0.00%
001-347-90-00-05	Farmer Market Pass-through Process - DOH Kids C	0.00	-140.00	0.00	-140.00	140.00	0.00%
001-353-10-05-00	Traffic Infraction Penalties	-35,000.00	-16,204.74	-3,915.36	-20,120.10	-14,879.90	-42.51%
001-361-10-00-00	Unrealized Gain/Loss	0.00	-9,664.61	4,106.22	-5,558.39	5,558.39	0.00%
001-361-11-00-00	Investment Interest	-30,000.00	-3,721.67	-2,298.55	-6,020.22	-23,979.78	-79.93%
001-361-30-00-00	Realized Gain/Loss On Investments	0.00	-466.85	0.00	-466.85	466.85	0.00%
001-361-40-00-00	Sales Interest	-6,000.00	-2,576.68	-472.98	-3,049.66	-2,950.34	-49.17%
001-361-40-00-43	Interest - Contract Bond Non-Rev	0.00	-16.46	-66.90	-83.36	83.36	0.00%
001-361-41-00-00	Investment Interest - Purchased	-3,000.00	-9,552.62	0.00	-9,552.62	6,552.62	218.42%
001-362-00-00-02	Lease Payment (Annual) WWU Community Garde	-1.00	0.00	0.00	0.00	-1.00	-100.00%

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Detail vs Budget Report **Date Range: 05/01/2025 - 05/31/2025**

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-362-00-50-01	Water Tower Space Rental	-90,000.00	-31,592.61	-3,656.15	-35,248.76	-54,751.24	-60.83%
001-367-11-00-02	Contributions/Gifts - Fire Dept	-5,000.00	0.00	0.00	0.00	-5,000.00	-100.00%
001-367-11-00-03	Contributions/Gifts - Police Dept	-5,000.00	0.00	0.00	0.00	-5,000.00	-100.00%
001-367-11-00-04	Contr/Donations - Private	-100,000.00	-4,569.00	0.00	-4,569.00	-95,431.00	-95.43%
001-369-10-00-04	Sale Of Surplus - Current Expense	0.00	-7,050.00	-782.00	-7,832.00	7,832.00	0.00%
001-369-81-01-00	Bank's Over / Short	0.00	-6,835.38	6,894.89	59.51	-59.51	0.00%
001-369-91-00-00	Other Misc Revenue	-5,000.00	-793.78	0.00	-793.78	-4,206.22	-84.12%
001-369-91-00-02	Misc - Police Fees	-5,000.00	-1,649.49	0.00	-1,649.49	-3,350.51	-67.01%
001-369-91-00-10	Reimbursements/Refunds	-20,000.00	-32,162.67	0.00	-32,162.67	12,162.67	60.81%
001-382-10-00-02	Developer Bond / Deposit For Project	-200,000.00	0.00	0.00	0.00	-200,000.00	-100.00%
001-389-10-00-03	Building Permit Deposit	-10,000.00	0.00	0.00	0.00	-10,000.00	-100.00%
001-389-90-00-00	Other Non-Revenues	0.00	-405.00	0.00	-405.00	405.00	0.00%
001-389-90-00-04	Deposits To Travel Advance Account	-3,000.00	0.00	0.00	0.00	-3,000.00	-100.00%
001-395-20-00-00	Insurance Compensation For Loss	0.00	-5,000.00	0.00	-5,000.00	5,000.00	0.00%
001-397-00-15-23	Interfund Transfers - Ambulance	-400,000.00	0.00	0.00	0.00	-400,000.00	-100.00%
001-511-30-44-01	Advertising / Publication	2,000.00	74.70	0.00	74.70	1,925.30	96.27%
001-511-60-10-00	Wages & Overtime	12,465.00	5,775.00	1,443.75	7,218.75	5,246.25	42.09%
001-511-60-20-00	Personnel Benefits	1,083.36	551.22	117.18	668.40	414.96	38.30%
001-511-60-31-00	Operating Supplies - Legislative	150.00	0.00	0.00	0.00	150.00	100.00%
001-511-60-31-01	Office Supplies - Legislative	150.00	63.33	0.00	63.33	86.67	57.78%
001-511-60-41-00	Professional Services	100.00	0.00	0.00	0.00	100.00	100.00%
001-511-60-42-00	Communications	15.00	0.58	0.00	0.58	14.42	96.13%
001-511-60-43-00	Travel - Council Pos. 1	100.00	0.00	0.00	0.00	100.00	100.00%
001-511-60-43-01	Travel - Council Pos. 2	100.00	0.00	0.00	0.00	100.00	100.00%
001-511-60-43-02	Travel - Council Pos. 3	100.00	0.00	0.00	0.00	100.00	100.00%
001-511-60-43-03	Travel - Council Pos. 4	100.00	0.00	0.00	0.00	100.00	100.00%
001-511-60-43-04	Travel - Council Pos. 5	100.00	0.00	0.00	0.00	100.00	100.00%
001-511-60-43-05	Travel - Council Pos. 6	650.00	98.29	0.00	98.29	551.71	84.88%
001-511-60-43-06	Travel - Council Pos. 7	100.00	0.00	0.00	0.00	100.00	100.00%
001-511-60-48-00	Repairs And Maintenance	50.00	0.00	0.00	0.00	50.00	100.00%
001-511-60-49-00	Misc/Contingency Expense	200.00	0.00	0.00	0.00	200.00	100.00%
001-511-60-49-01	Miscellaneous	500.00	79.13	82.59	161.72	338.28	67.66%
001-511-60-49-02	Misc - Council Pos. 1	150.00	0.00	0.00	0.00	150.00	100.00%
001-511-60-49-03	Misc - Council Pos. 2	150.00	0.00	0.00	0.00	150.00	100.00%
001-511-60-49-04	Misc - Council Pos. 3	150.00	0.00	0.00	0.00	150.00	100.00%
001-511-60-49-05	Misc - Council Pos. 4	150.00	0.00	0.00	0.00	150.00	100.00%
001-511-60-49-06	Misc - Council Pos. 5	150.00	0.00	0.00	0.00	150.00	100.00%
001-511-60-49-07	Misc - Council Pos. 6	150.00	175.00	0.00	175.00	-25.00	-16.67%
001-511-60-49-08	Misc - Council Pos. 7	150.00	0.00	0.00	0.00	150.00	100.00%
001-511-60-49-09	Registrations/Fees - Training Classes & Seminars	300.00	0.00	0.00	0.00	300.00	100.00%
001-511-70-49-00	Lobbying Agreement - Port	15,600.00	4,800.00	0.00	4,800.00	10,800.00	69.23%
001-511-70-49-01	Lobbying Agreement - Federal	36,000.00	9,000.00	3,000.00	12,000.00	24,000.00	66.67%
001-512-50-41-02	Professional Services - Other Than Attorneys	0.00	5,887.50	2,550.00	8,437.50	-8,437.50	0.00%
001-512-52-41-02	Professional Services - Other Than Attorneys	90,000.00	84,341.41	0.00	84,341.41	5,658.59	6.29%

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Detail vs Budget Report **Date Range: 05/01/2025 - 05/31/2025**

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-513-10-10-00	Wages & Overtime	98,125.92	31,867.65	8,177.67	40,045.32	58,080.60	59.19%
001-513-10-20-00	Personnel Benefits	28,453.41	9,577.38	2,412.47	11,989.85	16,463.56	57.86%
001-513-10-31-00	Operating Supplies - Executive	1,000.00	626.72	1,504.16	2,130.88	-1,130.88	-113.09%
001-513-10-31-01	Office Supplies - Executive	400.00	107.31	4.53	111.84	288.16	72.04%
001-513-10-41-00	Professional Services	0.00	1,185.44	4.38	1,189.82	-1,189.82	0.00%
001-513-10-42-00	Communications	1,500.00	460.08	92.06	552.14	947.86	63.19%
001-513-10-43-00	Travel Expense	4,000.00	1,731.14	687.91	2,419.05	1,580.95	39.52%
001-513-10-43-02	Travel / Training Mayor	1,700.00	3,924.52	0.00	3,924.52	-2,224.52	-130.85%
001-513-10-44-01	Advertising	420.00	298.80	0.00	298.80	121.20	28.86%
001-513-10-48-00	Repairs & Maintenance	100.00	66.17	0.00	66.17	33.83	33.83%
001-513-10-49-00	Miscellaneous	20,000.00	5,092.41	629.00	5,721.41	14,278.59	71.39%
001-513-10-49-01	Miscellaneous	0.00	698.70	0.00	698.70	-698.70	0.00%
001-513-10-49-02	Registrations/Fees - Training Classes & Seminars	2,000.00	785.50	298.35	1,083.85	916.15	45.81%
001-513-10-49-03	Travel Miscellaneous	50.00	0.00	0.00	0.00	50.00	100.00%
001-513-10-49-50	Misc. AWC Annual Dues / WWVCC Membership	8,300.00	19,398.73	0.00	19,398.73	-11,098.73	-133.72%
001-514-23-10-00	Wages & Overtime - Financial Services	106,196.92	28,959.72	7,495.61	36,455.33	69,741.59	65.67%
001-514-23-20-00	Personnel Benefits	46,900.18	10,914.48	2,783.36	13,697.84	33,202.34	70.79%
001-514-23-31-00	Operating Supplies - Budgeting, Accounting	300.00	675.07	5.20	680.27	-380.27	-126.76%
001-514-23-31-01	Office Supplies - Budgeting, Accounting	1,200.00	415.86	6.11	421.97	778.03	64.84%
001-514-23-35-00	Small Tools/Minor Equip.	1,400.00	0.00	162.11	162.11	1,237.89	88.42%
001-514-23-41-00	Professional Services	16,000.00	4,661.93	165.58	4,827.51	11,172.49	69.83%
001-514-23-42-00	Communications	1,300.00	632.07	123.90	755.97	544.03	41.85%
001-514-23-43-00	Travel	2,000.00	67.68	232.36	300.04	1,699.96	85.00%
001-514-23-44-00	External Taxes	0.00	520.13	198.21	718.34	-718.34	0.00%
001-514-23-44-01	Advertising	1,400.00	0.00	0.00	0.00	1,400.00	100.00%
001-514-23-48-00	Repairs & Maintenance	400.00	284.05	0.00	284.05	115.95	28.99%
001-514-23-49-00	Miscellaneous	500.00	69.09	29.00	98.09	401.91	80.38%
001-514-23-49-01	Registration Fees / Training Classes & Seminars	1,000.00	392.78	0.00	392.78	607.22	60.72%
001-514-30-10-00	Wages/O.T. Record Services	95,792.19	31,406.65	7,783.77	39,190.42	56,601.77	59.09%
001-514-30-20-00	Personnel Benefits	36,292.87	11,148.04	2,972.88	14,120.92	22,171.95	61.09%
001-514-30-31-00	Operating Supplies - Clerk	350.00	2,097.30	31.90	2,129.20	-1,779.20	-508.34%
001-514-30-31-01	Office Supplies - Clerk	550.00	85.82	1.95	87.77	462.23	84.04%
001-514-30-35-00	Sm Tools/Minor Equip,	200.00	0.00	0.00	0.00	200.00	100.00%
001-514-30-41-00	Prof Serv - Codification/Records Destruction	50,000.00	243.70	41.95	285.65	49,714.35	99.43%
001-514-30-42-00	Communication	1,450.00	236.40	46.03	282.43	1,167.57	80.52%
001-514-30-43-00	Travel	4,210.00	1,455.97	63.00	1,518.97	2,691.03	63.92%
001-514-30-44-01	Advertising	100.00	76.66	0.00	76.66	23.34	23.34%
001-514-30-48-00	Repairs & Maintenance	425.00	114.35	0.00	114.35	310.65	73.09%
001-514-30-49-00	Miscellaneous	1,700.00	650.00	100.00	750.00	950.00	55.88%
001-514-30-49-01	Registrations/Fees - Training Classes & Seminars	4,250.00	2,603.97	409.50	3,013.47	1,236.53	29.09%
001-514-40-45-00	Intergovenmental Election Costs	12,000.00	4,030.67	0.00	4,030.67	7,969.33	66.41%
001-514-40-49-00	Intergov. Services - Voter Registration	30,000.00	32,267.09	0.00	32,267.09	-2,267.09	-7.56%
001-514-81-40-00	Concealed Pistol License Fee	1,000.00	783.00	0.00	783.00	217.00	21.70%
001-515-31-10-00	Salary & Wages - City Attorney	53,000.20	15,341.10	4,418.68	19,759.78	33,240.42	62.72%

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Detail vs Budget Report **Date Range: 05/01/2025 - 05/31/2025**

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-515-31-20-00	Personnel Benefits	18,876.92	5,694.59	1,192.71	6,887.30	11,989.62	63.51%
001-515-31-31-00	Operating Supplies - City Attorney	500.00	0.00	0.00	0.00	500.00	100.00%
001-515-31-31-01	Office Supplies - City Attorney	250.00	0.00	0.00	0.00	250.00	100.00%
001-515-31-35-00	Small Tools/Minor Equipment	150.00	0.00	0.00	0.00	150.00	100.00%
001-515-31-41-00	Prof Legal Servs Retainer	1,000.00	45,833.32	11,458.33	57,291.65	-56,291.65	-5,629.17%
001-515-31-41-01	Professional Legal Services	0.00	21,767.50	16,860.50	38,628.00	-38,628.00	0.00%
001-515-31-41-02	Professional Services	1,000.00	170.00	42.50	212.50	787.50	78.75%
001-515-31-42-00	Communication - City Attorney	500.00	165.20	41.30	206.50	293.50	58.70%
001-515-31-43-00	Travel - City Attorney	500.00	0.00	0.00	0.00	500.00	100.00%
001-515-31-48-00	Repairs & Maintenance - City Attorney	250.00	46.97	0.00	46.97	203.03	81.21%
001-515-31-49-00	Miscellaneous - City Attorney	855.00	470.30	0.00	470.30	384.70	44.99%
001-515-31-49-01	Reg Fees / Train Classes & Seminars - City Atty	500.00	0.00	0.00	0.00	500.00	100.00%
001-515-91-41-00	Professional Services - Legal - Indigent Defense	60,000.00	24,933.00	8,799.00	33,732.00	26,268.00	43.78%
001-517-90-24-00	Employee Benefit Prg Cost	1,200.00	300.00	100.00	400.00	800.00	66.67%
001-518-10-10-00	Salaries & Wages - HR	73,144.90	20,693.88	4,139.39	24,833.27	48,311.63	66.05%
001-518-10-20-00	Personnel Benefits - HR	33,813.33	10,216.43	2,470.72	12,687.15	21,126.18	62.48%
001-518-10-31-00	Operating Supplies - HR Administration	1,100.00	339.60	0.00	339.60	760.40	69.13%
001-518-10-31-01	Office Supplies - HR Administration	1,300.00	108.05	3.93	111.98	1,188.02	91.39%
001-518-10-31-02	Operating Supplies - HR Wellness	4,750.00	1,068.58	118.27	1,186.85	3,563.15	75.01%
001-518-10-31-04	Operating Supplies - HR Wellness Grant Reimburs	215.00	0.00	0.00	0.00	215.00	100.00%
001-518-10-41-00	Prof. Services - Labor Negotiations	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
001-518-10-41-01	Professional Services	8,048.00	11.37	3.79	15.16	8,032.84	99.81%
001-518-10-42-00	Communications - HR	544.00	183.08	50.98	234.06	309.94	56.97%
001-518-10-43-00	Travel	1,600.00	0.00	0.00	0.00	1,600.00	100.00%
001-518-10-48-00	Repairs And Maintenance	750.00	0.00	0.00	0.00	750.00	100.00%
001-518-10-49-00	Miscellaneous	800.00	154.90	225.00	379.90	420.10	52.51%
001-518-10-49-01	Training / Class Registration Fees & Charges	1,400.00	0.00	0.00	0.00	1,400.00	100.00%
001-518-10-49-02	Train/Class Reg Fees & Charge - City-wide Educat	1,500.00	0.00	0.00	0.00	1,500.00	100.00%
001-518-20-10-00	Wages & Overtime	76,041.12	24,933.99	6,261.66	31,195.65	44,845.47	58.98%
001-518-20-20-00	Personnel Benefits	42,691.96	14,968.21	3,708.58	18,676.79	24,015.17	56.25%
001-518-20-20-01	Personnel Benefits - Uniforms & PPE - Facilities	150.00	117.59	337.58	455.17	-305.17	-203.45%
001-518-20-31-00	Operating Supplies - Facilities	20,000.00	10,998.76	3,794.48	14,793.24	5,206.76	26.03%
001-518-20-31-01	Office Supplies - Facilities	500.00	60.21	0.00	60.21	439.79	87.96%
001-518-20-35-00	Sm Tools/Minor Equip	2,500.00	48.93	0.00	48.93	2,451.07	98.04%
001-518-20-41-00	Professional Services	2,500.00	3,251.15	51.90	3,303.05	-803.05	-32.12%
001-518-20-42-00	Communication	750.00	268.85	63.79	332.64	417.36	55.65%
001-518-20-43-00	Travel / Training	1,000.00	0.00	59.62	59.62	940.38	94.04%
001-518-20-45-00	Operating Rentals/Leases	1,500.00	0.00	557.74	557.74	942.26	62.82%
001-518-20-47-00	Public Utility Services	20,000.00	9,797.41	2,018.17	11,815.58	8,184.42	40.92%
001-518-20-47-01	Utilities - Annex Bldg	8,700.00	3,812.45	648.00	4,460.45	4,239.55	48.73%
001-518-20-48-00	Repairs & Maintenance	20,000.00	1,370.09	4,098.50	5,468.59	14,531.41	72.66%
001-518-20-48-02	Repairs & Maintenance Annex Bldg	2,000.00	0.00	0.00	0.00	2,000.00	100.00%
001-518-20-49-00	Miscellaneous	750.00	0.00	0.00	0.00	750.00	100.00%
001-518-30-41-00	Professional Services - Janitorial	20,000.00	5,283.00	1,791.00	7,074.00	12,926.00	64.63%

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Detail vs Budget Report **Date Range: 05/01/2025 - 05/31/2025**

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-518-30-46-00	Insurance	180,000.00	175,786.11	0.00	175,786.11	4,213.89	2.34%
001-521-10-10-00	Wages & Overtime	222,965.74	55,389.48	14,257.16	69,646.64	153,319.10	68.76%
001-521-10-20-00	Personnel Benefits	73,450.59	19,220.91	4,705.31	23,926.22	49,524.37	67.43%
001-521-10-31-00	Operating Supplies - Administration	1,400.00	2,282.76	380.32	2,663.08	-1,263.08	-90.22%
001-521-10-31-01	Office Supplies - Administration	500.00	121.91	15.92	137.83	362.17	72.43%
001-521-10-35-00	Sm Tools/Minor Equipment	2,500.00	0.00	0.00	0.00	2,500.00	100.00%
001-521-10-41-00	Professional Services	7,000.00	3,351.15	375.60	3,726.75	3,273.25	46.76%
001-521-10-41-01	Prof Services - Labor Negotiations.	10,000.00	4,950.00	0.00	4,950.00	5,050.00	50.50%
001-521-10-41-03	Prof Services - Lexipol Consulting Service	4,000.00	0.00	0.00	0.00	4,000.00	100.00%
001-521-10-41-04	Prof Serv - Comprehensive Analysis Of PD Services	0.00	114.00	0.00	114.00	-114.00	0.00%
001-521-10-42-00	Communication	5,000.00	1,117.65	215.91	1,333.56	3,666.44	73.33%
001-521-10-43-00	Travel	3,000.00	678.07	274.13	952.20	2,047.80	68.26%
001-521-10-44-01	Advertising	500.00	429.70	0.00	429.70	70.30	14.06%
001-521-10-48-00	Repairs & Maintenance	200.00	142.30	0.00	142.30	57.70	28.85%
001-521-10-49-00	Miscellaneous	2,500.00	1,416.15	405.39	1,821.54	678.46	27.14%
001-521-10-49-01	Registrations / Fees Training Classes & Seminars	3,500.00	-167.00	75.00	-92.00	3,592.00	102.63%
001-521-10-49-02	Miscellaneous - PD Donations	6,700.00	0.00	0.00	0.00	6,700.00	100.00%
001-521-10-49-96	Interfund Rentals O & M	40,000.00	26,351.93	0.00	26,351.93	13,648.07	34.12%
001-521-19-10-00	Wages Support Serv	145,069.00	44,069.02	11,338.37	55,407.39	89,661.61	61.81%
001-521-19-20-00	Benefits Support Servs	57,101.87	19,081.42	4,778.35	23,859.77	33,242.10	58.22%
001-521-19-20-01	Benefits/Uniforms Support Services	500.00	0.00	0.00	0.00	500.00	100.00%
001-521-19-31-00	Operating Supplies - Support Services	2,800.00	214.51	142.32	356.83	2,443.17	87.26%
001-521-19-31-01	Office Supplies - Support Services	3,000.00	215.54	31.85	247.39	2,752.61	91.75%
001-521-19-41-00	Prof Services Support Ser	5,705.00	440.17	84.54	524.71	5,180.29	90.80%
001-521-19-43-00	Travel Support Services	1,500.00	0.00	0.00	0.00	1,500.00	100.00%
001-521-19-44-01	Advertising Support Servs	250.00	0.00	0.00	0.00	250.00	100.00%
001-521-19-45-00	Oper Rentals Support Serv	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
001-521-19-48-00	Repairs/Maint Support Ser	800.00	132.43	0.00	132.43	667.57	83.45%
001-521-19-49-00	Misc. Support Services	200.00	25.00	0.00	25.00	175.00	87.50%
001-521-19-49-01	Registrations / Fees - Training Classes / Seminars	1,000.00	580.00	0.00	580.00	420.00	42.00%
001-521-19-49-02	WW SSMA New World Records Sys Support	50,000.00	0.00	0.00	0.00	50,000.00	100.00%
001-521-21-10-00	Wages Investigation	94,687.26	27,809.20	8,359.91	36,169.11	58,518.15	61.80%
001-521-21-20-00	Benefits - Investigation	30,718.13	9,474.58	2,996.06	12,470.64	18,247.49	59.40%
001-521-21-31-00	Operating Supplies - Investigation	2,500.00	1,811.42	71.16	1,882.58	617.42	24.70%
001-521-21-31-01	Office Supplies - Investigation	800.00	107.74	15.92	123.66	676.34	84.54%
001-521-21-35-00	Sm Tools/Equip Invest	500.00	0.00	0.00	0.00	500.00	100.00%
001-521-21-41-00	Prof Servs Investigation	2,500.00	655.76	79.80	735.56	1,764.44	70.58%
001-521-21-42-00	Communication Invest.	2,300.00	965.50	241.41	1,206.91	1,093.09	47.53%
001-521-21-43-00	Travel Investigation	1,000.00	641.88	0.00	641.88	358.12	35.81%
001-521-21-48-00	Repairs/Maint Invest.	75.00	0.01	0.00	0.01	74.99	99.99%
001-521-21-49-00	Misc Investigation	1,500.00	550.00	0.00	550.00	950.00	63.33%
001-521-21-49-01	Registration Fees - Training Classes & Seminars	2,000.00	2,356.24	0.00	2,356.24	-356.24	-17.81%
001-521-21-49-96	Interfund Rentals - O & M	39,003.00	256.26	0.00	256.26	38,746.74	99.34%
001-521-22-10-00	Wages Patrol	1,029,405.62	370,191.65	92,116.54	462,308.19	567,097.43	55.09%

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Detail vs Budget Report **Date Range: 05/01/2025 - 05/31/2025**

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-521-22-20-00	Benefits Patrol	304,508.88	125,707.58	31,656.61	157,364.19	147,144.69	48.32%
001-521-22-20-01	Benefits Uniforms Patrol	14,000.00	5,487.02	-48.03	5,438.99	8,561.01	61.15%
001-521-22-20-03	Patrol Equipment & Clothing Allowance	5,400.00	1,987.36	0.00	1,987.36	3,412.64	63.20%
001-521-22-31-00	Operating Supplies - Patrol	5,000.00	426.15	394.33	820.48	4,179.52	83.59%
001-521-22-31-01	Office Supplies - Patrol	2,200.00	418.26	236.60	654.86	1,545.14	70.23%
001-521-22-32-00	Fuel Consumed Patrol	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
001-521-22-35-00	Sm Tools/Equip Patrol	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
001-521-22-41-00	Prof Services Patrol	3,500.00	1,351.87	635.40	1,987.27	1,512.73	43.22%
001-521-22-42-00	Communication Patrol	9,000.00	2,585.17	638.26	3,223.43	5,776.57	64.18%
001-521-22-42-01	Patrol Air Cards - Communication	7,000.00	1,911.55	482.94	2,394.49	4,605.51	65.79%
001-521-22-48-00	Repairs/Maint. Patrol	800.00	27.57	0.00	27.57	772.43	96.55%
001-521-22-49-00	Miscellaneous Patrol	100.00	101.25	62.50	163.75	-63.75	-63.75%
001-521-22-49-01	Intergov Servs Patrol - Dispatch Charges	268,420.00	140,757.17	0.00	140,757.17	127,662.83	47.56%
001-521-22-49-96	Interfund Rentals O & M	79,003.00	26,351.93	0.00	26,351.93	52,651.07	66.64%
001-521-23-10-00	Wages Spec Unit	0.00	15,181.04	3,885.86	19,066.90	-19,066.90	0.00%
001-521-23-20-00	Benefits Spec Unit	0.00	5,250.56	1,400.96	6,651.52	-6,651.52	0.00%
001-521-25-49-00	Misc - K9 Unit	32,603.45	0.00	256.25	256.25	32,347.20	99.21%
001-521-30-10-01	Wages - Drug Task Force	93,749.76	32,862.34	8,252.48	41,114.82	52,634.94	56.14%
001-521-30-20-01	Benefits - Drug Task Force	25,409.25	11,732.11	2,963.56	14,695.67	10,713.58	42.16%
001-521-30-31-00	Operating Supplies - Crime Prevention	100.00	0.00	0.00	0.00	100.00	100.00%
001-521-30-31-01	Office Supplies - Crime Prevention	100.00	0.00	0.00	0.00	100.00	100.00%
001-521-30-49-00	Misc Crime Prevention	100.00	88.40	0.00	88.40	11.60	11.60%
001-521-30-49-06	Registrations/Fees - Training Classes & Seminars	300.00	0.00	0.00	0.00	300.00	100.00%
001-521-40-31-00	Operating Supplies - Training	15,000.00	14,112.21	570.94	14,683.15	316.85	2.11%
001-521-40-31-01	Office Supplies - Training	100.00	0.00	0.00	0.00	100.00	100.00%
001-521-40-41-00	Prof Services Training	3,000.00	340.00	0.00	340.00	2,660.00	88.67%
001-521-40-43-00	Travel Training	10,000.00	2,110.95	1,637.94	3,748.89	6,251.11	62.51%
001-521-40-48-00	Repairs/Maint Training	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
001-521-40-49-01	Registrations/Fees - Training Classes & Seminars	30,000.00	4,253.00	0.00	4,253.00	25,747.00	85.82%
001-521-70-10-00	Wages Traffic	325,841.95	118,336.48	29,410.16	147,746.64	178,095.31	54.66%
001-521-70-10-02	Wages - Impaired Driving CFDA#20.601 Grant Pro	0.00	0.00	437.23	437.23	-437.23	0.00%
001-521-70-10-04	Wages - Hwy Safety CFDA#20.600 Grant Program	1,500.00	0.00	502.52	502.52	997.48	66.50%
001-521-70-20-00	Benefits Traffic	95,187.77	40,145.85	10,069.46	50,215.31	44,972.46	47.25%
001-521-70-20-02	Benefits - Impair Driving CFDA#20.601 Grant Prog	0.00	0.00	85.00	85.00	-85.00	0.00%
001-521-70-20-04	Benefits - Impair Driving CFDA#20.600 Grant Prog	0.00	0.00	97.53	97.53	-97.53	0.00%
001-521-70-20-06	BVFF Pension & Disability Payments	180.00	0.00	0.00	0.00	180.00	100.00%
001-521-70-31-00	Operating Supplies - Traffic	250.00	134.03	88.95	222.98	27.02	10.81%
001-521-70-31-01	Office Supplies - Traffic	75.00	134.71	19.90	154.61	-79.61	-106.15%
001-521-70-35-00	Sm Tools Traffic	200.00	0.00	0.00	0.00	200.00	100.00%
001-521-70-35-01	Small Tools DUI Emphasis Funded	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
001-521-70-41-00	Prof Services Traffic	250.00	212.78	0.00	212.78	37.22	14.89%
001-521-70-48-00	Repairs/Maint Traffic	250.00	0.00	0.00	0.00	250.00	100.00%
001-521-70-49-00	Miscellaneous Traffic	100.00	33.75	12.50	46.25	53.75	53.75%
001-521-70-49-96	Interfund Rentals - O & M	79,003.00	26,351.93	0.00	26,351.93	52,651.07	66.64%

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Detail vs Budget Report **Date Range: 05/01/2025 - 05/31/2025**

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-522-10-10-00	Wages & Overtime	50,350.67	11,099.86	4,217.89	15,317.75	35,032.92	69.58%
001-522-10-20-00	Personnel Benefits	14,265.26	4,829.85	1,447.63	6,277.48	7,987.78	55.99%
001-522-10-20-01	Other Benefits - Uniforms	300.00	111.30	0.00	111.30	188.70	62.90%
001-522-10-31-00	Operating Supplies - Administration	1,000.00	527.86	12.78	540.64	459.36	45.94%
001-522-10-31-01	Office Supplies - Administration	500.00	230.36	0.00	230.36	269.64	53.93%
001-522-10-35-00	Sm Tools & Minor Equipmnt	250.00	0.00	0.00	0.00	250.00	100.00%
001-522-10-41-00	Prof Serv - Comprehens Analysis Of FD Services	500.00	23.63	0.00	23.63	476.37	95.27%
001-522-10-41-02	Professional Services - Admin	7,000.00	1,407.20	700.00	2,107.20	4,892.80	69.90%
001-522-10-42-00	Communication	2,000.00	283.51	57.84	341.35	1,658.65	82.93%
001-522-10-43-00	Travel	5,000.00	127.00	0.00	127.00	4,873.00	97.46%
001-522-10-44-01	Advertising	500.00	0.00	0.00	0.00	500.00	100.00%
001-522-10-48-00	Repairs & Maintenance	750.00	266.97	114.96	381.93	368.07	49.08%
001-522-10-49-00	Miscellaneous	2,000.00	0.00	0.00	0.00	2,000.00	100.00%
001-522-10-49-01	Registrations/Fees - Training Classes & Seminars	3,000.00	0.00	0.00	0.00	3,000.00	100.00%
001-522-20-10-00	Wages Fire	164,674.06	56,090.91	16,595.71	72,686.62	91,987.44	55.86%
001-522-20-10-01	Stipends (Volunteers)	47,000.00	16,595.07	3,800.86	20,395.93	26,604.07	56.60%
001-522-20-10-02	Wages - Mobilization	0.00	31,263.50	0.00	31,263.50	-31,263.50	0.00%
001-522-20-20-00	Benefits Fire	52,463.54	20,965.41	6,581.34	27,546.75	24,916.79	47.49%
001-522-20-20-01	Benefits (Volunteers)	3,700.00	1,705.92	301.25	2,007.17	1,692.83	45.75%
001-522-20-20-02	Benefits - Mobilization	0.00	5,522.13	0.00	5,522.13	-5,522.13	0.00%
001-522-20-20-03	Uniforms - Volunteers	8,000.00	1,063.49	357.90	1,421.39	6,578.61	82.23%
001-522-20-20-04	Uniforms - FT Firefighter	4,000.00	0.00	0.00	0.00	4,000.00	100.00%
001-522-20-31-00	Operating Supplies - Suppression	35,000.00	1,093.25	1,038.83	2,132.08	32,867.92	93.91%
001-522-20-31-01	Office Supplies - Suppression	300.00	0.00	0.00	0.00	300.00	100.00%
001-522-20-31-02	Fire Mobilization - Protective Equipment	5,000.00	390.26	2,006.88	2,397.14	2,602.86	52.06%
001-522-20-31-03	Radios/Pagers - Parts & Supplies	1,000.00	455.82	0.00	455.82	544.18	54.42%
001-522-20-31-04	Oper Supplies - Vehicles	250.00	0.00	44.26	44.26	205.74	82.30%
001-522-20-32-00	Fuel - Suppression	1,000.00	420.42	0.00	420.42	579.58	57.96%
001-522-20-32-02	Fire Mobilization - Fuel Consumed	4,000.00	0.00	62.21	62.21	3,937.79	98.44%
001-522-20-35-00	Sm Tools/Equipment	8,500.00	344.91	3,140.16	3,485.07	5,014.93	59.00%
001-522-20-35-01	Small Tools Vehicle	500.00	0.00	0.00	0.00	500.00	100.00%
001-522-20-35-02	Fire Mobilization - Sm Tools / Equipment	15,000.00	2,046.10	0.00	2,046.10	12,953.90	86.36%
001-522-20-41-00	Fire Dept Personnel Physicals	18,500.00	2,243.00	409.00	2,652.00	15,848.00	85.66%
001-522-20-42-00	Communication - Air Cards For MDTs	2,500.00	960.24	240.06	1,200.30	1,299.70	51.99%
001-522-20-43-00	Travel - Supression	0.00	76.20	0.00	76.20	-76.20	0.00%
001-522-20-48-00	Repairs/Maintenance	6,000.00	329.50	0.00	329.50	5,670.50	94.51%
001-522-20-48-01	Repairs/Maint Vehicle	0.00	391.66	0.00	391.66	-391.66	0.00%
001-522-20-48-02	Fire Mobilization - Repairs & Maint.	100.00	293.78	-5.44	288.34	-188.34	-188.34%
001-522-20-49-00	Misc Fire	100.00	1.00	0.00	1.00	99.00	99.00%
001-522-20-49-02	Fire Mobilization - Misc. Expense	500.00	0.00	3,950.00	3,950.00	-3,450.00	-690.00%
001-522-20-49-04	Intergov Services - Dispatch Charges	36,000.00	37,561.70	0.00	37,561.70	-1,561.70	-4.34%
001-522-20-49-06	BVFF Pension & Disability Payments	1,800.00	405.00	4.40	409.40	1,390.60	77.26%
001-522-20-49-96	Interfund Rentals - O & M	42,135.00	10,188.44	0.00	10,188.44	31,946.56	75.82%
001-522-30-10-00	Wages & OT	47,917.32	16,353.92	3,877.50	20,231.42	27,685.90	57.78%

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Detail vs Budget Report **Date Range: 05/01/2025 - 05/31/2025**

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-522-30-20-00	Benefits	18,050.99	7,721.93	1,938.80	9,660.73	8,390.26	46.48%
001-522-30-20-01	Other Benefits/Uniforms	300.00	0.00	0.00	0.00	300.00	100.00%
001-522-30-31-00	Operating Supplies - Prevention / Investigation	2,500.00	0.00	0.00	0.00	2,500.00	100.00%
001-522-30-31-01	Office Supplies - Prevention / Investigation	200.00	0.00	0.00	0.00	200.00	100.00%
001-522-30-41-00	Professional Services	0.00	29.46	0.00	29.46	-29.46	0.00%
001-522-30-42-00	Communication	1,000.00	165.20	41.30	206.50	793.50	79.35%
001-522-30-43-00	Travel	1,500.00	0.00	0.00	0.00	1,500.00	100.00%
001-522-30-48-00	Repairs/Maintenance	100.00	0.00	0.00	0.00	100.00	100.00%
001-522-30-49-00	Miscellaneous	750.00	0.00	0.00	0.00	750.00	100.00%
001-522-45-10-00	Wages & OT	68,735.84	25,004.77	599.25	25,604.02	43,131.82	62.75%
001-522-45-20-00	Benefits	12,543.72	5,875.95	170.14	6,046.09	6,497.63	51.80%
001-522-45-20-03	Uniforms - FT Firefighter	300.00	0.00	0.00	0.00	300.00	100.00%
001-522-45-31-00	Operating Supplies - Training	8,000.00	6,312.14	673.40	6,985.54	1,014.46	12.68%
001-522-45-31-01	Office Supplies - Training	6,000.00	0.00	0.00	0.00	6,000.00	100.00%
001-522-45-35-00	Small Tools & Equipment - Training	21,000.00	135.72	0.00	135.72	20,864.28	99.35%
001-522-45-41-00	Professional Services	0.00	44.34	12,500.00	12,544.34	-12,544.34	0.00%
001-522-45-42-00	Communication	0.00	97.72	0.00	97.72	-97.72	0.00%
001-522-45-43-00	Travel	10,000.00	2,580.25	0.00	2,580.25	7,419.75	74.20%
001-522-45-48-00	Repairs/Maintenance	4,000.00	2,500.00	0.00	2,500.00	1,500.00	37.50%
001-522-45-49-00	Miscellaneous	2,500.00	3,188.44	202.49	3,390.93	-890.93	-35.64%
001-522-45-49-01	Registrations/Fees - Training Classes & Seminars	9,000.00	0.00	0.00	0.00	9,000.00	100.00%
001-522-50-31-00	Operating Supplies - Facilities	4,000.00	2,574.04	733.17	3,307.21	692.79	17.32%
001-522-50-31-01	Office Supplies - Facilities	100.00	0.00	0.00	0.00	100.00	100.00%
001-522-50-35-00	Small Tools/Equipment	150.00	0.00	249.15	249.15	-99.15	-66.10%
001-522-50-41-00	Professional Services	0.00	93.32	-93.32	0.00	0.00	0.00%
001-522-50-47-00	Public Utility Services	25,000.00	11,793.66	2,258.46	14,052.12	10,947.88	43.79%
001-522-50-48-00	Repairs/Maintenance	0.00	1,272.75	0.00	1,272.75	-1,272.75	0.00%
001-522-50-49-00	Miscellaneous	300.00	0.00	0.00	0.00	300.00	100.00%
001-523-60-41-00	Professional Services	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
001-523-60-49-00	Miscellaneous	150.00	0.00	0.00	0.00	150.00	100.00%
001-523-60-49-01	Intergov Services - Cnty Jail Services	35,000.00	26,071.89	1,995.89	28,067.78	6,932.22	19.81%
001-524-10-10-00	Wages - Bldg Clerical	41,623.54	14,061.62	3,521.52	17,583.14	24,040.40	57.76%
001-524-10-20-00	Benefits - Bldg Clerical	26,963.31	9,215.50	2,291.58	11,507.08	15,456.23	57.32%
001-524-20-10-00	Wages & OT	187,044.81	61,583.00	15,581.00	77,164.00	109,880.81	58.75%
001-524-20-20-00	Benefits	92,310.93	32,238.09	8,084.10	40,322.19	51,988.74	56.32%
001-524-20-31-00	Operating Supplies - Bldg. Inspection	1,200.00	0.00	238.23	238.23	961.77	80.15%
001-524-20-31-01	Office Supplies - Bldg. Inspection	500.00	60.20	5.99	66.19	433.81	86.76%
001-524-20-35-00	Sm Tools/Equipment	450.00	0.00	0.00	0.00	450.00	100.00%
001-524-20-41-00	Professional Services	2,000.00	156.81	19.98	176.79	1,823.21	91.16%
001-524-20-41-01	Plan Check Professional Services	2,000.00	0.00	0.00	0.00	2,000.00	100.00%
001-524-20-42-00	Communication	4,000.00	880.22	211.56	1,091.78	2,908.22	72.71%
001-524-20-43-00	Travel	4,560.00	0.00	0.00	0.00	4,560.00	100.00%
001-524-20-48-00	Repairs/Maintenance	200.00	135.11	0.00	135.11	64.89	32.45%
001-524-20-49-00	Miscellaneous	400.00	0.00	0.00	0.00	400.00	100.00%

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Detail vs Budget Report **Date Range: 05/01/2025 - 05/31/2025**

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-524-20-49-01	Training Class Registration Costs - Bldg Dept	5,000.00	0.00	0.00	0.00	5,000.00	100.00%
001-525-60-49-00	Intergov Servs Emergency Management Cnty	9,400.00	23,668.12	0.00	23,668.12	-14,268.12	-151.79%
001-548-68-49-96	INF ER&R From CE O&M Costs	52,669.00	50,213.79	0.00	50,213.79	2,455.21	4.66%
001-554-30-10-00	Wages Special Enforcement	63,529.20	20,971.41	5,294.00	26,265.41	37,263.79	58.66%
001-554-30-20-00	Benefits	38,868.34	13,699.41	3,424.40	17,123.81	21,744.53	55.94%
001-554-30-20-01	Uniforms	500.00	0.00	0.00	0.00	500.00	100.00%
001-554-30-31-00	Operating Supplies - Special Enforcement	500.00	172.00	71.16	243.16	256.84	51.37%
001-554-30-31-01	Office Supplies - Special Enforcement	300.00	107.76	15.93	123.69	176.31	58.77%
001-554-30-35-00	Sm Tools/Equipment	75.00	0.00	0.00	0.00	75.00	100.00%
001-554-30-41-00	Professional Services	10,000.00	3,017.28	2,958.34	5,975.62	4,024.38	40.24%
001-554-30-42-00	Communications - Special Enforcement	1,500.00	185.22	41.30	226.52	1,273.48	84.90%
001-554-30-43-00	Travel	1,500.00	0.00	0.00	0.00	1,500.00	100.00%
001-554-30-48-00	Repairs/maintenance	20.00	0.00	0.00	0.00	20.00	100.00%
001-554-30-49-00	Miscelleanous	40.00	0.00	0.00	0.00	40.00	100.00%
001-554-30-49-01	Registrations/Fees - Training Classes & Seminars	500.00	0.00	0.00	0.00	500.00	100.00%
001-554-30-49-96	Interfund Rentals - O & M	21,067.00	0.00	0.00	0.00	21,067.00	100.00%
001-558-50-40-00	State Bldg Code Fee	1,500.00	0.00	0.00	0.00	1,500.00	100.00%
001-558-60-10-00	Wages & OT	117,840.13	37,187.55	9,814.57	47,002.12	70,838.01	60.11%
001-558-60-20-00	Personnel Benefits	56,118.97	14,895.87	3,675.99	18,571.86	37,547.11	66.91%
001-558-60-31-00	Operating Supplies - Planning	500.00	5.10	257.04	262.14	237.86	47.57%
001-558-60-31-01	Office Supplies - Planning	500.00	89.33	6.47	95.80	404.20	80.84%
001-558-60-41-00	Professional Services	110,000.00	39,567.59	24,208.09	63,775.68	46,224.32	42.02%
001-558-60-42-00	Communication	2,500.00	295.81	48.39	344.20	2,155.80	86.23%
001-558-60-43-00	Travel	3,000.00	0.00	0.00	0.00	3,000.00	100.00%
001-558-60-44-01	Advertising	2,500.00	192.56	0.00	192.56	2,307.44	92.30%
001-558-60-48-00	Repairs And Maintenance	1,400.00	275.45	0.00	275.45	1,124.55	80.33%
001-558-60-49-00	Miscellaneous	2,000.00	4,519.70	68.84	4,588.54	-2,588.54	-129.43%
001-558-60-49-01	Registrations/Fees - Training Classes & Seminars	1,200.00	0.00	0.00	0.00	1,200.00	100.00%
001-558-60-49-02	Intergov Services	5,200.00	0.00	0.00	0.00	5,200.00	100.00%
001-558-70-41-00	Community Development / Planning Prof Servs	0.00	4,567.90	0.00	4,567.90	-4,567.90	0.00%
001-558-70-41-01	Com Dev / Planning Prof Servs - Grant Reimburse	292,500.00	0.00	0.00	0.00	292,500.00	100.00%
001-558-70-49-00	Economic Development - Miscellaneous	5,000.00	5,850.00	0.00	5,850.00	-850.00	-17.00%
001-558-75-41-01	Planning & Development Costs - Pass Thru	15,000.00	478.50	500.00	978.50	14,021.50	93.48%
001-566-00-49-00	Intergovernmntl Services	3,000.00	688.31	338.76	1,027.07	1,972.93	65.76%
001-573-90-31-00	Operating Supplies - Community Events	10,000.00	134.09	2,980.07	3,114.16	6,885.84	68.86%
001-573-90-31-01	Office Supplies - Community Events	500.00	0.00	0.00	0.00	500.00	100.00%
001-573-90-40-02	Farmer's Market Pass-through Payments - SNAP/E	2,000.00	-101.00	0.00	-101.00	2,101.00	105.05%
001-573-90-40-03	Farmer Market Pass-through Process - State Matc	1,400.00	-188.00	0.00	-188.00	1,588.00	113.43%
001-573-90-40-05	Farmer Market Pass-through Process - DOH Kid Ca	2,000.00	-158.00	0.00	-158.00	2,158.00	107.90%
001-573-90-41-00	Professional Services - Community Events	56,600.00	21,096.80	7,021.30	28,118.10	28,481.90	50.32%
001-573-90-41-02	Professional Services - Blue Mountain United Way	10,000.00	10,000.00	0.00	10,000.00	0.00	0.00%
001-573-90-41-03	Professional Services - Community Grant	0.00	6,250.00	2,000.00	8,250.00	-8,250.00	0.00%
001-573-90-42-00	Communications - Community Events	1,000.00	325.24	81.30	406.54	593.46	59.35%
001-573-90-44-01	Advertising	10,000.00	0.00	0.00	0.00	10,000.00	100.00%

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Detail vs Budget Report **Date Range: 05/01/2025 - 05/31/2025**

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-573-90-48-00	Repairs & Maintenance - Community Events	500.00	0.00	0.00	0.00	500.00	100.00%
001-573-90-49-00	Miscellaneous	5,000.00	3,317.31	250.00	3,567.31	1,432.69	28.65%
001-573-90-49-01	Community Assistance Program	15,000.00	0.00	0.00	0.00	15,000.00	100.00%
001-576-80-10-00	Wages	112,441.15	38,323.07	9,831.44	48,154.51	64,286.64	57.17%
001-576-80-20-00	Benefits	64,462.06	25,839.47	6,544.04	32,383.51	32,078.55	49.76%
001-576-80-20-01	Uniforms / Other Benefits	552.00	299.70	0.00	299.70	252.30	45.71%
001-576-80-31-00	Operating Supplies - Parks	15,000.00	4,889.77	1,560.40	6,450.17	8,549.83	57.00%
001-576-80-35-00	Sm Tools/Equipment	1,500.00	48.93	0.00	48.93	1,451.07	96.74%
001-576-80-41-00	Professional Services	750.00	1,489.78	0.00	1,489.78	-739.78	-98.64%
001-576-80-42-00	Communication	1,260.00	104.04	41.30	145.34	1,114.66	88.47%
001-576-80-45-00	Operating Rentals	300.00	0.00	0.00	0.00	300.00	100.00%
001-576-80-47-00	Utility Services	31,000.00	7,396.60	2,139.63	9,536.23	21,463.77	69.24%
001-576-80-48-00	Repairs/Maintenance	5,000.00	0.00	0.00	0.00	5,000.00	100.00%
001-576-80-49-00	Miscellaneous	5,000.00	0.00	70.50	70.50	4,929.50	98.59%
001-576-80-49-01	Intergov Services	1,500.00	0.00	0.00	0.00	1,500.00	100.00%
001-576-80-49-02	Registration Fees / Training Classes & Seminars	1,000.00	96.00	0.00	96.00	904.00	90.40%
001-576-81-10-00	Wages & OT	39,999.09	13,348.06	3,374.86	16,722.92	23,276.17	58.19%
001-576-81-20-00	Personnel Benefits	19,203.77	6,775.36	1,668.03	8,443.39	10,760.38	56.03%
001-576-81-31-00	Operating Supplies - Parks Administration	200.00	59.94	1.11	61.05	138.95	69.48%
001-576-81-31-01	Office Supplies - Parks Administration	200.00	16.23	0.00	16.23	183.77	91.89%
001-576-81-42-00	Communication	500.00	64.88	9.46	74.34	425.66	85.13%
001-576-81-43-00	Travel	750.00	33.08	229.22	262.30	487.70	65.03%
001-576-81-44-01	Advertising	750.00	0.00	0.00	0.00	750.00	100.00%
001-576-81-49-00	Miscellaneous	500.00	68.10	5.31	73.41	426.59	85.32%
001-582-10-00-03	Refund Of Fireworks Bonds	100.00	0.00	0.00	0.00	100.00	100.00%
001-589-90-00-00	Other Non-Expenditures	500.00	2,115.00	-76.48	2,038.52	-1,538.52	-307.70%
001-589-90-00-04	Travel Account Expenditures	5,000.00	0.00	0.00	0.00	5,000.00	100.00%
001-589-90-00-10	Covid-19 Reimbursement	0.00	1,139.18	116.75	1,255.93	-1,255.93	0.00%
001-594-14-64-00	Machinery & Equipment	500.00	0.00	0.00	0.00	500.00	100.00%
001-594-14-64-01	Machinery & Equipment	5,000.00	1,029.16	0.00	1,029.16	3,970.84	79.42%
001-594-18-62-00	Building Improvements	1,000,000.00	0.00	0.00	0.00	1,000,000.00	100.00%
001-594-18-64-16	Machinery And Equipment - HR	250.00	0.00	0.00	0.00	250.00	100.00%
001-594-18-64-19	Machinery/Equipment	302,000.00	0.00	0.00	0.00	302,000.00	100.00%
001-594-21-64-01	Machinery Investigation	8,700.00	0.00	2,495.75	2,495.75	6,204.25	71.31%
001-594-21-64-02	Machinery/Equip Patrol	20,000.00	9,814.78	1,870.92	11,685.70	8,314.30	41.57%
001-594-21-64-05	WASPC TrafficSafety Grant	2,000.00	0.00	0.00	0.00	2,000.00	100.00%
001-594-21-64-06	Machinery & Equipment - Admin	0.00	10,302.49	19,079.16	29,381.65	-29,381.65	0.00%
001-594-21-64-09	Equipment Purchases - Traffic Policing	2,500.00	0.00	0.00	0.00	2,500.00	100.00%
001-594-21-64-10	Machinery & Equipment - Grant Funded	2,500.00	0.00	0.00	0.00	2,500.00	100.00%
001-594-21-64-11	Machinery & Equipment - Support Svcs	4,200.00	0.00	0.00	0.00	4,200.00	100.00%
001-594-21-64-12	Wildhorse Camera Grant	2,000.00	0.00	0.00	0.00	2,000.00	100.00%
001-594-21-64-55	Machinery/Equipment - Special Enforcement	2,000.00	0.00	0.00	0.00	2,000.00	100.00%
001-594-22-64-10	Equipment - Radios & Pagers (Fire)	19,500.00	0.00	13,400.25	13,400.25	6,099.75	31.28%
001-594-22-64-20	Machinery/Equipment	40,000.00	0.00	0.00	0.00	40,000.00	100.00%

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Detail vs Budget Report **Date Range: 05/01/2025 - 05/31/2025**

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-594-76-61-00	Land & Land Improvements - Parks	0.00	0.00	0.00	0.00	0.00	0.00%
001-594-76-63-00	Other Improvements - Parks	500,000.00	107,521.75	58,372.26	165,894.01	334,105.99	66.82%
001-597-00-00-01	Interfund Transfer CE/Sts	150,000.00	80,000.00	50,000.00	130,000.00	20,000.00	13.33%
001-597-00-00-12	Transfer To Technology Reserve Fund	500,000.00	115,000.00	80,000.00	195,000.00	305,000.00	61.00%
001-597-00-00-15	Transfers-Out - CE To Bldg Facility Maint. Reserve	200,000.00	0.00	0.00	0.00	200,000.00	100.00%
001-597-00-00-20	CARS GO Bond Payment - INF To 201 Bond Fun	485,950.00	0.00	0.00	0.00	485,950.00	100.00%
001-597-00-00-40	Interfund Transfer To Ambulance From CE	0.00	20,000.00	0.00	20,000.00	-20,000.00	0.00%
001-597-00-00-61	Interfund Transf From CE To Empl Bene Reserv #6	100,000.00	0.00	0.00	0.00	100,000.00	100.00%
001-597-00-13-11	Transfer From CE To Street Improvement Fund	0.00	0.00	100,000.00	100,000.00	-100,000.00	0.00%
001-597-00-15-21	Transfer To 320 For Equipment Replacement	200,000.00	0.00	0.00	0.00	200,000.00	100.00%
001-597-00-15-24	Transfer To 320 For Equipment Replacement	45,000.00	0.00	0.00	0.00	45,000.00	100.00%
001-597-00-15-76	Transfer To 320 For Equipment Replacement	155,000.00	0.00	0.00	0.00	155,000.00	100.00%
	Totals:	**-204,683.75**	**786,474.59**	**-390,773.72**	**395,700.87**	**-600,384.62**	
	Totals:	**-204,683.75**	**786,474.59**	**-390,773.72**	**395,700.87**	**-600,384.62**	
	Totals:	**-204,683.75**	**786,474.59**	**-390,773.72**	**395,700.87**	**-600,384.62**	
	001 - Current Expense Fund Totals:	**-204,683.75**	**786,474.59**	**-390,773.72**	**395,700.87**	**-600,384.62**	
005 - Current Expense Reserve Fund							
005-361-10-00-05	Unrealized Gain/Loss	0.00	-2,238.30	950.12	-1,288.18	1,288.18	0.00%
005-361-11-00-05	Investment Interest	-7,500.00	-881.66	-665.93	-1,547.59	-5,952.41	-79.37%
005-361-30-00-05	Realized Gain/Loss On Investments	0.00	-108.07	0.00	-108.07	108.07	0.00%
005-361-41-00-05	Investment Interest - Purchased	0.00	-2,211.10	0.00	-2,211.10	2,211.10	0.00%
005-514-29-41-05	Banking Service Fees/Charges	20.00	31.94	2.48	34.42	-14.42	-72.10%
	Totals:	**-7,480.00**	**-5,407.19**	**286.67**	**-5,120.52**	**-2,359.48**	
	Totals:	**-7,480.00**	**-5,407.19**	**286.67**	**-5,120.52**	**-2,359.48**	
	Totals:	**-7,480.00**	**-5,407.19**	**286.67**	**-5,120.52**	**-2,359.48**	
	005 - Current Expense Reserve Fund Totals:	**-7,480.00**	**-5,407.19**	**286.67**	**-5,120.52**	**-2,359.48**	
012 - Technology Reserve Fund							
012-361-10-00-20	Unrealized Gain/Loss	0.00	-1,879.56	797.84	-1,081.72	1,081.72	0.00%
012-361-11-00-20	Interest Earned - Technology Reserve Fund	-4,000.00	-489.22	-357.52	-846.74	-3,153.26	-78.83%
012-361-30-00-20	Realized Gain/Loss On Investments	0.00	-90.75	0.00	-90.75	90.75	0.00%
012-361-41-00-20	Investment Interest - Purchased	0.00	-1,856.72	0.00	-1,856.72	1,856.72	0.00%
012-397-00-00-13	Interfund Transfer CE To Tech Reserve Fund	-500,000.00	-115,000.00	-80,000.00	-195,000.00	-305,000.00	-61.00%
012-514-20-41-00	Professional Financial / Banking Costs	20.00	-1.15	2.08	0.93	19.07	95.35%
012-518-88-41-00	Professional Technology Services	10,000.00	0.00	0.00	0.00	10,000.00	100.00%
012-518-89-10-00	Salaries & Wages	32,243.18	9,998.51	2,623.04	12,621.55	19,621.63	60.86%
012-518-89-20-00	Benefits	16,428.64	5,465.31	1,381.91	6,847.22	9,581.42	58.32%
012-518-89-31-00	Operating Supplies - Data Processing	2,000.00	367.71	166.45	534.16	1,465.84	73.29%
012-518-89-31-01	Office Supplies - Data Processing	500.00	45.61	0.00	45.61	454.39	90.88%
012-518-89-35-00	Sm Tools/Minor Equipment	1,000.00	18.49	0.00	18.49	981.51	98.15%
012-518-89-41-00	Professional Services	3,265.00	0.00	160.00	160.00	3,105.00	95.10%
012-518-89-42-00	Communication	3,268.08	965.20	241.30	1,206.50	2,061.58	63.08%

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Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
012-518-89-43-00	Travel / Training	3,000.00	640.98	0.00	640.98	2,359.02	78.63%
012-518-89-45-00	Operating Rentals/Leases	1,500.00	0.00	0.00	0.00	1,500.00	100.00%
012-518-89-48-00	Repairs & Maintenance	1,000.00	319.62	0.00	319.62	680.38	68.04%
012-518-89-49-00	Miscellaneous	0.00	230.57	0.00	230.57	-230.57	0.00%
012-518-89-49-01	Registration Fees - Training Classes & Seminars	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
012-591-18-75-05	Cap Leases & Installment Purchas - Postage Meter	1,558.00	445.98	0.00	445.98	1,112.02	71.37%
012-591-21-75-01	Cap Leases & Installment Purchas - Police Dept	43,800.00	45,957.15	0.00	45,957.15	-2,157.15	-4.93%
012-591-58-75-04	Cap Leases & Installment Purchas - CD Copier Lea	2,805.00	996.37	0.00	996.37	1,808.63	64.48%
012-594-18-64-00	Machinery / Equipment	600.00	0.00	0.00	0.00	600.00	100.00%
012-594-18-64-01	Machinery & Equipment - Technology	40,402.00	25,500.87	0.00	25,500.87	14,901.13	36.88%
012-594-18-64-02	Machinery & Equipment	21,500.00	0.00	0.00	0.00	21,500.00	100.00%
012-594-18-64-03	Software / Software Update Purchases	200,000.00	95,440.40	70,610.17	166,050.57	33,949.43	16.97%
	Totals:	**-118,110.10**	**67,075.37**	**-4,374.73**	**62,700.64**	**-180,810.74**	
	Totals:	**-118,110.10**	**67,075.37**	**-4,374.73**	**62,700.64**	**-180,810.74**	
	Totals:	**-118,110.10**	**67,075.37**	**-4,374.73**	**62,700.64**	**-180,810.74**	
	012 - Technology Reserve Fund Totals:	**-118,110.10**	**67,075.37**	**-4,374.73**	**62,700.64**	**-180,810.74**	
061 - Employee Benefit Reserve Fund							
061-361-10-00-61	Unrealized Gain/Loss	0.00	-1,894.98	804.38	-1,090.60	1,090.60	0.00%
061-361-11-00-61	Investment Interest-Employee Benefit Reserve	-4,000.00	-592.29	-428.37	-1,020.66	-2,979.34	-74.48%
061-361-30-00-61	Realized Gain/Loss On Investments	0.00	-91.49	0.00	-91.49	91.49	0.00%
061-361-41-00-61	Investment Interest - Purchased	0.00	-1,871.95	0.00	-1,871.95	1,871.95	0.00%
061-397-00-00-61	IF Trans From CE Fund To Employe Benefit Resv Fu	-100,000.00	0.00	0.00	0.00	-100,000.00	-100.00%
061-518-10-41-50	Professional Services-Banking Fees	25.00	10.54	2.10	12.64	12.36	49.44%
061-518-61-20-01	Postemployment Benefits - Med Exp Reimb LEOFF	180,000.00	37,730.00	12,440.00	50,170.00	129,830.00	72.13%
061-518-61-20-02	Postemployment Benefits - Ins Premiums LEOFF 1	12,450.00	3,424.40	856.10	4,280.50	8,169.50	65.62%
	Totals:	**88,475.00**	**36,714.23**	**13,674.21**	**50,388.44**	**38,086.56**	
	Totals:	**88,475.00**	**36,714.23**	**13,674.21**	**50,388.44**	**38,086.56**	
	Totals:	**88,475.00**	**36,714.23**	**13,674.21**	**50,388.44**	**38,086.56**	
	061 - Employee Benefit Reserve Fund Totals:	**88,475.00**	**36,714.23**	**13,674.21**	**50,388.44**	**38,086.56**	
100 - Street Fund							
100-322-40-00-00	Street & Curb Permits	-15,000.00	-4,600.00	-500.00	-5,100.00	-9,900.00	-66.00%
100-336-00-71-00	Multimodal Transportation â€“ Cities	-12,812.00	0.00	0.00	0.00	-12,812.00	-100.00%
100-336-00-87-00	Motor Veh Fuel Tax St.	-180,000.00	-46,211.50	-7,990.16	-54,201.66	-125,798.34	-69.89%
100-361-10-00-01	Unrealized Gain/Loss	0.00	-718.59	305.03	-413.56	413.56	0.00%
100-361-11-00-01	Investment Interest	-1,500.00	-255.92	-147.03	-402.95	-1,097.05	-73.14%
100-361-30-00-01	Realized Gain/Loss On Investments	0.00	-34.69	0.00	-34.69	34.69	0.00%
100-361-41-00-01	Investment Interest - Purchased	0.00	-709.85	0.00	-709.85	709.85	0.00%
100-369-10-00-01	Sale of Surplus - Streets	0.00	-9,050.00	0.00	-9,050.00	9,050.00	0.00%
100-369-91-00-01	Other Misc. Revenue	-10,000.00	-4,577.65	-253.54	-4,831.19	-5,168.81	-51.69%
100-395-20-00-10	Insurance/Other Compensation For Loss	0.00	-4,809.67	0.00	-4,809.67	4,809.67	0.00%
100-397-00-00-01	Transfer From CE To Sts	-150,000.00	-80,000.00	-50,000.00	-130,000.00	-20,000.00	-13.33%

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100-397-00-00-02	IFT Street Imp to Streets	-600,000.00	0.00	0.00	0.00	-600,000.00	-100.00%
100-542-30-10-00	Wages & OT	54,283.71	17,535.85	4,408.62	21,944.47	32,339.24	59.57%
100-542-30-20-00	Benefits	29,810.14	10,308.00	2,569.39	12,877.39	16,932.75	56.80%
100-542-30-20-01	Benefits - Uniforms	550.00	412.61	0.00	412.61	137.39	24.98%
100-542-30-31-00	Operating Supplies - Traveled Way	35,000.00	2,281.50	1,662.59	3,944.09	31,055.91	88.73%
100-542-30-35-00	Sm Tools/Equipment	1,500.00	65.21	0.00	65.21	1,434.79	95.65%
100-542-30-41-00	Professional Services	5,000.00	2,763.49	2,576.00	5,339.49	-339.49	-6.79%
100-542-30-42-00	Communications	480.00	577.69	135.13	712.82	-232.82	-48.50%
100-542-30-43-00	Travel	750.00	17.27	0.00	17.27	732.73	97.70%
100-542-30-45-00	Operating Rentals	12,500.00	0.00	0.00	0.00	12,500.00	100.00%
100-542-30-48-00	Repairs/Maintenance	15,000.00	489.60	72.14	561.74	14,438.26	96.26%
100-542-30-49-00	Miscellaneous	500.00	71.06	334.75	405.81	94.19	18.84%
100-542-30-49-96	Interfund Rentals - O & M	31,601.00	12,668.02	0.00	12,668.02	18,932.98	59.91%
100-542-63-47-00	Public Util St. Lighting	75,000.00	17,094.87	4,425.13	21,520.00	53,480.00	71.31%
100-542-64-10-00	Wages & OT	16,867.44	5,534.35	1,338.00	6,872.35	9,995.09	59.26%
100-542-64-20-00	Benefits	9,660.98	3,414.12	843.35	4,257.47	5,403.51	55.93%
100-542-64-20-01	Benefits - Uniforms	90.00	88.21	0.00	88.21	1.79	1.99%
100-542-64-31-00	Operating Supplies - Traffic Control Devices	45,000.00	2,986.87	610.03	3,596.90	41,403.10	92.01%
100-542-64-35-00	Sm Tools/Equipment	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
100-542-64-42-00	Communications	288.00	31.21	12.39	43.60	244.40	84.86%
100-542-64-47-00	Public Utilities	14,000.00	2,440.71	690.17	3,130.88	10,869.12	77.64%
100-542-64-49-00	Intergovernmntl Services	7,500.00	2,451.89	1,000.16	3,452.05	4,047.95	53.97%
100-542-64-49-01	Miscellaneous	0.00	20.81	0.00	20.81	-20.81	0.00%
100-542-64-49-96	Interfund Rentals - O & M	14,500.00	5,374.15	0.00	5,374.15	9,125.85	62.94%
100-542-66-10-00	Wages & OT	5,622.48	1,844.78	446.00	2,290.78	3,331.70	59.26%
100-542-66-20-00	Benefits	3,220.31	1,138.07	281.11	1,419.18	1,801.13	55.93%
100-542-66-20-01	Benefits - Uniforms	30.00	29.40	0.00	29.40	0.60	2.00%
100-542-66-31-00	Operating Supplies - Snow & Ice Removal	15,000.00	0.00	0.00	0.00	15,000.00	100.00%
100-542-66-42-00	Communications	96.00	10.40	4.13	14.53	81.47	84.86%
100-542-66-49-00	Miscellaneous	0.00	6.84	0.00	6.84	-6.84	0.00%
100-542-66-49-96	Interfund Rentals - O & M	5,267.00	1,081.75	0.00	1,081.75	4,185.25	79.46%
100-542-70-10-00	Wages & OT	5,622.48	1,844.79	446.00	2,290.79	3,331.69	59.26%
100-542-70-20-00	Benefits	3,220.31	1,137.72	281.10	1,418.82	1,801.49	55.94%
100-542-70-20-01	Benefits - Uniforms	30.00	29.40	0.00	29.40	0.60	2.00%
100-542-70-31-00	Operating Supplies - Roadside	15,000.00	12,686.39	16,999.63	29,686.02	-14,686.02	-97.91%
100-542-70-35-00	Sm Tools/Equipment	500.00	5,397.53	9,882.00	15,279.53	-14,779.53	-2,955.91%
100-542-70-41-00	Professional Services	0.00	5,884.24	249.46	6,133.70	-6,133.70	0.00%
100-542-70-42-00	Communications	96.00	10.40	4.13	14.53	81.47	84.86%
100-542-70-45-00	Operating Rentals	0.00	95.39	0.00	95.39	-95.39	0.00%
100-542-70-48-00	Repairs/Maintenance	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
100-542-70-48-10	Road & Street Repairs & Maintenance - Myra Rd	3,000.00	120.88	0.00	120.88	2,879.12	95.97%
100-542-70-49-00	Intergovernmntl Services	7,800.00	4,288.74	4,019.09	8,307.83	-507.83	-6.51%
100-542-70-49-01	Miscellaneous	0.00	1.01	0.00	1.01	-1.01	0.00%
100-542-70-49-96	Interfund Rentals - O & M	5,267.00	8,975.96	0.00	8,975.96	-3,708.96	-70.42%

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Detail vs Budget Report **Date Range: 05/01/2025 - 05/31/2025**

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
100-542-90-10-00	Wages & OT	9,071.72	2,158.02	154.02	2,312.04	6,759.68	74.51%
100-542-90-20-00	Benefits	3,773.15	1,121.23	213.15	1,334.38	2,438.77	64.63%
100-542-90-49-00	Miscellaneous - HR Wellness	1,125.00	232.36	0.00	232.36	892.64	79.35%
100-543-10-10-00	Wages & OT	80,623.83	21,070.22	5,227.51	26,297.73	54,326.10	67.38%
100-543-10-10-02	Wages - Clerical	12.00	0.00	0.00	0.00	12.00	100.00%
100-543-10-20-00	Benefits	38,073.28	10,429.83	2,633.83	13,063.66	25,009.62	65.69%
100-543-10-20-01	Unemployment Benefits	117.00	0.00	0.00	0.00	117.00	100.00%
100-543-10-20-02	Benefits - Clerical	7.77	0.00	0.00	0.00	7.77	100.00%
100-543-10-20-03	Benefits - Uniforms	0.00	356.10	0.00	356.10	-356.10	0.00%
100-543-10-31-00	Operating Supplies - Administration	2,000.00	77.19	20.66	97.85	1,902.15	95.11%
100-543-10-31-01	Office Supplies - Administration	500.00	26.71	0.67	27.38	472.62	94.52%
100-543-10-41-00	Professional Services	1,500.00	376.14	0.33	376.47	1,123.53	74.90%
100-543-10-42-00	Communication	400.00	157.26	38.94	196.20	203.80	50.95%
100-543-10-43-00	Travel	0.00	170.94	107.30	278.24	-278.24	0.00%
100-543-10-44-01	Advertising	1,500.00	14.60	0.00	14.60	1,485.40	99.03%
100-543-10-47-00	Public Services	2,000.00	1,400.66	78.19	1,478.85	521.15	26.06%
100-543-10-49-00	Miscellanous	1,500.00	773.69	78.00	851.69	648.31	43.22%
100-543-30-41-00	Professional Financial / Banking Costs	400.00	7.33	0.80	8.13	391.87	97.97%
100-543-30-43-00	Travel - Training	500.00	0.00	0.00	0.00	500.00	100.00%
100-543-30-46-00	Insurance	37,967.00	37,079.47	0.00	37,079.47	887.53	2.34%
100-543-30-49-01	Registrations/Fees - Training Classes & Seminars	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
100-544-20-41-00	Professional Services - Engineering	20,000.00	42,627.22	5,203.14	47,830.36	-27,830.36	-139.15%
100-544-20-48-00	Repairs And Maintenance	0.00	0.11	0.00	0.11	-0.11	0.00%
100-597-00-00-11	Transfer To St Imp Resv.	0.00	30,000.00	0.00	30,000.00	-30,000.00	0.00%
100-597-00-01-00	Transfer To 320 For Equipment Replacement	255,350.74	0.00	0.00	0.00	255,350.74	100.00%
	Totals:	**-70,237.66**	**128,322.39**	**8,461.34**	**136,783.73**	**-207,021.39**	
	Totals:	**-70,237.66**	**128,322.39**	**8,461.34**	**136,783.73**	**-207,021.39**	
	Totals:	**-70,237.66**	**128,322.39**	**8,461.34**	**136,783.73**	**-207,021.39**	
	100 - Street Fund Totals:	**-70,237.66**	**128,322.39**	**8,461.34**	**136,783.73**	**-207,021.39**	
120 - Criminal Justice Fund							
120-336-06-21-00	C.J. Funds - Regular	-6,750.00	-1,940.37	0.00	-1,940.37	-4,809.63	-71.25%
120-336-06-26-00	C.J. - Municipal Criminal Justice Funding	-13,352.00	-6,803.59	0.00	-6,803.59	-6,548.41	-49.04%
120-361-10-00-12	Unrealized Gain/Loss	0.00	-125.95	53.46	-72.49	72.49	0.00%
120-361-11-00-12	Interest Earned - Criminal Justice	-300.00	-53.57	-43.67	-97.24	-202.76	-67.59%
120-361-30-00-12	Realized Gain/Loss On Investments	0.00	-6.08	0.00	-6.08	6.08	0.00%
120-361-41-00-12	Investment Interest - Purchased	0.00	-124.41	0.00	-124.41	124.41	0.00%
120-521-10-41-02	Banking Service Fees/ Charges - CJ Fund	0.00	2.40	0.14	2.54	-2.54	0.00%
120-521-30-10-12	Salaries & Wages - School Programs Officer	12,000.00	0.00	0.00	0.00	12,000.00	100.00%
120-521-30-10-14	Sal & Wages - Impair Driving CFDA#20.600 Grt Pro	4,000.00	0.00	0.00	0.00	4,000.00	100.00%
120-521-30-49-01	Misc Criminal Justice	300.00	0.00	0.00	0.00	300.00	100.00%
120-591-18-75-02	Cap Leases & Installment Purchas - Police Dept	20,330.00	0.00	0.00	0.00	20,330.00	100.00%
	Totals:	**16,228.00**	**-9,051.57**	**9.93**	**-9,041.64**	**25,269.64**	

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Detail vs Budget Report **Date Range: 05/01/2025 - 05/31/2025**

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
	Totals:	**16,228.00**	**-9,051.57**	**9.93**	**-9,041.64**	**25,269.64**	
	Totals:	**16,228.00**	**-9,051.57**	**9.93**	**-9,041.64**	**25,269.64**	
	120 - Criminal Justice Fund Totals:	**16,228.00**	**-9,051.57**	**9.93**	**-9,041.64**	**25,269.64**	
121 - Forfeited Proceeds Fund							
121-361-10-00-02	Unrealized Gain/Loss	0.00	-9.61	4.08	-5.53	5.53	0.00%
121-361-11-00-02	Investment Interest	-20.00	-3.76	-2.86	-6.62	-13.38	-66.90%
121-361-30-00-02	Realized Gain/Loss On Investments	0.00	-0.46	0.00	-0.46	0.46	0.00%
121-361-41-00-02	Investment Interest - Purchased	0.00	-9.49	0.00	-9.49	9.49	0.00%
121-514-29-41-21	Bank Service Charges / Costs	0.00	0.05	0.01	0.06	-0.06	0.00%
	Totals:	**-20.00**	**-23.27**	**1.23**	**-22.04**	**2.04**	
	Totals:	**-20.00**	**-23.27**	**1.23**	**-22.04**	**2.04**	
	Totals:	**-20.00**	**-23.27**	**1.23**	**-22.04**	**2.04**	
	121 - Forfeited Proceeds Fund Totals:	**-20.00**	**-23.27**	**1.23**	**-22.04**	**2.04**	
130 - Hotel/Motel Tax							
130-313-31-00-01	Hotel/Motel Lodging	-25,000.00	-6,742.37	-2,766.91	-9,509.28	-15,490.72	-61.96%
130-313-31-00-02	Transient Rental	-25,000.00	-6,742.37	-2,766.91	-9,509.28	-15,490.72	-61.96%
130-361-10-00-30	Unrealized Gain/Loss	0.00	-333.32	141.49	-191.83	191.83	0.00%
130-361-11-01-30	Investment Interest	-500.00	-161.13	-128.01	-289.14	-210.86	-42.17%
130-361-30-00-30	Realized Gain/Loss On Investments	0.00	-16.10	0.00	-16.10	16.10	0.00%
130-361-41-00-30	Investment Interest - Purchased	0.00	-329.27	0.00	-329.27	329.27	0.00%
130-557-30-41-30	Professional Financial / Banking Costs	18.00	8.02	0.37	8.39	9.61	53.39%
130-557-30-44-30	Tourism Advertising	1,900.00	1,530.00	0.00	1,530.00	370.00	19.47%
130-557-30-49-01	Contributions To Other Agencies - Miscellaneous	31,100.00	0.00	0.00	0.00	31,100.00	100.00%
130-557-30-49-30	City Event Entertainment	15,000.00	0.00	0.00	0.00	15,000.00	100.00%
	Totals:	**-2,482.00**	**-12,786.54**	**-5,519.97**	**-18,306.51**	**15,824.51**	
	Totals:	**-2,482.00**	**-12,786.54**	**-5,519.97**	**-18,306.51**	**15,824.51**	
	Totals:	**-2,482.00**	**-12,786.54**	**-5,519.97**	**-18,306.51**	**15,824.51**	
	130 - Hotel/Motel Tax Totals:	**-2,482.00**	**-12,786.54**	**-5,519.97**	**-18,306.51**	**15,824.51**	
201 - ULTGO Bond Fund							
201-361-11-00-21	Investment Interest	-500.00	-19.75	-20.50	-40.25	-459.75	-91.95%
201-397-00-00-21	Transfer CE To ULTGO 201	-485,950.00	0.00	0.00	0.00	-485,950.00	-100.00%
201-514-29-41-01	Banking Service Fees/Charges - ULTGO Bond Fund	0.00	3.10	0.00	3.10	-3.10	0.00%
201-591-95-71-01	Principle UTGO 2014 Issue (CARS)	340,000.00	0.00	0.00	0.00	340,000.00	100.00%
201-592-95-83-01	Interest UTGO 2014 Issue (CARS)	145,950.00	0.00	0.00	0.00	145,950.00	100.00%
201-592-95-83-02	Other Debt Service Costs (CARS)	300.00	112.19	0.00	112.19	187.81	62.60%
	Totals:	**-200.00**	**95.54**	**-20.50**	**75.04**	**-275.04**	
	Totals:	**-200.00**	**95.54**	**-20.50**	**75.04**	**-275.04**	
	Totals:	**-200.00**	**95.54**	**-20.50**	**75.04**	**-275.04**	
	201 - ULTGO Bond Fund Totals:	**-200.00**	**95.54**	**-20.50**	**75.04**	**-275.04**	

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Detail vs Budget Report **Date Range: 05/01/2025 - 05/31/2025**

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
301 - Street Capital Contribution Fund							
301-345-89-01-23	Street Capital Developer Contributions	-288,200.00	0.00	0.00	0.00	-288,200.00	-100.00%
301-595-64-63-01	Cap Expenditures/Expenses - Traffic Control	288,200.00	0.00	0.00	0.00	288,200.00	100.00%
	Totals:	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	
	Totals:	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	
	Totals:	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	
	301 - Street Capital Contribution Fund Totals:	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	
305 - Capital Improvement Fund (REET)							
305-318-34-00-00	Real Estate Excise Tax Local	-300,000.00	-37,127.30	-5,321.43	-42,448.73	-257,551.27	-85.85%
305-361-10-00-35	Unrealized Gain/Loss	0.00	-2,634.19	1,118.16	-1,516.03	1,516.03	0.00%
305-361-11-00-35	Investment Interest	-4,000.00	-756.29	-497.79	-1,254.08	-2,745.92	-68.65%
305-361-30-00-35	Realized Gain/Loss On Investments	0.00	-127.18	0.00	-127.18	127.18	0.00%
305-361-41-00-35	Investment Interest - Purchased	0.00	-2,602.17	0.00	-2,602.17	2,602.17	0.00%
305-514-20-41-35	Professional Financial / Banking Costs	0.00	6.62	2.92	9.54	-9.54	0.00%
305-594-42-63-00	Street And Path Projects	0.00	844.13	105.62	949.75	-949.75	0.00%
305-597-00-00-34	Transfer From REET(305) For CARS Project	234,000.00	0.00	0.00	0.00	234,000.00	100.00%
305-597-00-00-35	IFT From REET 305 To ED 330	100,000.00	0.00	0.00	0.00	100,000.00	100.00%
305-597-00-00-41	IFT 306 to 305	0.00	40,000.00	170,000.00	210,000.00	-210,000.00	0.00%
	Totals:	**30,000.00**	**-2,396.38**	**165,407.48**	**163,011.10**	**-133,011.10**	
	Totals:	**30,000.00**	**-2,396.38**	**165,407.48**	**163,011.10**	**-133,011.10**	
	Totals:	**30,000.00**	**-2,396.38**	**165,407.48**	**163,011.10**	**-133,011.10**	
	305 - Capital Improvement Fund (REET) Totals:	**30,000.00**	**-2,396.38**	**165,407.48**	**163,011.10**	**-133,011.10**	
306 - Capital Improvement Fund (REET 2)							
306-318-35-00-00	REET 2 - Second Quarter Percent	-300,000.00	-36,996.77	-5,321.42	-42,318.19	-257,681.81	-85.89%
306-331-15-70-03	Federal Direct Grant - DOI - RCO Pass Thru	0.00	-33,987.76	0.00	-33,987.76	33,987.76	0.00%
306-334-02-70-01	Rec And Conservation Office Grant - Lions' Park	-1,000,000.00	-418,848.48	0.00	-418,848.48	-581,151.52	-58.12%
306-334-02-70-02	RCO Grant - Veterans Park	0.00	-25,000.00	0.00	-25,000.00	25,000.00	0.00%
306-334-03-10-09	State Direct/Indirect Grant From Dept Of Ecology	-300,000.00	-126,780.30	0.00	-126,780.30	-173,219.70	-57.74%
306-361-10-00-36	Unrealized Gain/Loss	0.00	-5,934.70	2,519.17	-3,415.53	3,415.53	0.00%
306-361-11-00-36	Investment Interest	-15,000.00	-1,599.24	-1,105.55	-2,704.79	-12,295.21	-81.97%
306-361-30-00-36	Realized Gain/Loss On Investments	0.00	-286.55	0.00	-286.55	286.55	0.00%
306-361-41-00-36	Investment Interest - Purchased	0.00	-5,862.57	0.00	-5,862.57	5,862.57	0.00%
306-397-00-00-41	IFT 305 to 306	0.00	-40,000.00	-170,000.00	-210,000.00	210,000.00	0.00%
306-397-00-31-34	IFT 306 to 311	0.00	0.00	-100,000.00	-100,000.00	100,000.00	0.00%
306-514-20-41-36	Professional Financial / Banking Costs	0.00	33.07	6.58	39.65	-39.65	0.00%
306-576-00-94-00	Other Improvements - Parks (State Grant Funded)	0.00	545,628.78	0.00	545,628.78	-545,628.78	0.00%
306-594-76-63-04	Other Improvements - Parks REET II	2,050,000.00	191,356.87	262,331.84	453,688.71	1,596,311.29	77.87%
306-595-30-63-36	Other Capital Improvements - REET 2	0.00	7,929.12	0.00	7,929.12	-7,929.12	0.00%
	Totals:	**435,000.00**	**49,651.47**	**-11,569.38**	**38,082.09**	**396,917.91**	
	Totals:	**435,000.00**	**49,651.47**	**-11,569.38**	**38,082.09**	**396,917.91**	

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Detail vs Budget Report **Date Range: 05/01/2025 - 05/31/2025**

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
	Totals:	**435,000.00**	**49,651.47**	**-11,569.38**	**38,082.09**	**396,917.91**	
	306 - Capital Improvement Fund (REET 2) Totals:	**435,000.00**	**49,651.47**	**-11,569.38**	**38,082.09**	**396,917.91**	
309 - CDBG Projects Fund							
309-361-10-00-09	Unrealized Gain/Loss	0.00	-0.13	0.05	-0.08	0.08	0.00%
309-361-11-00-09	Investment Interest - CDBG Project Fund	0.00	-0.04	-0.03	-0.07	0.07	0.00%
309-361-41-00-09	Investment Interest - Puchased	0.00	-0.12	0.00	-0.12	0.12	0.00%
	Totals:	**0.00**	**-0.29**	**0.02**	**-0.27**	**0.27**	**0.00%**
	Totals:	**0.00**	**-0.29**	**0.02**	**-0.27**	**0.27**	**0.00%**
	Totals:	**0.00**	**-0.29**	**0.02**	**-0.27**	**0.27**	**0.00%**
	309 - CDBG Projects Fund Totals:	**0.00**	**-0.29**	**0.02**	**-0.27**	**0.27**	**0.00%**
311 - Street Improvement Fund							
311-331-20-00-00	Fed Dir Grt From The Dept Of Transportation.	-5,176,217.59	0.00	0.00	0.00	-5,176,217.59	-100.00%
311-334-03-60-00	WSDOT Safe Routes To Schools	-545,394.10	0.00	0.00	0.00	-545,394.10	-100.00%
311-334-03-60-01	DOT Grant	0.00	-120,160.39	0.00	-120,160.39	120,160.39	0.00%
311-334-03-80-08	TIB Overlay Grants	-471,238.40	0.00	-63,070.25	-63,070.25	-408,168.15	-86.62%
311-334-03-80-31	State Grant From TIB - Complete Streets	-1,184,765.00	0.00	0.00	0.00	-1,184,765.00	-100.00%
311-361-10-00-11	Unrealized Gain/Loss	0.00	-1,261.18	535.35	-725.83	725.83	0.00%
311-361-11-00-11	Investment Interest St. Improvement Fund	-500.00	-331.74	-214.11	-545.85	45.85	9.17%
311-361-30-00-11	Realized Gain/Loss On Investments	0.00	-60.89	0.00	-60.89	60.89	0.00%
311-361-41-00-11	Investment Interest - Purchased	0.00	-1,245.86	0.00	-1,245.86	1,245.86	0.00%
311-367-00-03-11	Pacific Power Grant	-292,609.25	0.00	0.00	0.00	-292,609.25	-100.00%
311-397-00-00-11	Transfer From Streets > St Res	0.00	-30,000.00	0.00	-30,000.00	30,000.00	0.00%
311-397-00-00-34	IFT - 305 TO 311	-234,000.00	0.00	0.00	0.00	-234,000.00	-100.00%
311-397-00-00-37	Interfund Transfer - 350 to 311	-350,934.09	-60,000.00	0.00	-60,000.00	-290,934.09	-82.90%
311-397-00-00-38	Interfund Transfer - 360 to 311	-5,031,222.84	-225,000.00	0.00	-225,000.00	-4,806,222.84	-95.53%
311-397-00-03-30	Transfer From Economic Development Fund	-600,000.00	0.00	0.00	0.00	-600,000.00	-100.00%
311-397-00-13-11	Transfer From CE To Street Improvement Fund	0.00	0.00	-100,000.00	-100,000.00	100,000.00	0.00%
311-543-30-41-11	Professional Financial / Banking Costs	0.00	6.33	1.40	7.73	-7.73	0.00%
311-595-10-63-12	Engineering Services - St Improvement Fund	100,000.00	0.00	0.00	0.00	100,000.00	100.00%
311-595-30-63-12	Roads/Streets Const & Other Infrast-St Improv Fu	11,722,284.48	0.00	0.00	0.00	11,722,284.48	100.00%
311-595-30-63-20	Street Fund Capital Project Roadways	1,445,619.29	419,965.26	22,434.68	442,399.94	1,003,219.35	69.40%
311-595-30-63-21	Street Fund Cap Proj Roadways - TIB Grant Portio	0.00	27,385.00	18,403.00	45,788.00	-45,788.00	0.00%
311-597-00-00-02	IFT St Imp to Street Fund	600,000.00	0.00	0.00	0.00	600,000.00	100.00%
311-597-00-31-33	Transf From Street Improv Fund To Econ Dev Fund	0.00	25,000.00	0.00	25,000.00	-25,000.00	0.00%
311-597-00-31-34	IFT 311 to 306	0.00	0.00	100,000.00	100,000.00	-100,000.00	0.00%
	Totals:	**-18,977.50**	**34,296.53**	**-21,909.93**	**12,386.60**	**-31,364.10**	
	Totals:	**-18,977.50**	**34,296.53**	**-21,909.93**	**12,386.60**	**-31,364.10**	
	Totals:	**-18,977.50**	**34,296.53**	**-21,909.93**	**12,386.60**	**-31,364.10**	
	311 - Street Improvement Fund Totals:	**-18,977.50**	**34,296.53**	**-21,909.93**	**12,386.60**	**-31,364.10**	
315 - Facility Maintenance Reserve Fund (CE)							

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Detail vs Budget Report **Date Range: 05/01/2025 - 05/31/2025**

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
315-331-97-00-01	Fed Dir Grt From The Dept Of Homeland Security.	-1,000,000.00	0.00	0.00	0.00	-1,000,000.00	-100.00%
315-334-04-20-15	Department Of Commerce Energy Efficiency Grant	-1,137,000.00	0.00	0.00	0.00	-1,137,000.00	-100.00%
315-361-10-00-15	Unrealized Gain/Loss	0.00	-4,561.44	1,936.25	-2,625.19	2,625.19	0.00%
315-361-11-00-15	Investment Interest- Facility Maint Resv Fund	-5,000.00	-1,498.24	-1,113.88	-2,612.12	-2,387.88	-47.76%
315-361-30-00-15	Realized Gain/Loss On Investments	0.00	-220.24	0.00	-220.24	220.24	0.00%
315-361-41-00-15	Investment Interest - Purchased	0.00	-4,506.00	0.00	-4,506.00	4,506.00	0.00%
315-397-00-00-15	Operating Transfer From CE To Bldg Fac Reserve	-200,000.00	0.00	0.00	0.00	-200,000.00	-100.00%
315-514-20-41-15	Financial Services / Fees & Charges	100.00	33.53	5.05	38.58	61.42	61.42%
315-594-18-62-15	Cap Expend/Expense-Builds & Structs (Local Fund	64,900.00	0.00	0.00	0.00	64,900.00	100.00%
315-594-18-62-16	Cap Expend/Expense - Bdgs & Structures (Grt Fun	1,137,000.00	65,000.00	0.00	65,000.00	1,072,000.00	94.28%
315-594-18-62-17	Capital Expenditures/Expenses - Bdgs & Structure	1,000,000.00	547.78	2,124.33	2,672.11	997,327.89	99.73%
315-594-18-63-15	Capital Expenditures/Expenses - Other Imprvmts	65,944.00	0.00	0.00	0.00	65,944.00	100.00%
315-594-18-64-15	Capital Expenditures/Expenses - Equip/Furnishing	34,458.00	0.00	0.00	0.00	34,458.00	100.00%
	Totals:	**-39,598.00**	**54,795.39**	**2,951.75**	**57,747.14**	**-97,345.14**	
	Totals:	**-39,598.00**	**54,795.39**	**2,951.75**	**57,747.14**	**-97,345.14**	
	Totals:	**-39,598.00**	**54,795.39**	**2,951.75**	**57,747.14**	**-97,345.14**	
	315 - Facility Maintenance Reserve Fund (CE) Totals:	**-39,598.00**	**54,795.39**	**2,951.75**	**57,747.14**	**-97,345.14**	
320 - Equipment Reserve Fund							
320-361-10-00-04	Unrealized Gain/Loss	0.00	-4,068.77	1,727.12	-2,341.65	2,341.65	0.00%
320-361-11-00-04	Investment Interest	-2,500.00	-1,058.25	-809.22	-1,867.47	-632.53	-25.30%
320-361-30-00-04	Realized Gain/Loss On Investments	0.00	-196.44	0.00	-196.44	196.44	0.00%
320-361-41-00-04	Investment Interest - Purchased	0.00	-4,019.31	0.00	-4,019.31	4,019.31	0.00%
320-397-00-01-00	Transfer From Streets For Equipment Replacemen	-255,350.74	0.00	0.00	0.00	-255,350.74	-100.00%
320-397-00-15-21	Transfer From PD For Equipment Replacement	-200,000.00	0.00	0.00	0.00	-200,000.00	-100.00%
320-397-00-15-24	Transfer From Bldg/Facilities For Equip Replace	-45,000.00	0.00	0.00	0.00	-45,000.00	-100.00%
320-397-00-15-76	Transfer From Parks For Equipment Replacement	-155,000.00	0.00	0.00	0.00	-155,000.00	-100.00%
320-514-89-41-20	Professional Financial / Banking Costs	0.00	-2.38	4.51	2.13	-2.13	0.00%
320-591-21-75-03	Capital Leases & Installment Purchases - PD	200,000.00	7,175.09	0.00	7,175.09	192,824.91	96.41%
320-594-18-64-20	Vehicles/Equip CE	200,000.00	0.00	0.00	0.00	200,000.00	100.00%
320-594-42-64-32	Vehicles/Equip Streets	244,250.00	0.00	0.00	0.00	244,250.00	100.00%
	Totals:	**-13,600.74**	**-2,170.06**	**922.41**	**-1,247.65**	**-12,353.09**	
	Totals:	**-13,600.74**	**-2,170.06**	**922.41**	**-1,247.65**	**-12,353.09**	
	Totals:	**-13,600.74**	**-2,170.06**	**922.41**	**-1,247.65**	**-12,353.09**	
	320 - Equipment Reserve Fund Totals:	**-13,600.74**	**-2,170.06**	**922.41**	**-1,247.65**	**-12,353.09**	
330 - Economic Development Fund							
330-361-11-00-30	Interest Earned Economic Development	-375.00	-94.04	0.00	-94.04	-280.96	-74.92%
330-397-00-00-35	IFT From REET 305 To ED 330	-100,000.00	0.00	0.00	0.00	-100,000.00	-100.00%
330-397-00-31-33	Transfer From Street Improve Fund To Econ Dev F	0.00	-25,000.00	0.00	-25,000.00	25,000.00	0.00%
330-397-00-41-33	Transfer From Wastewater Fund To Econ Dev Fund	-700,000.00	0.00	0.00	0.00	-700,000.00	-100.00%
330-514-29-41-33	Banking Service Fees/Charges - Econ Dev Fund	0.00	54.00	0.00	54.00	-54.00	0.00%
330-558-70-49-01	Economic Development - Miscellaneous	0.00	5,000.00	0.00	5,000.00	-5,000.00	0.00%

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Detail vs Budget Report **Date Range: 05/01/2025 - 05/31/2025**

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
330-595-10-63-01	Engineering Services	50,000.00	30,130.00	0.00	30,130.00	19,870.00	39.74%
330-595-20-63-03	ROW Acquisition	40,000.00	0.00	0.00	0.00	40,000.00	100.00%
330-597-00-03-30	Transfer To Street Improvement Fund	600,000.00	0.00	0.00	0.00	600,000.00	100.00%
	Totals:	**-110,375.00**	**10,089.96**	**0.00**	**10,089.96**	**-120,464.96**	
	Totals:	**-110,375.00**	**10,089.96**	**0.00**	**10,089.96**	**-120,464.96**	
	Totals:	**-110,375.00**	**10,089.96**	**0.00**	**10,089.96**	**-120,464.96**	
	330 - Economic Development Fund Totals:	**-110,375.00**	**10,089.96**	**0.00**	**10,089.96**	**-120,464.96**	
340 - Economic Development Reserve Fund							
340-361-11-00-32	Interest Earned - Econ Development Reserve Fund	0.00	-0.06	-0.03	-0.09	0.09	0.00%
	Totals:	**0.00**	**-0.06**	**-0.03**	**-0.09**	**0.09**	**0.00%**
	Totals:	**0.00**	**-0.06**	**-0.03**	**-0.09**	**0.09**	**0.00%**
	Totals:	**0.00**	**-0.06**	**-0.03**	**-0.09**	**0.09**	**0.00%**
	340 - Economic Development Reserve Fund Totals:	**0.00**	**-0.06**	**-0.03**	**-0.09**	**0.09**	**0.00%**
350 - Tax Benefit District Construction Fund							
350-313-21-00-01	Public Transportation Tax	-260,000.00	-74,417.48	-18,577.14	-92,994.62	-167,005.38	-64.23%
350-595-30-63-30	Street Fund Capital Project Roadways - TBD	0.00	778.50	778.50	1,557.00	-1,557.00	0.00%
350-597-00-00-37	Interfund Transfer 350 to 311	350,934.09	60,000.00	0.00	60,000.00	290,934.09	82.90%
	Totals:	**90,934.09**	**-13,638.98**	**-17,798.64**	**-31,437.62**	**122,371.71**	
	Totals:	**90,934.09**	**-13,638.98**	**-17,798.64**	**-31,437.62**	**122,371.71**	
	Totals:	**90,934.09**	**-13,638.98**	**-17,798.64**	**-31,437.62**	**122,371.71**	
	350 - Tax Benefit District Construction Fund Totals:	**90,934.09**	**-13,638.98**	**-17,798.64**	**-31,437.62**	**122,371.71**	
360 - Tax Increment Financing Construction Fund							
360-311-10-00-01	Property Tax - TIF	0.00	-6,033.83	0.00	-6,033.83	6,033.83	0.00%
360-361-11-00-40	Investment Interest	-200,000.00	-112,596.32	-25,938.41	-138,534.73	-61,465.27	-30.73%
360-389-90-00-00	Other Non-Revenues	0.00	-206.80	0.00	-206.80	206.80	0.00%
360-592-58-83-01	Loan Interest LTGO TIF Bond	409,090.00	0.00	0.00	0.00	409,090.00	100.00%
360-595-65-63-00	Capital Expenditures - Parking Facilities	0.00	302,173.64	526.14	302,699.78	-302,699.78	0.00%
360-597-00-00-38	Interfund Transfer - 360 to 311	5,031,222.84	225,000.00	0.00	225,000.00	4,806,222.84	95.53%
360-597-00-00-39	IFT 360 to 410	2,000,000.00	0.00	0.00	0.00	2,000,000.00	100.00%
	Totals:	**7,240,312.84**	**408,336.69**	**-25,412.27**	**382,924.42**	**6,857,388.42**	
	Totals:	**7,240,312.84**	**408,336.69**	**-25,412.27**	**382,924.42**	**6,857,388.42**	
	Totals:	**7,240,312.84**	**408,336.69**	**-25,412.27**	**382,924.42**	**6,857,388.42**	
	360 - Tax Increment Financing Construction Fund Totals:	**7,240,312.84**	**408,336.69**	**-25,412.27**	**382,924.42**	**6,857,388.42**	
400 - Water Fund							
400-341-70-00-00	Sale Of Merchandise	-10,000.00	0.00	0.00	0.00	-10,000.00	-100.00%
400-343-40-00-00	Water Sales	-2,000,000.00	-423,012.75	-116,476.61	-539,489.36	-1,460,510.64	-73.03%
400-343-40-00-02	Water Charges For Utility Tax	-345,000.00	-87,365.59	-23,103.86	-110,469.45	-234,530.55	-67.98%
400-343-40-01-70	Misc Util Fees/Activation Fees	-8,000.00	-54.48	0.68	-53.80	-7,946.20	-99.33%

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Detail vs Budget Report **Date Range: 05/01/2025 - 05/31/2025**

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
400-343-40-01-85	Water - Sale Of Materials & Services	-20,000.00	-7,342.45	-1,571.63	-8,914.08	-11,085.92	-55.43%
400-343-40-01-99	Utility Balance on SBX Conversion	0.00	-150.00	0.00	-150.00	150.00	0.00%
400-359-90-00-40	Penalty/Late Fee	-20,000.00	-7,023.32	-2,239.22	-9,262.54	-10,737.46	-53.69%
400-361-10-00-40	Unrealized Gain/Loss	0.00	-921.38	389.68	-531.70	531.70	0.00%
400-361-11-00-40	Investment Interest	-10,000.00	-423.77	-279.54	-703.31	-9,296.69	-92.97%
400-361-30-00-40	Realized Gain/Loss On Investments	0.00	-44.39	0.00	-44.39	44.39	0.00%
400-361-41-00-40	Investment Interest - Purchased	0.00	-907.65	0.00	-907.65	907.65	0.00%
400-362-00-00-01	Water - Hydrant Meter & Backflow Rental Fees	-2,500.00	0.00	0.00	0.00	-2,500.00	-100.00%
400-362-00-50-40	Rental Charges / Fees	-23,000.00	-8,395.24	0.00	-8,395.24	-14,604.76	-63.50%
400-369-10-00-06	Sale Of Surplus - Water	-5,000.00	-564.00	-258.55	-822.55	-4,177.45	-83.55%
400-382-10-00-01	Water - Hydrant Meter DEPOSIT	-2,000.00	0.00	0.00	0.00	-2,000.00	-100.00%
400-397-00-00-32	Interfund Transfer Fund 431 To Fund 400	-500,000.00	0.00	0.00	0.00	-500,000.00	-100.00%
400-534-10-10-00	Wages & OT	114,503.71	35,041.25	8,489.04	43,530.29	70,973.42	61.98%
400-534-10-20-00	Benefits	45,852.03	15,479.50	3,810.14	19,289.64	26,562.39	57.93%
400-534-10-20-01	Benefits - Work Study Intern	260.00	0.00	0.00	0.00	260.00	100.00%
400-534-10-20-02	Benefits - Uniforms	0.00	95.68	83.58	179.26	-179.26	0.00%
400-534-10-31-00	Operating Supplies - Administration	500.00	225.31	235.65	460.96	39.04	7.81%
400-534-10-31-01	Office Supplies - Administration	2,000.00	184.06	33.70	217.76	1,782.24	89.11%
400-534-10-35-00	Small Tools/Equipment	1,500.00	69.67	0.00	69.67	1,430.33	95.36%
400-534-10-41-00	Professional Service	30,000.00	8,308.47	897.14	9,205.61	20,794.39	69.31%
400-534-10-42-00	Communication	4,000.00	1,256.68	292.51	1,549.19	2,450.81	61.27%
400-534-10-43-00	Travel	4,000.00	1,302.44	438.16	1,740.60	2,259.40	56.49%
400-534-10-44-00	External Taxes	115,000.00	42,781.92	12,948.50	55,730.42	59,269.58	51.54%
400-534-10-44-01	Advertising	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
400-534-10-44-02	Utility Tax	270,000.00	87,365.59	23,103.86	110,469.45	159,530.55	59.09%
400-534-10-46-00	Insurance	78,160.00	76,312.29	0.00	76,312.29	1,847.71	2.36%
400-534-10-49-00	Miscellaneous	12,500.00	6,848.86	2,791.31	9,640.17	2,859.83	22.88%
400-534-10-49-01	Registrations/Fees - Training Classes & Seminars	3,500.00	931.50	99.45	1,030.95	2,469.05	70.54%
400-534-10-49-02	Miscellaneous - HR Wellness	1,750.00	431.30	0.00	431.30	1,318.70	75.35%
400-534-20-10-00	Salaries & Wages	59,588.13	18,906.24	4,963.00	23,869.24	35,718.89	59.94%
400-534-20-20-00	Benefits	30,321.74	6,689.26	1,717.97	8,407.23	21,914.51	72.27%
400-534-20-41-00	Professional Services	0.00	91.85	0.00	91.85	-91.85	0.00%
400-534-20-41-01	Prof Eng. Srvs - DOH Feasibility Study Grant	30,000.00	0.00	0.00	0.00	30,000.00	100.00%
400-534-20-49-00	Miscellaneous	1,500.00	10.11	0.00	10.11	1,489.89	99.33%
400-534-27-10-00	Water Utilities - Salaries & Wages	93,665.15	29,527.80	7,157.19	36,684.99	56,980.16	60.83%
400-534-27-20-00	Water Utilities - Personnel Benefits	46,182.24	13,677.10	3,322.48	16,999.58	29,182.66	63.19%
400-534-27-31-00	Water Utilities - Operating Supplies	1,500.00	238.62	8.81	247.43	1,252.57	83.50%
400-534-27-31-01	Water Utilities - Office Supplies	3,000.00	349.33	6.80	356.13	2,643.87	88.13%
400-534-27-35-00	Water Utilities - Small Tools And Minor Equipment	200.00	0.00	0.00	0.00	200.00	100.00%
400-534-27-41-00	Water Utilities - Professional Services	50,000.00	12,463.71	3,931.67	16,395.38	33,604.62	67.21%
400-534-27-42-00	Water Utilities - Communications	5,000.00	1,657.19	280.35	1,937.54	3,062.46	61.25%
400-534-27-43-00	Water Utilities - Travel	400.00	98.75	109.82	208.57	191.43	47.86%
400-534-27-44-01	Advertising	0.00	7.30	0.00	7.30	-7.30	0.00%
400-534-27-48-00	Water Utilities - Repairs & Maintenance	300.00	116.95	0.00	116.95	183.05	61.02%

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400-534-27-49-00	Water Utilities - Miscellaneous	300.00	94.62	0.00	94.62	205.38	68.46%
400-534-27-49-01	Water Utilities - Reg/Fees - Trainings & Seminars	500.00	255.83	39.00	294.83	205.17	41.03%
400-534-41-41-34	Legal Services (External) - Water	5,000.00	0.00	0.00	0.00	5,000.00	100.00%
400-534-50-10-00	Wages & OT	289,061.40	97,236.61	24,242.38	121,478.99	167,582.41	57.97%
400-534-50-20-00	Benefits	156,290.33	57,091.08	14,196.62	71,287.70	85,002.63	54.39%
400-534-50-20-01	Benefits Uniforms	1,374.50	1,444.00	0.00	1,444.00	-69.50	-5.06%
400-534-50-31-00	Operating Supplies - Maintenance	90,000.00	9,203.03	3,117.08	12,320.11	77,679.89	86.31%
400-534-50-35-00	Sm Tools/Equipment	6,500.00	5,038.45	223.68	5,262.13	1,237.87	19.04%
400-534-50-41-00	Professional Services	3,000.00	4,823.99	2.64	4,826.63	-1,826.63	-60.89%
400-534-50-42-00	Communications	960.00	486.79	82.60	569.39	390.61	40.69%
400-534-50-43-00	Travel	2,000.00	759.30	0.00	759.30	1,240.70	62.04%
400-534-50-45-00	Operating Rentals/Leases	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
400-534-50-48-00	Repairs & Maintenance	5,000.00	0.00	0.00	0.00	5,000.00	100.00%
400-534-50-49-00	County 911 / Dispatch Services	2,096.00	0.00	0.00	0.00	2,096.00	100.00%
400-534-50-49-01	Miscellaneous	2,000.00	666.81	3,623.25	4,290.06	-2,290.06	-114.50%
400-534-50-49-96	Interfund Rentals - O & M	105,337.00	54,360.47	0.00	54,360.47	50,976.53	48.39%
400-534-80-10-00	Wages & OT	23,208.98	7,693.08	2,020.15	9,713.23	13,495.75	58.15%
400-534-80-20-00	Benefits	11,466.61	4,033.20	1,023.56	5,056.76	6,409.85	55.90%
400-534-80-20-01	Benefits - Uniforms	25.50	42.21	0.00	42.21	-16.71	-65.53%
400-534-80-31-00	Operating Supplies - General	30,000.00	5,625.03	4,426.34	10,051.37	19,948.63	66.50%
400-534-80-33-00	Water Purchase For Resale	5,000.00	0.00	0.00	0.00	5,000.00	100.00%
400-534-80-35-00	Small Tools/Equipment	1,000.00	0.00	2,874.16	2,874.16	-1,874.16	-187.42%
400-534-80-41-00	Water Utilities - Prof Services - Water Testing	30,000.00	2,217.38	47.62	2,265.00	27,735.00	92.45%
400-534-80-43-00	Travel	1,000.00	95.87	0.00	95.87	904.13	90.41%
400-534-80-47-00	Public Utility Services	165,000.00	54,854.54	13,060.91	67,915.45	97,084.55	58.84%
400-534-80-48-00	Repairs/Maintenance	30,000.00	158.99	0.00	158.99	29,841.01	99.47%
400-534-80-49-00	Intergov Maintenance	7,500.00	4,393.70	0.00	4,393.70	3,106.30	41.42%
400-534-80-49-01	Miscellaneous	200.00	0.00	9.78	9.78	190.22	95.11%
400-534-90-41-00	Professional Financial / Banking Costs	920.00	18.03	1.02	19.05	900.95	97.93%
400-594-34-64-04	Machinery/Equipment	106,250.00	0.00	0.00	0.00	106,250.00	100.00%
400-597-34-00-41	IF Transfer-Revenue Resvd For Rate-Funded Capita	200,000.00	0.00	0.00	0.00	200,000.00	100.00%
400-597-34-04-32	Interfund Transfer To Capital Projects Fund 431	200,000.00	0.00	0.00	0.00	200,000.00	100.00%
	Totals:	**-457,326.68**	**134,856.72**	**172.87**	**135,029.59**	**-592,356.27**	
	Totals:	**-457,326.68**	**134,856.72**	**172.87**	**135,029.59**	**-592,356.27**	
	Totals:	**-457,326.68**	**134,856.72**	**172.87**	**135,029.59**	**-592,356.27**	
	400 - Water Fund Totals:	**-457,326.68**	**134,856.72**	**172.87**	**135,029.59**	**-592,356.27**	
401 - Wastewater Fund							
401-343-50-00-00	Wastewater Charges	-2,851,865.00	-902,945.28	-233,099.90	-1,136,045.18	-1,715,819.82	-60.16%
401-343-50-00-02	Wastewater Charges For Utility Tax	-387,012.00	-122,623.44	-31,138.73	-153,762.17	-233,249.83	-60.27%
401-343-50-00-41	Misc Util Fees & Charges	-2,000.00	-72.75	-24.75	-97.50	-1,902.50	-95.13%
401-343-50-02-41	Sewer Assessment Charges	-1,500.00	0.00	0.00	0.00	-1,500.00	-100.00%
401-359-90-00-41	Penalty/Late Fee	-8,000.00	-2,047.00	-687.98	-2,734.98	-5,265.02	-65.81%

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Detail vs Budget Report **Date Range: 05/01/2025 - 05/31/2025**

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
401-361-10-00-41	Unrealized Gain/Loss	0.00	-4,628.23	1,964.01	-2,664.22	2,664.22	0.00%
401-361-11-00-41	Investment Interest WW	-25,000.00	-2,482.97	-1,966.03	-4,449.00	-20,551.00	-82.20%
401-361-30-00-41	Realized Gain/Loss On Investments	0.00	-223.41	0.00	-223.41	223.41	0.00%
401-361-41-00-41	Investment Interest - Purchased	0.00	-4,570.95	0.00	-4,570.95	4,570.95	0.00%
401-369-10-00-07	Sale Of Surplus - Wastewater	0.00	-564.00	0.00	-564.00	564.00	0.00%
401-535-10-10-00	Wages & OT	136,146.98	43,141.20	10,604.11	53,745.31	82,401.67	60.52%
401-535-10-20-00	Benefits	54,163.80	18,541.89	4,538.40	23,080.29	31,083.51	57.39%
401-535-10-20-01	Benefits - Work Study Intern	58.50	0.00	0.00	0.00	58.50	100.00%
401-535-10-31-01	Office Supplies - Administration	500.00	67.76	13.04	80.80	419.20	83.84%
401-535-10-41-00	Professional Services	1,279,297.08	432,959.77	105,628.27	538,588.04	740,709.04	57.90%
401-535-10-42-00	Communication	350.00	90.86	7.09	97.95	252.05	72.01%
401-535-10-43-00	Travel	2,000.00	1,011.77	572.61	1,584.38	415.62	20.78%
401-535-10-44-00	External Taxes	68,000.00	24,291.82	7,343.52	31,635.34	36,364.66	53.48%
401-535-10-44-02	Utility Tax	330,000.00	122,623.44	31,138.73	153,762.17	176,237.83	53.41%
401-535-10-46-00	Insurance	118,350.00	115,597.62	0.00	115,597.62	2,752.38	2.33%
401-535-10-49-00	Misc	11,500.00	748.44	129.22	877.66	10,622.34	92.37%
401-535-10-49-01	Registrations/Fees - Training Classes & Seminars	500.00	438.00	140.40	578.40	-78.40	-15.68%
401-535-10-49-02	Miscellaneous - HR Wellness	1,250.00	397.68	0.00	397.68	852.32	68.19%
401-535-20-10-00	Salaries & Wages	70,228.87	22,475.66	5,849.25	28,324.91	41,903.96	59.67%
401-535-20-20-00	Benefits	35,736.34	7,953.99	2,024.73	9,978.72	25,757.62	72.08%
401-535-20-31-00	Operating Supplies - Admin. / Planning	0.00	22.40	0.00	22.40	-22.40	0.00%
401-535-20-41-00	Professional Services	0.00	39.03	0.00	39.03	-39.03	0.00%
401-535-20-49-00	Miscellaneous	0.00	7.48	78.30	85.78	-85.78	0.00%
401-535-27-10-00	Sewer Utilities - Salaries & Wages	86,679.62	29,044.17	7,063.83	36,108.00	50,571.62	58.34%
401-535-27-20-00	Sewer Utilities - Personnel Benefits	42,998.31	13,975.30	3,393.65	17,368.95	25,629.36	59.61%
401-535-27-31-00	Sewer Utilities - Operating Supplies	500.00	260.32	9.19	269.51	230.49	46.10%
401-535-27-31-01	Sewer Utilities - Office Supplies	1,000.00	353.61	7.61	361.22	638.78	63.88%
401-535-27-35-00	Sewer Utilities - Small Tools And Minor Equipment	200.00	0.00	0.00	0.00	200.00	100.00%
401-535-27-41-00	Sewer Utilities - Professional Services	30,578.00	18,864.64	5,950.47	24,815.11	5,762.89	18.85%
401-535-27-42-00	Sewer Utilities - Communications	500.00	2,769.24	527.90	3,297.14	-2,797.14	-559.43%
401-535-27-43-00	Sewer Utilities - Travel	400.00	101.52	81.16	182.68	217.32	54.33%
401-535-27-44-01	Advertising	0.00	8.52	0.00	8.52	-8.52	0.00%
401-535-27-48-00	Sewer Utilities - Repairs & Maintenance	500.00	177.60	0.00	177.60	322.40	64.48%
401-535-27-49-00	Sewer Utilities - Miscellaneous	300.00	22.05	0.00	22.05	277.95	92.65%
401-535-27-49-01	Sewer Utilities - Reg/Fees - Trainings & Seminars	500.00	227.87	45.50	273.37	226.63	45.33%
401-535-50-31-00	Operating Supplies - Maintenance	500.00	0.00	0.00	0.00	500.00	100.00%
401-535-50-35-00	Small Tools / Equipment	500.00	0.00	0.00	0.00	500.00	100.00%
401-535-50-47-00	Public Utility Services	0.00	378.15	168.94	547.09	-547.09	0.00%
401-535-50-48-00	Repairs / Maintenance	1,000.00	0.00	496.20	496.20	503.80	50.38%
401-535-50-49-00	Intergov Services	2,500.00	222.60	0.00	222.60	2,277.40	91.10%
401-535-50-49-01	County 911 / Dispatch Services	2,096.00	2,096.00	0.00	2,096.00	0.00	0.00%
401-535-50-49-96	Interfund Rentals - O & M	79,003.00	2,462.20	0.00	2,462.20	76,540.80	96.88%
401-535-80-41-00	Professional Services	24,000.00	0.00	0.00	0.00	24,000.00	100.00%
401-535-80-47-00	Public Utility Services	37,000.00	13,995.48	3,498.87	17,494.35	19,505.65	52.72%

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Detail vs Budget Report **Date Range: 05/01/2025 - 05/31/2025**

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
401-535-80-48-00	Repairs / Maintenance Capital Reserve	45,000.00	0.00	0.00	0.00	45,000.00	100.00%
401-535-80-49-00	Miscellaneous	13,000.00	5,834.52	0.00	5,834.52	7,165.48	55.12%
401-535-80-49-96	Interfund Transfers - O&M	79,003.00	2,462.20	0.00	2,462.20	76,540.80	96.88%
401-535-90-41-00	Professional Financial / Banking Costs	630.00	134.65	5.13	139.78	490.22	77.81%
401-597-00-41-33	Transfer From Wastwater Fund To Econ Dev Fund	700,000.00	0.00	0.00	0.00	700,000.00	100.00%
	Totals:	**-18,907.50**	**-156,358.58**	**-75,637.26**	**-231,995.84**	**213,088.34**	
	Totals:	**-18,907.50**	**-156,358.58**	**-75,637.26**	**-231,995.84**	**213,088.34**	
	Totals:	**-18,907.50**	**-156,358.58**	**-75,637.26**	**-231,995.84**	**213,088.34**	
	401 - Wastewater Fund Totals:	**-18,907.50**	**-156,358.58**	**-75,637.26**	**-231,995.84**	**213,088.34**	
402 - Stormwater Fund							
402-334-03-10-04	St Dir/Ind Grt From Dept Of Ecology - SW Capacity	0.00	-3,217.78	0.00	-3,217.78	3,217.78	0.00%
402-334-03-10-06	St Dir/Ind Grt Fr Ecol Dept-Poll Prevent Partner	-100,000.00	0.00	0.00	0.00	-100,000.00	-100.00%
402-343-10-00-00	Stormwater Charges	-680,000.00	-234,791.80	-56,944.42	-291,736.22	-388,263.78	-57.10%
402-343-10-00-02	Stormwater Charges For Utility Tax	-74,800.00	0.00	0.00	0.00	-74,800.00	-100.00%
402-343-10-00-41	Misc Util Fees & Charges - Stormwater	0.00	-77.25	-24.75	-102.00	102.00	0.00%
402-359-90-00-42	Penalty/Late Fee - Stormwater	-1,500.00	-346.09	-111.56	-457.65	-1,042.35	-69.49%
402-361-10-04-02	Unrealized Gain/Loss	0.00	-4,905.31	2,081.92	-2,823.39	2,823.39	0.00%
402-361-11-04-02	Investment Interest - Stormwater Fund	-6,000.00	-1,391.76	-1,103.95	-2,495.71	-3,504.29	-58.40%
402-361-30-04-02	Realized Gain/Loss On Investments	0.00	-236.84	0.00	-236.84	236.84	0.00%
402-361-41-04-02	Investment Interest - Purchased	0.00	-4,845.33	0.00	-4,845.33	4,845.33	0.00%
402-369-10-00-09	Sale Of Surplus - Stormwater	0.00	-5,050.00	0.00	-5,050.00	5,050.00	0.00%
402-531-10-10-00	Wages & OT - Stormwater Administration	96,267.09	29,210.52	6,987.35	36,197.87	60,069.22	62.40%
402-531-10-20-00	Benefits - Stormwater Administration	43,511.89	14,650.73	3,563.43	18,214.16	25,297.73	58.14%
402-531-10-20-01	Stormwater Administration - Uniform	928.00	294.02	311.50	605.52	322.48	34.75%
402-531-10-31-00	Operating Supplies - Stormwater Administration	1,000.00	0.00	7.38	7.38	992.62	99.26%
402-531-10-31-01	Office Supplies - Stormwater Administration	350.00	32.28	0.16	32.44	317.56	90.73%
402-531-10-41-00	Professional Services - Stormwater Administration	5,000.00	5,950.40	11.33	5,961.73	-961.73	-19.23%
402-531-10-42-00	Communications - Stormwater Administration	0.00	37.53	0.00	37.53	-37.53	0.00%
402-531-10-43-00	Travel - Stormwater	2,000.00	201.63	192.55	394.18	1,605.82	80.29%
402-531-10-44-00	External Taxes - Stormwater	0.00	3,816.82	1,157.67	4,974.49	-4,974.49	0.00%
402-531-10-44-01	Advertising - Stormwater	500.00	173.16	0.00	173.16	326.84	65.37%
402-531-10-44-02	Utility Tax	74,800.00	0.00	0.00	0.00	74,800.00	100.00%
402-531-10-46-00	Insurance - Stormwater	26,800.00	26,207.73	0.00	26,207.73	592.27	2.21%
402-531-10-49-00	Miscellaneous - Stormwater	5,000.00	2,450.39	1,269.80	3,720.19	1,279.81	25.60%
402-531-10-49-01	Reg/Fees - Training Classes Stormwater Admin	2,500.00	163.50	29.25	192.75	2,307.25	92.29%
402-531-10-49-02	Miscellaneous - HR Wellness	1,625.00	340.76	0.00	340.76	1,284.24	79.03%
402-531-20-10-00	Wages & OT - Stormwater Engineering	68,604.60	11,261.92	0.00	11,261.92	57,342.68	83.58%
402-531-20-20-00	Benefits - Stormwater Engineering	34,259.32	6,181.24	0.00	6,181.24	28,078.08	81.96%
402-531-20-41-00	Professional Services - Stormwater Engineering	10,000.00	0.00	0.00	0.00	10,000.00	100.00%
402-531-20-42-00	Communications - Stormwater Engineering	0.00	170.84	0.00	170.84	-170.84	0.00%
402-531-27-10-00	Stormwater Utilities - Salaries & Wages	52,804.68	16,475.82	4,013.49	20,489.31	32,315.37	61.20%
402-531-27-20-00	Stormwater Utilities - Personnel Benefits	25,971.65	7,599.18	1,858.09	9,457.27	16,514.38	63.59%

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Detail vs Budget Report **Date Range: 05/01/2025 - 05/31/2025**

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
402-531-27-31-00	Stormwater Utiltiies - Operating Supplies	500.00	49.58	6.03	55.61	444.39	88.88%
402-531-27-31-01	Stormwater Utilities - Office Supplies	250.00	104.97	0.35	105.32	144.68	57.87%
402-531-27-41-00	Stormwater Utilities - Professional Services	12,000.00	4,148.02	1,308.37	5,456.39	6,543.61	54.53%
402-531-27-42-00	Stormwater Utilities - Communications	2,600.00	943.09	166.31	1,109.40	1,490.60	57.33%
402-531-27-43-00	Stormwater Utilities - Travel	400.00	82.91	55.45	138.36	261.64	65.41%
402-531-27-44-01	Advertising	0.00	7.30	0.00	7.30	-7.30	0.00%
402-531-27-48-00	Stormwater Utilities - Repairs & Maintenance	1,000.00	39.09	0.00	39.09	960.91	96.09%
402-531-27-49-00	Stormwater Utilities - Miscellaneous	50.00	14.70	0.00	14.70	35.30	70.60%
402-531-27-49-01	Stormwater Utilities - Reg/Fees - Train & Seminars	500.00	148.23	39.00	187.23	312.77	62.55%
402-531-50-10-00	Wages & OT - Stormwater Maintenance	213,984.60	18,195.95	7,472.00	25,667.95	188,316.65	88.00%
402-531-50-20-00	Benefits - Stormwater Maintenance	147,512.52	7,156.52	3,603.56	10,760.08	136,752.44	92.71%
402-531-50-20-01	Benefits - Uniforms	1,000.00	203.65	0.00	203.65	796.35	79.64%
402-531-50-31-00	Operating Supplies - Stormwater Maintenance	500.00	1,024.75	8.64	1,033.39	-533.39	-106.68%
402-531-50-35-00	Small Tools/Equipment - Stormwater Maintenanc	5,000.00	5,397.53	0.00	5,397.53	-397.53	-7.95%
402-531-50-41-00	Professional Services - Stormwater Maintenance	750.00	239.00	128.36	367.36	382.64	51.02%
402-531-50-43-00	Travel - Stormwater Maintenance	500.00	10.06	0.00	10.06	489.94	97.99%
402-531-50-48-00	Repairs & Maintenance - Stormwater Maintenanc	1,500.00	0.00	0.00	0.00	1,500.00	100.00%
402-531-50-49-01	County 911 / Dispatch Services	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
402-531-50-49-96	Interfund Rentals - O&M - Stormwater Maintenan	79,003.00	9,666.83	0.00	9,666.83	69,336.17	87.76%
402-531-70-10-00	Wages & OT - Stormwater Capacity Grant DOE	0.00	1,400.30	0.00	1,400.30	-1,400.30	0.00%
402-531-70-20-00	Benefits - Stormwater Capacity Grant DOE	0.00	771.88	0.00	771.88	-771.88	0.00%
402-531-70-43-00	Travel - DOE Inter Agreement - Hazardous Waste	500.00	0.00	0.00	0.00	500.00	100.00%
402-531-80-31-00	Operating Supplies - Stormwater Operations/Gen	2,000.00	0.00	0.00	0.00	2,000.00	100.00%
402-531-80-42-00	Communications - Stormwater Maintenance	500.00	136.36	82.60	218.96	281.04	56.21%
402-531-80-43-00	Travel Expense - Stormwater Operations/General	1,000.00	0.00	811.79	811.79	188.21	18.82%
402-531-80-49-01	Registration/Fees - Training Classes Stormwater	3,000.00	0.00	0.00	0.00	3,000.00	100.00%
402-531-90-41-00	Professional Financial / Banking Costs	225.00	-15.04	0.00	-15.04	240.04	106.68%
402-597-00-04-03	Interfund Transfer - SW Operating To SW Capital	140,000.00	0.00	0.00	0.00	140,000.00	100.00%
	Totals:	**204,897.35**	**-79,918.01**	**-23,018.30**	**-102,936.31**	**307,833.66**	
	Totals:	**204,897.35**	**-79,918.01**	**-23,018.30**	**-102,936.31**	**307,833.66**	
	Totals:	**204,897.35**	**-79,918.01**	**-23,018.30**	**-102,936.31**	**307,833.66**	
	402 - Stormwater Fund Totals:	**204,897.35**	**-79,918.01**	**-23,018.30**	**-102,936.31**	**307,833.66**	
403 - Stormwater Capital Reserve Fund							
403-331-10-04-02	Fed Dir Grt From Dept Of Agri - USDA Rural Dev.	-400,000.00	0.00	0.00	0.00	-400,000.00	-100.00%
403-334-00-10-43	State Grant From Legislature	-1,000,000.00	0.00	0.00	0.00	-1,000,000.00	-100.00%
403-334-03-10-01	Dept Of Ecology - SFAP	-857,520.00	0.00	0.00	0.00	-857,520.00	-100.00%
403-334-03-00-03	Dept Of Ecology - Decant Facility	-1,000,000.00	-63,698.66	0.00	-63,698.66	-936,301.34	-93.63%
403-334-03-10-04	Dept Of Ecology - Stormwater PW Yard	0.00	-2,041.17	0.00	-2,041.17	2,041.17	0.00%
403-334-03-10-05	Dept Of Ecology - SW 10th Stormwater	-3,402,450.00	-2,095.32	0.00	-2,095.32	-3,400,354.68	-99.94%
403-361-10-04-03	Unrealized Gain/Loss	0.00	-1,085.46	460.76	-624.70	624.70	0.00%
403-361-11-04-03	Investment Interest - Stormwater Capital Resv Fun	-2,000.00	-288.54	-253.57	-542.11	-1,457.89	-72.89%
403-361-30-04-03	Realized Gain/Loss On Investments	0.00	-52.41	0.00	-52.41	52.41	0.00%

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Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
403-361-41-04-03	Investment Interest - Purchased	0.00	-1,072.28	0.00	-1,072.28	1,072.28	0.00%
403-367-00-63-03	Contributions/Donations - Receivable River Netw	0.00	0.00	-12,491.06	-12,491.06	12,491.06	0.00%
403-397-00-04-03	Interfund Transfer - SW Operating To SW Capital	-140,000.00	0.00	0.00	0.00	-140,000.00	-100.00%
403-531-10-41-41	Banking Service Fee/Charges - SW Cap Res Fund	0.00	0.40	1.20	1.60	-1.60	0.00%
403-594-31-61-00	Stormwater Land And Land Improvements	6,864,970.00	11,976.30	0.00	11,976.30	6,852,993.70	99.83%
403-594-31-63-02	Stormwater System Design Engineering	0.00	4,453.00	0.00	4,453.00	-4,453.00	0.00%
403-594-31-63-03	Stormwater System Design Eng - Grant Funded	0.00	304.00	420.00	724.00	-724.00	0.00%
403-594-31-64-00	Stormwater Machinery & Equipment	81,250.00	0.00	0.00	0.00	81,250.00	100.00%
	Totals:	**144,250.00**	**-53,600.14**	**-11,862.67**	**-65,462.81**	**209,712.81**	
	Totals:	**144,250.00**	**-53,600.14**	**-11,862.67**	**-65,462.81**	**209,712.81**	
	Totals:	**144,250.00**	**-53,600.14**	**-11,862.67**	**-65,462.81**	**209,712.81**	
	403 - Stormwater Capital Reserve Fund Totals:	**144,250.00**	**-53,600.14**	**-11,862.67**	**-65,462.81**	**209,712.81**	
410 - Water Capital Reserve Fund							
410-321-50-00-40	Utility Permits	0.00	-71,818.59	0.00	-71,818.59	71,818.59	0.00%
410-331-97-00-00	Fed Dir Grt Fr Dept Of Homeland Security	-2,500,000.00	0.00	0.00	0.00	-2,500,000.00	-100.00%
410-334-03-10-00	State Grant DOE	-6,000,000.00	0.00	0.00	0.00	-6,000,000.00	-100.00%
410-334-04-20-40	State Grant From Dept Of Commerce	-426,000.00	-246,290.39	0.00	-246,290.39	-179,709.61	-42.19%
410-361-11-00-42	Investment Interest - Water Equip Reserv	-12,000.00	-10,192.22	-3,472.65	-13,664.87	1,664.87	13.87%
410-361-42-00-41	Interest Income - Private Loans	-1,300.00	-400.00	-100.00	-500.00	-800.00	-61.54%
410-362-00-50-13	Lease Paym(Annual)-Consol Irrigation District #14	-75,000.00	0.00	0.00	0.00	-75,000.00	-100.00%
410-362-00-50-14	Lease Payment (Annual) - WWU	-25,000.00	0.00	0.00	0.00	-25,000.00	-100.00%
410-367-00-04-11	Principal Payments On Private Loans For Infrast	0.00	-1,117.64	-279.41	-1,397.05	1,397.05	0.00%
410-369-91-00-42	Misc Revenue	0.00	-113.82	0.00	-113.82	113.82	0.00%
410-391-80-04-10	DWSRF Loan From EPA/WA St Dept Of Health	-6,000,000.00	0.00	0.00	0.00	-6,000,000.00	-100.00%
410-391-80-04-14	DOC PWTF Loan PC22-96103-062	0.00	-779,480.14	0.00	-779,480.14	779,480.14	0.00%
410-391-80-04-16	DOC PWTF Loan PR22-96103-011	0.00	-77,406.26	0.00	-77,406.26	77,406.26	0.00%
410-391-80-04-17	DOC PWTF Loan PR24-96103-008	0.00	-12,456.30	0.00	-12,456.30	12,456.30	0.00%
410-397-00-00-39	IFT 360 to 410	-2,000,000.00	0.00	0.00	0.00	-2,000,000.00	-100.00%
410-397-34-00-41	IF Trans-Rev Reserved For Rate-funded Capital	-200,000.00	0.00	0.00	0.00	-200,000.00	-100.00%
410-534-10-41-41	Banking Service Fees/Charges - W Cap Res Fund	280.00	184.30	2.87	187.17	92.83	33.15%
410-594-34-63-03	Water Utility Capital Expenditures	17,207,000.00	22,079.88	37,961.29	60,041.17	17,146,958.83	99.65%
410-594-34-63-15	Water Utility Cap Exp - DOC PC22-96103-062	0.00	246,290.39	0.00	246,290.39	-246,290.39	0.00%
410-594-34-64-41	Water Utility Equipment	426,000.00	0.00	0.00	0.00	426,000.00	100.00%
	Totals:	**393,980.00**	**-930,720.79**	**34,112.10**	**-896,608.69**	**1,290,588.69**	
	Totals:	**393,980.00**	**-930,720.79**	**34,112.10**	**-896,608.69**	**1,290,588.69**	
	Totals:	**393,980.00**	**-930,720.79**	**34,112.10**	**-896,608.69**	**1,290,588.69**	
	410 - Water Capital Reserve Fund Totals:	**393,980.00**	**-930,720.79**	**34,112.10**	**-896,608.69**	**1,290,588.69**	
411 - Wastewater Capital Reserve Fund							
411-321-50-00-41	Utility Permits	-350,000.00	-31,500.00	0.00	-31,500.00	-318,500.00	-91.00%
411-331-10-04-03	Fed Dir Grt Fr Dept Of Agriculture - USDA SWSEW	0.00	0.00	-595,964.59	-595,964.59	595,964.59	0.00%
411-334-03-10-08	DOE Grant - WWTP COPLED-00172	-6,000,000.00	-89,287.94	0.00	-89,287.94	-5,910,712.06	-98.51%

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Detail vs Budget Report **Date Range: 05/01/2025 - 05/31/2025**

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
411-334-03-10-09	DOE Grant - WQC-2023-COPLED-00138	0.00	-735,784.26	0.00	-735,784.26	735,784.26	0.00%
411-334-04-20-11	Community Economic Revitalization Board Grant	0.00	-71,240.00	0.00	-71,240.00	71,240.00	0.00%
411-361-10-00-43	Unrealized Gain/Loss	0.00	-13,276.20	5,635.50	-7,640.70	7,640.70	0.00%
411-361-11-00-43	Investment Interest - WW Equip Resev	-20,000.00	-4,261.80	-4,146.66	-8,408.46	-11,591.54	-57.96%
411-361-30-00-43	Realized Gain/Loss On Investments	0.00	-641.01	0.00	-641.01	641.01	0.00%
411-361-41-00-43	Investment Interest - Purchased	0.00	-13,114.85	0.00	-13,114.85	13,114.85	0.00%
411-391-80-04-11	DOE CWSRF Loan	-1,000,000.00	-89,287.96	0.00	-89,287.96	-910,712.04	-91.07%
411-391-80-04-13	DOC PWTF Loan PC22-96103-051	0.00	-2,079,468.46	0.00	-2,079,468.46	2,079,468.46	0.00%
411-391-80-04-14	DOE Loan WQC-2023-COPLED-00138	0.00	-731,294.28	0.00	-731,294.28	731,294.28	0.00%
411-397-41-24-11	Transfer Of Surplus To Capital Reserve	-200,000.00	0.00	0.00	0.00	-200,000.00	-100.00%
411-535-10-41-41	Banking Service Fees/Charges - WW Cap Res Fund	0.00	107.60	14.71	122.31	-122.31	0.00%
411-594-35-63-01	Other Improvements	200,000.00	-184,629.64	118,891.34	-65,738.30	265,738.30	132.87%
411-594-35-63-04	Other Improvements	0.00	205,757.47	424,043.46	629,800.93	-629,800.93	0.00%
411-594-35-63-05	Other Improvements - DOE Grant Funded	7,000,000.00	848,975.53	0.00	848,975.53	6,151,024.47	87.87%
411-594-35-63-06	Other Improvements - DOE Loan Funded	0.00	378,487.22	0.00	378,487.22	-378,487.22	0.00%
411-594-35-64-41	Wastewater Capital Equipment	123,206.00	-2,501,386.58	251,996.05	-2,249,390.53	2,372,596.53	1,925.72%
411-594-35-64-42	Wstwtr Cap Equip - DOC PWTFB Loan PC22-96103	0.00	1,550,650.12	0.00	1,550,650.12	-1,550,650.12	0.00%
411-594-35-64-43	Wastewater Cap Equipment - DOC CERB CV06769	0.00	71,240.00	0.00	71,240.00	-71,240.00	0.00%
	Totals:	**-246,794.00**	**-3,489,955.04**	**200,469.81**	**-3,289,485.23**	**3,042,691.23**	
	Totals:	**-246,794.00**	**-3,489,955.04**	**200,469.81**	**-3,289,485.23**	**3,042,691.23**	
	Totals:	**-246,794.00**	**-3,489,955.04**	**200,469.81**	**-3,289,485.23**	**3,042,691.23**	
	411 - Wastewater Capital Reserve Fund Totals:	**-246,794.00**	**-3,489,955.04**	**200,469.81**	**-3,289,485.23**	**3,042,691.23**	
412 - Wastewater Debt Service Fund							
412-343-50-00-51	LT Debt Collection For Sewer Utility	-620,000.00	-201,862.69	-50,881.16	-252,743.85	-367,256.15	-59.23%
412-361-11-00-44	Investment Interest Earned	-15,000.00	-11,061.17	-3,163.35	-14,224.52	-775.48	-5.17%
412-535-10-41-42	Banking Service Fees/Charges - WW LTD Res Fund	25.00	75.04	3.35	78.39	-53.39	-213.56%
412-591-35-78-13	Loan Payment PWTF - Principal PC22-96103-051	35,142.53	0.00	95,250.28	95,250.28	-60,107.75	-171.04%
412-591-35-78-53	Loan Payment USDA - SW SEWER Principal	57,870.95	57,870.95	0.00	57,870.95	0.00	0.00%
412-591-35-78-54	Loan Payment DOE SW SEWER Principal	130,208.34	64,689.93	0.00	64,689.93	65,518.41	50.32%
412-591-35-78-55	Loan Payment DOE WWTP Design Principal	81,356.95	35,801.77	0.00	35,801.77	45,555.18	55.99%
412-592-35-83-13	Interest Payment PWTF Loan - PC22-96103-051	5,128.58	0.00	8,036.83	8,036.83	-2,908.25	-56.71%
412-592-35-83-53	Interest Payment USDA Loan - SW SEWER	30,674.05	30,647.05	0.00	30,647.05	27.00	0.09%
412-592-35-83-54	Interest Payment DOE Loan - SW SEWER	31,185.90	16,071.11	0.00	16,071.11	15,114.79	48.47%
412-592-35-83-55	Interest Payment DOE Loan - WWTP Design	34,840.81	13,069.56	0.00	13,069.56	21,771.25	62.49%
412-597-41-24-11	Transfer Of Surplus To Capital Reserve	200,000.00	0.00	0.00	0.00	200,000.00	100.00%
	Totals:	**-28,566.89**	**5,301.55**	**49,245.95**	**54,547.50**	**-83,114.39**	
	Totals:	**-28,566.89**	**5,301.55**	**49,245.95**	**54,547.50**	**-83,114.39**	
	Totals:	**-28,566.89**	**5,301.55**	**49,245.95**	**54,547.50**	**-83,114.39**	
	412 - Wastewater Debt Service Fund Totals:	**-28,566.89**	**5,301.55**	**49,245.95**	**54,547.50**	**-83,114.39**	
413 - Water Debt Service Fund							
413-343-40-01-43	Capital Reserve Fund Collections	-1,150,000.00	-358,037.34	-89,834.77	-447,872.11	-702,127.89	-61.05%

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Detail vs Budget Report **Date Range: 05/01/2025 - 05/31/2025**

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
413-361-11-00-13	Interest - Water Capital Reserve Fund	-25,000.00	-14,397.90	-3,668.03	-18,065.93	-6,934.07	-27.74%
413-397-00-00-43	IF Trans From Water Const Fund #431 To WCIR #4	-200,000.00	0.00	0.00	0.00	-200,000.00	-100.00%
413-534-10-41-43	Banking Service Fees/Charges - W LTD Res Fund	35.00	41.42	4.54	45.96	-10.96	-31.31%
413-591-34-78-00	Loan Payment SRF Principal 04-65104-005	87,835.00	0.00	0.00	0.00	87,835.00	100.00%
413-591-34-78-01	Loan Payment PWTF Principal PW-05-691-010	168,885.24	0.00	168,885.24	168,885.24	0.00	0.00%
413-591-34-78-04	Principal PWTF Loan 2007 PC08-951-011	253,664.48	0.00	252,664.48	252,664.48	1,000.00	0.39%
413-591-34-78-05	Loan Payment DOH Well #1 Principal DWL23476	65,359.05	0.00	0.00	0.00	65,359.05	100.00%
413-591-34-78-06	Loan Payment DOH Well #1 Principal DWL23478	25,791.08	0.00	0.00	0.00	25,791.08	100.00%
413-591-34-78-07	Loan Payment DOH Well #2 Principal DWL23479	90,655.79	0.00	0.00	0.00	90,655.79	100.00%
413-591-34-78-08	Loan Payment DOH Well #2 Principal DWL 24936	130,858.68	0.00	0.00	0.00	130,858.68	100.00%
413-591-34-78-09	Loan Payment PWTF Principal PC22-96103-055	44,315.80	0.00	44,315.78	44,315.78	0.02	0.00%
413-591-34-78-14	Loan Payment PWTF Principal PC22-96103-062	89,745.69	0.00	95,372.18	95,372.18	-5,626.49	-6.27%
413-591-34-78-16	Loan Payment PWTF Principal PR22-96103-011	43,965.97	0.00	144,092.94	144,092.94	-100,126.97	-227.74%
413-592-34-83-00	Loan Payment SRF Interest 04-65104-005	1,313.99	0.00	0.00	0.00	1,313.99	100.00%
413-592-34-83-01	Loan Payment PWTF Interest PW-05-691-010	844.43	0.00	844.43	844.43	0.00	0.00%
413-592-34-83-04	Interest PWTF Loan 2007 PC08-951-011	5,073.29	0.00	6,073.29	6,073.29	-1,000.00	-19.71%
413-592-34-83-05	Interest Payment DOH Well #1 Interest DWL2347	11,764.63	0.00	0.00	0.00	11,764.63	100.00%
413-592-34-83-06	Interest Payment DOH Well #1 Interest DWL2347	5,058.86	0.00	0.00	0.00	5,058.86	100.00%
413-592-34-83-07	Interest Payment DOH Well #2 Interest DWL2347	22,684.99	0.00	0.00	0.00	22,684.99	100.00%
413-592-34-83-08	Interest Payment DOH Well #2 Interest DWL2493	41,865.53	0.00	0.00	0.00	41,865.53	100.00%
413-592-34-83-09	Loan Payment PWTF Interest PC22-96103-055	3,314.82	0.00	3,314.82	3,314.82	0.00	0.00%
413-592-34-83-10	Loan Payment PWTF Interest PR24-96103-008	0.00	0.00	1,926.23	1,926.23	-1,926.23	0.00%
413-592-34-83-14	Interest Payment PWTF PC22-96103-062	28,535.60	0.00	8,287.54	8,287.54	20,248.06	70.96%
413-592-34-83-16	Interest Payment PWTF PR22-96103-011	7,099.75	0.00	1,243.20	1,243.20	5,856.55	82.49%
413-597-00-42-50	Transfer To 425	306,900.00	0.00	0.00	0.00	306,900.00	100.00%
	Totals:	**60,567.67**	**-372,393.82**	**633,521.87**	**261,128.05**	**-200,560.38**	
	Totals:	**60,567.67**	**-372,393.82**	**633,521.87**	**261,128.05**	**-200,560.38**	
	Totals:	**60,567.67**	**-372,393.82**	**633,521.87**	**261,128.05**	**-200,560.38**	
	413 - Water Debt Service Fund Totals:	**60,567.67**	**-372,393.82**	**633,521.87**	**261,128.05**	**-200,560.38**	
425 - Water Revenue Bond Fund							
425-361-11-00-25	Investment Interest	-10,000.00	-3,524.93	-827.59	-4,352.52	-5,647.48	-56.47%
425-397-00-42-50	Transfer From 413	-306,900.00	0.00	0.00	0.00	-306,900.00	-100.00%
425-535-10-41-44	Banking Service Fees/Charges - W/S Debt Res Fun	0.00	-14.25	1.18	-13.07	13.07	0.00%
425-591-34-70-17	Principle Payment On 2017 Revenue Bonds	225,000.00	0.00	0.00	0.00	225,000.00	100.00%
425-592-34-83-17	Interest Payment Of 2017 Revenue Bonds	81,900.00	0.00	0.00	0.00	81,900.00	100.00%
	Totals:	**-10,000.00**	**-3,539.18**	**-826.41**	**-4,365.59**	**-5,634.41**	
	Totals:	**-10,000.00**	**-3,539.18**	**-826.41**	**-4,365.59**	**-5,634.41**	
	Totals:	**-10,000.00**	**-3,539.18**	**-826.41**	**-4,365.59**	**-5,634.41**	
	425 - Water Revenue Bond Fund Totals:	**-10,000.00**	**-3,539.18**	**-826.41**	**-4,365.59**	**-5,634.41**	
426 - Water Bond Reserve Fund							
426-361-11-00-26	Interest Earned	-4,000.00	-1,457.15	-342.10	-1,799.25	-2,200.75	-55.02%

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Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
426-534-10-41-45	Banking Service Fees/Charges - W/S Bond Res Fun	802.20	-5.89	0.50	-5.39	807.59	100.67%
	Totals:	**-3,197.80**	**-1,463.04**	**-341.60**	**-1,804.64**	**-1,393.16**	
	Totals:	**-3,197.80**	**-1,463.04**	**-341.60**	**-1,804.64**	**-1,393.16**	
	Totals:	**-3,197.80**	**-1,463.04**	**-341.60**	**-1,804.64**	**-1,393.16**	
	426 - Water Bond Reserve Fund Totals:	**-3,197.80**	**-1,463.04**	**-341.60**	**-1,804.64**	**-1,393.16**	
431 - Water System Construction Fund							
431-361-10-00-31	Unrealized Gain/Loss	0.00	-5,576.52	2,367.13	-3,209.39	3,209.39	0.00%
431-361-11-00-31	Investment Interest	-10,000.00	-1,350.63	-1,038.33	-2,388.96	-7,611.04	-76.11%
431-361-30-00-31	Realized Gain/Loss On Investments	0.00	-269.24	0.00	-269.24	269.24	0.00%
431-361-41-00-31	Investment Interest - Purchased	0.00	-5,508.74	0.00	-5,508.74	5,508.74	0.00%
431-397-00-04-32	Transfer From Water Fund 400	-200,000.00	0.00	0.00	0.00	-200,000.00	-100.00%
431-534-10-49-31	Banking Service Fees/Charges - W Const Fund	0.00	-13.91	6.18	-7.73	7.73	0.00%
431-597-00-00-32	Interfund Transfer Fund 310 To Fund 400	500,000.00	0.00	0.00	0.00	500,000.00	100.00%
431-597-00-00-43	IF Trans To WCIR #413 From Water Const Fund #4	200,000.00	0.00	0.00	0.00	200,000.00	100.00%
	Totals:	**490,000.00**	**-12,719.04**	**1,334.98**	**-11,384.06**	**501,384.06**	
	Totals:	**490,000.00**	**-12,719.04**	**1,334.98**	**-11,384.06**	**501,384.06**	
	Totals:	**490,000.00**	**-12,719.04**	**1,334.98**	**-11,384.06**	**501,384.06**	
	431 - Water System Construction Fund Totals:	**490,000.00**	**-12,719.04**	**1,334.98**	**-11,384.06**	**501,384.06**	
440 - Ambulance							
440-332-93-40-10	Ground Emerg Med Transport (GEMT) Payment Pr	-65,000.00	0.00	0.00	0.00	-65,000.00	-100.00%
440-342-21-41-02	Emergency Medical Services	-500,000.00	-63,721.40	-204,398.63	-268,120.03	-231,879.97	-46.38%
440-342-60-00-06	Ambulance Utility Charges	-550,000.00	-194,046.72	-45,756.71	-239,803.43	-310,196.57	-56.40%
440-342-60-00-07	Misc Util Fees/Activation Fees	-500.00	-77.25	-24.75	-102.00	-398.00	-79.60%
440-342-60-00-10	Ambulance Services - Commercial/State Insuranc	-132,000.00	-42,020.04	-16,579.75	-58,599.79	-73,400.21	-55.61%
440-342-60-00-20	Ambulance Services - Medicare	-165,000.00	-38,588.86	-9,510.35	-48,099.21	-116,900.79	-70.85%
440-342-60-00-30	Ambulance Services - Medicaid	-27,500.00	-3,875.09	-831.89	-4,706.98	-22,793.02	-82.88%
440-342-60-00-40	Ambulance Services - Self Pay	-22,000.00	-6,445.60	-1,995.49	-8,441.09	-13,558.91	-61.63%
440-342-60-00-50	Ambulance Services - Restitution	-100.00	0.00	0.00	0.00	-100.00	-100.00%
440-359-90-00-43	Penalty/Late Fee - Ambulance	-200.00	-228.62	-76.35	-304.97	104.97	52.49%
440-361-11-00-24	Investment Interest - EMS	-3,000.00	-29.53	-131.14	-160.67	-2,839.33	-94.64%
440-369-10-00-12	Sale of Surplus - Ambulance	0.00	-15,601.00	0.00	-15,601.00	15,601.00	0.00%
440-397-00-00-40	Interfund Transfer From CE To Ambulance Utility	0.00	-20,000.00	0.00	-20,000.00	20,000.00	0.00%
440-522-24-10-00	Wages & OT - EMS Admin	127,784.42	28,819.47	9,676.25	38,495.72	89,288.70	69.87%
440-522-24-10-80	Wages & OT - EMS Rescue & Emergency	408,502.96	148,743.42	43,442.10	192,185.52	216,317.44	52.95%
440-522-24-10-81	Stipends (Volunteers) - EMS	96,000.00	29,657.32	7,946.75	37,604.07	58,395.93	60.83%
440-522-24-20-00	Benefits - EMS Admin	40,052.34	12,599.24	3,519.86	16,119.10	23,933.24	59.75%
440-522-24-20-80	Benefits - EMS Rescue & Emergency	134,471.16	55,129.22	17,606.25	72,735.47	61,735.69	45.91%
440-522-24-20-81	Benefits - (Volunteers) - EMS	8,855.00	2,806.16	626.48	3,432.64	5,422.36	61.24%
440-522-24-31-00	Operating Supplies - EMS Administration	1,000.00	369.77	129.89	499.66	500.34	50.03%
440-522-24-31-01	Office Supplies - EMS Administration	0.00	24.44	0.00	24.44	-24.44	0.00%
440-522-24-31-03	Operating Supplies - EMS Training	5,000.00	428.52	0.00	428.52	4,571.48	91.43%

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Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
440-522-24-31-80	Operating Supplies - EMS Rescue & Emergency	11,000.00	3,181.02	0.00	3,181.02	7,818.98	71.08%
440-522-24-31-83	Radios/Pagers - Parts & Supplies - EMS	300.00	181.65	0.00	181.65	118.35	39.45%
440-522-24-35-80	Sm Tools / Equipment - EMS Rescue & Emergency	30,000.00	0.00	1,893.71	1,893.71	28,106.29	93.69%
440-522-24-41-80	Professional Services - EMS Rescue & Emergency	30,000.00	7,427.69	13,870.20	21,297.89	8,702.11	29.01%
440-522-24-41-81	Professional Financial / Banking Costs	200.00	509.99	0.00	509.99	-309.99	-155.00%
440-522-24-42-80	Communication - EMS Rescue & Emergency	200.00	48.65	7.09	55.74	144.26	72.13%
440-522-24-43-00	Travel - EMS	3,000.00	383.09	40.47	423.56	2,576.44	85.88%
440-522-24-49-00	Miscellaneous - EMS Admin	100.00	70.45	72.00	142.45	-42.45	-42.45%
440-522-24-49-01	Reg/Fees - Training Classes & Seminars - EMS	5,000.00	31.50	17.55	49.05	4,950.95	99.02%
440-522-24-49-02	Intergov Services - Dispatch Charges - EMS	36,000.00	0.00	0.00	0.00	36,000.00	100.00%
440-522-24-49-03	Miscellaneous - HR Wellness	1,750.00	897.73	0.00	897.73	852.27	48.70%
440-522-24-49-80	Miscellaneous - EMS Rescue & Emergency	100.00	473.68	0.00	473.68	-373.68	-373.68%
440-522-24-49-96	Interfund Rentals - O & M	63,202.00	10,188.44	0.00	10,188.44	53,013.56	83.88%
440-522-27-10-00	Ambulance Utilities - Salaries & Wages	42,699.05	13,620.65	3,581.61	17,202.26	25,496.79	59.71%
440-522-27-20-00	Ambulance Utilities - Personnel Benefits	20,588.25	6,443.76	1,687.49	8,131.25	12,457.00	60.51%
440-522-27-31-00	Ambulance Utilities - Operating Supplies	0.00	30.98	5.59	36.57	-36.57	0.00%
440-522-27-31-01	Ambulance Utilities - Office Supplies	0.00	71.05	0.00	71.05	-71.05	0.00%
440-522-27-41-00	Ambulance Utilities - Professional Services	9,000.00	2,283.56	713.67	2,997.23	6,002.77	66.70%
440-522-27-42-00	Ambulance Utilities - Communications	0.00	613.60	142.09	755.69	-755.69	0.00%
440-522-27-43-00	Ambulance Utilities - Travel	0.00	78.59	40.59	119.18	-119.18	0.00%
440-522-27-44-01	Advertising	0.00	7.30	0.00	7.30	-7.30	0.00%
440-522-27-48-00	Ambulance Utilities - Repairs & Maintenanc	0.00	21.76	0.00	21.76	-21.76	0.00%
440-522-27-49-00	Ambulance Utilities - Miscellaneous	0.00	10.29	0.00	10.29	-10.29	0.00%
440-522-27-49-01	Ambulance Utilities - Reg/Fees - Train & Seminars	0.00	123.67	39.00	162.67	-162.67	0.00%
440-594-22-64-80	Equipment - Radios & Pagers (EMS)	2,000.00	0.00	0.00	0.00	2,000.00	100.00%
440-597-00-15-23	Interfund Transfer	400,000.00	0.00	0.00	0.00	400,000.00	100.00%
	Totals:	**11,505.18**	**-59,357.45**	**-174,246.42**	**-233,603.87**	**245,109.05**	
	Totals:	**11,505.18**	**-59,357.45**	**-174,246.42**	**-233,603.87**	**245,109.05**	
	Totals:	**11,505.18**	**-59,357.45**	**-174,246.42**	**-233,603.87**	**245,109.05**	
	440 - Ambulance Totals:	**11,505.18**	**-59,357.45**	**-174,246.42**	**-233,603.87**	**245,109.05**	
500 - Equipment Rental & Replacement							
500-348-65-00-01	INF - O & M	-750,000.00	-246,954.30	0.00	-246,954.30	-503,045.70	-67.07%
500-361-10-00-50	Unrealized Gain/Loss	0.00	-621.26	262.87	-358.39	358.39	0.00%
500-361-11-00-50	Investment Interest	-1,500.00	-273.24	-178.54	-451.78	-1,048.22	-69.88%
500-361-30-00-50	Realized Gain/Loss On Investments	0.00	-30.02	0.00	-30.02	30.02	0.00%
500-361-41-00-50	Investment Interest - Purchased	0.00	-613.49	0.00	-613.49	613.49	0.00%
500-362-00-00-00	Equip & Vehicle Rental	-3,000.00	-584.01	-158.62	-742.63	-2,257.37	-75.25%
500-369-10-00-08	Sale Of Surplus - ER&R	0.00	-3,659.00	0.00	-3,659.00	3,659.00	0.00%
500-548-68-10-00	Wages & OT	129,336.60	43,040.19	10,879.96	53,920.15	75,416.45	58.31%
500-548-68-20-00	Benefits	70,114.84	26,985.01	6,816.31	33,801.32	36,313.52	51.79%
500-548-68-20-01	Benefits - Uniforms	1,200.00	801.16	588.66	1,389.82	-189.82	-15.82%
500-548-68-31-00	Operating Supplies - General	90,000.00	29,888.66	5,432.88	35,321.54	54,678.46	60.75%

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Detail vs Budget Report **Date Range: 05/01/2025 - 05/31/2025**

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
500-548-68-32-00	Fuel Consumed	115,000.00	30,894.30	8,471.53	39,365.83	75,634.17	65.77%
500-548-68-35-00	Small Tools / Equipment	18,000.00	4,194.68	5,515.52	9,710.20	8,289.80	46.05%
500-548-68-44-00	External Taxes	700.00	80.08	0.00	80.08	619.92	88.56%
500-548-68-48-00	Repairs / Maintenance	80,000.00	27,529.98	2,228.62	29,758.60	50,241.40	62.80%
500-548-68-49-00	Miscellaneous	6,600.00	11.57	4,328.15	4,339.72	2,260.28	34.25%
500-548-70-10-00	Wages & OT	57,890.71	19,033.44	4,799.62	23,833.06	34,057.65	58.83%
500-548-70-20-00	Personnel Benefits	29,026.61	10,115.87	2,535.14	12,651.01	16,375.60	56.42%
500-548-70-31-00	Operating Supplies - ER&R Administration	500.00	0.00	6.27	6.27	493.73	98.75%
500-548-70-31-01	Office Supplies - ER&R Administration	600.00	10.27	141.70	151.97	448.03	74.67%
500-548-70-35-00	Small Tools / Equipment	150.00	0.00	0.00	0.00	150.00	100.00%
500-548-70-41-00	Professional Services	6,800.00	2,495.33	1.00	2,496.33	4,303.67	63.29%
500-548-70-42-00	Communication	1,440.00	277.60	92.06	369.66	1,070.34	74.33%
500-548-70-43-00	Travel	6,000.00	725.66	92.47	818.13	5,181.87	86.36%
500-548-70-44-01	Advertising	500.00	0.00	0.00	0.00	500.00	100.00%
500-548-70-46-00	Insurance	96,492.00	94,221.78	0.00	94,221.78	2,270.22	2.35%
500-548-70-47-00	Public Utility Services	8,500.00	3,861.62	471.64	4,333.26	4,166.74	49.02%
500-548-70-49-00	Miscellaneous	500.00	787.55	10.63	798.18	-298.18	-59.64%
500-548-70-49-01	Registrations/Fees - Training Classes & Seminars	6,000.00	154.50	0.00	154.50	5,845.50	97.43%
500-548-70-49-02	Miscellaneous - HR Wellness	250.00	117.44	0.00	117.44	132.56	53.02%
500-548-79-41-00	Professional Financial / Banking Costs	400.00	6.95	0.67	7.62	392.38	98.10%
500-594-22-64-76	Fire Mobilization Equipment	500.00	0.00	0.00	0.00	500.00	100.00%
500-594-48-64-00	Machinery / Equipment	10,000.00	0.00	10,000.00	10,000.00	0.00	0.00%
500-594-48-64-01	Machinery / Equipment	23,000.00	0.00	0.00	0.00	23,000.00	100.00%
500-594-48-64-02	Machinery / Equipment	15,000.00	8,285.39	0.00	8,285.39	6,714.61	44.76%
	Totals:	**20,000.76**	**50,783.71**	**62,338.54**	**113,122.25**	**-93,121.49**	
	Totals:	**20,000.76**	**50,783.71**	**62,338.54**	**113,122.25**	**-93,121.49**	
	Totals:	**20,000.76**	**50,783.71**	**62,338.54**	**113,122.25**	**-93,121.49**	
	500 - Equipment Rental & Replacement Totals:	**20,000.76**	**50,783.71**	**62,338.54**	**113,122.25**	**-93,121.49**	
625 - Flexible Benefits Plan Fund							
625-361-11-00-65	Investment Interest	0.00	-0.45	-0.02	-0.47	0.47	0.00%
625-389-40-00-73	Trust Contribs Employee	-17,000.00	-21,134.98	-2,859.17	-23,994.15	6,994.15	41.14%
625-589-40-00-73	Unreimbursed Medical Pays	17,000.00	12,490.48	2,454.99	14,945.47	2,054.53	12.09%
	Totals:	**0.00**	**-8,644.95**	**-404.20**	**-9,049.15**	**9,049.15**	
	Totals:	**0.00**	**-8,644.95**	**-404.20**	**-9,049.15**	**9,049.15**	
	Totals:	**0.00**	**-8,644.95**	**-404.20**	**-9,049.15**	**9,049.15**	
	625 - Flexible Benefits Plan Fund Totals:	**0.00**	**-8,644.95**	**-404.20**	**-9,049.15**	**9,049.15**	
	Report Total:	**7,875,593.27**	**-3,447,350.24**	**409,195.13**	**-3,038,155.11**	**10,913,748.38**	

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Fund Summary

Fund	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001 - Current Expense Fund	-204,683.75	786,474.59	-390,773.72	395,700.87	-600,384.62	
005 - Current Expense Reserve Fund	-7,480.00	-5,407.19	286.67	-5,120.52	-2,359.48	
012 - Technology Reserve Fund	-118,110.10	67,075.37	-4,374.73	62,700.64	-180,810.74	
061 - Employee Benefit Reserve Fund	88,475.00	36,714.23	13,674.21	50,388.44	38,086.56	
100 - Street Fund	-70,237.66	128,322.39	8,461.34	136,783.73	-207,021.39	
120 - Criminal Justice Fund	16,228.00	-9,051.57	9.93	-9,041.64	25,269.64	
121 - Forfeited Proceeds Fund	-20.00	-23.27	1.23	-22.04	2.04	
130 - Hotel/Motel Tax	-2,482.00	-12,786.54	-5,519.97	-18,306.51	15,824.51	
201 - ULTGO Bond Fund	-200.00	95.54	-20.50	75.04	-275.04	
301 - Street Capital Contribution Fund	0.00	0.00	0.00	0.00	0.00	
305 - Capital Improvement Fund (REET)	30,000.00	-2,396.38	165,407.48	163,011.10	-133,011.10	
306 - Capital Improvement Fund (REET 2)	435,000.00	49,651.47	-11,569.38	38,082.09	396,917.91	
309 - CDBG Projects Fund	0.00	-0.29	0.02	-0.27	0.27	0.00%
311 - Street Improvement Fund	-18,977.50	34,296.53	-21,909.93	12,386.60	-31,364.10	
315 - Facility Maintenance Reserve Fund (CE	-39,598.00	54,795.39	2,951.75	57,747.14	-97,345.14	
320 - Equipment Reserve Fund	-13,600.74	-2,170.06	922.41	-1,247.65	-12,353.09	
330 - Economic Development Fund	-110,375.00	10,089.96	0.00	10,089.96	-120,464.96	
340 - Economic Development Reserve Fund	0.00	-0.06	-0.03	-0.09	0.09	0.00%
350 - Tax Benefit District Construction Fund	90,934.09	-13,638.98	-17,798.64	-31,437.62	122,371.71	
360 - Tax Increment Financing Construction	7,240,312.84	408,336.69	-25,412.27	382,924.42	6,857,388.42	
400 - Water Fund	-457,326.68	134,856.72	172.87	135,029.59	-592,356.27	
401 - Wastewater Fund	-18,907.50	-156,358.58	-75,637.26	-231,995.84	213,088.34	
402 - Stormwater Fund	204,897.35	-79,918.01	-23,018.30	-102,936.31	307,833.66	
403 - Stormwater Capital Reserve Fund	144,250.00	-53,600.14	-11,862.67	-65,462.81	209,712.81	
410 - Water Capital Reserve Fund	393,980.00	-930,720.79	34,112.10	-896,608.69	1,290,588.69	
411 - Wastewater Capital Reserve Fund	-246,794.00	-3,489,955.04	200,469.81	-3,289,485.23	3,042,691.23	
412 - Wastewater Debt Service Fund	-28,566.89	5,301.55	49,245.95	54,547.50	-83,114.39	
413 - Water Debt Service Fund	60,567.67	-372,393.82	633,521.87	261,128.05	-200,560.38	
425 - Water Revenue Bond Fund	-10,000.00	-3,539.18	-826.41	-4,365.59	-5,634.41	
426 - Water Bond Reserve Fund	-3,197.80	-1,463.04	-341.60	-1,804.64	-1,393.16	
431 - Water System Construction Fund	490,000.00	-12,719.04	1,334.98	-11,384.06	501,384.06	
440 - Ambulance	11,505.18	-59,357.45	-174,246.42	-233,603.87	245,109.05	
500 - Equipment Rental & Replacement	20,000.76	50,783.71	62,338.54	113,122.25	-93,121.49	
625 - Flexible Benefits Plan Fund	0.00	-8,644.95	-404.20	-9,049.15	9,049.15	
Report Total:	**7,875,593.27**	**-3,447,350.24**	**409,195.13**	**-3,038,155.11**	**10,913,748.38**	

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City of College Place, WA

Vendor History Report
By Vendor Name

Posting Date Range -
Payment Date Range 05/01/2025 - 05/31/2025

Payable Number / Item Description	Description / Units	Post Date / Price	1099 / Amount	Payment Number / Account Number	Payment Date / Account Name	Amount / Dist Amount	Shipping	Tax	Discount	Net	Payment
Vendor Set: 01 - Vendor Set 01											
14083 - Amazon Business Prime						**5,738.31**	**14.40**	**490.54**	**0.00**	**6,243.25**	**6,243.25**
111-8838539-5154606)	Hose Nozzle for Water Wells	5/9/2025		DFT0003210	5/9/2025	14.99	0.00	1.32	0.00	16.31	16.31
Hose Nozzle for Water V	1.00	14.99	16.31	400-534-80-31-00	Operating Supplies - General	16.31					
112-9982298-8715422)	Ink for AP/UB Desk Calculators	5/9/2025		DFT0003210	5/9/2025	20.37	0.00	1.80	0.00	22.17	22.17
Ink for Desk Calculators	1.00	10.19	11.09	400-534-27-31-00	Water Utilities - Operating Supplies	3.44					
				401-535-27-31-00	Sewer Utilities - Operating Supplies	3.99					
				402-531-27-31-00	Stormwater Utiltiies - Operating Su	1.89					
				440-522-27-31-00	Ambulance Utilities - Operating Sup	1.77					
Ink for Desk Calculators	1.00	10.18	11.08	001-514-23-31-00	Operating Supplies - Budgeting, Acc	5.20					
				400-534-27-31-00	Water Utilities - Operating Supplies	2.33					
				401-535-27-31-00	Sewer Utilities - Operating Supplies	1.66					
				402-531-27-31-00	Stormwater Utiltiies - Operating Su	1.11					
				440-522-27-31-00	Ambulance Utilities - Operating Sup	0.78					
114-6861171-1330624)	Drone Flight Log Book	5/9/2025		DFT0003215	5/9/2025	5.99	0.00	0.53	0.00	6.52	6.52
Drone Flight Log Book	1.00	5.99	6.52	001-521-10-31-00	Operating Supplies - Administration	6.52					
11WT-YYKQ-YRNR	Fuel Injector Wiring Harness for E3041	5/23/2025		DFT0003242	5/23/2025	54.66	0.00	4.81	0.00	59.47	59.47
Fuel Injector Wiring Har	1.00	54.66	59.47	500-548-68-31-00	Operating Supplies - General	59.47					
13YN-GNGJ-6NLT	Electric Pin Cleaners	5/23/2025		DFT0003242	5/23/2025	39.95	0.00	3.52	0.00	43.47	43.47
Electric Pin Cleaners	1.00	39.95	43.47	500-548-68-31-00	Operating Supplies - General	43.47					
147N-4RFT-6MT6	Dry Erase boards, markets, and magnetic d	5/9/2025		DFT0003210	5/9/2025	107.70	0.00	9.50	0.00	117.20	117.20
Dry Erase boards, marke	1.00	107.70	117.20	001-521-10-31-00	Operating Supplies - Administration	11.72					
				001-521-19-31-00	Operating Supplies - Support Servic	23.44					
				001-521-21-31-00	Operating Supplies - Investigation	11.72					
				001-521-22-31-00	Operating Supplies - Patrol	43.95					
				001-521-70-31-00	Operating Supplies - Traffic	14.65					
				001-554-30-31-00	Operating Supplies - Special Enforc	11.72					
16HP-HWQG-G71X	Ipads for FD	5/23/2025		DFT0003242	5/23/2025	1,740.54	0.00	153.17	0.00	1,893.71	1,893.71
Ipads for FD	1.00	1,740.54	1,893.71	440-522-24-35-80	Sm Tools / Equipment - EMS Rescu	1,893.71					
16RN-FLJ3-719T	9v Batteries & Multimeter Test Leads Kit	5/9/2025		DFT0003210	5/9/2025	47.09	0.00	4.14	0.00	51.23	51.23
9v Batteries & Multimet	1.00	47.09	51.23	500-548-68-31-00	Operating Supplies - General	51.23					
16TK-1G11-PJQ4	Stapler Gun & Arrow Fastener for Gun Ran	5/9/2025		DFT0003215	5/9/2025	79.95	0.00	7.03	0.00	86.98	86.98
Stapler Gun & Arrow Fa	1.00	79.95	86.98	001-521-40-31-00	Operating Supplies - Training	86.98					
16WH-N4K1-7XMT	Soldering Kit for FD Tech	5/23/2025		DFT0003242	5/23/2025	14.44	0.00	1.27	0.00	15.71	15.71

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Payable Number / Item Description	Description / Units	Post Date / Price	1099 / Amount	Payment Number / Account Number	Payment Date / Account Name	Amount / Dist Amount	Shipping	Tax	Discount	Net	Payment
Soldering Kit for FD Tech	1.00	14.44	15.71	440-522-24-31-00	Operating Supplies - EMS Administ	15.71					
17N9-HNTR-9C6M	Mailing Envelopes for Dept City Clerk	5/23/2025		DFT0003242	5/23/2025	20.54	0.00	1.81	0.00	22.35	22.35
Mailing Envelopes for D	1.00	20.54	22.35	001-514-30-31-00	Operating Supplies - Clerk	14.08					
				100-543-10-31-00	Operating Supplies - Administratior	2.69					
				400-534-27-31-00	Water Utilities - Operating Supplies	1.34					
				401-535-27-31-00	Sewer Utilities - Operating Supplies	1.56					
				402-531-27-31-00	Stormwater Utiltiies - Operating Su	1.34					
				440-522-27-31-00	Ambulance Utilities - Operating Sup	1.34					
17XM-X6YY-1C7W	Thermal Camera - Shop	5/9/2025		DFT0003210	5/9/2025	229.00	0.00	20.15	0.00	249.15	249.15
Thermal Camera - Shop	1.00	229.00	249.15	500-548-68-35-00	Small Tools / Equipment	249.15					
19L3-146H-7P3T	Rain Gauges for PW Event	5/23/2025		DFT0003242	5/23/2025	163.20	14.40	0.00	0.00	177.60	177.60
Rain Gauges for PW Eve	1.00	163.20	177.60	402-531-10-49-00	Miscellaneous - Stormwater	177.60					
19TL-CLNX-L1QT	Note Pads for PW	5/23/2025		DFT0003242	5/23/2025	27.98	0.00	2.46	0.00	30.44	30.44
Note Pads for PW	1.00	27.98	30.44	400-534-10-31-01	Office Supplies - Administration	30.44					
1CFN-RWPY-7RWV	Fuel Injection Pressure Tester Gauge	5/23/2025		DFT0003242	5/23/2025	81.89	0.00	7.21	0.00	89.10	89.10
Fuel Injection Pressure T	1.00	81.89	89.10	500-548-68-35-00	Small Tools / Equipment	89.10					
1CL1-JJQP-DTV3	Kids Safety Vests for PW Event	5/23/2025		DFT0003242	5/23/2025	214.95	0.00	18.90	0.00	233.85	233.85
Kids Safety Vests for PW	1.00	214.95	233.85	400-534-10-49-00	Miscellaneous	233.85					
1CRK-1419-6GYV	Cable Pass Thru Cable Seal for New PD Veh	5/23/2025		DFT0003242	5/23/2025	140.00	0.00	12.30	0.00	152.30	152.30
Cable Pass Thru Cable S	1.00	140.00	152.30	500-548-68-31-00	Operating Supplies - General	152.30					
1D44-J7FP-M4ML	Logitech Webcam & HDMI Cable	5/23/2025		DFT0003242	5/23/2025	152.98	0.00	13.47	0.00	166.45	166.45
Logitech Webcam & HD	1.00	152.98	166.45	012-518-89-31-00	Operating Supplies - Data Processir	166.45					
1DWG-L4LX-RN7T	USB C Charging Cable - W. Antle	5/23/2025		DFT0003242	5/23/2025	8.53	0.00	0.75	0.00	9.28	9.28
USB C Charging Cable - \	1.00	8.53	9.28	001-576-81-31-00	Operating Supplies - Parks Adminis	1.11					
				100-542-30-31-00	Operating Supplies - Traveled Way	1.11					
				100-543-10-31-00	Operating Supplies - Administratior	2.04					
				400-534-50-31-00	Operating Supplies - Maintenance	3.91					
				402-531-10-31-00	Operating Supplies - Stormwater A	1.11					
1DYK-16H1-11GL	Magnetic Reed Switch for E3061	5/9/2025		DFT0003210	5/9/2025	33.98	0.00	3.00	0.00	36.98	36.98
Magnetic Reed Switch f	1.00	33.98	36.98	500-548-68-31-00	Operating Supplies - General	36.98					
1FFL-3D7a-1H9X	Hammer	5/9/2025		DFT0003210	5/9/2025	40.00	0.00	3.52	0.00	43.52	43.52
Hammer	1.00	40.00	43.52	400-534-50-35-00	Sm Tools/Equipment	43.52					
1FNQ-WJ7P-97PJ	Exhaust Back for E3041	5/23/2025		DFT0003242	5/23/2025	18.99	0.00	1.67	0.00	20.66	20.66
Exhaust Back for E3041	1.00	18.99	20.66	500-548-68-31-00	Operating Supplies - General	20.66					
1FQG-TXMH-GM47	Office Supplies - CD - Pens	5/23/2025		DFT0003242	5/23/2025	14.49	0.00	1.28	0.00	15.77	15.77

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Payable Number / Item Description	Description / Units	Price / Post Date / Amount	1099 / Account Number	Payment Number / Account Name	Payment Date / Dist Amount	Amount	Shipping	Tax	Discount	Net	Payment
Office Supplies - CD - Pe	1.00	14.49 / 15.77	001-524-20-31-01		Office Supplies - Bldg. Inspection		5.99				
			001-558-60-31-01		Office Supplies - Planning		6.47				
			100-543-10-31-01		Office Supplies - Administration		0.32				
			400-534-10-31-01		Office Supplies - Administration		1.58				
			401-535-10-31-01		Office Supplies - Administration		1.10				
			402-531-10-31-01		Office Supplies - Stormwater Admi		0.16				
			500-548-70-31-01		Office Supplies - ER&R Administra		0.15				
1HTY-DDP3-311N	Shop Supplies - Terminal Cleaners	5/23/2025		DFT0003242	5/23/2025	49.59	0.00	4.37	0.00	53.96	53.96
Shop Supplies - Termina	1.00	49.59 / 53.96	500-548-68-31-00		Operating Supplies - General		53.96				
1HW3-VV6X-6NGH	Charging Station PW	5/9/2025		DFT0003210	5/9/2025	39.99	0.00	3.52	0.00	43.51	43.51
Charging Station PW	1.00	39.99 / 43.51	400-534-50-35-00		Sm Tools/Equipment		43.51				
1HYM-Y3GW-CPCR	City Hall Lock Box	5/9/2025		DFT0003210	5/9/2025	31.79	0.00	2.80	0.00	34.59	34.59
Office Supplies - CH Gen	1.00	31.79 / 34.59	001-513-10-31-01		Office Supplies - Executive		4.53				
			001-514-23-31-01		Office Supplies - Budgeting, Accour		6.11				
			001-514-30-31-01		Office Supplies - Clerk		1.95				
			001-518-10-31-01		Office Supplies - HR Administration		3.93				
			100-543-10-31-01		Office Supplies - Administration		0.35				
			400-534-10-31-01		Office Supplies - Administration		1.68				
			400-534-27-31-01		Water Utilities - Office Supplies		6.80				
			401-535-10-31-01		Office Supplies - Administration		1.28				
			401-535-27-31-01		Sewer Utilities - Office Supplies		7.61				
			402-531-27-31-01		Stormwater Utilities - Office Suppli		0.35				
1KFM-N47G-DQMP	City Shop Sign	5/9/2025		DFT0003210	5/9/2025	39.47	0.00	3.47	0.00	42.94	42.94
City Shop Sign	1.00	39.47 / 42.94	001-518-20-31-00		Operating Supplies - Facilities		42.94				
1KY4-1CTY-CVGL	FD Tech Supplies - Crimp Connectors	5/23/2025		DFT0003242	5/23/2025	18.99	0.00	1.67	0.00	20.66	20.66
FD Tech Supplies - Crim	1.00	18.99 / 20.66	440-522-24-31-00		Operating Supplies - EMS Administ		20.66				
1LHH-DK4V-DH9Q	Zip Ties & Shrink Fork Connectors for Shop	5/23/2025		DFT0003242	5/23/2025	102.42	0.00	9.01	0.00	111.43	111.43
Zip Ties & Shrink Fork Cc	1.00	102.42 / 111.43	500-548-68-31-00		Operating Supplies - General		111.43				
1M1R-QW7V-F1C1	Air Freshner Dispenser & Spray Refiils	5/9/2025		DFT0003210	5/9/2025	232.94	0.00	20.42	0.00	253.36	253.36
Air Freshner Dispenser &	1.00	232.94 / 253.36	001-518-20-31-00		Operating Supplies - Facilities		253.36				
1NH6-WTGX-7JJJ	Ring Toss for PW Event	5/23/2025		DFT0003242	5/23/2025	71.94	0.00	6.36	0.00	78.30	78.30
Ring Toss for PW Event	1.00	71.94 / 78.30	401-535-20-49-00		Miscellaneous		78.30				
1NHR-MYCQ-3147	Police Brake Pad Set	5/9/2025		DFT0003210	5/9/2025	140.08	0.00	12.32	0.00	152.40	152.40
Police Brake Pad Set	1.00	140.08 / 152.40	500-548-68-31-00		Operating Supplies - General		152.40				
1NNH-3XGM-9FLJ	Shop - Fuse, injection Control Pressure Sen	5/23/2025		DFT0003242	5/23/2025	62.29	0.00	5.48	0.00	67.77	67.77
Shop - Fuse, injection Cc	1.00	62.29 / 67.77	500-548-68-31-00		Operating Supplies - General		67.77				
1NRH-HQFV-MRGP	File Desk Organizer for Deputy Clerk	5/9/2025		DFT0003210	5/9/2025	25.99	0.00	2.29	0.00	28.28	28.28

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File Desk Organizer for [	1.00	25.99	28.28	001-514-30-31-00	Operating Supplies - Clerk	17.82						
				100-543-10-31-00	Operating Supplies - Administratior	3.39						
				400-534-27-31-00	Water Utilities - Operating Supplies	1.70						
				401-535-27-31-00	Sewer Utilities - Operating Supplies	1.98						
				402-531-27-31-00	Stormwater Utiltiies - Operating Su	1.69						
				440-522-27-31-00	Ambulance Utilities - Operating Sup	1.70						
1PY1-TQYV-WTYQ	Impact Socket for Water Dept		5/9/2025	DFT0003210	5/9/2025		347.08	0.00	30.54	0.00	377.62	377.62
Impact Socket for Wate	1.00	347.08	377.62	400-534-80-35-00	Small Tools/Equipment	377.62						
1QCT-NNV6-CVG7	Aluminim 2 1/2" NH Rocker Lug Plug for E3		5/9/2025	DFT0003210	5/9/2025		78.28	0.00	6.89	0.00	85.17	85.17
Aluminim 2 1/2" NH Roc	1.00	78.28	85.17	500-548-68-31-00	Operating Supplies - General	85.17						
1T9T-1T6P-7D4K	Tennis Net for Kiwanis Park		5/23/2025	DFT0003242	5/23/2025		35.98	0.00	3.16	0.00	39.14	39.14
Tennis Net for Kiwanis P	1.00	35.98	39.14	001-576-80-31-00	Operating Supplies - Parks	39.14						
1TFP-GGCY-9YYY	Tech Supplies for FD		5/23/2025	DFT0003242	5/23/2025		85.96	0.00	7.56	0.00	93.52	93.52
Tech Supplies for FD	1.00	85.96	93.52	440-522-24-31-00	Operating Supplies - EMS Administ	93.52						
1XG6-NH17-9WMV	Crayons for PW Event		5/23/2025	DFT0003242	5/23/2025		51.99	0.00	4.58	0.00	56.57	56.57
Crayons for PW Event	1.00	51.99	56.57	001-573-90-31-00	Operating Supplies - Community Ev	56.57						
1XQQ-T6X3-YLCC	Heavy Duty Diesel Diagnostic Software		5/23/2025	DFT0003242	5/23/2025		820.88	0.00	72.24	0.00	893.12	893.12
Heavy Duty Diesel Diagr	1.00	820.88	893.12	500-548-68-49-00	Miscellaneous	893.12						
1Y1D-4DCL-GQQF	Headset Earpiece for two-way Radios		5/9/2025	DFT0003215	5/9/2025		230.44	0.00	20.25	0.00	250.69	250.69
Headset Earpiece for tw	1.00	230.44	250.69	001-521-10-31-00	Operating Supplies - Administratior	250.69						
7404 - Banner Bank Credit Cards							**35,601.39**	**149.79**	**2,464.49**	**0.00**	**38,215.67**	**38,215.67**
0169 - 05.13.25	0169 - 05.13.25		5/30/2025	DFT0003313	5/30/2025		1,723.52	0.00	9.64	0.00	1,733.16	1,733.16
Costco Tables & Chairs f	1.00	979.14	979.14	001-573-90-31-00	Operating Supplies - Community Ev	979.14						
Market in the Park Supp	1.00	278.82	278.82	001-573-90-31-00	Operating Supplies - Community Ev	278.82						
Costco Tables & Chairs f	1.00	210.05	210.05	001-573-90-31-00	Operating Supplies - Community Ev	210.05						
Paint & Supplies for City	1.00	108.30	117.94	001-518-20-31-00	Operating Supplies - Facilities	117.94						
Market in the Park Supp	1.00	116.49	116.49	001-573-90-31-00	Operating Supplies - Community Ev	116.49						
Council Workshop Snacl	1.00	82.59	82.59	001-511-60-49-01	Miscellaneous	82.59						
Refund - Market in the F	1.00	-51.87	-51.87	001-573-90-31-00	Operating Supplies - Community Ev	-51.87						
0169 - 05.13.25 (1)	0169 - 05.13.25 AP MRSC Travel		5/30/2025	DFT0003313	5/30/2025		448.18	0.00	46.20	0.00	494.38	494.38
MRSC Travel Hotel 4/28	1.00	440.00	486.20	001-514-23-43-00	Travel	228.51						
				400-534-27-43-00	Water Utilities - Travel	102.10						
				401-535-27-43-00	Sewer Utilities - Travel	72.93						
				402-531-27-43-00	Stormwater Utilities - Travel	48.63						
				440-522-27-43-00	Ambulance Utilities - Travel	34.03						
Travel Fuel 4/28 - AP/I.C	1.00	27.91	27.91	001-514-23-43-00	Travel	13.12						
				400-534-27-43-00	Water Utilities - Travel	5.86						
				401-535-27-43-00	Sewer Utilities - Travel	4.19						
				402-531-27-43-00	Stormwater Utilities - Travel	2.79						
				440-522-27-43-00	Ambulance Utilities - Travel	1.95						

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Travel Fuel Rebate 4/28		1.00	-0.28	-0.28	001-514-23-43-00	Travel	-0.13						
					400-534-27-43-00	Water Utilities - Travel	-0.06						
					401-535-27-43-00	Sewer Utilities - Travel	-0.04						
					402-531-27-43-00	Stormwater Utilities - Travel	-0.03						
					440-522-27-43-00	Ambulance Utilities - Travel	-0.02						
Hotel Rebate 4/28-5/2		1.00	-19.45	-19.45	001-514-23-43-00	Travel	-9.14						
					400-534-27-43-00	Water Utilities - Travel	-4.08						
					401-535-27-43-00	Sewer Utilities - Travel	-2.92						
					402-531-27-43-00	Stormwater Utilities - Travel	-1.94						
					440-522-27-43-00	Ambulance Utilities - Travel	-1.37						
0169 - 05.13.25 (CK00061	0169 - 05.13.25 Block Party Knockerball			5/30/2025		DFT0003313	5/30/2025	950.00	0.00	84.55	0.00	1,034.55	1,034.55
Block Party Knockerball		1.00	950.00	1,034.55	001-573-90-41-00	Professional Services - Community	1,034.55						
2169 - 05.13.25	2169 - 05.13.25			5/30/2025		DFT0003313	5/30/2025	110.90	0.00	0.00	0.00	110.90	110.90
Travel Fuel 4/21 - McAn		1.00	62.69	62.69	001-576-81-43-00	Travel	5.02						
					100-543-10-43-00	Travel	11.28						
					400-534-10-43-00	Travel	25.08						
					401-535-10-43-00	Travel	5.64						
					402-531-10-43-00	Travel - Stormwater	7.52						
					500-548-70-43-00	Travel	8.15						
Travel Fuel 4/25 - McAn		1.00	48.21	48.21	001-576-81-43-00	Travel	3.86						
					100-543-10-43-00	Travel	8.68						
					400-534-10-43-00	Travel	19.27						
					401-535-10-43-00	Travel	4.34						
					402-531-10-43-00	Travel - Stormwater	5.79						
					500-548-70-43-00	Travel	6.27						
2169 - 05.13.25 (PW0042	McAndrews - Hotel for APWA WA Spring C			5/30/2025		DFT0003313	5/30/2025	650.43	0.00	0.00	0.00	650.43	650.43
McAndrews - Hotel for /		1.00	650.43	650.43	001-576-81-43-00	Travel	104.07						
					100-543-10-43-00	Travel	45.53						
					400-534-10-43-00	Travel	149.60						
					401-535-10-43-00	Travel	201.63						
					402-531-10-43-00	Travel - Stormwater	71.55						
					500-548-70-43-00	Travel	78.05						
3467 - 05.13.25 (3)	3467 - 05.13.25			5/30/2025		DFT0003313	5/30/2025	229.98	0.00	11.57	0.00	241.55	241.55
Paper for Fleet Office		1.00	129.98	141.55	500-548-70-31-01	Office Supplies - ER&R Administra	141.55						
WA Municipal Clerks As		1.00	100.00	100.00	001-514-30-49-00	Miscellaneous	100.00						
3647 - 05.13.25 (1)	3647 - 05.13.25			5/30/2025		DFT0003313	5/30/2025	151.00	0.00	13.29	0.00	164.29	164.29
Post Base & Connector S		1.00	133.18	144.90	001-573-90-31-00	Operating Supplies - Community Ev	144.90						
Furniture Sliders for Blo		1.00	17.82	19.39	001-573-90-31-00	Operating Supplies - Community Ev	19.39						
3647 - 05.13.25 (2)	3647 - 05.13.25			5/30/2025		DFT0003313	5/30/2025	42.32	0.00	0.00	0.00	42.32	42.32
Travel Fuel 5/9/25 - J. La		1.00	42.75	42.75	001-521-40-43-00	Travel Training	42.75						
Fuel Rebate		1.00	-0.43	-0.43	001-521-40-43-00	Travel Training	-0.43						

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5296 - 05.13.25	5296 - 05.13.25	5/30/2025		DFT0003313	5/30/2025	60.00	0.00	5.24	0.00	65.24	65.24
Monthly MS Teams Prer	1.00	60.00 65.24	012-594-18-64-03	Software / Software Update Purcha	65.24						
5296 - 05.13.25 (PD00129	Office Desk Replacement	5/30/2025		DFT0003313	5/30/2025	7,996.42	0.00	1,543.16	0.00	9,539.58	9,539.58
Office Desk Replacemen	0.00	0.00 9,539.58	001-594-21-64-06	Machinery & Equipment - Admin	9,539.58						
6464 - 05.13.25	6464 - 05.13.25	5/30/2025		DFT0003313	5/30/2025	232.47	0.00	20.69	0.00	253.16	253.16
Paint Supplies for City H	1.00	232.47 253.16	001-518-20-31-00	Operating Supplies - Facilities	253.16						
6464 - 05.13.25 (ER00390	6464 - 05.13.25 Fuse Box Assembly	5/30/2025		DFT0003313	5/30/2025	493.90	0.00	43.46	0.00	537.36	537.36
6464 - 05.13.25 Fuse Bo	1.00	493.90 537.36	500-548-68-31-00	Operating Supplies - General	537.36						
6464 - 05.30.25 (PD00129	Office Desk Replacement	5/30/2025		DFT0003313	5/30/2025	9,539.58	0.00	0.00	0.00	9,539.58	9,539.58
Office Desk Replacemen	0.00	0.00 9,539.58	001-594-21-64-06	Machinery & Equipment - Admin	9,539.58						
6577 - 05.13.25	6577 - 05.13.25	5/30/2025		DFT0003313	5/30/2025	661.13	22.58	25.58	0.00	709.29	709.29
Rifle Training Magzines	1.00	310.13 310.13	001-521-40-31-00	Operating Supplies - Training	310.13						
CPPD Banner & Stand	1.00	231.00 279.16	001-521-10-49-00	Miscellaneous	279.16						
Monthly Starlink Recurr	1.00	120.00 120.00	001-521-10-49-00	Miscellaneous	120.00						
7573 - 05.13.25	7573 - 05.13.25	5/30/2025		DFT0003313	5/30/2025	3,084.77	0.00	161.47	0.00	3,246.24	3,246.24
USB Flashdrives for Adm	1.00	1,382.50 1,504.16	001-513-10-31-00	Operating Supplies - Executive	1,504.16						
AWC Annual Conferenc	1.00	585.00 585.00	001-513-10-49-02	Registrations/Fees - Training Classe	298.35						
			400-534-10-49-01	Registrations/Fees - Training Classe	99.45						
			401-535-10-49-01	Registrations/Fees - Training Classe	140.40						
			402-531-10-49-01	Reg/Fees - Training Classes Stormw	29.25						
			440-522-24-49-01	Reg/Fees - Training Classes & Semi	17.55						
AWC Annual Conferenc	1.00	585.00 585.00	001-514-30-49-01	Registrations/Fees - Training Classe	368.55						
			100-543-10-49-00	Miscellanous	70.20						
			400-534-27-49-01	Water Utilities - Reg/Fees - Training	35.10						
			401-535-27-49-01	Sewer Utilities - Reg/Fees - Training	40.95						
			402-531-27-49-01	Stormwater Utilities - Reg/Fees - Tr	35.10						
			440-522-27-49-01	Ambulance Utilities - Reg/Fees - Tra	35.10						
Work PPE Clothing - J. G	1.00	299.95 326.65	500-548-68-20-01	Benefits - Uniforms	326.65						
AP Desk Drawer	1.00	149.00 162.11	001-514-23-35-00	Small Tools/Minor Equip.	162.11						
WAPRO Virtual Spring C	1.00	65.00 65.00	001-514-30-49-01	Registrations/Fees - Training Classe	40.95						
			100-543-10-49-00	Miscellanous	7.80						
			400-534-27-49-01	Water Utilities - Reg/Fees - Training	3.90						
			401-535-27-49-01	Sewer Utilities - Reg/Fees - Training	4.55						
			402-531-27-49-01	Stormwater Utilities - Reg/Fees - Tr	3.90						
			440-522-27-49-01	Ambulance Utilities - Reg/Fees - Tra	3.90						
Q1 - 941 Taxes	1.00	9.68 9.68	001-518-10-42-00	Communications - HR	9.68						
PW Coloring Pencils	1.00	8.64 8.64	402-531-50-31-00	Operating Supplies - Stormwater M	8.64						
8472 - 05.13.25	8472 - 05.13.25	5/30/2025		DFT0003313	5/30/2025	900.26	26.18	37.69	0.00	964.13	964.13
CPPD Branded Lipbalm t	1.00	237.50 269.23	001-573-90-31-00	Operating Supplies - Community Ev	269.23						
K9 Conference Registrat	1.00	256.25 256.25	001-521-25-49-00	Misc - K9 Unit	256.25						
Unity Riser for SWAT Rif	1.00	99.99 108.79	001-521-40-31-00	Operating Supplies - Training	108.79						

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Sling for Rifles	1.00	55.80	65.04	001-521-40-31-00	Operating Supplies - Training	65.04						
We Rise Together Lunch	1.00	50.00	50.00	001-521-10-49-01	Registrations / Fees Training Classe	25.00						
				001-521-22-49-00	Miscellaneous Patrol	25.00						
We Rise Together Lunch	1.00	50.00	50.00	001-521-10-49-01	Registrations / Fees Training Classe	50.00						
We Rise Together Lunch	1.00	50.00	50.00	001-521-22-49-00	Miscellaneous Patrol	37.50						
				001-521-70-49-00	Miscellaneous Traffic	12.50						
Galls Magazine Pouch fc	1.00	33.29	43.83	001-521-22-20-01	Benefits Uniforms Patrol	43.83						
PD Sweatshirts Part of P	1.00	40.00	43.56	001-521-22-20-00	Benefits Patrol	43.56						
Patch added to Chief for	1.00	22.43	22.43	001-521-10-41-00	Professional Services	22.43						
FAA New Drone Registra	1.00	5.00	5.00	001-521-10-49-00	Miscellaneous	5.00						
9400 - 05.13.25	Holden Hotel for APWA Leadership Forum		5/30/2025	DFT0003313	5/30/2025		732.00	0.00	79.79	0.00	811.79	811.79
Holden Hotel for APWA	1.00	732.00	811.79	402-531-80-43-00	Travel Expense - Stormwater Opera	811.79						
9400 - 05.13.25 (1)	9400 - 05.13.25		5/30/2025	DFT0003313	5/30/2025		55.12	0.00	0.00	0.00	55.12	55.12
Travel Fuel - M. Holden	1.00	30.00	30.00	001-518-20-43-00	Travel / Training	6.00						
				001-576-81-43-00	Travel	11.70						
				100-543-10-43-00	Travel	3.00						
				400-534-10-43-00	Travel	1.50						
				401-535-10-43-00	Travel	3.75						
				402-531-10-43-00	Travel - Stormwater	4.05						
Travel fuel - M. Holden !	1.00	25.12	25.12	001-518-20-43-00	Travel / Training	5.02						
				001-576-81-43-00	Travel	9.80						
				100-543-10-43-00	Travel	2.51						
				400-534-10-43-00	Travel	1.26						
				401-535-10-43-00	Travel	3.14						
				402-531-10-43-00	Travel - Stormwater	3.39						
9400 - 05.13.25 (2)	9400 - 05.13.25		5/30/2025	DFT0003313	5/30/2025		1,510.95	0.00	41.02	0.00	1,551.97	1,551.97
CP Event Swag	1.00	460.95	501.97	001-573-90-31-00	Operating Supplies - Community Ev	501.97						
MRSC Rosters Members	1.00	425.00	425.00	001-513-10-49-00	Miscellaneous	425.00						
NW Managers Conferen	1.00	400.00	400.00	001-513-10-49-00	Miscellaneous	204.00						
				400-534-10-49-00	Miscellaneous	68.00						
				401-535-10-49-00	Misc	96.00						
				402-531-10-49-00	Miscellaneous - Stormwater	20.00						
				440-522-24-49-00	Miscellaneous - EMS Admin	12.00						
National Perla Members	1.00	225.00	225.00	001-518-10-49-00	Miscellaneous	225.00						
9418 - 05.13.25	9418 - 05.13.25		5/30/2025	DFT0003313	5/30/2025		143.35	0.00	8.16	0.00	151.51	151.51
Travel Fuel 5/4/25 - K. S	1.00	58.00	58.00	001-521-10-43-00	Travel	58.00						
Block Party Supplies	1.00	50.90	55.38	001-573-90-31-00	Operating Supplies - Community Ev	55.38						
Travel Meal - K. Schweig	1.00	36.04	39.72	001-521-10-43-00	Travel	39.72						
Rebate for Travel Meal -	1.00	-1.59	-1.59	001-521-10-43-00	Travel	-1.59						
9426 05.13.25	9426 - 05.13.25		5/30/2025	DFT0003313	5/30/2025		1,651.62	0.00	74.92	0.00	1,726.54	1,726.54
Travel Hotel 5/5-5/9 - T.	1.00	496.56	496.56	001-521-40-43-00	Travel Training	496.56						

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PD Pens.com Order	1.00	433.54	471.70	001-521-10-31-00	Operating Supplies - Administratior	47.17						
				001-521-19-31-00	Operating Supplies - Support Servic	94.34						
				001-521-21-31-00	Operating Supplies - Investigation	47.17						
				001-521-22-31-01	Office Supplies - Patrol	176.89						
				001-521-70-31-00	Operating Supplies - Traffic	58.96						
				001-554-30-31-00	Operating Supplies - Special Enforc	47.17						
Travel Rental Car 5/5-5/	1.00	338.96	362.99	001-521-40-43-00	Travel Training	362.99						
Paint for City Hall Front	1.00	143.05	155.78	001-518-20-31-00	Operating Supplies - Facilities	155.78						
Airport Parking 5/5-5/9	1.00	60.00	60.00	001-521-40-43-00	Travel Training	60.00						
Alaska Air Standard Bag	1.00	35.00	35.00	001-521-40-43-00	Travel Training	35.00						
Alaska Air Standard Bag	1.00	35.00	35.00	001-521-40-43-00	Travel Training	35.00						
Alaska Air Standard Bag	1.00	35.00	35.00	001-521-40-43-00	Travel Training	35.00						
Alaska Air Standard Bag	1.00	35.00	35.00	001-521-40-43-00	Travel Training	35.00						
Travel Fuel - 5/9 - T. Har	1.00	27.51	27.51	001-521-40-43-00	Travel Training	27.51						
Weekly Parking Permit-	1.00	12.00	12.00	001-521-40-43-00	Travel Training	12.00						
9467 - 05.13.25	9467 - 05.13.25		5/30/2025	DFT0003313	5/30/2025		635.48	67.00	26.32	0.00	728.80	728.80
Travel Hotel 5/5-5/9 - D	1.00	496.56	496.56	001-521-40-43-00	Travel Training	496.56						
108 L Dry Gas Tank for F	1.00	184.25	273.37	001-521-22-31-00	Operating Supplies - Patrol	273.37						
Buckets	12.00	3.98	51.96	001-521-10-31-00	Operating Supplies - Administratior	51.96						
Galls Return for Capt. Ite	1.00	-93.09	-93.09	001-521-22-20-01	Benefits Uniforms Patrol	-93.09						
9467 - 05.13.25 (PD00140	FPV Drone		5/30/2025	DFT0003313	5/30/2025		1,718.05	0.00	152.87	0.00	1,870.92	1,870.92
FPV Drone	1.00	1,718.05	1,870.92	001-594-21-64-02	Machinery/Equip Patrol	1,870.92						
9893 - 05.13.25	9893 - 05.13.25		5/30/2025	DFT0003313	5/30/2025		531.10	20.42	23.61	0.00	575.13	575.13
FD Bath towels, Kitchen	1.00	211.59	230.21	001-522-50-31-00	Operating Supplies - Facilities	230.21						
Fire Duty Mitts	1.00	150.00	158.85	001-522-20-31-00	Operating Supplies - Suppression	158.85						
Raplacement Screws & I	1.00	112.81	124.38	001-522-20-31-00	Operating Supplies - Suppression	124.38						
Recoil Starter Replacem	1.00	44.95	48.91	001-522-20-31-00	Operating Supplies - Suppression	48.91						
FD Office Supplies - Shai	1.00	11.75	12.78	001-522-10-31-00	Operating Supplies - Administratior	12.78						
9965 - 05.13.25	9965 - 05.13.25		5/30/2025	DFT0003313	5/30/2025		1,348.86	13.61	55.26	0.00	1,417.73	1,417.73
45 lb Weighted Vest	1.00	499.90	499.90	001-522-45-31-00	Operating Supplies - Training	499.90						
Hammer Drill	1.00	229.00	249.15	001-522-50-35-00	Small Tools/Equipment	249.15						
Electrolytes & Trash Bag	1.00	169.68	177.59	001-522-50-31-00	Operating Supplies - Facilities	177.59						
Incident Response Pock	25.00	6.00	155.02	001-522-45-31-00	Operating Supplies - Training	155.02						
Batteries - AA, AAA	1.00	131.22	142.77	001-522-20-31-00	Operating Supplies - Suppression	142.77						
Drill,wire,flex tubing,ins	1.00	93.80	102.06	001-522-50-31-00	Operating Supplies - Facilities	102.06						
Nuplabond Epoxy for Ax	2.00	17.29	46.98	001-522-20-31-00	Operating Supplies - Suppression	46.98						
Battery Box Strap & Tie	1.00	40.68	44.26	001-522-20-31-04	Oper Supplies - Vehicles	44.26						
5629 - Home Depot Credit Services							**2,549.90**	**0.00**	**223.49**	**0.00**	**2,773.39**	**2,773.39**
1010659	Street Cold Mix Blacktop Patch		5/23/2025	DFT0003249	5/23/2025		206.73	0.00	18.19	0.00	224.92	224.92
Street Cold Mix Blacktor	1.00	206.73	224.92	100-542-30-31-00	Operating Supplies - Traveled Way	224.92						
1020846	Backpack Weed Sprayer		5/23/2025	DFT0003249	5/23/2025		99.00	0.00	8.71	0.00	107.71	107.71

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Backpack Weed Sprayer	1.00	99.00	107.71	100-542-70-31-00	Operating Supplies - Roadside	107.71					
10748	Hand File Tool for Vehicle 601	5/23/2025		DFT0003249	5/23/2025	21.94	0.00	1.93	0.00	23.87	23.87
Hand File Tool for Vehic	1.00	21.94	23.87	400-534-50-35-00	Sm Tools/Equipment	23.87					
114729	Supplies for 628 S College Ave House Clear	5/23/2025		DFT0003249	5/23/2025	152.82	0.00	13.45	0.00	166.27	166.27
Supplies for 628 S Colleg	1.00	152.82	166.27	360-595-65-63-00	Capital Expenditures - Parking Facil	166.27					
114738	Supplies for FD Facilties	5/23/2025		DFT0003249	5/23/2025	69.48	0.00	6.11	0.00	75.59	75.59
Supplies for FD Facilties	1.00	69.48	75.59	001-522-50-31-00	Operating Supplies - Facilities	75.59					
11688	Faucet for FD Kitchen	5/23/2025		DFT0003249	5/23/2025	239.00	0.00	21.03	0.00	260.03	260.03
Faucet for FD Kitchen	1.00	239.00	260.03	001-518-20-31-00	Operating Supplies - Facilities	260.03					
121922	Fire Dept Facilities Supplies	5/23/2025		DFT0003249	5/23/2025	84.83	0.00	7.47	0.00	92.30	92.30
Fire Dept Facilities Supp	1.00	84.83	92.30	001-522-50-31-00	Operating Supplies - Facilities	92.30					
18805	Leather Safety Gloves for E. Nally	5/23/2025		DFT0003249	5/23/2025	63.41	0.00	5.58	0.00	68.99	68.99
Leather Safety Gloves fc	1.00	63.41	68.99	402-531-10-20-01	Stormwater Administration - Unifo	68.99					
2010600	Home Depot Wall Graffiti Cover Up Supplie	5/23/2025		DFT0003249	5/23/2025	52.15	0.00	4.59	0.00	56.74	56.74
Home Depot Wall Graffi	1.00	52.15	56.74	100-542-30-31-00	Operating Supplies - Traveled Way	56.74					
3010539	Leather Work Gloves	5/23/2025		DFT0003249	5/23/2025	14.88	0.00	1.31	0.00	16.19	16.19
Leather Work Gloves	1.00	14.88	16.19	400-534-10-20-02	Benefits - Uniforms	16.19					
3011429	Hand Trowel, Locking Tool Lanyard for Veh	5/23/2025		DFT0003249	5/23/2025	41.51	0.00	3.65	0.00	45.16	45.16
Hand Trowel, Locking To	1.00	41.51	45.16	400-534-50-35-00	Sm Tools/Equipment	45.16					
3021805	City Hall Irrigation Supplies	5/23/2025		DFT0003249	5/23/2025	63.39	0.00	5.58	0.00	68.97	68.97
City Hall Irrigation Suppl	1.00	63.39	68.97	001-518-20-31-00	Operating Supplies - Facilities	68.97					
3510903	Adhesive & Seal for Well #4	5/23/2025		DFT0003249	5/23/2025	20.41	0.00	1.80	0.00	22.21	22.21
Adhesive & Seal for Wel	1.00	20.41	22.21	400-534-80-31-00	Operating Supplies - General	22.21					
4011334	PW Shop Towel Rolls	5/23/2025		DFT0003249	5/23/2025	31.92	0.00	2.81	0.00	34.73	34.73
PW Shop Towel Rolls	1.00	31.92	34.73	400-534-10-31-00	Operating Supplies - Administratior	34.73					
4011352	Weed Killer & Fert for 628 S College Ave	5/23/2025		DFT0003249	5/23/2025	279.88	0.00	24.63	0.00	304.51	304.51
Weed Killer & Fert for 6	1.00	279.88	304.51	360-595-65-63-00	Capital Expenditures - Parking Facil	304.51					
4020509	WellnessBBQ Accesories Cleaning Supplies	5/23/2025		DFT0003249	5/23/2025	59.60	0.00	5.24	0.00	64.84	64.84
WellnessBBQ Accesories	1.00	59.60	64.84	001-518-10-31-02	Operating Supplies - HR Wellness	64.84					
4020525	Wellness BBQ Accesories - Trager Rub	5/23/2025		DFT0003249	5/23/2025	9.95	0.00	0.00	0.00	9.95	9.95
Wellness BBQ Accesorie	1.00	9.95	9.95	001-518-10-31-02	Operating Supplies - HR Wellness	9.95					
4021740	Irrigation Supplies for 628 S College Ave	5/23/2025		DFT0003249	5/23/2025	50.88	0.00	4.48	0.00	55.36	55.36
Irrigation Supplies for 62	1.00	50.88	55.36	360-595-65-63-00	Capital Expenditures - Parking Facil	55.36					
4122337	Access Panel & Mount for FD Facility	5/23/2025		DFT0003249	5/23/2025	50.94	0.00	4.48	0.00	55.42	55.42
Access Panel & Mount f	1.00	50.94	55.42	001-522-50-31-00	Operating Supplies - Facilities	55.42					
5011220	Faciltiies - Access Panel & Spring Mount	5/23/2025		DFT0003249	5/23/2025	43.46	0.00	3.82	0.00	47.28	47.28
Faciltiies - Access Panel	1.00	43.46	47.28	001-518-20-31-00	Operating Supplies - Facilities	47.28					

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5011223	Paint for Parks	5/23/2025		DFT0003249	5/23/2025	110.83	0.00	9.75	0.00	120.58	120.58
Paint for Parks	1.00	110.83	120.58	001-576-80-31-00	Operating Supplies - Parks	120.58					
6011098	Red Screws for PW Parts Room	5/23/2025		DFT0003249	5/23/2025	17.97	0.00	1.58	0.00	19.55	19.55
Red Screws for PW Parts	1.00	17.97	19.55	400-534-50-31-00	Operating Supplies - Maintenance	19.55					
6054841	Shop Supplies - Batteries & Hex Set	5/23/2025		DFT0003249	5/23/2025	24.24	0.00	2.13	0.00	26.37	26.37
Shop Supplies - Batterie	1.00	24.24	26.37	500-548-68-31-00	Operating Supplies - General	26.37					
62033	Socket Adapter Set & Screws for Veh 615	5/23/2025		DFT0003249	5/23/2025	35.47	0.00	3.12	0.00	38.59	38.59
Socket Adapter Set & Sc	1.00	35.47	38.59	400-534-50-35-00	Sm Tools/Equipment	38.59					
7011034	Impact Driver tool for PW Shop	5/23/2025		DFT0003249	5/23/2025	169.00	0.00	14.87	0.00	183.87	183.87
Impact Driver tool for P	1.00	169.00	183.87	400-534-80-35-00	Small Tools/Equipment	183.87					
7021394	Vinyl Tube for Water Dept	5/23/2025		DFT0003249	5/23/2025	12.97	0.00	1.14	0.00	14.11	14.11
Vinyl Tube for Water De	1.00	12.97	14.11	400-534-80-31-00	Operating Supplies - General	14.11					
7054809	Tools for Vehicle 601 - Wrench + Cutting Pl	5/23/2025		DFT0003249	5/23/2025	64.91	0.00	5.71	0.00	70.62	70.62
Tools for Vehicle 601 - V	1.00	64.91	70.62	400-534-80-35-00	Small Tools/Equipment	70.62					
7140911	E. Whitman Graffiti Removal Supplies	5/23/2025		DFT0003249	5/23/2025	28.43	0.00	2.50	0.00	30.93	30.93
E. Whitman Graffiti Rem	1.00	28.43	30.93	100-542-30-31-00	Operating Supplies - Traveled Way	30.93					
7512832	Roundup for Parks	5/23/2025		DFT0003249	5/23/2025	22.97	0.00	2.02	0.00	24.99	24.99
Roundup for Parks	1.00	22.97	24.99	001-576-80-31-00	Operating Supplies - Parks	24.99					
8010022	Weed Spray	5/23/2025		DFT0003249	5/23/2025	33.44	0.00	2.94	0.00	36.38	36.38
Weed Spray	1.00	33.44	36.38	001-576-80-31-00	Operating Supplies - Parks	36.38					
8022448	Paper Towel, Torch Kit & TP for Shop	5/23/2025		DFT0003249	5/23/2025	74.62	0.00	6.57	0.00	81.19	81.19
Paper Towel, Torch Kit &	1.00	74.62	81.19	500-548-68-31-00	Operating Supplies - General	81.19					
8062407	Batteries & Anchor Kits for City Hall	5/23/2025		DFT0003249	5/23/2025	61.21	0.00	5.39	0.00	66.60	66.60
Batteries & Anchor Kits	1.00	61.21	66.60	001-518-20-31-00	Operating Supplies - Facilities	66.60					
8512705	PW - Super Glue	5/23/2025		DFT0003249	5/23/2025	4.58	0.00	0.40	0.00	4.98	4.98
PW - Super Glue	1.00	4.58	4.98	400-534-10-31-00	Operating Supplies - Administratior	4.98					
9018916	Tube for City Hall Irrigation	5/23/2025		DFT0003249	5/23/2025	45.94	0.00	4.04	0.00	49.98	49.98
Tube for City Hall Irrigat	1.00	45.94	49.98	001-518-20-31-00	Operating Supplies - Facilities	49.98					
9018943	Safety Vest, Gloves, Buckets	5/23/2025		DFT0003249	5/23/2025	73.88	0.00	6.50	0.00	80.38	80.38
Safety Gloves	1.00	43.97	47.84	400-534-10-20-02	Benefits - Uniforms	47.84					
Safety Vest	1.00	17.97	19.55	400-534-10-20-02	Benefits - Uniforms	19.55					
Buckets	1.00	11.94	12.99	400-534-80-31-00	Operating Supplies - General	12.99					
9022288	Supplies for Vehicle 601 - PVC, Bucket	5/23/2025		DFT0003249	5/23/2025	26.68	0.00	2.35	0.00	29.03	29.03
Supplies for Vehicle 601	1.00	26.68	29.03	400-534-50-35-00	Sm Tools/Equipment	29.03					
9028888	Wellness BBQ Accesories - Utensils	5/23/2025		DFT0003249	5/23/2025	39.96	0.00	3.52	0.00	43.48	43.48
Wellness BBQ Accesorie	1.00	39.96	43.48	001-518-10-31-02	Operating Supplies - HR Wellness	43.48					
9114821	Garden Soil for City Hall	5/23/2025		DFT0003249	5/23/2025	46.62	0.00	4.10	0.00	50.72	50.72

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Garden Soil for City Hall	1.00	46.62	50.72	001-518-20-31-00		Operating Supplies - Facilities		50.72				
194 - Napa Of Walla Walla							**2,728.65**	**0.00**	**239.17**	**0.00**	**2,967.82**	**2,967.82**
277826	Shop Supplies - Gear Oil		5/9/2025		APA003110	5/9/2025	41.36	0.00	0.00	0.00	41.36	41.36
Shop Supplies - Gear Oil	1.00	41.36	41.36	500-548-68-31-00		Operating Supplies - General		41.36				
278758	Parts for vehicle 418		5/9/2025		APA003110	5/9/2025	186.28	0.00	16.58	0.00	202.86	202.86
Parts for vehicle 418	1.00	186.28	202.86	500-548-68-31-00		Operating Supplies - General		202.86				
278759	418 - Alternator		5/9/2025		APA003110	5/9/2025	501.09	0.00	44.60	0.00	545.69	545.69
418 - Alternator	1.00	440.59	479.80	500-548-68-31-00		Operating Supplies - General		479.80				
418 - Alternator Core	1.00	60.50	65.89	500-548-68-31-00		Operating Supplies - General		65.89				
279260	Water pump vehicle 418		5/9/2025		APA003110	5/9/2025	78.96	0.00	7.03	0.00	85.99	85.99
Water pump vehicle 41	1.00	78.96	85.99	500-548-68-31-00		Operating Supplies - General		85.99				
279475	Battery Charger for E3061		5/9/2025		APA003110	5/9/2025	220.99	0.00	19.67	0.00	240.66	240.66
Battery Charger for E30	1.00	220.99	240.66	500-548-68-31-00		Operating Supplies - General		240.66				
279526	Credit for Core Deposit for 418		5/9/2025		APA003110	5/9/2025	-139.46	0.00	-12.41	0.00	-151.87	-151.87
Credit for Core Deposit	-1.00	139.46	-151.87	500-548-68-31-00		Operating Supplies - General		-151.87				
279764	Incandescent for Vehicle 477		5/9/2025		APA003110	5/9/2025	32.11	0.00	2.86	0.00	34.97	34.97
Incandescent for Vehicle	1.00	32.11	34.97	500-548-68-31-00		Operating Supplies - General		34.97				
279800	Supplies for Veh 477		5/9/2025		APA003110	5/9/2025	432.06	0.00	38.45	0.00	470.51	470.51
Supplies for Veh 477	1.00	432.06	470.51	500-548-68-31-00		Operating Supplies - General		470.51				
279883	Emergency Service Rotors for 418		5/9/2025		APA003110	5/9/2025	182.56	0.00	16.25	0.00	198.81	198.81
Emergency Service Roto	1.00	182.56	198.81	500-548-68-31-00		Operating Supplies - General		198.81				
279946	Switch for Veh 901		5/9/2025		APA003110	5/9/2025	56.90	0.00	5.06	0.00	61.96	61.96
Switch for Veh 901	1.00	56.90	61.96	500-548-68-31-00		Operating Supplies - General		61.96				
28 084	Reman Starter & Core Deposit for E3041		5/9/2025		APA003110	5/9/2025	370.79	0.00	33.00	0.00	403.79	403.79
Reman Starter & Core D	1.00	370.79	403.79	500-548-68-31-00		Operating Supplies - General		403.79				
280008	Facilities - Macs Chain Cable Lube		5/23/2025		APA003174	5/23/2025	85.92	0.00	7.65	0.00	93.57	93.57
Facilities - Macs Chain C	1.00	85.92	93.57	001-518-20-31-00		Operating Supplies - Facilities		93.57				
2801 4	Emer Service Rotor for 479		5/9/2025		APA003110	5/9/2025	264.60	0.00	23.55	0.00	288.15	288.15
Emer Service Rotor for 4	1.00	264.60	288.15	500-548-68-31-00		Operating Supplies - General		288.15				
280136	Emergency Service Rotors for 479		5/9/2025		APA003110	5/9/2025	167.46	0.00	14.90	0.00	182.36	182.36
Emergency Service Roto	1.00	167.46	182.36	500-548-68-31-00		Operating Supplies - General		182.36				
281006	DKNOB For Vehicle E3041		5/9/2025		APA003110	5/9/2025	6.50	0.00	0.58	0.00	7.08	7.08
DKNOB For Vehicle E304	1.00	6.50	7.08	500-548-68-31-00		Operating Supplies - General		7.08				
281008	DKNOB Part for E3041		5/9/2025		APA003110	5/9/2025	6.50	0.00	0.58	0.00	7.08	7.08
DKNOB Part for E3041	1.00	6.50	7.08	500-548-68-31-00		Operating Supplies - General		7.08				
281280	Trailer Cable		5/9/2025		APA003110	5/9/2025	50.00	0.00	4.45	0.00	54.45	54.45
Trailer Cable	1.00	50.00	54.45	500-548-68-31-00		Operating Supplies - General		54.45				

Docusign Envelope ID: CEB4AE7A-2656-43AF-A7D2-86A51EEEAC61

Vendor History Report **Posting Date Range -**

Payable Number / Item Description	Description / Units	Price	Post Date / Amount	1099 / Account Number	Payment Number / Account Name	Payment Date / Dist Amount	Amount	Shipping	Tax	Discount	Net	Payment
281328	Electric Tape		5/9/2025		APA003110	5/9/2025	11.49	0.00	1.02	0.00	12.51	12.51
Electric Tape	1.00	11.49	12.51	500-548-68-31-00	Operating Supplies - General	12.51						
282107	C.M. Core Deposit for E3041		5/9/2025		APA003110	5/9/2025	-86.42	0.00	-7.69	0.00	-94.11	-94.11
Core Deposit for E3041	-1.00	86.42	-94.11	500-548-68-31-00	Operating Supplies - General	-94.11						
282237	Valve Cover Gasket for E3041		5/9/2025		APA003110	5/9/2025	67.10	0.00	5.97	0.00	73.07	73.07
Valve Cover Gasket for E	1.00	67.10	73.07	500-548-68-31-00	Operating Supplies - General	73.07						
282357	Shop Supplies 2.5 DEF		5/9/2025		APA003110	5/9/2025	129.90	0.00	11.56	0.00	141.46	141.46
Shop Supplies 2.5 DEF	1.00	129.90	141.46	500-548-68-31-00	Operating Supplies - General	141.46						
282382	Shop Supplies		5/9/2025		APA003110	5/9/2025	61.96	0.00	5.51	0.00	67.47	67.47
Shop Supplies	1.00	61.96	67.47	500-548-68-31-00	Operating Supplies - General	67.47						
218 - Quill Corporation							**259.12**	**0.00**	**22.80**	**0.00**	**281.92**	**281.92**
43922869	Trash Liners - PD		5/9/2025		DFT0003213	5/9/2025	55.79	0.00	4.91	0.00	60.70	60.70
Trash Liners - PD	1.00	55.79	60.70	001-521-10-31-00	Operating Supplies - Administratior	6.07						
				001-521-19-31-00	Operating Supplies - Support Servic	12.14						
				001-521-21-31-00	Operating Supplies - Investigation	6.07						
				001-521-22-31-00	Operating Supplies - Patrol	22.76						
				001-521-70-31-00	Operating Supplies - Traffic	7.59						
				001-554-30-31-00	Operating Supplies - Special Enforc	6.07						
43962951	Label Maker Tape & Mailing Address Label		5/9/2025		DFT0003213	5/9/2025	56.98	0.00	5.01	0.00	61.99	61.99
Label Maker Tape & Ma	1.00	56.98	61.99	001-521-10-31-00	Operating Supplies - Administratior	6.19						
				001-521-19-31-00	Operating Supplies - Support Servic	12.40						
				001-521-21-31-00	Operating Supplies - Investigation	6.20						
				001-521-22-31-00	Operating Supplies - Patrol	23.25						
				001-521-70-31-00	Operating Supplies - Traffic	7.75						
				001-554-30-31-00	Operating Supplies - Special Enforc	6.20						
44082072	Office Supplies - PD - Copy Paper & Paint M		5/23/2025		DFT0003245	5/23/2025	146.35	0.00	12.88	0.00	159.23	159.23
Office Supplies - PD - Co	1.00	146.35	159.23	001-521-10-31-01	Office Supplies - Administration	15.92						
				001-521-19-31-01	Office Supplies - Support Services	31.85						
				001-521-21-31-01	Office Supplies - Investigation	15.92						
				001-521-22-31-01	Office Supplies - Patrol	59.71						
				001-521-70-31-01	Office Supplies - Traffic	19.90						
				001-554-30-31-01	Office Supplies - Special Enforceme	15.93						
					Vendors: (5)	**Total 01 - Vendor Set 01:**	**46,877.37**	**164.19**	**3,440.49**	**0.00**	**50,482.05**	**50,482.05**
					Vendors: (5)	**Report Total:**	**46,877.37**	**164.19**	**3,440.49**	**0.00**	**50,482.05**	**50,482.05**

INTERLOCAL AGREEMENT FOR
SPECIAL INVESTIGATIONS UNIT TO INVESTIGATE
OFFICER INVOLVED INCIDENTS

THIS INTERLOCAL AGREEMENT ("Agreement") is effective upon the date executed by all parties and its recording with the Benton County Auditor. In consideration of the mutual covenants below, the parties agree as follows:

1. **PARTIES**. The parties to this agreement are the counties of Benton, Franklin, and Walla Walla, , political subdivisions of the state of Washington, the municipalities of Kennewick, Richland, West Richland, Prosser, Pasco, Connell, Walla Walla, College Place, the Washington State Patrol, and the Washington State Department of Fish and Wildlife, an agency of the state of Washington.

2. **AUTHORITY**. This agreement is entered into pursuant to Chapter 10.93 (Washington Mutual Aid Peace Officers Powers Act) and Chapter 39.34 (Interlocal Cooperation Act) of the Revised Code of Washington.

3. **PURPOSE**. The parties hereto desire to continue participation in a Special Investigations Unit established in 2011 consisting of law enforcement officers from the various local law enforcement agencies to help facilitate orderly, thorough, and objective investigations of incidents involving law enforcement officers that result in grievous or fatal injury to another person or to an officer resulting from acts of another person. Any party may request assistance from SIU considering the complexity of an investigation that requires additional resources.

4. **FORMATION**. This multi-jurisdictional team shall continue to be known as the "SPECIAL INVESTIGATIONS UNIT" ("SIU"), the members of which shall be officers from some or all of the parties hereto and who shall be selected and shall operate in accordance with the Special Investigations Unit Protocol, attached as Exhibit A and incorporated herein by reference ("SIU Protocol").

5. **DURATION AND TERMINATION**. The term of this Agreement shall be through December 31, 2026. This agreement shall automatically extend for consecutive one (1) year terms, unless terminated pursuant to the terms of this agreement.

   A party may terminate this Agreement or, alternatively, withdraw its participation in SIU by providing written notice to the chief law enforcement officer for each party of its intent to terminate or withdraw from this Agreement. A notice of termination or withdrawal shall become effective on the latter of; a) ninety (90) days after service of the notice on the chief law enforcement officers for all parties; or b) at the conclusion of any SIU investigation that is pending on the date specified by (a) above.

6. **GOVERNANCE**. SIU shall be governed by the SIU Protocol attached hereto and incorporated by reference. The SIU Protocol may be amended from time to time by written approval of the Sheriffs and Chiefs for all parties to this Agreement. Upon such

amendment, the amended SIU Protocol will be provided to each Sheriff and Chief and shall supersede any prior versions with the SIU Protocol.

7. **ASSIGNMENT OF OFFICERS**. The parties agree to cooperate with respect to the assigning of officers to the SIU and that the appointment of SIU Officers will be in accordance with the SIU Protocol.

8. **REQUEST FOR SIU ASSISTANCE**. As stated in the SIU Protocol, departments are under no obligation to request the assistance of SIU. If the assistance of the SIU is requested, the SIU shall be activated and will operate pursuant to the SIU Protocol.

9. **ALLOCATION OF LIABILITY / INDEMNIFICATION**. Each of the parties agrees that any liability or claim for property damages arising out of the actions or inactions of an officer that has been appointed to the SIU and acting within the course and scope of the officer's duties as a member of the SIU shall be the responsibility of the party that requests SIU assistance. Each of the parties agrees that any other liability or claim arising out of the actions or inactions of an officer that has been appointed to the SIU and acting within the course and scope of the officer's duties as a member of the SIU shall be the responsibility of the agency employing the SIU officer (s) whose actions or inactions are in question. These provisions are intended to expressly allocate liability by written agreement as authorized by RCW 10.93.040. These provisions are not intended to require indemnification or payment by any party of that portion of any judgement against any members of the SIU team or party hereto based on intentional wrongful conduct that is outside the scope of employment of any members of the SIU or that portion of any judgement for punitive damages against a SIU team member or party to this Agreement. Payment of punitive damages, if any, shall be the sole responsibility of any individual against whom said judgment is rendered unless his or her employer elects to make said payment voluntarily.

   In the event that a claim or lawsuit is brought against a party or its employee(s) for actions arising out of their conduct in the operation of the SIU, such party shall promptly notify all other parties, in writing, that said claim or lawsuit has been filed or commenced.

10. **COMPLETE AGREEMENT**. This Agreement and the exhibit attached hereto contain the entire agreement of the parties with respect to the subject matter of this Agreement. Any oral or written representations or understandings not incorporated in this Agreement are specifically excluded. This Agreement supersedes all prior negotiations, agreements, and understandings with respect to the creation and operation of the SIU by some or all of the parties, including but not limited to the SIU interlocal agreements executed by several of the parties earlier in 2024, in 2023, in 2019, and in 2011. This Agreement may only be amended by written document duly executed by all parties.

11. **INTERLOCAL COOPERATION ACT PROVISIONS**. No special budget or funds are anticipated nor created to implement this Agreement. It is not intended that a separate legal entity be established to conduct this cooperative undertaking, nor is the acquiring,

holding, or disposing of real or personal property contemplated other than as specifically provided within the terms of this Agreement. The Sheriff of Benton County, or his or her designee, shall be the Administrator of the Interlocal Agreement.

12. **FILING WITH THE AUDITOR OR POSTING ON BENTON COUNTY WEBSITE**. This Agreement shall be filed with the Benton County Auditor or posted on the Benton County website prior to this Agreement going into effect.

13. **AUTHORIZED SIGNATORIES**. By signing below, the signor certifies that he or she has the authority to sign this Agreement on behalf of the party, and the party agrees to the terms of this Agreement.

BENTON COUNTY

_____
Michael Clark, Sheriff

Date: _____

_____
Eric Eisinger, Prosecuting Attorney

Date: _____

Attest: _____

By: _____

Approved as to form:

_____
Jeff Aultman, Chief Civil Deputy

FRANKLIN COUNTY

_____
Jim Raymond, Sheriff

Date: _____

_____
Shawn Sant, Prosecuting Attorney

Date: _____

Attest: _____

By: _____

Approved as to form:

_____
Jeff Biggs, Chief Civil Deputy PA

WALLA WALLA COUNTY

_____
Mark Crider, Sheriff

Date: _____

_____
Gabe Acosta, Prosecuting Attorney

Date: _____

Attest: _____

By: _____

Approved as to form:

_____
April King, Chief Civil Deputy

CITY OF COLLEGE PLACE

_____
Troy Tomaras, Chief of Police

Date: _____

_____
Troy Rayburn, City Administrator

Date: _____

Attest: _____

By: _____

Approved as to form:

_____
Eric Ferguson, City Attorney

CITY OF CONNELL

_____
Chris Lee, Chief of Police

Date: _____

_____
Shelly Harper, Mayor

Date: _____

Attest: _____

By: _____

Approved as to form:

_____
Heidi Ellerd, City Attorney

CITY OF KENNEWICK

_____
Chris Guerrero, Chief of Police

Date: _____

_____
Jason McShane, Mayor

Date: _____

Attest: _____

By: _____

Approved as to form:

_____
Laurencio Sanguino, City Attorney

CITY OF PASCO

_____
Ken Roske, Chief of Police

Date: _____

_____
Harold Stewart, City Manager

Date: _____

Attest: _____

By: _____

Approved as to form:

_____
Daniel P. Kenny, City Attorney

CITY OF PROSSER

_____
John Markus, Chief of Police

Date: _____

_____
Gary Vegar, Mayor

Date: _____

Attest: _____

By: _____

Approved as to form:

_____
Benjamin Goodwin, City Attorney

CITY OF RICHLAND

_____
Martin Pilcher, Chief of Police

Date: _____

_____
Jon Amundson , Mayor

Date: _____

Attest: _____

By: _____

Approved as to form:

_____
Heather Kintzley, City Attorney

CITY OF WALLA WALLA

_____
Chris Buttice, Chief of Police

Date: _____

_____
Elizabeth Chamberlain, City Manager

Date: _____

Attest: _____

By: _____

Approved as to form:

_____
Timothy Donaldson, City Attorney

CITY OF WEST RICHLAND

_____
James Fry, Jr., Chief of Police

Date: _____

_____
Frederick Brink, Mayor

Date: _____

Attest: _____

By: _____

Approved as to form:

_____
Jessica Foltz, City Attorney

WASHINGTON STATE PATROL

_____
John R. Batiste, Chief

Date: _____

WASHINGTON STATE DEPARTMENT OF FISH AND WILDLIFE

_____
Steve Bear , Chief

Date: _____



SPECIAL INVESTIGATIONS UNIT
PROTOCOL

Benton County Sheriff's Office
Kennewick Police Department
Richland Police Department
West Richland Police Department
Prosser Police Department
Benton County Prosecutor
Benton County Coroner

Franklin County Sheriff's Office
Pasco Police Department
Connell Police Department
Franklin County Prosecutor
Franklin County Coroner

Walla Walla County Sheriff' Office
Walla Walla Police Department
College Place Police Department
Walla Walla County Prosecutor
Walla Walla County Coroner

Washington State Department of Fish and Wildlife

Washington State Patrol

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1. MISSION AND PURPOSE OF SIU

The purpose of the Special Investigations Unit (SIU) is to investigate officer-involved incidents occurring within Benton, Franklin and Walla Walla Counties that involve substantial bodily harm or death. In accordance with RCW 10.114.011, the SIU shall conduct an independent criminal investigation to determine the facts of what occurred. The results of the SIU investigation shall be forwarded to the Venue County Prosecutor's office for review. The Prosecutor's Office, not the SIU, will interpret statutory law as it pertains to the incident and determine if there were any criminal violations.

The SIU shall meet the definition and criteria of Independent Investigative Team (IIT) as defined by WAC 139-12. The SIU Commander is responsible for ensuring SIU complies with relevant RCW's and WAC's.

While SIU does not investigate administrative concerns the Employer Agency may have, it is recognized the criminal investigation results are of interest to the Venue and Employer Agencies for their internal use. The results of the SIU criminal investigation will be fully available to the Venue and Employer Agencies for that purpose unless otherwise prohibited by law.

SIU criminal investigations shall follow the rules of law established by the state and federal constitutions and statutory and case law applicable to criminal investigations. The independent investigation shall be performed in a manner that provides both the appearance and the reality of an objective, thorough, fair, complete and professional investigation that is free of conflicts of interest.

2. GOALS OF SIU

In accordance with state law, to include RCW 10.114.011 and WAC 139-12, the goals of SIU shall be:

A. To perform the criminal investigation of officer-involved incidents likely to result in substantial bodily harm or death.
B. To apply best-practice methods for a thorough and complete criminal investigation.
C. To promote public trust by conducting independent, objective, professional, and consistent multi- jurisdictional investigations of officer-involved incidents involving substantial bodily harm or death.
D. To maximize the availability and sharing of the latest technological equipment and techniques.
E. To consolidate and share the skills of the most experienced and qualified commanders, supervisors and investigators.
F. To conduct thorough investigations in a timely fashion.

3. GOVERNANCE

The creation and operation of the Special Investigations Unit (SIU) will be governed by an Inter-Local Agreement signed by the CEO's of participating law enforcement, prosecutor and coroner agencies. SIU Protocol and Guidelines will identify operational aspects of the Unit.

4. CRIMINAL INVESTIGATION AND ADMINISTRATIVE REVIEW

The SIU shall only conduct the criminal investigation of an incident. The SIU shall not conduct administrative investigations/reviews of incidents.

The Employer Agency shall be responsible for any administrative investigation/review of officer-involved incidents. The SIU criminal investigation has investigative priority over the administrative investigation/review. No member of the Employer Agency, to include personnel conducting an administrative investigation/review, will be involved in an SIU criminal investigation except as noted below.

Employer Agency personnel conducting an administrative investigation/review may observe, in a non-participatory role, an SIU interview with the Involved Officer(s) or Witness Officer(s) if:

A. The Involved Officer(s) or Witness Officer(s) desires to provide a single, voluntary (non-compelled Garrity) statement, and requests that Employer Agency personnel conducting the administrative investigation/review be allowed to observe the SIU criminal investigation interview. The Administrative Investigator would then be allowed to observe, but not partake in, the criminal investigation interview. The Administrative Investigator may then conduct the administrative interview, but only after the SIU Investigators have completed their criminal investigation interview and left the room.
B. The Employer Agency requests the Administrative Investigator be allowed to observe, but not partake in, the SIU criminal investigation interview so as to not subject the Involved Officer(s) or Witness Officer(s) from having to be involved in multiple interviews. This shall only be permitted if agreed upon by the Involved Officer(s) or Witness Officer(s).

The results of the SIU criminal investigation may be provided to the Employer Agency for purposes of the administrative investigation/review. No portion of an administrative investigation/review shall be used by the SIU in their criminal investigation.

5. COSTS

Each Member Agency shall be responsible for their employees' wages and associated employee costs of the SIU.

Any necessary equipment or other associated investigative costs that are not covered by the shared resources of the Member Agencies shall be the responsibility of the Venue Agency, upon the approval of the Venue Agency Chief/Sheriff. This includes potential costs for a private company to transcribe SIU recorded interviews. The SIU Incident Commander shall consult with the Venue Agency Chief/Sheriff prior to committing to any additional costs.

The SIU will not be responsible for handling claims of damage to private property as a result of the Officer- Involved Incident or subsequent criminal investigation. Responsibility for handling such claims shall fall upon the Venue Agency Chief/Sheriff.

6. DEFINITIONS

A. DEADLY FORCE
As defined by RCW 9A.16.010, "deadly force" means the intentional application of force through the use of firearms or any other means reasonably likely to cause death or serious physical injury.

B. EMPLOYER AGENCY
The Member Agency that employs the Involved Officer, or employs an officer who is the victim of a fatal or substantial bodily injury. In many cases the Venue Agency will also be the Employer Agency.

C. FATAL INJURY
Injury resulting in death.

D. INVOLVED OFFICER
1. The police employee who used lethal force, or potentially lethal force, in connection with an incident involving a fatal injury or substantial bodily harm.
2. An officer who operated a motor vehicle while on-duty that was involved in a fatal injury and meets the criteria identified in Section 6A(6), "Definitions."

E. MEMBER AGENCIES
Those agencies that have reviewed and agreed to the terms of the Inter-Local Agreement that adopts this Protocol.
1. Voting Member Agency: A Member Agency that has a representative assigned to SIU. These agencies will be allowed to vote on matters related to SIU (i.e. proposed revisions to the SIU Protocol).
2. Non-Voting Member Agency: A Member Agency that does not have a representative assigned to SIU. These agencies may be allowed to participate in SIU discussions, but will not be allowed to vote on matters related to SIU.

F. OFFICER-INVOLVED INCIDENT
Incidents in which the member of a participating agency is an Involved Officer, or the victim of an action, that involves substantial bodily harm or death. The incident may include but is not necessarily limited to:
1. Intentional or accidental shootings, including police tactical incidents involving specialized response units.
2. Intentional or accidental use of any other dangerous or deadly weapon.
3. Assaults upon law enforcement officers, or assaults on other law enforcement employees who are on duty or are acting in a law enforcement capacity.
4. Attempts by law enforcement employees to make arrests or to otherwise gain physical control for a law enforcement purpose.
5. Any fatal injury or substantial bodily harm received while a person is in police custody, including custodial trauma or custodial suicide, but excluding fatal injuries of prisoners which occur while the inmate is under a physician's treatment for a disease or other natural condition which has been diagnosed prior to death.
6. Vehicular collisions, and specifically:
    a. Including any vehicle fatality which occurs:
        i. After, although not necessarily as a result of, police gunfire directed at a suspect or the suspect vehicle.
        ii. In connection with the use of vehicle(s) by police as a "legal intervention" technique intended to apprehend a suspect. "Legal intervention" includes vehicle ramming, roadblocks, or forcing a vehicle to alter its course by cutting in front of it or by contact.
        iii. As a result of a police pursuit.
    b. Excluding any vehicle fatality involving:
        i. Off-duty non-sworn law enforcement employees who are not, at the time of the incident, acting for an actual, apparent, or purported law enforcement purpose.

ii. Solo vehicular collisions in which the only injury is suffered by a law enforcement employee who was the driver and sole occupant of a vehicle which was not involved in a collision with any other occupied vehicle.

G. POLICE EMPLOYEE

This protocol applies to employees and to certain other people affiliated with the participating agencies, such as:

1. Full-time, part-time, and hourly sworn and unsworn employees, whether on-duty or off-duty, who are acting for a law enforcement purpose at the time of the incident.
2. Reserve law enforcement officers who are on-duty or who are acting for a law enforcement purpose at the time of the incident.
3. Temporary employees and volunteers, whether paid or unpaid, who are on-duty or who are acting for a law enforcement purpose at the time of the incident.

H. SUBSTANTIAL BODILY HARM

As defined by RCW 9A.04.110(4)(b) and (c), substantial bodily harm or injury means bodily injury which involves a temporary or permanent substantial disfigurement, or which causes a temporary or permanent substantial loss or impairment of the function of any bodily part or organ, or which causes a fracture of any bodily part, or creates a probability of death.

I. VENUE AGENCY

The Member Agency or Agencies within whose geographical jurisdiction the officer-involved incident occurs.

When an officer-involved incident occurs in part in two or more jurisdictions, each of those jurisdictions is a Venue Agency.

When an incident occurs on the boundary of two jurisdictions, or at a location where the relevant boundary is not readily ascertainable or is in dispute, the Venue Agency should be:

1. The Employer Agency if the Involved Officer is employed by either boundary agency, or
2. The agency with the greater interest in the case by virtue of having the predominant police involvement in the incident or by virtue of having had the majority of acts leading up to the fatality occur within its jurisdiction.

For custodial deaths, the agency having custody of the person at the time his/her distress was first discovered is a Venue Agency. Also, a Venue Agency is the one within whose jurisdiction any fatal action was inflicted.

If the death was caused by conduct which was apparently criminal, the lead Venue Agency is the agency within whose geographical jurisdiction the act occurred. If there is apparently no criminal conduct involved in the cause of death, the lead Venue Agency is the one having custody of the victim when distress was first discovered.

If an Involved Officer is in an incident which occurs within the jurisdiction of another Member Agency, and if that officer was acting in the performance of his/her duty at the

time of the incident, the Venue Agency may elect to relinquish its role in the criminal investigation.

J. VENUE COUNTY
The county in which the incident occurs.

K. WITNESS OFFICER
An officer who witnessed the use of force by the Involved Officer, and whose action was not a use of lethal force, or potentially lethal force, in connection with an incident involving a fatal injury or substantial bodily harm.

7. UNIT MEMBERS

A. UNIT COMMANDER
The SIU Commander shall be from a Member Agency with the rank of Commander, Captain, or Undersheriff, appointed by the Voting Member Agencies. The Voting Member Agencies shall give due consideration to the input provided by Community Representatives in the selection of the Unit Commander. The Unit Commander has the overall responsibility to manage and coordinate assigned incidents, as well as ensure the readiness and training of the Unit. The Unit Commander will serve as liaison between SIU and the CEO of the Venue Agency and Employer Agency. The Unit Commander shall determine which SIU Members and other resources will be used to investigate each incident.

B. INCIDENT COMMANDER
Upon activation of SIU, an SIU Incident Commander will be appointed from the current roster of SIU Unit Commander and Assistant Unit Commanders. The SIU Incident Commander becomes responsible for direct oversight of all aspects of the specific investigation for which they have been designated as SIU Incident Commander. The SIU Incident Commander will serve as liaison between SIU and the CEO of the Venue Agency and / or Employer Agency. The SIU Incident Commander shall determine which SIU members and other resources will be used to investigate each incident. The SIU Incident Commander shall also be the liaison between SIU and Community Representative(s) (as defined in subsection J below).

If an SIU Incident Commander cannot fulfill their duties as Incident Commander for the duration of the assigned investigation, the SIU Incident Commander duties will become the responsibility of an Assistant SIU Incident Commander. An Assistant SIU Incident Commander should not be from the same agency as the SIU Incident Commander.

C. ASSISTANT UNIT COMMANDERS
The Assistant SIU Commanders shall be from a Member Agency with the rank of Commander, Captain, Undersheriff or Lieutenant, appointed by the Voting Member Agencies. The Voting Member Agencies shall give due consideration to the input provided by Community Representatives in the selection of the Assistant Unit Commander. Assistant Unit Commanders will aid the Unit Commander, ensuring SIU unit readiness at all times.

D. ADMINISTRATIVE COMMANDER
The Administrative Commander shall be from a Member Agency with the rank of Commander, Captain, Undersheriff or Lieutenant, appointed by the Voting Member Agencies. The Voting Member Agencies shall give due consideration to the input provided by Community Representatives in the selection of the Administrative Commander. The responsibilities of the Administrative Commander include: arranging, coordinating, and documenting all training for the Unit, maintaining records of Unit call-outs, Unit personnel records/roster, Unit equipment inventory, and managing the financial transactions/records of the Unit.

E. INVESTIGATIVE UNIT SUPERVISORS
Investigative Unit Supervisors shall be from a Member Agency with a supervisory rank. SIU Supervisors will be appointed by the Voting Member Agencies. The Voting Member Agencies shall give due consideration to the input provided by the Unit Commander and Community Representatives.

Investigative Unit Supervisors shall be assigned by the Incident Commander to respond to and supervise assigned aspects of an officer-involved incident. Investigative Unit Supervisors shall report directly to the Incident Commander during an investigation. If an additional supervisor(s) is needed, the Incident Commander shall designate an acting supervisor from within SIU. Unit Supervisors should not be from the same agency.

F. INVESTIGATORS
Investigators shall be commissioned officers from a Member Agency, preferably with previous experience as a detective or investigator. They shall be appointed by their respective agencies, with due consideration given to the input from the SIU Commander and Community Representatives. Investigators shall complete tasks assigned by SIU supervisors or Commanders.

G. EVIDENCE TECHNICIAN
The Evidence Technician shall be from a Member Agency. They shall be appointed by their respective agencies, with due consideration given to the input from the SIU Commander and Community Representatives. The SIU Evidence Technician will help with documenting evidence, collecting evidence, packaging evidence, transporting evidence, data collection and other duties assigned by SIU Supervisors or Commanders.

H. CORONER REPRESENTATIVE
A coroner representative from each participating county will be assigned to SIU to perform the Coroner's function during the investigation of an SIU incident. If not the duly elected Coroner, the Coroner shall appoint a representative from his/her office with due consideration given to the input from the SIU Commander and Community Representatives. The representative from the Venue County Coroner's Office will be activated for incidents involving death to aid in the investigation of that particular incident.

I. PROSECUTOR REPRESENTATIVE
A prosecutor representative from each participating county will be assigned to SIU to serve as a legal consultant. If not the duly elected Prosecutor, the Prosecutor shall appoint a representative from his/her office with due consideration given to the input

from the SIU Commander and Community Representatives. The representative from the Venue County Prosecutor's Office will be activated to provide legal advice in the investigation of that particular incident.

J. COMMUNITY REPRESENTATIVE

Pursuant to WAC 139-12, non-law enforcement Community Representatives will be assigned as non- investigative participants of the SIU.

The communities and residents within each county may differ from their neighboring counties. Therefore, for the Benton, Franklin and Walla Walla County Regional SIU the total number of, and selection process for, Community Representatives shall be determined independently by each county. The CEO's of the Inter-Local Agreement Member Agencies shall determine the means and methods for selecting Community Representatives for their respective counties. WAC 139-12 requires there be at least two (2) Community Representatives assigned to each SIU activation.

Only Community Representatives for the county in which the incident occurred shall be activated for participation in an SIU investigation. The Member Agency CEO's shall identify a pre-determined number of Community Representatives to be activated for any SIU activation occurring within their respective county (minimum of two). The number of Community Representatives activated for an SIU investigation should be enough to satisfy the intent of WAC 139-12, but not so large that it impairs the operation of SIU. Only the specific pre-determined number of Community Representatives, not the entire pool of representatives, shall be activated for participation in a specific SIU investigation.

Member Agency CEO's for each county shall decide how the pre-determined number of Community Representatives for their respective counties will be selected for SIU activation (i.e. monthly rotational list). The Sheriff for each county shall supply an updated list to the SIU Incident Commander with the pre- determined names and contact information for those Community Representatives who would be on-call for an SIU activation. The list should include an appropriate number of alternate names and contact information should the first ones not be available.

Pursuant to WAC 139-12, Community Representatives shall:

1. Participate directly in the vetting, interviewing, and/or selection of SIU personnel;
2. Review conflict of interest statements submitted within 72 hours of an SIU activation. Be present at the briefings with the Employer and Venue Agency's CEO's;
3. Have access to the completed SIU investigation report;
4. Be provided a copy of all SIU media releases prior to release;
5. Review notification of equipment used by the Employer or Venue Agency.

The SIU Commander shall ensure that each activated Community Representative signs a binding confidentiality agreement at the beginning of each SIU activation. That confidentiality agreement shall remain in effect until the prosecutor either declines to file charges or when the criminal case is concluded.

If the confidentiality agreement is violated, the Community Representative may be subject to prosecution under RCW 9A.76.020 (Obstructing a Law Enforcement Officer) and RCW 10.97 (Washington State Criminal Records Privacy Act). For the purpose of

this section, "criminal background information" is the same as "criminal history information", as defined in RCW 10.97.030(4).

8. UNIT COMPOSITION

SIU should be comprised of the below-listed members. It may not be necessary to have all members activated to respond to an incident. The Unit Commander shall determine which SIU resources are needed for each incident.

A. Unit Commander (1)
B. Assistant Unit Commander (2)
C. Administrative Commander (1)
D. Supervisors (4)
E. Investigators (16)
F. Evidence Technician (3)
G. Coroner Representative (3 – one from each participating county)
H. Prosecutor Representative (3 – one from each participating county)
I. Community Representative (Number to be determined for each county by the Member Agency CEO's of each county.)

9. APPOINTMENT/SELECTION OF UNIT MEMBERS

A. APPOINTED MEMBERS
   1. SIU Commanders: Member Agency CEO's shall appoint the SIU Unit Commander, Assistant Unit Commander and Administrative Commander. SIU Commanders shall be commissioned police officer(s) with previous experience in criminal investigations. Due consideration will be given to the input provided by Community Representatives.
   2. SIU Supervisors: The SIU Supervisors shall be appointed by the Member Agency CEO's. SIU Supervisors shall be commissioned police officer(s) with previous experience in criminal investigations. Due consideration will be given to the input provided by the SIU Unit Commander and Community Representatives.
   3. Community Representatives: The Member Agency CEO's will appoint at least two (2) community representatives from each their respective counties. The total number, and selection process, shall be determined independently by each county. The representatives should have credibility with, and ties to, their communities. A transparent process should be used for soliciting names and creating a pool of individuals willing to serve in this capacity.

B. SELECTED MEMBERS (All other SIU positions who are not appointed members) All selected members should be selected though the following process:
   1. The SIU Commander shall make written notification to the Member Agency CEO's soliciting personnel from their respective agencies for assignment to SIU.
   2. The SIU Administrative Commander shall ensure all applicants meet prerequisites.
   3. Qualified applicants shall be interviewed by a Review Board, as appointed by the Member Agency CEO's or the SIU Commander. The Review Board shall include a pre-determined number of Community Representatives.

4. All applicants shall be interviewed using criteria pertinent for the SIU position being sought. The same questions should be asked of each applicant.
5. At the conclusion of the Review Board the SIU Commander should consider the input of the Review Board and submit his/her recommendation(s), to include the input provided by the Community Representatives, to the Member Agency CEO's for final selection.

C. PREREQUISITES
Except for Community Representatives, the following prerequisites should be met by SIU team members:
1. The applicant's agency must be a Member Agency of SIU.
2. The applicant must have the recommendation from their Agency CEO.
3. The agency and applicant must be willing to make a commitment of 3 years' service to SIU (excludes promotion/exigent circumstances)
4. The agency and applicant should be willing to make a commitment to 8 hours of training each quarter.
5. The applicant must be willing to be on call and reasonably available for call-out.
6. The applicant shall be a commissioned officer, preferably with previous experience as a Detective (with the exception of civilian positions including Evidence Technicians).
7. The applicant should meet the basic training requirements identified in the SIU Protocol.

D. PERIODIC APPOINTMENT REVIEW
The Member Agency CEO's shall review the appointment of their SIU Members who have served three years for possible rotation or replacement.

10. TRANSPARENCY

SIU's Protocol, Guidelines, and team member names will be considered public information and shall be provided if requested. Members of the public may seek the information via a Public Records Request through the law enforcement jurisdiction in which they live.

11. CONFIDENTIALITY

Information obtained by SIU investigations will generally be confidential while the investigation is pending. SIU Members shall not voluntarily share confidential information with individuals other than SIU Members. The SIU Commander is allowed to share limited information, as defined by WAC 139-12, with the Venue and Employer Agencies' CEO. Information shall not be shared with others, to include non-involved CEO's. The SIU Commander may share information with the Venue and Employer Agency's CEO, or his/her designee, concerning the progress of the investigation so that they can manage the internal administrative function, and communicate with their community about the progress of the investigation.

Once the investigation is complete, the investigation file will be subject to requests under the Public Records Act. Refer to Section 33, "Release of Information/Public Information Officer."

If the CEO of the Venue Agency requests SIU release the body cam video or other investigative information of urgent public interest, the SIU Commander shall honor the request if agreed to by the Venue Prosecutor.

12. REMOVAL FROM UNIT

Members can be removed from SIU by their respective Member Agency CEO in accordance with the agency's policies or practices.

13. UNIT MEMBERS AND EQUIPMENT FROM AN EMPLOYER AGENCY

To maintain proper objectivity, any SIU member from the Employer Agency shall not participate in the investigation of that particular incident. An exception may apply to the Washington State Patrol, which includes the Washington State Patrol Crime Labs and Crime Scene Response Team, since they are a statewide agency.

A. Specialized equipment belonging to the Employer Agency should not be used by SIU unless no reasonable alternative exists, or
B. The equipment is critical to carrying out the SIU investigation, or
C. The SIU Commander can reasonably demonstrate why it is needed, and steps are taken to appropriately limit the role of Employer Agency personnel used in the facilitation of the equipment.

Pursuant to WAC 139-12, the SIU Commander shall notify the assigned Community Representatives about Employer Agency equipment that is used in the SIU investigation.

D. Sheriffs at a later date, elect qualified non-law enforcement community representatives to SIU will be constructed by Chiefs and Sheriffs.

14. TRAINING

SIU members, other than Evidence Technicians, Community Representatives or other civilian members, should have received the basic training identified below prior to appointment with SIU. Some courses may be waived based upon the member's experience and/or on-the-job training, as determined by the SIU Commander. The SIU Commander shall give due consideration to the input from the Community Representatives prior to making a waiver. The advanced training, taken before and/or during their SIU appointment, is desirable and Member Agencies should make reasonable effort to provide this training.

A. <u>BASIC TRAINING</u>
   1. Basic Homicide Investigation
   2. Crime Scene Investigation
   3. Interviewing and Interrogation
   4. Crime Scene Photography (which may include Videography)

B. <u>ADVANCED TRAINING</u>
   1. Advanced Homicide Investigation
   2. Advanced Interviewing and Interrogation

3. Officer-Involved Shooting Investigation
4. Blood Spatter
5. Crime Scene Laboratory Services
6. DNA
7. In-Custody Death Investigation (which may include Excited Delirium and Positional Asphyxia)
8. Other related training, seminars, and conferences or on-going training as offered by WSCJTC or other training venues on an as available basis.

C. QUALIFIED LEAD INVESTIGATOR CERTIFICATION
1. The Washington Criminal Justice Training Commission shall issue an "IIT Qualified Lead Investigator" certification to ensure those assigned to lead an SIU investigation meet the training requirement.
2. Evidence Technicians are not required to obtain the IIT Qualified Lead Investigator certification.

D. IN-SERVICE TRAINING
The SIU shall strive to maintain a unit of highly skilled and trained investigators. SIU Commanders, Supervisors, Investigators, and Evidence Technicians should train together as a unit at least twice annually. Quarterly training should be allowed based upon need.

E. COMMUNITY REPRESENTATIVE TRAINING
Upon appointment, the SIU Commander shall ensure Community Representatives receive orientation training that reviews relevant RCW's and WAC's, discuss the lawful authority and responsibility of Community Representatives, review the role of Community Representatives in an SIU activation (to include identifying not only what their role is, but also what their role is not), and discuss the responsibility of SIU in a criminal investigation, to include reviewing SIU Protocol and Guidelines.
Community Representatives should be familiarized with the scientific work conducted by the Force Science Institute as it relates to the working of the brain during critical events, the dynamics of eyewitness observations, and sensory deprivation that may occur during critical events.

15. SIU RECORDS

Records shall be maintained by the SIU Administrative Commander of all unit activity including:
A. Selection Process
B. Personnel History
C. Call-out activity
D. Unit and individual training

16. REQUESTING SIU ASSISTANCE

The on-scene Venue Agency supervisor should fulfill whatever internal agency notifications are necessary, ensure the criteria for SIU activation is met, and request the services of SIU as soon as reasonably possible. The notification for SIU activation shall be made directly to the SIU Commander, either by Venue Agency personnel or through SE-COMM. The SIU Commander shall confirm SIU criteria is met and make appropriate notifications to activate the team.

The Protocol identified in this document becomes effective upon the activation of SIU.

Member Agencies may request SIU activation upon the occurrence of any sensitive or critical event involving a law enforcement employee which may have possible criminal liability attached. Upon this unilateral invocation, the matter will be investigated under the provisions of this Protocol. Such incidents may include:

A. A fatality which is not covered by this protocol but reasonably justifies an SIU investigation.
B. An officer-involved incident where the injuries are not fatal or substantial, but the circumstances reasonably justifies an SIU investigation.
C. Any other sensitive or critical event involving a law enforcement employee where criminal conduct is a possibility to be investigated.

A formal SIU activation should only be used for it's intended purpose. If there is an incident that does not meet the initial SIU criteria, but a Member Agency CEO desires the type of coordinated investigation with qualified investigators that SIU can provide, a mutual aid request can be made. SIU personnel can be activated under the authority of a mutual aid request in order to conduct a standard criminal investigation, but outside the auspices of SIU and it's intended purpose.

17. ACTIVATION

Upon the request for SIU, and after confirming the criteria for SIU assistance is met, the SIU Incident Commander should call the Venue Agency supervisor at the scene to obtain all available information. The SIU Incident Commander shall determine what and how many SIU resources are needed. Not all incidents may require activation of the entire SIU. The SIU Incident Commander shall initiate the proper SIU notification process to ensure needed personnel are notified and respond.

Within 72 hours of activation, involved SIU members must complete a CJTC "conflict of interest" assessment tool regarding any connection to the Involved Officer(s). The conflict assessment tool will be reviewed by the SIU Incident Commander and the assigned Community Representatives.

18. SPECIAL COMMUNICATIONS

Upon activation of the SIU, the following standards for special communications will occur:

A. A family member of the person against whom deadly force was used will be notified as soon as they can be located by either the Venue agency or the SIU, whichever is faster;
    1. Within 24 hours of activation, a member of SIU will be assigned as a Family Liaison and will keep the family, or a representative of the family's choice, apprised of significant developments in the SIU investigation. The family and the Employer Agency shall receive advance notice of scheduled press releases.
B. Neither the Employer Agency, Venue Agency, nor SIU shall provide the media with criminal background information of the person against whom deadly force was used, unless it is specifically requested, and the release of information is required by the Public Records Act or other applicable laws.

C. If the person against whom deadly force was used is, or is believed to be, a member of a federally recognized tribe:
   1. The Venue Agency will notify the Governor's Office of Indian Affairs (GOIA) in accordance with RCW 10.114.021
   2. Within 24 hours of activation, a member of SIU will be assigned as a Tribal Liaison and keep the tribe (or a representative of the tribe's choice) apprised of significant developments in the SIU investigation.

19. AUTHORITY

Once the agreement has been made for SIU to investigate an incident, as requested by the Venue Agency, the SIU Incident Commander shall have sole and exclusive authority concerning the criminal investigation of the incident.

The SIU criminal investigation shall adhere to SIU Protocol and Guidelines. Each member of the SIU shall ensure they adhere to the policies and practices outlined in the SIU Protocol and Guidelines.

20. VENUE AGENCY RESPONSIBILITIES

A. The Venue Agency must be a Member Agency in order for the SIU to be activated.
B. Venue Agency first responders should ensure that emergency life saving measures are taken.
C. The on-scene Venue Agency supervisor may attempt to obtain critical information pertinent to the safety of officers and citizens. Refer to the section "Obtaining Critical Information."
D. The Venue Agency should ensure proper crime scene protection. This includes, but is not limited to, immediately securing the crime scene, controlling access into the crime scene, location and preservation of perishable evidence, and recording the names of individuals who have entered the crime scene. Written reports are expected from those who enter a designated crime scene.
E. The Venue Agency should attempt to identify witnesses who are present at the scene. Potential witnesses (including Witness Officers) should be sequestered as soon as reasonably possible. Witness Officers should be directed by their Employer Agency supervisor or commander to not discuss details of the case with the Involved Officer or other Witness Officers until SIU has completed their interviews with those officers.
F. If, prior to the arrival of SIU personnel, a person is transported to a hospital with life-threatening or fatal injuries, the Venue Agency should provide an officer to accompany that person in order to:
   1. Locate, preserve, safeguard and maintain the chain of custody for physical evidence.
   2. Obtain a dying declaration, spontaneous statement, and/or statement of then-existing, or previous, mental or physical state.
   3. Maintain custody of the person if he/she has been arrested.
   4. Provide information to medical personnel about the incident that is relevant to treatment, and obtain information from medical personnel relevant to the criminal investigation.
   5. Identify relevant people, including witnesses and medical personnel.

G. If a law enforcement officer has been injured and transported to a hospital, the agency in whose jurisdiction the hospital is located should provide appropriate security and assistance. The Employer Agency should be responsible for providing necessary assistance to the officer's family at the hospital.
H. The Venue Agency should provide a Supervisor or Incident Commander who is available at the scene. That person should update SIU personnel upon their arrival at the scene.
I. The Venue Agency should make department personnel available to the SIU.
J. For incidents in which a suspect is taken into custody, the Venue Agency will coordinate appropriate security measures with the SIU Incident Commander and bear the costs of security until the suspect is available for booking. It is understood that special circumstances may dictate that another Non-Venue Agency may provide assistance and security upon request of the Venue Agency's Chief/Sheriff.
K. The Venue Agency should turn over to SIU in a timely manner all evidence that is in their possession.
L. The Venue Agency should make all documents, reports, and information on the incident available to the SIU in a timely manner.
M. The Venue Agency should allow use of space and equipment as needed by the SIU.

21. OBTAINING CRITICAL INFORMATION

The Involved Officer may have information that is pertinent to the safety of officers and citizens, as well as the proper preservation of the crime scene. Such information may include, but not be limited to; medical aid that is needed, information necessary to apprehend suspect(s), and identification of perishable evidence. For purposes of this protocol, the reasons or basis for the use of force by an Involved Officer, or details of that use of force, is not considered critical information.

The Venue Agency on-scene supervisor may, based upon that agency's training, policy or guidelines, attempt to obtain critical information from the Involved Officer that is reasonably necessary to aid injured persons, apprehend suspect(s) and protect perishable evidence

All Member Agency supervisors and commanders should be familiar with *Garrity v. New Jersey* and the consequences to a criminal investigation of directing or ordering an employee to answer questions.

A. The SIU investigation shall not consider or use any compelled information provided by an Involved Officer who was directed or ordered to provide such information.
B. Any supervisor or other agency member who has directed or ordered an employee to answer questions shall immediately report that fact to the first-arriving SIU investigator and the SIU Incident Commander upon his/her arrival at the scene.
    1. Details of the compelled information learned from the employee shall not be provided to SIU personnel.
C. The SIU Incident Commander shall attempt contact with the Involved Officer to inquire if he/she was directed or ordered to answer any questions.
    1. Details of the compelled information shall not be obtained.
    2. The SIU Commander shall ensure that no compelled information is used as part of the SIU investigation unless authorized by the Venue Agency prosecutor.

22. TURNING OVER CONTROL OF THE CRIME SCENE TO SIU

The Venue Agency Supervisor or Incident Commander shall turn over control of the crime scene to the SIU Incident Commander upon his/her arrival. SIU then becomes responsible for the crime scene and initiation of the criminal investigation. The Venue Agency shall maintain perimeter control of the crime scene if requested by the SIU Incident Commander.

A criminal act or investigation (i.e. robbery, burglary, search or arrest warrant service) may have preceded the Officer-Involved Incident. If so, the SIU Incident Commander shall consult with the Venue Agency Incident Commander to determine which agency should investigate that preceding event, to include pursuing criminal charges related to that event. If so requested, SIU shall assume responsibility for the criminal investigation of the preceding event. Otherwise, SIU will limit its criminal investigation to the Officer-Involved Incident.

23. SIU GUIDELINES

The SIU is comprised of personnel from multiple agencies, whose specific investigative roles may change from case to case. The SIU recognizes it is important to maintain consistency in the quality and type of investigation that is performed. Therefore, the SIU Unit Commander will maintain guidelines consisting of best-practice methods and techniques to be used during SIU investigations.

SIU members will follow the guidelines as a part of their investigation. A completed copy of the guidelines shall be filed as part of the official case file.

The SIU Guidelines are formally adopted as part of the SIU Protocol.

24. SEIZING AN OFFICER'S WEAPON

If, upon arrival of SIU personnel, an Involved Officer is still in possession of a firearm or other weapon that was used in the incident, the SIU Incident Commander will coordinate obtaining that firearm or weapon with the Employer Agency Supervisor or Incident Commander.

The SIU Incident Commander shall ensure an inspection is conducted of all Witness Officer's (or other officers who may have been present at the time that force was applied) firearms, ammunition or other weapons. These inspections will be coordinated through that officer's Employer Agency Supervisor or Incident Commander.

25. RECOGNIZING POTENTIAL TRAUMA

The duties and responsibilities of a law enforcement officer may place an officer in a position in which he/she may justifiably need to use deadly force, or result in an officer being the victim of a crime.

It is recognized the Involved Officer(s) or Witness Officer(s) may encounter psychological trauma from an incident that is a result of them fulfilling their duties and responsibilities. SIU personnel will be alert for signs that indicate an officer may be suffering from such

trauma. SIU personnel will treat Involved Officers with sensitivity and awareness as to the potential of acute stress reaction and/or other psychological trauma.

26. REMOVING OFFICERS FROM THE SCENE

If, upon arrival of SIU personnel, an Involved Officer(s) or Witness Officer(s) are still present at the scene, the SIU Incident Commander will coordinate with the Venue and Employer Agency Supervisor or Incident Commander the removal of those officers from the scene.

To assure witness credibility these officers should, whether they are removed from the scene prior to or after SIU arrival, be kept separated from each other until statements are obtained by SIU. Witness Officers should be directed by their Employer Agency supervisor or commander to not discuss details of the case with the Involved Officer or other Witness Officers until SIU has completed their interviews with those officers.

27. PEER SUPPORT GROUP COUNSELORS

It is recognized that the Employer Agency may have guidelines in place that allow Peer Support Group Counselors who are not involved in the incident to have access to the Involved or Witness Officers. These discussions are considered privileged communications pursuant to RCW 5.60.060. SIU will allow Peer Support Group Counselor involvement per the Employer Agency's policy or guideline.

28. DOCUMENTING THE INVOLVED OFFICER'S CONDITION

SIU Members should photograph and document any injuries the Involved Officer, or any other officer, may have received. The Involved Officer's clothing will also be photographed and documented. The clothing may be seized as evidence.

29. INTERVIEWING LAW ENFORCEMENT EMPLOYEES

It is recognized that officers who justifiably use deadly force as a part of their official duties and responsibilities may be subject to civil litigation. It is acknowledged that the SIU criminal investigation interview with Involved Officer(s) and Witness Officer(s) may be used by the Employer Agency in the administrative investigation/review of the incident to determine if any policy violations may have occurred. However, Employer Agency personnel conducting an administrative investigation/review should not be involved in an SIU investigation, nor will they normally engage in SIU interviews with Involved or Witness Officers. An allowable exception may be if the Involved Officer(s) or Witness Officer(s) agree to provide a single voluntary (non-compelled Garrity) statement, and requests that Employer Agency personnel conducting an administrative investigation/review be allowed to observe the SIU criminal investigation interview.

SIU recognizes that each agency's collective bargaining agreements (CBA) may establish guidelines for interviewing the Involved Officer(s) and Witness Officer(s). SIU members will familiarize themselves with the Employer Agency's CBA as it pertains to this topic.

Any interview with the Involved Officer(s) or Witness Officer(s) will be scheduled by the SIU Commander through the Employer Agency's CEO or his/her designee.

With the officer's consent, formal interviews by SIU Members with the Involved Officer(s) and Witness Officer(s) will be digitally recorded and transcribed.

A. Interview with the Involved Officer.

1. Unless the Involved Officer is a suspect involving possible criminal charges, the interview with the officer should be treated as a witness interview balancing the need to obtain all necessary information with sensitivity for the circumstances of the necessity of the interview. This approach is to be consistent with similar interviews with members of the public who are not law enforcement officers. An example would be interviewing the parents of a deceased child when there is no probable cause to believe that a parent has committed a crime.
2. Research indicates an Involved Officer's memory often will be helped by revisiting the crime scene and doing a walk through after evidence and evidence markers have been removed, but before the Officer has been interviewed. It is recognized this process can be instrumental in separating a true picture of the event from perceptually distorted recollections, and that the Officer may recognize things in the scene that will stimulate recall. Consequently, if requested by the Involved Officer, SIU will generally allow the Officer, with only his/her legal counsel, to do a walk-through of the scene prior to a formal interview. The legal right to do a walk-through after investigators have left the scene (i.e. public property crime scene versus private property crime scene) will need to be considered. The same approach is often used in homicide cases involving witnesses or suspects who are not law enforcement officers.
3. It is recognized the interview may take place as soon as practical after the incident occurred.
4. The Involved Officer should be allowed to provide a written statement prior to the interview if they so desire.
5. The Involved Officer will be treated with sensitivity and awareness as to the potential of acute stress reaction and/or other psychological trauma.
6. The Involved Officer has the same constitutional rights as any other citizen. The officer has the right to have legal counsel present during the interview. The officer should be provided a reasonable time to consult with legal counsel prior to the formal interview.
7. If the Involved Officer requests a Guild Representative (other than an attorney) be present during the interview, the SIU Interviewer(s) will notify the SIU Commander. The Commander will then consult with the Venue County's Prosecutor and the Employer Agency CEO. A decision will then be made as to whether a Guild representative will be allowed to be present during the interview. If a Guild Representative is allowed to sit in on the interview, the Representative will not be allowed to interfere with, or obstruct, the interview process.
8. As determined by legal standards, the Miranda Rights are generally required only when a criminal suspect is in custody and is subjected to interrogation. Consequently, an Involved Officer should only be advised of Miranda Rights at the beginning of an SIU interview if it meets this standard.

9. SIU Investigators shall consult with the Venue Agency Prosecutor concerning possible advisement of Miranda Rights prior to a formal interview with the Involved Officer. There may be case specific circumstances which may prompt the Venue County Prosecutor to request an Involved Officer be advised of Miranda Rights prior to the SIU interview. If such a request is made, SIU Investigators shall advise the Involved Officer of Miranda Rights at the beginning of the interview.
10. Should an Involved Officer elect to not provide a voluntary, non-compelled statement to SIU Investigators, the Venue County Prosecutor may:
    a. Request a Coroner's Inquest be convened pursuant to RCW 36.24.020 to aid in determining facts of the case and the cause of death, or
    b. Request a Special Inquiry be convened pursuant to RCW 10.27.170.

B. Interview with a Witness Officer.

1. Interviews with Witness Officer(s) will likely need to be arranged as soon as reasonably possible after the incident occurred. Witness Officers will be interviewed separately.
2. SIU Members should be alert for signs the Witness Officer(s) are traumatized and may need some time to decompress prior to giving a statement.
3. Generally, an officer who is a witness to the use of force and is not involved in the application of force in any manner, and is not a subject of the investigation, does not have a right to union representation during his/her interview. That is unless the Witness Officer reasonably believes his/her statement may result in discipline. Under such circumstances, if the officer requests Guild representation, he/she may be allowed to have a Guild Representative present during the interview. The Representative will not be allowed to interfere with, or obstruct, the interview process.
4. Witness Officer(s) may, if appropriate, be asked to participate in a walk-through of the scene with SIU investigators.

30. INTOXICANT TESTING

Law enforcement employees have the same rights and privileges that any civilian would have regarding intoxicant testing. If SIU Members determine a law enforcement employee's state of sobriety is relevant to the criminal investigation, they may:

A. Obtain the blood and/or urine sample by valid consent.
B. Apply for a search warrant to obtain the samples.
C. When applicable, utilize the provisions of the Motor Vehicle Code of state statutes for vehicle driving incidents.

31. RELIEVING INVOLVED OFFICERS OF DUTY

SIU does not have the authority to, and will not be involved in, relieving any Involved Officer(s) or Witness Officer(s) of their duties. Any such action will be the responsibility of the Employer Agency.

32. PLANNED POLICE ACTION

If the officer-involved incident is a result of a planned police action (i.e. search warrant service, arrest warrant service, tactical operation), documents and materials associated with the planning and execution of that action shall be turned over to SIU. Personnel involved in the planning of, and execution of, the planned action shall be interviewed by SIU. Those personnel should not debrief the incident amongst themselves until the last SIU interview is conducted with those involved.

33. AUTOPSY

Autopsies will be coordinated with the SIU Coroner Representative and will be conducted through the Venue County Coroner's office. An SIU Member will be present during autopsy and take all appropriate investigative steps.

34. KEEPING THE VENUE / EMPLOYER AGENCY INFORMED

The SIU Incident Commander should ensure the Venue Agency and Employer Agency's CEO is kept informed of the progress of the criminal investigation. Release of information shall comply with WAC 139-12, to include the assigned Community Representatives to be present when updates are provided.

35. RELEASE OF INFORMATION / PUBLIC INFORMATION OFFICER

Pursuant to WAC 139-12, the release of public information concerning the criminal investigation will be done only by the SIU. The Venue or Employer Agency may make their own release of information, but not pertaining to any aspect of the criminal investigation itself, to the public as deemed appropriate by the agency CEO.
The SIU release of public information shall adhere to the following:

A. The SIU should release only appropriate and necessary information about the investigation to the public. That information should normally be restricted only to the facts of what occurred, as determined by the SIU investigation. The SIU should not offer any opinions about the actions taken by, or motivation of, any involved parties in the incident. Nor should any speculation or opinions be offered about legal matters. Legal matters falls under the responsibility of the Venue Prosecutor's Office.

B. Public release of autopsy results should be made by the Coroner's Office, but only after consultation with the SIU Incident Commander and the Venue Prosecutor's Office. Information that may hinder or obstruct the investigation should not be released.

C. The SIU Incident Commander shall appoint a SIU Public Information Officer (PIO). The SIU PIO shall provide their contact information to media representatives and clarify that information concerning the criminal investigation will be provided only by the SIU. The SIU PIO should provide public updates about the investigation at a minimum of once per week, even if there is no new progress to report.

D. The following shall receive advance notice of, to include a copy of, any public information released by the SIU:
    1. The family representative for the person against whom deadly force was used, and
    2. The Employer and Venue Agency CEO, and
        a. The Employer Agency shall be responsible for notifying the Involved Officer(s) and/or Witness Officer(s) if they so choose.
    3. The Community Representatives assigned to the SIU investigation in which media releases are applicable.

Requests for Release of Public Records of SIU investigative reports preferably would be made through the Venue Agency. However, individual agencies represented on the Unit will be required to follow applicable statutes for reports of their Unit members should a request for public records be filed with that agency. Release of any reports or records will follow the policy or guideline of the respective agencies. The SIU Incident Commander will be notified by the Venue Agency, Employer Agency or any Unit Members that receive a records request related to the incident while the investigation in pending.

36. RELEASE OF THE CRIME SCENE

Only the SIU Incident Commander, in consultation with and approval from the Venue Agency Prosecutor, may authorize release of the crime scene upon completion of the criminal investigation. The SIU Incident Commander shall notify the Employer and Venue Agency Chief/Sheriff of the intent to release the scene prior to it actually being released.

37. REFERRAL TO THE VENUE COUNTY PROSECUTOR

In coordination with the SIU Prosecutor Representative, the SIU Incident Commander will present the SIU investigative file to the Venue County Prosecutor for consideration of a Coroner's Inquest, referral to the Department of Justice, and review of filing on any potential criminal charges.

The Prosecutor shall also be available for consultation on search warrants, special inquiry proceedings, special inquiry subpoenas, and issues regarding statements by law enforcement officers when Garrity or other issues are raised.

38. EVIDENCE STORAGE

All evidence should be stored under the control of, and at the evidence storage facility of, a Non-Employer Member Agency designated by the SIU Incident Commander. The SIU Incident Commander shall coordinate with that Member Agency's CEO. The SIU Evidence Technician shall work with that Member Agency's Evidence Technician on details of inventorying and storage of evidence items.

The Venue Agency shall be responsible for storage and handling costs of extraordinary items such as vehicles, HAZMAT, etc.

39. CASE FILES

All original reports, statements, and other documentation of Venue Agency employees should be filed and maintained by the Venue Agency. Copies of those reports, statements, and other documentation shall be submitted to the SIU Commander in a timely manner.

SIU will file reports under the assigned Venue Agency case number. The Venue Agency face sheet and original report will be completed by a Venue Agency officer, other than the Involved Officer. It is recognized the original report may be brief, and will be supplemented by detailed SIU reports.

Justifiable homicides often occur in conjunction with other criminal offenses. The National Incident Based Reporting System (NIBRS) data collection guidelines identify the justifiable homicide must be reported as a separate incident from the other criminal offense. For the justifiable homicide case, NIBRS requires that the Involved Officer be listed as a "suspect," and the perpetrator who is killed be listed as a "victim." Other officers or civilians should be listed as "witness" or "involved other."

SIU members shall file their investigative reports on a standard supplemental report template. SIU reports will be completed outside of the standardized, multi-agency records management system (RMS) utilized for police incident reporting. The purpose in completing SIU reports outside the RMS is the intentional separation of information from the normal practices of police report submission. Completed SIU reports shall be submitted to the SIU Commander only after review and approval by the designated SIU supervisor. SIU reports will be completed in a timely manner.

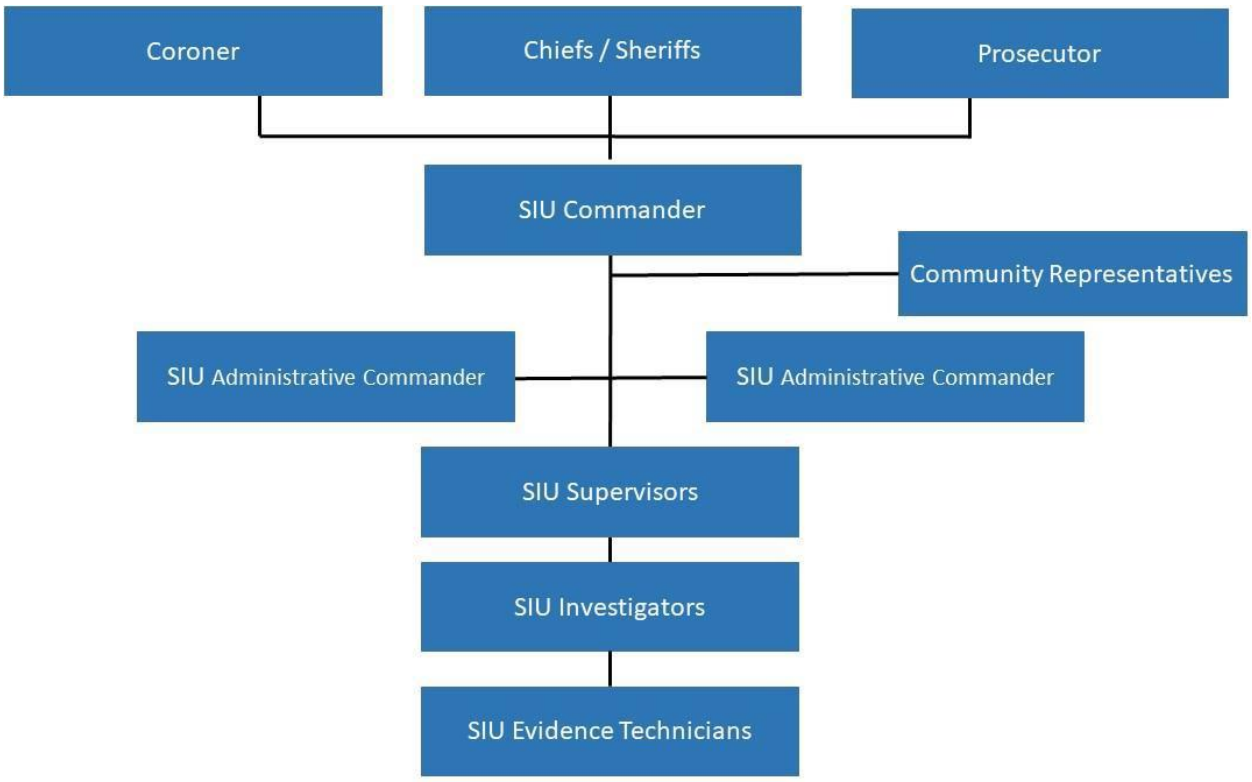
The SIU Incident Commander will establish a master page number index system for each page of the report. In an effort to ensure protection of the integrity of information contained in the SIU investigation, SIU investigators will not enter or otherwise index persons involved in the SIU investigation into the regional records management system. Indexing of persons involved in the SIU investigation will be the responsibility of the Venue Agency once the final report has been completed, and published to the Venue Agency.

Once the SIU investigation is complete, SIU will not maintain copies of any master case files. The original master case file shall be turned over to the Venue Agency for filing and retention as required by law.

40. INCIDENT DEBRIEFING

An incident debriefing for SIU members will be conducted as soon as practical after each activation. The debriefing will be scheduled and conducted by the SIU Incident Commander.

41. ORGANIZATIONAL CHART



POLICE DEPARTMENT AGREEMENT

BY AND BETWEEN

THE CITY OF COLLEGE PLACE, WASHINGTON

AND

TEAMSTERS LOCAL UNION NO. 839

AFFILIATED WITH THE INTERNATIONAL BROTHERHOOD OF TEAMSTERS

EFFECTIVE 1-1-2026 THROUGH 12-31-2028

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POLICE DEPARTMENT AGREEMENT

BY AND BETWEEN

THE CITY OF COLLEGE PLACE, WASHINGTON

AND

TEAMSTERS LOCAL UNION NO. 839

AFFILIATED WITH THE INTERNATIONAL BROTHERHOOD OF TEAMSTERS

ARTICLE 1 – PURPOSE OF AGREEMENT

1.1 This Agreement is made and entered into by and between the CITY OF COLLEGE PLACE, WASHINGTON, a Municipal Corporation, hereinafter referred to as the "Employer", and TEAMSTERS LOCAL UNION NO. 839, AFFILIATED WITH THE INTERNATIONAL BROTHERHOOD OF TEAMSTERS, the certified collective bargaining representative, hereinafter referred to as the "Union", to meet the requirements set forth in Chapter 41.56 of the Revised Code of Washington. The purpose of this document is to establish the wages, hours and working conditions for the said Union's bargaining unit.

ARTICLE 2 – RECOGNITION

2.1 The Employer recognizes the Union as the sole and exclusive collective bargaining representative of all regular full time and regular part time employees of the Police Department of the City of College Place, excluding the Chief of Police, Lieutenant, Sergeant, Office Records Manager and casual and temporary employees.

ARTICLE 3 – UNION SECURITY AND DUES CHECK-OFF

3.1 Dues and Fees: Upon the written authorization of an employee within the bargaining unit, the Employer shall deduct from the payments to the employee the monthly amount of dues or fees as certified by the Secretary-Treasurer of the Union and shall transmit the amounts deducted to the Union by the 15th day of the month. The Union shall indemnify and hold the Employer harmless against any suit instituted against the Employer or account of any dues or fees deductions for the Union expect for errors or omissions by the Employer.

An employee may revoke his or her authorization for payroll deduction of payments to the Union by written notice to the Secretary-Treasurer of the Union with a copy to the Employer. Every effort will be made to end the deduction effective on the first payroll, but no later than the second payroll, after the Employer's receipts of the employee's written notice.

3.1.2 Employees and Orientation Meeting: Upon employment of a new employee covered by this Agreement, the Employer shall notify the Union, in writing, of the hiring of a new employee. The Union will provide the new employees with the necessary forms regarding dues, initiation fees and voluntary deductions. The City shall allow a union representative 30 minutes of a newly hired employee's paid working time for purposes of presenting information about the Union and bargain representation. This shall generally occur within the first 2 weeks of hiring the new employee, but in no instance later than 90 calendar days. Newly hired employees have the option to attend or not attend the union orientation.

ARTICLE 4 – RIGHTS OF PARTIES

4.1 Management Rights: Except as specifically abridged, granted, delegated or modified by this Agreement, including amendments, the City retains all legal and inherent exclusive rights with respect to matters of legislative and managerial policy. Furthermore, the City reserves all customary management prerogatives including, but not limited to, the right to:

a. Establish, plan for, and direct the work force toward the organizational goals of City government.

b. Determine the organization, and the merits, necessity and level of activity or service provided to the public.

c. Determine the City budget and financial policies including accounting procedures.

d. In accordance with Civil Service Rules and Regulations establish, regulate and administer a personnel system, which provides for all types of personnel transactions. Unless modified by this Agreement, these shall include determining the procedures and standards for hiring, promotion, transfer, assignment, lay off, discipline, retention and classification of positions. Any changes of additions to this personnel system shall be forwarded to the Union prior to their adoption.

e. Discipline or discharge of employees for just cause, and make and enforce reasonable work rules and regulations. Any changes or additions to rules and regulations shall be forwarded to the Union prior to their adoption.

f. Determine the methods, means, equipment numbers and kinds of personnel and the job or position content required to accomplish governmental operations and maintain the efficiency thereof. This shall include whether materials and services are to be provided or purchased except for work traditionally performed by the bargaining unit.

g. Determine and change the number and locations and types of operations, processes and materials to be used in carrying out all City functions.

h. Assign work to and schedule employees, and to establish and change work schedules, except that of the provisions of Article 10 and other provisions of this Agreement may not be breached.

i. Relieve any employees from duty due to lack of work or insufficient funds, provided that it does so pursuant to the provisions of Article 7 and other provisions of this Agreement.

j. Take all actions necessary to carry out the mission of the City in emergencies.

k. Emergency is defined as something that is beyond the employer's control, or when the employee quits, fails to report to work.

Any employee within the bargaining unit who may feel aggrieved by the unfair or discriminatory exercise of the above rights may seek a remedy by means of the Grievance Procedure provided for in this Agreement.

4.2 Union Rights: The Union does not waive any right the Union has under applicable State or Federal laws including, but not limited to, the right to require the Employer to bargain collectively concerning any subject matter held by the State laws to be mandatory which is not otherwise covered by this agreement. The union recognizes its responsibility as bargaining agent and agrees to represent all employees in the bargaining unit without discrimination, interference, restraint or coercion.

4.3 Employee Rights: Every employee who becomes the focus of an internal investigation shall be so advised and given reasonable opportunity to confer privately with counsel prior to the time of an interview where he is suspected of:

A. Committing a criminal offense; and/or
B. Criminal misconduct that could be grounds for termination, discharge, demotion, suspension without pay, or written reprimand.

4.3.1 Any employee who becomes the focus of a criminal investigation may have counsel present during all interviews. This representation by counsel is confined to counseling, and not actual participation in the investigation. A criminal investigation as used herein shall be interpreted as any action which could result in the filing of a criminal charge against the interviewed person.

4.3.2 The employee, Employer, or the Union may require that an investigation interview be recorded, either mechanically or by a stenographer. The party requiring such recording shall pay for said recording and transcription thereof. Upon request, the employee under investigation shall be provided an exact copy of any written statement he has signed.

4.3.3 Interviewing shall be completed within a reasonable time and in a reasonable manner, unless the exigency of the interview dictates otherwise. In investigation interviews, which shall not violate the employee's constitutional or civil rights, the employee shall be afforded an opportunity to contact and consult privately with an attorney, or a representative of the Union before being interviewed.

4.3.4 In the event dismissal of an employee becomes imminent, and the Employer determines an alternative to said dismissal is the employee's resignation, said employee will be provided a reasonable opportunity to confer with the Union before being requested to respond to the offer of resignation.

4.3.5 Employees will not be required to unwillingly submit to a polygraph test; provided however, this provision does not apply to either the initial application for employment or to persons in the field of public law enforcement who are seeking promotion to a position outside the bargaining unit, as defined in the recognition clause. Provided further, if the Police Chief offers an employee the opportunity to take the polygraph test regarding potential involvement in criminal activity or the potential for disciplinary action, the employee, after being given reasonable opportunity to consult with the Union, may agree to stipulated polygraph.

4.4 The parties agree that the GPS monitoring equipment will not be used for the express purposes of data fishing or finding misconduct, nor will there be disparate treatment of bargaining unit members.

The exceptions to the above are cases in which the Employer receives a report of a complaint, concern or accident from a member of the public or automated notice from the GPS system regarding a bargaining unit member. In those cases, if the Employer reviews recorded data and determines there may be a basis for potential discipline, it will notify the Union. The Union has the right to request relevant material related to the potential discipline. Any finding of misconduct resulting in discipline must be related to the specific incident which was the subject of the complaint, stated concern, accident or automated notice for the GPS system.

In these cases, all relevant provisions of this Agreement, including all provisions related to just cause, due process, and progressive discipline, shall apply.

ARTICLE 5 – EMPLOYMENT PRACTICES

5.1 The term "promotion" shall mean the advancement of an employee to a position of increased responsibility and pay.

5.2 Notices of openings in positions covered by this Agreement shall be posted at appropriate Employer locations and a copy sent to the Union. The notices will contain a description of the job, the qualifications, wage rates and hours of work.

5.3 Application forms for the open position(s) will be available to bargaining unit employees at the Employer's Police Department and the openings(s) will remain posted for a period of not less than seven (7) calendar days. Employees wishing to make application for the initial testing must do so within such period.

5.4 Probationary Period: Newly promoted employees shall have a twelve (12) month probationary period. The Chief maintains the right to extend probationary periods upon written notification to the employee and the Union. If the employee fails to qualify during the above-mentioned probationary period, he shall be reinstated to his former position or to one of like status and pay if the position is vacant or filled with a probationary employee.

5.5 In the case of elimination of a supervisory position, the supervisor affected shall have the opportunity to return to the rank-and-file bargaining unit, provided he is qualified to perform the work available. In cases where this provision is triggered, the supervisor will reenter the bargaining unit at the bottom of the seniority list.

In the event the supervisory position is re-established, the supervisor affected shall have first opportunity to return to the supervisory position, provided he is qualified to perform the work. In the event the Employer determines the supervisor is not qualified to return to the rank-and-file bargaining unit assignments or to re-assume the supervisory work, the Employer must show sufficient cause for not retaining or re-promoting such employee. The provisions herein shall not apply to a supervisor who has not passed the probationary or trial period for the position in question.

ARTICLE 6 – DEFINITIONS OF EMPLOYEES

6.1 Reserves: There shall exist, at the option of the employer, a unit of reserve commissioned law enforcement officers to which the provisions of the Labor Agreement shall not apply. The purpose of said reserves shall be to supplement, rather than to displace, the work of regular officers.

6.2 Regular Part-Time Employees: A regular part-time employee shall be defined as any employee who is hired to work a regular schedule of more than twenty (20) hours, but less than forty (40) hours per week, with a reasonable expectation of employment for six (6) or more months.

Part-time employees who work at least twenty (20) hours per week on a regular and ongoing basis will receive benefits on a pro-rata basis in relation to hours worked. For those part-time employees who work 20 hours per week benefits will be pro-rated at 50%.

6.3 Regular Full-Time Employees: A regular full-time employee shall be defined as any employee who fills a position which is regularly scheduled to work forty (40) hours per week.

6.4 Probationary Employees: A probationary employee shall be defined as any new hire for the purpose of becoming a regular employee who has not completed twelve (12) consecutive months of service, upon commissioning, after successful completion of the academy and field training as a uniformed officer.

It is understood that the probationary period is a part of the selection process and designed to allow evaluation of an employee's fitness for regular status. As a result, a probationary employee may be discharged or otherwise disciplined at the sole discretion of the Employer provide such action is not arbitrary, capricious or discriminatory. Such decisions of the City shall not be subject to the grievance procedure contained herein.

ARTICLE 7 – SENIORITY

7.1 "Seniority" as used in this Agreement, is determined by the length of an employee's continuous service within the College Place Police Department since his last date of hire, or as provided by Civil Service Rules and Regulations, as applicable. Continuous service shall include any authorized leave up to a maximum of twelve (12) consecutive months except as provided for in 7.3(f).

7.2 The Employer will provide the Union with copies of the seniority list during January annually or at other times by mutual consent. Said list shall be the official seniority register. Should more than one (1) employee have the same hire date, the individuals involved will determine seniority by use of their Civil Service Examination ranking. Any controversy over the seniority standing of any employee on this list shall be handled as a grievance for settlement.

7.3 An employee shall lose all seniority, forfeit all rights and the Employer shall have no obligation to rehire, or retain said employee under the following conditions:

a. the employee voluntarily leaves the service of the Employer, or

b. the employee is discharged for just cause, or

c. the employee is discharged during the probationary period, or

d. the employee is laid off for a period in excess of twelve (12) consecutive months, or

e. the employee is absent due to a non-occupational illness or injury for twelve (12) consecutive months, or

f. the employee is absent due to an occupational illness or injury for twenty-four (24) consecutive months.

7.4 Seniority shall be a factor in filling job assignments within the department provided the individual is otherwise qualified based on training, experience, performance and ability as determined by the Chief of Police or his designee. Disputes regarding the application of this provision shall be resolved pursuant to the provisions of Article 17.

7.5 Layoff Procedures: In the event the Employer reduces the number of employees in this bargaining unit, the City shall give employees to be laid off a minimum of fourteen (14) calendar days written notice of the last working day of employment. This fourteen (14) calendar day notice shall not include any accrued vacation days or holidays.

7.5.1 If there is any question of any senior employee being qualified to perform the work available in the case of layoff and rehire, the Employer must show cause for not rehiring or laying off such senior employee. Disputes regarding the application of this provision shall be resolved pursuant to the provisions of Article 17.

7.5.2 The Employer shall pay for all vacation days and holidays accrued and unused in conjunction with the final payroll warrant. It is understood that final vacation and holiday pay shall be calculated separately for the purpose of deductions.

7.5.3 Layoff and recall shall be by seniority and performance evaluation rating within classification.

Employees to be laid off may exercise bumping rights. An employee who has been promoted may bump back to a previously held position.

7.5.4 The decision to layoff shall be an exclusive authority matter of the Employer.

ARTICLE 8 – SICK LEAVE AND OTHER DEFINED LEAVES

8.1 New employees start with a bank of 48 hours sick leave. After completion of the first six-month period, sick leave will accrue per 8.1.1. All full-time regular employees shall be entitled to sick leave with pay at the employees' regular rate when he is incapacitated for the performance of his assigned duties by reason of sickness or injury resulting from causes beyond the employee's control, or when through exposure to contagious disease, or the presence of the employee at his post of duty would jeopardize the health of others.

8.1.1 Such sick leave shall accrue at the rate of eight (8) hours for each full month of employment.

8.1.2 Where practicable, notification of absence due to illness or injury shall be given to the Chief or his designee at least four (4) hours before the start of the employee's scheduled shift. Failure to so notify the Chief or his designee shall cause the leave so taken to be construed as ordinary leave without pay and

may result in disciplinary action. In cases of a documented attendance problem, the City or the Chief of Police may require a doctor's certificate verifying the necessity for sick leave.

8.1.3 Abuse of sick leave is a serious matter. Any employee found to have abused the provisions of a defined sick leave privilege by falsification or misrepresentation may be subject to disciplinary action up to, and including, discharge.

8.1.4 Cash out of sick leave shall be permitted under the following conditions: Forty (40) hours of sick leave cash out shall be permitted as long as there are a minimum of ninety-six (96) hours of sick leave remaining on the books after the forty (40) hour cash out. Cash out must be initiated between November 1 and November 30 of each calendar year.

8.2 Absence for Family illness: The City will comply with all applicable Federal and State statutes.

8.3 Bereavement Leave: Upon approval of the Police Chief, a regular full-time employee shall be allowed up to three (3) calendar days bereavement leave for death in the immediate family.

Immediate family for this purpose shall include only persons related by blood, marriage or legal adoption in the degree of consanguinity of parent, grandparent, spouse, brother, sister, child or grandchildren of the employee and any relative living in the employee's household. Calendar day shall be consecutive days without regard to weekends, regular days off, or holidays. Such emergency leave shall not be charged to sick leave unless the employee takes in excess of three (3) days off. The time in excess of three (3) days shall be charged first to the employee's accrued sick leave, and if none, then to such employee's accrued vacation time.

Employees will be allowed to take an additional day as travel time for every 300 miles of travel to a maximum of two (2) days.

8.4 Sick Leave on Vacation: Whenever a regular full-time employee off duty on paid vacation is actually disabled for twenty-four (24) hours or more during that period, he may charge such absences to his sick leave account. Prompt notice and a doctor's certificate verifying same shall be supplied to the Police Chief or his designee.

8.5 Injury on the Job: Any regular full-time employee covered by this Agreement who is injured while on his regular job and is unable to return to work, shall be compensated by the Employer in an amount equal to the difference between his regular salary and those monies paid by the State of Washington Temporary Disability Compensation schedule so that the employee shall receive a full day's pay at his regular rate for each eligible day disabled. Such difference in compensation shall be paid from the employee's sick leave bank up to a maximum of one hundred (100) days. Only that portion of sick leave pay used shall be deducted from the employee's sick leave bank, unless otherwise mutually agreed upon by the Employer and the employee.

8.6 Military Leave: Military leave will be granted in accordance and compliance with State and Federal Regulations.

8.7 Leave of Absence: The Employer may, at its sole discretion, grant a leave of absence for a period of up to six (6) months. Such leave may be extended at the discretion of the Employer. Such leave of

absence, or extension, shall be in writing with a copy to the Union. Employees granted a leave of absence in accordance with the provision shall not acquire seniority during the leave, provided, when the leave is for thirty (30) days or less, no loss of seniority shall occur. Leave of absence without pay shall not be granted unless other appropriate paid leave time has been exhausted.

8.8 Sick Leave Donation: The employee requesting the donation must have exhausted all paid accrued leaves. The employee(s) donating leave must maintain at a minimum 173.3 hours of sick leave after donation. No employee may donate more than 40 hours sick leave within a one-year period.

ARTICLE 9 – JURY DUTY/SUBPOENA LEAVE

9.1 When a regular employee covered by this Agreement is called for jury service or as witness in a police capacity in any municipal, county, state or federal court, he shall advise the Employer upon receipt of such call and if taken from work for such service, he shall be reimbursed for any loss of wages while actually performing such service: provided he conveys to his Employer his properly endorsed check and permits the Employer to verify the amount of reimbursement he received for such service. The amount the employee shall be reimbursed shall be determined by subtracting the amount received for such service during the regular working hours he missed while performing such service. The employee shall retain payment for mileage and out-of-pocket expenses.

9.2 An employee subpoenaed for Jury Duty shall have a special jury duty shift starting time consistent with the "day shift" starting time for those days for which the employee is required to physically report for duty. Any employee reporting for Jury Duty, if excused for the balance of that day, shall report as soon as possible to his supervisor for the purpose of working the balance of his special jury duty shift. Time devoted to such jury duty functions shall not be considered time worked for overtime calculation purposes.

ARTICLE 10 – HOURS OF WORK – OVERTIME

10.1 The normal duty week for police officers (excluding the floater position) shall be 40 hours in seven days and shall consist of five (5) consecutive eight (8) hours days (shifts) or four (4) consecutive ten (10) hour days, Sunday through Saturday. The work cycle for all other members of the bargaining unit shall be 40 hours in 7 days and shall consist of five (5) consecutive eight (8) hour days (shifts) Sunday through Saturday excluding the floater position. The floater position will fill in as needed for officers taking time off and as otherwise needed. This floater position will be a 40 hour per week position not subject to the five consecutive days of work as specified above. The floater position will be scheduled as needed 8 or 10 hours per day based on the needs of the Department. The floater will not be used for split shifts within the same workday. The floater position is intended to be an entry level position within the Department and is intended to be staffed by new hires, subject to a more senior employee requesting and being considered for the floater position.

10.1.1 Workdays will be constituted by consecutive hours and include meal and rest periods.

10.1.2 If found to be necessary by the Employer, and upon thirty (30) calendar day notice to the Union, the work schedule may be changed to four (4) consecutive, ten (10) hours days (shifts) per week.

10.2 Each shift shall include a thirty (30) minute meal period as near to the middle of the shift as possible and one (1) fifteen-minute rest period each one-half (1/2) shift at the employee's discretion. Employees may be required to respond to emergency situations during meal and rest periods.

10.3 Schedules: Tentative work schedules showing the employees' shifts, workdays and hours, shall be posted on the bulletin board fifteen (15) calendar days prior to the effective date of the schedule, excluding the floater position. Shifts will rotate automatically every two (2) months. Employees shall be allowed to express a preference for available shifts as follows: In the first round of selections each officer, in order of highest to lowest seniority, shall express a shift preference for one of the available shifts in the following calendar year on a sign-up sheet, including the floater shift (which is the one shift that must be selected for a full calendar year), and the bid-shifts will be assigned by seniority. In the second round, the process shall be repeated for remaining available shifts in the calendar year. In subsequent rounds, the process will continue (excluding the floater shift) until shift assignments for the entire calendar year are completed. The only restriction on the assignment of shift shall be that no officer will be permitted to exercise his or her seniority over another officer to work the same shift for more than two of the three rotation periods.

10.3.1 When presented with an emergency beyond the Employer's control, the Employer may alter the assigned work hours by providing fifteen (15) days notification to the affected employee(s). Without 15 days notification, employees are entitled overtime for shift compensation.

10.3.2 Employees may exchange individual shifts when unforeseen circumstances arise provided they first request and receive approval in writing from their immediate supervisor. Such exchange of shifts shall not constitute a basis for entitlement to overtime compensation.

10.4 Overtime: Overtime is defined as time for all necessary Agency activities occurring before or after a shift or on a regular day off. Employees shall get pre-approval from a supervisor prior to working overtime, unless an employee is unable to contact a supervisor. Hours worked shall not include any paid or unpaid leave.

10.4.1 The Employer has the right to schedule overtime work consistent with the Employer's obligations to the public. Though employees may not refuse assigned overtime, voluntary arrangements will be used to the extent practical. The Employer will endeavor to give ample advance notice of overtime assignments and shall distribute overtime equitably among those qualified to perform the work.

10.4.2 Overtime shall be earned and paid in fifteen (15) minute increments with any portion rounded to the nearest quarter (1/4) hour. There shall be no pyramiding of overtime and compensation will not be paid (or in lieu time approved) more than once for the same hours worked)

10.4.3 No employee shall suffer a loss in overtime because of required shift schedule change.

10.5 Compensatory time off in lieu of pay shall be granted by the Police Chief upon an employee's request. Said time shall be credited at time and one-half the overtime hours worked and may accrue to a maximum of sixty (60) hours. All compensatory time must be utilized within the calendar year. Compensatory time not utilized within the calendar year shall be paid at one accrued rate.

10.5.1 All compensatory time may be cashed in by the employee. Cash out must be initiated between November 1 and November 30 of each calendar year.

10.6 Callback is defined as the required return to duty of an employee from off the work site after release from a normal shift, but before the start of the next shift (to include planned and unplanned court appearance and work-related meetings). Pay for such time shall be a minimum of two (2) hours at one and on-half times (1 ½) times the regular rate. Time shall be computed on an hour-for-hour basis.

10.6.1 An employee who is required to return to work less than two (2) hours prior to the beginning of a regularly assigned shift shall receive one and one-half (1 ½) times his regular straight time hourly rate for such time actually worked prior to his regular shift.

10.6.2 An employee who is required to return from vacation leave shall receive a minimum of four (4) hours pay at one and one-half (1 ½) times their regular rate. Vacation for this purpose shall be defined as the period between the last hour of work on the shift prior to commencement of the employee's approved leave until the first hour of work of the employee's next regularly scheduled shift following vacation.

10.7 Training Day/Office Work Hours: Employees who have been scheduled to attend training for one (1) or more full workdays, or employees whose assignments do not require immediate response to emergency situations and who work in offices, may be scheduled to work a workday with an unpaid meal period. For such employees, the workday shall be a nine (9) hour day with a one (1) hour meal period, or an eight and one-half (8-1/2) hour day with a one-half (1/2) hour meal period. Length of the meal period will be based on operational needs. Other arrangements may be made by mutual agreement between the Union and City. The parties agree that the language of this section supersedes any other contractual sections wherein a conflict may exist and/or a different and/or greater benefit and/or working condition may be specified.

ARTICLE 11 – PAY ARRANGEMENTS

11.1 Paydays: Employees will be paid monthly. An employee may request a mid-monthly draw for up to approximately one-half (1/2) of the normal monthly pay. Any payment for overtime work shall be included in the monthly pay not in the mid-month draw. Payday for each month shall be designated as the third working day of the following month, with the mid-month draw on the fifteenth (15^{th}) day of the month. All employees will be paid by direct deposit; paper checks will no longer be used. If the fifteenth (15^{th}) falls on a weekend or a holiday, the mid-month draw check shall be ready for each employee on the preceding business day. Any errors in an employee's pay shall be corrected on the next monthly paycheck provided two (2) working days' notice is given to the Employer's Treasurer. Any error in an employee's paycheck, due to the Employer's error, shall be corrected no later than five (5) working days (of the Treasurer) after notice has been given to the Employer's Treasurer.

11.2 The Employer shall furnish each employee with an itemized statement of earnings and deductions, specifying the wage rate, hours paid, and other compensation payable, as well as any and all deductions from gross wages for the pay period.

11.3 Upon termination of employment for any reason, all regular employees shall receive all monies due, including accrued and unused annual leave compensation, overtime, for which pay has been authorized, accrued and unpaid wages, and holiday pay. In the case of the death of an employee, such compensation shall be made to the beneficiary of the deceased.

11.4 Bi-Lingual Pay – The employer agrees to begin to implement Bi-Lingual pay for Spanish and Russian speakers at a rate of fifty dollars ($50.00) per month. Testing details to be worked out by the two parties.

ARTICLE 12 – COMPENSATION

12.1 Wage Rates:

Effective January 1, 2026: Wages to be increased by 5%.

Effective January 1, 2027: Wages to be increased by 5%.

Effective January 1, 2028: Wages to be increased by 5%.

12.2 Deferred Compensation: The employer will match up to 3% of employees' wages to a deferred comp plan of the employers choice.

12.3 Longevity Pay: Effective January 1, 2023, longevity shall be non-compounding at 3% awarded at the completion of each service period paid monthly and calculated on base salary as noted below:

After completion of:

10 years of service – 3%

15 years of service – 6%

20 years of service – 9%

25 years of service – 12%

ARTICLE 13 – VACATION AND HOLIDAY LEAVE

13.1 Vacation Leave: Regular employees shall accrue vacation credit from the Date of Hire (DOH) but may not use vacation (or receive payment in lieu) prior to completing six (6) months with the Employer. In the event of a personal emergency, an exception may be granted by the Police Chief. If an employee is terminated during the initial probation period, no vacation shall have been earned.
Regular full-time employees shall earn vacation leave according to the following schedule:

Continuous Service	Monthly Accrual	Annual Equivalent
1 year through 5	8.00 Hours	12 days
6 years through 10	10.00 Hours	15 days
11 years through 15	13.33 Hours	20 days
16 years plus	14.66 Hours	22 days

13.1.1 Employees are expected to utilize all their annual vacation each year. Vacation credits in excess of that earned in eighteen (18) months at the employee's accrual rate shall normally be lost to the employee.

Excess accumulation of annual leave hours beyond an employee's anniversary date requires the written permission of the Police Chief.

13.1.2 The Employer will commence arranging vacation scheduling during the month of January in the order of employee's seniority. Any vacations scheduled during the remainder of the calendar year and requested over fourteen (14) days in advance of the requested time off, shall be scheduled in the order of request without regard for seniority. All requests for leave are subject to approval by the Chief or his designee. If a request is denied, the reasons for such denial shall be communicated to the employee.

13.1.3 Employees who have their work schedule (days off) changed due to an Employer emergency, will be allowed to reschedule their vacations without penalty, and any non-refundable verified expenses incurred by a bargaining unit member associated with cancelling plans (i.e. hotel or travel reservations) shall be reimbursed by the City.

13.2 Holiday Leave: the following eleven and one-half (11 ½) days are recognized as legal holidays by the City:

New Year's Day	January 1st
Martin Luther King Jr. Day	3rd Monday in January
President's Day	3rd Monday in February
Memorial Day	Last Monday in May
Juneteenth	June 19th
Independence Day	July 4th
Labor Day	1st Monday in September
Veterans Day	November 11th
Thanksgiving Day	4th Thursday in November
Day after Thanksgiving Day	4th Friday in November
Christmas Eve (1/2 Day)	December 24th
Christmas Day	December 25th

13.2.1 Floating Holidays

In addition to the above holidays, on January 1, each employee shall be granted floating holiday hours according to the schedule below. These hours may be taken at the employees' option with approval of the department. Floating holiday hours are to be used during the year that they are received. If not used, the hours will be cashed out at the end of the year they were received.

Years 1 – 4	10 floating holiday hours
Years 5 - 9	an additional 10 floating holiday hours (total of 20 hours)
Years 10+	an additional 10 floating holiday hours (total of 30 hours)

13.2.2 Regular part-time employees shall receive a minimum of one half (1/2) day off with pay or a pro-rated formula, whichever is greater, in lieu of said holiday. All other provisions of this Article will apply accordingly

13.2.3 Days are earned as they fall and anyone entering or leaving service with the Employer during the year shall receive holiday credit accordingly. (For non-shift employees only) If a holiday falls on a

Saturday, the preceding Friday shall be considered the holiday. If a holiday falls on a Sunday, the following Monday shall be considered the holiday.

13.2.4 Hours worked on a Holiday shall be paid at 1 ½ times the regular rate in addition to normal Holiday Pay.

ARTICLE 14 – LIABILITY INSURANCE

14.1 The Employer agrees to provide insurance coverage and/or legal defense services to employees to reasonably protect them from liability lawsuits brought by third parties due to acts performed in the line of duty and within the scope of employment.

It is understood that said protection does not extend to any dishonest, fraudulent, criminal or malicious act(s).

ARTICLE 15 – HEALTH CARE BENEFITS PLANS

15.1 Effective January 1, 2026, the following medical, time loss, dental, and vision insurance for eligible bargaining unit members and their dependents will be in effect:

WTWT Medical Plan A	$1,761.40
WTWT Time Loss Plan A	$18.00
WTWT Dental Plan A	$120.50
WTWT Vision Plan EXT	$17.10
	$1,917.00

Effective 1-1-2026, and each month thereafter during the period that this Collective Bargaining Agreement is in effect, the Employer agrees to pay to the Washington Teamsters Welfare Trust, c/o Northwest Administrators the full premium amounts per bargaining unit member who received compensation for not less than 40 hours the previous month to purchase the above-referenced mix of benefits. The Employer's share of the premiums shall be $1,707.73 per person in 2026. The balance of the premiums, $209.27, shall be paid by the employee through pre-tax payroll deduction. Effective 1-1-2027, and again in 1-1-2028, the employee share of the cost of the premiums shall be increased by 50% of any premium increases, with the Employer paying the balance.

15.2 Carrier Selection: The Employer retains the right to select insurance carriers for any of the above cited plans provided benefit levels are not materially reduced or the cost to the employee increased.

15.3 Employee Responsibility: Each employee will be provided with a copy of this Agreement and copies of current benefit description booklets for each of the above cited plans. It is the responsibility of the employee to read this material to determine when he will become eligible for each benefit. In the event an employee should have a month go by in which he has not earned compensation or had paid leave for at least forty (40) hours in a month, it is the responsibility of the employee to make alternate arrangements for premium payments to continue coverage(s). The Employer shall notify the employee in advance should alternative arrangements need to be made.

15.4 Term Life Insurance: The City agrees to pay the premium for term life insurance for each covered employee in the amount of fifty thousand dollars ($50,000.00).

ARTICLE 16 – DISCIPLINE PROCEDURE

16.1 The Employer shall not discharge, demote, or suspend any regular employee without just cause. The Employer retains the right to discharge new employees at will during or at the end of the designated probationary period and the discharge shall not be subject to further recourse and under this agreement.

16.2 Whenever poor work performance or improper conduct occurs, generally a gradual increase in the level of disciplinary action will be initiated with the intention of correcting the problem(s). Often counseling and verbal warnings will accomplish the objective, but in certain situations, written reprimand(s), suspension, demotion or discharge may be required. When deciding the degree of disciplinary action, the Employer will assess the circumstances surrounding the incident(s), the severity of the offense, and the past conduct of the employee.

16.3 A copy of any written reprimand shall be submitted to the employee and the Union's Pasco office.

16.3.1 If a written reprimand is to be issued, the employee shall be informed by his supervisor of the impending action and a meeting shall be scheduled within seven (7) calendar days to explain the grounds for discipline. At said meeting the employee shall have the right to be accompanied by one (1) representative and afforded the opportunity to present information and/or ask questions.

16.3.2 At the time of issuance, and prior to placement in personnel records, the employee shall be given the opportunity to read, sign and answer all written reprimands. The employee's signature shall not signify an admission of guilt or concurrence to the charge, but shall be requested to indicate the employee comprehends the gravity of the disciplinary action.

16.3.3 The employee shall have the right to appeal and/or submit a written answer to any and all charges within seven (7) calendar days of the date of the reprimand. Any written answer shall be made a part of the reprimand and the employee and the supervisor shall sign and date it, and a copy will be sent to the Union. Said signatures do not signify admission of concurrence, but merely acknowledgement. Written reprimands may not be appealed beyond the Police Chief and may be challenged by the Union if used as a basis of any subsequent suspension or discharge.

16.4 In the event an employee is to be suspended, demoted or discharged, a written notice of such action, and the reasons therefore, shall be provided to the employee and the Union Business Representative. Circumstances permitting, such notice shall be given no later than twenty-four (24) hours prior to the effective date of suspension, demotion or discharge. Any such disciplinary actions may be appealed either through the Grievance Procedure of this Agreement or to the College Place Civil Service Commission, provided the latter has jurisdiction. Election of appeal procedure shall be made in writing to the Employer within ten (10) calendar days of the employee's receipt of the Employer's original notice. Said election of forums shall be final and binding and in no case shall the employee be permitted appeal through both procedures. If no appeal is submitted within the designated time period, the Employer's action will be deemed justified and conclusive.

16.5 The employee shall be allowed to rebut in writing any material placed in his or her official personnel file. Such rebuttal will be attached to the official personnel file copy of material.

ARTICLE 17 – GRIEVANCE PROCEDURE

17.1 Scope of the Grievance Procedure - the purpose of this Grievance Procedure is to establish effective machinery for the fair, expeditious, and orderly adjustment of grievances. Only matters involving the interpretation, application, or enforcement of the express terms of this Agreement shall constitute a grievance.

Either the Union or the City may process grievances each against the other to allege contract violations and enforce their respective rights. Union or City grievances shall enter the procedure at Step 3 and be subject to all applicable time limits, other provisions, and to mediation/arbitration.

17.2 Steps

Step 1. The aggrieved employee shall discuss the grievance with his/her immediate supervisor within ten (10) working days of the date of the occurrence prompting the grievance. The immediate supervisor shall attempt to adjust the matter and shall respond to the employee within five (5) working days. *(This is intended to be the Sergeants step)*

Step 2. If the grievance is not resolved at Step 1, the aggrieved employee or representative shall submit a written grievance to the supervisor within five (5) working days following the supervisor's oral response. (*This is intended to be the Sergeant's written step)* The written grievance at this step and at all steps thereafter shall contain the following information:

1. A statement of the grievance and the facts upon which it is based;
2. The alleged violation of the Agreement;
3. The remedy or adjustment sought; and
4. The signature of the aggrieved employee or Union representative.

The supervisor shall respond in writing to this grievance within five (5) working days of its receipt. The written response at this step, and management responses at all steps thereafter, shall contain the following information:

1. An affirmation or denial of the facts upon which the grievance is based;
2. An analysis of the alleged violation of the Agreement;
3. The remedy or adjustment, if any, to be made; and
4. The signature of the appropriate management representative.

Step 3. If the grievance is not resolved at Step 2, the aggrieved employee or representative shall submit the grievance to Chief of Police within five (5) working days following the supervisor's written response. The Chief of Police shall respond in writing to this grievance within fourteen (14) calendar days of its receipt. The requirement in Step 3 for written grievances and responses shall not preclude the Union Representative and the appropriate management representative from orally discussing and resolving the grievance.

Management grievances shall be submitted to the Union representative. Union grievances shall be submitted to the Chief of Police. Management and Union grievances shall be submitted within ten (10) calendar days of the occurrence prompting the grievance and shall be subject to expedited

mediation/arbitration and other provisions in Step 5 if not resolved by the Union representative to the satisfaction of management.

Step 4. If the grievance is not resolved at Step 3, the aggrieved employee or representative shall submit the grievance to the City Administrator within five (5) working days following receipt of the Chief's written response. The City Administrator shall respond in writing to this grievance within ten (10) working days of its receipt. The requirement in Step 4 for written grievances and responses shall not preclude the Union Representative and the appropriate management representative from orally discussing and resolving the grievance, nor shall it be accomplished prior to the Union Representative and the City Administrator discussing the dispute.

Step 5. If the grievance had not been resolved at step 4, the Union or management may refer the dispute to Expedited Mediation/Arbitration as provided below. The Union shall notify the Agency in writing of submission to Expedited Mediation/Arbitration within five (5) working days after receipt of the City Administrator written response at Step 4.

17.3 PANEL OF STANDING MEDIATOR/ARBITERS

For disciplinary matters, the manner and procedures for selecting an arbitrator shall conform to RCW 41.58.070.

The parties agree to timely establish a panel of three (3) standing mediator/arbiters to hear and resolve all contract disputes. If the two parties cannot agree on a panel, then a list of eleven (11) names shall be obtained from the Federal Mediation and Conciliation Service. The parties shall alternately strike names until three (3) remain. Each person selected shall serve in turn regarding a single grievance dispute. If unavailable, the next listed person will serve. The mediator/arbiters shall thus serve in rotation.

Each party may unilaterally remove a mediator/arbiter at any time as long as there is no dispute pending at the time. Mediator/Arbiter panel vacancies shall be filled as in the above paragraph.

The panel member assigned to a grievance shall meet without delay with the parties and attempt to mediate/conciliate the dispute. If an agreement is reached, it shall be reduced to writing, shall be signed by each of the above parties and shall be final and binding.

If, after a concerted effort, a single mediation meeting does not produce a settlement, the mediator/arbiter shall immediately convene an informal arbitration hearing. Witnesses, evidence and exhibits shall be kept to a minimum and the rules of evidence shall not apply.

The mediator/arbiter shall, on the same date of the hearing, provide a "bench award" as a binding settlement of the grievance.

The mediator/arbiter shall not have the power to add to, subtract from, or modify the provisions of this Agreement in arriving at a decision of the issue or issues presented; and shall confine his/her decision solely to the interpretation, application, or enforcement of this Agreement. The mediator/arbiter shall confine himself/herself to the precise issue submitted for arbitration and shall not have authority to determine any other issues not so submitted to him/her. The decision of the mediator/arbiter shall be final and binding upon the aggrieved employee, Union and Agency.

The Employer and Union shall share equally the fees and expenses of the mediator/arbiter.

Either party has the right to have a representative represent them at any step of the grievance procedure.

The following grievance principles shall govern and be controlling in any and all grievances:

1) While a grievant may be "made whole" any punitive award shall be void and unenforceable.

2) Unless agreed otherwise, only one grievance will be heard at a time by an arbiter.

3) Each party shall pay the costs of their own representatives, case preparation and presentation.

ARTICLE 18 – UNIFORM AND EQUIPMENT

18.1 The Employer shall provide an initial issue of four (4) serviceable uniforms to new employees and on an exchange and replacement basis to regular employees. All uniform and equipment items shall be subject to prior approval of the Chief of Police. Any special or custom modifications would be at the officer's expense with the approval of the Chief. Any items issued to one officer will be issued to all officers, unless there is a specific reason or requirement to be met (i.e. Bike patrol uniforms, K-9 equipment, SWAT gear, Task Force equipment) as determined by the department, will be issued to qualified personnel.

18.2 All protective clothing and equipment purchased by the City of College Place shall remain the City's property, upon resignation or discharge of duty, all property shall be returned to the Chief of Police or his designee.

18.3 The City will repair or replace clothing, eyeglasses, and personal property not to exceed the actual cash value of such property that is damaged or destroyed in the line of duty subject to the following limitations. Nothing in this section is meant for the City to repair or replace damaged or destroyed property if the payment can be secured by the court.

Watch - $100.00

18.4 At no time will the Employer require any employee to use their personally owned vehicle for official business while on duty, with the exception of training.

18.5 The employer agrees to provide each Police Officer an equipment and/or clothing allowance of $300.00 each year for work related items. Those assigned to the Detective position will be provided and equipment and/or clothing allowance of $500.00 each year for work-related items. A receipt must be provided for reimbursement.

ARTICLE 19 –INCENTIVE & SPECIALTY PAY

19.1 Regular full-time commissioned Police Officers of the bargaining unit shall receive 2% of their base pay per month after the employee receives an Associate of Arts Degree from an accredited institution of higher learning.

19.2 Regular full-time commissioned Police Officers of the bargaining unit shall receive 4% of their base pay per month after receiving a Bachelor's Degree from an accredited institution of higher learning.

Total educational incentive will not exceed 4% of base pay per month.

19.3 Regular full-time commissioned Police Officers of the bargaining unit shall receive the following amounts after the employee receives a certification as an instructor by the Washington State Criminal Justice Commission in a course required and/or offered by the College Place Police Department.

FTO – 3%
Firearms – 3%
SWAT – 1%
SRO – 1%
EVOC – 1%
Taser/less than Lethal – 1%
Use of force/Defensive Tactics – 1%
K-9 – 3%

*Maximum of two specialties per Officer.

19.4 K-9 Assignment

The selection process and position assignment details are effective upon completed agreement and are as follows:

The K-9 Officer will be selected through a competitive testing process to include a supervisor recommendation and canine aptitude. The Police Officer must have worked at least 2 (two) years as a Commissioned Officer with the College Place Police Department in order to be eligible for the K-9 Officer Position. K-9 Officers must agree to flexible work assignments and varied shift schedules that supersede other contract language. K-9 Officers must be willing to have the canine in their home. K-9 Officers will not be considered if they reside in an apartment complex or home not suitable for the canine. K-9 Officers must maintain a suitable location to accommodate a canine and kennel without complaints from neighbors. No other animals/pets will be allowed at the residence that would not get along with the canine. The Department will supply a canine kennel.

K-9 Handlers: Employees that are assigned as the K-9 Officer are required to spend approximately thirty (30) minutes per day in compensable time for the duty-related care and maintenance of a canine. Required time consists of three and one half (3.5) hours per week (7 days).

To accommodate this requirement, the K-9 Officer shall receive four (4) hours of “care and maintenance time” weekly as PAID TIME OFF (Based on a 4-10 workweek). The hour (4) hours of “care and maintenance time” per week offsets the time spent maintaining the canine during the handlers off duty time.

Care and maintenance time should be used at the beginning of the handler’s daily work shift. The K-9 Officer shall record all hours worked on their timesheet, including the one (1) hour of “care and maintenance time” per shift. No “care and maintenance time” will be earned if the K-9 Officer is on vacation or training and places the canine in a kennel.

The K-9 Officer will receive a 3% pay incentive above their regular rate of pay. The incentive pay is based on their current monthly salary. The term of the K-9 Position is generally the life of the canine. At

that time, or in the event there is no department interest for the K-9 Position; or in the event a qualified person is not identified, your commitment may be extended. The Chief retains the right to appoint, remove or reassign personnel according to the needs of the department.

19.5 The parties agree that the City's Travel Policy shall govern travel and related items as covered in the City of College Place Personnel Manual. The mileage reimbursement amount will reflect the IRS Mileage Rate.

ARTICLE 20 – UNION ACTIVITY

20.1 Nondiscrimination: The Employer and the Union agree not to discriminate against any individual with respect to terms, conditions or privileges of employment because of race, color, religion, national origin, age, sex, union affiliation or activity, duties or convictions, or mental, physical or sensory handicap except as allowed or provided by law.

20.2 Bulletin Board: The Employer agrees to provide suitable space for a Union Bulletin Board. No material shall be posted except notices of meetings and elections, results of elections, changes in Union By-Laws, notices of employee social occasion and similar Union business. All material shall be signed by an officer of the Union and dated. Posting shall be limited to the official bulletin board.

20.3 Union Business: One (1) member of the Union shall, upon request, be granted leave from duty without any loss of pay for any meetings between the Employer and the Union to negotiate wages, hours and working conditions, and for the purpose of handling a grievance, dispute and related business, when such meeting(s) take place at a time when any such member is scheduled to be on duty. Said meetings shall be scheduled as practicable to avoid any schedule conflicts.

20.4 Communication Procedure: This article creates a communication procedure for the purpose of dealing with operational issues and matters of general concern between the parties. Either the Union or the Employer may initiate discussion. The coordinators of the communications procedure will be the Business Representative and the Chief of Police, or their official designee(s). A meeting of representatives of the Employer and the Union may be requested by either of the coordinators and they shall schedule a meeting at a mutually favorable time and place. This communication procedure and the discussions between the parties shall not amend or change the terms of this Agreement unless mutually agreed by the Union and the Employer in writing, after proper ratification by the membership.

ARTICLE 21 – MISCELLANEOUS PROVISIONS

21.1 Medical Exams: Any physical and/or mental examination(s) except for physicals required for purposes of entrance and applications, State disability requirements and Retirement System requirements, which are required by the Employer, shall be taken on Employer time and shall be paid by the Employer. If the Employer requires a physical and/or mental examination, the employee shall undergo the physical or mental examination by a physician or institution specified by the Employer.

21.2 Gender: Where gender has been used in any provision of this Agreement, it is used solely for the purpose of illustration and shall not in any way be used to designate the sex of the employee eligible for any position, classification, or the benefits provide in this Agreement.

ARTICLE 22 – PERSONNEL FILES

22.1 File Access: An employee, or a representative designated in writing, shall have the right to view material in her personnel file upon appointment with the Chief of Police. Requests for copies will be honored and charged at the rate reflected in the Administrative Fee Resolution. The Employer reserves the right to protect the confidentiality of any information which pertains to individuals other than the employee. The Employer may withhold internal investigation information until such time as such information is used for disciplinary action. When an employee reviews his personnel file, he will sign and date an acknowledgement of the review.

22.2 Notice Provided: The Employer will provide an employee with a copy of any derogatory or negative report placed in his personnel file at the time of the action.

22.3 Performance Evaluation: Employer evaluations of work performance shall be final and not subject to the grievance procedure unless said evaluation(s) results in disciplinary action and/or economic loss to the employee. An employee may submit a response to his evaluation within thirty (30) days after receipt and it shall be attached to the original evaluation and placed in the personnel file.

ARTICLE 23 – NO FAULT TERMINATION

23.1 An employee who fails to maintain necessary licenses, certifications, and required skills to perform the essential functions may be terminated by the City upon written notice to the affected employee and the Union.

23.2 An employee who because of illness or physical disability is unable to return to work after absence following a reasonable period of recovery may be terminated as in paragraph one above, unless such termination would violate the Americans with Disabilities Act.

ARTICLE 24 – SAVINGS CLAUSE

24.1 If any Article or Section of this Agreement should be held invalid by operation of law, or by a tribunal of competent jurisdiction, or if compliance with or enforcement of any Article or Section should be restrained by such tribunal pending a final determination to its validity, the remainder to this Agreement, or the application of same to persons or circumstances other than those as to which it has been held invalid or as to which compliance with or enforcement of has been retrained, shall not be affected thereby.

24.2 Should either party find that a provision is invalid, and the other party disagrees with this finding, then the Article or provision in question shall be declared inoperative pending a resolution of the question. Should the challenged provision be held valid and/legal the challenged provision shall be turned to operation. Material losses under this contract, incurred due to the suspension and employees' suffering shall be made whole.

24.3 In the event that any Article or Section as referred to in the foregoing paragraphs is held invalid or enforcement of or compliance with which has been restrained as above set forth, the parties affected thereby shall enter into immediate collective bargaining negotiations up the receipt of the request of the

Union of City for the purpose of arriving at a mutually satisfactory replacement for such Article or Section.

ARTICLE 25 – ENTIRE AGREEMENT

25.1 The Agreement expressed herein in writing constitutes the entire agreement between the parties and no oral statement shall add to or supersede any of its provisions, unless mutually agreed upon by both parties in writing after proper ratification by the membership,

The Parties acknowledge that each has had the unlimited right and opportunity to make demands and proposals with respect to any matter deemed a proper subject for collective bargaining. The results of the exercise of that right are set forth in this Agreement. Therefore, except as otherwise provided in this Agreement, the Employer and the Union for the duration of this Agreement, each voluntarily and unqualifiedly, agree to waive the right to oblige the other party to bargain with respect to any subject or matter whether or not specifically referred to or covered in this Agreement.

ARTICLE 26 – TERM OF AGREEMENT

26.1 This document shall be in full force and effect from January 1, 2026, through December 31, 2028. This Agreement will automatically renew itself from year to year thereafter, unless either party gives written notice to the other, one hundred fifty (150) days prior to the expiration date, of a desire to amend or terminate said Agreement.

Signed for the employer:	Signed for the Union:
_____	_____
City Administrator	Russell Shjerven, Secretary-Treasurer Teamsters Local Union No. 839 Affiliated with the International
_____	
Date	Brotherhood of Teamsters
_____	_____
Chief of Police, City of College Place	Date
_____	
Date	

APPENDIX – "A"

Police Department Salaries
Effective January 1, 2026

	Step I	Step II	Step III	Step IV	Step V
Probationary*	**6,071**	**-**	**-**	**-**	**-**
Police Officer	**7,072**	**7,284**	**7,503**	**7,728**	**7,959**
Detective	**7,289**	**7,507**	**7,732**	**7,964**	**8,203**

Effective January 1, 2027

	Step I	Step II	Step III	Step IV	Step V
Probationary*	**6,375**	**-**	**-**	**-**	**-**
Police Officer	**7,425**	**7,648**	**7,878**	**8,114**	**8,357**
Detective	**7,653**	**7,883**	**8,119**	**8,363**	**8,614**

Effective January 1, 2028

	Step I	Step II	Step III	Step IV	Step V
Probationary*	**6,694**	**-**	**-**	**-**	**-**
Police Officer	**7,797**	**8,031**	**8,272**	**8,520**	**8,775**
Detective	**8,036**	**8,277**	**8,525**	**8,781**	**9,044**

*****Probationary Officers will move to Step I after completion of Police Academy and Field Training. Officers will increase to the next higher step on anniversary date.

Effective January 1, 2027- The amounts in Appendix "A" shall be increased by 5%.

Effective January 1, 2028 - The amounts in Appendix "A" shall be increased by 5%

Memorandum of Agreement
By and Between
City of College Place
And
Teamsters Local 839
Police Unit
Article 5 – Employment Practices
October 1, 2025

The parties to this memorandum of agreement herein agree to the following addition to Article 5, Employment Practices.

5.6 Corporal - The role of a city police corporal combines the duties of a police officer with introductory, first-line supervision. The corporal provides guidance and supervision for a shift or assigned squad of officers. The corporal will be available in the absence of a sergeant to respond to critical incidents, maintain pursuit oversight, respond to a use of force case and to help the sergeant ensure daily operations run smoothly. A corporal will work under the supervision of a sergeant.

When funding is available, the Chief may assign the position of corporal. Generally, one corporal to each squad. The corporal will be selected from a competitive testing process. The corporal position will be a temporary assignment with a three (3) year commitment. At the end of the three (3) years, employees may test for another three (3) year commitment. This assignment will supplement the officers' primary patrol duties. The corporal position will include a 3% pay incentive.

Selected corporals may require a transfer to a different squad to meet the needs of the agency. A commitment to corporal will not prevent an officer from applying for other internal positions such as detective or test for promotion to sergeant. However, if selected, they must give up the corporal position and incentive.

Officers assigned to a committed assignment such as School Resource Officer, Taskforce or Detective are not eligible to test for corporal.

City of College Place	Teamsters Local 839
Date	Date

POLICE DEPARTMENT AGREEMENT

BY AND BETWEEN

THE CITY OF COLLEGE PLACE, WASHINGTON

AND

TEAMSTERS LOCAL UNION NO. 839

AFFILIATED WITH THE INTERNATIONAL BROTHERHOOD OF TEAMSTERS

EFFECTIVE 1-1-2026~~1-1-2023~~ THROUGH ~~12-31-2025~~12-31-2028

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POLICE DEPARTMENT AGREEMENT

BY AND BETWEEN

THE CITY OF COLLEGE PLACE, WASHINGTON

AND

TEAMSTERS LOCAL UNION NO. 839

AFFILIATED WITH THE INTERNATIONAL BROTHERHOOD OF TEAMSTERS

ARTICLE 1 – PURPOSE OF AGREEMENT

1.1 This Agreement is made and entered into by and between the CITY OF COLLEGE PLACE, WASHINGTON, a Municipal Corporation, hereinafter referred to as the "Employer", and TEAMSTERS LOCAL UNION NO. 839, AFFILIATED WITH THE INTERNATIONAL BROTHERHOOD OF TEAMSTERS, the certified collective bargaining representative, hereinafter referred to as the "Union", to meet the requirements set forth in Chapter 41.56 of the Revised Code of Washington. The purpose of this document is to establish the wages, hours and working conditions for the said Union's bargaining unit.

ARTICLE 2 – RECOGNITION

2.1 The Employer recognizes the Union as the sole and exclusive collective bargaining representative of all regular full time and regular part time employees of the Police Department of the City of College Place; excluding the Chief of Police, Lieutenant, Sergeant, Office Records Manager and casual and temporary employees.

ARTICLE 3 – UNION SECURITY AND DUES CHECK-OFF

3.1 Dues and Fees: Upon the written authorization of an employee within the bargaining unit, the Employer shall deduct from the payments to the employee the monthly amount of dues or fees as certified by the Secretary-Treasurer of the Union and shall transmit the amounts deducted to the Union by the 15th day of the month. The Union shall indemnify and hold the Employer harmless against any suit instituted against the Employer or account of any dues or fees deductions for the Union expect for errors or omissions by the Employer.

An employee may revoke his or her authorization for payroll deduction of payments to the Union by written notice to the Secretary-Treasurer of the Union with a copy to the Employer. Every effort will be made to end the deduction effective on the first payroll, but no later than the second payroll, after the Employer's receipts of the employee's written notice.

3.1.2 Employees and Orientation Meeting: Upon employment of a new employee covered by this Agreement, the Employer shall notify the Union, in writing, of the hiring of a new employee. The Union will provide the new employees with the necessary forms regarding dues, initiation fees and voluntary deductions. The City shall allow a union representative 30 minutes of a newly hired employee's paid working time for purposes of presenting information about the Union and bargain representation. This shall generally occur within the first 2 weeks of hiring the new employee, but in no instance later than 90 calendar days. Newly hired employees have the option to attend or not attend the union orientation.

ARTICLE 4 – RIGHTS OF PARTIES

4.1 Management Rights: Except as specifically abridged, granted, delegated or modified by this Agreement, including amendments, the City retains all legal and inherent exclusive rights with respect to matters of legislative and managerial policy. Furthermore, the City reserves all customary management prerogatives including, but not limited to, the right to:

a. Establish, plan for, and direct the work force toward the organizational goals of City government.

b. Determine the organization, and the merits, necessity and level of activity or service provided to the public.

c. Determine the City budget and financial policies including accounting procedures.

d. In accordance with Civil Service Rules and Regulations establish, regulate and administer a personnel system, which provides for all types of personnel transactions. Unless modified by this Agreement, these shall include determining the procedures and standards for hiring, promotion, transfer, assignment, lay off, discipline, retention and classification of positions. Any changes of additions to this personnel system shall be forwarded to the Union prior to their adoption.

e. Discipline or discharge of employees for just cause, and make and enforce reasonable work rules and regulations. Any changes or additions to rules and regulations shall be forwarded to the Union prior to their adoption.

f. Determine the methods, means, equipment numbers and kinds of personnel and the job or position content required to accomplish governmental operations and maintain the efficiency thereof. This shall include whether materials and services are to be provided or purchased except for work traditionally performed by the bargaining unit.

g. Determine and change the number and locations and types of operations, processes and materials to be used in carrying out all City functions.

h. Assign work to and schedule employees, and to establish and change work schedules, except that of the provisions of Article 10 and other provisions of this Agreement may not be breached.

i. Relieve any employees from duty due to lack of work or insufficient funds, provided that it does so pursuant to the provisions of Article 7 and other provisions of this Agreement.

j. Take all actions necessary to carry out the mission of the City in emergencies.

k. Emergency is defined as something that is beyond the employer's control, or when the employee quits, fails to report to work, ~~or is granted time off by the employer~~.

Any employee within the bargaining unit who may feel aggrieved by the unfair or discriminatory exercise of the above rights may seek a remedy by means of the Grievance Procedure provided for in this Agreement.

4.2 Union Rights: The Union does not waive any right the Union has under applicable State or Federal laws including, but not limited to, the right to require the Employer to bargain collectively concerning any subject matter held by the State laws to be mandatory which is not otherwise covered by this agreement. The union recognizes its responsibility as bargaining agent and agrees to represent all employees in the bargaining unit without discrimination, interference, restraint or coercion.

4.3 Employee Rights: Every employee who becomes the focus of an internal investigation shall be so advised and given reasonable opportunity to confer privately with counsel prior to the time of an interview where he is suspected of:

A. Committing a criminal offense; and/or
B. Criminal misconduct that could be grounds for termination, discharge, demotion, suspension without pay, or written reprimand.

4.3.1 Any employee who becomes the focus of a criminal investigation may have counsel present during all interviews. This representation by counsel is confined to counseling, and not actual participation in the investigation. A criminal investigation as used herein shall be interpreted as any action which could result in the filing of a criminal charge against the interviewed person.

4.3.2 The employee, Employer, or the Union may require that an investigation interview be recorded, either mechanically or by a stenographer. The party requiring such recording shall pay for said recording and transcription thereof. Upon request, the employee under investigation shall be provided an exact copy of any written statement he has signed.

4.3.3 Interviewing shall be completed within a reasonable time and in a reasonable manner, unless the exigency of the interview dictates otherwise. In investigation interviews, which shall not violate the employee's constitutional or civil rights, the employee shall be afforded an opportunity to contact and consult privately with an attorney, or a representative of the Union before being interviewed.

4.3.4 In the event dismissal of an employee becomes imminent, and the Employer determines an alternative to said dismissal is the employee's resignation, said employee will be provided a reasonable opportunity to confer with the Union before being requested to respond to the offer of resignation.

4.3.5 Employees will not be required to unwillingly submit to a polygraph test; provided however, this provision does not apply to either the initial application for employment or to persons in the field of public law enforcement who are seeking promotion to a position outside the bargaining unit, as defined in the recognition clause. Provided further, if the Police Chief offers an employee the opportunity to take the polygraph test regarding potential involvement in criminal activity or the potential for disciplinary action, the employee, after being given reasonable opportunity to consult with the Union, may agree to stipulated polygraph.

4.4 The parties agree that the GPS monitoring equipment will not be used for the express purposes of data fishing or finding misconduct, nor will there be disparate treatment of bargaining unit members.

The exceptions to the above are cases in which the Employer receives a report of a complaint, concern or accident from a member of the public or automated notice from the GPS system regarding a bargaining unit member. In those cases, if the Employer reviews recorded data and determines there may be a basis for potential discipline, it will notify the Union. The Union has the right to request relevant material related to the potential discipline. Any finding of misconduct resulting in discipline must be related to the specific incident which was the subject of the complaint, stated concern, accident or automated notice for the GPS system.

In these cases, all relevant provisions of this Agreement, including all provisions related to just cause, due process, and progressive discipline, shall apply.

ARTICLE 5 – EMPLOYMENT PRACTICES

5.1 The term "promotion" shall mean the advancement of an employee to a position of increased responsibility and pay.

5.2 Notices of openings in positions covered by this Agreement shall be posted at appropriate Employer locations and a copy sent to the Union. The notices will contain a description of the job, the qualifications, wage rates and hours of work.

5.3 Application forms for the open position(s) will be available to bargaining unit employees at the Employer's Police Department and the openings(s) will remain posted for a period of not less than seven (7) calendar days. Employees wishing to make application for the initial testing must do so within such period.

5.4 -Probationary Period~~Trial Period~~: Newly promoted employees shall have a twelve (12)~~six (6)~~ month probationary ~~trial~~ period. The Chief maintains the right to extend probationary periods upon written notification to the employee and the Union~~ which may be extended by mutual consent to a maximum of an additional three (3) months following written notification being made to the involved employee and the Union~~. If the employee fails to qualify during the ~~above mentioned~~above-mentioned ~~trial period~~probationary period, he shall be reinstated to his former position or to one of like status and pay if the position is vacant or filled with a probationary employee.

5.5 In the case of elimination of a supervisory position, the supervisor affected shall have the opportunity to return to the ~~rank and file~~rank-and-file bargaining unit, provided he is qualified to perform the work available. In cases where this provision is triggered, the supervisor will reenter the bargaining unit at the bottom of the seniority list.

In the event the supervisory position is re-established, the supervisor affected shall have first opportunity to return to the supervisory position, provided he is qualified to perform the work. In the event the Employer determines the supervisor is not qualified to return to the ~~rank and file~~rank-and-file bargaining

unit assignments or to re-assume the supervisory work, the Employer must show sufficient cause for not retaining or re-promoting such employee. The provisions herein shall not apply to a supervisor who has not passed the probationary or trial period for the position in question.

ARTICLE 6 – DEFINITIONS OF EMPLOYEES

6.1 Reserves: There shall exist, at the option of the employer, a unit of reserve commissioned law enforcement officers to which the provisions of the Labor Agreement shall not apply. The purpose of said reserves shall be to supplement, rather than to displace, the work of regular officers.

6.2 Regular Part-Time Employees: A regular part-time employee shall be defined as any employee who is hired to work a regular schedule of more than twenty (20) hours, but less than forty (40) hours per week, with a reasonable expectation of employment for six (6) or more months.

~~Part time~~Part-time employees who work at least twenty (20) hours per week on a regular and ongoing basis will receive benefits on a pro-rata basis in relation to hours worked. For those part-time employees who work 20 hours per week benefits will be pro-rated at 50%.

6.3 Regular Full-Time Employees: A regular full-time employee shall be defined as any employee who fills a position which is regularly scheduled to work forty (40) hours per week.

6.4 Probationary Employees: A probationary employee shall be defined as any new hire for the purpose of becoming a regular employee who has not completed twelve (12) consecutive months of service, upon commissioning, after successful completion of the academy and field training~~.~~ as a uniformed officer.

It is understood that the probationary period is a part of the selection process and designed to allow evaluation of an employee's fitness for regular status. As a result, a probationary employee may be discharged or otherwise disciplined at the sole discretion of the Employer provide such action is not arbitrary, capricious or discriminatory. Such decisions of the City shall not be subject to the grievance procedure contained herein.

ARTICLE 7 – SENIORITY

7.1 "Seniority" as used in this Agreement, is determined by the length of an employee's continuous service within the College Place Police Department since his last date of hire, or as provided by Civil Service Rules and Regulations, as applicable. Continuous service shall include any authorized leave up to a maximum of twelve (12) consecutive months except as provided for in 7.3(f).

7.2 The Employer will provide the Union with copies of the seniority list during January annually or at other times by mutual consent. Said list shall be the official seniority register. Should more than one (1) employee have the same hire date, the individuals involved will determine seniority by use of their Civil Service Examination ranking. Any controversy over the seniority standing of any employee on this list shall be handled as a grievance for settlement.

7.3 An employee shall lose all seniority, forfeit all rights and the Employer shall have no obligation to rehire, or retain said employee under the following conditions:

a. the employee voluntarily leaves the service of the Employer, or

b. the employee is discharged for just cause, or

c. the employee is discharged during the probationary period, or

d. the employee is laid off for a period in excess of twelve (12) consecutive months, or

e. the employee is absent due to a non-occupational illness or injury for twelve (12) consecutive months, or

f. the employee is absent due to an occupational illness or injury for twenty-four (24) consecutive months.

7.4 Seniority shall be a factor in filling job assignments within the department provided the individual is otherwise qualified based on training, experience, performance and ability as determined by the Chief of Police or his designee. Disputes regarding the application of this provision shall be resolved pursuant to the provisions of Article 17.

7.5 Layoff Procedures: In the event the Employer reduces the number of employees in this bargaining unit, the City shall give employees to be laid off a minimum of fourteen (14) calendar days written notice of the last working day of employment. This fourteen (14) calendar day notice shall not include any accrued vacation days or holidays.

7.5.1 If there is any question of any senior employee being qualified to perform the work available in the case of layoff and rehire, the Employer must show cause for not rehiring or laying off such senior employee. Disputes regarding the application of this provision shall be resolved pursuant to the provisions of Article 17.

7.5.2 The Employer shall pay for all vacation days and holidays accrued and unused in conjunction with the final payroll warrant. It is understood that final vacation and holiday pay shall be calculated separately for the purpose of deductions.

7.5.3 Layoff and recall shall be by seniority and performance evaluation rating within classification.

Employees to be laid off may exercise bumping rights. An employee who has been promoted may bump back to a previously held position.

7.5.4 The decision to layoff shall be an exclusive authority matter of the Employer.

ARTICLE 8 – SICK LEAVE AND OTHER DEFINED LEAVES

8.1 New employees start with a bank of 48 hours sick leave. After completion of the first six-month period, sick leave will accrue per 8.1.1. All full-time regular employees shall be entitled to sick leave with pay at the employees' regular rate when he is incapacitated for the performance of his assigned duties by reason of sickness or injury resulting from causes beyond the employee's control, or when through exposure to contagious disease, or the presence of the employee at his post of duty would jeopardize the health of others.

8.1.1 Such sick leave shall accrue at the rate of eight (8) hours for each full month of employment.

8.1.2 Where practicable, notification of absence due to illness or injury shall be given to the Chief or his designee at least four (4) hours before the start of the employee's scheduled shift. Failure to so notify the Chief or his designee shall cause the leave so taken to be construed as ordinary leave without pay and

may result in disciplinary action. In cases of a documented attendance problem, the City or the Chief of Police may require a doctor's certificate verifying the necessity for sick leave.

8.1.3 Abuse of sick leave is a serious matter. Any employee found to have abused the provisions of a defined sick leave privilege by falsification or misrepresentation may be subject to disciplinary action up to, and including, discharge.

8.1.4 Cash out of sick leave shall be permitted under the following conditions: Forty (40) hours of sick leave cash out shall be permitted as long as there are a minimum of ninety-six (96) hours of sick leave remaining on the books after the forty (40) hour cash out. Cash out must be initiated between November 1 and November 30 of each calendar year.

8.2 Absence for Family illness: The City will comply with all applicable Federal and State statutes.

8.3 Bereavement Leave: Upon approval of the Police Chief, a regular full-time employee shall be allowed up to three (3) calendar days bereavement leave for death in the immediate family.

Immediate family for this purpose shall include only persons related by blood, marriage or legal adoption in the degree of consanguinity of parent, grandparent, spouse, brother, sister, child or grandchildren of the employee and any relative living in the employee's household. Calendar day shall be consecutive days without regard to weekends, regular days off, or holidays. Such emergency leave shall not be charged to sick leave unless the employee takes in excess of three (3) days off. The time in excess of three (3) days shall be charged first to the employee's accrued sick leave, and if none, then to such employee's accrued vacation time.

Employees will be allowed to take an additional day as travel time for every 300 miles of travel to a maximum of two (2) days.

8.4 Sick Leave on Vacation: Whenever a regular full-time employee off duty on paid vacation is actually disabled for twenty-four (24) hours or more during that period, he may charge such absences to his sick leave account. Prompt notice and a doctor's certificate verifying same shall be supplied to the Police Chief or his designee.

8.5 Injury on the Job: Any regular full-time employee covered by this Agreement who is injured while on his regular job and is unable to return to work, shall be compensated by the Employer in an amount equal to the difference between his regular salary and those monies paid by the State of Washington Temporary Disability Compensation schedule so that the employee shall receive a full day's pay at his regular rate for each eligible day disabled. Such difference in compensation shall be paid from the employee's sick leave bank up to a maximum of one hundred (100) days. Only that portion of sick leave pay used shall be deducted from the employee's sick leave bank, unless otherwise mutually agreed upon by the Employer and the employee.

8.6 Military Leave: Military leave will be granted in accordance and compliance with State and Federal Regulations.

8.7 Leave of Absence: The Employer may, at its sole discretion, grant a leave of absence for a period of up to six (6) months. Such leave may be extended at the discretion of the Employer. Such leave of

absence, or extension, shall be in writing with a copy to the Union. Employees granted a leave of absence in accordance with the provision shall not acquire seniority during the leave, provided, when the leave is for thirty (30) days or less, no loss of seniority shall occur. Leave of absence without pay shall not be granted unless other appropriate paid leave time has been exhausted.

8.8 Sick Leave Donation: The employee requesting the donation must have exhausted all paid accrued leaves. The employee(s) donating leave must maintain at a minimum 173.3 hours of sick leave after donation. No employee may donate more than 40 hours sick leave within a ~~one year~~one-year period.

ARTICLE 9 – JURY DUTY/SUBPOENA LEAVE

9.1 When a regular employee covered by this Agreement is called for jury service or as witness in a police capacity in any municipal, county, state or federal court, he shall advise the Employer upon receipt of such call and if taken from work for such service, he shall be reimbursed for any loss of wages while actually performing such service: provided he conveys to his Employer his properly endorsed check and permits the Employer to verify the amount of reimbursement he received for such service. The amount the employee shall be reimbursed shall be determined by subtracting the amount received for such service during the regular working hours he missed while performing such service. The employee shall retain payment for mileage and ~~out of pocket~~out-of-pocket expenses.

9.2 An employee subpoenaed for Jury Duty shall have a special jury duty shift starting time consistent with the "day shift" starting time for those days for which the employee is required to physically report for duty. Any employee reporting for Jury Duty, if excused for the balance of that day, shall report as soon as possible to his supervisor for the purpose of working the balance of his special jury duty shift. Time devoted to such jury duty functions shall not be considered time worked for overtime calculation purposes.

ARTICLE 10 – HOURS OF WORK – OVERTIME

10.1 The normal duty week for police officers (excluding the floater position) shall be 40 hours in seven days and shall consist of five (5) consecutive eight (8) hours days (shifts) or four (4) consecutive ten (10) hour days, Sunday through Saturday. The work cycle for all other members of the bargaining unit shall be 40 hours in 7 days and shall consist of five (5) consecutive eight (8) hour days (shifts) Sunday through Saturday excluding the floater position. The floater position will fill in as needed for officers taking time off and as otherwise needed. This floater position will be a 40 hour per week position not subject to the five consecutive days of work as specified above. The floater position will be scheduled as needed 8 or 10 hours per day based on the needs of the Department. The floater will not be used for split shifts within the same workday. The floater position is intended to be an entry level position within the Department and is intended to be staffed by new hires, subject to a more senior employee requesting and being considered for the floater position.

10.1.1 Workdays will be constituted by consecutive hours and include meal and rest periods.

10.1.2 If found to be necessary by the Employer, and upon thirty (30) calendar day notice to the Union, the work schedule may be changed to four (4) consecutive, ten (10) hours days (shifts) per week.

10.2 Each shift shall include a thirty (30) minute meal period as near to the middle of the shift as possible and one (1) fifteen-minute rest period each one-half (1/2) shift at the employee's discretion. Employees may be required to respond to emergency situations during meal and rest periods.

10.3 Schedules: Tentative work schedules showing the ~~employee's~~employees' shifts, ~~work days~~workdays and hours, shall be posted on the bulletin board fifteen (15) calendar days prior to the effective date of the schedule, excluding the floater position. Shifts will rotate automatically every ~~three (3) months. In December 2014,~~two (2) months. ~~employees~~ Employees shall be allowed to express a preference for available shifts as follows: In the first round of selections each officer, in order of highest to lowest seniority, shall express a shift preference for one of the available shifts in the following calendar year on a sign-up sheet, including the floater shift (which is the one shift that must be selected for a full calendar year), and the bid-shifts will be assigned by seniority. In the second round, the process shall be repeated for remaining available shifts in the calendar year. In subsequent rounds, the process will continue (excluding the floater shift) until shift assignments for the entire calendar year are completed. The only restriction on the assignment of shift shall be that no officer will be permitted to exercise his or her seniority over another officer to work the same shift for more than two of the three rotation periods. ~~This new scheduling process shall be considered a one-year trial, and if problems arise the parties will meet to discuss them and correct them if possible.~~

10.3.1 When presented with an emergency beyond the Employer's control, the Employer may alter the assigned work hours by providing fifteen (15) days notification ~~giving prompt notification~~ to the affected employee(s). Without 15 days notification, employees are entitled overtime for shift compensation. ~~The Employer shall not reschedule assigned work shifts for the purpose of avoiding payment of overtime.~~

10.3.2 Employees may exchange individual shifts when unforeseen circumstances arise provided they first request and receive approval in writing from their immediate supervisor. Such exchange of shifts shall not constitute a basis for entitlement to overtime compensation.

10.4 Overtime: Overtime is defined as time for all necessary Agency activities occurring before or after a shift or on a regular day off. Employees shall get pre-approval from a supervisor prior to working overtime, unless an employee is unable to contact a supervisor. Hours worked shall not include any paid or unpaid leave. ~~However, the scheduled hours of an employee shall not be mandatorily increased or reduced, for the primary purpose of avoiding overtime pay~~.

10.4.1 The Employer has the right to schedule overtime work consistent with the Employer's obligations to the public. Though employees may not refuse assigned overtime, voluntary arrangements will be used to the extent practical. The Employer will endeavor to give ample advance notice of overtime assignments and shall distribute overtime equitably among those qualified to perform the work.

10.4.2 Overtime shall be earned and paid in fifteen (15) minute increments with any portion rounded to the nearest quarter (1/4) hour. There shall be no pyramiding of overtime and compensation will not be paid (or in lieu time approved) more than once for the same hours worked)

10.4.3 No employee shall suffer a loss in overtime because of required shift schedule change.

10.5 Compensatory time off in lieu of pay shall be granted by the Police Chief upon an employee's request. Said time shall be credited at time and one-half the overtime hours worked and may accrue to a

maximum of sixty (60) hours. All compensatory time must be utilized within the calendar year. Compensatory time not utilized within the calendar year shall be paid at one accrued rate.

10.5.1 All compensatory time may be cashed in by the employee. Cash out must be initiated between November 1 and November 30 of each calendar year.

10.6 Callback is defined as the required return to duty of an employee from off the work site after release from a normal shift, but before the start of the next shift (to include planned and unplanned court appearance and ~~work related~~work-related meetings). Pay for such time shall be a minimum of two (2) hours at one and on-half times (1 ½) times the regular rate. Time shall be computed on an hour-for-hour basis.

10.6.1 An employee who is required to return to work less than two (2) hours prior to the beginning of a regularly assigned shift shall receive one and one-half (1 ½) times his regular straight time hourly rate for such time actually worked prior to his regular shift.

10.6.2 An employee who is required to return from vacation leave shall receive a minimum of four (4) hours pay at one and one-half (1 ½) times their regular rate. Vacation for this purpose shall be defined as the period between the last hour of work on the shift prior to commencement of the employee's approved leave until the first hour of work of the employee's next regularly scheduled shift following vacation.

10.7 Training Day/Office Work Hours: Employees who have been scheduled to attend training for one (1) or more full workdays, or employees whose assignments do not require immediate response to emergency situations and who work in offices, may be scheduled to work a workday with an unpaid meal period. For such employees, the workday shall be a nine (9) hour day with a one (1) hour meal period, or an eight and one-half (8-1/2) hour day with a one-half (1/2) hour meal period. Length of the meal period will be based on operational needs. Other arrangements may be made by mutual agreement between the Union and City. The parties agree that the language of this section supersedes any other contractual sections wherein a conflict may exist and/or a different and/or greater benefit and/or working condition may be specified.

ARTICLE 11 – PAY ARRANGEMENTS

11.1 Paydays: Employees will be paid monthly. An employee may request a mid-monthly draw for up to approximately one-half (1/2) of the normal monthly pay. Any payment for overtime work shall be included in the monthly pay not in the mid-month draw. Payday for each month shall be designated as the third working day of the following month, with the mid-month draw on the fifteenth (15^{th}) day of the month. ~~Effective as of January 1, 2014, all~~All employees will be paid ~~through~~by direct deposit; paper checks will no longer be used. If the fifteenth (15^{th}) falls on a weekend or a holiday, the mid-month draw check shall be ready for each employee on the preceding business day. Any errors in an employee's pay shall be corrected on the next monthly ~~pay check~~paycheck provided two (2) working days' notice is given to the Employer's Treasurer. Any error in an employee's paycheck, due to the Employer's error, shall be corrected no later than five (5) working days (of the Treasurer) after notice has been given to the Employer's Treasurer.

11.2 The Employer shall furnish each employee with an itemized statement of earnings and deductions, specifying the wage rate, hours paid, and other compensation payable, as well as any and all deductions from gross wages for the pay period.

11.3 Upon termination of employment for any reason, all regular employees shall receive all monies due, including accrued and unused annual leave compensation, overtime, for which pay has been authorized, accrued and unpaid wages, and holiday pay. In the case of the death of an employee, such compensation shall be made to the beneficiary of the deceased.

11.4 Bi-Lingual Pay – The employer agrees to begin to implement Bi-Lingual pay for Spanish and Russian speakers at a rate of fifty dollars ($50.00) per month. Testing details to be worked out by the two parties.

ARTICLE 12 – COMPENSATION

12.1 Wage Rates:

Effective January 1, ~~2023~~2026: Wages to be increased by 5%.

Effective January 1, ~~2024~~2027: Wages to be increased by 5%.

Effective January 1, ~~2025~~2028: Wages to be increased by ~~4%~~5%.

12.2 Deferred Compensation: The employer will match up to 3%~~1%~~ of employees' wages to a deferred comp plan of the employers choice.

12.3 Longevity Pay: Effective January 1, 2023, longevity shall be non-compounding at 3% awarded at the completion of each service period paid monthly and calculated on base salary as noted below:

After completion of:

10 years of service – 3%

15 years of service – 6%

20 years of service – 9%

25 years of service – 12%

ARTICLE 13 – VACATION AND HOLIDAY LEAVE

13.1 Vacation Leave: Regular employees shall accrue vacation credit from the Date of Hire (DOH~~), but~~) but may not use vacation (or receive payment in lieu) prior to completing six (6) months with the Employer. In the event of a personal emergency, an exception may be granted by the Police Chief. If an employee is terminated during the initial probation period, no vacation shall have been earned. Regular full-time employees shall earn vacation leave according to the following schedule:

Continuous Service	Monthly Accrual	Annual Equivalent
1 year through 5	8.00 Hours	12 days
6 years through 10	10.00 Hours	15 days
11 years through 15	13.33 Hours	20 days
16 years plus	14.66 Hours	22 days

13.1.1 Employees are expected to utilize all their annual vacation each year. Vacation credits in excess of that earned in eighteen (18) months at the employee's accrual rate shall normally be lost to the employee.

Excess accumulation of annual leave hours beyond an employee's anniversary date requires the written permission of the Police Chief.

13.1.2 The Employer will commence arranging vacation scheduling during the month of January in the order of employee's seniority. Any vacations scheduled during the remainder of the calendar year and

requested over fourteen (14) days in advance of the requested time off, shall be scheduled in the order of request without regard for seniority. All requests for leave are subject to approval ~~of~~by the Chief or his designee. If a request is denied, the reasons for such denial shall be communicated to the employee.

13.1.3 Employees who have their work schedule (days off) changed due to an Employer emergency, will be allowed to reschedule their vacations without penalty, and any non-refundable verified expenses incurred by a bargaining unit member associated with cancelling plans (i.e. hotel or travel reservations) shall be reimbursed by the City.

13.2 Holiday Leave: the following ~~twelve and~~eleven and one-half (~~12~~ 11 ~~½~~)½) days are recognized as legal holidays by the City:

New Year's Day	January 1st
Martin Luther King Jr. Day	3rd Monday in January
President's Day	3rd Monday in February
Memorial Day	Last Monday in May
Juneteenth	June 19th
Independence Day	July 4th
Labor Day	1st Monday in September
Veterans Day	November 11th
Thanksgiving Day	4th Thursday in November
Day after Thanksgiving Day	4th Friday in November
Christmas Eve (1/2 Day)	December 24th
Christmas Day	December 25th
~~Floating Holiday (PD Holiday)~~	

13.2.1 Floating Holidays

In addition to the above holidays, on January 1, each employee shall be granted floating holiday hours according to the schedule below. These hours may be taken at the employees' option with approval of the department. Floating holiday hours are to be used during the year that they are received. If not used, the hours will be cashed out at the end of the year they were received.

Years 1 – 4	10 floating holiday hours
Years 5 - 9	an additional 10 floating holiday hours (total of 20 hours)
Years 10+	an additional 10 floating holiday hours (total of 30 hours)

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~~13.2.1~~13.2.2 Regular part-time employees shall receive a minimum of ~~one half~~one half (1/2) day off with pay or a pro-rated formula, whichever is greater, in lieu of said holiday. All other provisions of this Article will apply accordingly

~~13.2.2~~13.2.3 Days are earned as they fall and anyone entering or leaving service with the Employer during the year shall receive holiday credit accordingly. (For non-shift employees only) If a holiday falls on a Saturday, the preceding Friday shall be considered the holiday. If a holiday falls on a Sunday, the following Monday shall be considered the holiday.

~~13.2.3~~13.2.4 Hours worked on a Holiday shall be paid at 1 ½ times the regular rate in addition to normal Holiday Pay.

ARTICLE 14 – LIABILITY INSURANCE

14.1 The Employer agrees to provide insurance coverage and/or legal defense services to employees to reasonably protect them from liability lawsuits brought by third parties due to acts performed in the line of duty and within the scope of employment.

It is understood that said protection does not extend to any dishonest, fraudulent, criminal or malicious act(s).

ARTICLE 15 – HEALTH CARE BENEFITS PLANS

15.1 Effective January 1, ~~2023~~2026, the following medical, time loss, dental, and vision insurance for eligible bargaining unit members and their dependents will be in effect:

WTWT Medical Plan A	$1,761.40~~$1,567.60~~
WTWT Time Loss Plan A	$18.00
WTWT Dental Plan A	$120.50
WTWT Vision Plan EXT	$17.10
	~~$1,723.20~~$1,917.00

Effective 1-1-~~2023~~2026, and each month thereafter during the period that this Collective Bargaining Agreement is in effect, the Employer agrees to pay to the Washington Teamsters Welfare Trust, c/o Northwest Administrators the full premium amounts per bargaining unit member who received compensation for not less than 40 hours the previous month to purchase the above-referenced mix of benefits. The Employer's share of the premiums shall be $~~1,401.57~~1,707.73 per person in ~~2023~~2026. The balance of the premiums, $~~321.63~~209.27, shall be paid by the employee through pre-tax payroll deduction. Effective 1-1-~~2024~~2027, and again in 1-1-~~2025~~2028, the employee share of the cost of the premiums shall be increased by 50% of any premium increases, with the Employer paying the balance.

15.2 Carrier Selection: The Employer retains the right to select insurance carriers for any of the above cited plans provided benefit levels are not materially reduced or the cost to the employee increased.

15.3 Employee Responsibility: Each employee will be provided with a copy of this Agreement and copies of current benefit description booklets for each of the above cited plans. It is the responsibility of the employee to read this material to determine when he will become eligible for each benefit. In the event an employee should have a month go by in which he has not earned compensation or had paid leave for at least forty (40) hours in a month, it is the responsibility of the employee to make alternate arrangements for premium payments to continue coverage(s). The Employer shall notify the employee in advance should alternative arrangements need to be made.

15.4 Term Life Insurance: The City agrees to pay the premium for term life insurance for each covered employee in the amount of fifty thousand dollars ($50,000.00).

ARTICLE 16 – DISCIPLINE PROCEDURE

16.1 The Employer shall not discharge, demote, or suspend any regular employee without just cause. The Employer retains the right to discharge new employees at will during or at the end of the designated probationary period and the discharge shall not be subject to further recourse and under this agreement.

16.2 Whenever poor work performance or improper conduct occurs, generally a gradual increase in the level of disciplinary action will be initiated with the intention of correcting the problem(s). Often counseling and verbal warnings will accomplish the objective, but in certain situations, written reprimand(s), suspension, demotion or discharge may be required. When deciding the degree of disciplinary action, the Employer will assess the circumstances surrounding the incident(s), the severity of the offense, and the past conduct of the employee.

16.3 A copy of any written reprimand shall be submitted to the employee and the Union's Pasco office.

16.3.1 If a written reprimand is to be issued, the employee shall be informed by his supervisor of the impending action and a meeting shall be scheduled within seven (7) calendar days to explain the grounds for discipline. At said meeting the employee shall have the right to be accompanied by one (1) representative and afforded the opportunity to present information and/or ask questions.

16.3.2 At the time of issuance, and prior to placement in personnel records, the employee shall be given the opportunity to read, sign and answer all written reprimands. The employee's signature shall not signify an admission of guilt or concurrence to the charge, but shall be requested to indicate the employee comprehends the gravity of the disciplinary action.

16.3.3 The employee shall have the right to appeal and/or submit a written answer to any and all charges within seven (7) calendar days of the date of the reprimand. Any written answer shall be made a part of the reprimand and the employee and the supervisor shall sign and date it, and a copy will be sent to the Union. Said signatures do ~~no~~not signify admission of concurrence, but merely acknowledgement. Written reprimands may not be appealed beyond the Police Chief and may be challenged by the Union if used as a basis of any subsequent suspension or discharge.

16.4 In the event an employee is to be suspended, demoted or discharged, a written notice of such action, and the reasons therefore, shall be provided to the employee and the Union Business Representative. Circumstances permitting, such notice shall be given no later than twenty-four (24) hours prior to the effective date of suspension, demotion or discharge. Any such disciplinary actions may be appealed either through the Grievance Procedure of this Agreement or to the College Place Civil Service Commission, provided the latter has jurisdiction. Election of appeal procedure shall be made in writing to the Employer within ten (10) calendar days of the employee's receipt of the Employer's original notice. Said election of forums shall be final and binding and in no case shall the employee be permitted appeal through both procedures. If no appeal is submitted within the designated time period, the Employer's action will be deemed justified and conclusive.

16.5 The employee shall be allowed to rebut in writing any material placed in his or her official personnel file. Such rebuttal will be attached to the official personnel file copy of material.

ARTICLE 17 – GRIEVANCE PROCEDURE

17.1 Scope of the Grievance Procedure - the purpose of this Grievance Procedure is to establish effective machinery for the fair, expeditious, and orderly adjustment of grievances. Only matters involving the interpretation, application, or enforcement of the express terms of this Agreement shall constitute a grievance.

Either the Union or the City may process grievances each against the other to allege contract violations and enforce their respective rights. Union or City grievances shall enter the procedure at Step 3 and be subject to all applicable time limits, other provisions, and to mediation/arbitration.

17.2 Steps

Step 1. The aggrieved employee shall discuss the grievance with his/her immediate supervisor within ten (10) working days of the date of the occurrence prompting the grievance. The immediate supervisor shall attempt to adjust the matter and shall respond to the employee within five (5) working days. *(This is intended to be the Sergeants step)*

Step 2. If the grievance is not resolved at Step 1, the aggrieved employee or representative shall submit a written grievance to the supervisor within five (5) working days following the supervisor's oral response. (*This is intended to be the Sergeant's written step)* The written grievance at this step and at all steps thereafter shall contain the following information:

1. A statement of the grievance and the facts upon which it is based;
2. The alleged violation of the Agreement;
3. The remedy or adjustment sought; and
4. The signature of the aggrieved employee or Union representative.

The supervisor shall respond in writing to this grievance within five (5) working days of its receipt. The written response at this step, and management responses at all steps thereafter, shall contain the following information:

1. An affirmation or denial of the facts upon which the grievance is based;
2. An analysis of the alleged violation of the Agreement;
3. The remedy or adjustment, if any, to be made; and
4. The signature of the appropriate management representative.

Step 3. If the grievance is not resolved at Step 2, the aggrieved employee or representative shall submit the grievance to Chief of Police within five (5) working days following the supervisor's written response. The Chief of Police shall respond in writing to this grievance within fourteen (14) calendar days of its receipt. The requirement in Step 3 for written grievances and responses shall not preclude the Union Representative and the appropriate management representative from orally discussing and resolving the grievance.

Management grievances shall be submitted to the Union representative. Union grievances shall be submitted to the Chief of Police. Management and Union grievances shall be submitted within ten (10) calendar days of the occurrence prompting the grievance and shall be subject to expedited

mediation/arbitration and other provisions in Step 5 if not resolved by the Union representative to the satisfaction of management.

Step 4. If the grievance is not resolved at Step 3, the aggrieved employee or representative shall submit the grievance to the City Administrator within five (5) working days following receipt of the Chief's written response. The City Administrator shall respond in writing to this grievance within ten (10) working days of its receipt. The requirement in Step 4 for written grievances and responses shall not preclude the Union Representative and the appropriate management representative from orally discussing and resolving the grievance, nor shall it be accomplished prior to the Union Representative and the City Administrator discussing the dispute.

Step 5. If the grievance had not been resolved at step 4, the Union or management may refer the dispute to Expedited Mediation/Arbitration as provided below. The Union shall notify the Agency in writing of submission to Expedited Mediation/Arbitration within five (5) working days after receipt of the City Administrator written response at Step 4.

17.3 PANEL OF STANDING MEDIATOR/ARBITERS

For disciplinary matters, the manner and procedures for selecting an arbitrator shall conform to RCW 41.58.070.

The parties agree to timely establish a panel of three (3) standing mediator/arbiters to hear and resolve all contract disputes. If the two parties cannot agree on a panel, then a list of eleven (11) names shall be obtained from the Federal Mediation and Conciliation Service. The parties shall alternately strike names until three (3) remain. Each person selected shall serve in turn regarding a single grievance dispute. If unavailable, the next listed person will serve. The mediator/arbiters shall thus serve in rotation.

Each party may unilaterally remove a mediator/arbiter at any time as long as there is no dispute pending at the time. Mediator/Arbiter panel vacancies shall be filled as in the above paragraph.

The panel member assigned to a grievance shall meet without delay with the parties and attempt to mediate/conciliate the dispute. If an agreement is reached, it shall be reduced to writing, shall be signed by each of the above parties and shall be final and binding.

If, after a concerted effort, a single mediation meeting does not produce a settlement, the mediator/arbiter shall immediately convene an informal arbitration hearing. Witnesses, evidence and exhibits shall be kept to a minimum and the rules of evidence shall not apply.

The mediator/arbiter shall, on the same date of the hearing, provide a "bench award" as a binding settlement of the grievance.

The mediator/arbiter shall not have the power to add to, subtract from, or modify the provisions of this Agreement in arriving at a decision of the issue or issues presented; and shall confine his/her decision solely to the interpretation, application, or enforcement of this Agreement. The mediator/arbiter shall confine himself/herself to the precise issue submitted for ~~arbitration, and~~arbitration and shall not have authority to determine any other issues not so submitted to him/her. The decision of the mediator/arbiter shall be final and binding upon the aggrieved employee, Union and Agency.

The Employer and Union shall share equally the fees and expenses of the mediator/arbiter.

Either party has the right to have a representative represent them at any step of the grievance procedure.

The following grievance principles shall govern and be controlling in any and all grievances:

1) While a grievant may be "made whole" any punitive award shall be void and unenforceable.

2) Unless agreed otherwise, only one grievance will be heard at a time by an arbiter.

3) Each party shall pay the costs of their own representatives, case preparation and presentation.

ARTICLE 18 – UNIFORM AND EQUIPMENT

18.1 The Employer shall provide an initial issue of four (4) serviceable uniforms to new employees and on an exchange and replacement basis to regular employees. All uniform and equipment items shall be subject to prior approval of the Chief of Police. ~~The Employer shall pay for the cleaning of one (1) uniform per week.~~Any special or custom modifications would be at the officer's expense with the approval of the Chief. Any items issued to one officer will be issued to all officers, unless there is a specific reason or requirement to be met (i.e. Bike patrol uniforms, K-9 equipment, SWAT gear, Task Force equipment) as determined by the department, will be issued to qualified personnel.

18.2 All protective clothing and equipment purchased by the City of College Place shall remain the City's property, upon resignation or discharge of duty, all property shall be returned to the Chief of Police of his designee.

~~18.2~~18.3 The City will repair or replace clothing, eyeglasses, and personal property not to exceed the actual cash value of such property that is damaged or destroyed in the line of duty subject to the following limitations. Nothing in this section is meant for the City to repair or replace damaged or destroyed property if the payment can be secured by the court.

Watch - $100.00

~~18.3~~18.4 At no time will the Employer require any employee to use their personally owned vehicle for official business while on duty, with the exception of training.

~~18.4~~18.5 The employer agrees to provide each Police Officer an equipment and/or clothing allowance of $300.00 each year for work related items. Those assigned to the Detective position will be provided and equipment and/or clothing allowance of $500.00 each year for work-related items. A receipt must be provided for reimbursement.

ARTICLE 19 –INCENTIVE & SPECIALTY PAY

19.1 Regular ~~full-time commissioned Police Officers of the bargaining unit shall receive forty dollars ($40) per month additional pay after the employee receives an Associate of Arts Degree from an accredited institution of higher learning.~~

~~Effective January 1, 2024, regular~~ full-time commissioned Police Officers of the bargaining unit shall receive 2% of their base pay per month after the employee receives an Associate of Arts Degree from an accredited institution of higher learning.

19.2 Regular ~~full-time commissioned Police Officers of the bargaining unit shall receive seventy dollars ($70) per month additional pay after receiving a Bachelor's Degree from an accredited institution of higher learning.~~

~~Effective January 1, 2024 regular~~ full-time commissioned Police Officers of the bargaining unit shall receive 4% of their ~~base pay~~base pay per month after receiving a Bachelor's Degree from an accredited institution of higher learning.

Total educational incentive will not exceed 4% of base pay per month.

~~19.3 Regular~~19.3 Regular full-time commissioned Police Officers of the bargaining unit shall receive the following amounts after the employee receives a certification as an instructor by the Washington State Criminal Justice Commission in a course required and/or offered by the College Place Police Department.

FTO – 3%
Firearms – 3%
SWAT ~~(1 position)~~ – 1%
SRO – 1%
EVOC – 1%
Taser/less than Lethal – 1%
Use of force/Defensive Tactics – 1%
K-9 – 3%

*Maximum of two specialties per Officer.

~~19.4 The parties agree that the City's Travel Policy shall govern travel and related items as covered in the City of College Place Personnel Manual. The mileage reimbursement amount will reflect the IRS Mileage Rate.~~19.4 K-9 Assignment

The selection process and position assignment details are effective upon completed agreement and are as follows:

The K-9 Officer will be selected through a competitive testing process to include a supervisor recommendation and canine aptitude. The Police Officer must have worked at least 2 (two) years as a Commissioned Officer with the College Place Police Department in order to be eligible for the K-9 Officer Position. K-9 Officers must agree to flexible work assignments and varied shift schedules that supersede other contract language. K-9 Officers must be willing to have the canine in their home. K-9 Officers will not be considered if they reside in an apartment complex or home not suitable for the canine. K-9 Officers must maintain a suitable location to accommodate a canine and kennel without complaints from neighbors. No other animals/pets will be allowed at the residence that would not get along with the canine. The Department will supply a canine kennel.

K-9 Handlers: Employees that are assigned as the K-9 Officer are required to spend approximately thirty (30) minutes per day in compensable time for the duty-related care and maintenance of a canine. Required time consists of three and one half (3.5) hours per week (7 days).

To accommodate this requirement, the K-9 Officer shall receive four (4) hours of "care and maintenance time" weekly as PAID TIME OFF (Based on a 4-10 workweek). The hour (4) hours of "care and maintenance time" per week offsets the time spent maintaining the canine during the handlers off duty time.

Care and maintenance time should be used at the beginning of the handler's daily work shift. The K-9 Officer shall record all hours worked on their timesheet, including the one (1) hour of "care and maintenance time" per shift. No "care and maintenance time" will be earned if the K-9 Officer is on vacation or training and places the canine in a kennel.

The K-9 Officer will receive a 3% pay incentive above their regular rate of pay. The incentive pay is based on their current monthly salary. The term of the K-9 Position is generally the life of the canine. At that time, or in the event there is no department interest for the K-9 Position; or in the event a qualified person is not identified, your commitment may be extended. The Chief retains the right to appoint, remove or reassign personnel according to the needs of the department.

19.54 The parties agree that the City's Travel Policy shall govern travel and related items as covered in the City of College Place Personnel Manual. The mileage reimbursement amount will reflect the IRS Mileage Rate.

ARTICLE 20 – UNION ACTIVITY

20.1 Nondiscrimination: The Employer and the Union agree not to discriminate against any individual with respect to terms, conditions or privileges of employment because of race, color, religion, national origin, age, sex, union affiliation or activity, duties or convictions, or mental, physical or sensory handicap except as allowed or provided by law.

20.2 Bulletin Board: The Employer agrees to provide suitable space for a Union Bulletin Board. No material shall be posted except notices of meetings and elections, results of elections, changes in Union By-Laws, notices of employee social occasion and similar Union business. All material shall be signed by an officer of the Union and dated. Posting shall be limited to the official bulletin board.

20.3 Union Business: One (1) member of the Union shall, upon request, be granted leave from duty without any loss of pay for any meetings between the Employer and the Union to negotiate wages, hours and working conditions, and for the purpose of handling a grievance, dispute and related business, when such meeting(s) take place at a time when any such member is scheduled to be on duty. Said meetings shall be scheduled as practicable to avoid any schedule conflicts.

20.4 Communication Procedure: This article creates a communication procedure for the purpose of dealing with operational issues and matters of general concern between the parties. Either the Union or the Employer may initiate discussion. The coordinators of the communications procedure will be the Business Representative and the Chief of Police, or their official designee(s). A meeting of representatives of the Employer and the Union may be requested by either of the coordinators and they shall schedule a meeting at a mutually favorable time and place. This communication procedure and the discussions between the parties shall not amend or change the terms of this Agreement unless mutually agreed by the Union and the Employer in writing, after proper ratification by the membership.

ARTICLE 21 – MISCELLANEOUS PROVISIONS

21.1 Medical Exams~~: Any~~: Any physical and/or mental examination(s) except for physicals required for purposes of entrance and applications, State disability requirements and Retirement System requirements, which are required by the Employer, shall be taken on Employer time and shall be paid by the Employer. If the Employer requires a physical and/or mental examination, the employee shall undergo the physical or mental examination by a physician or institution specified by the Employer.

21.2 Gender: Where gender has been used in any provision of this Agreement, it is used solely for the purpose of illustration and shall not in any way be used to designate the sex of the employee eligible for any position, classification, or the benefits provide in this Agreement.

ARTICLE 22 – PERSONNEL FILES

22.1 File Access: An employee, or a representative designated in writing, shall have the right to view material in her personnel file upon appointment with the Chief of Police. Requests for copies will be honored and charged at the rate reflected in the Administrative Fee Resolution. The Employer reserves the right to protect the confidentiality of any information which pertains to individuals other than the employee. The Employer may withhold internal investigation information until such time as such information is used for disciplinary action. When an employee reviews his personnel file, he will sign and date an acknowledgement of the review.

22.2 Notice Provided: The Employer will provide an employee with a copy of any derogatory or negative report placed in his personnel file at the time of the action.

22.3 Performance Evaluation: Employer evaluations of work performance shall be final and not subject to the grievance procedure unless said evaluation(s) results in disciplinary action and/or economic loss to the employee. An employee may submit a response to his evaluation within thirty (30) days after receipt and it shall be attached to the original evaluation and placed in the personnel file.

ARTICLE 23 – NO FAULT TERMINATION

23.1 An employee who fails to maintain necessary licenses, certifications, and required skills to perform the essential functions may be terminated by the City upon written notice to the affected employee and the Union.

23.2 An employee who because of illness or physical disability is unable to return to work after absence following a reasonable period of recovery may be terminated as in paragraph one above, unless such termination would violate the Americans with Disabilities Act.

ARTICLE 24 – SAVINGS CLAUSE

24.1 If any Article or Section of this Agreement should be held invalid by operation of law, or by a tribunal of competent jurisdiction, or if compliance with or enforcement of any Article or Section should be restrained by such tribunal pending a final determination to its validity, the remainder to this Agreement, or the application of same to persons or circumstances other than those as to which it has been held invalid or as to which compliance with or enforcement of has been retrained, shall not be affected thereby.

24.2 Should either party find that a provision is invalid, and the other party disagrees with this finding, then the Article or provision in question shall be declared inoperative pending a resolution of the question. Should the challenged provision be held valid and/legal the challenged provision shall be turned to operation. Material losses under this contract, incurred due to the suspension and employees' suffering shall be made whole.

24.3 In the event that any Article or Section as referred to in the foregoing paragraphs is held invalid or enforcement of or compliance with which has been restrained as above set forth, the parties affected thereby shall enter into immediate collective bargaining negotiations up the receipt of the request of the

Union of City for the purpose of arriving at a mutually satisfactory replacement for such Article or Section.

ARTICLE 25 – ENTIRE AGREEMENT

25.1 The Agreement expressed herein in writing constitutes the entire agreement between the parties and no oral statement shall add to or supersede any of its provisions, unless mutually agreed upon by both parties in writing after proper ratification by the membership,

The Parties acknowledge that each has had the unlimited right and opportunity to make demands and proposals with respect to any matter deemed a proper subject for collective bargaining. The results of the exercise of that right are set forth in this Agreement. Therefore, except as otherwise provided in this Agreement, the Employer and the Union for the duration of this Agreement, each voluntarily and unqualifiedly, agree to waive the right to oblige the other party to bargain with respect to any subject or matter whether or not specifically referred to or covered in this Agreement.

ARTICLE 26 – TERM OF AGREEMENT

26.1 This document shall be in full force and effect from January 1, ~~2023~~ 2026 through December 31, ~~2025~~2028. This Agreement will automatically renew itself from year to year thereafter, unless either party gives written notice to the other, one hundred fifty (150) days prior to the expiration date, of a desire to amend or terminate said Agreement.

Signed for the employer:

_____

~~Mike Rizzitiello,~~ City Administrator

_____

Date

_____

Chief of Police, City of College Place

_____

Date

Signed for the Union:

_____

Russell Shjerven, Secretary-Treasurer
Teamsters Local Union No. 839
Affiliated with the International
Brotherhood of Teamsters

_____

Date

APPENDIX – "A"

Police Department Salaries
Effective January 1, ~~2023~~2026

	Step I	Step II	Step III	Step IV	Step V
Probationary*	~~5295~~6,071	-	-	-	-
Police Officer	~~6168~~7,072	~~6353~~7,284	~~6544~~7,503	~~6740~~7,728	~~6942~~7,959
Detective	~~6357~~7,289	~~6548~~7,507	~~6744~~7,732	~~6946~~7,964	~~7154~~8,203

Effective January 1, 2027

	Step I	Step II	Step III	Step IV	Step V
Probationary*	6,375	-	-	-	-
Police Officer	7,425	7,648	7,878	8,114	8,357
Detective	7,653	7,883	8,119	8,363	8,614

Effective January 1, 2028

	Step I	Step II	Step III	Step IV	Step V
Probationary*	6,694	-	-	-	-
Police Officer	7,797	8,031	8,272	8,520	8,775
Detective	8,036	8,277	8,525	8,781	9,044

*Probationary Officers will move to Step I after completion of Police Academy and Field Training. Officers will increase to the next higher step on anniversary date.

Effective January 1, ~~2024*~~ 2027- The amounts in Appendix "A" shall be increased by 5%.

Effective January 1, 2028~~2025*~~ - The amounts in Appendix "A" shall be increased by ~~4%.~~5%

MEMORANDUM OF AGREEMENT

Between the City of College Place

And Teamsters Local Union No. 839

The parties agree that the GPS monitoring equipment will not be used for the express purposes of data fishing or finding misconduct, nor will there be disparate treatment of bargaining unit members.

The exceptions to the above are cases in which the Employer receives a report of a complaint, concern or accident from a member of the public or automated notice from the GPS system regarding a bargaining unit member. In those cases, if the Employer review recorded data and determines there may be a basis for potential discipline, it will notify the Union. The Union has the right to request relevant material related to the potential discipline. Any finding of misconduct resulting in discipline must be related to the specific incident which was the subject of the complaint, stated concern, accident or automated notice for the GPS system.

In these cases, all relevant provisions of this Agreement, including all provisions related to just cause, due process, and progressive discipline, shall apply.

Signed for the employer:

Michael Rizzitiello, City Administrator

Date

Signed for the Union:

Russell Shjerven, Secretary-Treasurer
Teamsters Local Union No. 839
Affiliated with the International
Brotherhood of Teamsters

Date

Chief of Police, City of College Place

Date

Memorandum of Agreement
By and Between
City of College Place
And
Teamsters Local 839
Police Unit
Article 5 – Employment Practices
October 1, 2025

The parties to this memorandum of agreement herein agree to the following addition to Article 5, Employment Practices.

5.6 Corporal - The role of a city police corporal combines the duties of a police officer with introductory, first-line supervision. The corporal provides guidance and supervision for a shift or assigned squad of officers. The corporal will be available in the absence of a sergeant to respond to critical incidents, maintain pursuit oversight, respond to a use of force case and to help the sergeant ensure daily operations run smoothly. A corporal will work under the supervision of a sergeant.

When funding is available, the Chief may assign the position of corporal. Generally, one corporal to each squad. The corporal will be selected from a competitive testing process. The corporal position will be a temporary assignment with a three (3) year commitment. At the end of the three (3) years, employees may test for another three (3) year commitment. This assignment will supplement the officers' primary patrol duties. The corporal position will include a 3% pay incentive.

Selected corporals may require a transfer to a different squad to meet the needs of the agency. A commitment to corporal will not prevent an officer from applying for other internal positions such as detective or test for promotion to sergeant. However, if selected, they must give up the corporal position and incentive.

Officers assigned to a committed assignment such as School Resource Officer, Taskforce or Detective are not eligible to test for corporal.

City of College Place	Teamsters Local 839
Date	Date

WALLA WALLA COUNTY
INTERAGENCY AGREEMENT FOR EMERGENCY MEDICAL SERVICE
2026

AN AGREEMENT by which the **CITY OF COLLEGE PLACE**, a municipal corporation, hereinafter referred to as CITY, agrees to provide certain emergency medical services to Walla Walla County, a municipal corporation, hereinafter referred to as COUNTY, in accordance with the provisions of the Interlocal Cooperation Act, RCW 39.34.

WHEREAS, the Walla Walla County Commissioners recognize the need for a comprehensive emergency medical services program in Walla Walla County, and

WHEREAS, the County of Walla Walla has no full time Fire Department or Emergency Medical Services staff, and

WHEREAS, the City of College Place through the utilization of its resources is equipped to operate and administer Emergency Medical Services as defined by RCW 18.73.030(10), and

WHEREAS, the parties hereto recognize the advantages to be gained from the establishment of a single integrated comprehensive Emergency Medical Services Program, and the County has the authority pursuant to RCW 36.01.095 to establish such a system, Now, Therefore, the parties agree as follows:

WITNESSETH:

1. The City agrees to provide emergency medical services for the term of this agreement and in so doing shall provide all personnel and equipment required for such service. In connection therewith, the City further agrees to provide sufficient qualified personnel and equipment to operate such emergency medical care services twenty-four (24) hours every day. The area to be served by the City's emergency medical services is within the City boundaries of College Place. This agreement does not preclude contracting with a provider for these services so long as the provider complies with Department of Health regulations.

2. **The County shall pay to the City the annual sum of Four Hundred Eighty-Five Thousand Four Hundred Ninety-One Dollars ($485,491) to be used only for provision of emergency medical care or emergency medical services under this agreement, including related personnel costs, training for such personnel, and related equipment, supplies, vehicles, and structures needed for the provision of emergency medical care or emergency medical services pursuant to RCW 84.52.069(5). Distribution by the Walla Walla County Treasurer's Office shall be made at least every two months with the distribution method determined by the County Treasurer.**

3. The City agrees to provide said services Twenty-four (24) hours per day, Seven (7) days per week. When said service is required and dispatched, the City's operator of such service shall be ready to respond to such assignment, provided, however, that should the operator be temporarily unable to provide services because of conditions beyond its control, including but not limited to illness or other disability of operator's employees or failure as to operator's vehicles or equipment, the dispatcher shall be immediately notified to that effect and shall also be notified when the operator

is once again able to respond to emergency calls. Persistent and repeated failure by the City's operator to notify the dispatcher of unavailability shall be deemed just cause for immediate cancellation of this contract by Walla Walla County without the necessity of providing the notice specified.

4. The City, its employees, and contract providers shall comply with all applicable State and Federal laws and ordinances relating to the operation of emergency medical services.

5. The City agrees to save and hold the County harmless from any and all causes of action, judgments, claims, or demands, or from any liability of any nature rising out of omissions of the City's employees or agents; and, the County, likewise, agrees to save and hold the City harmless from any and all causes of action, judgments, claims, or demands, or from any liability of any nature rising out of the exercise of this agreement due to the acts or omissions of the County's employees or agents.

6. This contract shall be in effect from January 1, 2026 to December 31, 2026, provided, however that each party shall have the option to terminate the contract by giving the other party Sixty (60) days advanced written notice thereof. Funds payable by the County to the City shall be prorated for the term remaining in the contract.

7. In the event a new contract is not executed by January 1, 2027, and the parties continue to cooperate in this program, this agreement shall be deemed to continue from month to month until written notice of termination is given, as outlined above.

8. Any modification to this agreement shall be made by both parties in writing.

9. The County shall have the right, at all times, to inspect and review the records maintained by the City and the County Auditor of expenditures by the City of sums received by it under this agreement, in order to comply with any requirements made of the County by the State Auditor, and for any other purposes deemed necessary.

10. The City has no authority, as agent or otherwise, to bind the County to any legal obligation with any other entity, and the City and its employees and agents are independent contractors as to the County and are not the agents or employees of the County.

11. If sufficient funds are not received by the County from EMS tax revenues for payment under this agreement for any fiscal period, the County will prorate and distribute available funds. The Department of EMS shall have priority for the budgeted amount for the year and remaining available funds will be distributed to EMS agencies. No penalty or expense shall accrue to the County in the event this provision applies.

12. All collected back taxes will be distributed to the agency at the next scheduled distribution date.

IN WITNESS WHEREOF, the parties hereto have set their hands this _____ day of _____, 2026.

CITY OF COLLEGE PLACE

_____
Mayor

Attest:

_____
City Clerk

Approved as to form:

_____
College Place City Attorney

WALLA WALLA COUNTY BOARD OF COMMISSIONERS

_____
Chairman

_____
Commissioner

_____
Commissioner

Attest:

_____
Clerk of the Board

Approved as to form:

_____
Prosecuting Attorney

WALLA WALLA COUNTY 2026 EMS LEVY DISTRIBUTION

EMS RESPONSES FOR 2025:	9,652	LESS DISTRICT #5 (442)
ASSESSED VALUATION:	$10,906,076,582	INCLUDES FIRE DISTRICTS, CITIES/TOWNS AND FOREST LANDS
POPULATION BASED ON 2025 OFM FORMULA:	63,541	
EMS LEVY CERTIFICATION AMOUNT:	$6,500,000	
HIGHEST LAWFUL EMS LEVY AMOUNT:	$4,009,958	
STATUTORY MAXIMUM EMS LEVY AMOUNT:	$5,453,038	
EMS DEPARTMENT BUDGET:	$317,542	
PER CAPITA:	$5.00	Per Capita = EMS Budget / Total Population
REMAINDER TO BE DISTRIBUTED:	$3,692,416	

Walla Walla County Fire Protection District #5

District #5 Population:	4,074	
District #5 Assessed Valuation:	$1,282,837,167	
District #5 Total EMS Levy Amount:	$471,675	Levy Distribution Amount = District #5 Assessed Value / 1,000 x Levy Rate (0.36768)
Less EMS Department Budget (based on population):	$20,360	EMS Dept Budget = Per Capita x District #5 Population
EMS Levy Distribution to be Received by District #5:	$451,316	

REMAINDER TO BE DISTRIBUTED:	$3,241,100
1/3 ASSESSED VALUATION:	$1,080,367
1/3 POPULATION:	$1,080,367
1/3 EMS RESPONSES:	$1,080,367

WALLA WALLA COUNTY 2026 EMS LEVY DISTRIBUTION - SUMMARY SHEET

AGENCY	ASSESSED VALUATION	POPULATION	RESPONSES	LEVY DISTRIBUTION
COLLEGE PLACE	$134,785	$182,583	$168,122	$485,491
PRESCOTT	$3,291	$6,813	$0	$10,104
WAITSBURG	$15,530	$21,801	$0	$37,331
WALLA WALLA	$534,392	$633,137	$773,897	$1,941,427
FIRE DISTRICT #1	$16,516	$2,834	$448	$19,797
FIRE DISTRICT #2	$24,988	$5,577	$17,349	$47,915
FIRE DISTRICT #3	$34,297	$17,005	$3,134	$54,435
FIRE DISTRICT #4	$237,979	$167,922	$91,672	$497,574
FIRE DISTRICT #5				$451,316
FIRE DISTRICT #6	$48,366	$25,998	$10,186	$84,550
FIRE DISTRICT #7	$8,516	$4,033	$6,380	$18,929
FIRE DISTRICT #8	$21,707	$12,663	$9,178	$43,548
TOTAL	**$1,080,367**	**$1,080,367**	**$1,080,367**	**$3,692,416**

WALLA WALLA COUNTY 2026 EMS LEVY DISTRIBUTION (ONE-THIRD BY ASSESSED VALUATION)

AGENCY	ASSESSED VALUATION	PERCENT OF TOTAL	AMOUNT DISTRIBUTED
COLLEGE PLACE	$1,213,038,637	0.124758915	$134,785.39
PRESCOTT	$29,618,249	0.003046185	$3,291.00
WAITSBURG	$139,770,788	0.014375183	$15,530.47
WALLA WALLA	$4,809,410,332	0.49463949	$534,392.10
FIRE DISTRICT #1	$148,636,893	0.015287046	$16,515.62
FIRE DISTRICT #2	$224,884,159	0.023128945	$24,987.74
FIRE DISTRICT #3	$308,661,968	0.031745347	$34,296.62
FIRE DISTRICT #4	$2,141,760,071	0.220276299	$237,979.21
FIRE DISTRICT #6	$435,284,662	0.044768271	$48,366.15
FIRE DISTRICT #7	$76,638,877	0.007882175	$8,515.64
FIRE DISTRICT #8	$195,357,165	0.020092145	$21,707
TOTAL	$9,723,061,801	1	$1,080,367

AMOUNT TO BE DISTRIBUTED: $1,080,367

WALLA WALLA COUNTY 2026 EMS LEVY DISTRIBUTION (ONE-THIRD BY POPULATION)

AGENCY	POPULATION	PERCENT OF TOTAL	AMOUNT DISTRIBUTED
COLLEGE PLACE	10,050	0.169001295	$182,583
PRESCOTT	375	0.006306018	$6,813
WAITSBURG	1,200	0.020179259	$21,801
WALLA WALLA	34,850	0.586039316	$633,137
FIRE DISTRICT #1	156	0.002623304	$2,834
FIRE DISTRICT #2	307	0.005162527	$5,577
FIRE DISTRICT #3	936	0.015739822	$17,005
FIRE DISTRICT #4 & DNR	9,243	0.155430743	$167,922
FIRE DISTRICT #6	1,431	0.024063766	$25,998
FIRE DISTRICT #7	222	0.003733163	$4,033
FIRE DISTRICT #8 & DNR	697	0.011720786	$12,663
TOTAL	59,467	1	$1,080,367
		AMOUNT TO BE DISTRIBUTED:	$1,080,367
FIRE DISTRICT #5	4,074		
TOTAL COUNTY POPULATION	63,541		

WALLA WALLA COUNTY 2026 EMS LEVY DISTRIBUTION (ONE-THIRD BY EMS RESPONSES)

AGENCY	RESPONSES	PERCENT OF TOTAL	AMOUNT DISTRIBUTED
COLLEGE PLACE	1502	0.155615416	$168,122
PRESCOTT		INCLUDED WITH FIRE DISTRICT #7	
WAITSBURG		INCLUDED WITH FIRE DISTRICT #2	
WALLA WALLA	6,914	0.716328222	$773,897
FIRE DISTRICT #1	4	0.000414422	$448
FIRE DISTRICT #2	155	0.016058848	$17,349
FIRE DISTRICT #3	28	0.002900953	$3,134
FIRE DISTRICT #4	819	0.08485288	$91,672
FIRE DISTRICT #6	91	0.009428098	$10,186
FIRE DISTRICT #7	57	0.005905512	$6,380
FIRE DISTRICT #8	82	0.008495649	$9,178
TOTAL	9,652	1	$1,080,367
		AMOUNT TO BE DISTRIBUTED:	$1,080,367
FIRE DISTRICT #5	442		
TOTAL COUNTY RESPONSES	10,094		

WALLA WALLA COUNTY 2026 EMS LEVY DISTRIBUTION CONTRACT TRACKING

AGENCY	VALUE	POPULATION	RUNS	DATA CONTRACT	LEVY CONTRACT	BUDGET
WWFF	$4,809,410,332	34,850	6,914			$1,941,427
WAITSBURG	$139,770,788	1,200				$37,331
COLLEGE PLACE	$1,213,038,637	10,050	1,502			$485,491
PRESCOTT	$29,618,249	375				$10,104
FD#1	$148,636,893	156	4	Received		$19,797
FD#2	$224,884,159	307	155			$47,915
FD#3	$308,661,968	936	28	Received		$54,435
FD#4	$2,141,760,071	9,243	819			$497,574
FD#5	$1,282,837,167	4,074	442			$451,316
FD#6	$435,284,662	1,431	91	Received		$84,550
FD#7	$76,638,877	222	57	Received		$18,929
FD#8	$195,357,165	697	82			$43,548
Assessed Valuation	$10,906,076,582					
TOTALS	**$11,005,898,968**	**63,541**	**10,094**			**$3,692,416**

Combined amount for City of Waitsburg and FD#2 (paid to FD#2):	$85,246
Combined amount for North County Fire District:	$103,266

CONTRACT FOR ANIMAL SHELTER SERVICES
between
CITY OF COLLEGE PLACE
and
BLUE MOUNTAIN HUMANE SOCIETY

This Contract for Animal Shelter Services ("Contract") is entered into between the City of College Place ("City") and Blue Mountain Humane Society ("Society") and provides the terms and conditions under which Society shall operate a shelter to receive and care for animals impounded pursuant to College Place City Ordinance.

"City Designated Animal Control Agent" shall mean a College Place City Animal Control Officer or any other designated agent the City may choose during the term of this agreement, including an officer from another jurisdiction who assists the City of College Place with an animal control issue through a mutual aid agreement.

It is hereby AGREED by the parties as follows:

A. PURPOSE

The purpose of this Contract is to define the scope of the animal shelter services the Society shall provide to the City, the compensation the City shall pay for such services; and the terms and conditions under which the Society shall provide these services to the City.

B. TERM

This Contract will be effective on January 1, 2026, and expires on December 31, 2027 ("Initial Term"). Upon expiration of the Initial Term, this Contract shall automatically renew for a successive one (1) year term ending on December 31, 2028, unless either party provides written notice of its intent not to renew by at least September 30, 2027.

C. FACILITY

1. The Society shall:

    a. operate in full compliance with laws governing animal shelter facilities in the State of Washington, including any regulations promulgated by the Washington Department of Health;

    b. provide enclosures to accommodate stray or impounded dogs and domesticated (not feral) cats found inside City limits and brought in by the City's designated Animal Control Agent, the College Place Police Department, or an officer of another jurisdiction as part of a mutual aid agreement. Exceptions for intake include limitations for healthy stray cats, capacity restraints, and disease outbreak. Society shall include isolation facilities for quarantined animals, veterinary care facilities during the times of Monday-Thursday 8 a.m.-4 p.m. excluding holidays, and refrigeration and/or freezer space for

deceased animal storage for animals that die while in care or are euthanized at the shelter.

D. SHELTER OPERATIONS & SERVICES

1. The Society shall:

    a. maintain and follow a clear set of protocols regarding shelter admission and intake procedures, care and welfare of animals, employee conduct and shelter and adoption operations;

    b. establish and maintain convenient public hours of access, including weekend hours;

    c. strive to comply with the standards set forth in the "Guidelines for Standards of Care in Animal Shelters" published by the Association of Shelter Veterinarians;

    d. employ or contract with a licensed veterinarian to monitor the veterinary care and other aspects of shelter operations affecting the health of the animal population of the shelter;

    e. treat animals with care and respect, provide a clean, comfortable, safe and healthy environment with adequate housing, exercise, water and food.

E. ANIMAL INTAKE

1. The Society shall:

    a. accept animals on behalf of the City of College Place that are brought in by the City Designated Animal Control Agent, the College Place Police Department, or an officer of another jurisdiction bringing in an animal seized within the city limits as part of a mutual aid agreement (except where indicated in Section C1b above);

    b. provide a procedure whereby animals may be delivered to the shelter by the City Designated Animal Control Agent or other designated officer 24 hours per day, 7 days per week;

    c. facilitate an annual training session for all designated animal control agents or other relevant officers employed or contracted by the City. The purpose of this training is to comprehensively cover intake procedures, protocols, and Standard Operating Procedures relevant to the shelter's intake operations.

2. Upon intake, animals will be vaccinated for common illness, treated for fleas and worms, and groomed as necessary for the animal's health and comfort. Any impounded animal that is suspected to be a victim of cruelty or neglect will be immediately reported to the City’s Designated Animal Control Agent.

3. Stray dogs will be held for a three-day (72-hour) stray hold period in accordance with College Place City Ordinance. Stray domestic cats with owner identification (via tags,

microchip, or identifiable marks on file) will be held for 72 hours. Cats without identification will be held for at least 24 hours.

All impound periods shall pause on Sundays and holidays, when the shelter is not open for business. After the respective holding period expires, animal outcomes will be determined at the sole discretion of the Society. The City may request additional holding periods at a rate outlined in Addendum A.

4. Underage puppies and kittens, animals with serious medical conditions, and senior animals needing special care may be placed in a foster setting prior to the end of the stray hold period.

5. All animals shall have an impound record, indicating the identification tag number, if any, species, breed and description of animal by coloring, time and date of impound, name of agent taking in the animal and full address where the animal was found.

6. During the stray hold period, the Society will provide animals with daily food, water, and shelter. The Society will also strive to provide these animals mental enrichment and daily exercise.

7. Once an animal is admitted, the Society will provide routine veterinary care, including medical stabilization, pain relief, and treatment for common illnesses. In the event an animal's condition necessitates emergency veterinary care at an outside clinic, the City will be responsible for covering the costs up to and not exceeding $250 per animal. After the stray hold period expires, the Society will be responsible for covering these costs.

8. Should an animal be suffering from serious injury or disease that would endanger other sheltered animals or cause the cat or dog to endure unnecessary pain and suffering if left untreated, as determined under the guidance of a licensed veterinarian, the animal may be euthanized prior to the expiration of the required stray hold period. The Society will document this action on the animal's custody record.

9. Any animal impounded may be redeemed within the stray hold period, upon evidence of rightful ownership or custody and payment of redemption fees, as applicable. These may include the cost of impound, transportation, and any additional veterinary costs incurred.

10. Animals may be denied redemption if placed on investigative hold by City's Police Officers or Designated Animal Control Agent or the Health Department. Per College Place City Ordinance, redemption may be denied to an owner who has cruelly treated an animal. In these cases, the Society shall act as directed by the City's Police Officers or Designated Animal Control Agent. See Section I4 for additional requirements and details.

11. The Society will provide disposal services for animals that die under the Society's care. It is the City's responsibility to dispose of unowned animals that die prior to arrival at the shelter.

F. DISPOSITION OF UNCLAIMED ANIMALS

1. The Society shall make all reasonable attempts to reunite stray animals with their owners, if identified.

2. No live animals shall be used, sold, or donated for experimental purposes.

3. After the stray hold period has expired, the Society shall assume full rights and responsibility for the final disposition of the animal. This may include adoption, transfer to an approved adoption or rescue agency, or humane euthanasia.

4. Any euthanasia will be carried out by certified euthanasia technicians under the provisions established by Washington state law.

5. The Society must maintain a current Washington Board of Pharmacy license to purchase and dispense appropriate drugs and must comply with all federal and state regulations concerning the handling of controlled substances for the purpose of animal euthanasia.

G. ADOPTION, PLACEMENT OR TRANSFER OF ANIMALS

1. Every reasonable effort shall be made to return the animal to its owner prior to release of the animal through adoption or transfer to another animal welfare agency.

2. Animals are to be spayed or neutered and microchipped as a condition of adoption, subject to the animal shelter's discretion.

H. ADMINISTRATION

1. The Society shall:

    a. administer the redemption of stray animals in accordance with its policies and procedures, including the determination of whether any redemption or reclaim fees will be assessed;

    b. retain all redemption fees, if assessed, and maintain and record all redemption activity in the Society’s data management system;

    c. retain sole discretion to reduce, waive, or eliminate any redemption fees based on animal welfare considerations, owner circumstances, shelter capacity, or operational needs;

    d. maintain established protocols for cash handling and recordkeeping, and issue an itemized receipt for any fees collected;

    e. cooperate with City officials, the City's Police Officers or Designated Animal Control Agent, and/or College Place County Public Health on actions pertaining to animals and quarantine and will assist the City in obtaining and presenting evidence in the civil or criminal prosecution of violations to City code, regulations or laws, at

the additional fee outlined in Addendum A.

f. meet quarterly with City Designated Animal Control Agent to review and resolve any issues or concerns;

g. maintain confidentiality related to records and information in accordance with RCW 42.56 and use discretion in conversations with the public.

I. CITY'S RESPONSIBILITIES

1. The City Designated Animal Control Agent or other authorized Officer, on behalf of the City, will deliver live stray dogs and domestic (not feral) cats to the Society and:

    a. secure the animal in a designated kennel;

    b. complete all required information on animal services intake form, including full address, provide any additional information relevant to the animal, and place completed animal services intake form in designated form box;

    c. inform the Society when an animal is to be held for protective custody, quarantine, or investigative purposes (bite quarantine dogs must be secured in the bite quarantine kennel);

    d. ensure water bowl in kennel is filled if drop-off is after hours;

    e. assume responsibility for medically needy animals requiring immediate veterinary care between Friday-Sunday and before 8 a.m. or after 4 p.m. Monday-Thursday including payment of care for impounded animals taken by the City to an outside veterinary clinic by the City Designated Animal Control Agent or other authorized officer;

    f. place a link to the Society's website on the City's website where each impounded dog will be posted throughout the three-day stray hold period after admission. Such notice shall contain a general description of the impounded dog showing breed, sex, color, and a photo.

2. The City Designated Animal Control Agent or other authorized Officer, on behalf of the City, will not take owned dogs or domesticated cats as surrenders from the public except in emergencies and:

    a. the animal surrendered to the City Designated Animal Control Agent or other authorized Officer, on behalf of the City, will be designated as an animal seized by the City and shall fall under all the requirements of this Contract, including the delivery instructions in Section I, No. 1, however the Society is not required to hold the animal for the normal stray period as the owner has already forfeited rights to the animal;

b. if the City does not want to seize the animal, the City Designated Animal Control Agent or other authorized Officer, on behalf of the city, will direct the resident to contact the Society to schedule a surrender, if it meets the Society's guidelines and the Society has capacity to take the animal;

3. For all owned animals deceased on arrival (DOA), the City Designated Animal Control Agent will:

    a. scan animal for a microchip (Shelter can provide a free scan of microchip, if needed);

    b. if no owner information is available, the City is responsible for disposal of the deceased animal;

    c. if owner information is available, the City shall make every attempt to contact the owner for reclaim of the deceased animal;

    d. if the owner cannot be reached, the City is responsible for disposal of the deceased animal;

    e. if the owner is reached and will come to the Society to pick up the deceased animal, the Society will hold the deceased animal for a period of one week in the cooler.

    f. if the animal owner will be picking up the remains at the Society, the Officer shall place the animal in a designated DOA bag and label the remains;

    g. provide detailed information on the animal DOA form provided by the Society and place in appropriate designated DOA form box;

    h. place the DOA bag in cooler, located in maintenance room.

4. For animal bite quarantine or investigatory hold impounds:

    a. the City must provide written notice at intake specifying:

        i. the nature of the hold (e.g., bite quarantine, investigatory hold for criminal case, protective custody);

        ii. the legal authority (statute/municipal code/court order authorizing the hold); and

        iii. a contact person(s) and contact information for the person(s) responsible for updates and release authorization.

    b. the City understands that:
        i. the Society will not withhold the animal from reclaim without the required written notice.

ii. if it does not provide a written update or release authorization within seven (7) business days of the hold intake, the Society, will notify the City's hold contact person(s) (via email), that continued impoundment requires either a court order or written request by the City's prosecutor.

iii. failure to provide such order or written request by the City's prosecutor, within three (3) business days, the Society may immediately release the animal to the owner or allow for disposition under the terms of this Contract.

5. In cases where the Society is holding a dog for a bite quarantine, an investigation, or a hearing and the legal system finds the animal to be a "dangerous dog," the City will take responsibility for the outcome of that dog.

6. The City will follow up on potential animal cruelty cases as referred by the Society.

7. The City will engage in cooperative communication with Society's staff and volunteers on a daily basis.

8. The City will provide all available and pertinent information to assist in reuniting dogs with their owners.

9. The City will meet semi-annually or as needed with the Society to review and resolve any issues or concerns.

10. The City will maintain confidentiality related to records and information in accordance with RCW 42.56 and use discretion in conversations with the public.

J. INSURANCE

1. The Society shall carry liability insurance with the following minimum coverage: $1,000,000 combined single limit bodily injury and property damage, with the City of College Place named as additional insureds and provide that the City is to be notified by the insurance agent/broker or company not less than 30 days in advance of any policy cancellation or termination of coverage. Such insurance shall be subject to the approval of the City Attorney.

2. The Society shall forward copies of all insurance policies or binders to the City within ten (10) days of signing this Agreement.

K. HOLD HARMLESS/INDEMNIFICATION

The Society agrees to defend, indemnify and hold the City harmless from and against all claims, of any kind whatsoever, for loss, injury, damage, expense, and/or other liability arising out of commissions and/or omissions of the Society.

L. ACCOUNTABILITY

1. The City shall retain the right to inspect records and to investigate matters involving the care of stray dogs impounded from the City jurisdiction.

2. The Society shall maintain its ability to be properly licensed to operate as a business during the life of this contract and provide to the City upon request a copy of its bylaws, articles of incorporation, applicable business licenses and nonprofit tax-exempt designation. The Society shall inform the City within thirty (30) days of any changes in any of the above.

M. CONSIDERATION

1. For the services provided to the City per this Contract, the City agrees to pay the Society according to the schedule outlined in ADDENDUM A.

2. The Society shall prepare and deliver an invoice for services provided to the City on a monthly basis and will provide an accounting of all animals impounded. The City shall pay the invoices within 30 days of receipt. If payment is not received within 30 days, unpaid balances will be assessed a late fee of 1.5% per month. Service fees will be reviewed and may be revised with each contract extension.

N. TERMINATION

1. This contract may be terminated at will by any party without cause by giving ninety (90) days written notice of intent to terminate to the City Administrator on the part of the City, and to the CEO of the Blue Mountain Humane Society on the part of the Society.

2. In the event of termination of this contract, the termination shall not relieve the City of any obligation for the payment of any amounts due and owing as of the effective date of termination. All payment obligations incurred under this agreement shall survive the termination and continue until fully satisfied. Termination of this agreement shall not extinguish or impair any right or remedy of the non-terminating party with respect to any pre-existing breach or default by the other party.

O. GENERAL PROVISIONS

1. Independent Capacity: The parties intend that an independent contractor relationship between the Society and the City will be created by this Contract. No agent, employee, or representative of the Society shall be deemed to be an employee, agent, or representative of the City for any purpose, and the employees of the Society are not entitled to any of the benefits the City provides for City employees. The Society will be solely responsible for its acts and for the acts of its agents, employees, servants, or otherwise during the performance of this Contract. The Society is responsible for all taxes applicable to this Contract.

2. Governing Laws and Disputes: This contract shall be governed by the laws of the State of Washington. Before instituting any legal action hereunder, the parties, through the City Administrator (for the City) and the President (for the Society), shall meet with each other

and attempt in good faith to resolve the disagreement. The venue for any action hereunder shall be in the Superior Court of Walla Walla County, Washington.

3. Amendment: Any Amendment to this contract shall be in writing and approved by the City Administrator or designee on the part of the City and by the Society's President or designee on the part of the Society. In the event either party shall desire to renegotiate any provision of this Contract, the party shall provide 90 days' written notice to the other party. The notice shall identify the provision or provisions to be renegotiated, the requested changes, and shall state the reasons for the request. The party receiving the request shall respond in writing on or before the end of the 90-day period.

4. Waiver: The failure by one party to require performance of any provision shall not affect that party's right to require performance at any time thereafter, nor shall a waiver of any breach or default of this Contract constitute a waiver of any subsequent breach or default or waiver of the provision itself.

5. Notices: Any notice or communication permitted or required by this Agreement shall be deemed effective when personally delivered or deposited, postage prepaid, by first-class regular mail, addressed to the following.

   To the City:

   City of College Place
   Attn: City Clerk
   15 N. 3rd Avenue
   College Place, WA 99362

   To the Society:

   Blue Mountain Human Society
   Attn: Chief Executive Officer
   7 E. George St.
   College Place, WA99362

6. Severability: If any provision of this Contract is held unenforceable, then such provision will be modified to reflect the parties' intention. All remaining provisions of this Agreement shall remain in full force and effect.

7. Entire Agreement: This instrument constitutes the entire Contract between the parties and supersedes all prior agreements.

8. Ratification: Acts taken pursuant to this Agreement, but prior to its execution are hereby ratified and affirmed.

DATED this _____ day of _____ , 20___

Approved as to form:

_____
City Attorney

CITY OF COLLEGE PLACE

_____
Troy Rayburn, City Administrator

BLUE MOUNTAIN HUMANE SOCIETY

_____
Dian Ver Valen, Chief Executive Officer

ADDENDUM A

For the services provided to the City under this Contract, the City agrees to pay the Society a base annual fee of $17,750.00, to be invoiced monthly at $1,479.17. This base fee covers up to 50 impounded animals per year. For any additional animals impounded beyond this limit, the Society will invoice the City monthly at the $355 per-animal.

Governmental Accounting Finance “101”

Topics

- Generally Accepted Accounting Principles (GAAP)
- Basis of Accounting
- Fund Accounting
- Governmental Budgeting

Government vs Profit Business

- KEY DIFFERENCES BETWEEN GOVERNMENTS AND FOR PROFIT BUSINESSES:
  - Legal structure
  - Political process
  - Lack of profit motive
  - Government activities - resources driven by budgets
  - For profit businesses - resources driven by the free market
  - Governments are the provider of services that are not based on fees for service (although some activities that operate as Business type activities are based on user fees such as public utilities, etc.)

Government Financial Statements

- FINANCIAL STATEMENT USERS
  - Taxpayers
  - Citizens
  - Creditors
  - Legislative bodies
  - Grantors
  - Management
  - Rating agencies such as Moody's and Fitch/S&P 500

Generally Accepted Accounting Principles

- Common standards and procedures set by policy boards used to record and report accounting information and compile financial statements.

Basis of Accounting

- Determined by when transactions are recorded in the financial statements
  - Cash
    - Transactions recorded when cash is received and disbursed
    - Easy to understand
    - Not GAAP compliant for governmental financial statements
  - Accrual
    - Used to prepare government-wide & fund financial statements
    - Revenue recorded when earned or expected to be realized
    - Expenses recorded when incurred or goods/services used
    - Cash exchange is not a factor
    - GAAP compliant
  - Modified Accrual
  - Budgetary
- Based on WA State RCW 43.09.200, the Washington State Auditor's Office allows local governments the option to report on either a GAAP or cash basis. However, while the State Auditor's Office does not require reporting on a GAAP basis, it may be a requirement of federal grants, bonds, contracts, or other oversight agencies.

4.1.7.60 **Cash basis reporting**

Advantages	**Disadvantages**
•Financial reports that are simpler and easier to understand and use •Clear presentation of cash flows and available cash •Financial reporting that is aligned with budgets •Financial reporting may be less costly •Less training required for staff	•Statements are focused on short-term rather than long-term financial position •Less information on non-cash assets, including infrastructure, and changes in these assets •Less information on liabilities and changes in liabilities •May not be as familiar to external user

Washington State – Budgeting, Accounting and Reporting System (BARS)

- The BARS Manual directs accounting and reporting standards for local governments in accordance with RCW 43.09.200. Its purpose is to provide:
  - 1. Uniform accounting and financial reporting to allow for meaningful use and comparison of financial data;
  - 2. Accounting and reporting instructions as a resource for local government managers; and
  - 3. A consistent framework for financial reporting to intended users, including managers, governing bodies, granting and regulatory agencies, the state Legislature, and the general public.
- The manual is maintained by the State Auditor's Office with input from the Local Government Advisory Committee. It is continuously reviewed to ensure prescription and instructions remain current and appropriate to meet the needs of intended users.
- This manual is designated for all cash basis cities, counties and special purpose districts.

Fund Accounting

- Consists of financial statements for governmental accounting entities (Funds).
- The key **difference** in for-profit and nonprofit standards is the concept of **fund accounting**, which focuses on accountability rather than profitability. Whereas a profit entity would have a general ledger, which is a single self-balancing account, nonprofits typically have a number of general ledgers, or **funds**.

- The number of separate entities (funds) varies by agency
  - Legal requirements
  - Management judgement

- City of College Place uses 33 separate funds for financial reporting.
- The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. The City uses governmental, proprietary, and fiduciary funds. Each governmental fund, expendable trust, or agency fund is accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund balances, revenues, and expenditures. Proprietary and similar trust funds use the revenue, expenses, and equity accounts similar to businesses in the private sector. The City of College Place segregates money to funds based on use and function as is specified by the Budgeting Accounting Reporting System (BARS) cash basis manual created by the State of Washington Auditor's Office. The City of College Place has 33 active funds. Funds can be added or omitted to the city ledger of accounts based upon future updates of the BARS manual, recommendation of city finance staff, and passage of an ordinance by City Council. Types and definitions of funds are located below.

Fund Types

- **Governmental Funds** - The governmental fund is the default fund to be used to account for all activities of a government, except for those required to be accounted for in a different fund.
  - *Capital projects funds. Used to account for financial resources that have been set aside for capital outlays (usually major outlays).*
  - *Debt service funds. Used to account for financial resources that have been set aside to pay for principal and interest.*
  - *General fund. Used to account for all financial resources not being reported in any other fund.*
  - *Permanent funds. Used to account for financial resources for which only the earnings can be used for the support of government programs.*
  - *Special revenue funds. Used to account for the proceeds from targeted revenue sources for which there is a commitment for expenditures other than capital projects or debt service.*

- **Proprietary Funds** - Proprietary funds are used to account for the business-type activities of a government. The proprietary funds category includes the following funds:
  - *Enterprise funds*. These funds are used to account for any activity for which external users are charged a fee for goods and services, even when the government subsidizes a portion of the activity's costs.
  - *Internal service funds*. These funds are used to account for activities that provide goods or services to other funds, as well as departments or agencies of the primary government, or to other government entities on a cost-reimbursement basis.

- **Fiduciary Funds** - Fiduciary funds are used to report on assets held in trust for the benefit of organizations or other governments that are not part of the reporting entity. The fiduciary funds category includes the following funds:
  - *Agency (custodial) funds*. Used to report on resources held in a custodial capacity, where funds are received, temporarily invested, and remitted to other parties.
  - *Investment trust funds*. Used to report the external portion of an investment pool that is reported by the sponsoring government.
  - *Pension and employee benefit trust funds*. Used to report on assets held in trust for pension plans, other postemployment benefit plans, and employee benefit plans.
  - *Private-purpose trust funds*. Used to report on trust arrangements where individuals, private organizations, and other governments are the beneficiaries.

City of College Place Funds Listing

Governmental	001	Current Expense Fund
	005	Current Expense Reserve Fund
	012	Technology Reserve Fund
	061	Employee Benefit Reserve Fund
Special Revenue	100	Street Fund
	120	Criminal Justice Fund
	121	Forfeited Proceeds Fund
	130	Hotel/Motel Tax
Debt Service	201	ULTGO Bond Fund
	235	Commercial Drive Bond Debt Service Fund
Capital	301	Street Capital Contribution Fund
	305	Capital Improvement Fund (REET)
	306	Capital Improvement Fund (REET 2)
	309	CDBG Projects Fund
	311	Street Improvement Fund
	315	Facility Maintenance Reserve Fund (CE)
	320	Equipment Reserve Fund
	330	Economic Development Fund
	340	Economic Development Reserve Fund
Proprietary	400	Water Fund
	410	Water Capital Reserve Fund
	413	Water Capital Improvement Reserve Fund
	426	Water Bond Reserve Fund
	431	Water System Construction Fund
	401	Wastewater Fund
	411	Wastewater Capital Reserve Fund
	412	Wastewater Debt Service Fund
	425	Water Revenue Bond Fund
	402	Stormwater Fund
	403	Stormwater Capital Reserve Fund
	440	Ambulance Utility
Internal Service	500	Equipment Rental & Replacement
Fiduciary	625	Flexible Benefits Plan Fund

Reserves/Contingencies

- Adequate reserve levels are a necessary component of the City's overall financial management strategy and a key factor in external agencies' measurement of the City's financial strength. Prudent use of reserve funds enables the City to defray future costs, take advantage of matching funds, and other beneficial (but limited) opportunities. Reserve funds provide the city with the ability to exercise flexible financial planning in developing future capital projects. Reserve funds are necessary to enable the City to deal with unforeseen emergencies.
  - Unreserved Fund Balances – It is the City's policy to maintain an unreserved fund balance within all operating funds in a reasonable amount for emergency or unforeseen needs. The target ending fund balance shall be at least 17% of the budgeted revenues (excluding transfers in and interfund loan repayments) for the Current Expense Fund and at least 60 days' operating and maintenance expense for the other City operating funds.
  - Debt Service Funds – It is the City's policy to maintain, as a target, a one (1) year average annual debt service payment reserve for all debt except assessment debt.
  - Facilities Capital Reserve – The City has Facility Maintenance Reserve Fund #315 to address unforeseen City facilities capital expenditures. Contributions to the Facilities Capital Reserve Fund will be budgeted from the Real Estate Excise Tax (REET) #305 and #306 and/or Current Expense Fund #001 resources. The fund balance target to maintain in this account is $300,000.
  - Rainy Day Fund #005 – Once unreserved fund balance goals are met the City will establish a rainy day fund with the purpose of meeting any unforeseen municipal expense. Annual contributions to this fund will be budgeted from Current Expense Fund resources. All expenditures from this fund shall have prior approval of the City Council. The City will strive to achieve a target reserve fund balance of 10% of the Current Expense Fund's annual budgeted revenues (excluding transfers in and interfund loan repayments).

Budget

- The operating budget is probably a municipality's most important work product. The budget serves a number of functions:
  - At the most basic level it is a legal document that gives local government officials the authority to incur obligations and pay expenses.
  - It allocates resources among departments, reflecting the legislative body's priorities and policies, and controls how much each department may spend.
  - In most jurisdictions, the budget has evolved to include more than just financial data. Mission statements, goals, and objectives convey how budget decisions relate to a wider vision for the future of the municipality.
  - A budget can also be an evaluation tool, comparing commitments made in the previous year's budget with actual accomplishments.

Budget

- Why have a budget? Budgets play an important role for organizations of all sizes and forms. For example, budgets are used in managing the operations of government agencies, churches, hospitals, small businesses, and manufacturing companies. The expenditure levels in the budget are call appropriations and they represent spending limits.
- Appropriated Budgets
  - Appropriated budgets are mandatory in Washington State by RCW for Cities, Counties and Special Purpose Districts.
  - Budgets are adopted by:
    - Cities: by Ordinance
    - Counties: by Resolution
    - Special Purpose District: by local policy
- Budgeting affects the following managerial functions:
  - Planning, which involves setting goals to guide decisions and help motivate employees.
  - Directing, which involves decisions and actions to achieve budgeted goals.
  - Controlling, which involves comparing actual performance against the budgeted goals.

City's Budget Process

- March – August
  - Pre-Budget Items.
  - Council retreat.
  - Update and/or adopt financial policies.
  - Public hearings for capital facility plan updates.
  - Public forums or community outreach (ex: community priorities).
  - Mayor/Administrator communicates budget objectives to staff.
- Sept 12
  - Budget request to all department heads.
- Sept 13–26
  - Department heads prepare estimates of revenues and expenditures.
  - Clerk prepares estimates for debt service and all other estimates.
- Sept 26
  - Budget estimates from department heads filed with clerk
- Oct 03
  - Clerk provides estimates filed by department heads to Mayor/Manager showing complete financial program.

City's Budget Process

- Oct 4
  - Mayor/Manager provides Council with estimates of revenues from all sources including estimates prepared by clerk for consideration of setting property tax levy.
- Mid-October to Mid-November (suggested)
  - Public hearing on revenue sources including possible increases in property tax.
- November 2
  - Mayor/Manager prepares preliminary budget and budget message.
  - Files with clerk and council.
- Nov 1–18
  - Publication notice of preliminary budget and final hearing.
- Nov 1–25
  - Public hearing(s) on preliminary budget.
  - Public hearing on revenue sources for levy setting.
- Nov 08
  - Copies of budget available to public.
- Nov 30
  - Property tax levies set by ordinance and filed with the County December.
- Dec 12
  - Final budget hearing.
- Dec 31
  - Budget adoption.

Financial Transparency

- Monthly Financial Reporting
  - Actual compared to Budget
- Financial Policy
- Comprehensive Annual Financial Reports
- Adopted Annual Budgets
- Debt Information
- All information available on City website

Questions???

City of College Place, Washington

ORDINANCE NO. 26-006

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON REPEALING CHAPTER 2.68 ENTITLED UTILITIES & TRANSPORTATION ADVISORY COMMISSION (UTAC) OF THE COLLEGE PLACE MUNICIPAL CODE AND DISSOLVING THE UTAC

Whereas, the City of College Place passed Municipal Ordinance No. 466 on September 17, 1979, which classified the City of College Place as a non-charter code city governed by the rules and regulations of the Revised Code of Washington (RCW) 35A; and

Whereas, the Chapter 2.68 Utility & Transportation Advisory Commission (UTAC) of the College Place Municipal Code was initially created by Ordinance 19-03 for the purpose of providing a mechanism for the City of College Place to obtain the benefit of recommendations; and

Whereas, the City of College Place has determined that the objectives of the Utilities &Transportation Advisory Commission (UTAC) have been fulfilled, and that continued operation is no longer necessary or in the best interest of the organization; and

Whereas, the purpose of the Utility & Transportation Advisory Commission (UTAC) can be fulfilled by the City of College Place Planning Commission and/or any subcommittee thereof; and

Whereas, sometimes Staff administer two or three evening meetings a week depending on any given week's workload.

Now therefore, the City Council of the City of College Place, Washington, does hereby Ordain as follows:

Section 1: That Chapter 2.68 of the College Place Municipal Code entitled Utilities & Transportation Advisory Commission (UTAC) attached hereto as **Exhibit A** is repealed in its entirety and the UTAC is hereby formally dissolved.

Section 2: Clerical Corrections. The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 3: Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 4: Effective Date. This ordinance shall take effect and be in full force five days after its passage and publication as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 24th day of February 2026.

Norma L. Hernández, Mayor

Attest:

Carolyn Holm, City Clerk

Approved as to form:

Eric W. Ferguson, City Attorney

Exhibit A

- ~~**CHAPTER 2.68 - UTILITY AND TRANSPORTATION ADVISORY COMMISSION**~~

- ~~**2.68.010 - Purpose.**~~

~~The utility advisory commission is created for the purpose of providing a mechanism for the city council of College Place to obtain the benefits of recommendations, advice, and opinions on those matters affecting city utility (water, wastewater, and stormwater) and short-range transportation system policy and operations from a commission which may devote the resources necessary for careful consideration of such matters and which will increase citizen participation and input to local government.~~
~~(Ord. No. 19-013, § 1(Exh. 2), 3-12-2019)~~

- ~~**2.68.020 - Commission created.**~~

~~There is created the utility and transportation advisory commission consisting of five members to be appointed by the mayor, subject to confirmation by the city council.~~
~~(Ord. No. 19-013, § 1(Exh. 2), 3-12-2019)~~

- ~~**2.68.030 - Membership.**~~

~~A. One representative shall represent Walla Walla University.~~
~~B. Four representatives shall be city water, wastewater, or stormwater customers.~~
~~C. Terms shall be for four years except that the initial term of representatives in (B) above will be staggered, two having an initial term of two years so that no more than three members shall have their terms expire in any one year. The Commission members shall not receive compensation for their service.~~
~~D. The commission will be staffed by the city engineer or designee.~~
~~(Ord. No. 19-013, § 1(Exh. 2), 3-12-2019)~~

- ~~**2.68.040 - Removal and filling of vacancy.**~~

~~Members of the utility and transportation advisory commission may be removed at any time by a majority of the city council. Whenever a committee member absents themselves for three consecutive regular meetings of the committee, or an aggregate of five regular and/or special meetings annually, unless by permission of the committee given at an open public meeting, the office shall automatically be vacated. Requests for excused absence shall be made in writing to the chairman of the committee. Vacancies for the remainder of any such unexpired terms shall be filled in the same manner in which the original appointments were made.~~
~~(Ord. No. 19-013, § 1(Exh. 2), 3-12-2019)~~

- ~~**2.68.050 - Procedures, records and minutes.**~~

~~The commission shall adopt bylaws, rules of procedure, and regulations consistent with the State of Washington Open Public Meetings Act (OPMA). In addition, it will elect its own chairperson and vice-chairperson from among its members. The city shall provide for the taking of minutes and maintaining the records of all regular and special meetings.~~

(Ord. No. 19-013, § 1(Exh. 2), 3-12-2019)

- **2.68.060 - Meetings.**

A. Regular Meetings. Regular meetings shall be held at a time agreed upon by the commission during its first meeting. Meetings shall be held on a quarterly basis unless cancelled by a majority of commission members at least 48 hours before the scheduled meeting.

Procedure to cancel a meeting shall be to notify the city clerk or assigned staff member and not communicate with members directly, so as not to violate the OPMA. The clerk or designee will verify a majority wish to cancel, then provide required notice of cancellation.

B. Special Meetings. Special meetings of members may be called at any time by the presiding officer or upon petition to the presiding officer by two-thirds of the board acting through the clerk. At special meetings of the board, only such business stated in the call for such meeting shall be transacted.

C. Notice. All meetings of this board shall comply with Chapter 42.30 RCW, the Open Public Meetings Act. All meetings shall be held with not less than 48 hours' notice to members and not less than 24 hours' notice to the public.

(Ord. No. 19-013, § 1(Exh. 2), 3-12-2019)

- **2.68.070 - Duties.**

The commission shall be responsible to the city council for its duties and actions. The duties of the commission shall include, but not be limited to, the following:

A. To give advisory recommendations to the city council on matters relating to city utility and short-range transportation policy and operation and all other matters as the city council may deem appropriate.

B. The commission shall advise the council on traffic safety issues of a neighborhood or greater significance, assist in promulgating standards and policies relating to neighborhood traffic management, and review and comment upon changes to traffic patterns and programs proposed by the city, county or state.

(Ord. No. 19-013, § 1(Exh. 2), 3-12-2019)

City of College Place, Washington

ORDINANCE NO. 26-007

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON REPEALING CHAPTER 2.62 ENTITLED PARKS, ARBOR AND RECREATION BOARD (PAR) OF THE COLLEGE PLACE MUNICIPAL CODE AND DISSOLVING THE PAR

Whereas, the City of College Place passed Municipal Ordinance No. 466 on September 17, 1979, which classified the City of College Place as a non-charter code city governed by the rules and regulations of the Revised Code of Washington (RCW) 35A; and

Whereas, the Chapter 2.62 Parks, Arbor and Recreation Board (PAR) of the College Place Municipal Code was initially created by Ordinance 17-017 for the purpose of providing a mechanism for the City of College Place to obtain the benefit of recommendations for the acquisition, control, improvement, and planning of all public parks of the city as well as recreation facilities; and

Whereas, the City of College Place has determined that the objectives of the Parks, Arbor and Recreation Board (PAR) have been fulfilled, and that continued operation is no longer necessary or in the best interest of the organization; and

Whereas, the City of College Place does not have a Parks and Recreation Department; and

Whereas, the purpose of the Parks, Arbor and Recreation Board (PAR) can be fulfilled by the City of College Place Planning Commission and/or any subcommittee thereof; and

Whereas, sometimes Staff administer two or three evening meetings a week depending on any given week's workload.

Now therefore, the City Council of the City of College Place, Washington, does hereby Ordain as follows:

Section 1: That Chapter 2.62 of the College Place Municipal Code entitled Parks, Arbor and Recreation Board (PAR) attached hereto as **Exhibit A** is repealed in its entirety and the PAR is hereby formally dissolved.

Section 2: Clerical Corrections. The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the

correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 3: Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 4: Effective Date. This ordinance shall take effect and be in full force five days after its passage and publication as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 24th day of February, 2026.

Norma L. Hernández, Mayor

Attest:

Carolyn Holm, City Clerk

Approved as to form:

Eric W. Ferguson, City Attorney

Exhibit A

- ~~**CHAPTER 2.62 - PARKS, ARBOR AND RECREATION BOARD**~~

- ~~**2.62.010 - Membership.**~~

~~A. There is established a City of College Place Parks, Arbor, and Recreation Board consisting of five members to be appointed by the city council upon recommendation of an interview committee. The term of office of the five members shall be four years, except that the initial appointments shall be staggered from one to three years so that no more than three members shall have their terms expire in any one year. Each of the members of the board will serve without compensation. Initial determination of term of appointment shall be determined by lot. Members of the board shall reside within the boundaries of College Place School District 250, with preference given to residents of the city. At all times, at least three members of the board shall be residents of the city.~~

~~B. Nonvoting advisors may be approved by the city council to assist in the deliberations of the Parks, Arbor and Recreation Board.~~

~~(Ord. No. 17-017, § 1, 4-25-2017)~~

- ~~**2.62.020 - Duties.**~~

~~A. The board is entrusted with the responsibilities of advising and making recommendations to the city council for the acquisition, control, improvement, beautification and planning of all public parks of the city as well as recreation facilities. The board shall periodically review whether the lands being used for park purposes are adequate and shall recommend to the city council what additional lands and grounds should be acquired and used for park and recreation purposes. The board may explore and recommend public/private partnerships where appropriate and feasible. The board shall also recommend design of parks and structures therein to the city council and shall make recommendations on an updated comprehensive plan element for parks and recreation facilities for the city.~~

~~B. The board shall recommend to the city council appropriate measures to ensure that the city has a well-integrated and complete program for the use of its parks and recreation playgrounds and to accomplish this end, the board shall from time to time meet with appropriate city employees and with representatives and officials of other groups, public and private, who are interested in the use and development of city parks and recreational facilities for the public benefit.~~

C. It shall be the responsibility of the board to study, investigate, counsel and develop and/or update annually, and administer a written plan for the care, preservation, pruning, replanting, removal or disposition of trees and shrubs in parks, along streets and in other public areas. The board, when requested by the city council, shall consider, investigate, make finding, report and recommend upon any special matter of question coming within the scope of its work.

D. The board shall advise and make recommendations to the city council on matters pertaining to bicycle routes and trails throughout the city.

(Ord. No. 17-017, § 1, 4-25-2017)

- **2.62.030 - Procedures.**

Meetings of the board shall comply with Chapter 42.30 RCW, the Open Public Meetings Act. The board shall elect its own chairperson. The board shall hold at least one meeting per month, unless cancelled by the board chairperson, and shall adopt rules for the transaction of business, keep a record of its meeting by a board member, who shall be appointed secretary, and shall submit such record to the city clerk. A majority of the members of the board shall constitute a quorum for the transaction of business and any action taken by a majority of those present shall be deemed action of the board.

(Ord. No. 17-017, § 1, 4-25-2017)

- **2.62.040 - Removal.**

The mayor may remove any member of the board for any reason other than disagreement with an official recommendation of the board or its members; provided, that such removal has been confirmed by a majority of the city council. Vacancies occurring otherwise than by expiration of the term of office shall be filled for the unexpired term in the same manner as regular appointments are made.

(Ord. No. 17-017, § 1, 4-25-2017)

CITY OF COLLEGE PLACE

2025 COMMITTEE ASSIGNMENTS

EXTERNAL COMMISSIONS

BLUE MOUNTAIN ACTION COUNCIL	Council Position 4 – Loren Peterson City Administrator- Troy Rayburn
CHAMBER OF COMMERCE (WALLA WALLA VALLEY)	City Administrator- Troy Rayburn
COUNCIL ON HOUSING	City Administrator- Troy Rayburn
EMERGENCY MANAGEMENT EXECUTIVE COMMITTEE	Mayor – Norma Hernández City Administrator- Troy Rayburn
EMERGENCY MEDICAL SERVICES / TRAUMA CARE COUNCIL	Fire Chief – David Winter
GOOD ROADS AND TRANSPORTATION ASSOCIATION (LOCAL & STATE)	Council Position 6 – Heather Schermann
LEOFF	Council Position 4 – Loren Peterson
PORT OF WALLA WALLA ECONOMIC "ADVISORY" COMMITTEE	Council Position 4 – Loren Peterson Council Position 6 – Heather Schermann Mayor – Norma Hernández City Administrator- Troy Rayburn
SOLID WASTE ADVISORY COMMITTEE (SWAC)	Council Position 7 – Monica Boyle Public Works Director – Robert McAndrews
VALLEY TRANSIT BOARD	Council Position 6 – Heather Schermann Mayor – Norma Hernández
WALLA WALLA VALLEY METROPOLITAN PLANNING ORGANIZATION (MPO)	Policy Advisory Committee (PAC) Mayor – Norma Hernández City Administrator- Troy Rayburn- Alternate PAC Public Works Director – Robert McAndrews – Technical Advisory Committee (TAC) Capitol Projects Manager – Mike Holden - Alternate TAC

CITY OF COLLEGE PLACE

2025 COMMITTEE ASSIGNMENTS

INTERNAL COMMISSIONS

CIVIL SERVICE COMMISSION	Position 1 – Tony Boyle Position 2 – Bill Kelly Position 3 – JoAnn Wiggins Staff Support – Human Resources staff
ECONOMIC DEVELOPMENT, TOURISM, AND EVENTS COMMISSION (EDTEC)	REGULAR VOTING MEMBERS: Pos 1- Tracy Warner, Goodwill Pos 2- Kelli Leen, Rogers Bakery Pos 3- Doug Case, Columbia REA Pos 4- Teri Lesmeister, Touchet School District Pos 5- Allison Peck, Daily Grind Pos 6- Kirk Amick, Community Bank EX-OFFICIO VOTING MEMBER: Walla Walla Valley Chamber of Commerce Executive Director (or his/her designee) – Current Designee – Arlene Alen ADVISORY MEMBERS (NON-VOTING) City Administrator –Troy Rayburn Finance Director – Brian Carleton Staff Support – City Clerk – Carolyn Holm
BUDGET AND FINANCE COMMITTEE	Council Position 4, Chair – Heather Schermann Council Position 1 – Jordan Green Council Position 7 – Monica Boyle Mayor – Norma Hernández City Administrator – Troy Rayburn Finance Director – Brian Carleton Staff Support – Deputy FD/HR – DaShari Schmick
HISTORIC PRESERVATION COMMISSION	Position 1-Terrie Aamodt Position 2-Gary Petersen Position 3- Katherine Ferguson Position 4-Lindsey Skie Position 5- Dr. Natalie Smith-Gray Advisory Member – Community Development Director – Jon Rickard Staff Support – Senior Planner -Michael Maret

LODGING TAX ADVISORY COMMISSION (LTAC)	Position 1, Chair – Monica Boyle – Council Position 7 Position 2 – Steve Owens – Columbia REA Position 3 – Groover Snell – Fort Walla Walla Museum Position 4 – Anne Marie Bauman – Rental Manager Position 5 – Michael Laizure – Business Owner Staff Support – City Clerk – Carolyn Holm
PERSONNEL	Council Position 5, Chair – Melodie Williams Council Position 7 – Monica Boyle Mayor – Norma Hernández Human Resources – Shawn Doering Staff Support – Deputy FD/HR – DaShari Schmick
PLANNING COMMISSION	Pos 1- Nic Ivy Pos 2- Felix Tan Pos 3- Claudia Santellano Pos 4- Victor Valerio Pos 5- Gayla Rogers Pos 6- Brandon Stepper Pos 7-Todd Reiswig – Vice Chair Advisory Member – Community Development Director – Jon Rickard Staff Support – Senior Planner-Michael Maret
SAFETY COMMITTEE	Human Resources Manager – Shawn Doering Fire Marshal – John Boose, Chair Public Works Director – Robert McAndrews Deputy Finance – DaShari Schmick Public Works Rep – Camron Clark, Vice Chair PD Rep – Ron Nordman Member & Staff Support – Community Development Rep – Kristi Scherger
SALARY COMMISSION	Sherry Hartford- Position 1 Derek Benzel- Position 2
VOLUNTEER FIREMAN'S BOARD	Council Position 3, Chair – Michael Cleveland Mayor – Norma Hernández Fire Chief – David Winter Member & Staff Support – City Clerk – Carolyn Holm
WELLNESS COMMITTEE	Administration - Shawn Doering Finance Dept - DaShari Schmick Police Dept - Marianne Barr Fire Dept - Patrick Evensen

		Finance Dept - Heidi Craik Public Works - Juan Betancourt Member & Staff Support – Community Development – Kristi Scherger	
YOUTH ADVISORY COMMITTEE		Position 1, CPHS – Charley Amick Position 2, CPHS – Lydia Hayden Position 3, CPHS – Amelia Ferraro Position 4, WWVA – David Sample Position 5, WWU – Lorelei Harbour Position 6, WWU – Kirk Everett Advisory – City Administrator – Troy Rayburn Advisory & Staff Support – City Clerk – Carolyn Holm	
COUNCIL POSITION / NUMBER OF ASSIGNMENTS			
Position 1	1	Position 2	
Position 3	1	Position 4	4
Position 5	1	Position 6	3
Position 7	4		

Confirmed by the City Council of the City of College Place, Washington, this day of January, 2026.

Attest:

Norma Hernández, Mayor

Carolyn Holm, City Clerk

51430

City of College Place, Washington
ORDINANCE NO. 26-004~~001~~

AN ORDINANCE REPEALING ORDINANCE NO. ~~25-005~~26-001 AND ADOPTING SALARIES AND COMPENSATION FOR THE MAYOR, CITY COUNCIL, APPOINTED OFFICERS, AND EMPLOYEES OF THE CITY OF COLLEGE PLACE AND FIXING THE EFFECTIVE DATE THEREOF.

BE IT ORDAINED by the City Council of the City of College Place, Washington, that;

Section 1. The salaries and wages of the various appointive officers and employees are fixed as set out in this ordinance. The salaries and wages as set out herein shall be effective from and after January 1, 2026, for all officers and employees. These salaries shall remain in effect until changed by the City Council by a duly enacted ordinance. All salaries and wages are stated at the rate per month except where otherwise indicated. Unless otherwise shown, the positions have been approved with a five-step salary scale.

Position Title **Salary Range**

TITLE	STEP 1	STEP II	STEP III	STEP IV	STEP V
Section 2. NON-UNION, EXEMPT					
City Administrator	12,500				
Police Chief	12,027				
City Attorney	12,017				
Fire Chief	11,075	11,407	11,749	12,101	12,464
Public Works Director	10,459	10,773	11,096	11,429	11,772
Finance Director	10,033	10,334	10,644	10,963	11,292
Engineer	9,595	9,883	10,179	10,484	10,799
Community Development Director	9,022	9,292	9,571	9,859	10,155
Police Captain	8,988	9,257	9,535	9,821	10,116
Senior Planner	8,038	8,279	8,527	8,783	9,047
Information Technology Manager	7,992	8,232	8,479	8,733	8,995
Building Official	7,879	8,115	8,358	8,609	8,867
HR Manager	7,757	7,990	8,230	8,477	8,731
Engineering Division Manager	6,923	7,131	7,345	7,565	7,792
Deputy Finance Director/HR Assistant	6,821	7,026	7,237	7,454	7,678
City Clerk	6,757	6,960	7,169	7,384	7,606
Section 3. NON-UNION, NON EXEMPT					
Police Sergeant	8,201	8,447	8,700	8,961	9,230
Operations Manager	6,601	6,799	7,003	7,213	7,429
Capital Project Manager	6,601	6,799	7,003	7,213	7,429
Building Inspector	6,519	6,715	6,916	7,123	7,337
Project Manager II	6,145	6,329	6,519	6,715	6,916
Finance Analyst	5,417	5,580	5,747	5,919	6,097
Information Technology Analyst	5,322	5,482	5,646	5,815	5,989
Chief Clerk - Police Department	4,847	4,992	5,142	5,296	5,455
Section 4. PUBLIC EMPLOYEE UNION					
Public Works Inspector II	5,852	6,027	6,208	6,394	6,586
Public Works Foreman	5,852	6,027	6,208	6,394	6,586
Water Maintenance Utility III	5,446	5,610	5,778	5,951	6,130

Section 4. PUBLIC EMPLOYEE UNION – Cont.					
Fleet Maintenance Manager	5,432	5,595	5,763	5,936	6,114
Arborist/Urban Forester	5,432	5,595	5,763	5,936	6,114
Water Quality Operator	5,432	5,595	5,763	5,936	6,114
Public Works Inspector I	5,417	5,580	5,747	5,920	6,097
Stormwater Program/Permit Coordinator	5,417	5,580	5,747	5,919	6,097
Accounting Clerk III	5,417	5,580	5,747	5,919	6,097
Water Quality Cross Connection Specialist	5,152	5,307	5,466	5,630	5,799
Accounting Clerk II	4,936	5,084	5,236	5,393	5,555
Deputy City Clerk/Events Coordinator	4,936	5,084	5,236	5,393	5,555
Mechanic II	4,936	5,084	5,236	5,393	5,555
Water Maintenance Utility II	4,906	5,053	5,205	5,361	5,522
Facility Maintenance Worker II	4,906	5,053	5,205	5,361	5,522
Special Enforcement Officer	4,892	5,039	5,190	5,346	5,506
Street Maintenance Worker III	4,879	5,026	5,176	5,332	5,492
Parks Maintenance Worker III	4,879	5,026	5,176	5,332	5,492
Street Maintenance Worker II	4,503	4,639	4,778	4,921	5,069
Parks Maintenance Worker II	4,503	4,639	4,778	4,921	5,069
Stormwater Maintenance Worker II	4,503	4,639	4,778	4,921	5,069
Mechanic I	4,503	4,639	4,778	4,921	5,069
Accounting Clerk I	4,427	4,560	4,697	4,838	4,983
Water Maintenance Utility I	4,427	4,560	4,697	4,838	4,983
Facility Maintenance Worker I	4,427	4,560	4,697	4,838	4,983
Records Clerk	4,427	4,560	4,697	4,838	4,983
Administrative Assistant I	4,427	4,560	4,697	4,838	4,983
Street Maintenance Worker I	4,328	4,458	4,592	4,730	4,872
Section 5. POLICE UNION					
Probationary (starting pay without state certification) *~~5,782~~6,071*					
Detective	7,289~~6,942~~	7,507~~7,150~~	7,732~~7,364~~	7,964~~7,585~~	8,203~~7,813~~
Police Officer	7,072~~6,735~~	7,284~~6,937~~	7,503~~7,145~~	7,728~~7,360~~	7,959~~7,580~~
Section 6. FIRE FIGHTER UNION					
Fire Marshal	8,090	8,333	8,583	8,841	9,106
Fire Lieutenant	7,443	7,666	7,896	8,133	8,377
Firefighter	6,472	6,666	6,866	7,072	7,285
Section 7. MISCELLANEOUS					
Part-time Police Records Clerk / per hour	25.54	Maximum 16 hours/week			
Laborer / per hour		Minimum Wage to $18.00 per hour			
Intern / Work Study Program		Negotiated by Administration			
Hiring / Retention Bonus		Up to $5,000.00 to be negotiated by Administration			

Section 8. 2.08.060 Compensation of Mayor. The Mayor shall be paid the sum of one thousand five hundred dollars per month and in addition receive reimbursement for actual expenses incurred in the discharge of official duties upon presentation of claim for such expenses and approval by members of the City Council. The City Council will provide, by appropriate resolution from time to time, additional necessary supportive expenses for the carrying out of the necessary functions of the Mayor and his/her office.

Section 9. 2.08.070 Compensation of Council. Each member of the Council of the City, if elected subsequent to the effective date of the ordinance codified in this section, shall receive the sum of three hundred seventy-five dollars

per month.

Section 10. Insurance - Non-Union, Exempt employees. As a part of the compensation, the City of College Place will provide the following to full-time Non-Union, Exempt employees: medical, dental, and vision insurance (full family), up to a $100,000.00 life insurance policy (as offered by vendor), and Long-Term Disability Insurance.

Section 11. Insurance - Non-Union, Non-Exempt. As a part of the compensation, the City of College Place will provide the following to full-time Non-Union, Non-Exempt employees: medical, dental, and vision insurance (full family) with an employee contribution of $40.00/month, up to a $100,000.00 life insurance policy (as offered by vendor), and Long-Term Disability Insurance.

Section 12. Additional Compensation. Occasionally, the Fire Chief may work as part of a Washington State Incident Management Team involved in fighting fires, wildfires, or other disasters. The City will pay the Fire Chief for work outside of his normal work hours while deployed at 1.5 times his regular rate of pay. The City will subsequently be reimbursed by the agency utilizing his services for the amount of wages and benefits expended.

Section 13. Paid family and Medical Leave Act. The City will contribute the employer portion of the premium, and the employee will contribute the employee portion of the premium.

Section 14. Ordinance No. ~~25-005~~26-001 is hereby repealed.

Section 15: Clerical Corrections. The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 16: Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 17: Effective Date. This ordinance shall be effective January 1, 2026, upon its passage and publication as required by law.

PASSED by the City Council of the City of College Place, Washington, this ~~27th~~ 24th day of ~~January~~ February 2026.

Norma L. Hernández, Mayor

Attest:

Carolyn Holm, City Clerk

Approved as to form:

Eric Ferguson, Managing Attorney

City of College Place, Washington
ORDINANCE NO. 26-004

AN ORDINANCE REPEALING ORDINANCE NO. 26-001 AND ADOPTING SALARIES AND COMPENSATION FOR THE MAYOR, CITY COUNCIL, APPOINTED OFFICERS, AND EMPLOYEES OF THE CITY OF COLLEGE PLACE AND FIXING THE EFFECTIVE DATE THEREOF.

BE IT ORDAINED by the City Council of the City of College Place, Washington, that;

Section 1. The salaries and wages of the various appointive officers and employees are fixed as set out in this ordinance. The salaries and wages as set out herein shall be effective from and after January 1, 2026, for all officers and employees. These salaries shall remain in effect until changed by the City Council by a duly enacted ordinance. All salaries and wages are stated at the rate per month except where otherwise indicated. Unless otherwise shown, the positions have been approved with a five-step salary scale.

Position Title	**Salary Range**				
TITLE	STEP 1	STEP II	STEP III	STEP IV	STEP V
Section 2. NON-UNION, EXEMPT					
City Administrator	12,500				
Police Chief	12,027				
City Attorney	12,017				
Fire Chief	11,075	11,407	11,749	12,101	12,464
Public Works Director	10,459	10,773	11,096	11,429	11,772
Finance Director	10,033	10,334	10,644	10,963	11,292
Engineer	9,595	9,883	10,179	10,484	10,799
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Section 16: Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 17: Effective Date. This ordinance shall be effective January 1, 2026, upon its passage and publication as required by law.

PASSED by the City Council of the City of College Place, Washington, this 24th day of February 2026.

Norma L. Hernández, Mayor

Attest:

Carolyn Holm, City Clerk

Approved as to form:

Eric Ferguson, Managing Attorney

City of College Place
Job Description

Title: Project Manager II **Reports To:** Capital Projects Manager

Position Summary: This position is integral in supporting Public Works systems that promote and sustain economic and residential development. Under the direction of the Capital Projects Manager, the Project Manager II is responsible for managing assigned capital improvement and infrastructure projects from planning through construction and closeout. Projects may include civil and transportation infrastructure such as roadway improvements, sidewalks and pathways, pavement preservation, stormwater, water, and sewer systems. The Project Manager II supports delivery of the City's Capital Improvement Program (CIP) by coordinating consultants, contractors, City staff, and stakeholders, and may assist with development review activities related to assigned projects.

SUPERVISION RECEIVED

Capital Projects Manager

ESSENTIAL JOB FUNCTIONS

Tasks listed are intended to be descriptive and not restrictive. An employee in this classification may perform any of the tasks listed; however, these examples do not include all the tasks that an employee may be expected to perform.

Under the supervision of the Capital Projects Manager, the Projects Manager II shall:

- Model and foster the City's core values: **Open and Honest, Cooperation, Respect, Service, and Diversity**.
- Understand the importance of and advance the City's values as it relates to economic and residential development.
- Manage assigned capital improvement projects through planning, design, bidding, construction, and post-construction phases in accordance with City policies, standards, schedules, and budgets.
- Review engineering plans, specifications, and cost estimates for assigned public capital projects and private development-related improvements for compliance with City standards and applicable local, state, and federal regulations.
- Coordinate and manage consultant contracts for assigned projects; monitor consultant performance, schedules, budgets, and work products.
- Assist with development and tracking of project schedules, budgets, and performance measures; provide regular updates to the Capital Projects Manager.
- Conduct field inspections of work-in-progress; coordinate with Construction and Right-of-Way Inspectors to ensure construction quality and compliance with approved plans and specifications.
- Coordinate project activities with City departments, contractors, developers, utilities, and other agencies and jurisdictions.

- Prepare written materials, staff reports, and technical memoranda related to assigned projects; assist with presentations to City Council, boards, commissions, and community groups as needed.
- Communicate technical information clearly to non-technical audiences, including residents, stakeholders, and elected officials.
- Respond to public inquiries and complaints related to assigned projects in a professional and timely manner.
- Verify quantities, dimensions, and basic engineering calculations related to assigned projects.
- Assist in preparation of standard plans, specifications, and procedures.
- Support preparation of the City's Capital Improvement Program (CIP), including project scopes, cost estimates, schedules, and funding strategies.
- Maintain accurate project records, files, and documentation.
- Support City growth and economic development initiatives.

JOB REQUIREMENTS

Knowledge of:

- Design, construction, inspection and maintenance of public works infrastructure.
- Principles and practices of project management, construction administration, and economic development.
- Basic principles, practices, of civil engineering.
- Engineering plan review methods and techniques.
- Contract administration and consultant selection processes.
- Construction methods, materials, and sequencing for public infrastructure projects.
- Applicable federal, state, and local laws, regulations, and design standards.
- Stormwater principles and regulations.
- Microsoft Office Suite.
- ESRI GIS products (preferred).

Ability to:

- Communicate effectively both orally and in writing.
- Manage multiple projects simultaneously while meeting deadlines and budget constraints.
- Evaluate the quality and accuracy of plans, specifications, and construction work.
- Exercise sound judgment and make recommendations consistent with established policies and objectives.
- Establish and maintain effective working relationships with City staff, consultants, contractors, and the public.
- Organize, maintain, and analyze project records and data.
- Prepare technical reports, correspondence, and presentations.
- Work independently on assigned tasks while coordinating closely with supervisory staff.
- Interpret and apply applicable laws, codes, contracts, and regulations.

Minimum Qualifications:

- High School Diploma or GED equivalent.
- Bachelor's degree in civil engineering, business or public administration, construction management, project management, urban planning, or related field preferred.

- Three years of professional experience related to civil engineering, public works, or capital project delivery, including design review, project administration, and/or construction management.
- Valid WA State driver's license and a driving record that meets City standards.
- Or any combination of training and experience that would provide the desired knowledge, skills, and abilities.

PHYSICAL DEMANDS AND WORKING CONDITIONS

The physical demands herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform these essential job functions.

Work is performed in an office setting as well as outdoors. A moderate amount of local traveling is involved in construction site visits, facility, and area tours. Occasional overnight travel is required. The incumbent is exposed to occasional inclement weather moving vehicles and machines, dust, and mud. Work requires some exertion such as climbing, walking over rough surfaces and loose material; crouching, bending, stooping and reaching; and lifting of light to moderately heavy items up to 50 pounds. Work requires average physical agility and dexterity.

LICENSE & OTHER REQUIREMENTS:

Valid State of Washington driver's license and driving record acceptable to our insurance provider.

Classification History

Created: 1/1/2026
FLSA: Non-Exempt, Non-Union
Updated:

Troy Rayburn, City Administrator	Date
Mayor	Date
Employee	Date

Climate Planning Grant 2025-2027 Frequently asked questions (FAQs)

Funding Overview

The Washington State Legislature added planning for climate change and resiliency as the 14th goal to the Growth Management Act (GMA) in 2023 (RCW 36.70A.020 (14)). The GMA now requires comprehensive plans to have a Climate Change and Resiliency Element including:

- The Resiliency Subelement, which includes goals and policies to improve climate preparedness as well as response and recovery efforts, is mandatory for all counties and cities fully planning under the GMA and is encouraged for others.
- The Greenhouse Gas (GHG) Emissions Reduction Subelement, which includes goals and policies to reduce GHG emissions and vehicle miles traveled, is mandatory only for the state's 11 largest counties and the cities with populations greater than 6,000 within those counties.

The Legislature directed the Department of Commerce (Commerce) to administer grants and provide technical assistance to counties and cities to plan for climate change. Planning for climate change is required as part of the Growth Management Act (GMA) periodic update process. We developed the climate planning grant program to support counties and cities with this work. Funding is available during the 2023-25, 2025-27 and 2027-29 biennials (as appropriated).

Commerce previously made $17.5 million available at the beginning of the 2025-27 funding biennium for the climate planning grant. After concluding the initial application period, approximately $7.5 million remains for the 2025-27 funding biennium. We are reopening the climate planning grant application period to distribute the remaining funds.

This document provides answers to frequently asked questions about the climate planning grants administered by Commerce.

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The Climate Planning Grants are supported with funding from Washington's Climate Commitment Act. The CCA supports Washington's climate action efforts by putting cap-and-invest dollars to work reducing climate pollution, creating jobs, and improving public health. Information about the CCA is available at www.climate.wa.gov.

How much grant funding is available?

Commerce has **$7.5 million available** during this application period.

What is the maximum grant award my jurisdiction may apply for?

Your request for grant funds may not exceed your remaining grant allocation. We calculated a total grant allocation for each fully planning county and city to support climate planning through the state's periodic update cycle that ends June 30, 2029 (see table below). Funding amounts are based on jurisdiction population and the number of GMA mandatory comprehensive plan elements the jurisdiction must update in accordance with RCW 36.70A.095.

If you previously received a climate planning grant, then your available funding for this period is reduced by any previous award. For example, if a city had an original allocation of $500,000 and previously received a $150,000 climate planning grant, then the city would still have up to $350,000 of funding available to request for this period or in the future. You may confirm your remaining allocation by emailing gmsclimate@commerce.wa.gov.

Required Subelements	Counties	Cities 50k and over population	Cities 6k-49k population	Cities under 6k population
Both: GHG Emissions Reduction & Climate Resiliency Subelements	$800,000	$700,000	$500,000	N/A
Only: Climate Resiliency Subelement	$300,000	$242,500	$150,000	$100,000

Who is eligible for climate planning grants?

Counties and cities fully planning under RCW 36.70A.040 (4) can apply for climate planning grants within their remaining grant allocation.

How will Commerce select grantees?

Commerce will award eligible applications for climate element development and implementation activities **in the order received**, until all available funds have been exhausted. We will activate the application form for submissions at 10 a.m. on January 6, 2026.

Our climate element is due in 2029. Can we apply for our grant funding?

Yes, all fully planning jurisdictions are eligible regardless of Climate Element due date.

If we have a climate grant for the 2025-2027 biennium, can we apply for another?

Yes. Your jurisdiction can apply for any unused funds it was allocated; however, your scope of work and budget cannot duplicate work within the scope of work and budget for any contract with Commerce.

Must we claim a certain percentage of the allocation within a given period or fiscal year?

No, your budget should include a funding amount that accurately represents the amount of work you can complete within the contract period (July 1, 2025 - June 30, 2027). Please plan to invoice promptly after the completion of deliverables or at least quarterly during the contract period. We recommend structuring your SOW so that you stagger your deliverables throughout your SOW timeline (at least quarterly) rather than all due at the end. This approach allows you to submit invoices at more regular intervals as you complete your deliverables.

Can we use grant funds for local implementation activities?

Yes.

What is the difference between Climate Element updates and implementation activities?

- Studies, reports, assessments and outreach that inform the goals, policies and programs incorporated into a jurisdiction's comprehensive plan to address climate change and resiliency relate to the Climate Element.

- Implementation activities advance those adopted goals or policies. Examples of implementation activities include development of an EV infrastructure plan; municipal building decarbonization plan; urban heat resilience strategy; or native & climate-resilient planting plans for municipal projects. We also consider updating development regulations as implementation work.

Can we invoice for work that took place before the contract was signed?

Yes. You may invoice for any activities on your approved scope of work conducted by your jurisdiction on or after July 1, 2025. You may backdate your first invoice to July 1, 2025.

Can we submit the letter of commitment after we submit the grant application?

Yes. You can submit the letter after submitting the application, but we will need it in order to execute the final contract.

Can we use grant funds for State Environmental Policy Act (SEPA) work?

Yes. You may use grant funds to prepare SEPA documents related to completing the GMA periodic update and incorporate a climate element into your comprehensive plan. However, the SEPA work funded by this grant may not also be funded by another grant (for example, the Periodic Update Grant). Typically, a city or county will utilize a portion of their climate grant funding for the SEPA-related work, and the remaining portion of the work is funded by the Periodic Update Grant.

Can we use grant funds for subscriptions to software used to estimate and track GHG emissions?

Yes, if you use subscriptions to help develop a climate element. Jurisdictions should incorporate this cost within the relevant deliverables in the scope of work.

Should we submit one application for multiple eligible activities, or multiple applications?

A jurisdiction should submit one application for all the eligible work they intend to complete within this biennium. You must complete work between July 1, 2025 and June 30, 2027. We can adjust the SOW and budget during contract negotiation as needed. We can also adjust the scope and budget through a contract amendment later if necessary. We may reserve unused funds for future work.

Can we use the same consultant for our climate element and for broader updates to the comprehensive plan?

Yes. However, grantees must submit a separate invoice for each grant contract and each grant contract must have a unique scope of work and budget. Please remember that we cannot reimburse for duplicative work.

Can we use grant funds to compensate tribal staff for participating in this planning process?

Yes. However, the grant contract is between Commerce and the local government. You must document any contractor services or partnerships that contribute to the grant project in subcontracts or agreements between the local government and the other entity. For example, a city may choose to enter into an agreement with a tribe to collaborate on outreach and boost participation in the planning process. In this instance, Commerce would not be a party in the agreement, only the city and the tribe. Similarly, if the local government contracts with a private consulting firm, then the contract would be between the consultant and the city government.

Can we use grant funds to cover stipends or incentives for advisory group members?

Yes, you may use these grant funds for stipend and other incentives, but jurisdictions must follow the Washington State Community Compensation Guidelines.

Can I preview the application questions?

Yes, a PDF printout of the application form is posted on the GMA Grants - Washington State Department of Commerce for use as you prepare to submit your application.

However, you must submit your application through this Smartsheet form, which we will activate on January 6, 2026 at 10:00 a.m..

Who do we contact for help?

If you have questions or need help with developing your scope of work, please contact:

- Sarah Fox, Climate Program Manager, (360) 725-3114, sarah.fox@commerce.wa.gov, or
- Noelle Madera, Climate Operations Team Lead, (506) 818-1040, noelle.madera@commerce.wa.gov.

If you experience **technical difficulties** when submitting your application via Smartsheet form, please promptly contact Melissa Johnston at 360-725-3065 or Deborah Jacobs at 360-725-2719. Reminder, we will not activate the form until 10 a.m. on January 6, 2026.

Supplemental Questions

December 11, 2025

Do allocations to cities within the county count against the county's total allocation?

No, each county has its own allocation separate from the cities within the county.

If we received an early climate planning grant in the 2021-2023 biennium, do those funds count towards our total allocation?

No, this is a separate grant program.

Is there any possibility of getting additional funds if we have already spent our allotment for this grant?

No, the established allotment for each city and county is the maximum that jurisdictions may receive for climate element and implementation work under this existing grant program.

Does funding availability for the 2027-2029 biennium depend on how many funds are allocated in this cycle?

No, we anticipate that the legislature will appropriate new funding for this work in the 2027-2029 biennium, though we have no guarantee.

Can we apply for grants now to extend through the 2027-2029 biennium.

No, we must work within the biennium budget years. This grant can only cover work from July 1, 2025, through June 30, 2027. Provided funding from the legislature, grant funding will open for the 2027-2029 biennium.

If we have a specific amount of funding from our formula funds that we can use and apply for this round, is there a chance that all of the funding will be committed and we won't have access to our formula funds?

Yes, potentially, since we are awarding grant funding in the order the applications are received until funds are exhausted for this round. However, if your jurisdiction isn’t funded this biennium, you can apply to receive your allocated funds next biennium (again, with the caveat that the legislature appropriates the funding).

If we apply for half our allocation within the 2025-2027 biennium, is there an assurance that the other half will be available in the 2027-2029 biennium?

The remaining allocation stays with the jurisdiction. However, once again, it depends on legislative appropriation for the next biennium.

Can we use a draft climate element as our final deliverable in June 2027, even though we're not required to adopt until 2029?

Yes, a draft climate element is an allowed final deliverable regardless of periodic update due date.

Can this funding be used to update an already adopted climate element, not officially due until 2029.

Yes, and you can use it for climate element work, including making updates to existing climate elements, or implementation activities.

What is the best way to determine how much we should budget to have a consultant lead development of a climate element with both subelements?

Since this is a new planning requirement, Commerce doesn't have an estimate of what consultants will cost for this work. Please note that in our existing Intermediate Climate Element Planning Guidance there is an example RFP for just the greenhouse gas emissions reduction subelement. When our Final Climate Element Planning Guidance is finalized at the end of 2025, it will include an example RFP for the resilience and greenhouse gas reduction subelements.

Because you may not have time to get feedback from consultants by the time of application, please just make your best estimate in the budget. We can make contract amendments down the road if necessary. Please also reach out to other jurisdictions who may have already created similar contracts.

Is there flexibility in the budget line items for each deliverable? For example, if one comes in under budget and another comes in over.

Yes. The contract allows for budget line items modifications that do not exceed 20% without contract amendment. We can work with you on these modifications or, if needed, amend the contract.

Will commerce allow us to use these funds for implementation activities?

Yes. Grant funding can be used for climate element work and implementation activities. See the grant instructions for more information on eligible activities.

If a city has not yet developed a climate element, can we apply for both climate planning and implementation activities in this biennium?

Yes, you can apply for both element work and implementation work at the same time.

Could you give examples of deliverables for implementation activities?

Plans or studies that advance climate work such as electric vehicle programs, infrastructure plans, mapping, heat studies and tree canopy studies. Feel free to give us a call if you have an idea you want to check with us.

Is the climate element a third deliverable in addition to the resilience and greenhouse gas emissions subelements?

No, the climate element is made up of the two subelements.

What do you envision for the required submission regarding the involvement of tribes, vulnerable populations and overburdened communities in the selection of goals and policies and the overall climate element development process?

A short summary of these efforts and activities will suffice; one to two pages.

How do we know whether a tribe must be involved in our local planning?

You can reach out to GMS Tribal Coordination Manager, Bridget Ray (bridget.ray@commerce.wa.gov), for questions relating to tribal planning and inclusion.

How long will it take for the funds to be committed?

Our goal is to commit the funds as quickly as we can. We expect to work on contracting with you in January and February 2026.

Where can I find information about EV charging station installations?

Such grants would come from Commerce's Energy Division; please sign up for grant announcements via GovDelivery. Subscribe for updates on Growth Management webpage. Find the subscription instructions on the right-hand side of the page.

During the 2023-2025 biennium, Commerce did not include building energy audits as eligible activities for this grant. Is this still true?

Answer coming soon.

Interagency Agreement with

City of College Place

through

Growth Management Services

Contract Number:
26-63330-138

For

2025-2027 Climate Planning Grant

Dated: Date of Execution

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Face Sheet

Contract Number: 26-63330-138

Local Government Division
Growth Management Services
2025-2027Climate Planning Grant

1. Contractor City of College Place 625 S College Ave College Place, WA 99324		**2. Contractor Doing Business As (as applicable)** N/A	
3. Contractor Representative Jon Rickard Community Development Director (509) 394-8524 JRickard@cpwa.us		**4. COMMERCE Representative** Noelle Madera Climate Operation Team Lead 509-818-1040 noelle.madera@commerce.wa.gov PO Box 42525 1011 Plum St. SE Olympia, WA 98504	
5. Contract Amount $150,000	**6. Funding Source** **Federal:** ☐ **State:** ☒ **Other:** ☐ **N/A:** ☐	**7. Start Date** Date of Execution	**8. End Date** June 30, 2027
9. Federal Funds (as applicable) N/A	**Federal Agency:** N/A	**ALN** N/A	
10. Tax ID # N/A	**11. SWV #** SWV 0028965-00	**12. UBI #** 369-000-564	**13. UEI #** N/A

14. Contract Purpose
To develop a Climate Element with a Resiliency Subelement

COMMERCE, defined as the Department of Commerce, and the Contractor, as defined above, acknowledge and accept the terms of this Contract and Attachments and have executed this Contract on the date below and warrant they are authorized to bind their respective agencies. The rights and obligations of both parties to this Contract are governed by this Contract and the following documents incorporated by reference: Contractor Terms and Conditions including Attachment "A" – Scope of Work and Attachment "B" – Budget

FOR CONTRACTOR	**FOR COMMERCE**
DRAFT ONLY - DO NOT SIGN	
Norma Hernández, Mayor	Mark K. Barkley, Assistant Director Local Government Division
Date	Date
	APPROVED AS TO FORM ONLY **BY ASSISTANT ATTORNEY GENERAL** **APPROVAL ON FILE**

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Special Terms and Conditions

1. AUTHORITY

COMMERCE and Contractor enter into this Contract pursuant to the authority granted by Chapter 39.34 RCW.

2. ACKNOWLEDGEMENT OF CLIMATE COMMITMENT ACT FUNDING

This Agreement is funded in whole or in part by the Climate Commitment Act, Grantee agrees that any website, announcement, press release, and/or publication (written, visual, or sound) used for media-related activities, publicity, and public outreach issued by or on behalf of Grantee which reference programs or projects funded in whole or in part with Washington's Climate Commitment Act (CCA) funds under this Grant, shall contain the following statement:

> "The WA Department of Commerce climate planning grant is supported with funding from Washington's Climate Commitment Act. The CCA supports Washington's climate action efforts by putting cap-and-invest dollars to work reducing climate pollution, creating jobs, and improving public health. Information about the CCA is available at www.climate.wa.gov."

The Grantee agrees to ensure coordinated Climate Commitment Act branding on work completed by or on behalf of the Grantee. The CCA logo must be used in the following circumstances, consistent with the branding guidelines posted at CCA brand toolkit, including:

A. Any project related website or webpage that includes logos from other funding partners;
B. Any publication materials that include logos from other funding partners;
C. Any on-site signage including pre-during Construction signage and permanent signage at completed project sites; and
D. Any equipment purchased with CCA funding through a generally visible decal.

3. CONTRACT MANAGEMENT

The Representative for each of the parties shall be responsible for and shall be the contact person for all communications and billings regarding the performance of this Contract.

The Representative for COMMERCE and their contact information are identified on the Face Sheet of this Contract.

The Representative for the Contractor and their contact information are identified on the Face Sheet of this Contract.

4. COMPENSATION

COMMERCE shall pay an amount not to exceed $150,000, for the performance of all things necessary for or incidental to the performance of work under this Contract as set forth in the Scope of Work.

5. BILLING PROCEDURES AND PAYMENT

COMMERCE will pay Contractor upon acceptance of deliverables and services provided and receipt of properly completed invoices, which shall be submitted to the Representative for COMMERCE not more often than monthly nor less than quarterly.

The parties agree this is a performance-based contract intended to produce the deliverables identified in Scope of Work (Attachment A). Payment of any invoice shall be dependent upon COMMERCE'S acceptance of Contractor's performance and/or deliverable. The invoices and attachments shall describe and document, to COMMERCE's satisfaction, deliverables or a description of the work performed, the progress of the project, and fees. The invoice shall include the Contract Number 26-63330-138. Payment shall be considered timely if made by COMMERCE within thirty (30) calendar

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days after receipt of properly completed invoices. Payment shall be sent to the address designated by the Contractor.

COMMERCE may, in its sole discretion, terminate the Contract or withhold payments claimed by the Contractor for services rendered if the Contractor fails to satisfactorily comply with any term or condition of this Contract.

No payments in advance or in anticipation of services or supplies to be provided under this Agreement shall be made by COMMERCE.

Contract funds must be used only for work covered by this Agreement. All back-up documents such as consultant or subcontractor/subgrantee invoices, expense reports, and/or staff time and expenses related to contract work, should be provided if requested by Commerce.

Final Invoices
Commerce will provide notification of the end of contract due date.

Grant Timeline
COMMERCE will reimburse the Contractor beginning July 1, 2025, for costs paid performing work as described under this Agreement.

Allowable expenses for the performance of work and submission of completed deliverables to Commerce are eligible for reimbursement under this Contract from July 1, 2025, through the end date listed on the Face Sheet, subject to reimbursement requirements stated herein. Commerce shall not reimburse Grantee expenses for activities outside this period.

Duplication of Billed Costs
The Contractor shall not bill COMMERCE for services performed under this Agreement, and COMMERCE shall not pay the Contractor, if the Contractor is entitled to payment or has been or will be paid by any other source, including grants, for that service.

Disallowed Costs
The Contractor is responsible for any audit exceptions or disallowed costs incurred by its own organization or that of its subcontractors.

COMMERCE may, in its sole discretion, withhold ten percent (10%) from each payment until acceptance by COMMERCE of the final deliverable (or completion of the project, final report, etc.).

Line Item Modification of Budget

A. Notwithstanding any other provision of this Contract, the Grantee may, at its discretion, make one-time modification or modifications to line items in the Budget (Attachment B) that will not increase the line item by more than twenty percent (20%).

B. The Grantee shall notify COMMERCE in writing (by email) when proposing any budget modification to the Budget (Attachments B). Conversely, Commerce may initiate the budget modification approval process if presented with a request for payment under this Contract that would cause reallocation of line item amount to exceed the twenty percent (20%) threshold increase described above.

C. Any such budget modification or modifications as described above shall require the written approval of COMMERCE (by email), and such written approval shall amend the Budget. Each party to this contract will retain and make any and all documents related to such budget modifications a part of their respective contract file.

D. Nothing in this section shall be construed to permit an increase in the amount of funds available as set forth in Section 4 of this Contract, nor does this section allow any proposed changes to

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the Scope of Work, including Tasks/Work Items and Deliverables under Attachment A, without specific written approval from COMMERCE by amendment to this contract.

6. SUBCONTRACTOR DATA COLLECTION

Contractor will submit reports, in a form and format to be provided by Commerce and at intervals as agreed by the parties, regarding work under this Contract performed by subcontractors and the portion of Contract funds expended for work performed by subcontractors, including but not necessarily limited to minority-owned, woman-owned, and veteran-owned business subcontractors. "Subcontractors" shall mean subcontractors of any tier.

7. INSURANCE

Each party certifies that it is self-insured under the State's or local government self-insurance liability program, and shall be responsible for losses for which it is found liable.

8. FRAUD AND OTHER LOSS REPORTING

Contractor shall report in writing all known or suspected fraud or other loss of any funds or other property furnished under this Contract immediately or as soon as practicable to the Commerce Representative identified on the Face Sheet.

9. ORDER OF PRECEDENCE

In the event of an inconsistency in this Contract, the inconsistency shall be resolved by giving precedence in the following order:

- Applicable federal and state of Washington statutes and regulations
- Special Terms and Conditions
- General Terms and Conditions
- Attachment A – Scope of Work
- Attachment B – Budget

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General Terms and Conditions

1. DEFINITIONS

As used throughout this Contract, the following terms shall have the meaning set forth below:

A. "Authorized Representative" shall mean the Director and/or the designee authorized in writing to act on the Director's behalf.

B. "COMMERCE" shall mean the Washington Department of Commerce.

C. "Contract" or "Agreement" or "Grant" means the entire written agreement between COMMERCE and the Contractor, including any Attachments, documents, or materials incorporated by reference. E-mail or Facsimile transmission of a signed copy of this contract shall be the same as delivery of an original.

D. "Contractor" or "Grantee" shall mean the entity identified on the face sheet performing service(s) under this Contract, and shall include all employees and agents of the Contractor.

E. "Personal Information" shall mean information identifiable to any person, including, but not limited to, information that relates to a person's name, health, finances, education, business, use or receipt of governmental services or other activities, addresses, telephone numbers, social security numbers, driver license numbers, other identifying numbers, and any financial identifiers, and "Protected Health Information" under the federal Health Insurance Portability and Accountability Act of 1996 (HIPAA).

F. "State" shall mean the state of Washington.

G. "Subcontractor" shall mean one not in the employment of the Contractor, who is performing all or part of those services under this Contract under a separate contract with the Contractor. The terms "subcontractor" and "subcontractors" mean subcontractor(s) in any tier.

2. ALL WRITINGS CONTAINED HEREIN

This Contract contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or to bind any of the parties hereto.

3. AMENDMENTS

This Contract may be amended by mutual agreement of the parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties.

4. ASSIGNMENT

Neither this Contract, work thereunder, nor any claim arising under this Contract, shall be transferred or assigned by the Contractor without prior written consent of COMMERCE.

5. CONFIDENTIALITY AND SAFEGUARDING OF INFORMATION

A. "Confidential Information" as used in this section includes:

i. All material provided to the Contractor by COMMERCE that is designated as "confidential" by COMMERCE;

ii. All material produced by the Contractor that is designated as "confidential" by COMMERCE; and

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iii. All Personal Information in the possession of the Contractor that may not be disclosed under state or federal law.

B. The Contractor shall comply with all state and federal laws related to the use, sharing, transfer, sale, or disclosure of Confidential Information. The Contractor shall use Confidential Information solely for the purposes of this Contract and shall not use, share, transfer, sell or disclose any Confidential Information to any third party except with the prior written consent of COMMERCE or as may be required by law. The Contractor shall take all necessary steps to assure that Confidential Information is safeguarded to prevent unauthorized use, sharing, transfer, sale or disclosure of Confidential Information or violation of any state or federal laws related thereto. Upon request, the Contractor shall provide COMMERCE with its policies and procedures on confidentiality. COMMERCE may require changes to such policies and procedures as they apply to this Contract whenever COMMERCE reasonably determines that changes are necessary to prevent unauthorized disclosures. The Contractor shall make the changes within the time period specified by COMMERCE. Upon request, the Contractor shall immediately return to COMMERCE any Confidential Information that COMMERCE reasonably determines has not been adequately protected by the Contractor against unauthorized disclosure.

C. Unauthorized Use or Disclosure. The Contractor shall notify COMMERCE within five (5) working days of any unauthorized use or disclosure of any confidential information, and shall take necessary steps to mitigate the harmful effects of such use or disclosure.

6. COPYRIGHT

Unless otherwise provided, all Materials produced under this Contract shall be considered "works for hire" as defined by the U.S. Copyright Act and shall be owned by COMMERCE. COMMERCE shall be considered the author of such Materials. In the event the Materials are not considered “works for hire” under the U.S. Copyright laws, the Contractor hereby irrevocably assigns all right, title, and interest in all Materials, including all intellectual property rights, moral rights, and rights of publicity to COMMERCE effective from the moment of creation of such Materials.

“Materials” means all items in any format and includes, but is not limited to, data, reports, documents, pamphlets, advertisements, books, magazines, surveys, studies, computer programs, films, tapes, and/or sound reproductions. “Ownership” includes the right to copyright, patent, register and the ability to transfer these rights.

For Materials that are delivered under the Contract, but that incorporate pre-existing materials not produced under the Contract, the Contractor hereby grants to COMMERCE a nonexclusive, royalty-free, irrevocable license (with rights to sublicense to others) in such Materials to translate, reproduce, distribute, prepare derivative works, publicly perform, and publicly display. The Contractor warrants and represents that the Contractor has all rights and permissions, including intellectual property rights, moral rights and rights of publicity, necessary to grant such a license to COMMERCE.

The Contractor shall exert all reasonable effort to advise COMMERCE, at the time of delivery of Materials furnished under this Contract, of all known or potential invasions of privacy contained therein and of any portion of such document which was not produced in the performance of this Contract. The Contractor shall provide COMMERCE with prompt written notice of each notice or claim of infringement received by the Contractor with respect to any Materials delivered under this Contract. COMMERCE shall have the right to modify or remove any restrictive markings placed upon the Materials by the Contractor.

7. DISPUTES

In the event that a dispute arises under this Agreement, it shall be determined by a Dispute Board in the following manner: Each party to this Agreement shall appoint one member to the Dispute Board. The members so appointed shall jointly appoint an additional member to the Dispute Board. The Dispute Board shall review the facts, Agreement terms and applicable statutes and rules and make a determination of the dispute. The Dispute Board shall thereafter decide the dispute with the majority

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prevailing. The determination of the Dispute Board shall be final and binding on the parties hereto. As an alternative to this process, either of the parties may request intervention by the Governor, as provided by RCW 43.17.330, in which event the Governor's process will control.

8. GOVERNING LAW AND VENUE

This Contract shall be construed and interpreted in accordance with the laws of the state of Washington, and the venue of any action brought hereunder shall be in the Superior Court for Thurston County.

9. INDEMNIFICATION

Each party shall be solely responsible for the acts of its employees, officers, and agents.

10. LICENSING, ACCREDITATION AND REGISTRATION

The Contractor shall comply with all applicable local, state, and federal licensing, accreditation and registration requirements or standards necessary for the performance of this Contract.

11. RECAPTURE

In the event that the Contractor fails to perform this Contract in accordance with state laws, federal laws, and/or the provisions of this Contract, COMMERCE reserves the right to recapture funds in an amount to compensate COMMERCE for the noncompliance in addition to any other remedies available at law or in equity.

Repayment by the Contractor of funds under this recapture provision shall occur within the time period specified by COMMERCE. In the alternative, COMMERCE may recapture such funds from payments due under this Contract.

12. RECORDS MAINTENANCE

The Contractor shall maintain books, records, documents, data and other evidence relating to this contract and performance of the services described herein, including but not limited to accounting procedures and practices that sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this contract.

The Contractor shall retain such records for a period of six years following the date of final payment. At no additional cost, these records, including materials generated under the contract, shall be subject at all reasonable times to inspection, review or audit by COMMERCE, personnel duly authorized by COMMERCE, the Office of the State Auditor, and federal and state officials so authorized by law, regulation or agreement.

If any litigation, claim or audit is started before the expiration of the six (6) year period, the records shall be retained until all litigation, claims, or audit findings involving the records have been resolved.

13. SAVINGS

In the event funding from state, federal, or other sources is withdrawn, reduced, or limited in any way after the effective date of this Contract and prior to normal completion, COMMERCE may suspend or terminate the Contract under the "Termination for Convenience" clause, without the ten calendar day notice requirement. In lieu of termination, the Contract may be amended to reflect the new funding limitations and conditions.

14. SEVERABILITY

The provisions of this contract are intended to be severable. If any term or provision is illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of the contract.

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15. SUBCONTRACTING

The Contractor may only subcontract work contemplated under this Contract if it obtains the prior written approval of COMMERCE.

If COMMERCE approves subcontracting, the Contractor shall maintain written procedures related to subcontracting, as well as copies of all subcontracts and records related to subcontracts. For cause, COMMERCE in writing may: (a) require the Contractor to amend its subcontracting procedures as they relate to this Contract; (b) prohibit the Contractor from subcontracting with a particular person or entity; or (c) require the Contractor to rescind or amend a subcontract.

Every subcontract shall bind the Subcontractor to follow all applicable terms of this Contract. The Contractor is responsible to COMMERCE if the Subcontractor fails to comply with any applicable term or condition of this Contract. The Contractor shall appropriately monitor the activities of the Subcontractor to assure fiscal conditions of this Contract. In no event shall the existence of a subcontract operate to release or reduce the liability of the Contractor to COMMERCE for any breach in the performance of the Contractor's duties.

Every subcontract shall include a term that COMMERCE and the State of Washington are not liable for claims or damages arising from a Subcontractor's performance of the subcontract.

16. SURVIVAL

The terms, conditions, and warranties contained in this Contract that by their sense and context are intended to survive the completion of the performance, cancellation or termination of this Contract shall so survive.

17. TERMINATION FOR CAUSE

In the event COMMERCE determines the Contractor has failed to comply with the conditions of this contract in a timely manner, COMMERCE has the right to suspend or terminate this contract. Before suspending or terminating the contract, COMMERCE shall notify the Contractor in writing of the need to take corrective action. If corrective action is not taken within 30 calendar days, the contract may be terminated or suspended.

In the event of termination or suspension, the Contractor shall be liable for damages as authorized by law including, but not limited to, any cost difference between the original contract and the replacement or cover contract and all administrative costs directly related to the replacement contract, e.g., cost of the competitive bidding, mailing, advertising and staff time.

COMMERCE reserves the right to suspend all or part of the contract, withhold further payments, or prohibit the Contractor from incurring additional obligations of funds during investigation of the alleged compliance breach and pending corrective action by the Contractor or a decision by COMMERCE to terminate the contract. A termination shall be deemed a "Termination for Convenience" if it is determined that the Contractor: (1) was not in default; or (2) failure to perform was outside of his or her control, fault or negligence.

The rights and remedies of COMMERCE provided in this contract are not exclusive and are, in addition to any other rights and remedies, provided by law.

18. TERMINATION FOR CONVENIENCE

Except as otherwise provided in this Contract, COMMERCE may, by ten (10) business days' written notice, beginning on the second day after the mailing, terminate this Contract, in whole or in part. If this Contract is so terminated, COMMERCE shall be liable only for payment required under the terms of this Contract for services rendered or goods delivered prior to the effective date of termination.

19. TERMINATION PROCEDURES

Upon termination of this contract, COMMERCE, in addition to any other rights provided in this contract, may require the Contractor to deliver to COMMERCE any property specifically produced or acquired for the performance of such part of this contract as has been terminated. The provisions of the "Treatment of Assets" clause shall apply in such property transfer.

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COMMERCE shall pay to the Contractor the agreed upon price, if separately stated, for completed work and services accepted by COMMERCE, and the amount agreed upon by the Contractor and COMMERCE for (i) completed work and services for which no separate price is stated, (ii) partially completed work and services, (iii) other property or services that are accepted by COMMERCE, and (iv) the protection and preservation of property, unless the termination is for default, in which case the Authorized Representative shall determine the extent of the liability of COMMERCE. Failure to agree with such determination shall be a dispute within the meaning of the "Disputes" clause of this contract. COMMERCE may withhold from any amounts due the Contractor such sum as the Authorized Representative determines to be necessary to protect COMMERCE against potential loss or liability.

The rights and remedies of COMMERCE provided in this section shall not be exclusive and are in addition to any other rights and remedies provided by law or under this contract.

After receipt of a notice of termination, and except as otherwise directed by the Authorized Representative, the Contractor shall:

A. Stop work under the contract on the date, and to the extent specified, in the notice;

B. Place no further orders or subcontracts for materials, services, or facilities except as may be necessary for completion of such portion of the work under the contract that is not terminated;

C. Assign to COMMERCE, in the manner, at the times, and to the extent directed by the Authorized Representative, all of the rights, title, and interest of the Contractor under the orders and subcontracts so terminated, in which case COMMERCE has the right, at its discretion, to settle or pay any or all claims arising out of the termination of such orders and subcontracts;

D. Settle all outstanding liabilities and all claims arising out of such termination of orders and subcontracts, with the approval or ratification of the Authorized Representative to the extent the Authorized Representative may require, which approval or ratification shall be final for all the purposes of this clause;

E. Transfer title to COMMERCE and deliver in the manner, at the times, and to the extent directed by the Authorized Representative any property which, if the contract had been completed, would have been required to be furnished to COMMERCE;

F. Complete performance of such part of the work as shall not have been terminated by the Authorized Representative; and

G. Take such action as may be necessary, or as the Authorized Representative may direct, for the protection and preservation of the property related to this contract, which is in the possession of the Contractor and in which COMMERCE has or may acquire an interest.

20. TREATMENT OF ASSETS

Title to all property furnished by COMMERCE shall remain in COMMERCE. Title to all property furnished by the Contractor, for the cost of which the Contractor is entitled to be reimbursed as a direct item of cost under this contract, shall pass to and vest in COMMERCE upon delivery of such property by the Contractor. Title to other property, the cost of which is reimbursable to the Contractor under this contract, shall pass to and vest in COMMERCE upon (i) issuance for use of such property in the performance of this contract, or (ii) commencement of use of such property in the performance of this contract, or (iii) reimbursement of the cost thereof by COMMERCE in whole or in part, whichever first occurs.

A. Any property of COMMERCE furnished to the Contractor shall, unless otherwise provided herein or approved by COMMERCE, be used only for the performance of this contract.

B. The Contractor shall be responsible for any loss or damage to property of COMMERCE that results from the negligence of the Contractor or which results from the failure on the part of the Contractor to maintain and administer that property in accordance with sound management

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practices.

C. If any COMMERCE property is lost, destroyed or damaged, the Contractor shall immediately notify COMMERCE and shall take all reasonable steps to protect the property from further damage.

D. The Contractor shall surrender to COMMERCE all property of COMMERCE prior to settlement upon completion, termination or cancellation of this contract.

E. All reference to the Contractor under this clause shall also include Contractor's employees, agents or Subcontractors.

21. WAIVER

Waiver of any default or breach shall not be deemed to be a waiver of any subsequent default or breach. Any waiver shall not be construed to be a modification of the terms of this Contract unless stated to be such in writing and signed by Authorized Representative of COMMERCE.

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Attachment A: Scope of Work

Tasks	Deliverables	Projected End Dates
Task 1 – Public Involvement	Deliverable 1A - Public Participation Plan	March 2026
	Deliverable 1B - Public Participation Implementation Report *Includes how and when overburdened communities and vulnerable populations, including tribes, were invited to participate in the development of the Climate Element's policies and goals per RCW 36.70A.020 and summarizes the outreach outcomes.	July 2026
Task 2 – Climate Impacts	Deliverable 2 - Summary of Impacts	April 2026
Task 3 – Policy Audit	Deliverable 3 - Summary of Policy Audit	April 2026
Task 4 – Vulnerability Assessment	Deliverable 4 -Summary of Vulnerability Assessment	April 2026
Task 5 – Develop Climate Resiliency Goals & Policies	Deliverable 5 - Draft Climate Resiliency Goals & Policies	May 2026
Task 6 – Draft & Final Element	Deliverable 6 - Final Climate Element and Final Resilience Sub-Element	June 2026
Task 7 – Plans & Ordinances Integration	Deliverable - Ordinances for Adoption & Implementation	July 2026

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Attachment B: Budget

Deliverables	Grant Funds
Deliverable 1A - Public Participation Plan	$4,000
Deliverable 1B - Public Participation Implementation Report *Includes how and when overburdened communities and vulnerable populations, including tribes, were invited to participate in the development of the Climate Element's policies and goals per RCW 36.70A.020 and summarizes the outreach outcomes.	$4,000
Deliverable 2 - Summary of Impacts	$25,000
Deliverable 3 - Summary of Policy Audit	$20,000
Deliverable 4 - Summary of Vulnerability Assessment	$25,000
Deliverable 5 - Draft Climate Resiliency Goals & Policies	$12,000
Deliverable 6 - Final Climate Element and Final Resilience Sub-Element	$30,000
Deliverable 7 - Ordinances for Adoption & Implementation	$30,000
Total	**$150,000**

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City of College Place, Washington

RESOLUTION NO. 26-005

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON REGARDING ACCEPTANCE OF STATE OF WASHINGTON DEPARTMENT OF COMMERCE CLIMATE CHANGE PLANNING GRANT

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of the Revised Code of Washington (RCW) 35A; and

Whereas, the State of Washington Legislature enacted House Bill 1181 which mandates a Climate Change element to municipal Comprehensive Plans; and

Whereas, the State Legislature established a formula grant where the City will be awarded up to $150,000 to help with this work as established in Senate Bill 5187-Climate Commitment Act; and

Now therefore, it is hereby resolved by the City Council of the City of College Place, Washington, as follows:

1. The City Council accepts State Department of Commerce Climate Planning worth $150,000 to develop a climate element in the next iteration of the Comprehensive Plan.

Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 24th day of February, 2025.

Attest:

Norma L. Hernández, Mayor

Carolyn Holm, City Clerk

City of College Place, Washington

ORDINANCE NO. 26-005

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON, AMENDING SECTION 5.04.100 ENTITLED "EXCEPTION–APPLICABILITY OF PROVISIONS" OF THE COLLEGE PLACE MUNICIPAL CODE

Whereas, the City of College Place ("City") is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, the Washington State Legislature enacted RCW 35.90, requiring all cities with general business license programs to adopt a model ordinance developed in partnership with the Department of Revenue and the Association of Washington Cities; and

Whereas, under RCW 35.90.080, the Association of Washington Cities, in coordination with a representative committee of cities and with input from business stakeholders, was required to develop a model ordinance that includes a uniform minimum licensing threshold for out- of-city businesses; and

Whereas, as part of the required periodic update to the model ordinance, the threshold for requiring a general business license for out-of-city businesses has been increased from $2,000 to $4,000 in annual revenue, effective January 1, 2026, and must be adopted by all participating cities; and

Whereas, the updated model ordinance also includes a mandatory inflation adjustment mechanism that increases the threshold every four years based on cumulative inflation, as measured by the Consumer Price Index for All Urban Consumers (CPI-U), Western Region, rounded to the nearest $100; and

Whereas, the City of College Place administers its general business license program through the Washington State Business Licensing Service (BLS) and is, therefore, required by RCW 35.90.070 to provide at least 75 days' notice of this change to the Department of Revenue prior to implementation; and

Whereas, the City Council has determined that the monetary threshold exemption for business license requirements should apply to businesses located outside city limits; and

Whereas, the City Council finds that adopting the updated model threshold and CPI adjustment provisions is necessary to comply with State law.

Now therefore, the City Council of the City of College Place, Washington, does hereby ordain as follows:

Section 1: Section 5.04.100 entitled "Exception–Applicability of provisions" of the College Place Municipal Code shall be and hereby is amended and shall read as follows:

5.04.100 - Exception–Applicability of provisions.

This chapter shall not be applicable to:

A. Suppliers who do not have a place of business in the city and who are engaged solely in wholesale selling to licensed retailers.

B. Any fraternal, charitable or social entity or organization whose sole purpose is charitable and nonprofit and not organized or operated for the benefit of private interests, other than those operating pursuant to Chapter 69.51A RCW, included, but not limited to educational, scientific, literary, fostering local, national or international amateur sports competition, preventing cruelty to children or animals, relief of the poor, distressed, or underprivileged, erecting or maintaining public buildings, monuments, or works, eliminating prejudice and discrimination, defending human and civil rights secured by law, and combating community deterioration and juvenile delinquency.

C. Any organization or assemblage whose sole purpose is religious and is not organized or operated for the benefit of private interests.

D. Any municipality or political subdivision of the United States or the State of Washington.

E. Any person who is exempt from paying the license fee by the laws of the United States of America or by the State of Washington.

F. Artisans who produce their own art or craftwork, or sellers of prepared foods participating in a special event permit in which the sponsor has a city business license.

G. Artisans who produce their own art or craftwork or sellers of prepared foods participating in a special event permitted by a lease entered into with the city.

H. A person or business whose annual value of products, gross proceeds of sales, or gross income of the business in the city is equal to or less than $2,000 and who does not maintain a place of

business within the city, shall be exempt from the general business license requirements of this chapter. The exemption does not apply to regulatory license requirements or activities that require a specialized permit.

Beginning January 1, 2026, the threshold amount is $4000. The threshold amount will be adjusted every forty-eight (48) months on January 1, by an amount equal to the increase in the Consumer Price Index ("CPI") for "West Urban, All Urban Consumers" (CPI-U) for each 12-month period ending on June 30 as published by the United States Department of Labor Bureau of Labor Statistics or successor agency. To calculate this adjustment, the current rate will be multiplied by one (1) plus the cumulative four-year (forty-eight month) CPI increase using each 12-month period ending on June 30 of each prior year, and rounded to the nearest $100. However, if any of the annual CPI increases are more than five percent (5%), a five percent (5%) increase will be used in computing the annual basis and if any of the annual CPI decreased during the forty-eight (48) month period, a zero percent (0%) increase will be used in computing the annual basis.

I. Persons selling trees solely used to celebrate a holiday.

J. A seller located outside the city merely delivering goods into the city by means of a common carrier provided that it engages in no other business activities in the city.

K. Minors engaged in babysitting, newspaper delivery, lemonade stands, lawn mowing, and similar activities.

L. Farmers, agriculturer, or gardeners selling their own farm products raised and grown exclusively upon lands owned or occupied by them. This exclusion is not applicable to the sale of value-added products or prepared foods.

M. Individuals who own or rent/lease property or otherwise use real property for their personal residence.

N. Individuals who own real property that is rented/leased to others for residential use. Provided the individual rents/leases no more than two properties. Persons/entities that own three or more separate real properties that is leased/rented for residential use must obtain a license.

O. Peddlers/solicitors as defined in this title.

P. Itinerant merchants, and canvassers as defined in this title.

Section 2: Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 3: Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance. The City of College Place, Washington, hereby declares that it would have passed this law, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, and phrases be declared unconstitutional.

Section 4: Effective Date. This ordinance shall be published in summary form and be in full force and effective five (5) days from the passage and published in accordance with law.

PASSED by the City Council of the City of College Place, Washington, this ____ day of February 2026.

_____
Norma L. Hernandez, Mayor

Attest:

_____
Carolyn Holm, City Clerk

Approved as to form:

_____
Eric Ferguson, City Attorney

City of College Place, Washington
ORDINANCE NO. 26-003

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON, AMENDING SECTION 2.04.010 ENTITLED "DESIGNATED" OF THE COLLEGE PLACE MUNICIPAL CODE

Whereas, the City of College Place ("City") is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, the City is changing the start time of its regular council meetings from 7:00 p.m. to 6:00 p.m., on the second and fourth Tuesdays of each month, effective March 10, 2026; and

Whereas, the City is documenting that the start time of its workshop council meetings is 5:30 p.m., on the first Tuesday of each month.

Now therefore, the City Council of the City of College Place, Washington, does hereby ordain as follows:

Section 1: Section 2.04.010 entitled "Designated" of the College Place Municipal Code shall be and hereby is amended and shall read as follows:

2.04.10 - Designated.

A. The regular meetings of the city council shall be held in the council chambers of City Hall at 625 South College Avenue on the second and fourth Tuesdays of each month at 6:00 p.m. The workshop meetings of the city council shall be held in the council chambers of City Hall at 625 South College Avenue on the first Tuesday of each month at 5:30 p.m.

B. Exceptions.

    1. Should any of these dates fall on a legal holiday recognized by the State of Washington, the Council, at its prior meeting, shall set a date for that meeting only, agreeable to the Council members.

2. Should there be an agenda with both, no actionable items and no imminent items to be considered, in which case the Council or Mayor desires to postpone or cancel the meeting, they shall have the authority to do so through one of the following procedures, provided there would still be at least one meeting per month as required by RCW 35A.12.110.

   a. To postpone a meeting to a later date, pursuant to RCW 42.30.090, the Council has authority to adjourn the meeting to a later date. To do so in advance of the meeting date, the council can cancel the meeting on the record during the preceding meeting. In the alternative, the council would be notified of the situation by the Clerk, and would respond directly to the Clerk so as to avoid a violation of the Open Public Meetings Act.

   b. To cancel a meeting due to a lack of actionable or imminent items, the Council gives authority to the Mayor to do so, provided that a majority vote of the Council shall not override this decision.

C. Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 2: Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 3: Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance. The City of College Place, Washington, hereby declares that it would have passed this law, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, and phrases be declared unconstitutional.

Section 4: Effective Date. This ordinance shall be published in summary form and be in full force and effective five (5) days from the passage and published in accordance with law.

PASSED by the City Council of the City of College Place, Washington, this 24th day of February 2026.

Norma L. Hernandez,
Mayor

Attest:

Carolyn Holm, City Clerk

Approved as to form:

Eric Ferguson, City Attorney

Daily Incident Log

Print Date/Time: 02/09/2026 12:41
Login ID: mbarr
Disposition: All

From Date: 01/01/2026 00:00
To Date: 01/31/2026 23:59

College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
01/01/2026 00:18	Traffic Call	2026-00000001	400 SE 6TH ST BLK	DANIEL, KIMBERLY	No	418	418
						415	415
01/01/2026 00:35	Traffic Stop	2026-00000002	NE SPITZENBURG ST / NE DELLA AVE	,	No	418	418
01/01/2026 00:43	Fireworks	2026-00000003	441 SE 5TH ST	FLORES, IGNACIO	No	418	418
01/01/2026 00:59	Assist	2026-00000004	1017 NE C ST	,	No	418	418
01/01/2026 01:15	Fight	2026-00000005	1415 PLAZA WAY	,	No	418	418
01/01/2026 01:29	Assist	2026-00000006	TAUMARSON RD / HAVSTAD DR	,	No	415	415
01/01/2026 01:46	Traffic Stop	2026-00000007	1120 W ROSE ST	,	No	415	415
01/01/2026 03:14	Theft	2026-00000008	327 SE 3RD ST	MONTENEGRO, STEPHANIE	No	415	415
01/01/2026 07:52	Premises Check	2026-00000009	1117 S COLLEGE AVE	,	No	420	420
01/01/2026 11:47	911 Call	2026-00000010	238 NE DAMSON AVE D	,	No	420	420
						407	407
01/01/2026 12:16	Suspicious Activity	2026-00000011	49 WALLULA AVE	PRENDIVILLE, MELINDA	No	420	420
						407	407
01/01/2026 12:34	Citizen Contact	2026-00000012	583 NW EVANS AVE	,	No	407	407
01/01/2026 13:13	Information Report	2026-00000013	461 NE LAMBERT AVE	IMSCHWEILER, RYAN	No		
01/01/2026 19:14	Vehicle Contact	2026-00000014	1735 SE MEADOWBROOK BLVD	,	No	418	418
01/01/2026 22:31	Premises Check	2026-00000015	1700 SE MEADOWBROOK BLVD	,	No	418	418
						415	415
01/01/2026 23:36	Domestic Physical	2026-00000016	108 SE 6TH ST 3	WHITEHORN, JASMINE	No	418	418
						415	415
						404	404
Total Incidents for 01/01/2026 : 16							
01/02/2026 01:16	Suspicious Activity	2026-00000017	562 SE MAGNONI DR	LEWIS, ISEN	No	418	418
						415	415
01/02/2026 01:50	Domestic Problem	2026-00000018	1302 SE NEWGATE DR	VOGEL, MELIA	No	418	418

Daily Incident Log

Print Date/Time: 02/09/2026 12:41
Login ID: mbarr
Disposition: All

From Date: 01/01/2026 00:00
To Date: 01/31/2026 23:59

College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
01/02/2026 01:50	Domestic Problem	2026-00000018	1302 SE NEWGATE DR	VOGEL, MELIA	No	415	415
01/02/2026 08:52	Trespass	2026-00000019	805 SE DATE AVE	JENKINS, ANDREW	No	420	420
01/02/2026 11:12	Welfare Check	2026-00000020	124 NW MARIA ST	DAHLEN, JENNIFER	No	407	407
01/02/2026 11:39	Unwanted Person	2026-00000021	1520 KELLY PL	VAZQUEZ, JAYLENE	No	420	420
						407	407
01/02/2026 12:25	Information Report	2026-00000022	WALLULA AVE / NE ROSE ST	DIDELIUS, PAUL	No	CPPD	
01/02/2026 13:59	Traffic Stop	2026-00000023	S COLLEGE AVE / SE SUNNY DR	,	No	420	420
01/02/2026 14:19	APS Referral	2026-00000024	115 SE 8TH ST	,	No	407	407
01/02/2026 14:37	Premises Check	2026-00000025	1700 SE MEADOWBROOK BLVD	,	No	407	407
01/02/2026 14:57	Unwanted Person	2026-00000026	1220 SE BROADWAY AVE	SETZER, CATHERINE	No	420	420
						407	407
01/02/2026 16:20	Animal Call	2026-00000027	NE LARCH AVE / NE C ST	IBARRA, JAIME	No	407	407
01/02/2026 18:37	Premises Check	2026-00000028	1700 SE MEADOWBROOK BLVD	,	No	418	418
01/02/2026 18:49	Accident Hit and Run	2026-00000029	PLAZA WAY / S 9TH AVE	SMITH, JOHN	No	404	404
01/02/2026 21:45	Custoldial Interference/Problem	2026-00000030	1200 SE COLONIAL DR	SALAZAR, KENZO	No	418	418
						415	415
						404	404
01/02/2026 22:25	Premises Check	2026-00000031	1700 SE MEADOWBROOK BLVD	,	No	418	418
						415	415
Total Incidents for 01/02/2026 : 15							
01/03/2026 15:50	Shoplifting	2026-00000032	1622 W POPLAR ST	DICKMAN, TAMARA	Yes	403	403
01/03/2026 16:21	Follow Up	2026-00000033	227 SE VALLEY DR	,	No	419	419
01/03/2026 18:22	Traffic Stop	2026-00000034	W POPLAR ST / AVERY ST	,	No	419	419
01/03/2026 20:14	Accident Non Injury	2026-00000035	S HWY 125 / SE MEADOWBROOK BLVD	MEZA, CARLOS	No	419	419
						409	409
01/03/2026 21:56	Premises Check	2026-00000036	1017 NE C ST	,	No	431	431

Daily Incident Log

Print Date/Time: 02/09/2026 12:41
Login ID: mbarr
Disposition: All

From Date: 01/01/2026 00:00
To Date: 01/31/2026 23:59

College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
01/03/2026 22:01	Premises Check	2026-00000037	1100 NE C ST	,	No	431	431
01/03/2026 22:06	Traffic Stop	2026-00000038	1100 NE C ST	,	No	431	431
01/03/2026 22:37	Citizen Contact	2026-00000039	1129 NE C ST	,	No	431	431
Total Incidents for 01/03/2026 : 8							
01/04/2026 00:28	Traffic Stop	2026-00000040	TAUMARSON RD / CHAPELWOOD AVE	,	No	431	431
01/04/2026 00:57	Traffic Stop	2026-00000041	345 NE DELLA AVE	,	No	431	431
01/04/2026 01:13	Traffic Stop	2026-00000042	300 NE SPRUCEWOOD PL BLK	,	No	431	431
01/04/2026 02:02	Premises Check	2026-00000043	1700 SE MEADOWBROOK BLVD	,	No	431	431
01/04/2026 02:20	Premises Check	2026-00000044	1755 S COLLEGE AVE	,	No	409	409
01/04/2026 02:31	Traffic Stop	2026-00000045	SE WHIMBREL LOOP / SE GARRISON VILLAGE WAY	,	Yes	409	409
01/04/2026 03:13	Premises Check	2026-00000046	801 SE LARCH AVE	,	No	431	431
01/04/2026 03:36	Parking Complaint	2026-00000047	203 E WHITMAN DR	,	No	431	431
01/04/2026 03:46	Assist	2026-00000048	702 SE SCENIC VIEW DR	, JOSH	No	409	409
01/04/2026 04:08	Premises Check	2026-00000049	31 SE ASH AVE	,	No	431	431
01/04/2026 05:01	Disturbance	2026-00000050	330 NE C ST C	MACKEY, REBECCA	No	431	431
						409	409
01/04/2026 05:52	Traffic Stop	2026-00000051	S MYRA RD / SE 12TH ST	,	No	431	431
01/04/2026 07:21	Traffic Stop	2026-00000052	S HWY 125 / S COLLEGE AVE	,	No	421	421
01/04/2026 09:47	Abandoned Vehicle	2026-00000053	SE LARCH AVE / TAUMARSON RD	HEINRICH, MATT	No	448	448
01/04/2026 10:51	Suicide Threats	2026-00000054	221 NE BIRCH AVE 5	BERNA, BRONWYN	Yes	421	421
						411	411
01/04/2026 12:59	Citizen Contact	2026-00000055	1604 W POPLAR ST	,	No	421	421
01/04/2026 16:25	Animal Noise Complaint	2026-00000056	600 SW BADE AVE BLK	FRALIC, TRISHA	No	419	419
01/04/2026 16:43	Animal Call	2026-00000057	225 W WHITMAN DR	SCHREMP, RAHCEL	No	403	403
01/04/2026 20:02	Premises Check	2026-00000058	1017 NE C ST	,	No	431	431

Daily Incident Log

Print Date/Time: 02/09/2026 12:41
Login ID: mbarr
Disposition: All

From Date: 01/01/2026 00:00
To Date: 01/31/2026 23:59

College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
01/04/2026 20:12	Traffic Stop	2026-00000059	NE C ST / NE BIRCH AVE	,	No	431	431
01/04/2026 20:49	Parking Complaint	2026-00000060	200 SE ASH AVE	,	No	431	431
01/04/2026 21:03	Traffic Stop	2026-00000061	NE C ST / NE ASH AVE	,	No	431	431
01/04/2026 22:08	Assist	2026-00000062	757 S MYRA RD	,	No	431	431
01/04/2026 22:11	Assist	2026-00000064	965 SE HARVEST DR	,	Yes	419	419
						431	431
						409	409
01/04/2026 22:13	Premises Check	2026-00000063	1700 SE MEADOWBROOK BLVD	,	No	431	431
01/04/2026 22:38	Unwanted Person	2026-00000065	1700 SE MEADOWBROOK BLVD	BROOKS, CHRISTINE	Yes	419	419
						431	431
						409	409
						403	403
01/04/2026 23:39	Traffic Stop	2026-00000066	S COLLEGE AVE / SW 13TH ST	,	No	431	431
Total Incidents for 01/04/2026 : 27							
01/05/2026 02:51	Traffic Call	2026-00000067	1400 SE BROADWAY AVE	,	No	431	431
01/05/2026 05:18	Warrant Service	2026-00000068	300 W ALDER ST 1	THOMAS, OFC	Yes	431	431
01/05/2026 06:11	Vehicle Contact	2026-00000069	801 SE LARCH AVE	,	No	421	421
01/05/2026 07:11	Traffic Stop	2026-00000070	S MYRA RD / E WHITMAN DR	,	No	421	421
						411	411
01/05/2026 08:37	Suspicious Activity	2026-00000071	NE IVY LN / E WHITMAN DR	HANDAL, ALBERT	No	421	421
						411	411
01/05/2026 09:01	Disturbance	2026-00000072	NE LARCH AVE / E WHITMAN DR	BURTON, JOSHUA	No	421	421
						411	411
01/05/2026 09:41	Premises Check	2026-00000073	1117 S COLLEGE AVE	,	No	421	421
01/05/2026 12:11	Assault	2026-00000074	1440 SE GARRISON VILLAGE WAY	TRIP, DILLION	No	421	421
01/05/2026 12:25	Animal Noise Complaint	2026-00000075	611 SW BADE AVE	FRALIC, TRISHA	No	411	411

Daily Incident Log

Print Date/Time: 02/09/2026 12:41
Login ID: mbarr
Disposition: All

From Date: 01/01/2026 00:00
To Date: 01/31/2026 23:59

College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
01/05/2026 16:04	Abandoned Vehicle	2026-00000076	SE LARCH AVE / TAUMARSON RD	HUCKADAY, HARVEY	No	419	419
						421	421
01/05/2026 16:33	Domestic Problem	2026-00000077	1700 SE MEADOWBROOK BLVD	KELLY, TEDRA	No	419	419
						403	403
01/05/2026 16:36	Assist	2026-00000078	374 SE HIGHLAND PARK DR	HAWKINS, STEVEN	Yes	403	403
01/05/2026 19:08	Trespass	2026-00000079	1700 SE MEADOWBROOK BLVD	ORTIZ, ELISABETH	Yes	419	419
						403	403
01/05/2026 20:39	Traffic Stop	2026-00000080	1100 NE C ST	,	No	431	431
01/05/2026 22:12	Traffic Stop	2026-00000081	S COLLEGE AVE / SW 6TH ST	,	No		
01/05/2026 22:57	Premises Check	2026-00000082	1700 SE MEADOWBROOK BLVD	,	No	431	431
Total Incidents for 01/05/2026 : 16							
01/06/2026 00:02	Burglary	2026-00000083	822 SE 12TH ST	JIMENEZ, TRISH	Yes	419	419
						431	431
						409	409
						403	403
01/06/2026 00:44	Vehicle Contact	2026-00000084	1711 TWIN CREEK PL	,	No	431	431
01/06/2026 01:12	Vehicle Contact	2026-00000085	801 SE LARCH AVE	,	No	431	431
01/06/2026 01:26	Vehicle Contact	2026-00000086	715 SE 12TH ST	,	No		
01/06/2026 03:14	Premises Check	2026-00000087	225 SE DATE AVE	,	No	431	431
01/06/2026 03:43	Parking Complaint	2026-00000088	142 SE ASH AVE	,	No	431	431
01/06/2026 03:52	Parking Complaint	2026-00000089	142 SE ASH AVE	,	No	431	431
01/06/2026 04:11	Extra Patrol	2026-00000090	204 S COLLEGE AVE	,	No	431	431
01/06/2026 09:08	Warrant Service	2026-00000091	1302 SW RIPARIAN CT	,	Yes	418	418
						407	407
01/06/2026 09:16	Traffic Stop	2026-00000092	WALLULA ROUNDABOUT / N COLLEGE AVE	,	No	421	421
01/06/2026 11:22	Premises Check	2026-00000093	1700 SE MEADOWBROOK BLVD	,	No	418	418

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
01/06/2026 11:22	Premises Check	2026-00000093	1700 SE MEADOWBROOK BLVD	,	No	407	407
01/06/2026 11:41	Traffic Stop	2026-00000094	W WHITMAN DR / SW HOMESTEAD AVE	,	No	421	421
01/06/2026 12:12	Animal Call	2026-00000095	118 SW 10TH ST	HARDIN, ADRIA	No	448	448
01/06/2026 12:32	Prowler	2026-00000096	117 NE ASH AVE	PENSION, MARK	No	407	407
01/06/2026 13:24	Warrant Service	2026-00000100	300 W ALDER ST 1	,	No		
01/06/2026 15:24	Narcotics Call	2026-00000097	1258 SE LIBERTY WAY	STEFANI, SYDNEY	No	418	418
01/06/2026 15:55	Domestic Physical	2026-00000098	1024 MOJONNIER RD	LEVENTHAL, ROBIN	No	419	419
						407	407
01/06/2026 16:41	Assist	2026-00000099	1214 SE MURPHY LN	, SUE	No	419	419
						417	417
						407	407
01/06/2026 17:15	Follow Up	2026-00000101	619 S COLLEGE AVE	,	No	417	417
01/06/2026 17:16	Follow Up	2026-00000102	619 S COLLEGE AVE	,	No	417	417
01/06/2026 17:28	Follow Up	2026-00000103	619 S COLLEGE AVE	,	No	417	417
01/06/2026 19:24	APS Referral	2026-00000104	1032 NE SPITZENBURG	,	No	403	403
01/06/2026 19:58	Traffic Stop	2026-00000105	S COLLEGE AVE / SW SILVERSTAR LN	,	No	420	420
						412	412
01/06/2026 20:03	Premises Check	2026-00000106	1017 NE C ST	,	No	431	431
01/06/2026 20:12	Traffic Stop	2026-00000107	1658 W POPLAR ST	,	No	420	420
01/06/2026 20:31	Traffic Stop	2026-00000108	W POPLAR ST / AVERY ST	,	No	431	431
01/06/2026 22:01	Disturbance	2026-00000109	801 SE LARCH AVE	STRICKLAND, SARA	No	412	412
						409	409
01/06/2026 22:18	Traffic Stop	2026-00000110	S HWY 125 / SE COMMERCIAL DR	,	No		
01/06/2026 22:21	Shoplifting	2026-00000112	1700 SE MEADOWBROOK BLVD	ORTIZ, ELISABETH	Yes	420	420
						418	418
						407	407
01/06/2026 22:22	Traffic Stop	2026-00000111	SE 12TH ST / SE DEWEY DR	,	No	412	412

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
01/06/2026 22:50	Premises Check	2026-00000113	1700 SE MEADOWBROOK BLVD	,	No	409	409
01/06/2026 23:26	Premises Check	2026-00000114	225 SE DATE AVE	,	No	431	431
01/06/2026 23:26	Vehicle Contact	2026-00000115	225 SE DATE AVE	,	No	431	431
01/06/2026 23:51	Premises Check	2026-00000116	1700 SE MEADOWBROOK BLVD	,	No	431	431
Total Incidents for 01/06/2026 : 34							
01/07/2026 00:24	Burglary	2026-00000117	822 SE 12TH ST	JIMENEZ, EDDIE	Yes	420	420
						419	419
						412	412
						431	431
						409	409
01/07/2026 04:22	Traffic Stop	2026-00000118	S HWY 125 / SE COMMERCIAL DR	,	No	412	412
01/07/2026 04:33	Traffic Stop	2026-00000119	S MYRA RD / TWIN CREEK PL	,	No	431	431
01/07/2026 04:44	Traffic Stop	2026-00000120	S HWY 125 / OLD MILTON HWY	,	No	412	412
01/07/2026 05:12	Traffic Stop	2026-00000121	S MYRA RD / THE DALLES MILITARY RD	,	No	431	431
01/07/2026 06:59	APS Referral	2026-00000122	715 SW EVANS AVE	,	Yes	417	417
01/07/2026 10:40	Shoplifting	2026-00000123	1200 SE 12TH ST	TAYLOR, TRISTAN	No	407	407
01/07/2026 10:57	Premises Check	2026-00000124	1700 SE MEADOWBROOK BLVD	,	No	415	415
						407	407
01/07/2026 11:17	Extra Patrol	2026-00000125	835 SE SCENIC VIEW DR	BOARD, ABBY	No	407	407
01/07/2026 15:21	Accident Non Injury	2026-00000126	W WHITMAN DR / SW DAVIS AVE	HAIR, JACKIE	No	415	415
01/07/2026 15:41	Man w/Gun	2026-00000127	108 W MAIN ST	,	No	404	404
01/07/2026 15:45	Follow Up	2026-00000128	541 LOCUST ST	,	No	417	417
						407	407
01/07/2026 15:56	Man w/Weapon	2026-00000129	1700 SE MEADOWBROOK BLVD	ROMANSTINE, PRESTON	Yes	417	417
						415	415
						407	407

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
01/07/2026 15:56	Man w/Weapon	2026-00000129	1700 SE MEADOWBROOK BLVD	ROMANSTINE, PRESTON	Yes	404	404
01/07/2026 17:04	Traffic Stop	2026-00000130	E WHITMAN DR / S MYRA RD	,	No	420	420
01/07/2026 19:39	Traffic Stop	2026-00000131	S COLLEGE AVE / SW 6TH ST	,	No	420	420
01/07/2026 19:44	Fireworks	2026-00000132	116 SW 13TH ST	WHITE, CHRISTOPHER	No	420	420
						404	404
01/07/2026 20:08	Prowler	2026-00000133	945 SE HARVEST DR	REAY, SUE	No	420	420
						412	412
01/07/2026 20:28	911 Call	2026-00000134	342 NE DELLA AVE	LINDSEY, SHAYLA	No	420	420
						412	412
						404	404
01/07/2026 20:32	Suspicious Activity	2026-00000135	550 E WHITMAN DR	HUXOLL, ELILA	No	420	420
						404	404
01/07/2026 20:48	Premises Check	2026-00000136	1700 SE MEADOWBROOK BLVD	,	No	412	412
01/07/2026 23:42	Phone Message	2026-00000137	300 W ALDER ST 1	JAIL STAFF,	No	404	404
Total Incidents for 01/07/2026 : 21							
01/08/2026 01:40	Suspicious Activity	2026-00000138	115 SE 8TH ST	STRAMPHER, NANOSHKA	No	420	420
						412	412
01/08/2026 04:23	Premises Check	2026-00000139	CP RANGE	,	No	412	412
01/08/2026 06:41	Theft	2026-00000140	1017 NE C ST	REEDER, VANCE	No	415	415
						401	401
01/08/2026 07:05	Premises Check	2026-00000141	1700 SE MEADOWBROOK BLVD	,	No	415	415
01/08/2026 07:36	Death Investigation	2026-00000142	846 SE TUSCANY DR	MALDONADO, AMANDA	Yes	415	415
						407	407
01/08/2026 07:53	Assist	2026-00000143	628 WALLULA AVE	ARBINI, DEBBIE	No	415	415
01/08/2026 10:08	Unwanted Person	2026-00000146	115 SE 8TH ST	STRAMPHER, CHAD	No	415	415
01/08/2026 10:12	Paper Service	2026-00000144	542 SE MOCKINGBIRD DR	,	No		
01/08/2026 10:21	Paper Service	2026-00000145	1242 SE FALBO DR	,	No		

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
01/08/2026 13:55	Citizen Contact	2026-00000147	625 S COLLEGE AVE	,	No	407	407
01/08/2026 14:16	Accident Hit and Run	2026-00000148	1755 S COLLEGE AVE	CPPD, 416	Yes	416	416
01/08/2026 14:57	Suspicious Activity	2026-00000149	288 NE MAPLE AVE	TWITCHELL, MARIE	No	407	407
01/08/2026 15:51	Shoplifting	2026-00000150	1700 SE MEADOWBROOK BLVD	BROOKS, CHRISTINE	Yes	420	420
						417	417
						407	407
01/08/2026 16:03	Citizen Contact	2026-00000151	1715 SE MEADOWBROOK BLVD	,	No	417	417
						404	404
01/08/2026 19:21	Assist	2026-00000152	1100 THE DALLES MILITARY RD	,	No	420	420
01/08/2026 19:47	Shoplifting	2026-00000153	1700 SE MEADOWBROOK BLVD	ROMANSTINE, PRESTON	Yes	420	420
						412	412
						404	404
01/08/2026 22:39	Traffic Stop	2026-00000154	S COLLEGE AVE / SE 4TH ST	,	Yes	420	420
						412	412
						404	404
01/08/2026 22:56	Suicide Attempt	2026-00000156	410 S 3RD AVE	MCLAUGHLIN, CARRIE	No	404	404
01/08/2026 23:10	Traffic Stop	2026-00000155	S COLLEGE AVE / SE SUNNY DR	,	No	420	420
01/08/2026 23:28	Traffic Stop	2026-00000157	N COLLEGE AVE / NE C ST	,	No	420	420
Total Incidents for 01/08/2026 : 20							
01/09/2026 00:11	Narcotics Call	2026-00000158	710 S COLLEGE AVE	NON-DISCLOSURE, VERN COLVIN	No	420	420
						412	412
01/09/2026 00:38	Traffic Call	2026-00000159	1700 SE MEADOWBROOK BLVD	,	No	420	420
						412	412
01/09/2026 01:39	Premises Check	2026-00000160	240 OWENS RD	,	No	412	412
01/09/2026 02:04	Traffic Stop	2026-00000161	E WHITMAN DR / N COLLEGE AVE	,	No	420	420
01/09/2026 02:12	Traffic Stop	2026-00000162	W ROSE ST / N MYRA RD	,	No	412	412

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01/09/2026 02:19	Traffic Stop	2026-00000163	600 WALLULA AVE	,	No	420	420
01/09/2026 04:47	Domestic Problem	2026-00000164	SE ROSEVILLE LN / SE BIRCH AVE	BREWER, ROBERT	No	415	415
						412	412
01/09/2026 04:48	Disturbance	2026-00000165	200 SE 8TH ST BLK	THOMAS, KATHY	No	CPPD	
01/09/2026 08:12	Follow Up	2026-00000166	240 W ALDER STREET, WALLA WALLA	,	No	417	417
01/09/2026 08:49	Premises Check	2026-00000167	1700 SE MEADOWBROOK BLVD	,	No	415	415
01/09/2026 11:09	Animal Call	2026-00000168	NE SPITZENBURG ST / NE DAMSON AVE	LIPONIS, OLIVIA	No	448	448
01/09/2026 11:36	Narcotics Call	2026-00000169	1755 S COLLEGE AVE	416, CPPD	No	416	416
01/09/2026 11:36	Narcotics Call	2026-00000171	1775 S COLLEGE AVE	416, CPPD	No	416	416
01/09/2026 12:03	Assist	2026-00000170	358 NE DELLA AVE	MOULTON, SUSAN	No	407	407
01/09/2026 13:51	Phone Message	2026-00000172	619 S COLLEGE AVE	,	No	417	417
01/09/2026 14:25	Follow Up	2026-00000173	358 NE DELLA AVE	,	No	407	407
01/09/2026 14:30	Follow Up	2026-00000174	115 SE 8TH ST	,	No	407	407
01/09/2026 14:34	Found Property	2026-00000175	623 S COLLEGE AVE	,	No	407	407
01/09/2026 15:21	Fraud	2026-00000176	1136 SE SENTRY DR	BISCONER, MAKAYLAH	Yes	407	407
01/09/2026 16:16	APS Referral	2026-00000177	1440 SE GARRISON VILLAGE WAY	,	No	404	404
01/09/2026 18:26	Traffic Stop	2026-00000178	E HWY 12 / E REES AVE	,	No	420	420
01/09/2026 19:35	Traffic Stop	2026-00000179	715 SE 12TH ST	,	No	420	420
01/09/2026 19:53	Traffic Stop	2026-00000180	NE C ST / NE DECCIO RD	,	No	420	420
01/09/2026 23:00	Traffic Stop	2026-00000181	S COLLEGE AVE / SE 12TH ST	,	No	420	420
01/09/2026 23:11	Traffic Stop	2026-00000182	448 SW 12TH ST	,	No	420	420
						404	404
01/09/2026 23:38	Traffic Stop	2026-00000183	NE LARCH AVE / NE BUNKY LN	,	No	420	420
Total Incidents for 01/09/2026 : 26							
01/10/2026 01:35	Traffic Stop	2026-00000184	SE 12TH ST / SE SKY AVE	,	No	412	412
01/10/2026 06:16	Malicious Mischief	2026-00000185	518 W WHITMAN DR	NERDIN, AIDEN	Yes	421	421

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01/10/2026 06:16	Malicious Mischief	2026-00000185	518 W WHITMAN DR	NERDIN, AIDEN	Yes	411	411
01/10/2026 08:33	Traffic Stop	2026-00000186	S HWY 125 / S COLLEGE AVE	,	No	421	421
01/10/2026 09:12	Traffic Stop	2026-00000187	SE 6TH ST / SE DATE AVE	,	No	421	421
01/10/2026 09:31	Warrant Service	2026-00000188	NE ROSE ST / NE BEECHWOOD LN	CPPD, 421	Yes	421	421
						411	411
01/10/2026 10:18	Address Verification	2026-00000189	1023 SE BIRCH AVE	,	No		
01/10/2026 10:29	Address Verification	2026-00000190	412 SE DATE AVE	,	No		
01/10/2026 10:38	Address Verification	2026-00000191	550 E WHITMAN DR 130	,	No		
01/10/2026 10:47	Address Verification	2026-00000192	521 SW 1ST ST	,	No		
01/10/2026 12:11	Vehicle Contact	2026-00000193	1755 S COLLEGE AVE	,	No	421	421
01/10/2026 12:26	Traffic Stop	2026-00000194	S COLLEGE AVE / SE 10TH ST	,	No	421	421
01/10/2026 19:14	Disturbance	2026-00000195	SW EVANS AVE / SW 7TH ST	AVERLY, BRANDON	No	419	419
						403	403
01/10/2026 19:47	Traffic Stop	2026-00000196	S HWY 125 / SE MEADOWBROOK BLVD	,	No	419	419
01/10/2026 19:51	Domestic Physical	2026-00000199	748 S MYRA RD	BALDWIN, KYLIE	Yes	419	419
						409	409
01/10/2026 20:00	Premises Check	2026-00000197	1017 NE C ST	,	No	431	431
01/10/2026 20:01	Traffic Call	2026-00000198	340 N COLLEGE AVE	WINKLEMAN, ANGEL	No	419	419
						431	431
						409	409
						403	403
01/10/2026 22:23	Traffic Stop	2026-00000200	SE COMMERCIAL DR / S MYRA RD	,	No	431	431
						409	409
01/10/2026 22:29	Premises Check	2026-00000201	1700 SE MEADOWBROOK BLVD	,	No	409	409

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
Total Incidents for 01/10/2026 : 18							
01/11/2026 02:05	Traffic Stop	2026-00000202	SE 12TH ST / SE MARINE DR	,	No	431	431
01/11/2026 02:27	Traffic Stop	2026-00000203	PLAZA WAY / S 9TH AVE	,	No	431	431
01/11/2026 02:45	Disturbance	2026-00000204	1011 SW PUFF LN	BECK, ERNEST	No	431	431
						409	409
01/11/2026 02:57	Premises Check	2026-00000205	720 SW BADE AVE	,	No	431	431
01/11/2026 03:03	Premises Check	2026-00000206	36 SW 8TH ST	,	No	431	431
01/11/2026 03:14	Disturbance	2026-00000207	1011 SW PUFF LN	BONILLA, LENA	No	431	431
						409	409
01/11/2026 05:15	Traffic Stop	2026-00000208	S MYRA RD / TWIN CREEK PL	,	No	431	431
01/11/2026 05:48	Traffic Stop	2026-00000209	S HWY 125 / SE MEADOWBROOK BLVD	,	No	431	431
01/11/2026 08:06	Citizen Contact	2026-00000210	801 SE LARCH AVE	,	No	421	421
01/11/2026 09:13	Premises Check	2026-00000211	1117 S COLLEGE AVE	,	No	421	421
01/11/2026 10:41	Assist	2026-00000212	1440 SE GARRISON VILLAGE WAY	BRANDT, PATRICIA	No	411	411
01/11/2026 11:14	Address Verification	2026-00000213	1023 SE BIRCH AVE	,	No		
01/11/2026 11:22	Address Verification	2026-00000214	521 SW 1ST ST	,	No		
01/11/2026 12:25	Traffic Stop	2026-00000215	W WHITMAN DR / MCKINNEY RD	,	No	421	421
01/11/2026 13:01	Shoplifting	2026-00000216	1700 SE MEADOWBROOK BLVD	ORTIS, ELIZABETH	Yes	421	421
						411	411
01/11/2026 13:18	Fraud	2026-00000217	715 SW EVANS AVE	TOYE, MARILYN	No	411	411
01/11/2026 15:19	Animal Call	2026-00000218	409 SE DATE AVE	HERERRA, ANNA	No	421	421
01/11/2026 16:00	Accident Non Injury	2026-00000219	S COLLEGE AVE / SE 6TH ST	CANADAY, LARRY	No	419	419
						411	411
						403	403
01/11/2026 18:23	Disturbance	2026-00000220	1010 SE BIRCH AVE	LUCE, BRAD	No	419	419

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01/11/2026 18:52	Traffic Stop	2026-00000221	S GOSE ST / WALLULA ROUNDABOUT	,	Yes	419	419
01/11/2026 19:46	Fight	2026-00000222	210 N COLLEGE AVE	FRY, KAYLA	Yes	419	419
						431	431
						409	409
						403	403
01/11/2026 20:00	Citizen Contact	2026-00000223	N COLLEGE AVE / NW B ST	,	No		
01/11/2026 20:51	Premises Check	2026-00000224	1700 SE MEADOWBROOK BLVD	,	No	431	431
01/11/2026 21:15	Threats	2026-00000225	1185 SW SETTLEMENT ST	QUITANI, LILLIAN	No	431	431
01/11/2026 22:48	Premises Check	2026-00000226	1700 SE MEADOWBROOK BLVD	,	No	409	409
01/11/2026 23:04	Suspicious Activity	2026-00000227	244 NE BIRCH AVE E	STEVENSON, SHAWN	No	431	431
Total Incidents for 01/11/2026 : 26							
01/12/2026 01:06	Traffic Stop	2026-00000228	S HWY 125 / S MYRA RD	,	No	431	431
01/12/2026 02:09	Traffic Stop	2026-00000229	46.0466350000000000 - 118.3536279990000000	,	No	431	431
						409	409
01/12/2026 05:16	Accident Non Injury	2026-00000230	S HWY 125 / STATELINE RD	DAVIS, DOUGLAS	Yes	431	431
						409	409
01/12/2026 08:02	Accident Non Injury	2026-00000231	S HWY 125 / S MYRA RD	PHILLIPS, HEATHER	No	421	421
						411	411
01/12/2026 08:23	Assist	2026-00000232	276 NW SCHNABEL LN	MARTINDALE, DET	No	421	421
01/12/2026 11:17	Citizen Contact	2026-00000233	SW BADE AVE / SW 12TH ST	,	No	421	421
01/12/2026 12:21	NCIC Check	2026-00000234	623 S COLLEGE AVE	,	No	421	421
01/12/2026 13:17	Animal Found	2026-00000235	22 SE 9TH ST 1/2	PRECIADO, EDDIE	No	448	448
						CPPD	
01/12/2026 14:03	Information Report	2026-00000236	1410 S COLLEGE AVE J	RESER, AMANDA	No	411	411
01/12/2026 14:05	Towed Vehicle	2026-00000237	220 N COLLEGE AVE	PERKES, TIM	No		
01/12/2026 14:19	Animal Call	2026-00000238	SE 8TH ST / SE BIRCH AVE	COLVIN, CHEYANNE	No	421	421

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01/12/2026 14:23	Fight	2026-00000239	1755 S COLLEGE AVE	,	No	416	416
01/12/2026 16:17	Shoplifting	2026-00000240	1700 SE MEADOWBROOK BLVD	ORTIZ, ELISABETH	Yes	419	419
						403	403
01/12/2026 16:45	Follow Up	2026-00000241	240 W ALDER ST	,	No	417	417
01/12/2026 17:10	Suspicious Activity	2026-00000242	44 N COLLEGE AVE 1	HEMIK, DENNIS	No	419	419
01/12/2026 20:16	Premises Check	2026-00000243	1017 NE C ST	,	No	431	431
01/12/2026 20:25	Paper Service	2026-00000244	918 NE EMPIRE ST	,	No	419	419
01/12/2026 21:12	Premises Check	2026-00000245	801 SE LARCH AVE	,	No	409	409
01/12/2026 21:46	Traffic Stop	2026-00000246	S HWY 125 / SE MEADOWBROOK BLVD	,	No	431	431
						409	409
Total Incidents for 01/12/2026 : 19							
01/13/2026 03:16	Premises Check	2026-00000247	199 TEAL RD	,	No	431	431
01/13/2026 03:20	Premises Check	2026-00000248	240 OWENS RD	,	No	431	431
01/13/2026 04:00	Traffic Stop	2026-00000249	S HWY 125 / PLAZA WAY	,	No	431	431
01/13/2026 04:09	Traffic Stop	2026-00000250	S HWY 125 / SE MEADOWBROOK BLVD	,	No	431	431
						409	409
01/13/2026 06:03	Animal Noise Complaint	2026-00000251	222 NW RUBY LN	TOVAR, ROSA	No	415	415
01/13/2026 06:42	Extra Patrol	2026-00000252	SW DOANS AVE / W WHITMAN DR	,	No	421	421
01/13/2026 07:48	Traffic Stop	2026-00000253	S HWY 125 / SE MEADOWBROOK BLVD	,	No	421	421
01/13/2026 07:53	Citizen Contact	2026-00000254	748 SE GOLDENEYE DR	,	No	418	418
01/13/2026 08:07	Traffic Stop	2026-00000255	S MYRA RD / SE GARRISON VILLAGE WAY	,	No	418	418
01/13/2026 09:27	Traffic Stop	2026-00000256	SE 12TH ST / SE GARRISON DR	,	No	418	418
01/13/2026 09:32	Welfare Check	2026-00000257	N MYRA RD / NE C ST	CLAYBORN, SHERRY	No	418	418
01/13/2026 09:44	Mental Health	2026-00000267	402 SW 8TH ST	MARTINDALE, JENNA	No		
01/13/2026 09:55	Accident Hit and Run	2026-00000258	1605 SE MEADOWBROOK BLVD 6	ORR, TUCKER	Yes	421	421

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
01/13/2026 10:56	Welfare Check	2026-00000260	1210 S COLLEGE AVE	FERGUSON, JAMES	No	421	421
						411	411
01/13/2026 10:56	Unwanted Person	2026-00000259	1700 SE MEADOWBROOK BLVD	,	No	418	418
						415	415
01/13/2026 12:01	Parking Complaint	2026-00000261	706 S COLLEGE AVE	MASON, TRICIA	No	448	448
01/13/2026 13:06	< New Call >	2026-00000262	46.0147090000000000 - 118.3892220000000000	CC, CHRISTINA	No	418	418
						421	421
						411	411
01/13/2026 13:17	Citizen Contact	2026-00000263	629 SE BIRCH AVE	,	No	415	415
01/13/2026 13:46	Malicious Mischief	2026-00000264	1755 S COLLEGE AVE	,	No	416	416
01/13/2026 13:51	Fight	2026-00000265	1775 S COLLEGE AVE	,	No	416	416
01/13/2026 14:41	Traffic Stop	2026-00000266	SE LARCH AVE / SE SCENIC VIEW DR	,	No	418	418
01/13/2026 18:39	Traffic Stop	2026-00000268	SE 4TH ST / SE ELM AVE	,	No	420	420
01/13/2026 18:45	Premises Check	2026-00000269	1700 SE MEADOWBROOK BLVD	,	No	431	431
01/13/2026 19:01	Traffic Stop	2026-00000270	S HWY 125 / PLAZA WAY	,	No	431	431
01/13/2026 19:37	Trespass	2026-00000271	1700 SE MEADOWBROOK BLVD	ORTIZ, ELISABETH	Yes	420	420
						419	419
						412	412
						431	431
						409	409
01/13/2026 20:42	Premises Check	2026-00000272	1605 SE MEADOWBROOK BLVD	,	No	431	431
01/13/2026 20:53	Traffic Stop	2026-00000273	S HWY 125 / FARMLAND RD	,	No	431	431
01/13/2026 21:05	Traffic Stop	2026-00000274	SW 9TH ST / SW BADE AVE	,	No	420	420
						431	431
01/13/2026 22:20	Traffic Stop	2026-00000275	SE LARCH AVE / SE 5TH ST	,	No	420	420
						419	419

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01/13/2026 22:46	Traffic Stop	2026-00000276	S MYRA RD / SE GARRISON VILLAGE WAY	,	No	420	420
						431	431
01/13/2026 23:30	Citizen Contact	2026-00000277	1017 NE C ST	,	No	404	404
01/13/2026 23:32	Premises Check	2026-00000278	CP GUN RANGE	,	No	431	431
01/13/2026 23:38	Premises Check	2026-00000279	199 TEAL RD	,	No	431	431
Total Incidents for 01/13/2026 : 33							
01/14/2026 01:27	Assist	2026-00000280	611 SW 1ST ST	CC, F	Yes	419	419
						418	418
						417	417
						412	412
						431	431
						409	409
01/14/2026 09:55	Bike Found	2026-00000281	629 SE BIRCH AVE	ALLAN, DOROTHY	No	448	448
						415	415
01/14/2026 10:01	Information Report	2026-00000282	1170 SE VISTA PL	REYNOLDS, DAVE	No	407	407
01/14/2026 10:55	Warrant Service	2026-00000283	621 SE 8TH ST	,	Yes	418	418
						415	415
						407	407
01/14/2026 11:09	Premises Check	2026-00000284	1700 SE MEADOWBROOK BLVD	,	No	418	418
						415	415
01/14/2026 12:18	Welfare Check	2026-00000285	1141 SW VIRGINIA ST	ZUNIGA, ELIZABETH	No	415	415
01/14/2026 13:58	Traffic Call	2026-00000286	THE DALLES MILITARY RD / S MYRA RD	,	No	418	418
01/14/2026 14:39	Traffic Stop	2026-00000287	1700 SE MEADOWBROOK BLVD	,	No	418	418
01/14/2026 15:04	Citizen Contact	2026-00000288	629 SW DAVIS AVE	,	No	418	418
01/14/2026 15:23	Traffic Stop	2026-00000289	NE MULBERRY CT / E WHITMAN DR	,	No	418	418
01/14/2026 16:19	DUI Investigation	2026-00000290	1700 SE MEADOWBROOK BLVD	BROOKS, CHRISTINE	Yes	407	407

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01/14/2026 16:19	DUI Investigation	2026-00000290	1700 SE MEADOWBROOK BLVD	BROOKS, CHRISTINE	Yes	404	404
01/14/2026 17:15	Traffic Stop	2026-00000291	SE SUNNY DR / SE BROADWAY AVE	,	No	404	404
01/14/2026 17:40	Accident Non Injury	2026-00000292	S MYRA RD / SE 12TH ST	281, WWPD	No	420	420
01/14/2026 18:06	Shoplifting	2026-00000293	1608 W POPLAR ST	GJULLIN, CHANDRA	No	420	420
01/14/2026 18:20	Suicide Threats	2026-00000297	108 SE 6TH ST	HALL, KAYLEE	No		
01/14/2026 18:26	Accident Ped/Bicyclist	2026-00000294	N COLLEGE AVE / NW B ST	NAHDI, ROZAN	No	420	420
01/14/2026 19:06	Assist	2026-00000295	513 SW 3RD ST	,	Yes	420	420
						417	417
						412	412
01/14/2026 20:15	Traffic Stop	2026-00000296	SW 4TH ST / SW ACADEMY WAY	,	No	412	412
01/14/2026 23:04	Traffic Stop	2026-00000298	S COLLEGE AVE / SE 10TH ST	,	No		
Total Incidents for 01/14/2026 : 19							
01/15/2026 00:11	Traffic Stop	2026-00000299	S HWY 125 / SE MEADOWBROOK BLVD	,	No	420	420
01/15/2026 01:11	Traffic Stop	2026-00000300	S HWY 125 / FARMLAND RD	,	No	420	420
						412	412
01/15/2026 03:40	Suspicious Activity	2026-00000301	100 SE 6TH ST BLK	PARNELL, ODETTE	No	412	412
01/15/2026 04:13	Premises Check	2026-00000302	420 OWENS RD	,	No	412	412
01/15/2026 06:51	Disturbance	2026-00000303	715 SW EVANS AVE	TOYE, MARILYN	Yes	418	418
						415	415
01/15/2026 09:19	Assist	2026-00000304	111 NW MARIA ST	TEAL, NANCY	No	418	418
						415	415
01/15/2026 09:29	Assist	2026-00000305	723 SE ELM AVE	REYES, LUZ	No	418	418
01/15/2026 10:05	Premises Check	2026-00000306	1700 SE MEADOWBROOK BLVD	,	No	418	418
						415	415
01/15/2026 10:27	Paper Service	2026-00000307	255 SE ROSEVILLE LN	,	No		

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01/15/2026 10:38	Information Report	2026-00000310	240 OWENS RD	DOC 801,	No		
01/15/2026 10:38	Paper Service	2026-00000308	174 NW MARIA ST	,	No		
01/15/2026 11:04	Paper Service	2026-00000309	55 SW SILVERSTAR LN 1	,	No		
01/15/2026 13:40	Animal Call	2026-00000311	342 NE DELLA AVE	SELBY, AMY	No	448	448
01/15/2026 13:57	NCIC Check	2026-00000312	623 S COLLEGE AVE	,	No	415	415
01/15/2026 14:17	Malicious Mischief	2026-00000313	803 S COLLEGE AVE	GILES, TIM	No	418	418
01/15/2026 16:44	Traffic Stop	2026-00000314	E HWY 12 / GILLIAM ST	,	No	420	420
01/15/2026 17:15	APS Referral	2026-00000315	708 S COLLEGE AVE	,	No	404	404
01/15/2026 18:34	Traffic Stop	2026-00000316	SE 4TH ST / SE ELM AVE	,	No	420	420
01/15/2026 19:06	Traffic Stop	2026-00000317	SE 12TH ST / SE BROADWAY AVE	,	No	420	420
01/15/2026 19:55	Premises Check	2026-00000318	1100 NE C ST	,	No	420	420
01/15/2026 21:32	Traffic Stop	2026-00000319	S HWY 125 / PLAZA WAY	,	No	420	420
						412	412
01/15/2026 21:54	Traffic Stop	2026-00000320	SE 8TH ST / S COLLEGE AVE	,	No		
01/15/2026 22:03	Traffic Stop	2026-00000321	S COLLEGE AVE / SE 4TH ST	,	No		
Total Incidents for 01/15/2026 : 23							
01/16/2026 00:25	Traffic Stop	2026-00000322	S HWY 125 / OLD MILTON HWY	,	No	412	412
01/16/2026 00:43	DUI Investigation	2026-00000323	S HWY 125 / SE MEADOWBROOK BLVD	,	Yes	420	420
01/16/2026 08:14	Paper Service	2026-00000324	708 COLLEGE ST 103	,	No	416	416
01/16/2026 09:09	Alarm	2026-00000325	2264 OLD MILTON HWY	WW ELECTRIC,	No	418	418
						415	415
01/16/2026 09:26	Premises Check	2026-00000326	1700 SE MEADOWBROOK BLVD	,	No	415	415
01/16/2026 09:28	Premises Check	2026-00000327	801 SE LARCH AVE	,	No	418	418
01/16/2026 10:03	Paper Service	2026-00000328	1755 S COLLEGE AVE	,	No	416	416
01/16/2026 10:12	Burglary	2026-00000329	326 NEWTOWN RD	FLORES, CAMMIE	No	420	420
						418	418

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
01/16/2026 10:12	Burglary	2026-00000329	326 NEWTOWN RD	FLORES, CAMMIE	No	404	404
01/16/2026 10:29	Follow Up	2026-00000330	619 S COLLEGE AVE	,	No	417	417
01/16/2026 12:18	Follow Up	2026-00000331	619 S COLLEGE AVE	,	No	417	417
01/16/2026 12:50	Unwanted Person	2026-00000332	629 SE BIRCH AVE	STONE, RENEE	No	415	415
						407	407
01/16/2026 13:14	Citizen Contact	2026-00000333	NE BIRCH AVE / NE C ST	,	No	418	418
						407	407
01/16/2026 13:38	Fight	2026-00000334	1755 S COLLEGE AVE	,	No	416	416
01/16/2026 14:52	Suspicious Activity	2026-00000335	SW DAVIS AVE / SW 6TH ST	, MELODI	No	418	418
						415	415
01/16/2026 15:24	Animal Call	2026-00000336	354 NE DELLA AVE	PILLOW, UTAHNA	No	448	448
01/16/2026 15:45	Juvenile Problem	2026-00000337	1359 SW JULIA ST	TRETHEWEY, RALPH	Yes	418	418
						407	407
01/16/2026 16:53	Follow Up	2026-00000338	240 W ALDER ST	,	No	417	417
01/16/2026 17:01	Traffic Stop	2026-00000339	S COLLEGE AVE / SE 6TH ST	,	No	420	420
01/16/2026 18:06	Accident Non Injury	2026-00000340	W WHITMAN DR / SW HOMESTEAD AVE	ZARAGOZA, MARCO	No	404	404
01/16/2026 18:16	Follow Up	2026-00000341	584 BLALOCK DR	,	No	420	420
01/16/2026 20:01	Violation of Court Order	2026-00000342	13 N 3RD AVE	KORSLUND, AMY	No	412	412
						404	404
01/16/2026 22:05	Traffic Stop	2026-00000343	419 W CHESTNUT ST	,	No	420	420
						412	412
01/16/2026 22:42	Violation of Court Order	2026-00000344	1420 HAVSTAD DR	FRAIRE, NERIAH	Yes	420	420
01/16/2026 23:34	Traffic Stop	2026-00000345	991 S MYRA RD	,	No	412	412
Total Incidents for 01/16/2026 : 24							
01/17/2026 00:02	Traffic Stop	2026-00000346	SE LARCH AVE / SE 3RD ST	,	No	420	420
						412	412

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
01/17/2026 00:27	Traffic Stop	2026-00000347	SE LARCH AVE / SE TAMARACK ST	,	No	420	420
						412	412
01/17/2026 08:33	Premises Check	2026-00000348	1100 NE C ST	,	No	411	411
01/17/2026 10:21	Traffic Stop	2026-00000349	S HWY 125 / SE MEADOWBROOK BLVD	,	No	421	421
01/17/2026 12:17	Citizen Contact	2026-00000350	240 OWENS RD	,	No		
01/17/2026 12:52	Traffic Stop	2026-00000351	1100 NE C ST	,	No	421	421
01/17/2026 12:56	Traffic Stop	2026-00000352	1200 SE 12TH ST	,	No	411	411
01/17/2026 13:18	Animal Call	2026-00000353	247 NW LAURELLA LN	TOVAR, DINORA	No	421	421
01/17/2026 14:08	Assist	2026-00000354	187 NW MARIA ST 1	OSP, LEAH 64906	No	411	411
01/17/2026 14:45	Assist	2026-00000355	S MYRA RD / SE 12TH ST	WSP, CHRIS	Yes	421	421
01/17/2026 15:20	Traffic Stop	2026-00000356	S COLLEGE AVE / SE 10TH ST	,	No	421	421
01/17/2026 18:50	Shoplifting	2026-00000357	1700 SE MEADOWBROOK BLVD	ORTIZ, ELIZABETH	Yes	419	419
						421	421
01/17/2026 19:43	Theft	2026-00000358	971 NE ALDEN ST	PANGELINAN, CATHERINE	No	419	419
						409	409
Total Incidents for 01/17/2026 : 13							
01/18/2026 01:24	Premises Check	2026-00000359	1700 SE MEADOWBROOK BLVD	,	No	431	431
01/18/2026 02:04	Traffic Stop	2026-00000360	S HWY 125 / SE MEADOWBROOK BLVD	,	No	431	431
01/18/2026 03:23	Extra Patrol	2026-00000361	204 S COLLEGE AVE	,	No	431	431
01/18/2026 04:31	Premises Check	2026-00000362	1017 NE C ST	,	No	431	431
01/18/2026 04:34	Premises Check	2026-00000363	1100 NE C ST	,	No	431	431
01/18/2026 05:34	Traffic Stop	2026-00000364	THE DALLES MILITARY RD / S MYRA RD	,	No	431	431
						409	409
01/18/2026 05:50	Traffic Stop	2026-00000365	SE COMMERCIAL DR / S MYRA RD	,	No	431	431
01/18/2026 06:04	Traffic Stop	2026-00000366	W POPLAR ST / S MYRA RD	,	No	431	431
01/18/2026 09:55	Traffic Stop	2026-00000367	E WHITMAN DR / NE ASH AVE	,	No	421	421

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01/18/2026 10:49	Follow Up	2026-00000368	1717 SE MEADOWBROOK BLVD	,	No	411	411
01/18/2026 13:01	Phone Message	2026-00000369	623 S COLLEGE AVE	COLE, DEREK	No	411	411
01/18/2026 13:12	Traffic Stop	2026-00000370	300 SW ACADEMY WAY	,	No	421	421
01/18/2026 16:40	Shoplifting	2026-00000371	1700 SE MEADOWBROOK BLVD	ORTIZ, ELIZABETH	Yes	419	419
						421	421
01/18/2026 19:54	Traffic Call	2026-00000372	W WHITMAN DR / LAST CHANCE RD	ENGELS, ALEX	No	419	419
						409	409
01/18/2026 22:53	Premises Check	2026-00000373	1700 SE MEADOWBROOK BLVD	,	No	409	409
01/18/2026 22:56	Traffic Stop	2026-00000374	1715 SE MEADOWBROOK BLVD	,	No	419	419
Total Incidents for 01/18/2026 : 16							
01/19/2026 02:37	Parking Complaint	2026-00000375	132 SE ASH AVE	,	No	431	431
01/19/2026 03:05	Premises Check	2026-00000376	1017 NE C ST	,	No	431	431
01/19/2026 04:00	Disturbance	2026-00000377	801 SE LARCH AVE	,	No	431	431
						409	409
01/19/2026 04:23	Premises Check	2026-00000378	1700 SE MEADOWBROOK BLVD	,	No	431	431
01/19/2026 06:11	Traffic Stop	2026-00000379	S MYRA RD / SE COMMERCIAL DR	,	No	431	431
01/19/2026 07:11	Citizen Contact	2026-00000380	NE DAMSON AVE / NE ROSE ST	,	No	421	421
01/19/2026 11:35	Child Neglect	2026-00000381	1016 SW PUFF LN A	CAMPBELL, TIMOTHY	No	421	421
						411	411
01/19/2026 12:23	Domestic Problem	2026-00000382	562 SE MAGNONI DR	LEWIS, KABITA	No	421	421
						411	411
01/19/2026 13:03	NCIC Check	2026-00000383	623 S COLLEGE AVE	,	No	421	421
01/19/2026 14:38	Assist	2026-00000385	1440 SE GARRISON VILLAGE WAY 145A	DIAZ, NIKKI	Yes		
01/19/2026 14:42	Unwanted Person	2026-00000384	583 NW EVANS AVE 3	ALLEN, CODY	No	421	421
						411	411
01/19/2026 15:57	Traffic Call	2026-00000386	46.0374710000000000 - 118.3700810000000000	MOORE, JODI	No		

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01/19/2026 16:02	Malicious Mischief	2026-00000387	629 SE BIRCH AVE	ALLAN, DOROTHY	No	421	421
01/19/2026 18:04	Suspicious Activity	2026-00000388	224 NW EVANS AVE	PEDERSON, KAREN	No	419	419
						404	404
						403	403
01/19/2026 19:22	Traffic Stop	2026-00000389	S HWY 125 / S COLLEGE AVE	,	No	403	403
01/19/2026 19:59	Premises Check	2026-00000390	1017 NE C ST	,	No	431	431
01/19/2026 20:14	Traffic Stop	2026-00000391	514 SW 2ND ST	,	No	431	431
01/19/2026 20:18	Traffic Stop	2026-00000392	801 SE LARCH AVE	,	No	409	409
01/19/2026 20:38	Traffic Stop	2026-00000393	1755 S COLLEGE AVE	,	No	409	409
01/19/2026 20:56	Fraud	2026-00000394	1700 SE MEADOWBROOK BLVD	LOSS PREVENTION,	No	431	431
						409	409
01/19/2026 22:53	Suspicious Activity	2026-00000395	328 WHITMAN MISSION RD	FROEK, FAITH	No	431	431
01/19/2026 23:29	Traffic Stop	2026-00000397	N COLLEGE AVE / W WHITMAN DR	,	No		
01/19/2026 23:30	Traffic Stop	2026-00000396	46.0463250000000000 -118.3538299990000000	,	No	431	431
Total Incidents for 01/19/2026 : 23							
01/20/2026 00:31	Premises Check	2026-00000398	1700 SE MEADOWBROOK BLVD	,	No	431	431
01/20/2026 02:25	Premises Check	2026-00000399	286 NE DECCIO RD	,	No	431	431
01/20/2026 02:26	Premises Check	2026-00000400	1100 NE C ST	,	No	431	431
01/20/2026 02:39	Vehicle Contact	2026-00000401	1725 TWIN CREEK PL	,	No	431	431
01/20/2026 02:45	Premises Check	2026-00000402	1240 SE COMMERCIAL DR	,	No	431	431
01/20/2026 02:56	Premises Check	2026-00000403	1030 SE HARVEST DR	,	No	431	431
01/20/2026 04:38	911 Call	2026-00000405	920 EDITH AVE	,	No	421	421
						411	411
						407	407
						404	404
						403	403

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01/20/2026 04:59	Traffic Stop	2026-00000404	755 S MYRA RD	,	No	431	431
01/20/2026 07:01	Premises Check	2026-00000406	1117 S COLLEGE AVE	,	No	411	411
01/20/2026 07:15	NCIC Check	2026-00000407	623 S COLLEGE AVE	RACHEL W/ UMATILLA CO,	No		
01/20/2026 09:02	CPS Intake	2026-00000408	619 S COLLEGE AVE	,	No	417	417
01/20/2026 09:17	Suspicious Activity	2026-00000409	619 S COLLEGE AVE	,	Yes	418	418
						417	417
01/20/2026 09:17	Unknown Problem	2026-00000411	358 NE DELLA AVE	MOULTON, SUSAN	No	421	421
01/20/2026 09:28	Permits and Licensing	2026-00000410	619 S COLLEGE AVE	BARR, MARIANNE KATHRYN	No		
01/20/2026 10:12	Traffic Stop	2026-00000412	W POPLAR ST / MEDICAL CENTER DR	,	No	421	421
01/20/2026 13:10	Premises Check	2026-00000413	801 SE LARCH AVE	,	No	418	418
01/20/2026 13:23	Information Report	2026-00000414	285 NE MAPLE AVE	INGALLS, LEONARD	No	407	407
01/20/2026 14:27	Premises Check	2026-00000415	1100 NE C ST	,	No	411	411
01/20/2026 14:55	Warrant Service	2026-00000416	220 SE LAMPERTI ST	,	Yes	418	418
						407	407
01/20/2026 16:04	Trespass	2026-00000417	1700 SE MEADOWBROOK BLVD	LOSS PREVENTION,	Yes	419	419
						407	407
01/20/2026 16:17	Accident Non Injury	2026-00000418	1700 SE MEADOWBROOK BLVD	PEREZ, JOSE	No	404	404
01/20/2026 16:21	Trespass	2026-00000419	1700 SE MEADOWBROOK BLVD	,	Yes	419	419
01/20/2026 16:49	Traffic Stop	2026-00000420	S COLLEGE AVE / SE SUNNY DR	,	No	419	419
						407	407
01/20/2026 17:08	Traffic Stop	2026-00000421	S COLLEGE AVE / SE 10TH ST	,	No	407	407
01/20/2026 17:14	CPS Intake	2026-00000422	527 SW 6TH ST	,	Yes	417	417
01/20/2026 18:53	Theft	2026-00000423	1700 SE MEADOWBROOK BLVD	,	Yes	420	420
						419	419
						404	404

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College Place Police Dept
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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
01/20/2026 18:53	Theft	2026-00000423	1700 SE MEADOWBROOK BLVD	,	Yes	403	403
01/20/2026 19:20	Suspicious Activity	2026-00000424	1203 SW JULIA ST	BESHEARS, CHRISTINA	No	409	409
01/20/2026 20:21	Premises Check	2026-00000425	1240 SE COMMERCIAL DR	,	No	431	431
01/20/2026 20:39	Premises Check	2026-00000426	1605 SE MEADOWBROOK BLVD	,	No	431	431
01/20/2026 21:50	Shoplifting	2026-00000427	1700 SE MEADOWBROOK BLVD	ORTIZ, ELIZABETH	Yes	420	420
						419	419
						412	412
						409	409
01/20/2026 22:02	Premises Check	2026-00000428	240 OWENS RD	,	No	431	431
01/20/2026 22:17	Traffic Stop	2026-00000429	S HWY 125 / S COLLEGE AVE	,	No	431	431
01/20/2026 23:01	Traffic Call	2026-00000430	SE JUSTICE AVE / TAUMARSON RD	CC, M REFUSED	No	431	431
						409	409
01/20/2026 23:23	Traffic Stop	2026-00000431	1355 W POPLAR ST	,	No	420	420
						412	412
Total Incidents for 01/20/2026 : 34							
01/21/2026 01:14	Premises Check	2026-00000432	225 SE DATE AVE	,	No	431	431
01/21/2026 01:39	Premises Check	2026-00000433	1700 SE MEADOWBROOK BLVD	,	No	431	431
01/21/2026 02:25	Death Investigation	2026-00000434	N 6TH AVE / W ELM ST	HEDAHL, JOSHUA	No	412	412
						409	409
01/21/2026 08:56	Phone Message	2026-00000435	1489 SE INDEPENDENCE DR	CHAVEZ, DEPUTY	No	418	418
01/21/2026 09:27	Theft	2026-00000436	NE LAMBERT AVE / NE ROSE ST	MONTGOMERY, MIKE	Yes	420	420
						407	407
01/21/2026 09:46	Traffic Stop	2026-00000437	SE PEPPERIDGE PL / SE RED OAK AVE	,	No	418	418
01/21/2026 09:54	Animal Call	2026-00000440	1432 SE NEWGATE DR	BRADLEY, WENDY	No	418	418
01/21/2026 09:57	Phone Message	2026-00000438	619 S COLLEGE AVE	,	No	417	417
01/21/2026 09:58	Follow Up	2026-00000439	619 S COLLEGE AVE	,	No	417	417

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
01/21/2026 10:32	Warrant Service	2026-00000441	SE SUNNY DR / SE CENTRAL AVE	,	Yes	418	418
01/21/2026 10:42	Civil Problem	2026-00000442	619 S COLLEGE AVE	, ESTEBAN	No	418	418
						407	407
01/21/2026 11:53	Fraud	2026-00000444	737 SE NUTHATCH DR	HUGHES, LAURIE	No	407	407
01/21/2026 11:55	Vehicle Contact	2026-00000443	583 NW EVANS AVE	,	No	418	418
						407	407
01/21/2026 13:11	Disturbance	2026-00000445	1425 S COLLEGE AVE 18	SMITH, MORGAN	No	418	418
						417	417
						407	407
01/21/2026 14:30	Suspicious Activity	2026-00000447	1268 SE COMMERCIAL DR	DANIELSON, LUKE	No	418	418
01/21/2026 14:32	Traffic Stop	2026-00000446	SE LARCH AVE / SE SENTRY DR	,	No	418	418
01/21/2026 15:25	Paper Service	2026-00000448	352 NE DELLA AVE	,	No	418	418
01/21/2026 16:46	Sex Offense Child	2026-00000449	809 SE BIRCH AVE	,	Yes	417	417
01/21/2026 17:08	Towed Vehicle	2026-00000450	1710 S COLLEGE AVE	TOWING IN,	No		
01/21/2026 17:37	Traffic Call	2026-00000451	S HWY 125 / SE MEADOWBROOK BLVD	,	No		
01/21/2026 19:39	Traffic Stop	2026-00000452	S HWY 125 / PLAZA WAY	,	No	420	420
01/21/2026 19:52	Traffic Stop	2026-00000453	S 9TH AVE / ORCHARD ST	,	No	420	420
01/21/2026 22:15	Traffic Stop	2026-00000454	SE LARCH AVE / SE 12TH ST	,	No	420	420
						412	412
01/21/2026 22:17	Traffic Stop	2026-00000455	E LANGDON RD / WILD ROSE LN	,	Yes	420	420
Total Incidents for 01/21/2026 : 24							
01/22/2026 01:19	Civil Problem	2026-00000456	201 SW 1ST ST 323	MANGUM, LUCAS	No	420	420
						412	412
01/22/2026 07:03	Traffic Stop	2026-00000457	E WHITMAN DR / S MYRA RD	,	No	418	418
01/22/2026 07:19	Vehicle Contact	2026-00000458	SE 9TH ST / SE CEDAR AVE	,	No	418	418
01/22/2026 09:11	Traffic Call	2026-00000460	S HWY 125 / SE MEADOWBROOK BLVD	JOHNSTON, WESLEY	No	418	418

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
01/22/2026 09:11	Traffic Call	2026-00000460	S HWY 125 / SE MEADOWBROOK BLVD	JOHNSTON, WESLEY	No	407	407
01/22/2026 09:11	Traffic Stop	2026-00000459	S CAMPBELL RD / BLALOCK DR	,	No	418	418
01/22/2026 09:52	Citizen Contact	2026-00000461	625 S COLLEGE AVE	,	No	418	418
						400	400
01/22/2026 11:01	Paper Service	2026-00000462	1242 SE FALBO DR	,	No		
01/22/2026 12:14	Traffic Stop	2026-00000463	SW 6TH ST / SW BADE AVE	,	No	407	407
01/22/2026 12:42	Disturbance	2026-00000464	SE LAMPERTI ST / SE MEADOWBROOK BLVD	DUCOMMUN, ANGELA	No	418	418
						407	407
01/22/2026 13:37	Traffic Stop	2026-00000465	ROME ST / S HUSSEY ST	,	No	418	418
01/22/2026 14:01	Premises Check	2026-00000466	1700 SE MEADOWBROOK BLVD	,	No	418	418
						407	407
01/22/2026 14:38	Traffic Stop	2026-00000467	SW BADE AVE / SW 4TH ST	,	No	418	418
01/22/2026 15:23	Premises Check	2026-00000468	801 SE LARCH AVE	,	No	418	418
01/22/2026 17:54	Abandoned Vehicle	2026-00000469	1875 SE SUNFLOWER CT	PATTERSON, PAT	No	448	448
01/22/2026 18:29	Domestic Physical	2026-00000470	519 BLALOCK DR	GONZALEZZ, MICHELLE L	No	420	420
						404	404
01/22/2026 18:58	Theft	2026-00000471	1700 SE MEADOWBROOK BLVD	LOWERY, LILLIAN	Yes	420	420
						412	412
						404	404
01/22/2026 19:27	Traffic Stop	2026-00000472	S COLLEGE AVE / SE 4TH ST	,	No	404	404
01/22/2026 21:14	Suspicious Activity	2026-00000473	712 NE SPITZENBURG ST	MAGILL, SARAH	No	404	404
01/22/2026 22:50	Information Report	2026-00000477	27 N 2ND AVE	, JAN	No	412	412
Total Incidents for 01/22/2026 : 19							
01/23/2026 01:20	Traffic Stop	2026-00000474	SE COMMERCIAL DR / SE SCENIC VIEW DR	,	No	420	420
						412	412
01/23/2026 01:34	Mental Health	2026-00000475	111 NW MARIA ST	TEALE, NANCY	No	420	420

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
01/23/2026 01:34	Mental Health	2026-00000475	111 NW MARIA ST	TEALE, NANCY	No	412	412
						CPPD	
01/23/2026 02:55	Accident Non Injury	2026-00000476	E HWY 12 OFF RAMP / AIRPORT RD	DURKIN, BRIDGETT	No	420	420
01/23/2026 05:10	Traffic Stop	2026-00000478	E WHITMAN DR / S MYRA RD	,	No	412	412
01/23/2026 08:10	Phone Message	2026-00000479	619 S COLLEGE AVE	,	No	417	417
01/23/2026 08:46	Burglary	2026-00000480	255 SE LARCH AVE	GARCIA, LOGAN	Yes	418	418
						417	417
						415	415
01/23/2026 08:58	Follow Up	2026-00000481	619 S COLLEGE AVE	,	No	417	417
01/23/2026 09:00	Violation of Court Order	2026-00000482	461 NE LAMBERT AVE	BAY, CATHY	Yes	415	415
01/23/2026 09:22	Animal Call	2026-00000483	117 SE PEPPERIDGE PL	WARD, JOHN	No	CPPD	
01/23/2026 10:25	Mental Health	2026-00000484	1105 S COLLEGE AVE	,	No		
01/23/2026 10:59	911 Call	2026-00000485	1775 S COLLEGE AVE	,	No	416	416
01/23/2026 11:34	Violation of Court Order	2026-00000486	1195 E WHITMAN DR	TRACK GROUP MONITORING CENTER,	No	415	415
01/23/2026 13:31	Code Enforcement	2026-00000487	SE 12TH ST / SE LARCH AVE	HOUSTON, SHERRY	No	418	418
						415	415
01/23/2026 14:20	NCIC Check	2026-00000488	27 N 2ND AVE	,	No	407	407
01/23/2026 15:02	Citizen Contact	2026-00000489	619 S COLLEGE AVE	,	No	417	417
01/23/2026 17:37	Disturbance	2026-00000490	1010 SE BIRCH AVE	LUCE, BRAD	No	420	420
01/23/2026 18:09	Follow Up	2026-00000491	619 S COLLEGE AVE	,	No	417	417
01/23/2026 18:38	Follow Up	2026-00000492	611 SW 1ST ST	,	No	420	420
01/23/2026 21:25	911 Call	2026-00000493	1700 SE MEADOWBROOK BLVD	USA, T-MOBILE	No	412	412
01/23/2026 22:28	Traffic Stop	2026-00000494	SE ASH AVE / SE 2ND ST	,	No		
01/23/2026 23:45	Traffic Stop	2026-00000495	E WHITMAN DR / NE HADLEY WAY	,	No	420	420
						412	412

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
Total Incidents for 01/23/2026 : 21							
01/24/2026 00:46	Traffic Stop	2026-00000496	S HWY 125 / FARMLAND RD	,	No	420	420
01/24/2026 01:05	Traffic Stop	2026-00000497	S HWY 125 / SE MEADOWBROOK BLVD	,	No	420	420
01/24/2026 01:25	Traffic Call	2026-00000498	215 W WHITMAN DR	CASTLE, CHAD	No	420	420
						412	412
01/24/2026 02:08	Traffic Stop	2026-00000499	E WHITMAN DR / NE BIRCH AVE	,	No	420	420
						412	412
01/24/2026 09:21	Traffic Stop	2026-00000500	1117 S COLLEGE AVE	,	No	421	421
01/24/2026 09:49	Traffic Stop	2026-00000501	SE 6TH ST / S COLLEGE AVE	,	No	421	421
01/24/2026 10:32	Traffic Stop	2026-00000502	W WHITMAN DR / MARTIN FIELD LN	,	No		
01/24/2026 11:47	Paper Service	2026-00000503	228 SE ROSEVILLE LN	,	No	421	421
01/24/2026 12:08	Missing Person	2026-00000504	558 SW ALICIA LOOP	AGUILAR, DAVID	Yes	CPPD	
						421	421
01/24/2026 13:54	Animal Call	2026-00000505	SW VIRGINIA ST / SW ALICIA LOOP	LEWIS, JOHN	No	421	421
01/24/2026 15:47	Citizen Contact	2026-00000506	1700 SE MEADOWBROOK BLVD	Southwick, Christina	No		
01/24/2026 20:47	Suspicious Activity	2026-00000507	NE MULBERRY CT / E WHITMAN DR	DAVIS, WESLEY	No	419	419
						409	409
01/24/2026 20:55	Traffic Stop	2026-00000508	SE LAMPERTI ST / SE RED OAK AVE	,	No		
01/24/2026 22:31	Accident Non Injury	2026-00000509	BRADEN RD / OLD MILTON HWY	RIZZUTI, LEANNE	No	419	419
						409	409
01/24/2026 22:59	Domestic Physical	2026-00000510	218 SE 8TH ST	FERRIER, SHAMARA	No	419	419
						409	409
Total Incidents for 01/24/2026 : 15							
01/25/2026 00:55	Traffic Stop	2026-00000511	S HWY 125 / TAUMARSON RD	,	No		
01/25/2026 01:04	Suspicious Activity	2026-00000512	1200 SE 12TH ST	REYNOLDS, DAVE	No	419	419
						431	431

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01/25/2026 01:04	Suspicious Activity	2026-00000512	1200 SE 12TH ST	REYNOLDS, DAVE	No	409	409
01/25/2026 01:44	Premises Check	2026-00000513	225 SE DATE AVE	,	No	431	431
01/25/2026 02:41	Alarm	2026-00000514	1100 NE C ST	SECURITAS, DEANA	No	431	431
						409	409
01/25/2026 03:17	Premises Check	2026-00000515	990 NE ROSE ST	,	No	431	431
01/25/2026 03:33	Traffic Stop	2026-00000516	NW EVANS AVE / NW EARL LN	,	No	431	431
01/25/2026 05:08	Alarm	2026-00000517	36 SW 8TH ST	CENTRAL STATION,	No	431	431
						409	409
01/25/2026 08:38	Follow Up	2026-00000518	1100 NE C ST	,	No	411	411
01/25/2026 10:56	Premises Check	2026-00000519	1700 SE MEADOWBROOK BLVD	,	No	411	411
01/25/2026 10:57	Assist	2026-00000520	125 SE SCENIC VIEW DR	STANCIU, MARY	No		
01/25/2026 12:22	Theft	2026-00000521	1700 SE MEADOWBROOK BLVD	DERUSHA, BRITTANY	No	411	411
01/25/2026 13:46	Accident Non Injury	2026-00000522	SE 4TH ST / SE ASPEN LN	MONTAQUE, LEANNE	No	411	411
01/25/2026 14:37	Trespass	2026-00000523	1700 SE MEADOWBROOK BLVD	ORTIZ, ELISABETH	Yes	411	411
						403	403
01/25/2026 18:16	Found Property	2026-00000525	216 GARBE LN	GARBE, TAYLOR	Yes	419	419
01/25/2026 18:56	Paper Service	2026-00000524	228 SE ROSEVILLE LN	,	No	403	403
01/25/2026 20:30	Mental Health	2026-00000526	1200 SE BROADWAY AVE F	SULLIVAN, MEGAN	No	409	409
Total Incidents for 01/25/2026 : 16							
01/26/2026 00:30	Disturbance	2026-00000527	253 NE DAMSON AVE 102	BRUCH, WYATT	No	419	419
						409	409
01/26/2026 01:05	Premises Check	2026-00000528	1017 NE C ST	,	No	431	431
01/26/2026 01:13	Premises Check	2026-00000529	1100 NE C ST	,	No	431	431
01/26/2026 01:19	Open Door/Window	2026-00000530	1100 NE C ST	,	No	431	431
01/26/2026 01:26	Premises Check	2026-00000531	1700 SE MEADOWBROOK BLVD	,	No	431	431
01/26/2026 03:14	Traffic Stop	2026-00000532	1700 SE MEADOWBROOK BLVD	,	No	431	431

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01/26/2026 05:48	Traffic Stop	2026-00000533	N COLLEGE AVE / NE C ST	,	No	431	431
01/26/2026 10:16	Premises Check	2026-00000534	1100 NE C ST	,	No	411	411
01/26/2026 11:44	Premises Check	2026-00000535	420 OWENS RD	,	No	411	411
01/26/2026 12:12	Burglary	2026-00000536	1028 SE SENTRY DR	PUUOHAU, ABIGAIL	Yes	411	411
01/26/2026 12:13	Fraud	2026-00000537	1440 SE GARRISON VILLAGE WAY	HUGHES, STEVEN	No	411	411
01/26/2026 13:28	Citizen Contact	2026-00000538	625 S COLLEGE AVE	,	No	403	403
01/26/2026 14:49	Animal Call	2026-00000539	SE BIRCH AVE / SE 4TH ST	, JACKIE	No	411	411
01/26/2026 15:13	Suspicious Activity	2026-00000540	1017 NE C ST	WARNER, TRACY	No	411	411
						403	403
01/26/2026 17:51	Trespass	2026-00000541	1700 SE MEADOWBROOK BLVD	ORTIZ, ELISABETH	Yes	419	419
						403	403
01/26/2026 19:56	Domestic Problem	2026-00000542	104 SE 12TH ST	MERANGO, MELVIN	No	419	419
						409	409
						403	403
01/26/2026 20:26	Traffic Stop	2026-00000543	W WHITMAN DR / NW EVANS AVE	,	No	431	431
01/26/2026 20:48	Traffic Stop	2026-00000544	2366 TAUMARSON RD	,	No	431	431
01/26/2026 21:29	Premises Check	2026-00000545	2356 TAUMARSON RD	,	No	431	431
01/26/2026 21:36	Premises Check	2026-00000546	1700 SE MEADOWBROOK BLVD	,	No	431	431
01/26/2026 23:23	Suspicious Activity	2026-00000547	1250 SW GREELEY ST	DONAHAE, EBONY	No	419	419
						409	409
01/26/2026 23:50	Premises Check	2026-00000548	240 OWENS RD	,	No	431	431
01/26/2026 23:59	Premises Check	2026-00000549	199 TEAL RD	,	No	431	431
Total Incidents for 01/26/2026 : 23							
01/27/2026 01:05	Traffic Stop	2026-00000550	46.0463250000000000 - 118.3538299990000000	,	No	431	431
01/27/2026 01:22	Phone Message	2026-00000551	1230 SE LARCH AVE	KELLY, BILL	No	431	431
01/27/2026 02:54	Extra Patrol	2026-00000552	204 S COLLEGE AVE	,	No	431	431

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01/27/2026 07:07	Premises Check	2026-00000553	801 SE LARCH AVE	,	No	418	418
01/27/2026 07:15	Premises Check	2026-00000554	240 OWENS RD	,	No	411	411
01/27/2026 08:17	Premises Check	2026-00000555	1700 SE MEADOWBROOK BLVD	,	No	418	418
						407	407
01/27/2026 09:25	Warrant Service	2026-00000556	1700 SE MEADOWBROOK BLVD	CCPD, 421	Yes	421	421
						407	407
01/27/2026 09:31	Parking Complaint	2026-00000557	219 SW 12TH ST	,	No	448	448
01/27/2026 09:36	Vehicle Prowl	2026-00000558	1230 SW GREELEY ST	PETERSON, TYLER	Yes	407	407
01/27/2026 09:49	Animal Noise Complaint	2026-00000559	309 SW 11TH ST	SILVER, ALISHA	No	448	448
01/27/2026 09:55	Juvenile Problem	2026-00000560	1755 S COLLEGE AVE	,	No	416	416
01/27/2026 10:05	Alarm In Test	2026-00000562	942 NE SPITZENBURG ST	FM301,	No		
01/27/2026 10:06	Parking Complaint	2026-00000561	114 NW MARIA ST	,	No	448	448
01/27/2026 11:45	Follow Up	2026-00000563	319 WOODLAND AVE	CPPD, 418	No	418	418
						407	407
01/27/2026 12:04	Animal Call	2026-00000564	503 SE BIRCH AVE	RUKAVINA, TONY	No	448	448
01/27/2026 12:20	Welfare Check	2026-00000565	639 SW 2ND ST	HINTZ, ROMAN	No	421	421
						403	403
01/27/2026 12:34	Accident Non Injury	2026-00000566	SE 12TH ST / SE LARCH AVE	COMBS, BONNIE	No	418	418
						415	415
						407	407
01/27/2026 12:54	Traffic Call	2026-00000567	801 SE LARCH AVE	,	No	421	421
01/27/2026 13:10	Premises Check	2026-00000568	1700 SE MEADOWBROOK BLVD	,	No	415	415
01/27/2026 13:12	Suspicious Activity	2026-00000569	102 SE MAPLE AVE	WILKINSON, GENE &	No	421	421
01/27/2026 14:07	Assist	2026-00000572	308 SE BIRCH AVE	BARTELL, CALEB	No		
01/27/2026 15:09	Traffic Stop	2026-00000570	600 SE 12TH ST BLK	,	No	418	418
						407	407

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Disposition: All

From Date: 01/01/2026 00:00
To Date: 01/31/2026 23:59

College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
01/27/2026 15:35	Violation of Court Order	2026-00000571	1700 SE MEADOWBROOK BLVD	ZUBKOV, EMILY	No	418	418
01/27/2026 16:00	Assist	2026-00000573	619 S COLLEGE AVE	,	No	417	417
01/27/2026 16:20	Domestic Physical	2026-00000574	220 N COLLEGE AVE	VIDALI-ROOD, BREE	No	419	419
						407	407
01/27/2026 17:01	Follow Up	2026-00000575	604 SW 2ND ST	,	No	417	417
01/27/2026 18:06	Follow Up	2026-00000576	1230 SW GREELEY ST	,	No	420	420
01/27/2026 19:19	Domestic Physical	2026-00000577	720 SW DAVIS AVE	METTLER, NICOLE	No	420	420
						404	404
01/27/2026 20:05	Premises Check	2026-00000578	1017 NE C ST	,	No	431	431
01/27/2026 21:22	Premises Check	2026-00000579	1240 SE COMMERCIAL DR	,	No	431	431
01/27/2026 22:14	Vehicle Contact	2026-00000580	1200 SE 12TH ST	,	No	420	420
01/27/2026 22:27	Traffic Stop	2026-00000581	1755 S COLLEGE AVE	,	No	420	420
						412	412
01/27/2026 22:48	Traffic Stop	2026-00000582	1721 THE DALLES MILITARY RD	,	No	431	431
01/27/2026 23:50	Premises Check	2026-00000583	1755 S COLLEGE AVE	,	No	409	409
Total Incidents for 01/27/2026 : 34							
01/28/2026 01:42	Traffic Stop	2026-00000584	NE HADLEY WAY / E WHITMAN DR	,	No	431	431
						409	409
01/28/2026 01:55	Traffic Stop	2026-00000585	N COLLEGE AVE / NW B ST	,	No	431	431
						409	409
01/28/2026 02:13	Premises Check	2026-00000586	1700 SE MEADOWBROOK BLVD	,	No	431	431
01/28/2026 03:52	Traffic Stop	2026-00000587	46.0463250000000000 - 118.3538299990000000	,	No	431	431
01/28/2026 04:35	Traffic Stop	2026-00000588	W POPLAR ST / N MYRA RD	,	No	412	412
						431	431
01/28/2026 05:14	Traffic Stop	2026-00000589	1200 SE 12TH ST	,	No	412	412
01/28/2026 08:04	Premises Check	2026-00000590	1700 SE MEADOWBROOK BLVD	,	No	415	415

Daily Incident Log

Print Date/Time: 02/09/2026 12:41
Login ID: mbarr
Disposition: All

From Date: 01/01/2026 00:00
To Date: 01/31/2026 23:59

College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
01/28/2026 08:18	Parking Complaint	2026-00000592	OLD MILTON HWY / BRADEN RD	HOEFT, LOGAN	No	415	415
01/28/2026 08:25	Premises Check	2026-00000591	801 SE LARCH AVE	,	No	418	418
01/28/2026 08:56	Traffic Stop	2026-00000593	1550 THE DALLES MILITARY RD 2	,	No	407	407
01/28/2026 10:43	Warrant Service	2026-00000597	898 E WHITMAN DR	,	No		
01/28/2026 10:50	Welfare Check	2026-00000594	234 NE BIRCH AVE 1	LEE, TABITHA	No	407	407
01/28/2026 11:28	911 Call	2026-00000595	25 S COLLEGE AVE	USA, T-MOBILE	No	418	418
						415	415
01/28/2026 12:29	Warrant Service	2026-00000596	1017 NE C ST	,	Yes	418	418
						415	415
01/28/2026 12:52	Shoplifting	2026-00000598	1700 SE MEADOWBROOK BLVD	ORTIZ, ELIZABETH	No	415	415
						407	407
01/28/2026 13:13	Citizen Contact	2026-00000600	S 3RD AVE / W BIRCH ST	,	Yes	417	417
01/28/2026 13:30	Violation of Court Order	2026-00000599	228 SE 10TH ST	LEMONS, REBECCA	No	415	415
01/28/2026 14:11	Premises Check	2026-00000601	1700 SE MEADOWBROOK BLVD	,	No	407	407
01/28/2026 15:50	Citizen Contact	2026-00000602	436 HOLLY ST	,	No	417	417
01/28/2026 16:01	Domestic Physical	2026-00000603	558 SW ALICIA LOOP	AGUILAR, CHRISTINA	Yes	418	418
						407	407
						404	404
01/28/2026 16:19	Theft	2026-00000604	1700 SE MEADOWBROOK BLVD	BROOKS, CHRISTINE	Yes	418	418
01/28/2026 17:28	Warrant Service	2026-00000605	1608 W POPLAR ST	DEVORE, LILY	No	420	420
						407	407
01/28/2026 17:50	Accident Non Injury	2026-00000606	SW 4TH ST / SW DAVIS AVE	ROGERS, GREG	No	420	420
						407	407
						404	404
01/28/2026 18:01	Accident Non Injury	2026-00000607	305 W WHITMAN DR	,	No	407	407
						404	404
01/28/2026 19:55	Parking Complaint	2026-00000608	SW 8TH ST / SW BADE AVE	COLVIN, VERN	No	420	420

Daily Incident Log

Print Date/Time: 02/09/2026 12:41
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From Date: 01/01/2026 00:00
To Date: 01/31/2026 23:59

College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
01/28/2026 20:08	Parking Complaint	2026-00000609	105 N COLLEGE AVE	,	No	404	404
01/28/2026 20:40	Child Neglect	2026-00000610	1775 S COLLEGE AVE	HAMMOND, EVANDER	No	412	412
						CPPD	
01/28/2026 21:42	Disturbance	2026-00000611	1525 SE VALLEY VIEW TER	DUKAMAN, ANGELA	No	420	420
						412	412
01/28/2026 22:05	Extra Patrol	2026-00000612	SE LAMPERTI ST / SE LARCH AVE	,	No	420	420
01/28/2026 22:12	Traffic Stop	2026-00000613	1700 SE MEADOWBROOK BLVD	,	No	420	420
01/28/2026 23:03	Traffic Stop	2026-00000614	S HWY 125 / S MYRA RD	,	No	420	420
						412	412
Total Incidents for 01/28/2026 : 31							
01/29/2026 03:59	Vehicle Contact	2026-00000615	1721 SE MEADOWBROOK BLVD	,	No	412	412
01/29/2026 05:17	Assist	2026-00000616	623 S COLLEGE AVE	, DASHA	No	CPPD	
01/29/2026 08:34	Traffic Call	2026-00000617	S GOSE ST / ELECTRIC AVE	WATSON, LUKE	No	415	415
01/29/2026 08:44	Mental Health	2026-00000618	402 SW 8TH ST	MCEWEN, KERRI	Yes	418	418
						415	415
						407	407
01/29/2026 09:04	Premises Check	2026-00000619	1195 E WHITMAN DR	,	No	417	417
01/29/2026 09:11	Malicious Mischief	2026-00000620	1775 S COLLEGE AVE	,	No	416	416
01/29/2026 10:27	Assist	2026-00000622	25 S COLLEGE AVE	CENTRAL STATION, ASHLEY	Yes		
01/29/2026 10:40	Premises Check	2026-00000621	801 SE LARCH AVE	,	No	418	418
01/29/2026 10:54	Premises Check	2026-00000623	1700 SE MEADOWBROOK BLVD	,	No	418	418
						415	415
01/29/2026 11:15	Traffic Stop	2026-00000625	S COLLEGE AVE / S HWY 125	,	No		
01/29/2026 11:18	Trespass	2026-00000624	1700 SE MEADOWBROOK BLVD	,	No	418	418
						415	415
01/29/2026 12:50	Alarm In Test	2026-00000629	31 SE ASH AVE	GUTIERREZ, FABIOLA	No		

Daily Incident Log

Print Date/Time: 02/09/2026 12:41
Login ID: mbarr
Disposition: All

From Date: 01/01/2026 00:00
To Date: 01/31/2026 23:59

College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
01/29/2026 13:26	Citizen Contact	2026-00000626	SW 6TH ST / SW EVANS AVE	,	No	418	418
01/29/2026 14:12	Citizen Contact	2026-00000627	SW 8TH ST / SW BADE AVE	,	No	418	418
01/29/2026 14:23	Traffic Call	2026-00000628	N MYRA RD / W ROSE ST	BEAVER, COREY	No	415	415
01/29/2026 15:04	Assist	2026-00000630	216 SE 11TH ST	DOWNING, CRYSTAL	No	418	418
						407	407
01/29/2026 18:49	Traffic Stop	2026-00000631	S COLLEGE AVE / SE 6TH ST	,	No	420	420
01/29/2026 21:41	Extra Patrol	2026-00000632	SE LAMPERTI ST / SE LARCH AVE	,	No	420	420
01/29/2026 21:55	Traffic Stop	2026-00000633	S COLLEGE AVE / SE 10TH ST	,	No	404	404
01/29/2026 22:31	Premises Check	2026-00000634	420 OWENS RD	,	No	404	404
01/29/2026 22:33	Traffic Stop	2026-00000635	N COLLEGE AVE / BLALOCK DR	,	No	412	412
01/29/2026 23:17	Traffic Stop	2026-00000636	S HWY 125 / STATELINE RD	,	No	420	420
Total Incidents for 01/29/2026 : 22							
01/30/2026 00:02	Traffic Stop	2026-00000637	THE DALLES MILITARY RD / BUSINESS ONE CIR	,	No	412	412
01/30/2026 01:51	Traffic Stop	2026-00000638	NE ROSE ST / NE LAMBERT AVE	,	No		
01/30/2026 03:18	Traffic Stop	2026-00000639	S HWY 125 / SE MEADOWBROOK BLVD	,	No		
01/30/2026 04:48	Citizen Contact	2026-00000640	NE C ST / NE LARCH AVE	,	No	412	412
01/30/2026 05:35	Premises Check	2026-00000641	420 OWENS RD	,	No	412	412
01/30/2026 06:54	Premises Check	2026-00000642	900 S COLLEGE AVE	,	No	417	417
01/30/2026 07:35	APS Referral	2026-00000643	715 SW EVANS AVE	,	Yes	417	417
01/30/2026 07:37	Information Report	2026-00000644	1100 S COLLEGE AVE	BRAUDURGER, LAURI	No	418	418
						411	411
01/30/2026 10:32	NCIC Check	2026-00000645	27 N 2ND AVE	,	No	418	418
01/30/2026 11:04	Premises Check	2026-00000646	1100 NE C ST	,	No	415	415
						407	407
01/30/2026 11:30	Citizen Contact	2026-00000647	427 SW 6TH ST	,	No	418	418
01/30/2026 11:41	Premises Check	2026-00000648	1700 SE MEADOWBROOK BLVD	,	No	418	418

Daily Incident Log

Print Date/Time: 02/09/2026 12:41
Login ID: mbarr
Disposition: All

From Date: 01/01/2026 00:00
To Date: 01/31/2026 23:59

College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
01/30/2026 11:41	Premises Check	2026-00000648	1700 SE MEADOWBROOK BLVD	,	No	415	415
01/30/2026 13:00	Animal Noise Complaint	2026-00000649	309 SW 11TH ST	SILVER, MATHEW	No	417	417
						448	448
						407	407
01/30/2026 14:33	Follow Up	2026-00000650	1700 SE MEADOWBROOK BLVD	,	No	407	407
01/30/2026 15:05	Traffic Stop	2026-00000651	SE LARCH AVE / SE GARRISON VILLAGE WAY	,	No	418	418
						417	417
01/30/2026 15:41	Theft	2026-00000652	128 SW 10TH ST	NASRALLAH, OSAMA	Yes	418	418
						407	407
01/30/2026 20:10	Premises Check	2026-00000653	1100 NE C ST	,	No	420	420
01/30/2026 22:48	Open Door/Window	2026-00000654	310 SE 6TH ST	MENDOZA SUAREZ, SUZANNA	No	420	420
						412	412
						404	404
01/30/2026 23:28	Traffic Stop	2026-00000655	E WHITMAN DR / S MYRA RD	,	No	420	420
Total Incidents for 01/30/2026 : 19							
01/31/2026 00:34	Traffic Stop	2026-00000656	W WHITMAN DR / SW BADE AVE	,	No	420	420
01/31/2026 00:41	Traffic Stop	2026-00000657	S COLLEGE AVE / S HWY 125	,	No	420	420
						412	412
01/31/2026 00:59	Traffic Stop	2026-00000658	NE C ST / NE REDWOOD PL	,	No	420	420
						412	412
01/31/2026 01:00	Citizen Contact	2026-00000659	S COLLEGE AVE / SE 8TH ST	,	No	420	420
01/31/2026 02:26	Traffic Stop	2026-00000660	SE 12TH ST / SE BROADWAY AVE	,	No	420	420
01/31/2026 06:19	Traffic Stop	2026-00000661	E HWY 12 / LONDAGIN RD	,	No	412	412
01/31/2026 07:56	Alarm	2026-00000662	1225 SE COMMERCIAL DR	WILAMMETE VALLEY SECURITY., ASHLEY	No	421	421
						411	411
01/31/2026 11:01	Disturbance	2026-00000663	406 1/2 SE 6TH ST	HINSHAW, LOREN	No	421	421

Daily Incident Log

Print Date/Time: 02/09/2026 12:41
Login ID: mbarr
Disposition: All

From Date: 01/01/2026 00:00
To Date: 01/31/2026 23:59

College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
01/31/2026 11:01	Disturbance	2026-00000663	406 1/2 SE 6TH ST	HINSHAW, LOREN	No	411	411
01/31/2026 11:31	Citizen Contact	2026-00000664	220 N COLLEGE AVE 28	,	No	421	421
01/31/2026 12:01	Civil Problem	2026-00000665	1705 SE MARKET ST	BAKER, PIPER	No	421	421
						411	411
01/31/2026 12:15	Alarm	2026-00000666	36 SW 8TH ST	CENTRAL STATION, ASHLYNN	No	421	421
						411	411
01/31/2026 13:39	Premises Check	2026-00000667	1100 NE C ST	,	No	411	411
01/31/2026 15:10	Traffic Stop	2026-00000668	1700 SE MEADOWBROOK BLVD	,	No	421	421
01/31/2026 15:19	Traffic Stop	2026-00000669	OLD MILTON HWY / PEPPERS BRIDGE RD	,	No	421	421
01/31/2026 17:54	Traffic Call	2026-00000670	S HWY 125 / S COLLEGE AVE	CONDRON, CRYSTAL	No	403	403
01/31/2026 18:31	Shoplifting	2026-00000671	1700 SE MEADOWBROOK BLVD	ORTIZ, ELIZABETH	Yes	403	403
01/31/2026 19:00	Traffic Stop	2026-00000672	1017 NE C ST	,	No		
01/31/2026 22:26	Premises Check	2026-00000673	1700 SE MEADOWBROOK BLVD	,	No	409	409
01/31/2026 23:34	Disturbance	2026-00000674	406 1/2 SE 6TH ST	HINSHAW, LAUREN	No	409	409
						403	403

Total Incidents for 01/31/2026 : 19

Incident Activity Report

Print Date/Time: 02/09/2026 12:42
Login ID: mbarr
Layer: All
Areas: All

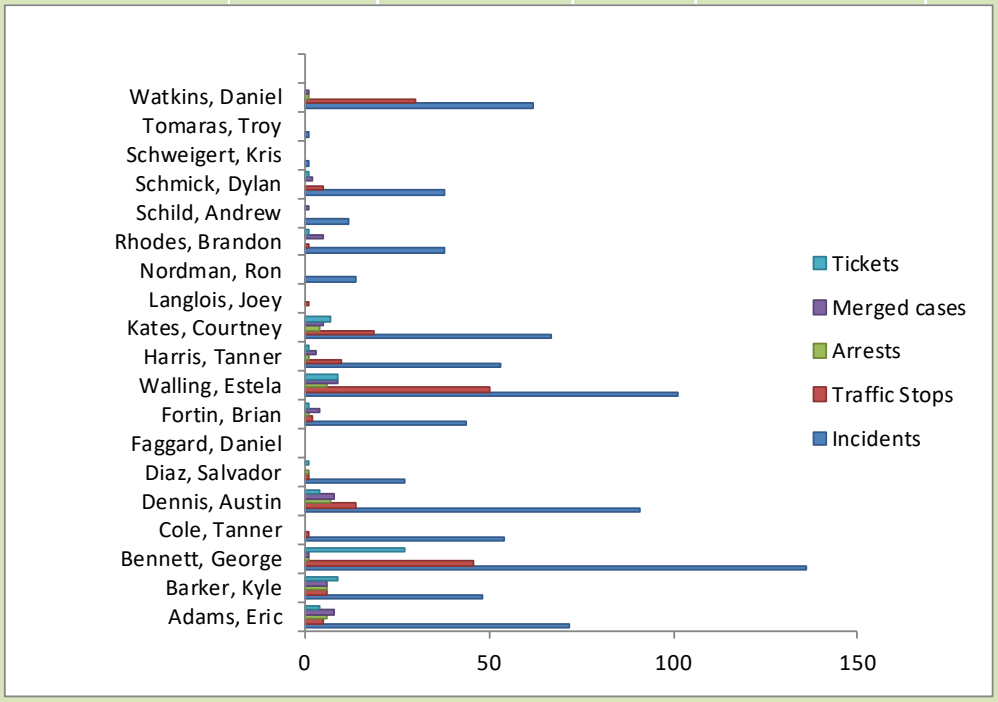
From Date: 01/01/2026 00:00
To Date: 01/31/2026 23:59

College Place Police Dept
ORI Number: WA0360200
Incident Type: All

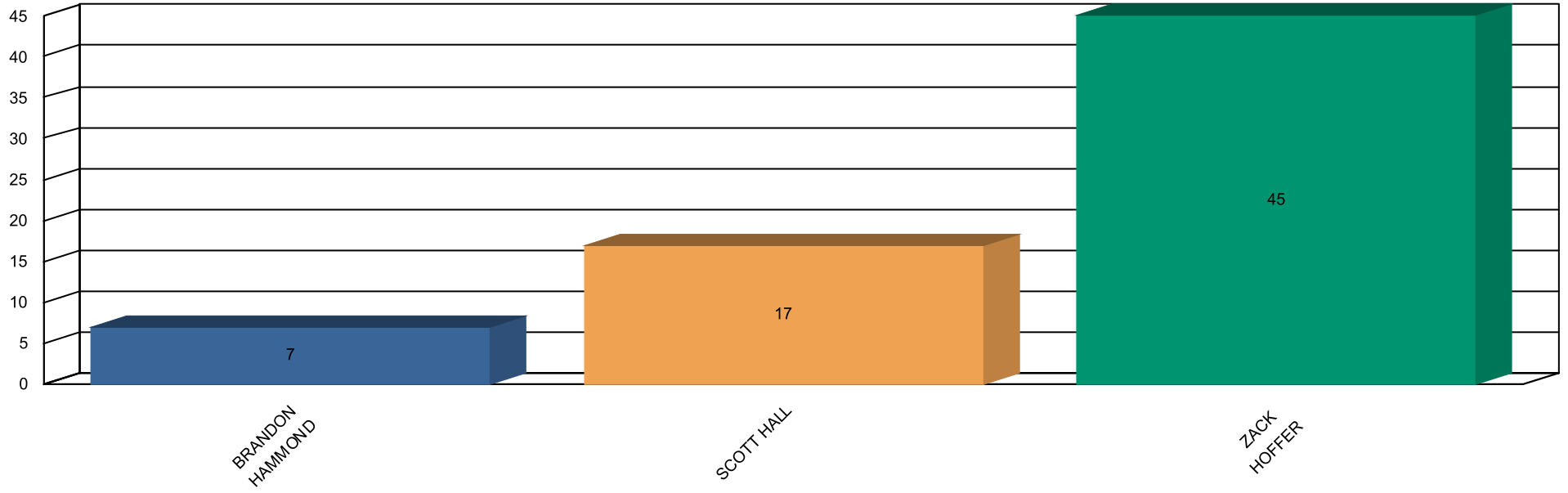
Hour	SUNDAY		MONDAY		TUESDAY		WEDNESDAY		THURSDAY		FRIDAY		SATURDAY		TOTAL	
	INCIDENTS	%	INCIDENTS	%	INCIDENTS	%	INCIDENTS	%	INCIDENTS	%	INCIDENTS	%	INCIDENTS	%	INCIDENTS	%
24	3	0.4	1	0.1	3	0.4	1	0.1	5	0.7	5	0.7	6	0.9	24	3.6
1	4	0.6	5	0.7	4	0.6	5	0.7	6	0.9	6	0.9	4	0.6	34	5.0
2	9	1.3	3	0.4	6	0.9	2	0.3	0	0.0	4	0.6	2	0.3	26	3.9
3	8	1.2	2	0.3	5	0.7	1	0.1	3	0.4	1	0.1	0	0.0	20	3.0
4	3	0.4	2	0.3	5	0.7	4	0.6	2	0.3	3	0.4	0	0.0	19	2.8
5	7	1.0	3	0.4	0	0.0	2	0.3	1	0.1	2	0.3	0	0.0	15	2.2
6	1	0.1	2	0.3	2	0.3	1	0.1	2	0.3	1	0.1	2	0.3	11	1.6
7	1	0.1	2	0.3	6	0.9	0	0.0	6	0.9	2	0.3	1	0.1	18	2.7
8	2	0.3	3	0.4	2	0.3	5	0.7	2	0.3	7	1.0	2	0.3	23	3.4
9	3	0.4	2	0.3	15	2.2	6	0.9	7	1.0	5	0.7	4	0.6	42	6.2
10	5	0.7	1	0.1	5	0.7	8	1.2	10	1.5	6	0.9	6	0.9	41	6.1
11	2	0.3	3	0.4	3	0.4	5	0.7	5	0.7	9	1.3	3	0.4	30	4.5
12	3	0.4	6	0.9	7	1.0	3	0.4	5	0.7	4	0.6	8	1.2	36	5.3
13	5	0.7	3	0.4	9	1.3	4	0.6	6	0.9	6	0.9	3	0.4	36	5.3
14	1	0.1	7	1.0	4	0.6	4	0.6	7	1.0	9	1.3	2	0.3	34	5.0
15	1	0.1	2	0.3	4	0.6	8	1.2	3	0.4	6	0.9	5	0.7	29	4.3
16	4	0.6	6	0.9	7	1.0	4	0.6	2	0.3	3	0.4	1	0.1	27	4.0
17	0	0.0	2	0.3	6	0.9	7	1.0	2	0.3	2	0.3	1	0.1	20	3.0
18	4	0.6	1	0.1	4	0.6	4	0.6	4	0.6	7	1.0	3	0.4	27	4.0
19	2	0.3	4	0.6	6	0.9	6	0.9	6	0.9	2	0.3	5	0.7	31	4.6
20	6	0.9	9	1.3	8	1.2	7	1.0	0	0.0	2	0.3	5	0.7	37	5.5
21	2	0.3	4	0.6	3	0.4	1	0.1	5	0.7	2	0.3	1	0.1	18	2.7
22	7	1.0	3	0.4	12	1.8	4	0.6	7	1.0	5	0.7	8	1.2	46	6.8
23	2	0.3	5	0.7	9	1.3	3	0.4	4	0.6	6	0.9	1	0.1	30	4.5
Totals:	**85**	**12.6**	**81**	**12.0**	**135**	**20.0**	**95**	**14.1**	**100**	**14.8**	**105**	**15.6**	**73**	**10.8**	**674**	**100.00**

January 2026 Officer Activity

Officer	Incidents	Traffic Stops	Arrests	Merged cases	Tickets
Totals	859	191	34	53	65
Adams, Eric	72	5	6	8	4
Barker, Kyle	48	6	6	6	9
Bennett, George	136	46	1	1	27
Cole, Tanner	54	1	0	0	0
Dennis, Austin	91	14	7	8	4
Diaz, Salvador	27	1	1	0	1
Faggard, Daniel	0	0	0	0	0
Fortin, Brian	44	2	1	4	1
Walling, Estela	101	50	6	9	9
Harris, Tanner	53	10	1	3	1
Kates, Courtney	67	19	4	5	7
Langlois, Joey	0	1	0	0	0
Nordman, Ron	14	0	0	0	0
Rhodes, Brandon	38	1	0	5	1
Schild, Andrew	12	0	0	1	0
Schmick, Dylan	38	5	0	2	1
Schweigert, Kris	1	0	0	0	0
Tomaras, Troy	1	0	0	0	0
Watkins, Daniel	62	30	1	1	0



ALL INSPECTIONS BY SCHEDULED START DATE BY INSPECTOR (01/01/2026 TO 01/31/2026) FOR CITY OF COLLEGE PLACE COMMUNITY DEVELOPMENT



Inspection Number	Inspection Type / *Parcel*	Status / *Fee Total*	Inspector / *Link Type*	Case Number / *Linked Number*	Address	Scheduled Start Date / *Create Date*	Scheduled End Date / *Requested*	Actual Start Date / *Complete*	Actual End Date
BRANDON HAMMOND									
IPW-000062-2026	Hydrotest *350735630012*	Passed	Brandon Hammond *Permit*	PW25-0004 *PW25-0004*	662 Sw 1St St College Place, WA 99324	01/13/2026 *01/13/2026*	01/13/2026 *01/13/2026*	01/13/2026 *Yes*	01/13/2026
IPW-000063-2026	Locator Wire *350735630012*	Passed	Brandon Hammond *Permit*	PW25-0004 *PW25-0004*	662 Sw 1St St College Place, WA 99324	01/13/2026 *01/13/2026*	01/13/2026 *01/13/2026*	01/13/2026 *Yes*	01/13/2026
IPW-000064-2026	Sewer Depth *350735630012*	Passed	Brandon Hammond *Permit*	PW25-0004 *PW25-0004*	662 Sw 1St St College Place, WA 99324	01/13/2026 *01/13/2026*	01/13/2026 *01/13/2026*	01/13/2026 *Yes*	01/13/2026
IPW-000065-2026	Sewer Final	Passed	Brandon Hammond	PW25-0004	662 Sw 1St St College Place, WA 99324	01/13/2026	01/13/2026	01/13/2026	01/13/2026

ALL INSPECTIONS BY SCHEDULED START DATE BY INSPECTOR (01/01/2026 TO 01/31/2026)

Inspection Number	Inspection Type	Status	Inspector	Case Number	Address	Scheduled Start Date	Scheduled End Date	Actual Start Date	Actual End Date
	Parcel	*Fee Total*	*Link Type*	*Linked Number*		*Create Date*	*Requested*	*Complete*	
	350735630012		*Permit*	*PW25-0004*		*01/13/2026*	*01/13/2026*	*Yes*	
IPW-000066-2026	Pipe Bedding	Passed	Brandon Hammond	PW25-0004	662 Sw 1St St College Place, WA 99324	01/13/2026	01/13/2026	01/13/2026	01/13/2026
	350735630012		*Permit*	*PW25-0004*		*01/13/2026*	*01/13/2026*	*Yes*	
IPW-000067-2026	Slope	Passed	Brandon Hammond	PW25-0004	662 Sw 1St St College Place, WA 99324	01/13/2026	01/13/2026	01/13/2026	01/13/2026
	350735630012		*Permit*	*PW25-0004*		*01/13/2026*	*01/13/2026*	*Yes*	
IPW-000068-2026	Right of Way Final	Passed	Brandon Hammond	PW25-0004	662 Sw 1St St College Place, WA 99324	01/13/2026	01/13/2026	01/13/2026	01/13/2026
	350735630012		*Permit*	*PW25-0004*		*01/13/2026*	*01/13/2026*	*Yes*	
							TOTAL INSPECTIONS FOR BRANDON HAMMOND :		**7**
SCOTT HALL									
IB-000032-2025*	Rough Plumbing	Re-inspection required	Scott Hall	R25-0008	517 S College Ave College Place, WA 99324	01/02/2026	01/02/2026	01/02/2026	01/02/2026
	350736600406		*Permit*	*R25-0008*		*12/31/2025*	*01/02/2026*	*Yes*	
IB-000072-2026*	Setbacks	Canceled	Scott Hall	R25-0006	1214 Sw Settlement St College Place, WA 99324	01/21/2026	01/21/2026	01/21/2026	01/21/2026
	350735740006		*Permit*	*R25-0006*		*01/20/2026*	*01/21/2026*	*Yes*	
IB-000074-2026*	Footings & Reinforcement	Canceled	Scott Hall	R25-0006	1214 Sw Settlement St College Place, WA 99324	01/21/2026	01/21/2026	01/21/2026	01/21/2026
	350735740006		*Permit*	*R25-0006*		*01/20/2026*	*01/21/2026*	*Yes*	
IB-000079-2026	Programmable Thermostat	Passed	Scott Hall	R25-0007	418 Sw Davis Ave College Place, WA 99324	01/21/2026	01/21/2026	01/21/2026	01/21/2026
	350735601904		*Permit*	*R25-0007*		*01/21/2026*	*01/21/2026*	*Yes*	
IB-000080-2026	Building Department Final	Passed	Scott Hall	R25-0007	418 Sw Davis Ave College Place, WA 99324	01/21/2026	01/21/2026	01/21/2026	01/21/2026
	350735601904		*Permit*	*R25-0007*		*01/21/2026*	*01/21/2026*	*Yes*	
IB-000082-2026	Appliance Installation	Passed	Scott Hall	R25-0007	418 Sw Davis Ave College Place, WA 99324	01/21/2026	01/21/2026	01/21/2026	01/21/2026
	350735601904		*Permit*	*R25-0007*		*01/21/2026*	*01/21/2026*	*Yes*	

ALL INSPECTIONS BY SCHEDULED START DATE BY INSPECTOR (01/01/2026 TO 01/31/2026)

Inspection Number	Inspection Type	Status	Inspector	Case Number	Address	Scheduled Start Date	Scheduled End Date	Actual Start Date	Actual End Date
	Parcel	*Fee Total*	*Link Type*	*Linked Number*		*Create Date*	*Requested*	*Complete*	
IB-000083-2026	Setbacks	Passed	Scott Hall	R25-0006	1214 Sw Settlement St College Place, WA 99324	01/23/2026	01/23/2026	01/23/2026	01/23/2026
	350735740006		*Permit*	*R25-0006*		*01/21/2026*	*01/23/2026*	*Yes*	
IB-000084-2026	Footings & Reinforcement	Passed	Scott Hall	R25-0006	1214 Sw Settlement St College Place, WA 99324	01/23/2026	01/23/2026	01/23/2026	01/23/2026
	350735740006		*Permit*	*R25-0006*		*01/21/2026*	*01/23/2026*	*Yes*	
IB-000088-2026*	Rough Plumbing	Re-inspection required	Scott Hall	R25-0008	517 S College Ave College Place, WA 99324	01/26/2026	01/26/2026	01/26/2026	01/26/2026
	350736600406		*Permit*	*R25-0008*		*01/23/2026*	*01/26/2026*	*Yes*	
IB-000089-2026*	Rough Heat and Vent Duct	Canceled	Scott Hall	R25-0008	517 S College Ave College Place, WA 99324	01/26/2026	01/26/2026	01/26/2026	01/26/2026
	350736600406		*Permit*	*R25-0008*		*01/23/2026*	*01/26/2026*	*Yes*	
IB-000090-2026	Exhaust Fan	Passed	Scott Hall	R25-0008	517 S College Ave College Place, WA 99324	01/26/2026	01/26/2026	01/26/2026	01/28/2026
	350736600406		*Permit*	*R25-0008*		*01/23/2026*	*01/26/2026*	*Yes*	
IB-000091-2026*	Mechanical	Canceled	Scott Hall	R25-0008	517 S College Ave College Place, WA 99324	01/26/2026	01/26/2026	01/26/2026	01/26/2026
	350736600406		*Permit*	*R25-0008*		*01/23/2026*	*01/26/2026*	*Yes*	
IB-000093-2026	Rough Plumbing	Passed	Scott Hall	R25-0008	517 S College Ave College Place, WA 99324	01/28/2026	01/28/2026	01/28/2026	01/28/2026
	350736600406		*Permit*	*R25-0008*		*01/27/2026*	*01/28/2026*	*Yes*	
IB-000094-2026	Framing	Passed	Scott Hall	R25-0008	517 S College Ave College Place, WA 99324	01/28/2026	01/28/2026	01/28/2026	01/28/2026
	350736600406		*Permit*	*R25-0008*		*01/28/2026*	*01/28/2026*	*Yes*	
IB-000095-2026	Insulation (Wall)	Passed	Scott Hall	R25-0008	517 S College Ave College Place, WA 99324	01/28/2026	01/28/2026	01/28/2026	01/28/2026
	350736600406		*Permit*	*R25-0008*		*01/28/2026*	*01/28/2026*	*Yes*	
IB-000096-2026	Interior Sheathing	Passed	Scott Hall	R25-0008	517 S College Ave College Place, WA 99324	01/29/2026	01/29/2026	01/29/2026	01/29/2026

ALL INSPECTIONS BY SCHEDULED START DATE BY INSPECTOR (01/01/2026 TO 01/31/2026)

Inspection Number	Inspection Type	Status	Inspector	Case Number	Address	Scheduled Start Date	Scheduled End Date	Actual Start Date	Actual End Date
	Parcel	*Fee Total*	*Link Type*	*Linked Number*		*Create Date*	*Requested*	*Complete*	
	350736600406		*Permit*	*R25-0008*		*01/28/2026*	*01/29/2026*	*Yes*	
IBLD-000081-2026	Gas Piping	Passed	Scott Hall	R25-0007	418 Sw Davis Ave College Place, WA 99324	01/21/2026	01/21/2026	01/21/2026	01/21/2026
	Comments: No fuel gas involved with this project								
	350735601904		*Permit*	*R25-0007*		*01/21/2026*	*01/21/2026*	*Yes*	
							TOTAL INSPECTIONS FOR SCOTT HALL :		**17**
ZACK HOFFER									
IB-000014-2025*	Appliance Installation	Re-inspection required	Zack Hoffer	R25-0013	1144 Se Scenic View Dr College Place, WA 99324	01/12/2026	01/12/2026	01/12/2026	01/12/2026
	350736970511		*Permit*	*R25-0013*		*12/19/2025*	*12/19/2025*	*Yes*	
IB-000016-2025*	Building Department Final	Re-inspection required	Zack Hoffer	R25-0013	1144 Se Scenic View Dr College Place, WA 99324	01/12/2026	01/12/2026	01/12/2026	01/12/2026
	350736970511		*Permit*	*R25-0013*		*12/19/2025*	*12/19/2025*	*Yes*	
IB-000028-2025	Building Department Final	Passed	Zack Hoffer	R25-0015	1027 Sw Puff Ln College Place, WA 99324	01/05/2026	01/05/2026	01/05/2026	01/05/2026
	350735610004		*Permit*	*R25-0015*		*12/29/2025*	*12/30/2025*	*Yes*	
IB-000033-2026	Installation & U-Factor Verification (Windows)	Passed	Zack Hoffer	R25-0012	662 Sw 1St St College Place, WA 99324	01/05/2026	01/05/2026	01/05/2026	01/05/2026
	350735630012		*Permit*	*R25-0012*		*01/02/2026*	*01/02/2026*	*Yes*	
IB-000034-2026	Installation & U-Factor Verification (Windows)	Passed	Zack Hoffer	R25-0002	662 Sw 1St St College Place, WA 99324	01/05/2026	01/05/2026	01/05/2026	01/05/2026
	350735630012		*Permit*	*R25-0002*		*01/02/2026*	*01/02/2026*	*Yes*	
IB-000035-2026*	Pre-Inspection (Site Visit)	Partial Pass	Zack Hoffer	R25-0010	118 Sw 5Th St College Place, WA 99324	01/07/2026	01/07/2026	01/06/2026	01/06/2026
	350735601724		*Permit*	*R25-0010*		*01/05/2026*	*01/06/2026*	*Yes*	
IB-000036-2026	Pre-Inspection (Site Visit)	Passed	Zack Hoffer	R26-0001	708 Se 4Th St College Place, WA 99324	01/07/2026	01/07/2026	01/07/2026	01/07/2026
	350736590004		*Permit*	*R26-0001*		*01/07/2026*	*01/07/2026*	*Yes*	
IB-000037-2026	Pre-Inspection (Site Visit)	Passed	Zack Hoffer	R25-0010	118 Sw 5Th St College Place, WA 99324	01/07/2026	01/07/2026	01/07/2026	01/07/2026

ALL INSPECTIONS BY SCHEDULED START DATE BY INSPECTOR (01/01/2026 TO 01/31/2026)

Inspection Number	Inspection Type	Status	Inspector	Case Number	Address	Scheduled Start Date	Scheduled End Date	Actual Start Date	Actual End Date
	Parcel	*Fee Total*	*Link Type*	*Linked Number*		*Create Date*	*Requested*	*Complete*	
	350735601724		*Permit*	*R25-0010*		*01/07/2026*	*01/07/2026*	*Yes*	
IB-000038-2026*	Roof Underlayment	Partial Pass	Zack Hoffer	R25-0010	118 Sw 5Th St College Place, WA 99324	01/07/2026	01/07/2026		
	350735601724		*Permit*	*R25-0010*		*01/07/2026*	*01/07/2026*	*Yes*	
IB-000039-2026	Roof Sheathing (Existing/New)	Passed	Zack Hoffer	R25-0010	118 Sw 5Th St College Place, WA 99324	01/07/2026	01/07/2026	01/07/2026	01/07/2026
	350735601724		*Permit*	*R25-0010*		*01/07/2026*	*01/07/2026*	*Yes*	
IB-000040-2026	Roof Underlayment	Passed	Zack Hoffer	R25-0010	118 Sw 5Th St College Place, WA 99324	01/07/2026	01/07/2026	01/07/2026	01/07/2026
	350735601724		*Permit*	*R25-0010*		*01/07/2026*	*01/07/2026*	*Yes*	
IB-000041-2026*	Roof Sheathing (Existing/New)	Partial Pass	Zack Hoffer	R26-0001	708 Se 4Th St College Place, WA 99324	01/08/2026	01/08/2026		
	350736590004		*Permit*	*R26-0001*		*01/07/2026*	*01/08/2026*	*Yes*	
IB-000042-2026*	Roof Underlayment	Partial Pass	Zack Hoffer	R26-0001	708 Se 4Th St College Place, WA 99324	01/08/2026	01/08/2026		01/08/2026
	350736590004		*Permit*	*R26-0001*		*01/08/2026*	*01/08/2026*	*Yes*	
IB-000043-2026	Pre-Inspection (Site Visit)	Passed	Zack Hoffer	R26-0003	115 Sw 5Th St College Place, WA 99324	01/09/2026	01/09/2026	01/09/2026	01/09/2026
	350735601735		*Permit*	*R26-0003*		*01/08/2026*	*01/08/2026*	*Yes*	
IB-000044-2026*	Roof Underlayment	Partial Pass	Zack Hoffer	R26-0001	708 Se 4Th St College Place, WA 99324	01/08/2026	01/08/2026		
	350736590004		*Permit*	*R26-0001*		*01/08/2026*	*01/08/2026*	*Yes*	
IB-000045-2026*	Roof Sheathing (Existing/New)	Partial Pass	Zack Hoffer	R26-0001	708 Se 4Th St College Place, WA 99324	01/08/2026	01/08/2026		
	350736590004		*Permit*	*R26-0001*		*01/08/2026*	*01/08/2026*	*Yes*	
IB-000046-2026*	Roof Sheathing (Existing/New)	Partial Pass	Zack Hoffer	R26-0003	115 Sw 5Th St College Place, WA 99324	01/09/2026	01/09/2026		
	350735601735		*Permit*	*R26-0003*		*01/09/2026*	*01/09/2026*	*Yes*	
IB-000047-2026	Building Department Final	Passed	Zack Hoffer	R25-0010	118 Sw 5Th St College Place, WA 99324	01/09/2026	01/09/2026	01/09/2026	01/09/2026
	350735601724		*Permit*	*R25-0010*		*01/09/2026*	*01/09/2026*	*Yes*	

ALL INSPECTIONS BY SCHEDULED START DATE BY INSPECTOR (01/01/2026 TO 01/31/2026)

Inspection Number	Inspection Type	Status	Inspector	Case Number	Address	Scheduled Start Date	Scheduled End Date	Actual Start Date	Actual End Date
	Parcel	*Fee Total*	*Link Type*	*Linked Number*		*Create Date*	*Requested*	*Complete*	
IB-000048-2026	Roof Underlayment	Passed	Zack Hoffer	R26-0003	115 Sw 5Th St College Place, WA 99324	01/12/2026	01/12/2026	01/12/2026	01/12/2026
	350735601735		*Permit*	*R26-0003*		*01/09/2026*	*01/12/2026*	*Yes*	
IB-000049-2026	Roof Sheathing (Existing/New)	Passed	Zack Hoffer	R26-0001	708 Se 4Th St College Place, WA 99324	01/09/2026	01/09/2026	01/09/2026	01/09/2026
	350736590004		*Permit*	*R26-0001*		*01/09/2026*	*01/09/2026*	*Yes*	
IB-000050-2026	Roof Underlayment	Passed	Zack Hoffer	R26-0001	708 Se 4Th St College Place, WA 99324	01/09/2026	01/09/2026	01/09/2026	01/09/2026
	350736590004		*Permit*	*R26-0001*		*01/09/2026*	*01/09/2026*	*Yes*	
IB-000051-2026	Flashing (Windows)	Passed	Zack Hoffer	R25-0002	662 Sw 1St St College Place, WA 99324	01/05/2026	01/05/2026	01/05/2026	01/05/2026
	350735630012		*Permit*	*R25-0002*		*01/09/2026*	*01/05/2026*	*Yes*	
IB-000052-2026	Building Department Final	Passed	Zack Hoffer	R25-0002	662 Sw 1St St College Place, WA 99324	01/12/2026	01/12/2026	01/12/2026	01/12/2026
	350735630012		*Permit*	*R25-0002*		*01/09/2026*	*01/12/2026*	*Yes*	
IB-000053-2026	Flashing (Windows)	Passed	Zack Hoffer	R25-0012	662 Sw 1St St College Place, WA 99324	01/05/2026	01/05/2026	01/05/2026	01/05/2026
	350735630012		*Permit*	*R25-0012*		*01/09/2026*	*01/05/2026*	*Yes*	
IB-000054-2026	Building Department Final	Passed	Zack Hoffer	R25-0012	662 Sw 1St St College Place, WA 99324	01/12/2026	01/12/2026	01/12/2026	01/12/2026
	350735630012		*Permit*	*R25-0012*		*01/09/2026*	*01/12/2026*	*Yes*	
IB-000055-2026*	Building Department Final	Partial Pass	Zack Hoffer	R26-0001	708 Se 4Th St College Place, WA 99324	01/12/2026	01/12/2026		
	350736590004		*Permit*	*R26-0001*		*01/12/2026*	*01/12/2026*	*Yes*	
IB-000056-2026	Roof Sheathing (Existing/New)	Passed	Zack Hoffer	R26-0003	115 Sw 5Th St College Place, WA 99324	01/12/2026	01/12/2026	01/12/2026	01/12/2026
	350735601735		*Permit*	*R26-0003*		*01/12/2026*	*01/12/2026*	*Yes*	
IB-000057-2026*	Building Department Final	Partial Pass	Zack Hoffer	R26-0001	708 Se 4Th St College Place, WA 99324	01/12/2026	01/12/2026		
	350736590004		*Permit*	*R26-0001*		*01/12/2026*	*01/12/2026*	*Yes*	

ALL INSPECTIONS BY SCHEDULED START DATE BY INSPECTOR (01/01/2026 TO 01/31/2026)

Inspection Number	Inspection Type	Status	Inspector	Case Number	Address	Scheduled Start Date	Scheduled End Date	Actual Start Date	Actual End Date
	Parcel	*Fee Total*	*Link Type*	*Linked Number*		*Create Date*	*Requested*	*Complete*	
IB-000058-2026*	Building Department Final	Partial Pass	Zack Hoffer	R26-0003	115 Sw 5Th St College Place, WA 99324	01/12/2026	01/12/2026		
	350735601735		*Permit*	*R26-0003*		*01/12/2026*	*01/12/2026*	*Yes*	
IB-000059-2026	Building Department Final	Passed	Zack Hoffer	R26-0001	708 Se 4Th St College Place, WA 99324	01/13/2026	01/13/2026		
	350736590004		*Permit*	*R26-0001*		*01/12/2026*	*01/13/2026*	*Yes*	
IB-000060-2026	Building Department Final	Passed	Zack Hoffer	R26-0003	115 Sw 5Th St College Place, WA 99324	01/13/2026	01/13/2026	01/13/2026	01/13/2026
	350735601735		*Permit*	*R26-0003*		*01/12/2026*	*01/13/2026*	*Yes*	
IB-000061-2026	Building Department Final	Passed	Zack Hoffer	R25-0014	102 Se Maple Ave College Place, WA 99324	01/14/2026	01/14/2026	01/14/2026	01/14/2026
			Permit	*R25-0014*		*01/13/2026*	*01/14/2026*	*Yes*	
IB-000069-2026*	Building Department Final	Partial Pass	Zack Hoffer	R26-0008	1066 Se Crestlane Dr College Place, WA 99324	01/16/2026	01/16/2026		
	350736490018		*Permit*	*R26-0008*		*01/15/2026*	*01/16/2026*	*Yes*	
IB-000073-2026*	Wall & Reinforcement	Canceled	Zack Hoffer	R25-0006	1214 Sw Settlement St College Place, WA 99324	01/21/2026	01/21/2026	01/21/2026	01/21/2026
	350735740006		*Permit*	*R25-0006*		*01/20/2026*	*01/21/2026*	*Yes*	
IB-000075-2026	Appliance Installation	Passed	Zack Hoffer	R26-0002	309 Sw 11Th St College Place, WA 99324	01/21/2026	01/21/2026	01/21/2026	01/21/2026
	350735660202		*Permit*	*R26-0002*		*01/21/2026*	*01/21/2026*	*Yes*	
IB-000077-2026	Programmable Thermostat	Passed	Zack Hoffer	R26-0002	309 Sw 11Th St College Place, WA 99324	01/21/2026	01/21/2026	01/21/2026	01/21/2026
	350735660202		*Permit*	*R26-0002*		*01/21/2026*	*01/21/2026*	*Yes*	
IB-000078-2026	Building Department Final	Passed	Zack Hoffer	R26-0002	309 Sw 11Th St College Place, WA 99324	01/21/2026	01/21/2026	01/21/2026	01/21/2026
	350735660202		*Permit*	*R26-0002*		*01/21/2026*	*01/21/2026*	*Yes*	
IB-000085-2026*	Wall & Reinforcement	Re-inspection required	Zack Hoffer	R25-0006	1214 Sw Settlement St College Place, WA 99324	01/23/2026	01/23/2026	01/23/2026	01/23/2026
	350735740006		*Permit*	*R25-0006*		*01/21/2026*	*01/23/2026*	*Yes*	

ALL INSPECTIONS BY SCHEDULED START DATE BY INSPECTOR (01/01/2026 TO 01/31/2026)

Inspection Number	Inspection Type	Status	Inspector	Case Number	Address	Scheduled Start Date	Scheduled End Date	Actual Start Date	Actual End Date
	Parcel	*Fee Total*	*Link Type*	*Linked Number*		*Create Date*	*Requested*	*Complete*	
IB-000086-2026	Building Department Final	Passed	Zack Hoffer	R26-0008	1066 Se Crestlane Dr College Place, WA 99324	01/21/2026	01/21/2026	01/21/2026	01/21/2026
	350736490018		*Permit*	*R26-0008*		*01/21/2026*	*01/21/2026*	*Yes*	
IB-000087-2026*	Wall & Reinforcement	Re-inspection required	Zack Hoffer	R25-0006	1214 Sw Settlement St College Place, WA 99324	01/26/2026	01/26/2026		
	350735740006		*Permit*	*R25-0006*		*01/23/2026*	*01/26/2026*	*Yes*	
IB-000092-2026	Wall & Reinforcement	Passed	Zack Hoffer	R25-0006	1214 Sw Settlement St College Place, WA 99324	01/27/2026	01/27/2026	01/27/2026	01/27/2026
	350735740006		*Permit*	*R25-0006*		*01/27/2026*	*01/27/2026*	*Yes*	
IBLD-000015-2025*	Gas Piping	Re-inspection required	Zack Hoffer	R25-0013	1144 Se Scenic View Dr College Place, WA 99324	01/12/2026	01/12/2026	01/12/2026	01/12/2026
	350736970511		*Permit*	*R25-0013*		*12/19/2025*	*12/19/2025*	*Yes*	
IBLD-000070-2026*	Gas Piping	Partial Pass	Zack Hoffer	R26-0008	1066 Se Crestlane Dr College Place, WA 99324	01/16/2026	01/16/2026		
	350736490018		*Permit*	*R26-0008*		*01/15/2026*	*01/16/2026*	*Yes*	
IBLD-000071-2026	Gas Piping	Passed	Zack Hoffer	R26-0008	1066 Se Crestlane Dr College Place, WA 99324	01/21/2026	01/21/2026	01/21/2026	01/21/2026
	350736490018		*Permit*	*R26-0008*		*01/20/2026*	*01/21/2026*	*Yes*	
IBLD-000076-2026	Gas Piping	Passed	Zack Hoffer	R26-0002	309 Sw 11Th St College Place, WA 99324	01/21/2026	01/21/2026	01/21/2026	01/21/2026
	350735660202		*Permit*	*R26-0002*		*01/21/2026*	*01/21/2026*	*Yes*	

TOTAL INSPECTIONS FOR ZACK HOFFER : 45

GRAND TOTAL OF INSPECTIONS: 69

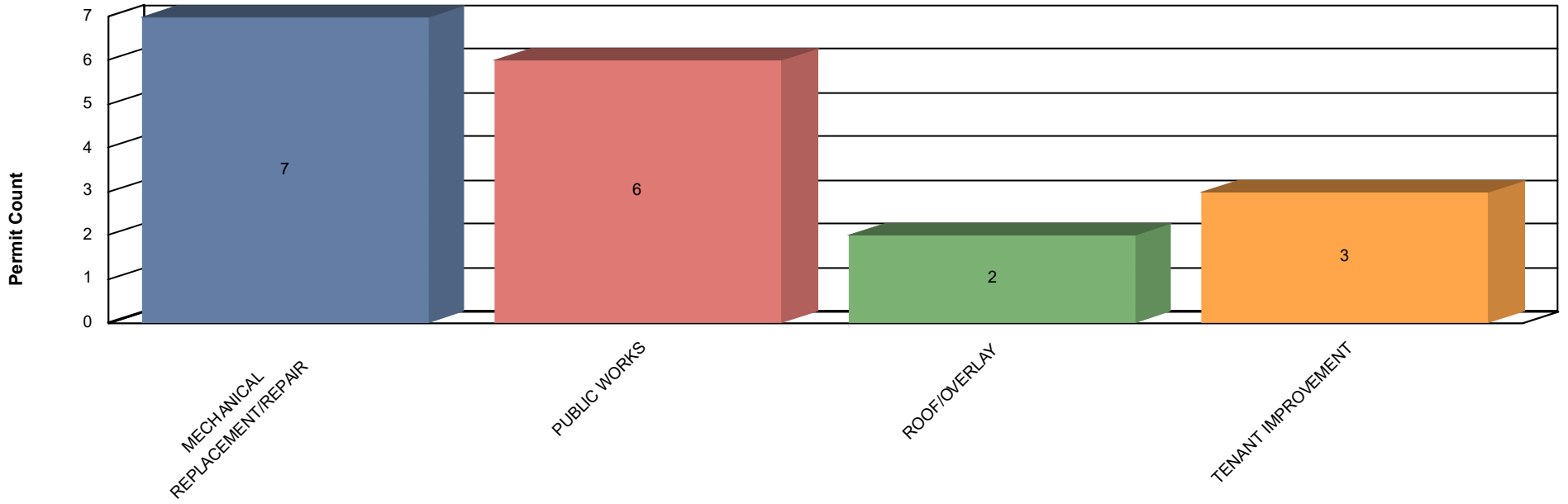
**Indicates a reinspection*

PERMIT ISSUANCE SUMMARY (01/01/2026 TO 01/31/2026)
FOR CITY OF COLLEGE PLACE COMMUNITY DEVELOPMENT

Permit Type	Permit Work Class*	Permits Issued	Square Feet	Valuation	Fees Paid
Commercial Building	Tenant Improvement	3	4,800	$19,800.00	$824.16
	COMMERCIAL BUILDING TOTAL:	**3**	**4,800**	**$19,800.00**	**$824.16**
Public Works	Public Works	6	0	$0.00	$1,283.46
	PUBLIC WORKS TOTAL:	**6**	**0**	**$0.00**	**$1,283.46**
Residential Building	Mechanical Replacement/Repair	7	0	$65,454.00	$679.80
	Roof/Overlay	2	3,550	$7,200.00	$284.92
	RESIDENTIAL BUILDING TOTAL:	**9**	**3,550**	**$72,654.00**	**$964.72**
	GRAND TOTAL:	**18**	**8,350**	**$92,454.00**	**$3,072.34**

** Double-click the Permit Work Class Name while in the browser to see Permit details for that Work Class.*

PERMITS ISSUED BY WORK CLASS (01/01/2026 TO 01/31/2026)
FOR CITY OF COLLEGE PLACE COMMUNITY DEVELOPMENT



Permit #	Type	Workclass	Status	Main Address		Project	District	Parcel
	Application Date	*Issue Date*	*Expiration*	*Last Inspection*	*Finaled Date*	*Applied Online*		
	Zone	*Sq Ft*	*Valuation*	*Fee Total*	*Assigned To*			
MECHANICAL REPLACEMENT/REPAIR								
R26-0002	Residential Building	Mechanical Replacement/Repair	Complete	309 Sw 11Th St, College Place, WA 99324			Default - CPWA	350735660202
	01/07/2026	*01/07/2026*	*07/20/2026*	*01/21/2026*	*01/21/2026*	*No*		
		0	*$10,000.00*	*$67.98*	*Kristi Scherger*			
	Description: Replace Heat Pump							
R26-0004	Residential Building	Mechanical Replacement/Repair	Issued	135 Nw B St, College Place, WA 99324			Default - CPWA	350726523956
	01/09/2026	*01/13/2026*	*07/12/2026*			*Yes*		
		0	*$3,826.00*	*$67.98*	*Kristi Scherger*			
	Description: replace gas fireplace							

PERMITS ISSUED BY WORK CLASS (01/01/2026 TO 01/31/2026)

Permit #	Type	Workclass	Status	Main Address		Project	District	Parcel
	Application Date	*Issue Date*	*Expiration*	*Last Inspection*	*Finaled Date*	*Applied Online*		
	Zone	*Sq Ft*	*Valuation*	*Fee Total*	*Assigned To*			
R26-0008	Residential Building	Mechanical Replacement/Repair	Complete	1066 Se Crestlane Dr, College Place, WA 99324			Default - CPWA	350736490018
	01/15/2026	*01/15/2026*	*07/20/2026*	*01/21/2026*	*01/21/2026*	*Yes*		
		0	*$1,993.00*	*$135.96*	*Kristi Scherger*			
	Description: Gas piping to dryer and BBQ							
R26-0009	Residential Building	Mechanical Replacement/Repair	Issued	355 Ne Sprucewood Pl, College Place, WA 99324			Default - CPWA	
	01/16/2026	*01/16/2026*	*07/15/2026*			*Yes*		
		0	*$20,892.00*	*$67.98*	*Kristi Scherger*			
	Description: Like-in-Kind (gas furance)							
R26-0010	Residential Building	Mechanical Replacement/Repair	Issued	718 Se Goldeneye Dr, College Place, WA 99324			Default - CPWA	350736040002
	01/19/2026	*01/20/2026*	*07/19/2026*			*Yes*		
		0	*$8,933.00*	*$135.96*	*Kristi Scherger*			
	Description: Replace heat pump and air handler							
R26-0011	Residential Building	Mechanical Replacement/Repair	Complete	419 Sw Bade Ave, College Place, WA 99324			Default - CPWA	350735601737
	01/22/2026	*01/23/2026*	*08/03/2026*	*02/04/2026*	*02/05/2026*	*Yes*		
		0	*$9,000.00*	*$67.98*	*Kristi Scherger*			
	Description: Replacement of existing equipment.							
R26-0012	Residential Building	Mechanical Replacement/Repair	Complete	431 Se Scenic View Dr, College Place, WA 99324			Default - CPWA	350736580831
	01/26/2026	*01/28/2026*	*08/05/2026*	*02/06/2026*	*02/06/2026*	*Yes*		
		0	*$10,810.00*	*$135.96*	*Kristi Scherger*			
	Description: Replace heat pump and air handler							

PERMITS ISSUED FOR MECHANICAL REPLACEMENT/REPAIR: 7

PUBLIC WORKS

PW26-0002	Public Works	Public Works	Issued				Default - CPWA	
	01/08/2026	*01/08/2026*				*No*		
		0	*$0.00*	*$154.50*	*Juan Betancourt*			
	Description: ROW Detour Commercial Dr from Myra Rd to SR125							
PW25-0004	Public Works	Public Works	Complete	662 Sw 1St St, College Place, WA 99324			Default - CPWA	350735630012

PERMITS ISSUED BY WORK CLASS (01/01/2026 TO 01/31/2026)

Permit #	Type	Workclass	Status	Main Address		Project	District	Parcel
	Application Date	*Issue Date*	*Expiration*	*Last Inspection*	*Finaled Date*	*Applied Online*		
	Zone	*Sq Ft*	*Valuation*	*Fee Total*	*Assigned To*			
	12/18/2025	*01/12/2026*		*01/13/2026*	*01/13/2026*	*No*		
		0	*$0.00*	*$154.50*	*Brandon Hammond*			
	Description: Repair Hookup at City main							
PW25-0001	Public Works	Public Works	Complete	662 Sw 1St St, College Place, WA 99324			Default - CPWA	350735630012
	12/09/2025	*01/13/2026*			*01/13/2026*	*No*		
		0	*$0.00*	*$66.00*	*Brandon Hammond*			
	Description: Replace Sewer Line							
PW26-0001	Public Works	Public Works	Issued	122 Sw 10Th St, College Place, WA 99324			Default - CPWA	350735602501
	01/06/2026	*01/15/2026*		*02/09/2026*		*Yes*		
		0	*$0.00*	*$67.98*	*Brandon Hammond*			
	Description: SEWER LINE SPOT REPAIR OF APPROX 12 FEET. THE SEWER LINE RUNS DIRECTLY BELOW THE WATER LINE. ALSO PULLING ROW PERMIT AS THE REPAIR IS HAPPENING WITHIN 6 FEET OF THE CURB/STREET. ALL WORK HAPPENING ON THE PROPERTY/IN THE YARD.							
PW26-0006	Public Works	Public Works	Issued	40 Nw B St, College Place, WA 99324			Default - CPWA	350726523823
	01/15/2026	*01/28/2026*		*02/04/2026*		*No*		
		0	*$0.00*	*$376.98*	*Brandon Hammond*			
	Description: Sewer repair							
PW26-0005	Public Works	Public Works	Issued	319 Se 6Th St, College Place, WA 99324			Default - CPWA	350736610309
	01/13/2026	*01/30/2026*				*No*		
		0	*$0.00*	*$463.50*	*Brandon Hammond*			
	Description: Retire Gas Svc Line							

PERMITS ISSUED FOR PUBLIC WORKS: 6

ROOF/OVERLAY

R26-0001	Residential Building	Roof/Overlay	Complete	708 Se 4Th St, College Place, WA 99324			Default - CPWA	350736590004
	01/06/2026	*01/06/2026*	*07/08/2026*	*01/09/2026*	*01/13/2026*	*Yes*		
		2,600	*$5,200.00*	*$142.46*	*Kristi Scherger*			
	Description: Tear off and reroof							
R26-0003	Residential Building	Roof/Overlay	Complete	115 Sw 5Th St, College Place, WA 99324			Default - CPWA	350735601735
	01/08/2026	*01/08/2026*	*07/13/2026*	*01/13/2026*	*01/14/2026*	*Yes*		
		950	*$2,000.00*	*$142.46*	*Kristi Scherger*			
	Description: Tear off and re-roof							

PERMITS ISSUED FOR ROOF/OVERLAY: 2

TENANT IMPROVEMENT

C25-0004	Commercial Building	Tenant Improvement	Issued	347 Se 3Rd St, College Place, WA 99324			Default - CPWA	

PERMITS ISSUED BY WORK CLASS (01/01/2026 TO 01/31/2026)

Permit #	Type	Workclass	Status	Main Address		Project	District	Parcel
	Application Date	*Issue Date*	*Expiration*	*Last Inspection*	*Finaled Date*	*Applied Online*		
	Zone	*Sq Ft*	*Valuation*	*Fee Total*	*Assigned To*			
	12/31/2025	*01/12/2026*	*07/11/2026*			*Yes*		
		1,600	*$6,600.00*	*$274.72*	*Kristi Scherger*			
	Description: Replace Decking/Railing/Rim Joists							
C25-0002	Commercial Building	Tenant Improvement	Issued	229 Se 3Rd St, College Place, WA 99324			Default - CPWA	
	12/31/2025	*01/12/2026*	*07/11/2026*			*Yes*		
		1,600	*$6,600.00*	*$274.72*	*Kristi Scherger*			
	Description: Replace Decking/Railing/Rim Joists							
C25-0003	Commercial Building	Tenant Improvement	Issued	327 Se 3Rd St, College Place, WA 99324			Default - CPWA	
	12/31/2025	*01/12/2026*	*07/11/2026*			*Yes*		
		1,600	*$6,600.00*	*$274.72*	*Kristi Scherger*			
	Description: Replace Decking/Railing/Rim Joists							

PERMITS ISSUED FOR TENANT IMPROVEMENT: 3

GRAND TOTAL OF PERMITS: 18

** Indicates active hold(s) on this permit*

HOME BUILDERS ASSOCIATION OF TRI-CITIES - WALLA WALLA BUILDING PERMIT LIST

MONTH END January 31,2026

Jurisdiction	Permit #	Description	Contractor	Owner	Site Address	Value	ValueN	MHValue
CITY OF WALLA WA	250003	FIRE ALARM SYST/ H			150 AVERY ST	$162,450.00	$0.00	$0.00
	250005	POLE BLDG			429 EASY ST	$31,128.00	$0.00	$0.00
	250021	NEW COMMERCIAL			2370 SE MYRA RD	$10,856,840.55	$0.00	$0.00
	250036	SFR			1130 FORTUNE DR	$629,219.72	$0.00	$0.00
	250056	SFR			605 KINGBIRD CT	$443,679.72	$0.00	$0.00
	250074	PATIO/PATIO COVER			1417 MELROSE ST	$18,106.40	$0.00	$0.00
	250075	PLUMBING			1130 FORTUNE DR	$629,219.72	$0.00	$0.00
	250076	PLUMBING			1130 FORTUNE DR	$629,219.72	$0.00	$0.00
	250078	SFR			1195 BRYANT COURT	$456,267.48	$0.00	$0.00
	250084	SFR -ADU			1538 OLIVE ST	$81,300.80	$0.00	$0.00
	250085	SFR -ADU			1538 OLIVE ST	$81,300.80	$0.00	$0.00
	250086	CARPORT			1425 PLEASANT ST	$12,535.20	$0.00	$0.00
	250101	PLUMBING			613 KINGBIRD CT	$319,328.20	$0.00	$0.00
	250104	RES REMODEL/REPAI			140 W MAPLE ST	$12,000.00	$0.00	$0.00
	250108	SFR			711 MCBETH RD	$309,439.32	$0.00	$0.00
	250110	RES REMODEL/REPAI			630 PEARSON ST	$45,000.00	$0.00	$0.00
	250113	RES REMODEL/REPAI			2024 CRAWFORD DR	$36,000.00	$0.00	$0.00
	250115	SFR			851 AVA CT. CT	$399,179.76	$0.00	$0.00
	250116	SFR			610 KINGBIRD CT	$403,532.26	$0.00	$0.00
	250117	RES ADDITION			1800 WHITMAN ST	$119,560.00	$0.00	$0.00
	250119	RES REMODEL/REPAI			528 CLAY ST	$10,000.00	$0.00	$0.00
	250121	SFR			709 MCBETH	$575,947.64	$0.00	$0.00
	250122	SFR			771 AVA ST	$319,328.20	$0.00	$0.00
	250123	SFR			868 AVA ST	$361,777.52	$0.00	$0.00
	250124	SFR			818 AVA ST	$225,327.20	$0.00	$0.00
	250125	SFR			827 AVA CT. CT	$412,446.18	$0.00	$0.00
	250199	PLUMBING			185 BUTTONQUAIL LN	$445,374.28	$0.00	$0.00
	250201	PLUMBING			409 WHISTLING DUCK RD	$575,947.64	$0.00	$0.00
	250206	PLUMBING			711 MCBETH RD	$309,439.32	$0.00	$0.00
	250207	PLUMBING			711 MCBETH RD	$309,439.32	$0.00	$0.00
	250208	PLUMBING			851 AVA CT. CT	$399,179.76	$0.00	$0.00
	250209	PLUMBING			851 AVA CT. CT	$399,179.76	$0.00	$0.00
	250212	PLUMBING			605 KINGBIRD CT	$443,679.72	$0.00	$0.00
	250213	PLUMBING			605 KINGBIRD CT	$443,679.72	$0.00	$0.00
	250222	PLUMBING			771 AVA ST	$319,328.20	$0.00	$0.00
	250223	PLUMBING			771 AVA ST	$319,328.20	$0.00	$0.00
	250224	PLUMBING			868 AVA ST	$361,777.52	$0.00	$0.00
	250225	PLUMBING			868 AVA ST	$361,777.52	$0.00	$0.00
	250226	PLUMBING			610 KINGBIRD CT	$403,532.26	$0.00	$0.00
	250230	PLUMBING			827 AVA CT. CT	$4,124,456.18	$0.00	$0.00

****HBA MEMBER*

SFR = SINGLE FAMILY RESIDENCE

Jurisdiction	Permit #	Description	Contractor	Owner	Site Address	Value	ValueN	MHValue
CITY OF WALLA WA	250231	PLUMBING			827 AVA CT. CT	$412,446.18	$0.00	$0.00
	250232	PLUMBING			818 AVA ST	$225,327.20	$0.00	$0.00
	250233	PLUMBING			818 AVA ST	$225,327.20	$0.00	$0.00
	260002	FIRE ALARM SYST/ H			408 W POLAR ST	$5,500.00	$0.00	$0.00
	260002	SFR			1345 MICHELE AVE	$225,327.20	$0.00	$0.00
	260002	HEAT PUMP/HVAC			1235 BELLE ST	$7,000.00	$0.00	$0.00
	260003	SFR			1318 MICHELE AVE	$269,178.08	$0.00	$0.00
	260003	FIRE ALARM SYST/ H			100 AVERY ST	$20,000.00	$0.00	$0.00
	260004	FENCE/RET WALL/BR			620 BOYER AVE	$5,200.00	$0.00	$0.00
	260004	SIDING/STUCCO/WIN			623 S 2ND AVE	$12,000.00	$0.00	$0.00
	260004	SFR			1356 MICHELE AVE	$269,178.08	$0.00	$0.00
	260004	HEAT PUMP/HVAC			502 N 13TH AVE	$21,810.18	$0.00	$0.00
	260005	FENCE/RET WALL/BR			1005 SOUTHVIEW DR	$8,500.00	$0.00	$0.00
	260005	SFR			1364 MICHELE AVE	$269,178.08	$0.00	$0.00
	260005	SIDING/STUCCO/WIN			1027 W BIRCH ST	$6,000.00	$0.00	$0.00
	260006	INGROUND POOL			1130 FORTUNE DR	$25,000.00	$0.00	$0.00
	260006	PLUMBING			500 TAUSICK WAY	$140,000.00	$0.00	$0.00
	260006	SIGN			2121 ISAACS AVE	$18,000.00	$0.00	$0.00
	260007	SIDING/STUCCO/WIN			1919 FERN AVE	$6,400.00	$0.00	$0.00
	260008	RES REMODEL/REPAI			2240 CROSSHAVEN DR	$12,000.00	$0.00	$0.00
	260008	PLUMBING			128 N 2ND AVE	$15,000.00	$0.00	$0.00
	260009	SFR			1332 MICHELE AVE	$298,984.00	$0.00	$0.00
	260009	PLUMBING			610 KINGBIRD CT	$403,532.26	$0.00	$0.00
	260010	SFR			1345 MICHELE AVE	$225,327.20	$0.00	$0.00
	260010	PATIO/PATIO COVER			1349 BILL AVE	$8,842.00	$0.00	$0.00
	260011	PLUMBING			1318 MICHELE AVE	$269,178.08	$0.00	$0.00
	260011	GARAGE			822 LINCOLN ST	$44,082.12	$0.00	$0.00
	260012	PLUMBING			1356 MICHELE AVE	$269,178.08	$0.00	$0.00
	260012	SOLAR MISC			1446 TAWNY LN	$38,390.53	$0.00	$0.00
	260013	PLUMBING			1356 MICHELE AVE	$269,178.08	$0.00	$0.00
	260015	PLUMBING			1195 BRYANT COURT	$456,267.48	$0.00	$0.00
	260016	HEAT PUMP/HVAC			226 STONE ST	$29,981.26	$0.00	$0.00
	260017	PLUMBING			1364 MICHELE AVE	$269,178.08	$0.00	$0.00
	260018	PLUMBING			709 MCBETH	$575,947.64	$0.00	$0.00
	260020	SIDING/STUCCO/WIN			11 S ROOSEVELT ST	$8,340.00	$0.00	$0.00
	260022	SIDING/STUCCO/WIN			104 W BIRCH ST	$9,000.00	$0.00	$0.00
	260023	HEAT PUMP/HVAC			516 S 1ST AVE	$37,646.05	$0.00	$0.00
	260024	PLUMBING			49 TALON LP	$7,000.00	$0.00	$0.00
	260025	PLUMBING			1345 MICHELE AVE	$225,327.20	$0.00	$0.00
	260026	PLUMBING			1364 MICHELE AVE	$269,178.08	$0.00	$0.00
	260028	PLUMBING			1345 MICHELE AVE	$225,327.20	$0.00	$0.00
	260029	PLUMBING			1332 MICHELE AVE	$298,984.00	$0.00	$0.00
	260030	SIDING/STUCCO/WIN			1417 GARNET ST	$7,992.00	$0.00	$0.00

Jurisdiction	Permit #	Description	Contractor	Owner	Site Address	Value	ValueN	MHValue
CITY OF WALLA WA	260031	SIDING/STUCCO/WIN			1501 FERN AVE	$20,397.00	$0.00	$0.00
	260032	PLUMBING			133 BRADLEY ST	$7,000.00	$0.00	$0.00
	260034	HEAT PUMP/HVAC			628 LOCUST ST	$23,153.20	$0.00	$0.00
	260036	SIDING/STUCCO/WIN			426 CHASE AVE	$32,000.00	$0.00	$0.00
	260039	HEAT PUMP/HVAC			129 W MAIN ST	$6,254.00	$0.00	$0.00
	260041	PLUMBING			126 BOYER DR	$7,000.00	$0.00	$0.00
	260044	PLUMBING			1332 MICHELE AVE	$298,984.00	$0.00	$0.00
	260047	PLUMBING			1318 MICHELE AVE	$269,178.08	$0.00	$0.00
	260048	PLUMBING			709 MCBETH	$575,947.64	$0.00	$0.00
	CWW4	PERMIT UNDR $5000				$0.00	$26,652.94	$0.00
Jurisdiction Total						$34,481,401.25	$26,652.94	$0.00
COLLEGE PLACE	250002	TENANT IMPROVEMT			229 SE 3RD ST	$6,600.00	$0.00	$0.00
	250003	TENANT IMPROVEMT			327 SE 3RD ST	$6,600.00	$0.00	$0.00
	250004	TENANT IMPROVEMT			347 SE 3RD ST	$6,600.00	$0.00	$0.00
	260001	RES REROOF			708 SE 4TH ST	$5,200.00	$0.00	$0.00
	260002	HEAT PUMP/HVAC			309 SW 11TH ST	$10,000.00	$0.00	$0.00
	260009	FIREPLACE/STOVE/G			355 NE SPRUCEWOOD PL	$20,892.00	$0.00	$0.00
	260010	HEAT PUMP/HVAC			718 SE GOLDENEYE DR	$8,933.00	$0.00	$0.00
	260011	HEAT PUMP/HVAC			419 SW BADE AVE	$9,000.00	$0.00	$0.00
	260012	HEAT PUMP/HVAC			431 SE SCENIC VIEW DR	$10,810.00	$0.00	$0.00
	CP4	PERMIT UNDR $5000				$0.00	$7,819.00	$0.00
Jurisdiction Total						$84,635.00	$7,819.00	$0.00
WALLA WALLA COU	230623	RES REMODEL/REPAI	N/A	KAREN YAGER	4725 SOUTH FORK COPPEI RD	$240,767.23	$0.00	$0.00
	25505	ANTENNA/TOWER W	OWNER	TWIN RIVERS RV PARK	37 APPLE LN	$25,750.00	$0.00	$0.00
	25551	RES REMODEL/REPAI	OWNER	GARY & CAROL NEUEN	121 RYAN AVE	$36,000.00	$0.00	$0.00
	25568	MISCELLANEOUS	SHIVELL CONSTRUCTION	VINCENT & PATRICIA B	896 BERGLIN LN	$330,000.00	$0.00	$0.00
	25570	MISCELLANEOUS		COTTONWOOD HOLDI	6190 COTTWONWOOD RD	$525,000.00	$0.00	$0.00
	25574	POLE BLDG	KRALMAN STEEL STRUCTUR	MARK & VALORI ANTLE	3604 OLD MILTON HWY	$35,098.56	$0.00	$0.00
	25576	RES REMODEL/REPAI	***KETELSEN CONSTRUCTION	THE 600 MOORE RD TR	1850 SHELTON RD	$300,000.00	$0.00	$0.00
	25584	POLE BLDG	JACK WALLACE CONSTRUCTI	KAREN &TERRY MARTI	265 PROSPECT AVE	$104,460.00	$0.00	$0.00
	25586	RES REMODEL/REPAI	OWNER	HOLLAND STEVEN	79 PARADISE DR	$200,000.00	$0.00	$0.00
	25596	SOLAR MISC	SUNTRIA	PAMLER LIVING TRUST	890 W SUNSET DR	$41,698.80	$0.00	$0.00
	25597	RES REMODEL/REPAI	JACK WALLACE CONSTRUCTI	JONAS & JESSICA OLT	132 RUSSET RD	$50,140.80	$0.00	$0.00
	25599	SOLAR MISC	SUNTRIA	GALE & CARLA GUNTE	295 EDITH ST	$35,281.68	$0.00	$0.00
	26001	RES REROOF	FLOOR TO ROOF LLC	TYLER & AIMEE CORNI	289 MEADOWLARK LN	$27,274.88	$0.00	$0.00
	26002	RES REROOF	***ROYAL ROOFING INC	CHRISTOPHER & VIVIA	662 MAXFIELD RD	$15,144.00	$0.00	$0.00
	26009	SOLAR MISC	SUNTIA	LORI COTSFORD	187 HANSON LOOP	$68,372.00	$0.00	$0.00
	26018	MISCELLANEOUS	SHIVELL CONSTRUCTION	GEORGE & DANA HES	2960 GRAY LYNN LN	$140,000.00	$0.00	$0.00
	26019	SOLAR MISC	SUNTRIA	LASCHEID LIVING TRU	15 HANSON LOOP	$77,831.60	$0.00	$0.00
	26024	SIDING/STUCCO/WIN	***JOHNSON CUSTOM FARMI	MICHAEL & JESSICA J	72 S CAMPBELL RD	$18,000.00	$0.00	$0.00
	26034	HEAT PUMP/HVAC	NOBLE HVAC SERVICES	RICHARD & CHRISTINE	1336 W SUNSET DR	$14,900.00	$0.00	$0.00
	26035	RES REROOF	***PALMER ROOFING CO	JEFFERY & MARIA TO	1752 HAVASU LN	$43,900.00	$0.00	$0.00

Jurisdiction	Permit #	Description	Contractor	Owner	Site Address	Value	ValueN	MHValue
WALLA WALLA COU	26038	HEAT PUMP/HVAC	***TOTAL COMFORT SOLUTIO	BERNARDO LOPEZ	96 FRONTAGE RD	$21,836.63	$0.00	$0.00
	26039	RES REROOF	***ALPINE ROOFING	ANDY & MARIA TOWNS	565 W SUNSET DR	$13,641.32	$0.00	$0.00
	WW4	PERMIT UNDR $5000				$0.00	$2,490.54	$0.00
Jurisdiction Total						$2,365,097.50	$2,490.54	$0.00
Grand Total						$36,931,133.75	$36,962.48	$0.00

Report Period 1/1/2026 ~ 1/31/2026

WALLA WALLA AREA BUILDING PERMIT STATISTICS

JURISDICTION	THIS TIME PERIOD		YEAR TO DATE - Same time in:											
			2026		2025		2024		2023		2022		2021	
SINGLE FAMILY RESIDENCE PERMITS	**#**	***$ Amount***	**#**	***$ Amount***	**#**	***$ Amount***	**#**	***$ Amount***	**#**	***$ Amount***	**#**	***$ Amount***	**#**	***$ Amount***
CITY OF WALLA WAL	19	6,255,919	19	6,255,919	4	1,383,200			24	4,909,480	4	1,179,180	2	650,021
COLLEGE PLACE													7	1,777,993
WALLA WALLA COU							1	554,644	3	1,710,427	4	1,922,634	3	1,060,311
TOTAL SINGLE FAMILY RESIDENCE	19	6,255,919	19	6,255,919	4	1,383,200	1	554,644	27	6,619,907	8	3,101,814	12	3,488,325
***MANUFACTURED HOMES**					1	0								
ALL OTHER BUILDING PERMITS		30,712,177		30,712,177		5,851,567		2,343,734		10,487,600		7,447,203		21,835,374
GRAND TOTAL ALL PERMITS		36,968,096		36,968,096		7,234,767		2,898,378		17,107,507		10,549,017		25,323,699

Manufactured Homes not included in totals