#2178 Regular City Council Meeting - Hybrid (In-Person & Online) Template (Tuesday, March 10, 2026)

Generated by City Clerk Carolyn Holm on Tuesday, March 10, 2026

1. Opening Items.

Procedural: 1.01 Call To Order

Mayor Hernández called the #2178 regular City Council meeting to order at 6:00 p.m.

Procedural: 1.02 Roll Call

PRESENT:	
Mayor -	Norma L. Hernández
Council Members –	Loren Peterson - Mayor Pro Tem; Michael Cleveland; Heather Schermann, Melodie Williams, Monica Boyle; Nadine Stecklein; Jordan Green
Staff-	City Administrator, Troy Rayburn; City Clerk, Carolyn Holm; Community Development Director, Jon Rickard; Fire Chief, David Winter; Public Works Director, Robert McAndrew
Staff present via Zoom-	City Attorney, Scott Mihalik
MEMBERS EXCUSED:	

Procedural: 1.03 Pledge of Allegiance

Mayor Hernández led the room in the pledge of allegiance.

Information: 1.04 Public Comment -

City Clerk Holm reported there were no public comment requests.

2. Consent Agenda.

Action (Consent): 2.01 AB 26037 - Approve Agenda 3/10/2026

Action (Consent), Minutes: 2.02 AB 26038 - Approve Council Minutes February 24, 2026

Action (Consent): 2.03 AB 26039 June 2025 Financials

Action (Consent): 2.04 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

> **Council Member Schermann made a motion to approve the consent agenda. Second by Council Member Green and the motion passed 7-0.**

3. Presentations.

Information: 3.01 AB 26044 Transit Employee Appreciation Day Proclamation

Mayor Hernández presented the Transit Employee Appreciation Day Proclamation to Council. Angie Peters, General Manager- Valley Transit was present to accept the Proclamation.

4. Action Items.
Action: 4.01 AB 26040 SE 8th St. College Avenue to SE Birch Road Improvements/Sidewalk Project-Mr. McAndrews
Mr. McAndrews informed this item is for the sidewalk improvement project on SE 8th street. JUB Engineers have been working on the design for this project, and the project has now gone out to bid. They received eleven contract bids for the project. The lowest bid came in from Humbert Asphalt at $254,940.00 which was under the engineer's estimate of $284,440.00.

Discussion ensued.

> **Council Member Cleveland made a motion to award the SE 8th St. College Ave. to SE Birch Sidewalk Road Improvement Project to Humbert Asphalt in the amount of $254,940.00 with a 20% contingency for a total contract amount of $305,928.00 and authorize the Public Works Director or designee to sign notice of intent to award, and all project contract documents, and approve any additional work within the 20% contingency. Second by Council Member Boyle and the motion passed 7-0.**

Action: 4.02 AB 26041 6th and Birch Improvements Project-Mr. McAndrews
Mr. McAndrews informed the 6th and Birch Street improvement project started as two separate projects and was later combined into one large project. The project involves adding sidewalk, replacing sewer and water lines, updating storm and repaving the road. We received nine contractor bids, and the lowest bid was $2,245,362.04 which was a million dollars lower than the engineers estimate.

Discussion ensued.

> **Council Member Williams made a motion to award the 6th St and Birch Improvements Project to Apollo Inc. in the amount of $2,245,362.04 with a 20% contingency for a total contract amount of $2,694,434.40, and authorize the Public Works Director or Designee to sign Notice of Intent to Award and all project contract documents, and approve any additional work within the 20% contingency. Second by Council Member Schermann and the motion passed 7-0.**

Action: 4.03 AB 26042 Purchase of Replacement Pump for Sewer Lift Station #3-Mr. McAndrews
The city's sewer lift station pump has failed due to a broken shaft, likely caused by flushable wipes. Mr. McAndrews reported that he had recently requested a quote for a replacement pump for another life station, and that quote will cover the pump needed to replace the broken unit. The pump is needed and deemed critical infrastructure for our collection system. If there is a failure on the one pump remaining in service, we will have an overflow situation where staff will have to be there 24/7 manually addressing the situation. The quote is attached in the packet for review. Discussion ensued.

> **Council Member Boyle made a motion to authorize City staff and Jacobs Group to purchase replacement pump, required materials, and have the pump installed for no more than $40,000.00 to replace a failed pump at the City's Sewer Lift Station #3. Second by Council Member Peterson and the motion passed 7-0.**

Action: 4.04 AB 26043 JUB Contract Amendment #2- SE 8th Sidewalk Improvement Project-Mr. McAndrews
Mr. McAndrews explained that, if approved, this amendment will allow JUB to complete the construction administration for the SE 8th Street sidewalk improvement project. While City staff are handling as much of the project work as possible, such as on-site inspections, etc. required materials testing must be conducted, and those services are included in this amendment. Discussion ensued.

Council Member Stecklein made a motion to approve Contract Amendment #2 with JUB for $64,700.00 for a total new cost of $104,200.00 for their Construction Administrative services for the SE 8th St. Sidewalk Improvement Project from College Ave. to SE Birch. Second by Council Member Boyle and the motion passed 7-0.

5. New and Unfinished Business

Discussion, Information: 5.01 Good of the Order?

City Administrator Rayburn reported that he has been working with the city's congressional lobbyist in Washington, D.C., who requested letters of support for several key projects, including the city water tower, the new roundabout on College Avenue, the Lions Park Community Center, and the police station. He noted that he and Public Works Director Robert McAndrews have been actively gathering letters of support from community members, and the response has been very successful.

Council Member Boyle noted that spring has arrived, bringing the start of spring sports for local schools. She encouraged everyone to support the upcoming kick-off events.

6. Closing Items.

Action: 6.01 Conclusion - Motion to Conclude the Meeting.

Mayor asked for a motion. Council Member Williams made a motion to conclude the meeting at 6:32 PM. Second by Council Member Cleveland and with no objection, the meeting concluded.

Approved:

Signed by:

Norma L. Hernández

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Norma L. Hernández – Mayor

Attest:

DocuSigned by:

Carolyn Holm

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Carolyn Holm – City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred March 10, 2026. Further detail may be obtained by reviewing the actual audio recording made during this session.