

#2180 Regular City Council Meeting - Hybrid (In-Person & Online) Template (Tuesday, April 14, 2026)

Generated by Carolyn Holm on Monday, April 13, 2026

1. Opening Items.

Procedural: 1.01 Call To Order

Mayor Hernández called the #2180 regular City Council meeting to order at 6:00 p.m.

Procedural: 1.02 Roll Call

PRESENT:		
	Mayor -	Norma L. Hernández
	Council Members –	Loren Peterson - Mayor Pro Tem; Michael Cleveland; Heather Schermann, Melodie Williams, Monica Boyle; Nadine Stecklein; Jordan Green
	Staff-	Capital Projects Manager, Mike Holden, City Administrator, Troy Rayburn; City Clerk, Carolyn Holm; Community Development Director, Jon Rickard; Finance Director, Brian Carleton; Human Resources Manager, Amber Brooker;
	Staff present via Zoom-	
MEMBERS EXCUSED:		

Procedural: 1.03 Pledge of Allegiance

Mayor Hernández led the room in the pledge of allegiance.

Information: 1.04 Public Comment -

City Clerk Holm reported there were no public comment requests.

2. Consent Agenda.

Action (Consent): 2.01 AB 26056 - Approve Agenda April 14, 2026

Action (Consent), Minutes: 2.02 AB 26057 - Approve Council Workshop Minutes from April 7, 2026

Action (Consent), Minutes: 2.03 AB 26058 - Approve Council Minutes March 24, 2026

Action (Consent): 2.04 AB 26059 August 2025 Financials

Action (Consent): 2.05 AB 26060 September 2025 Financials

Action (Consent): 2.06 AB 26064 October 2025 Financials

Action (Consent): 2.07 AB 26062 Resolution 26-006 FY 2026 Community Grant Program allocations- Mr. Rayburn

Action (Consent): 2.08 AB 26063 Legal services agreement to support Mojonier Road Improvements- Mr. Rayburn

Action (Consent): 2.09 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Council Member Schermann made a motion to approve the consent agenda. Second by Council Member Boyle and the motion passed 6-0.

3. Presentations.

Information: 3.01 AB 26061 Earth Day Proclamation

Mayor Hernández presented the Earth Day Proclamation.

4. Action Items.

Action: 4.01 AB 26065 2026 Update to the City of College Place Standard Specifications and Drawings-Mr. Holden

Mr. Holden presented the updates to the City's Standards and Specifications. He informed the updates include but are not limited to language updates, general clarifications, clarifications on water pipe materials, trash receptacles and drinking fountains in parks, lighting, mailbox standards and driveway requirements. Discussion ensued.

Council Member Williams made a motion to approve Resolution Number 26-007 adopting the 2026 update to the City of College Place Standard Specifications and Drawings as attached in Appendix A. Second by Council Member Cleveland and the motion passed 6-0.

Action: 4.02 AB 26066 City SCADA Upgrades-Mr. Holden

Mr. Holden informed the City's Supervisory Control and Data Acquisition (SCADA) system is aging and needs upgrades. The SCADA system allows City staff and authorized consultants to view and control City wells, booster stations, water towers, etc. It is critical to the operation of the municipal water supply. Control Systems Northwest (CSNW) has historically provided SCADA support to the city and is intimately familiar with the City's SCADA system. This effort includes project management, SCADA server replacement, control panel replacement for the water tower, software and hardware updates associated with the Eastside Booster Station, and SCADA reporting improvements. Discussion ensued.

Council Member Green made a motion to authorize Public Works Director or designee to approve the contract and sign contract documents with Control Systems Northwest for upgrades to the City's SCADA system for a total cost of \$111,065. Second by Council Member Williams and the motion passed 6-0.

Action: 4.03 AB 26067 Water System Risk and Resilience and Emergency Response Plan Updates-Mr. Holden

Mr. Holden informed the city is required by EPA to update its Risk and Resilience Assessment and Emergency Response Plan associated with the municipal water system. The deadline to submit updates is June 2026. RH2 Engineering previously performed this work for the city and has indicated they are able to complete the updates in time to meet the EPA deadlines. These updates are required as regulatory updates and must be completed. Discussion ensued.

Council Member Boyle made a motion to authorize Public Works Director or designee to sign professional services agreement with RH2 Engineering for mandatory updates to the City's Risk and Resilience Assessment and Emergency Response Plans for a total not to exceed \$39,717.00. Second by Council Member Green and the motion passed 6-0.

5. Administrative Reports.

There were no administrative reports.

6. Informational Reports.

There were no informational reports.

7. Executive Session.

Discussion: 7.01 AB 26068 Adjourn to Executive Session pursuant to RCW 42.30.110 (i).

Discussion topic: Discussion with legal counsel about current or potential litigation. (RCW 42.30.110(1)(i))

Council exited for the Executive Session at 6:22 p.m. Mayor Hernández announced Council will return at 6:48 p.m.

Council returned at 6:48 p.m. and Mayor Hernández proceeded with the agenda.

8. New and Unfinished Business

Discussion, Information: 8.01 Good of the Order?

No additional items discussed.

9. Closing Items.

Action: 9.01 Conclusion - Motion to Conclude the Meeting.

Mayor asked for a motion. Council Member Williams made a motion to conclude the meeting at 6:51 PM. Second by Council Member Boyle and with no objection, the meeting concluded.

Approved:

Norma L. Hernández – Mayor

Attest:

Carolyn Holm – City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred April 14, 2026. Further detail may be obtained by reviewing the actual audio recording made during this session.