

Electronic City Council Workshop (Tuesday, October 6, 2020)

Generated by Lisa Neissl on Tuesday, October 6, 2020

PRESENT:

Mayor – Via Web Norma L. Hernández

Council Members – Via Web Loren Peterson, Melodie Selby, Heather Schermann, Byron Trop

Staff – Via Web Administrator, Mike Rizzitiello; Finance Director, Brian Carleton;
Deputy Finance Director, DaShari Cinnamon; HR Manager, Shawn
Doering; City Clerk, Lisa Neissl; Deputy Clerk; Carolyn Holm

MEMBERS EXCUSED: Jerry Bobbitt

MEMBERS ABSENT: Michael Cleveland, Marge Nyhagen

1. Opening Items.Procedural: 1.02 Call To Order**Mayor Hernández called the meeting to order at 5:30 PM**

Information: 1.05 Note: Council Member Bobbitt Excused

2. Workshop Topics.Discussion, Information: 2.01 Permit Sherwood Trust Class of 2020 Leadership Group to Construct 12th Street Parklet -

Mr. Rizzitiello spoke to Council about the planned parklet on the land acquired through a trade with Cascade Natural Gas. He noted that the Sherwood Trust Leadership Group of 2020 would like to take on construction of the project. Two of our Parks, Arbor and Recreation Board members are in that cohort. He showed the plans for the parklet and answered questions.

Discussion, Information: 2.02 On-Call Engineering & Surveying Services -

Mr. Rizzitiello informed Council of the need to have an on-call engineering company to help with the large gap left with the passing of City Engineer Robert Gordon. He spoke about the long term plans for the department and how, moving forward, contracting with an engineering firm is the best option for the City. JUB Engineers was the high scoring Statement of Qualifications and he will bring a request to execute a four-year contract with them at the next meeting.

Discussion ensued.

Discussion, Information: 2.03 COVID Grant Distribution -

Mr. Rizzitiello spoke about additional COVID Grant funds that the City will be receiving. He noted the various projects that were identified as potential uses of the funds and explained his priority of the list. He noted this will be brought forward at the next meeting for approval as the funds must be used by the end of November.

Discussion ensued.

Discussion, Information: 2.04 Fiscal Year 2021 State & Federal Legislative Agenda -

Mr. Rizzitiello briefly reviewed the 2021 State Legislative Agenda and requested council members review the materials in anticipation of adoption at a future meeting.

Discussion, Information: 2.05 Draft FY 2021 to 2026 Capital Facility Plan -

Mr. Rizzitiello reviewed the highlights of the 2021 Capital Facility Plan and requested that the documents be reviewed in anticipation of adoption at a future meeting.

Discussion, Information: 2.06 FY 2020 to 2025 Equipment Replacement Plan -

Mr. Rizzitiello reviewed the highlights of the 2021 Equipment Replacement Plan and requested that the documents be reviewed in anticipation of adoption at a future meeting.

Discussion, Information: 2.07 FY 2021 to 2026 Information Technology Plan -

Mr. Rizzitiello reviewed the highlights of the 2021 Information Technology Plan and requested that the documents be reviewed in anticipation of adoption at a future meeting.

Discussion, Information: 2.08 FY 2021 Budget -

Mr. Carleton gave a presentation on the preliminary 2021 budget. He reviewed the fund balances and where planned draw down of fund balances were. He spoke about the estimated revenue and proposed utility billing rates. He reviewed the planned staffing and next steps in the budget process. Discussion ensued.

With no further business, Council Member Selby made a motion to adjourn the meeting at 6:42 PM. Second by Council Member Trop and, with no objection, the meeting adjourned.

Approved:

DocuSigned by:

Norma L. Hernandez

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Norma L. Hernández –
Mayor

Attest:

DocuSigned by:

Lisa R. Neissl

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Lisa R. Neissl – City Clerk

The foregoing minutes are the official record of the City Council workshop that occurred October 6, 2020. Further detail may be obtained by reviewing the actual audio recording made during this session.