

Tuesday, October 5, 2021
Electronic City Council Workshop

5:30 P.M.

City Council Workshop - Electronic Attendance

Meeting may be viewed at: Live Stream on City of College Place, Washington YouTube at https://www.youtube.com/channel/UCbx3qrqzLDL_05NusReSI-g/featured

Zoom Attendee Link: <https://us06web.zoom.us/j/86932254147>

Or you may call this number to listen: 1-669-900-9128 ID# 869 3225 4147 Phone controls: *6 - toggle munt/un-mute and *9 - raise hand

1.

Subject :	1.01 Moment of Silence for Reflection / Invocation - Any City Employee or Elected Official; delivering the invocation, does so in his/her capacity as a private citizen, and not in his /her official position as a city employee/elected city official.
Meeting :	Oct 5, 2021 - Electronic City Council Workshop
Access :	Public
Type :	Procedural

2. Opening Items.

Subject :	2.01 Council Reference Materials
Meeting :	Oct 5, 2021 - Electronic City Council Workshop
Category :	2. Opening Items.
Access :	Private
Type :	Information
Subject :	2.02 Call To Order
Meeting :	Oct 5, 2021 - Electronic City Council Workshop
Category :	2. Opening Items.
Access :	Public
Type :	Procedural

Public Content

Mayor Hernández will call the meeting to order.

Subject :	2.03 Roll Call
Meeting :	Oct 5, 2021 - Electronic City Council Workshop
Category :	2. Opening Items.

Access : Public
Type : Procedural

Public Content

Mayor Via Web Norma L. Hernández

Jerry Bobbitt,

Michael Cleveland,

Loren Peterson,

Council Members Via Web Marge Nyhagen,

Melodie Selby,

Heather Schermann,

Monica Boyle

City Attorney Via Web Rea Culwell

Administrator, Mike Rizzitiello;

Finance Director, Brian Carleton;

Public Works Director, Robert McAndrews;

Staff Via Web Police Chief, Troy Tomaras;

Fire Chief, David Winter;

Community Development Director, Jon Rickard;

HR Manager, Shawn Doering;

City Clerk, Lisa Neissl

Subject : 2.04 Pledge of Allegiance
Meeting : Oct 5, 2021 - Electronic City Council Workshop
Category : 2. Opening Items.
Access : Public
Type : Procedural

Public Content

"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."

3. Workshop Topics.

Subject :	3.01 Ambulance Utility Discussion - Chief Winter
Meeting :	Oct 5, 2021 - Electronic City Council Workshop
Category :	3. Workshop Topics.
Access :	Public
Type :	Discussion, Information

Public Content

Workshop Only - No Action

Subject :	3.02 Early Draft FY 2022 Budget - Mr. Carleton
Meeting :	Oct 5, 2021 - Electronic City Council Workshop
Category :	3. Workshop Topics.
Access :	Public
Type :	Discussion, Information

Public Content

Workshop Only - No Action

File Attachments

[COCF Preliminary Budget 2022 - 10042021.pdf \(340 KB\)](#)
[2022Budget_Presentation_Preliminary.pdf \(1.431 KB\)](#)
[2022Budget_Narratives_EngineeringDepartment.pdf \(330 KB\)](#)
[2022 Budget Narrative \(PD\).pdf \(142 KB\)](#)
[2022 Narrative - Community Development.2021.10.01.pdf \(162 KB\)](#)
[2022Budget_Narratives_AdministrativeDepartment.pdf \(258 KB\)](#)
[2022 Budget Narrative \(ERR\).pdf \(128 KB\)](#)
[2022 Budget Narrative \(Parks\).pdf \(128 KB\)](#)
[2022 Budget Narrative \(Stormwater\).pdf \(157 KB\)](#)
[2022 Budget Narrative \(Street\).pdf \(151 KB\)](#)
[2022 Budget Narrative \(Wastewater\).pdf \(152 KB\)](#)
[2022 Budget Narrative \(Water\).pdf \(154 KB\)](#)

Fund	Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
=\Account Structure Summaries\JJ5640	308800000-Beginning Balance - Current Expense Fund (Disabled)	1,978,118	2,114,604	2,116,527			
001 - Current Expense Fund	308910001-Beginning Balance - Current Expense Fund	-	-	-	2,156,478	3,899,842	Based on annualization for 2021 end of year forecast.
001 - Current Expense Fund	311100000-Real & Personal Prop Tax	1,971,706	1,995,880	1,998,482	2,086,253	2,030,224	Based on 1% increase over 2021 Forecast
001 - Current Expense Fund	313110000-Retail Sales & Use Tax	1,647,636	1,484,000	1,700,000	1,826,628	1,812,399	Based on 5% increase over 2021 Budget and AWC Estimate of Marketplace Fairness Act (\$45,000). This is a sales and use tax, one-third of which must be used to fund criminal justice and/or fire protection services.
001 - Current Expense Fund	313150000-Criminal Justice Tax 3/10th Of 1% C.J.	306,588	287,000	285,000	345,046	350,000	Based on annualization of 2021
001 - Current Expense Fund	313610000-Natural Gas Use Tax	7,212	10,000	9,000	11,625	11,000	This is a sales and use tax to exclusively fund criminal justice activities.
001 - Current Expense Fund	313710000-Criminal Justice Tax	181,045	170,000	175,000	205,184	200,000	Pacific Power and Light, and Columbia Rural Electric Association.
001 - Current Expense Fund	316410000-Utility Tax - Priv Utils Electric	370,362	400,000	420,000	395,642	400,000	Cascade Natural Gas
001 - Current Expense Fund	316430000-Utility Tax - Priv Utils Gas	96,470	100,000	120,000	151,025	150,000	Basin Disposal
001 - Current Expense Fund	316450000-Utility Tax - Priv Utils Garbage/Solid Waste	104,903	95,000	100,000	101,687	100,000	Charter Communications
001 - Current Expense Fund	316460000-Utility Tax - Priv Utils Cable	53,518	75,000	50,000	138,848	130,000	Century Link, Verizon, Sprint, Cingular, Charter Advanced, Inland Cellular, T-Mobile, Charter Fiberlink, Orbitcom, etc.
001 - Current Expense Fund	316470000-Utility Tax - Priv Utils Telephone	100,987	100,000	120,000	96,427	100,000	From 2020 Rate Model
001 - Current Expense Fund	316480000-Utility Tax - Priv Utils Water	275,315	267,826	267,000	285,481	276,052	From 2020 Rate Model
001 - Current Expense Fund	316490000-Utility Tax - Priv Utils Wastewater	311,130	309,000	322,000	327,608	335,023	Franchise fees paid once yearly by Charter Communications.
001 - Current Expense Fund	321300000-Fire And Police Protective Permits	-	-	-	171	-	
001 - Current Expense Fund	321910000-Franchise Fees	75,434	75,000	75,000	76,346	77,000	
001 - Current Expense Fund	321990002-Other Business Licenses And Permits	8,745	-	5,000	10,960	8,000	Various SFR, multi-family, and commercial projects planned for 2021
001 - Current Expense Fund	322100000-Building/Structures/Equip.	89,563	180,000	228,000	184,854	200,000	
001 - Current Expense Fund	322100001-Building Dept Plan Check / Review Fees	40,705	100,000	149,000	116,258	100,000	
001 - Current Expense Fund	322300000-Animal Licenses	2,042	5,000	4,000	2,323	3,000	
001 - Current Expense Fund	322900000-Other Non-bus Lic/Permits	1,114	4,000	4,000	2,768	3,000	Concealed carry permits
001 - Current Expense Fund	322900001-Concealed Pistol License State Portion	-	-	-	967	1,000	
001 - Current Expense Fund	331166000-Federal Direct Grant From Department Of Justice (CFDA #16.60	386	-	-	-	-	
001 - Current Expense Fund	331970401-Assistance To Firefighters Grant (AFG)	-	-	-	2,673	-	
001 - Current Expense Fund	332921000-COVID-19 Non-Grant Assistance	9,750	-	-	1,300,411	1,300,411	50% received in 2021 and 50% in 2022
001 - Current Expense Fund	332934000-Ground Emergency Medical Transportation (GEMT) Payment Pr	56,497	-	-	145,836	150,000	
001 - Current Expense Fund	333206001-DUI Emphasis Patrols Grant Program	1,040	-	-	-	-	
001 - Current Expense Fund	333206003-Distracted Driving Emphasis Patrol Grant Program	2,190	-	-	637	-	
001 - Current Expense Fund	333206200-WASPC-Traffic Safety Equipment Grant	984	-	-	-	-	
001 - Current Expense Fund	334013000-WSP Fire Marshall Safety Program	-	3,000	3,000	4,800	3,000	Reimbursement for 5 recruits to go through academy.
001 - Current Expense Fund	334018001-State Direct/Indirect Grant From Military Department - Disaster	-	-	-	73,676	-	
001 - Current Expense Fund	334021000-State Grant From Department Of Agriculture - WSDA Relief & R	-	-	-	10,000	-	
001 - Current Expense Fund	334023000-Department Of Natural Resources Wildland Fire Equipment	-	7,500	7,500	7,500	7,500	Matching grant for radios and other wildland firefighting equipment.
001 - Current Expense Fund	334031000-Dept Of Ecology - Centennial Stormwater Grant	277	-	-	4,555	-	
001 - Current Expense Fund	334031005-Dept Of Ecology - Solid Waste Enforcement Grant	-	-	-	1,223	-	
001 - Current Expense Fund	334042001-CERB Award - CARS Project	434,925	-	-	-	-	
001 - Current Expense Fund	334042004-CERB Grant - Flex Light Industrial Study	-	-	-	8,636	-	
001 - Current Expense Fund	334049800-DOH-EMS Trauma Grant	1,260	1,200	1,200	1,260	-	DOH EMS Trauma Grant \$1,260 for 2021
001 - Current Expense Fund	334069000-State Grant-Other	2,151	-	-	-	-	
001 - Current Expense Fund	336009800-Local Government Assistance Program	110,042	104,000	110,000	134,398	135,000	Based on MRSC Budget Suggestions. This tax is based on a sales tax and property tax equalization formula.
001 - Current Expense Fund	336065100-DUI & Other Criminal Justice Assistance	1,405	1,300	1,300	1,300	1,300	From State of Washington.
001 - Current Expense Fund	336069400-Liquor Excise Tax	60,919	53,000	55,355	85,544	62,404	Calculated with MRSC's State Shared Revenues Estimator for 2022.
001 - Current Expense Fund	336069500-Liquor Control Brd Profit	77,581	77,500	77,262	66,250	75,368	Calculated with MRSC's State Shared Revenues Estimator for 2022. These are license fees from distributors and retailers. 20.23% must be expended on public safety; the remainder is unrestricted.
001 - Current Expense Fund	341700004-Sales Of Merchandise - Farmers Market (WA)	18	-	-	-	-	
001 - Current Expense Fund	341810000-Printing/Duplicating Sers	1	-	-	2	-	
001 - Current Expense Fund	342100000-Law Enforcement Services	990	2,000	2,000	2,023	2,000	Fingerprints, VISA clearance letters, other miscellaneous fees.
001 - Current Expense Fund	342100001-Law Enforcement Services - Non LEOFF	260	-	-	9,861	-	
001 - Current Expense Fund	342100002-Law Enforcement Services - DUI Restitution	2,657	6,500	3,000	3,761	3,500	DUI Emergency Cost Recoupment, Indigent Defense Recoupment, Infractions.
001 - Current Expense Fund	342210002-Fireworks Permits For Sales	200	200	200	200	200	2 fireworks stands @ \$100/each
001 - Current Expense Fund	342215100-Intergov Fire Service /MOB Reimbursement - Personnel	31,918	15,000	30,000	30,000	30,000	
001 - Current Expense Fund	342215101-Intergov Fire Service /MOB Reimbursement - Equipment	52,296	25,000	50,000	50,000	50,000	
001 - Current Expense Fund	342215102-Emergency Medical Services	357,013	345,000	360,000	410,000	400,000	Estimate; won't have actual until first of the year.

Fund	Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
001 - Current Expense Fund	342215103-Intergov Fire Services /MOB Reimbursement - Travel	1,950	-	2,000	2,000	2,000	
001 - Current Expense Fund	342400001-Protective Inspection Fees - Bldg Dept	197	-	-	2,371	2,000	
001 - Current Expense Fund	342600001-Ambulance Services - Commercial Insurance	49,946	35,000	40,000	63,606	50,000	Paid by Commercial Insurance
001 - Current Expense Fund	342600002-Ambulance Services - Medicare	125,236	110,000	120,000	134,589	130,000	Paid by Medicare
001 - Current Expense Fund	342600003-Ambulance Services - Medicaid	30	7,000	2,000	1,145	2,000	Paid by Medicaid
001 - Current Expense Fund	342600004-Ambulance Services - Self Pay	16,161	5,000	15,000	18,158	15,000	Paid by customer/resident
001 - Current Expense Fund	342600005-Ambulance Services - DUI Restitution	65	100	100	61	-	
001 - Current Expense Fund	343500199-Sewer Inspection Fee	450	1,000	1,600	1,965	6,800	2021 fee increase to 66.00
001 - Current Expense Fund	345810002-Annexation Fee - P&D	-	-	-	250	-	
001 - Current Expense Fund	345810004-Boundary Line Adjustment - P&D	800	-	500	343	500	
001 - Current Expense Fund	345810009-Plats, Final P&D	700	500	350	-	350	
001 - Current Expense Fund	345810010-Plats, Short P&D	2,400	500	1,600	686	1,500	
001 - Current Expense Fund	345810012-Site Plan Application P&D	1,938	1,500	1,800	4,971	2,000	
001 - Current Expense Fund	345810013-Site Plan Review; SF / MF (Up To 4 Units) P&D	2,850	4,000	1,950	4,629	2,000	
001 - Current Expense Fund	345830001-Plan Checking Fees - Engineering	68	-	-	-	-	
001 - Current Expense Fund	345830003-Long Plats - Engineering Review Fees	4,425	10,000	5,000	-	5,000	
001 - Current Expense Fund	345830004-Non-Plat - Engineering Review Fees	540	-	-	-	-	
001 - Current Expense Fund	345830005-Plan Checking Fees - Engineering - Pass Through	-	-	10,000	-	10,000	
001 - Current Expense Fund	345830006-Plan Review - Fire Department	-	500	500	686	500	
001 - Current Expense Fund	345830008-Final Plat - Engineering Review Fees	50	-	-	-	-	
001 - Current Expense Fund	345860000-Critical Areas Permit P&D	1,200	-	400	-	400	
001 - Current Expense Fund	345860001-SEPA Related Mitigation Fees (Checklist) P&D	1,250	500	1,000	-	1,000	
001 - Current Expense Fund	345890120-Planning & Development Costs - Pass Thru Charges	4,822	2,000	5,000	3,148	4,000	
001 - Current Expense Fund	345890125-Planning & Development Pass Thru Cost Admin. Fee	504	-	450	486	-	
001 - Current Expense Fund	345890127-State Building Code Fee	-	-	-	940	-	
001 - Current Expense Fund	347900000-Farmer's Market Vendor Fees	4,731	4,000	5,000	4,971	5,000	Vendor Fees
001 - Current Expense Fund	347900001-Vendor Fees - Other Community Events	-	-	-	-	-	
001 - Current Expense Fund	347900002-Farmer's Market Pass-through Sales - SNAP/EBT	-	-	-	866	900	
001 - Current Expense Fund	347900003-Fireworks Bonds	-	-	-	86	-	
001 - Current Expense Fund	347900004-Farmer's Market Pass-through Processing - State Match	-	-	-	8	-	
001 - Current Expense Fund	353100500-Traffic Infraction Penalties	34,043	35,000	35,000	46,989	45,000	
001 - Current Expense Fund	356900000-Other Criminal Non-Traffic Fines	39	-	-	-	-	
001 - Current Expense Fund	359900002-Penalty/Non-Bus Licenses	7	-	-	-	-	
001 - Current Expense Fund	361100000-Unrealized Gain/Loss	2,742	-	-	(4,650)	-	
001 - Current Expense Fund	361110000-Investment Interest	20,426	35,000	35,000	15,990	20,000	
001 - Current Expense Fund	361300000-Realized Gain/Loss On Investments	4,518	-	-	397	-	
001 - Current Expense Fund	361400000-Sales Interest	2,597	3,000	3,000	1,586	2,000	
001 - Current Expense Fund	361400043-Interest - Contract Bond Non-Rev	-	-	-	4	-	
001 - Current Expense Fund	361410000-Investment Interest - Purchased	(1,214)	-	-	(381)	-	
001 - Current Expense Fund	362000002-Lease Payment (Annual) WWU Community Garden	-	-	-	2	-	
001 - Current Expense Fund	362005001-Water Tower Space Rental	107,616	100,000	105,000	100,278	100,000	Water tower rental fees from cellular companies for antennae space.
001 - Current Expense Fund	367110003-Contributions/Gifts - Police Dept	19,000	-	19,000	2,000	2,000	
001 - Current Expense Fund	367110004-Contr/Donations - Private	14,950	15,000	15,000	15,000	15,000	Contributions from individuals/organizations for community events and projects), AWC Wellness Micro Grants (\$170)
001 - Current Expense Fund	369100015-Sale Of Surplus - Recycling	42	-	-	30	-	
001 - Current Expense Fund	369300000-Sale Of Confiscated And Forfeited Property	3,768	-	-	1,605	-	
001 - Current Expense Fund	369810000-Cashier's Over / Short	1	-	-	-	-	
001 - Current Expense Fund	369810100-Bank's Over / Short	-	-	-	(86)	-	
001 - Current Expense Fund	369910000-Other Misc Revenue	5	-	-	1,233	-	
001 - Current Expense Fund	369910002-Misc - Police Fees	278	-	-	449	-	
001 - Current Expense Fund	369910004-Misc - Building Fees	3,075	-	-	-	-	
001 - Current Expense Fund	369910009-NSF Charges Collected	-	-	-	69	-	
001 - Current Expense Fund	369910010-Reimbursements/Refunds	52,461	54,000	50,000	68,904	60,000	CPPS reimbursement of 50% SRO payroll cost
001 - Current Expense Fund	382100000-Refundable Deposit	-	-	-	25	-	
001 - Current Expense Fund	388100000-Prior Period Adjustment	1,852	-	-	-	-	
001 - Current Expense Fund	389000019-Customer Pass-Through Revenues For Expense Incurred By City	15,000	-	-	-	-	
001 - Current Expense Fund	389100005-Fireworks Bonds (Disabled)	100	-	-	-	-	
001 - Current Expense Fund	389100059-Interest - Contract Bond Non-Rev (Disabled)	406	-	-	-	-	

Fund	Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
001 - Current Expense Fund	389300021-Concealed Pistol License State Portion (Disabled)	1,244	-	-	-	-	
001 - Current Expense Fund	389300024-State Building Code Fee (Disabled)	1,265	-	-	-	-	
001 - Current Expense Fund	389300031-Farmer's Market Pass-through Sales - EBT (Disabled)	759	-	-	-	-	
001 - Current Expense Fund	389300032-Farmer's Market Pass-through Processing Fees Reimb (Disablec	512	-	-	-	-	
001 - Current Expense Fund	389300058-Refundable Deposits (Disabled)	290,790	-	-	-	-	
001 - Current Expense Fund	389900000-Other Non-Revenues	11,400	-	-	-	-	
001 - Current Expense Fund	389900004-Deposits To Travel Advance Account	2,779	5,000	5,000	573	3,000	
001 - Current Expense Fund	395100000-Proceeds From Sale Of Capital Assets	36,433	-	-	43,800	-	
001 - Current Expense Fund	397000000-Interfund Transfer To CE	-	-	52,004	52,004	-	Interfund Transfer to CE - Closeout Fund 202
Total Revenues		7,696,439	6,727,506	7,265,553	9,312,430	8,995,331	2021 and 2022 include \$2.6 mil in ARPA Funds
001 - Current Expense Fund	511304401-Advertising / Publication	946	1,500	1,500	1,555	1,500	Publication of vacancies and ordinances not specific to a department
001 - Current Expense Fund	511601000-Wages & Overtime	31,500	31,500	31,500	31,002	31,500	
001 - Current Expense Fund	511602000-Personnel Benefits	2,464	2,568	2,511	2,481	2,507	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
001 - Current Expense Fund	511603100-Operating Supplies - Legislative	65	110	110	-	150	
001 - Current Expense Fund	511603101-Office Supplies - Legislative	-	250	250	-	-	
001 - Current Expense Fund	511604200-Communications	-	340	-	-	-	This is a monthly fee for a mobile hotspot that is currently only used by events staff. This cost should be moved to the events communication line for 2021.
001 - Current Expense Fund	511604300-Travel - Council Pos. 5	-	250	100	-	100	Reduced per history
001 - Current Expense Fund	511604301-Travel - Council Pos. 1	-	250	100	-	100	Reduced per history
001 - Current Expense Fund	511604302-Travel - Council Pos. 2	-	250	100	-	100	Reduced per history
001 - Current Expense Fund	511604303-Travel - Council Pos. 3	-	250	100	-	100	Reduced per history
001 - Current Expense Fund	511604304-Travel - Council Pos. 4	-	250	100	-	100	Reduced per history
001 - Current Expense Fund	511604305-Travel - Council Pos. 6	85	250	250	276	250	Travel to Good Roads Meetings
001 - Current Expense Fund	511604306-Travel - Council Pos. 7	-	250	100	-	100	Reduced per history
001 - Current Expense Fund	511604800-Repairs And Maintenance	-	600	50	-	50	Reduced due to going all electronic packets
001 - Current Expense Fund	511604900-Misc/Contingency Expense	-	100	100	-	-	
001 - Current Expense Fund	511604901-Miscellaneous	156	200	500	-	-	Workshop supplies - light meal for dinner time meetings each month
001 - Current Expense Fund	511604902-Travel/Misc - Council Pos. 5	-	250	150	-	150	Reduced per history
001 - Current Expense Fund	511604903-Travel/Misc - Council Pos. 1	-	250	150	-	150	Reduced per history
001 - Current Expense Fund	511604904-Travel/Misc - Council Pos. 2	-	250	150	-	150	Reduced per history
001 - Current Expense Fund	511604905-Travel/Misc - Council Pos. 3	-	250	150	-	150	Reduced per history
001 - Current Expense Fund	511604906-Travel/Misc - Council Pos. 4	-	250	150	-	150	Reduced per history
001 - Current Expense Fund	511604907-Travel/Misc - Council Pos. 6	182	250	250	343	250	Good Roads Membership
001 - Current Expense Fund	511604908-Travel/Misc - Council Pos. 7	-	250	150	-	150	Reduced per history
001 - Current Expense Fund	511604909-Registrations/Fees - Training Classes & Seminars	-	250	300	120	300	Training & meetings for newer council members
001 - Current Expense Fund	511704900-Lobbying Agreement - Port	14,400	15,000	15,000	15,000	15,000	Shared cost for lobbyist.
001 - Current Expense Fund	512504102-Professional Services - Other Than Attorneys	109,693	100,000	110,000	86,227	110,000	This is the fees paid to Walla Walla District Court for managing the City's court services.
001 - Current Expense Fund	513101000-Wages & Overtime	75,426	88,009	81,962	80,956	82,865	Reflects 3% COLA for City Administrator.
001 - Current Expense Fund	513102000-Personnel Benefits	22,123	27,156	24,789	24,213	24,000	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
001 - Current Expense Fund	513103100-Operating Supplies - Executive	309	900	900	427	900	
001 - Current Expense Fund	513103101-Office Supplies - Executive	332	300	300	87	300	Office supplies for Mayor & City Administrator
001 - Current Expense Fund	513103500-Small Tools & Minor Equipment	-	100	100	-	100	
001 - Current Expense Fund	513104100-Professional Services	58	200	200	34	200	
001 - Current Expense Fund	513104200-Communications	1,600	2,000	2,000	1,297	1,500	
001 - Current Expense Fund	513104300-Travel Expense	718	4,000	4,000	-	3,000	
001 - Current Expense Fund	513104301-Travel/Training Staff	-	200	200	-	-	
001 - Current Expense Fund	513104302-Travel / Training Mayor	17	250	350	-	350	Registration for AWC Action Days & Conference in Spokane
001 - Current Expense Fund	513104401-Advertising	466	40	40	-	100	
001 - Current Expense Fund	513104800-Repairs & Maintenance	67	200	200	23	100	Copy Machine
001 - Current Expense Fund	513104900-Miscellaneous	9,835	2,000	2,000	1,227	2,000	
001 - Current Expense Fund	513104901-Miscellaneous	-	-	-	343	-	
001 - Current Expense Fund	513104902-Registrations/Fees - Training Classes & Seminars	252	2,000	2,500	969	1,000	Cost of registration for AWC Action Days - Olympia; NW City Managers Conference - Mt Hood; ICSC Recon - Las Vegas; AWC Conference - Spokane; and WCMA Conference - Spokane.
001 - Current Expense Fund	513104903-Travel Miscellaneous	-	200	200	-	-	

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001 - Current Expense Fund	513104950-Misc. AWC Annual Dues / WWVCC Membership	7,887	7,550	7,550	8,128	8,100	Association of Washington Cities for 2022 (\$7,259) and the Walla Walla Valley Chamber of Commerce (\$841.20)
001 - Current Expense Fund	514231000-Wages & Overtime - Financial Services	67,926	72,139	72,240	70,832	73,297	Reflects 3% COLA or \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
001 - Current Expense Fund	514232000-Personnel Benefits	31,233	33,584	33,242	33,007	32,596	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
001 - Current Expense Fund	514233100-Operating Supplies - Budgeting, Accounting	884	300	300	82	300	
001 - Current Expense Fund	514233101-Office Supplies - Budgeting, Accounting	805	1,000	1,000	345	1,000	
001 - Current Expense Fund	514233500-Small Tools/Minor Equip.	-	500	500	-	500	Miscellaneous
							Includes \$3,050 for BIAS Annual Service Agreement, \$5,000 for audit, \$285 for Xpress Bill Pay, \$2,000 for credit card merchant account fees, \$1,200 bank fees, and \$625 miscellaneous. Also \$8,500 for Questica
001 - Current Expense Fund	514234100-Professional Services	20,432	22,000	21,000	25,639	26,000	Budgeting software.
001 - Current Expense Fund	514234101-Professional Servs Prog.	3,155	3,000	3,050	5,669	5,700	BIAS Annual Support
001 - Current Expense Fund	514234200-Communications	395	1,200	1,200	950	1,000	Postage and phone
001 - Current Expense Fund	514234300-Travel	982	2,000	2,000	-	2,000	
001 - Current Expense Fund	514234401-Advertising	660	500	500	105	500	
001 - Current Expense Fund	514234800-Repairs & Maintenance	962	300	300	218	300	Copy machine
001 - Current Expense Fund	514234900-Miscellaneous	1,265	1,515	1,600	1,826	1,800	Memberships to WFOA, SCWMCA, IIMC & \$315 for CPA dues - B.Carleton
001 - Current Expense Fund	514234901-Registration Fees / Training Classes & Seminars	6,742	8,700	3,000	117	1,000	Deputy Finance Director completed WGU in 2020.
001 - Current Expense Fund	514301000-Wages/O.T. Record Services	58,792	80,115	68,163	61,330	70,347	Reflects 3% COLA or \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations. Partial allocation budgeted to add 1 PTE in 2020
001 - Current Expense Fund	514302000-Personnel Benefits	34,301	44,290	39,225	32,266	35,000	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status. Includes addition of 1 FTE (Deputy Clerk)
001 - Current Expense Fund	514303100-Operating Supplies - Records	533	150	350	193	150	\$150 regular supplies, \$200 for Clerk Notary Renewal
001 - Current Expense Fund	514303101-Office Supplies - Records	546	350	500	786	700	Based upon historical average with increase for addition of Deputy Clerk
001 - Current Expense Fund	514303500-Sm Tools/Minor Equip,	-	300	300	-	100	
							\$7,000 BoardDocs, \$5,500 NextRequest, \$5,000 ArchiveSocial, \$4,000 Zoom, \$1,600 MuniDocs, \$15,000
001 - Current Expense Fund	514304100-Prof Serv - Codification/Records Destruction	16,895	21,860	41,950	41,950	43,850	Codification, \$5,000 Smarsh-text capture, \$300 Municode Admin Support, \$450 Shred Services
001 - Current Expense Fund	514304200-Communication	1,052	950	1,000	689	-	City Clerk phone monthly charges
001 - Current Expense Fund	514304300-Travel	797	2,500	2,850	-	3,000	WMCA Exec Board Travel - \$500, WMCA 2021 spring & fall - Clerk & Deputy \$1,300, SCWMCA - Clerk & Deputy & HR - \$100, NCI 1 - Deputy \$550, NCI 4 - Clerk, \$400
001 - Current Expense Fund	514304401-Advertising	-	100	100	712	100	No change
001 - Current Expense Fund	514304800-Repairs & Maintenance	293	1,200	400	61	400	Reduced as we do not produce paper packets any longer
001 - Current Expense Fund	514304900-Miscellaneous	368	450	450	617	450	Association memberships for both Clerk & Deputy to WMCA, SCWMCA, IIMC, WA-PRO
001 - Current Expense Fund	514304901-Registrations/Fees - Training Classes & Seminars	1,330	3,000	3,000	763	3,000	WMCA 2021 spring & fall - Clerk & Deputy \$1700, NCI 1 - Deputy \$650, NCI 4 - Clerk, \$500 - Misc. webinars
							\$150
001 - Current Expense Fund	514404500-Intergovenmental Election Costs	6,001	10,000	12,000	12,000	12,000	New rule in 2020 that ballots must be mailed with first class postage rather than bulk mailing rates. This will increase the cost to the local agencies for elections.
001 - Current Expense Fund	514404900-Intergov. Services - Voter Registration	22,924	22,000	24,000	25,038	25,000	City Voter registration 5% increase estimate over 2020 actual
001 - Current Expense Fund	514814000-Conceaeld Pistol License Fee	-	-	-	967	1,000	
001 - Current Expense Fund	514894000-Remittance Of Seized & Forfeited Property To WA St. Treasurer	377	-	-	-	-	
001 - Current Expense Fund	515311000-Salary & Wages - City Attorney	-	-	-	34,347	67,634	
001 - Current Expense Fund	515312000-Personnel Benefits	-	-	-	12,584	24,708	
001 - Current Expense Fund	515313100-Operating Supplies - City Attorney	-	-	-	477	500	
001 - Current Expense Fund	515313101-Office Supplies - City Attorney	-	-	-	-	250	
001 - Current Expense Fund	515313500-Small Tools/Minor Equipment	-	-	-	-	500	
001 - Current Expense Fund	515314100-Prof Legal Servs Retainer	74,574	50,000	50,000	24,417	25,000	
001 - Current Expense Fund	515314101-Professional Legal Services	760	10,000	10,000	190	-	
001 - Current Expense Fund	515314102-Professional Services	-	-	-	190	-	
001 - Current Expense Fund	515314110-Legal Services - Mayor	-	250	250	-	-	
001 - Current Expense Fund	515314111-Legal Services - Legislative	-	2,000	2,000	-	-	
001 - Current Expense Fund	515314112-Legal Services - Municipal Court	-	3,000	3,000	-	-	
001 - Current Expense Fund	515314113-Legal Services - City Administration	2,280	500	500	2,520	-	
001 - Current Expense Fund	515314114-Legal Services - Finance	255	300	300	-	-	
001 - Current Expense Fund	515314115-Legal Services - Records PRA	1,575	1,500	1,500	951	-	Charges from Rea for PRA review should be posted here.
001 - Current Expense Fund	515314116-Legal Services - Human Resources	525	250	250	-	-	
001 - Current Expense Fund	515314121-Legal Services - Police	9,083	5,000	5,000	9,495	5,000	Unknown costs - Too difficult to predict. Union & other associated legal costs.

Fund	Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
001 - Current Expense Fund	515314122-Legal Services - Fire / EMS	113	1,000	1,000	-	1,000	Possible EMS legal costs
001 - Current Expense Fund	515314124-Legal Services - Building	-	500	500	-	500	Code enforcement, stop works, removal of non permitted work
001 - Current Expense Fund	515314144-Legal Services - Engineering	3,795	2,500	2,500	-	2,500	City Attorney review
001 - Current Expense Fund	515314158-Legal Services - Planning	22,425	16,000	16,000	9,437	10,000	UGA Appeal
001 - Current Expense Fund	515314176-Legal Services - Parks	45	-	-	-	-	
001 - Current Expense Fund	515314200-Communication - City Attorney	-	-	-	167	400	
001 - Current Expense Fund	515314300-Travel - City Attorney	-	-	-	-	500	
001 - Current Expense Fund	515314401-Advertising - City Attorney	-	-	-	-	-	
001 - Current Expense Fund	515314800-Repairs & Maintenance - City Attorney	-	-	-	-	500	
001 - Current Expense Fund	515314900-Miscellaneous - City Attorney	-	-	-	-	1,000	
001 - Current Expense Fund	515314901-Registration Fees / Training Classes & Seminars - City Attorney	-	-	-	-	500	
001 - Current Expense Fund	515414112-Legal Services - Municipal Court	450	-	-	-	-	
001 - Current Expense Fund	515914100-Professional Services - Legal - Indigent Defense	41,410	40,000	60,000	60,000	60,000	\$50,000 for indigent defense contract and \$10,000 for additional public defender services as needed.
001 - Current Expense Fund	517902400-Employee Benefit Prg Cost	1,135	1,000	1,200	1,200	1,200	Updated pricing-\$100/month
001 - Current Expense Fund	517902401-Employee Benefit Prg Cost Deposit	-	-	-	1,714	-	
001 - Current Expense Fund	518101000-Salaries & Wages - HR	49,886	67,854	54,256	52,716	54,416	Reflects 3% COLA. Minor increases/decreases due to changes in cost center allocations. This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
001 - Current Expense Fund	518102000-Personnel Benefits - HR	28,465	37,597	29,746	29,448	29,421	
001 - Current Expense Fund	518103100-Operating Supplies - HR Administration	663	800	250	38	250	
001 - Current Expense Fund	518103101-Office Supplies - HR Administration	597	350	500	311	500	Copy paper, file folders, printer ink and toner, etc
001 - Current Expense Fund	518103102-Operating Supplies - HR Wellness	2,238	1,500	1,500	810	3,500	Employee Luncheons, Wellness baskets, misc Wellness activities
001 - Current Expense Fund	518103103-Office Supplies - HR Wellness	70	300	300	34	300	Posters, printer ink and toner, copy paper, employee of the quarter bats, etc
001 - Current Expense Fund	518103104-Operating Supplies - HR Wellness Grant Reimbursed	-	170	175	175	180	\$5/person insured through AWC
001 - Current Expense Fund	518104100-Prof. Services - Labor Negotiations	-	3,000	3,000	3,000	3,000	Public Union will be negotiated in 2021
001 - Current Expense Fund	518104101-Professional Services	6,326	7,000	7,000	7,000	7,300	Estimated \$6,500 for AWC Retro, Shred bin
001 - Current Expense Fund	518104200-Communications	108	-	-	422	400	Labor Relations Institute, Civil Service Conference, BIAS Conference, WAPELRA Conference, RETRO Safety Academy, DER Training (Drug & Alcohol Consortium), WCIA Annual Meeting
001 - Current Expense Fund	518104300-Travel	-	1,600	1,600	-	1,600	Copy Machine
001 - Current Expense Fund	518104800-Repairs And Maintenance	375	600	600	217	600	SHRM (\$219), NPELRA, WAPELRA (\$225), and WFOA (\$75) memberships,
001 - Current Expense Fund	518104900-Miscellaneous	1,334	1,200	800	794	800	Labor Relations Institute-\$395, Civil Service Conference-\$220, BIAS Conference-\$495, WAPELRA Conference-\$250, RETRO Safety Academy-\$0, DER Training (Drug & Alcohol Consortium)-\$0, WGU-\$3,400
001 - Current Expense Fund	518104901-Training / Class Registration Fees & Charges	7,410	7,100	5,000	3,994	2,300	Summit Law Group webinars-\$500
001 - Current Expense Fund	518104902-Training/Class Registration Fees & Charges - City-wide Educatio	1,092	800	800	1,000	1,000	Request 3% COLA This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
001 - Current Expense Fund	518201000-Wages & Overtime	41,700	48,403	42,737	42,321	43,436	
001 - Current Expense Fund	518202000-Personnel Benefits	17,948	20,869	14,532	20,310	21,000	
001 - Current Expense Fund	518203100-Operating Supplies - Facilities	7,558	5,000	6,000	4,641	6,000	
001 - Current Expense Fund	518203101-Office Supplies - Facilities	42	100	100	12	100	
001 - Current Expense Fund	518204100-Professional Services	18,561	45,000	20,000	17,277	20,000	City Hall & PD monthly cleaning; exterior window yearly; carpets
001 - Current Expense Fund	518204200-Communication	244	500	500	518	500	
001 - Current Expense Fund	518204500-Operating Rentals/Leases	76	500	500	-	500	
001 - Current Expense Fund	518204700-Public Utility Services	14,153	15,000	15,000	15,574	15,000	
001 - Current Expense Fund	518204701-Utilities - Annex Bldg	4,570	5,000	5,000	3,825	5,000	
001 - Current Expense Fund	518204800-Repairs & Maintenance	13,687	6,000	12,000	1,454	6,000	City Hall HVAC repairs, Fire Alarm Inspection, misc.
001 - Current Expense Fund	518204802-Repair / /Maintenance Annex Bldg	829	2,000	2,000	-	2,000	Annex misc. Repairs & Maintenance
001 - Current Expense Fund	518204900-Miscellaneous	78	-	-	-	-	
001 - Current Expense Fund	518304600-Insurance	47,999	49,000	49,900	51,248	56,000	Based on quote from WCIA
001 - Current Expense Fund	521101000-Wages & Overtime	116,091	113,575	123,095	123,063	135,537	Reflects 3% COLA for Police Chief. This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
001 - Current Expense Fund	521102000-Personnel Benefits	39,120	46,570	42,119	43,557	47,102	
001 - Current Expense Fund	521102002-Benefits - Reimbursement Costs	-	-	-	517	-	
001 - Current Expense Fund	521103100-Operating Supplies - Administration	1,046	1,000	1,000	300	1,000	Chief for a day, National Night Out, Esprit de corps items.
001 - Current Expense Fund	521103101-Office Supplies - Administration	79	500	500	6	500	Copy paper, printer cartridges, misc. office supplies.
001 - Current Expense Fund	521103500-Sm Tools/Minor Equipment	-	150	150	-	-	Accreditation fees, PowerDMS, Background, poly & psych tests. Public Safety Testing costs. Recruitment, selection.
001 - Current Expense Fund	521104100-Professional Services	5,755	5,000	5,000	230	5,000	

Fund	Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
001 - Current Expense Fund	521104101-Prof Services - Labor Negotiations.	1,913	8,500	8,500	8,500	8,500	Labor Union Negotiations - Body Cams
001 - Current Expense Fund	521104103-Prof Services - Lexipol Consulting Service	3,093	3,093	3,093	3,186	3,300	New Lexipol 2020 Price = \$3,093
001 - Current Expense Fund	521104200-Communication	4,211	5,000	5,000	4,593	5,000	Based on 14 FTE's
001 - Current Expense Fund	521104300-Travel	1,039	2,000	2,000	69	2,000	Ongoing professional development and required courses.
001 - Current Expense Fund	521104401-Advertising	1,603	500	500	128	200	
001 - Current Expense Fund	521104800-Repairs & Maintenance	279	500	500	186	500	Photocopies
001 - Current Expense Fund	521104900-Miscellaneous	691	2,500	2,500	950	2,500	WASPC dues - Attending Spring & Fall Conference.
001 - Current Expense Fund	521104901-Registrations / Fees Training Classes & Seminars	900	3,000	3,000	1,018	3,000	Ongoing leadership & Career development courses & Conferences.
001 - Current Expense Fund	521104996-Intefund Rentals O & M	34,013	35,229	34,305	34,305	34,305	Based on annualization
							Reflects 3% COLA or \$106 COLA depending on employee group. Minor increases/decreases due to changes in
001 - Current Expense Fund	521191000-Wages Support Serv	94,408	121,312	120,010	124,341	118,369	cost center allocations. Partial allocation budgeted to add 1 PTE in 2020.
001 - Current Expense Fund	521191003-Wages Support Services - Intern	1,490	10,800	-	474	-	No intern requested in 2022
001 - Current Expense Fund	521191004-Wages Support Services - Intern Grant Reimbursed	2,151	-	-	-	-	
							This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City"
001 - Current Expense Fund	521192000-Benefits Support Servs	54,294	62,940	69,690	52,852	51,956	status.
001 - Current Expense Fund	521192001-Benefits/Uniforms Support Services	68	400	400	269	400	Uniforms
001 - Current Expense Fund	521192003-Benefits Support Services - Intern	276	1,010	-	-	-	No intern requested in 2022
001 - Current Expense Fund	521193100-Operating Supplies - Support Services	2,436	750	750	2,356	2,400	
001 - Current Expense Fund	521193101-Office Supplies - Support Services	2,697	2,500	2,500	1,586	2,500	
001 - Current Expense Fund	521193500-Sm Tools Support Servs	-	500	500	-	500	
001 - Current Expense Fund	521194100-Prof Services Support Ser	6,182	4,180	5,000	5,705	5,705	Background checks, ACCESS fees, and printing costs.
001 - Current Expense Fund	521194200-Communication Support Ser	34	-	-	-	-	
001 - Current Expense Fund	521194300-Travel Support Services	30	1,500	1,800	-	1,500	Records/disclosure training/Conference & Leadership course - New Clerk to attend Conference 2021 Costs
001 - Current Expense Fund	521194401-Advertising Support Servs	-	250	250	-	250	
001 - Current Expense Fund	521194500-Oper Rentals Support Serv	-	250	250	-	250	
001 - Current Expense Fund	521194800-Repairs/Maint Support Ser	792	300	300	794	800	Copy machine charges
001 - Current Expense Fund	521194900-Misc. Support Services	187	200	200	-	200	
001 - Current Expense Fund	521194901-Registrations / Fees - Training Classes / Seminars	146	600	600	343	500	Professional training for records staff.
001 - Current Expense Fund	521194902-WW SSMA New World Records Sys Support	19,004	18,000	34,500	34,500	40,000	Annual costs & service fees. Agency fee for new Tyler New World Server replacement - S. Bieber 2021
001 - Current Expense Fund	521211000-Wages Investigation	77,566	78,078	81,856	79,742	85,086	Reflects 6% COLA. Minor increases/decreases due to changes in cost center allocations.
							This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City"
001 - Current Expense Fund	521212000-Benefits - Investigation	28,547	29,432	29,547	29,953	29,322	status.
001 - Current Expense Fund	521213100-Operating Supplies - Investigation	1,666	1,500	1,000	3,897	2,000	Crime scene processing equipment, brushes, evidence collection bags, fingerprint cars, lift kits.
001 - Current Expense Fund	521213101-Office Supplies - Investigation	34	400	400	608	600	Labels, DVDs
001 - Current Expense Fund	521213500-Sm Tools/Equip Invest	340	500	1,500	-	500	Misc. equipment needs
							Polygraph and Psychological examinations, medical evaluations, suspect interveiws and computers foresnic
001 - Current Expense Fund	521214100-Prof Servs Investigation	1,128	1,500	1,500	179	1,500	services.
001 - Current Expense Fund	521214200-Communication Invest.	469	800	800	1,352	1,352	Detective cell phone
001 - Current Expense Fund	521214300-Travel Investigation	-	200	200	-	200	Expenses to interview criminal suspects out of town.
001 - Current Expense Fund	521214800-Repairs/Maint Invest.	22	75	75	11	75	Copy machine charges
001 - Current Expense Fund	521214900-Misc Investigation	-	3,000	3,000	857	1,500	Ongoing professional development - Officer involved shooting class, interview school
001 - Current Expense Fund	521214901-Registration Fees - Training Classes & Seminars	579	-	-	1,284	1,500	
001 - Current Expense Fund	521221000-Wages Patrol	589,301	632,978	673,834	657,079	729,587	Reflects 6% COLA. Minor increases/decreases due to changes in cost center allocations.
							This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City"
001 - Current Expense Fund	521222000-Benefits Patrol	211,020	242,879	237,002	239,430	238,151	status.
001 - Current Expense Fund	521222001-Benefits Uniforms Patrol	9,811	15,000	12,000	10,154	12,000	Equipment & Uniforms - Will be hiring two new officers in 2022. Need to replace worn/old jumpsuits
001 - Current Expense Fund	521222006-BVFF Pension & Disability Payments	-	-	-	403	-	
001 - Current Expense Fund	521223100-Operating Supplies - Patrol	3,983	4,000	4,000	4,132	5,000	Standardized equipment needs.
001 - Current Expense Fund	521223101-Office Supplies - Patrol	37	300	300	-	300	
001 - Current Expense Fund	521223200-Fuel Consumed Patrol	104	350	350	72	350	Fuel
001 - Current Expense Fund	521223500-Sm Tools/Equip Patrol	-	2,300	2,300	-	2,300	
001 - Current Expense Fund	521224100-Prof Services Patrol	6,280	3,000	3,000	3,426	3,500	
001 - Current Expense Fund	521224200-Communication Patrol	14,865	9,000	9,000	8,471	9,000	Based on 14 FTE's
001 - Current Expense Fund	521224201-Patrol Air Cards - Communication	-	5,000	5,000	3,297	5,000	Based on 14 FTE's

Fund	Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
001 - Current Expense Fund	521224800-Repairs/Maint. Patrol	302	1,000	1,000	177	1,000	Radio repair and maintenance fees
001 - Current Expense Fund	521224900-Miscellaneous Patrol	-	100	100	-	100	
001 - Current Expense Fund	521224901-Intergov Servs Patrol - Dispatch Charges	194,127	193,377	200,000	200,000	200,000	Estimate based on 2021
001 - Current Expense Fund	521224902-WW PD Support/Maint MDT Software	-	1,000	1,000	-	1,000	
001 - Current Expense Fund	521224996-Interfund Rentals O & M	34,013	35,229	34,305	34,305	34,305	Based on annualized
001 - Current Expense Fund	521231000-Wages Spec Unit	64,559	65,573	68,480	66,553	70,340	Reflects 6% COLA. Minor increases/decreases due to changes in cost center allocations. This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City"
001 - Current Expense Fund	521232000-Benefits Spec Unit	24,902	27,049	25,444	27,070	25,122	status.
001 - Current Expense Fund	521303100-Operating Supplies - Crime Prevention	-	100	100	-	100	
001 - Current Expense Fund	521303101-Office Supplies - Crime Prevention	-	100	100	-	100	
001 - Current Expense Fund	521304900-Misc Crime Prevention	50	100	100	-	100	Town hall meetings (Interpreter) surveys, coffee, snacks for meetings.
001 - Current Expense Fund	521304906-Registrations/Fees - Training Classes & Seminars	695	275	275	-	300	
001 - Current Expense Fund	521403100-Operating Supplies - Training	1,696	8,500	8,500	162	10,000	Rising costs associated with annual purchase of ammo, simmunition gear, sim weapons, Taser Cartridges, Shotgun less lethal rounds. SWAT gear for new members.
001 - Current Expense Fund	521403101-Office Supplies - Training	-	100	100	-	100	
001 - Current Expense Fund	521404100-Prof Services Training	816	1,300	1,300	699	1,300	Range Outhouse service Increase for training & Travel needs. Need certifications for; ASP, Armorsers course, OC10, less lethal, Career level certification courses for two new sergeants, Misc. Conferences, ARIDE for new officers, BLEA for direct hires.
001 - Current Expense Fund	521404300-Travel Training	2,927	10,000	10,000	3,175	10,000	
001 - Current Expense Fund	521404800-Repairs/Maint Training	748	1,000	1,000	-	1,000	
001 - Current Expense Fund	521404901-Registrations/Fees - Training Classes & Seminars	1,804	15,000	15,000	2,477	15,000	Increase for training & Travel needs. Two new sergeants will need to attend training for career level certification. Still need certifications for; ASP, Armorsers course, OC10. Misc. Conferences, ARIDE, Radar Certification for new FTE's. BLEA for new officer. OIS school for detective.
001 - Current Expense Fund	521701000-Wages Traffic	195,508	208,593	223,564	218,145	241,815	Reflects 6% COLA. Minor increases/decreases due to changes in cost center allocations.
001 - Current Expense Fund	521701004-Wages - Impaired Driving CFDA#20.600 Grant Program	2,369	-	-	816	1,500	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City"
001 - Current Expense Fund	521702000-Benefits Traffic	70,599	80,358	78,919	79,740	79,277	status.
001 - Current Expense Fund	521702004-Benefits - Impaired Driving CFDA#20.600 Grant Program	834	-	-	275	-	
001 - Current Expense Fund	521702006-BVFF Pension & Disability Payments	-	100	100	180	180	City portion of payment
001 - Current Expense Fund	521703100-Operating Supplies - Traffic	245	250	250	-	250	
001 - Current Expense Fund	521703101-Office Supplies - Traffic	-	75	75	-	75	
001 - Current Expense Fund	521703500-Sm Tools Traffic	-	200	200	-	200	
001 - Current Expense Fund	521704100-Prof Services Traffic	484	500	500	-	500	Radar Certification
001 - Current Expense Fund	521704800-Repairs/Maint Traffic	-	500	500	-	500	
001 - Current Expense Fund	521704900-Miscellaneous Traffic	-	100	100	-	100	
001 - Current Expense Fund	521704996-Interfund Rentals - O & M	34,013	35,229	34,305	34,305	35,000	Based on annualization
001 - Current Expense Fund	522102001-Other Benefits - Uniforms	378	300	300	-	300	Uniforms for the Chief
001 - Current Expense Fund	522103100-Operating Supplies - Administration	437	400	400	1,007	500	
001 - Current Expense Fund	522103101-Office Supplies - Administration	646	750	750	1,343	750	
001 - Current Expense Fund	522103500-Sm Tools & Minor Equipmnt	429	-	-	-	-	
001 - Current Expense Fund	522104100-Professional Services - Comprehensive Analysis Of Fire Services	1,848	8,000	-	3,069	-	GEMT study will be done in house this year.
001 - Current Expense Fund	522104102-Professional Services - Admin	11,565	8,000	8,000	111	8,500	ESO database software and CAD interface.
001 - Current Expense Fund	522104200-Communication	1,210	1,300	1,300	1,615	1,300	Phone lines for the station and Chief's city issued cell phone
001 - Current Expense Fund	522104300-Travel	982	3,000	3,000	-	3,000	Travel for meetings, training, and conferences
001 - Current Expense Fund	522104401-Advertising	392	450	450	453	500	Advertising for firefighter eligibility test, this is an annual expense.
001 - Current Expense Fund	522104800-Repairs & Maintenance	285	400	400	202	300	Copy machine charges. Memberships to Tri-County Fire Chiefs' Association and Washington Fire Chiefs' Association. There is an increase in membership dues for Wa Fire Chiefs' Association.
001 - Current Expense Fund	522104900-Miscellaneous	2,695	1,500	2,300	3,726	3,500	
001 - Current Expense Fund	522104901-Registrations/Fees - Training Classes & Seminars	-	2,500	2,500	60	3,000	Training conferences, Chiefs' Association conference, Database conference.
001 - Current Expense Fund	522201000-Wages Fire	117,982	129,296	149,906	164,000	156,900	Reflects 3% COLA. Minor increases/decreases due to changes in cost center allocations.
001 - Current Expense Fund	522201001-Stipends (Volunteers)	44,033	35,000	35,000	35,000	35,000	Volunteer stipends
001 - Current Expense Fund	522201002-Wages - Mobilization	17,302	-	-	38,620	-	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City"
001 - Current Expense Fund	522202000-Benefits Fire	44,405	64,105	60,777	53,416	54,451	status. Includes addition of 1 FTE
001 - Current Expense Fund	522202001-Benefits (Volunteers)	3,259	2,678	2,678	2,678	3,000	FICA expense on volunteer stipends
001 - Current Expense Fund	522202002-Benefits - Mobilization	2,467	-	-	5,418	-	
001 - Current Expense Fund	522202003-Uniforms - Volunteers	2,664	6,000	6,000	6,000	6,500	Volunteer Uniforms
001 - Current Expense Fund	522202004-Uniforms - FT Firefighter	363	2,000	2,000	2,000	4,000	Increase due to the addition of 4 FTE - Uniforms for paid staff Firefighter / EMTs

Fund	Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
001 - Current Expense Fund	522203100-Operating Supplies - Suppression	9,036	500	1,000	3,001	1,000	Misc. Supplies, increase to reflect actual expenses.
001 - Current Expense Fund	522203101-Office Supplies - Suppression	6	-	-	-	-	
001 - Current Expense Fund	522203102-Fire Mobilization - Protective Equipment	-	1,500	1,500	1,500	2,000	
001 - Current Expense Fund	522203103-Radios/Pagers - Parts & Supplies	1,672	700	700	681	750	
001 - Current Expense Fund	522203104-Oper Supplies - Vehicles	2,064	-	-	231	-	
001 - Current Expense Fund	522203105-Wildland Fire - Operating Supplies	2,755	-	-	-	-	
001 - Current Expense Fund	522203200-Fuel - Suppression	758	500	250	170	250	Gas can and misc fuel
001 - Current Expense Fund	522203202-Fire Mobilization - Fuel Consumed	2,359	1,000	1,000	989	1,200	
001 - Current Expense Fund	522203500-Sm Tools/Equipment	-	1,000	1,000	-	500	Replace non repairable equipment
001 - Current Expense Fund	522203501-Small Tools Vehicle	-	300	500	-	500	Small tool items on vehicles that can not be repaired
001 - Current Expense Fund	522203502-Fire Mobilization - Sm Tools / Equipment	17	500	500	764	800	
001 - Current Expense Fund	522204100-Fire Dept Personnel Physicals	3,156	2,000	2,500	2,517	3,000	Physicals for new volunteers
001 - Current Expense Fund	522204200-Communication - Air Cards For MDTs	2,913	2,500	2,500	2,610	2,750	6 mobile computer connections in the front line response vehicles
001 - Current Expense Fund	522204800-Repairs/Maintenance	2,913	2,000	2,000	1,462	2,000	Repairs of small tools and equipment that are housed or mounted on vehicles
001 - Current Expense Fund	522204801-Repairs/Maint Vehicle	6,078	-	-	-	-	
001 - Current Expense Fund	522204802-Fire Mobilization - Vehicle Maint/Repairs	1,396	100	100	-	-	
001 - Current Expense Fund	522204900-Misc Fire	69	-	-	-	-	
001 - Current Expense Fund	522204902-Fire Mobilization - Misc. Expense	465	500	500	500	500	
001 - Current Expense Fund	522204904-Intergov Services - Dispatch Charges	23,633	23,634	23,634	23,634	25,000	Per WESCOM
001 - Current Expense Fund	522204905-WW SSMA New World Records Sys Support	-	3,200	3,200	3,200	3,200	Dispatch cost MDT cost
001 - Current Expense Fund	522204906-BVFF Pension & Disability Payments	1,560	1,800	1,800	1,470	1,800	BVFF Pension & Disability
001 - Current Expense Fund	522204996-Interfund Rentals - O & M	13,494	30,702	29,897	29,897	30,000	Based on 2021 annualized.
001 - Current Expense Fund	522261080-Wages & OT	173,508	195,258	224,731	230,000	239,072	Reflects 3% COLA. Minor increases/decreases due to changes in cost center allocations.
001 - Current Expense Fund	522261081-Stipends (Volunteers)	77,401	121,000	85,000	85,000	85,000	Volunteer stipends
001 - Current Expense Fund	522262000-Benefits	-	-	-	4,770	-	
							This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City"
001 - Current Expense Fund	522262080-Benefits	75,124	105,133	100,150	88,624	91,398	status. Includes addition of 1 FTE
001 - Current Expense Fund	522262081-Benefits (Volunteers)	5,921	6,503	6,503	6,503	6,700	FICA expense on volunteer stipends
001 - Current Expense Fund	522263100-Operating Supplies - EMS Administration	290	100	1,000	98	1,000	
001 - Current Expense Fund	522263101-Office Supplies - EMS Administration	16	-	-	263	-	
001 - Current Expense Fund	522263103-Operating Supplies - EMS Training	2,278	100	2,500	1,606	4,000	EMS training books
001 - Current Expense Fund	522263180-Operating Supplies - EMS Rescue & Emergency	6,121	5,000	7,000	3,896	10,000	Disposable (such as bandages, gloves, etc) EMS supplies, increase due to COVID
001 - Current Expense Fund	522263183-Radios/Pagers - Parts & Supplies - EMS	-	300	300	-	-	
							New AED, New CPR compression machine, new cot. We have applied for grants for these items. But still need
001 - Current Expense Fund	522263580-Sm Tools/Equipment	-	2,500	50,000	50,000	50,000	the items if grant funding does not occur.
001 - Current Expense Fund	522264180-Professional Services	22,896	7,500	18,000	10,476	12,000	EMS software, partially covered in Admin. EMS Billing services
001 - Current Expense Fund	522264280-Communication	286	350	350	-	350	Fire Chief now has a city issued phone
001 - Current Expense Fund	522264300-Travel	9	-	-	-	-	
001 - Current Expense Fund	522264401-Advertising	28	-	-	-	-	
001 - Current Expense Fund	522264800-Repairs & Maintenance	86	-	-	-	-	
001 - Current Expense Fund	522264900-Miscellaneous	-	500	250	-	250	
001 - Current Expense Fund	522264901-Registrations/Fees - Training Classes & Seminars	-	3,000	3,000	-	3,500	Tuition reimbursement for EMT class
001 - Current Expense Fund	522264902-Intergov Services - Dispatch Charges	23,633	23,633	23,633	23,633	24,000	
001 - Current Expense Fund	522264980-Miscellaneous	74	100	100	-	-	
001 - Current Expense Fund	522264996-Interfund Rentals - O & M	13,494	30,702	29,897	29,897	30,000	Based on 2021 annualization
001 - Current Expense Fund	522301000-Wages & OT	37,000	36,223	38,761	35,161	40,298	Reflects 3% COLA.
							This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City"
001 - Current Expense Fund	522302000-Benefits	17,205	19,818	17,871	18,229	18,736	status.
001 - Current Expense Fund	522302001-Other Benefits/Uniforms	-	300	300	-	300	Uniforms for the Fire Marshal
001 - Current Expense Fund	522303100-Operating Supplies - Prevention / Investigation	103	2,500	2,500	-	2,500	NFPA and IFC subscriptions
001 - Current Expense Fund	522303101-Office Supplies - Prevention / Investigation	5	100	100	-	200	Fire investigation supplies
001 - Current Expense Fund	522304200-Communication	405	2,000	2,000	274	2,000	Postage for weed abatement and the fire marshal's cell phone.
001 - Current Expense Fund	522304300-Travel	75	1,500	1,500	78	1,500	Training for the Fire Marshal to stay current with his certifications.
001 - Current Expense Fund	522304800-Repairs/Maintenance	21	150	150	-	100	Copy machine charges.
001 - Current Expense Fund	522304900-Miscellaneous	431	500	500	634	750	Membership fees
001 - Current Expense Fund	522451000-Wages & OT	81,402	75,326	86,148	85,000	91,441	Reflects 3% COLA. Minor increases/decreases due to changes in cost center allocations.
							This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City"
001 - Current Expense Fund	522452000-Benefits	21,006	24,775	21,978	22,241	22,366	status.

Fund	Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
001 - Current Expense Fund	522452003-Uniforms - FT Firefighter	-	400	400	-	300	Training officer's uniform
001 - Current Expense Fund	522453100-Operating Supplies - Training	1,825	3,000	3,000	157	3,000	Supplies for the training props, plywood, sheetrock
001 - Current Expense Fund	522453101-Office Supplies - Training	78	3,000	5,000	-	5,000	Training materials and books. New Projector and screen for the classroom.
001 - Current Expense Fund	522454200-Communication	220	-	-	-	-	
001 - Current Expense Fund	522454300-Travel	-	3,000	10,000	551	12,000	Travel for outside of area training. Additional increase for regional training academy.
001 - Current Expense Fund	522454800-Repairs/Maintenance	17	150	150	-	150	Copy machine charges
001 - Current Expense Fund	522454900-Miscellaneous	57	-	-	4,022	2,500	
001 - Current Expense Fund	522454901-Registrations/Fees - Training Classes & Seminars	796	1,000	1,000	600	1,500	Outside of area training
001 - Current Expense Fund	522503100-Operating Supplies - Facilities	3,017	3,000	5,000	3,864	5,000	Cleaning supplies, Increase due to COVID
001 - Current Expense Fund	522503500-Small Tools/Equipment	-	500	250	-	-	
001 - Current Expense Fund	522504700-Public Utility Services	20,186	20,000	20,000	21,248	25,000	Utilities (Power, gas, water, and sewer)
001 - Current Expense Fund	522504800-Repairs/Maintenance	12,777	5,000	13,000	8,656	13,000	Dorm Room Renovations included in 315
001 - Current Expense Fund	522504900-Miscellaneous	109	150	150	158	150	Budget based on historical need
001 - Current Expense Fund	523604100-Professional Services	-	5,000	6,000	-	-	Yearly medical costs, blood draws, associated with inmates injuries during arrest or becoming ill while in jail.
001 - Current Expense Fund	523604900-Miscellaneous	-	150	150	-	-	
001 - Current Expense Fund	523604901-Intergov Services - Cnty Jail Services	22,721	25,000	27,000	27,000	28,000	Based on 2021
001 - Current Expense Fund	524101000-Wages - Bldg Clerical	8,173	14,019	13,823	13,338	14,071	3% COLA
001 - Current Expense Fund	524102000-Benefits - Bldg Clerical	4,055	10,969	9,996	9,809	10,092	status.
001 - Current Expense Fund	524201000-Wages & OT	65,898	122,526	108,351	105,771	110,813	3% COLA
001 - Current Expense Fund	524202000-Benefits	30,600	57,376	50,439	54,960	55,000	status.
001 - Current Expense Fund	524203100-Operating Supplies - Bldg. Inspection	1,136	2,000	2,000	720	2,000	Inspection Books \$1500; Inspection work apparel \$500
001 - Current Expense Fund	524203101-Office Supplies - Bldg. Inspection	365	500	500	678	500	
001 - Current Expense Fund	524203500-Sm Tools/Equipment	-	450	450	-	450	Misc tools & office equipment
001 - Current Expense Fund	524204100-Professional Services	228	2,000	2,000	205	2,000	2018 IBC, IRC, UPC, IMP effective Feb 1, 2021 - forms and code handout development
001 - Current Expense Fund	524204101-Plan Check Professional Services	2,824	2,000	2,000	-	2,000	Plan review for 3rd party structural plan review
001 - Current Expense Fund	524204200-Communication	2,048	1,600	1,600	2,242	2,000	WSAPT \$700, Code Update training \$1,000. Certification Training \$1,400. Miscellaneous – IAPMO Meeting
001 - Current Expense Fund	524204300-Travel	73	3,500	3,800	3,000	3,800	Dinners \$200. Inspector meeting breakfasts \$500
001 - Current Expense Fund	524204401-Advertising	681	-	-	-	-	
001 - Current Expense Fund	524204800-Repairs/Maintenance	100	100	100	319	200	Copier Charges
001 - Current Expense Fund	524204900-Miscellaneous	190	280	320	-	400	Memberships – WABO \$100, ICC \$145 National, \$25 Local CH, WSAPT \$50.
001 - Current Expense Fund	524204901-Training Class Registration Costs - Bldg Dept	165	3,500	6,600	4,000	6,900	WSAPT (Permit Tech) training \$200. Code Update \$1,750. Certifications – Commercial Plan Review \$2318, Residential Plan Review \$2,318
001 - Current Expense Fund	525604900-Intergov Servs Emergency Management Cnty	8,481	8,481	8,481	9,403	9,400	6% Increase in 2020 to help cover purchase of Resident Connection to enhance the Emergency Notification System, Everbridge.
001 - Current Expense Fund	548684996-INF ER&R From CE O&M Costs	52,383	62,720	61,075	61,075	62,000	Based on 2019 annualization
001 - Current Expense Fund	554301000-Wages Special Enforcement	54,443	49,548	51,428	56,624	58,093	Reflects \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
001 - Current Expense Fund	554302000-Benefits	28,107	37,799	25,649	28,152	29,933	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
001 - Current Expense Fund	554302001-Uniforms	-	1,000	1,000	-	500	
001 - Current Expense Fund	554303100-Operating Supplies - Special Enforcement	454	1,000	1,000	542	600	
001 - Current Expense Fund	554303101-Office Supplies - Special Enforcement	-	200	200	-	-	
001 - Current Expense Fund	554303500-Sm Tools/Equipment	-	75	75	-	75	
001 - Current Expense Fund	554304100-Professional Services	10,100	6,000	6,000	8,747	9,000	Placeholder for unknown costs.
001 - Current Expense Fund	554304200-Communications - Special Enforcement	768	-	1,500	834	1,500	Ongoing Evidence & Property Certifications. Needs to attend Animal Control Academy in 2021. Cost reflects new estimates.
001 - Current Expense Fund	554304300-Travel	978	1,500	1,500	55	1,500	
001 - Current Expense Fund	554304800-Repairs/maintenance	-	11	11	-	-	
001 - Current Expense Fund	554304900-Miscellaneous	40	40	40	-	40	
001 - Current Expense Fund	554304901-Registrations/Fees - Training Classes & Seminars	-	500	500	-	500	Course fees
001 - Current Expense Fund	554304996-Interfund Rentals - O & M	1,888	2,349	2,287	2,287	2,300	Based on 2019 annualization
001 - Current Expense Fund	558504000-State Bldg Code Fee	-	-	-	1,568	-	
001 - Current Expense Fund	558601000-Wages & OT	111,808	133,470	129,145	130,000	132,101	3% COLA

Fund	Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
001 - Current Expense Fund	558602000-Personnel Benefits	49,632	66,160	65,374	68,000	59,321	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
001 - Current Expense Fund	558603100-Operating Supplies - Planning	56	200	200	819	500	
001 - Current Expense Fund	558603101-Office Supplies - Planning	361	500	500	507	300	
001 - Current Expense Fund	558604100-Professional Services	31,945	105,000	100,000	100,000	100,000	General Planning Consulting, Update of Countywide Planning Policies
001 - Current Expense Fund	558604101-Professional Services - Grant Reimbursed	-	10,000	20,000	-	20,000	DAHP Grant Walking Tour
001 - Current Expense Fund	558604200-Communication	1,509	1,500	1,500	1,079	1,500	
001 - Current Expense Fund	558604300-Travel	-	2,100	2,100	-	2,100	APA WA Conference \$650; Planning Directors Conference \$650; Revitalize WA Main St Conference - Wenatchee \$650;
001 - Current Expense Fund	558604401-Advertising	3,004	2,500	2,500	906	2,500	Public Hearings, NOA, SEPA Determinations, Job Openings
001 - Current Expense Fund	558604800-Repairs And Maintenance	760	500	500	1,493	1,400	Color Copier for Com Dev side of City Hall
001 - Current Expense Fund	558604900-Miscellaneous	1,181	500	1,500	1,930	2,000	Dues, PAW, APA, AWWA, AWC, Dropbox
001 - Current Expense Fund	558604901-Registrations/Fees - Training Classes & Seminars	51	900	900	105	900	APA WA Conference \$300. Planning Directors Conference \$300. Revitalize WA Conference (National Main Street Conference) \$300.
001 - Current Expense Fund	558604902-Intergov Services	3,266	4,000	4,000	5,571	4,000	MPO Fees, Business Licensing System service fees
001 - Current Expense Fund	558704100-Community Development / Planning Prof Servs	8,564	25,500	19,500	26,645	35,000	ESRI \$3,000; Azavar Vacation Rental Software \$500; \$14,000 Microbusiness Program; \$15,000 JUB On Call Services
001 - Current Expense Fund	558704101-Community Development/Planning Prof Servs - Grant Reimburs	-	-	-	14,804	10,000	Flex Building Study
001 - Current Expense Fund	558704900-Economic Development - Miscellaneous	1,520	3,000	10,945	4,252	10,945	WWV Chamber of Com Business Summit \$1000; WWV Chamber of Com Small Business Development Center \$1000; Community Council annual Luncheon \$1000; Banners \$7000; NetMotion Renewal \$945
001 - Current Expense Fund	558754101-Planning & Development Costs - Pass Thru	4,331	7,000	7,000	6,845	10,000	Hearing Examiner, Surveyor Consulting
001 - Current Expense Fund	566004900-Intergovernmntl Services	2,770	3,000	3,000	1,862	3,000	Based on historical amounts
001 - Current Expense Fund	571004900-Professional Services (Youth Programs)	10,000	10,000	-	-	5,000	
001 - Current Expense Fund	573302000-Benefits & Taxes - Farmer's Market	-	-	-	26	-	
001 - Current Expense Fund	573304700-Utilities - Farmer's Market	-	400	400	-	-	Reimbursement to Lions Club based upon their historical bills & change when CPFM moved there. (2019 # includes 2018 park electricity)
001 - Current Expense Fund	573903100-Operating Supplies - Community Events	20,071	3,700	3,540	4,416	4,500	CP and FM Marketing Giveaways \$1,000, Banners \$200, Freedom Festival Games/Prizes \$500, Fall Festival Games/Prizes \$500, Winterfest Games/Prizes \$500, Sanitation supplies \$530, Marking paint \$110, event clothing \$200
001 - Current Expense Fund	573903101-Office Supplies - Community Events	83	300	510	510	600	Ink & paper to print large posters for all events \$300, End of season thank you cards \$50, 2 part NCR Sales Reports for CPFM \$160
001 - Current Expense Fund	573903500-Sm Tools/Minor Equip.	326	550	30,310	25,329	30,000	Equipment for Light up the Avenue expansion\$30,000, \$200 feather banners for CPFM, \$110 folding table & canopy weight replacements for events.
001 - Current Expense Fund	573904002-Farmer's Market Pass-through Payments - SNAP/EBT	-	-	-	402	400	
001 - Current Expense Fund	573904003-Farmer's Market Pass-through Processing - State Match	-	-	-	414	400	
001 - Current Expense Fund	573904100-Professional Services - Community Events	5,029	19,900	24,000	9,288	24,800	Fireworks \$9,000, CPFM Live Music \$3,000, July Festival Live Music/Entertainment \$4,600, Bounce House w/Balloons & face painting 4 events \$4,000, Winterfest Live Music \$1,000, Port a potty for 3 events \$1,500, conversion of CPFM signage to corrugated plastic \$900, Canva \$400, Adobe Creative Cloud \$400
001 - Current Expense Fund	573904200-Communications - Community Events	1,703	825	1,080	823	1,000	Events Phone 386-4394 at \$50 per month, Event Mobile Hot Spot #876-1541 at \$40 per month
001 - Current Expense Fund	573904401-Advertising	3,918	5,520	8,000	2,654	8,000	Radio, Newspaper, Flyer, and social media advertising for all events. - Farm Market \$4,000, Freedom Festival \$2,000, Movies \$500, Fall Festival \$500, Winterfest \$1000
001 - Current Expense Fund	573904800-Repairs & Maintenance - Community Events	1	80	100	-	-	Potential equipment repairs
001 - Current Expense Fund	573904900-Miscellaneous	1,346	1,650	1,650	674	1,650	WSFMA Dues \$200, Canva Pro - \$300, Adobe Photography Plan - \$150, Farm Market Conference - \$1,000Reflects \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
001 - Current Expense Fund	576801000-Wages	49,259	49,435	50,673	49,977	51,689	Reflects \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
001 - Current Expense Fund	576802000-Benefits	19,518	20,051	20,357	20,493	19,406	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
001 - Current Expense Fund	576802001-Other Benefits	366	300	500	392	500	Gloves, boots, PPE
001 - Current Expense Fund	576803100-Operating Supplies - Parks	5,508	11,000	11,000	3,545	11,000	"Sprinklers, Timers, Gopher Control Supplies, Toilet Paper, Bathroom Cleaning Supplies, Lumber, Screws & Nails, Hoses, Fertilizer, Weed Spray, Insecticide, and ADA Compliant Bark."
001 - Current Expense Fund	576803500-Sm Tools/Equipment	419	300	500	-	500	Small hand tools
001 - Current Expense Fund	576804100-Professional Services	248	-	-	3,681	300	
001 - Current Expense Fund	576804200-Communication	1,100	-	-	274	300	
001 - Current Expense Fund	576804500-Operating Rentals	76	300	300	-	300	Lease of small equipment as needed.

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Fund	Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
001 - Current Expense Fund	576804700-Utility Services	33,413	28,000	28,000	30,353	31,000	Sewer, Water, Power. Based on 2021 annualization.
001 - Current Expense Fund	576804800-Repairs/Maintenance	726	2,000	2,000	6,770	5,000	Miscellaneous contracting for backflow testing, tree removal, etc.
001 - Current Expense Fund	576804900-Miscellaneous	12,544	17,500	5,000	-	5,000	\$5,000 for Community Grants Program.
001 - Current Expense Fund	576804901-Intergov Services	54	1,500	1,500	-	1,500	Based on 2019 annualization
001 - Current Expense Fund	576811000-Wages & OT	18,459	18,123	17,274	18,606	18,752	Reflects 2% or \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
001 - Current Expense Fund	576812000-Personnel Benefits	8,246	8,194	7,877	8,575	8,968	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
001 - Current Expense Fund	576813100-Operating Supplies - Parks Administration	7	-	-	45	200	
001 - Current Expense Fund	576813101-Office Supplies - Parks Administration	216	-	-	163	200	
001 - Current Expense Fund	576814200-Communication	475	500	500	488	500	Postage & phone
001 - Current Expense Fund	576814900-Miscellaneous	-	-	-	10	100	
001 - Current Expense Fund	589000019-Development / Customer Pass-Through Expense	10,236	-	-	8,140	-	
001 - Current Expense Fund	589100005-Refund Of Fireworks Bonds	150	100	100	100	100	
001 - Current Expense Fund	589100058-Developer Bond/Deposits - Return Of	290,901	-	-	-	-	
001 - Current Expense Fund	589300021-Concealed Pistol License Fee (Disabled)	1,208	2,000	2,000	-	-	
001 - Current Expense Fund	589300024-State Bldg Code Fee (Disabled)	1,510	1,500	1,500	-	-	
001 - Current Expense Fund	589300031-Farmer's Market Pass-through Payments - EBT (Disabled)	699	-	-	-	-	
001 - Current Expense Fund	589300032-Farmer's Market Pass-through Processing Fees Expense (Disabl	494	-	-	-	-	
001 - Current Expense Fund	589900000-Other Non-Expenditures	16,372	500	500	-	-	
001 - Current Expense Fund	589900004-Travel Account Expenditures	3,574	8,000	8,000	967	5,000	
001 - Current Expense Fund	589900010-Covid-19 Reimbursement	396,189	-	-	73,676	-	
001 - Current Expense Fund	589900098-Payroll Draw Clearing	(5,840)	-	-	11,349	-	
001 - Current Expense Fund	589900099-Payroll Clearing	(986)	-	-	7,826	-	
001 - Current Expense Fund	594146400-Machinery & Equipment	-	500	500	-	-	
001 - Current Expense Fund	594146401-Machinery & Equipment	2,476	2,000	2,500	-	2,500	Large Document Scanner for scanning of archival records to reduce paper storage.
001 - Current Expense Fund	594156400-Machinery & Equipment	-	-	-	-	-	
001 - Current Expense Fund	594186416-Machinery And Equipment - HR	-	250	250	-	250	
001 - Current Expense Fund	594186419-Machinery/Equipment	1,855	8,000	2,000	-	2,000	
001 - Current Expense Fund	594216401-Machinery Investigation	8,192	8,700	8,700	8,700	8,700	Additional camera and maintenance for existing system. Camera for Meadowbrook & Lamperti
001 - Current Expense Fund	594216402-Machinery/Equip Patrol	25,065	30,000	30,000	30,417	30,000	Ongoing PowerDMS, Net Motion, DUO 2 FA Authentication, furniture and computer for new LT position,
001 - Current Expense Fund	594216405-WASPC TrafficSafety Grant	984	-	-	-	-	Adding two members to regional SWAT team, Defensive Tactics equipment for range classroom, wrestling
001 - Current Expense Fund	594216409-Equipment Purchases - Traffic Policing	-	3,000	3,000	11,260	11,260	mat & Equipment, Misc. Equipment needs.
001 - Current Expense Fund	594216411-Machinery & Equipment - Support Svcs	-	1,450	1,450	4,121	4,200	
001 - Current Expense Fund	594216412-Wildhorse Camera Grant	16,384	-	-	-	-	
001 - Current Expense Fund	594216455-Machinery/Equipment - Special Enforcement	-	2,000	2,000	2,000	-	Misc. equipment for Special Enforcement Officer
001 - Current Expense Fund	594226400-Machinery & Equipment - Admin	5,827	-	-	-	-	
001 - Current Expense Fund	594226401-Machinery & Equipment - Grant Funded	-	-	-	4,583	-	
001 - Current Expense Fund	594226410-Equipment - Radios & Pagers (Fire)	17,787	19,500	19,500	19,500	19,500	Utilize DNR grant to purchase portable radios Spring and Fall. Radios and wildland equipment (\$15,000).
001 - Current Expense Fund	594226420-Machinery/Equipment	15,930	48,000	40,000	40,000	40,000	Matching grant from DNR
001 - Current Expense Fund	594226426-Equipment - Radios & Pagers (EMS)	4,076	2,000	2,000	2,000	2,000	In 2015 NFPA requirement now states that we need to replace helmet, gloves, hood, boots, pants, and coat every ten years. Previously it has only been for pants and coats. Replacement of 6 sets of turnouts (\$12,000)
001 - Current Expense Fund	594226450-Machinery/Equipment	5,543	8,000	8,000	8,000	8,000	Anticipated appliance repairs, as needed.
001 - Current Expense Fund	594586401-Machinery & Equipment	-	300	300	-	300	Misc. Office Equipment/Furniture
001 - Current Expense Fund	594766100-Land & Land Improvements - Parks	-	10,000	20,000	-	20,000	Design Irrigation at Kiwanis Park
001 - Current Expense Fund	594766400-Machinery/Equipment	2,456	-	-	-	-	
001 - Current Expense Fund	595106341-Stormwater System Design Engineering	18,277	-	-	-	-	
001 - Current Expense Fund	595106342-Stormwater System Design Engineering - Grant Funded	277	-	-	-	-	
001 - Current Expense Fund	597000001-Interfund Transfer CE/Sts	400,000	400,000	500,000	525,000	800,000	Transfer for operating costs
001 - Current Expense Fund	597000003-Transfers-Out - CE To SCCF #101	-	-	-	-	-	
001 - Current Expense Fund	597000005-Transfer To Current Expense Reserve Fund	100,000	100,000	75,000	75,000	200,000	Transfer to establish Current Expense Reserve ("rainy day fund") Fund 005
001 - Current Expense Fund	597000012-Transfer To Technology Reserve Fund	94,000	94,000	200,000	200,000	700,000	Transfer for operating costs
001 - Current Expense Fund	597000015-Transfers-Out - CE To Bldg Facility Maint. Reserve	295,100	295,100	400,000	400,000	800,000	Transfer for facilities projects and reserve fund balance.
001 - Current Expense Fund	597000020-CARS GO Bond Payment - INF To 201 Bond Fun	487,950	487,950	487,950	487,950	487,950	Transfer for debt service

Fund	Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
001 - Current Expense Fund	597000022-Transfer To 202 LTGO Bond Fund	224,424	50,225	-	-	-	Transfer for debt service paid off in 2020
001 - Current Expense Fund	597000023-Transfer To Comm Dev Debt Fund 235	139,735	139,735	140,484	140,484	140,484	Transfer for debt service
001 - Current Expense Fund	597000061-Interfund Transfer From CE To Employee Benefit Reserve #610	75,000	75,000	50,000	50,000	100,000	Transfer for postemployment benefits
001 - Current Expense Fund	597001521-Transfer To 320 For Equipment Replacement	38,100	38,100	-	40,000	-	Equipment Replacement Transfer
001 - Current Expense Fund	597001522-Transfer To 320 For Equipment Replacement	150,000	150,000	20,000	150,000	800,000	Equipment Replacement Transfer (Fire Truck from ARPA Funds)
001 - Current Expense Fund	597001524-Transfer To 320 For Equipment Replacement	25,000	25,000	-	25,000	-	Equipment Replacement Transfer
001 - Current Expense Fund	597001576-Transfer To 320 For Equipment Replacement	30,000	30,000	10,000	30,000	10,000	Equipment Replacement Transfer
Total Expenditures		7,488,435	7,325,925	7,438,979	7,569,065	9,838,126	
001 - Current Expense Fund	508800000-Ending Fund Balance	2,186,122	1,516,185	1,943,101	3,899,842	3,057,048	Based on annualization for 2021 end of year budget.
005 - Current Expense Reserve Fund	308100005-Beginning Balance - Current Expense Reserve Fund (Disabled)	201,118	200,861	304,131		-	
005 - Current Expense Reserve Fund	308410001-Beginning Balance - Current Expense Reserve Fund	-	-	-	303,570	379,722	Based on annualization for 2021 end of year budget.
005 - Current Expense Reserve Fund	361100005-Unrealized Gain/Loss	203	-	-	(574)	-	
005 - Current Expense Reserve Fund	361110005-Investment Interest	1,962	1,000	1,000	1,720	1,800	
005 - Current Expense Reserve Fund	361300005-Realized Gain/Loss On Investments	488	-	-	21	-	
005 - Current Expense Reserve Fund	361410005-Investment Interest - Purchased	(175)	-	-	()	-	
005 - Current Expense Reserve Fund	397000005-Interfund Transfer From Current Expense	100,000	100,000	75,000	75,000	200,000	Transfer to establish balance in "rainy day fund" Fund 005
Total Revenues		102,478	101,000	76,000	76,167	201,800	
005 - Current Expense Reserve Fund	514290005-Banking Service Fees/Charges (Disabled)	26	-	-		-	
005 - Current Expense Reserve Fund	514294105-Banking Service Fees/Charges	-	-	-	15	-	
Total Expenditures		26	-	-	15	-	
005 - Current Expense Reserve Fund	508100005-Ending Balance	303,570	301,861	380,131	379,722	581,522	Based on annualization for 2021 end of year forecast.
012 - Technology Reserve Fund	308100013-Beginning Balance - Technology Reserve Fund (Disabled)	279,363	281,061	227,441		-	
012 - Technology Reserve Fund	308410002-Beginning Balance - Technology Reserve Fund	-	-	-	208,866	121,181	Based on annualization for 2021 end of year budget.
012 - Technology Reserve Fund	333200003-Federal Indirect Grant From Department of Transportation - PH	-	-	-	49,770	-	Pipeline Hazardous Material Safety Association Grant
012 - Technology Reserve Fund	361100020-Unrealized Gain/Loss	512	-	-	(381)	-	
012 - Technology Reserve Fund	361110020-Interest Earned - Technology Reserve Fund	1,977	3,000	3,000	1,026	1,500	
012 - Technology Reserve Fund	361300020-Realized Gain/Loss On Investments	640	-	-	2	-	
012 - Technology Reserve Fund	361410020-Investment Interest - Purchased	(131)	-	-	19	-	
012 - Technology Reserve Fund	397000013-Interfund Transfer CE To Tech Reserve Fund	94,000	94,000	200,000	200,000	700,000	Transfer for operating costs
Total Revenues		96,998	97,000	203,000	250,436	701,500	
012 - Technology Reserve Fund	514204100-Professional Financial / Banking Costs	299	40	40	1,025	-	
012 - Technology Reserve Fund	518203500-Sm Tools/Minor Equip	-	-	-	-	2,200	AED & Cabinet for City Hall Lobby
012 - Technology Reserve Fund	518884100-Professional Technology Services	87,337	39,400	40,310	40,310	42,000	IMESD Contract (45%) \$28,366; Website Hosting (\$6,00); AWC GIS (\$3,200)
012 - Technology Reserve Fund	518884101-Professional Technology Services-Data Storage	2,907	3,000	3,090	3,090	3,155	IMESD Contract (5%) \$3,152
012 - Technology Reserve Fund	518893100-Operating Supplies - Data Processing	1,116	1,000	1,000	334	-	
012 - Technology Reserve Fund	518893101-Office Supplies - Data Processing	782	1,200	1,200	-	-	
012 - Technology Reserve Fund	518893500-Sm Tools/Minor Equipment	-	400	400	-	-	
012 - Technology Reserve Fund	518894100-Professional Services	-	2,000	4,788	8,208	10,000	ArchiveSocial 4,788 - for 2021 has been budgeted in 514 30 41
012 - Technology Reserve Fund	518894200-Communication	60	180	180	-	-	
012 - Technology Reserve Fund	518894500-Operating Rentals/Leases	1,541	1,300	1,300	1,335	-	
012 - Technology Reserve Fund	518894800-Repairs & Maintenance	674	100	1,000	-	-	Copy machine
012 - Technology Reserve Fund	518894901-Registration Fees - Training Classes & Seminars	-	200	200	-	-	
012 - Technology Reserve Fund	594186300-Capital Expenditures/Expenses - Professional Services - Grant Fi	-	-	-	49,770	-	Pipeline Hazardous Material Safety Association Grant Funded
012 - Technology Reserve Fund	594186400-Machinery / Equipment	-	600	600	-	-	NetMotion
012 - Technology Reserve Fund	594186401-Machinery & Equipment - Technology	45,677	62,500	148,785	148,785	357,893	Replace AV System in Council Chambers and do needed upgrades \$300,000; Server memory \$500; Computer Replacement \$5,000; Body cameras for PD \$21,793; Pay share of replacement server, New World, CAD software for dispatch \$16,600); Replace 1 carrier Water Source Heat Pump - FD \$10,000; Copier Replacement at City Hall \$13,000
012 - Technology Reserve Fund	594186402-Machinery & Equipment	1,500	-	-	-	-	

Fund	Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
012 - Technology Reserve Fund	594186403-Software / Software Update Purchases	25,601	34,665	85,265	85,265	188,877	Norton Security (\$500), Document Locator (\$4,000), BIAS (\$12,700), Xpress (\$4,600) , Questica (\$12,000), Neogov (\$9,187), ESRI (\$1,600), KnowBe4 (\$3,000), Survey Monkey (\$3,000), Firehouse (\$7,500), Electronic Time Keeping (\$8,590), ERP System Upgrade (\$10,000), Backflow Testing Software (\$10,000), BIAS/Springbrook (\$12,900), Financial Software Upgrade (\$100,000), Misc (\$2,700), Bluebeam plan review (\$4,600 first year),
	Total Expenditures	167,495	146,585	288,158	338,121	604,125	
012 - Technology Reserve Fund	508100013-Ending Balance	208,866	231,476	142,283	121,181	218,556	Based on annualization for 2021 end of year forecast.
061 - Employee Benefit Reserve Fund	308100065-Beginning Balance - Employee Benefit Reserve Fund (Disabled)	255,780	273,539	273,539		-	
061 - Employee Benefit Reserve Fund	308410003-Beginning Balance - Employee Benefit Reserve Fund	-	-	-	318,709	351,733	Based on annualization for 2021 end of year budget.
061 - Employee Benefit Reserve Fund	361100061-Unrealized Gain/Loss	519	-	-	(596)	-	
061 - Employee Benefit Reserve Fund	361110061-Investment Interest-Employee Benefit Reserve	2,005	3,000	3,000	1,791	2,500	
061 - Employee Benefit Reserve Fund	361300061-Realized Gain/Loss On Investments	624	-	-	21	-	
061 - Employee Benefit Reserve Fund	361410061-Investment Interest - Purchased	(145)	-	-	1	-	
061 - Employee Benefit Reserve Fund	397000061-Interfund Transfer From CE Fund To Employee Benefit Reserve	75,000	75,000	50,000	50,000	100,000	
	Total Revenues	78,004	78,000	53,000	51,217	102,500	
061 - Employee Benefit Reserve Fund	518104150-Professional Services-Banking Fees	27	65	65	25	65	
061 - Employee Benefit Reserve Fund	518612001-Postemployment Benefits - Med Exp Reimb LEOFF 1	2,800	100,000	75,000	9,259	75,000	Per conversation with Brian, leaving budgeted amount high to cover potential cost of nursing home. Payment of LEOFF 1 former employee insurance premiums (Health insurance and medicare). 5% projected increase on health insurance \$800/month) and 50% projected increase in medicare premiums based upon increase from 2017 (\$1,560)to 2018 (\$2,406).
061 - Employee Benefit Reserve Fund	518612002-Postemployment Benefits - Ins Premiums LEOFF 1	8,910	12,000	12,000	8,910	12,000	
061 - Employee Benefit Reserve Fund	518612004-Postemployment Benefits - Ins Premiums Non LEOFF 1	3,337	-	-	-	-	
	Total Expenditures	15,074	112,065	87,065	18,194	87,065	
061 - Employee Benefit Reserve Fund	508100061-Ending Balance Employee Benefit Reserve Fund	318,709	239,474	239,474	351,733	367,168	Based on annualization for 2021 end of year budget.
100 - Street Fund	308100001-Opening Balance (Disabled)	234,853	309,489	276,359		-	
100 - Street Fund	308410004-Beginning Balance - Street Fund	-	-	-	305,359	182,125	Based on annualization for 2021 end of year budget.
100 - Street Fund	322400000-Street & Curb Permits	5,325	8,000	5,000	12,729	6,000	
100 - Street Fund	334023001-State Grant From Department Of Natural Resources - Urban Fo	-	-	-	19,913	-	
100 - Street Fund	336007100-Multimodal Transportation – Cities	13,175	13,100	13,105	11,251	12,771	Based on MRSC Budget Suggestions.
100 - Street Fund	336008700-Motor Veh Fuel Tax St.	178,035	205,000	207,728	184,180	200,000	Based on MRSC Budget Suggestions.This tax is assessed as cents per gallon, and therefore is dependent on the number of gallons sold. This is the only funding source the city has that is specifically dedicated to street maintenance.
100 - Street Fund	344100000-Street Repair	-	-	-	-	-	
100 - Street Fund	345830005-Plan Checking Fees - Engineering - Pass Through	8,516	-	-	-	-	
100 - Street Fund	361100001-Unrealized Gain/Loss	108	-	-	(264)	-	
100 - Street Fund	361110001-Investment Interest	2,311	2,000	2,000	659	1,000	
100 - Street Fund	361300001-Realized Gain/Loss On Investments	581	-	-	(19)	-	
100 - Street Fund	361400010-Interest On Delinquent Receivables	19	-	-	33	-	
100 - Street Fund	361410001-Investment Interest - Purchased	(202)	-	-	45	-	
100 - Street Fund	369910001-Other Misc. Revenue	80	-	-	562	-	
100 - Street Fund	395200010-Insurance/Other Compensation For Loss	825	-	-	5,202	-	
100 - Street Fund	397000001-Transfer From CE To Sts	400,000	400,000	500,000	525,000	800,000	Transfer for operating costs
	Total Revenues	608,775	628,100	727,833	759,289	1,019,771	
100 - Street Fund	542301000-Wages & OT	64,753	69,812	71,074	63,715	75,164	Reflects \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
100 - Street Fund	542302000-Benefits	37,674	40,991	42,107	38,467	42,097	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
100 - Street Fund	542302001-Benefits - Uniforms	812	800	800	-	800	Clothing allowances, safety boots, other safety gear as needed.
100 - Street Fund	542303100-Operating Supplies - Traveled Way	9,716	20,000	20,000	12,175	20,000	Rock, hot mix asphalt (HMA), concrete, lumber & supplies, tack, crack sealer.
100 - Street Fund	542303500-Sm Tools/Equipment	256	500	500	346	500	

Fund	Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
100 - Street Fund	542304100-Professional Services	270	6,500	2,500	648	2,500	Pavement ratings, surveys, etc.
100 - Street Fund	542304200-Communications	1,647	800	800	2,211	2,500	Telephone service.
100 - Street Fund	542304300-Travel	168	100	-	-	-	
100 - Street Fund	542304500-Operating Rentals	-	4,000	4,000	8,996	10,000	Jackhammer, Sled Compactor, misc small power equipment. Rental of crack sealer rather than purchase.
100 - Street Fund	542304800-Repairs/Maintenance	517	2,500	2,500	956	2,500	Concrete work, landscaping, copy machine charges.
100 - Street Fund	542304900-Miscellaneous	202	200	200	389	300	
100 - Street Fund	542304996-Interfund Rentals - O & M	20,983	35,229	34,305	34,305	35,000	Based on 2019 annualization
100 - Street Fund	542634700-Public Util St. Lighting	41,386	45,000	42,000	33,668	40,000	Street lights from Pacificorp & CREA. . Reflects \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
100 - Street Fund	542641000-Wages & OT	24,212	25,479	27,016	23,494	28,255	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
100 - Street Fund	542642000-Benefits	14,351	15,833	16,366	14,535	16,382	Street Paint, Thinner, Signs, Barricades, Cones, Thermoplastic Markings, Sign Posts & Brackets, LED Pedestrian Signals at Wal-Mart, High Efficiency Cobra Heads on Lamperti.
100 - Street Fund	542643100-Operating Supplies - Traffic Control Devices	12,978	23,000	23,000	2,082	20,000	Signals at Wal-Mart, High Efficiency Cobra Heads on Lamperti.
100 - Street Fund	542643500-Sm Tools/Equipment	418	1,000	1,000	-	1,000	Hand tools & small power tools
100 - Street Fund	542644700-Public Utilities	5,492	5,000	5,000	6,735	6,800	Water, sewer, power.
100 - Street Fund	542644900-Intergovernmntl Services	5,817	15,000	15,000	4,955	15,000	"Signal Controller Certification, Signal Maintenance contract with WSDOT."
100 - Street Fund	542644996-Interfund Rentals - O & M	15,732	14,092	13,722	13,722	14,000	Based on 2019 Annualized. Reflects \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
100 - Street Fund	542661000-Wages & OT	14,123	14,747	15,783	13,626	16,808	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
100 - Street Fund	542662000-Benefits	8,778	9,692	10,046	8,862	10,126	Based on 2019 annualized
100 - Street Fund	542663100-Operating Supplies - Snow & Ice Removal	155	4,000	4,000	395	5,000	Based on 2019 annualization
100 - Street Fund	542664996-Interfund Rentals - O & M	4,067	6,880	6,700	6,700	6,800	Reflects \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
100 - Street Fund	542701000-Wages & OT	17,861	18,610	19,969	17,206	21,373	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
100 - Street Fund	542702000-Benefits	11,244	12,420	12,881	11,343	13,008	\$5,000 general supplies
100 - Street Fund	542703100-Operating Supplies - Roadside	3,923	5,000	5,000	7,408	5,000	500
100 - Street Fund	542703200-Fuel	-	300	-	-	500	Small Hand, Backpack Sprayers & Power Tools
100 - Street Fund	542703500-Sm Tools/Equipment	379	500	500	674	500	-
100 - Street Fund	542704500-Operating Rentals	76	-	-	-	-	1,000
100 - Street Fund	542704800-Repairs/Maintenance	2,516	1,000	1,000	373	1,000	Miscellaneous repairs/maintenance services.
100 - Street Fund	542704810-Road & Street Repairs & Maintenance - Myra Rd	-	3,000	3,000	-	3,000	
100 - Street Fund	542704900-Intergovernmntl Services	7,676	5,000	5,000	7,658	7,800	Based on 2019 annualized
100 - Street Fund	542704996-Interfund Rentals - O & M	7,613	9,245	9,003	9,003	9,000	Based on 2019 annualization Reflects 3% COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
100 - Street Fund	542901000-Wages & OT	4,216	4,445	4,585	4,455	4,599	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
100 - Street Fund	542902000-Benefits	2,405	2,712	2,514	2,488	2,486	Reflects 3% COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
100 - Street Fund	543101000-Wages & OT	22,307	23,839	19,050	22,160	20,917	Reflects \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
100 - Street Fund	543101002-Wages - Clerical	3,955	6,728	6,689	6,454	6,809	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
100 - Street Fund	543102000-Benefits	8,700	9,432	7,572	8,944	9,999	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
100 - Street Fund	543102002-Benefits - Clerical	1,955	5,264	4,837	4,746	4,883	
100 - Street Fund	543103100-Operating Supplies - Administration	1,063	-	-	1,850	1,850	
100 - Street Fund	543103101-Office Supplies - Administration	294	200	200	590	500	
100 - Street Fund	543103500-Small Tools & Minor Equipment	124	-	-	-	-	
100 - Street Fund	543104100-Professional Services	447	1,500	1,500	8,026	1,500	
100 - Street Fund	543104200-Communication	424	400	400	237	400	Postage & phone.
100 - Street Fund	543104401-Advertising	169	300	300	155	300	
100 - Street Fund	543104700-Public Services	797	1,000	1,000	1,348	1,400	Natural gas.
100 - Street Fund	543104900-Miscellaneous	92	200	200	626	500	Memberships
100 - Street Fund	543304100-Professional Financial / Banking Costs	24	25	25	307	-	

Fund	Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
100 - Street Fund	543304300-Travel - Training	1,467	500	500	163	500	Per Diem Costs
100 - Street Fund	543304600-Insurance	24,000	19,000	19,400	19,441	20,000	Based on estimate from WCIA
100 - Street Fund	543304901-Registrations/Fees - Training Classes & Seminars	92	500	500	(1,311)	500	Pesticide training, road maintenance training.
100 - Street Fund	544201000-Salary / Wages - City Engineer	41,205	58,190	25,382	20,953	29,105	50% moved to Professional Services
100 - Street Fund	544202000-Benefits - City Engineer	14,818	25,234	12,076	7,161	9,060	50% moved to Professional Services
100 - Street Fund	544203100-Operating Supplies - Engineering	23	200	200	13	200	Increase anticipated: color copier costs
100 - Street Fund	544203101-Office Supplies - Engineering	74	200	200	-	200	Increase anticipated: color copier costs
100 - Street Fund	544204100-Professional Services - Engineering	57,851	28,725	37,457	5,545	37,500	
100 - Street Fund	544204101-Engineering Costs - Pass Through	2,175	-	-	-	-	
100 - Street Fund	544204102-Professional Services - Grant Reimbursed	-	-	-	19,913	-	
100 - Street Fund	544204200-Communications - Engineering	508	-	-	-	-	
100 - Street Fund	544204300-Travel Expense - Engineering	-	500	-	-	-	Travel to training, conferences
100 - Street Fund	544204400-Advertising - Engineering	1,011	650	650	-	650	Project advertsing
100 - Street Fund	544204800-Repairs And Maintenance	103	-	-	1	-	
100 - Street Fund	544204900-Miscellaneous - Engineering	196	500	-	112	150	Membership dues
100 - Street Fund	544204901-Training Registration Fees - Engineering	-	500	500	-	500	Training registration fees
100 - Street Fund	594426401-Machinery/Equipment	4,983	5,000	2,000	-	2,000	Traffic counters
100 - Street Fund	597000100-Transfer To 320 For Equipment Replacement	7,000	7,000	250,000	403,500	307,000	Equipment Replacement Transfer
	Total Expenditures	538,269	618,974	812,509	882,523	896,222	
100 - Street Fund	508100001-Ending Balance	305,359	318,615	191,683	182,125	305,674	Based on annualization for 2021 end of year forecast.
120 - Criminal Justice Fund	308100012-Beginning Balance - Criminal Justice Fund (Disabled)	15,165	16,150	15,774		-	
120 - Criminal Justice Fund	308310001-Beginning Balance - Criminal Justice Fund	-	-	-	15,433	41,748	Based on annualization for 2021 end of year budget.
120 - Criminal Justice Fund	335040100-LE & CJ Legislative 2022-2023 Biennium One-Time Allocation	-	-	-	38,209	-	
120 - Criminal Justice Fund	336062100-C.J. Funds - Regular	2,295	3,000	3,227	4,091	3,386	Calculated with MRSC's State Shared Revenues Estimator. This money is distributed by the state on a per capita basis and is to be used exclusively for criminal justice purposes.
120 - Criminal Justice Fund	336062600-C.J. - Municipal Criminal Justice Funding	10,836	11,000	11,443	14,576	11,997	Calculated with MRSC's State Shared Revenues Estimator. This money is distributed by the state on a per capita basis and is to be used exclusively for criminal justice purposes.
120 - Criminal Justice Fund	361100012-Unrealized Gain/Loss	28	-	-	(31)	-	
120 - Criminal Justice Fund	361110012-Interest Earned - Criminal Justice	122	250	250	91	150	
120 - Criminal Justice Fund	361300012-Realized Gain/Loss On Investments	39	-	-	1	-	
120 - Criminal Justice Fund	361410012-Investment Interest - Purchased	(9)	-	-	()	-	
	Total Revenues	13,311	14,250	14,920	56,936	15,533	
120 - Criminal Justice Fund	521104102-Banking Service Fees/ Charges - CJ Fund	2	-	-	1	-	
120 - Criminal Justice Fund	521301012-Salaries & Wages - School Programs Officer	9,392	9,539	9,962	9,682	10,233	Reflects 7% COLA. Minor increases/decreases due to changes in cost center allocations.
120 - Criminal Justice Fund	521301014-Salaries & Wages - Impaired Driving CFDA#20.600 Grant Progra	20	-	-	-	-	
120 - Criminal Justice Fund	521302012-Personnel Benefits - School Programs Officer	3,623	3,922	3,701	3,938	3,655	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
120 - Criminal Justice Fund	521302014-Personnel Benefits - Impaired Driving CFDA#20.600 Grant Progi	7	-	-	-	-	
120 - Criminal Justice Fund	594216403-Equip. Criminal Justice	-	-	17,000	17,000	17,000	
	Total Expenditures	13,042	13,461	30,663	30,621	30,888	
120 - Criminal Justice Fund	508100012-Ending Balance - C.J. Fund	15,433	16,939	31	41,748	26,393	Based on annualization for 2021 end of year forecast.
121 - Forfeited Proceeds Fund	308100002-Beginning Fund Balance - Forfeited Proceeds Fund (Disabled)	2,037	2,272	2,069		-	
121 - Forfeited Proceeds Fund	308310002-Beginning Balance - Forfeited Proceeds Fund	-	-	-	2,069	2,077	Based on annualization for 2021 end of year budget.
121 - Forfeited Proceeds Fund	352900000-Superior Court Forfeited Proceeds (PD)	-	500	500	-	-	
121 - Forfeited Proceeds Fund	361100002-Unrealized Gain/Loss	4	-	-	(4)	-	
121 - Forfeited Proceeds Fund	361110002-Investment Interest	16	25	25	12	20	
121 - Forfeited Proceeds Fund	361300002-Realized Gain/Loss On Investments	5	-	-	-	-	
121 - Forfeited Proceeds Fund	361410002-Investment Interest - Purchased	(1)	-	-	-	-	
	Total Revenues	24	525	525	8	20	
121 - Forfeited Proceeds Fund	514294121-Bank Service Charges / Costs		-	-		-	

Fund	Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
121 - Forfeited Proceeds Fund	594216404-Equipment Purchases	-	-	-	-	-	
	Total Expenditures		-	-	-	-	
121 - Forfeited Proceeds Fund	508100002-Ending Balance - Forfeited Proceeds Fund	2,060	2,797	2,594	2,077	2,097	Based on annualization for 2021 end of year forecast.
130 - Hotel/Motel Tax	308100030-Beginning Balance - Hotel/Motel Tax (Disabled)	23,830	20,651	30,208		-	
130 - Hotel/Motel Tax	308310003-Beginning Balance - Hotel/Motel Tax	-	-	-	26,026	45,720	Based on annualization for 2021 end of year budget.
130 - Hotel/Motel Tax	313310001-Hotel/Motel Lodging	6,038	7,000	8,000	17,782	18,000	Based on 2021 actual numbers
130 - Hotel/Motel Tax	313310002-Hotel/Motel Stadium	6,124	7,000	8,000	1,794	1,800	Based on 2021 actual numbers
130 - Hotel/Motel Tax	361100030-Unrealized Gain/Loss	41	-	-	(54)	-	
130 - Hotel/Motel Tax	361110130-Investment Interest	196	100	100	171	200	
130 - Hotel/Motel Tax	361300030-Realized Gain/Loss On Investments	58	-	-	3	-	
130 - Hotel/Motel Tax	361410030-Investment Interest - Purchased	(15)	-	-	-	-	
	Total Revenues	12,441	14,100	16,100	19,696	20,000	
130 - Hotel/Motel Tax	557303130-Community Services - Office & Operating Supplies	6,522	-	10,000	-	-	
130 - Hotel/Motel Tax	557304130-Professional Financial / Banking Costs	3	-	-	2	-	
130 - Hotel/Motel Tax	557304430-Tourism Advertising	1,720	3,600	3,500	-	3,600	Based on 2021 Forecast numbers
130 - Hotel/Motel Tax	557304901-Contributions from Other Entities	2,000	2,000	-	-	2,000	Based on 2021 Forecast numbers
130 - Hotel/Motel Tax	557304930-City Event Entertainment	-	4,000	-	-	4,000	Based on 2021 Forecast numbers
	Total Expenditures	10,245	9,600	13,500	2	9,600	
130 - Hotel/Motel Tax	508100030-Ending Balance - Hotel/Motel Tax	26,026	25,151	32,808	45,720	56,120	Based on annualization for 2021 end of year forecast.
201 - ULTGO Bond Fund	308100021-Beginning Balance Forward - ULTGO Bond Fund (Disabled)	15,168	15,167	12,275		-	
201 - ULTGO Bond Fund	308410005-Beginning Balance Forward - ULTGO Bond Fund	-	-	-	14,888	15,798	Based on annualization for 2021 end of year budget.
201 - ULTGO Bond Fund	308410006-Beginning Balance - South End Bond Fund	-	-	-	-	-	Based on annualization for 2021 end of year budget.
201 - ULTGO Bond Fund	361110021-Investment Interest	25	5	5	10	10	
201 - ULTGO Bond Fund	397000021-Transfer CE To ULTGO 201	487,950	487,950	487,950	487,950	487,950	Transfer for debt service
	Total Revenues	487,975	487,955	487,955	487,960	487,960	
201 - ULTGO Bond Fund	514294101-Banking Service Fees/Charges - ULTGO Bond Fund	5	-	-		-	
201 - ULTGO Bond Fund	591957101-Principle UTGO 2014 Issue (CARS)	295,000	295,000	300,000	300,000	300,000	CARS bonds. Pmt 10/20. 3.38% Balance after 2021 pmt = \$4,580,000
201 - ULTGO Bond Fund	592958301-Interest UTGO 2014 Issue (CARS)	192,950	192,950	187,050	187,050	187,050	CARS bonds. Pmt 10/20. 3.38% Balance after 2021 pmt = \$4,580,000
201 - ULTGO Bond Fund	592958302-Other Debt Service Costs (CARS)	300	-	-	-	-	
	Total Expenditures	488,255	487,950	487,050	487,050	487,050	
201 - ULTGO Bond Fund	508100021-Ending Fund Balance	14,888	15,172	13,180	15,798	16,708	Based on annualization for 2021 end of year forecast.
202 - LTGO Bond Fund	308100022-Beginning Balance - South End Bond Fund (Disabled)	52,006	52,005	52,004	-	-	
202 - LTGO Bond Fund	361110022-Interest Earned - Southend Bond Fund	5	10	-	-	-	
202 - LTGO Bond Fund	397000022-Transfer CE To 202 LTGO Bond Fund	224,424	50,225	-	-	-	Loan paid off on 10/29/2020 with proceeds from investment call
	Total Revenues	224,429	50,235	-	-	-	
202 - LTGO Bond Fund	514294102-Banking Service Fees/Charges - South End Bond Fund	4	-	-	-	-	
202 - LTGO Bond Fund	591587122-Principle LTGO Fire Engine Bond	269,255	44,876	-	-	-	Loan paid off on 10/29/2020 with proceeds from investment call
202 - LTGO Bond Fund	592588322-Interest LTGO Fire Engine Bond	7,176	5,359	-	-	-	Loan paid off on 10/29/2020 with proceeds from investment call
202 - LTGO Bond Fund	597000000-Interfund Transfer To CE	-	-	52,004		-	Interfund transfer to CE - Close out fund 202
	Total Expenditures	276,435	50,235	52,004	-	-	
202 - LTGO Bond Fund	508100022-Ending Balance	-	52,005	-	-	-	Based on annualization for 2021 end of year forecast.
235 - Commercial Drive Bond Debt Service Fund	308100009-Beginning Balance - Commercial Dr. Bond Debt Service Fund (D	143,829	143,558	144,619		-	
235 - Commercial Drive Bond Debt Service Fund	308410007-Beginning Balance - Commercial Dr. Bond Debt Service Fund	-	-	-	143,603	143,720	Based on annualization for 2021 end of year budget.

Fund	Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
235 - Commercial Drive Bond Debt Service Fund	361110023-Interest Earned - Comm Drive Debt Service Fund	529	750	750	122	250	
235 - Commercial Drive Bond Debt Service Fund	397000024-INF To #235 From #001 Current Expense	139,735	139,735	140,484	140,484	140,484	
	Total Revenues	140,264	140,485	141,234	140,606	140,734	
235 - Commercial Drive Bond Debt Service Fund	514294122-Bank Charges / Services	7	-	-	5	-	
235 - Commercial Drive Bond Debt Service Fund	591957109-Principal On Long Term External GO Debt	112,373	112,358	117,561	117,561	122,924	Commercial Drive bonds. Pmt 11/13. 4.5% Balance after 2022 pmt = \$261,939
235 - Commercial Drive Bond Debt Service Fund	592958309-Interest On Long Term External Debt	28,111	28,127	22,923	22,923	17,559	Commercial Drive bonds. Pmt 11/13. 4.5% Balance after 2022 pmt = \$261,939
	Total Expenditures	140,491	140,485	140,484	140,489	140,483	
235 - Commercial Drive Bond Debt Service Fund	508100009-Ending Balance	143,603	143,558	145,369	143,720	143,971	Based on annualization for 2021 end of year forecast.
301 - Street Capital Contribution Fund	308100003-Beginning Balance - Street Capital Contribution Fund (Disabled)	16,052	16,051	14,134		-	
301 - Street Capital Contribution Fund	308410008-Beginning Balance - Street Capital Contribution Fund	-	-	-	16,058	16,060	Based on annualization for 2021 end of year budget.
301 - Street Capital Contribution Fund	345890123-Street Capital Developer Contributions	11,925	22,000	21,925	21,925	20,000	Villages at Fort WW \$10,000
301 - Street Capital Contribution Fund	361110003-Investment Interest	5	20	20	3	20	
301 - Street Capital Contribution Fund	397000003-Interfund Transfers - CE To SCCF #101	-	-	-	-	-	
	Total Revenues	11,931	22,020	21,945	21,928	20,020	
301 - Street Capital Contribution Fund	597000101-Interfund Transfer For CARS Signalization	11,925	11,925	11,925	11,925	11,925	Homestead contribution to College Ave intersection
301 - Street Capital Contribution Fund	597000311-Interfund Transfer To Street Improvement Fund	-	10,000	10,000	10,000	10,000	Villages at Fort WW
	Total Expenditures	11,925	21,925	21,925	21,925	21,925	
301 - Street Capital Contribution Fund	508100003-Ending Balance - Street Capital Contribution Fund	16,058	16,146	14,154	16,060	14,155	Based on annualization for 2021 end of year budget.
305 - Capital Improvement Fund (REET)	308100035-Beginning Balance - Capital Imprvement Fund (REET) (Disabl	283,257	286,369	386,153		-	
305 - Capital Improvement Fund (REET)	308410009-Beginning Balance - Capital Improvement Fund (REET)	-	-	-	323,252	453,142	Based on annualization for 2021 end of year budget.
305 - Capital Improvement Fund (REET)	318340000-Real Estate Excise Tax Local	133,757	130,000	150,000	209,639	210,000	Based on annualization of 2021
305 - Capital Improvement Fund (REET)	361100035-Unrealized Gain/Loss	658	-	-	(681)	-	
305 - Capital Improvement Fund (REET)	361110035-Investment Interest	2,373	1,500	1,500	2,087	2,500	
305 - Capital Improvement Fund (REET)	361300035-Realized Gain/Loss On Investments	692	-	-	33	-	
305 - Capital Improvement Fund (REET)	361410035-Investment Interest - Purchased	(170)	-	-	(13)	-	
	Total Revenues	137,310	131,500	151,500	211,065	212,500	
305 - Capital Improvement Fund (REET)	514204135-Professional Financial / Banking Costs	35	-	-	29	-	
305 - Capital Improvement Fund (REET)	594426300-Street And Path Projects	-	-	30,000	21,146	30,000	Block Resurfacing
305 - Capital Improvement Fund (REET)	594426502-Chipsealing / Walla Walla Cnty PW	97,281	41,000	60,000	60,000	60,000	Annual Chip seal Program
	Total Expenditures	97,316	41,000	90,000	81,175	90,000	
305 - Capital Improvement Fund (REET)	508100035-Ending Fund Balance	323,252	376,869	447,653	453,142	575,642	Based on annualization for 2021 end of year forecast.
306 - Capital Improvement Fund (REET 2)	308100036-Beginning Balance - Capital Improvement Fund (REET II) (Disabl	433,260	393,214	620,627		-	
306 - Capital Improvement Fund (REET 2)	308410010-Beginning Balance - Capital Improvement Fund (REET II)	-	-	-	583,592	1,279,804	Based on annualization for 2021 end of year budget.
306 - Capital Improvement Fund (REET 2)	318350000-REET 2 - Second Quarter Percent	150,653	130,000	150,000	193,736	210,000	Based on annualization of 2021
306 - Capital Improvement Fund (REET 2)	334027001-Recreation And Conservation Office Grant - Lions' Park	-	-	1,000,000		1,500,000	RCO Grants
306 - Capital Improvement Fund (REET 2)	361100036-Unrealized Gain/Loss	642	-	-	(1,173)	-	
306 - Capital Improvement Fund (REET 2)	361110036-Investment Interest	3,784	2,000	2,000	3,620	4,000	
306 - Capital Improvement Fund (REET 2)	361300036-Realized Gain/Loss On Investments	1,084	-	-	54	-	
306 - Capital Improvement Fund (REET 2)	361410036-Investment Interest - Purchased	(314)	-	-	(18)	-	
306 - Capital Improvement Fund (REET 2)	367110006-Contr/Donations - Private	-	-	400,000	500,042	400,000	
	Total Revenues	155,849	132,000	1,552,000	696,262	2,114,000	
306 - Capital Improvement Fund (REET 2)	514204136-Professional Financial / Banking Costs	53	-	-	50	-	
							Dredge and reconstruct pond and Garrison Creek channel, eliminate point source pollution of storm water facility into pond. Includes irrigation plans. Engineering will be done the first half of FY 2021. Construction will be the last half of FY 2021 into FY 2022
306 - Capital Improvement Fund (REET 2)	595306336-Other Capital Improvements - REET 2	5,464	430,000	2,010,000		3,256,683	

Fund	Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
306 - Capital Improvement Fund (REET 2)	595306337-Other Capital Improvements - Grant Reimbursed	-	1,500	-	-	-	
	Total Expenditures	5,517	431,500	2,010,000	50	3,256,683	
306 - Capital Improvement Fund (REET 2)	508100036-Ending Fund Balance	583,592	93,714	162,627	1,279,804	137,121	Based on annualization for 2021 end of year forecast.
309 - CDBG Project	308410011-Estimated Beginning Balance - CDBG Projects Fund	-	-	-		-	Based on annualization for 2021 end of year budget.
309 - CDBG Project	333140000-Federal Indirect Grants - CDBG	-	464,530	339,530	379,219	364,000	CDBG money for Central College Place Sidewalks
309 - CDBG Project	361110009-Investment Interest - CDBG Project Fund		-	-		-	
	Total Revenues		464,530	339,530	379,219	364,000	
309 - CDBG Project	594314100-Capital Expenditures/Expenses - Professional Services	-	-	-	4,357	-	CDBG Stormwater Study Grant for Drywells - \$30,000 grant awarded 12/2020
309 - CDBG Project	595610000-Capital Expenditures - Sidewalks	-	464,530	339,530	339,530	364,000	Install six-foot wide sidewalk on one side of road. Dependent on obtaining a Community Development Block
309 - CDBG Project	595610001-Capital Expenditures/Expenses - Grant Funded Sidewalks	-	-	-	35,332	-	Grant: General Purpose.
	Total Expenditures	-	464,530	339,530	379,219	364,000	
309 - CDBG Project	508100009-Ending Balance		-	-	()	-	Based on annualization for 2021 end of year forecast.
311 - Street Improvement Fund	308100011-Beginning Balance - Street Improvement Fund (Disabled)	115,935	362,650	488,886		-	
311 - Street Improvement Fund	308410012-Beginning Balance - Street Improvement Fund	-	-	-	395,775	206,869	Based on annualization for 2021 end of year budget.
311 - Street Improvement Fund	333206201-WASPC - Traffic Safety Equipment Grant Safe Sidewalks	65,198	-	-	-	-	
311 - Street Improvement Fund	334001011-State Grant from Legislature	-	718,521	200,000	200,000	1,700,000	Various funding entities
311 - Street Improvement Fund	334038006-TIB C Street Grant	852,376	-	-	-	-	
311 - Street Improvement Fund	334038008-TIB Overlay Grants	-	585,982	282,204	258,426	-	
311 - Street Improvement Fund	334038009-TIB Relight Washington Grant	235,030	-	-	-	-	
311 - Street Improvement Fund	361100011-Unrealized Gain/Loss	(780)	-	-	(678)	-	
311 - Street Improvement Fund	361110011-Investment Interest St. Improvement Fund	1,751	3,000	67,500	1,821	2,000	
311 - Street Improvement Fund	361300011-Realized Gain/Loss On Investments	395	-	-	(2)	-	
311 - Street Improvement Fund	361410011-Investment Interest - Purchased	(286)	-	-	45	-	
311 - Street Improvement Fund	367000311-Pacific Power Wattsmart Grant	-	2,000	71,100	-	-	
311 - Street Improvement Fund	397000311-Interfund Transfer From Street Capital Developer Contributions	-	10,000	10,000	10,000	-	
	Total Revenues	1,153,684	1,319,503	630,804	469,612	1,702,000	
311 - Street Improvement Fund	543304111-Professional Financial / Banking Costs	26	25	25	26	-	
311 - Street Improvement Fund	595106320-Street Fund Capital Project Engineering	6,709	-	-	-	1,000,000	Construction of dark fiber throughout the City of College Place (\$2 million per square mile per Petrichor).
311 - Street Improvement Fund	595106321-Street Fund Capital Project Engineering - Grant Funded	65,198	-	-	-	-	
311 - Street Improvement Fund	595206320-Street Fund Capital Project ROW	35,090	-	-	22,924	-	
311 - Street Improvement Fund	595306312-Roads/Streets Const. & Other Infrastructure - St Improvement f	2,074	15,000	100,000	-	10,000	Installation of solar flashing stop signs on Larch at Whitman Intersection. \$10,000
							Reconstruction of Mojonnier Rd from Bellevue Ct to College Ave. Engineering (2021 to 2022 with MPO STP
311 - Street Improvement Fund	595306320-Street Fund Capital Project Roadways	(594,215)	742,921	200,000	222,008	711,000	Grant Money) Construction in 2023.
311 - Street Improvement Fund	595306321-Street Fund Capital Project Roadways - TIB Grant Portion	852,376	-	-	-	-	
311 - Street Improvement Fund	595316303-Overlays - City Portion	62,197	3,800	-	-	-	
311 - Street Improvement Fund	595316304-Overlays - TIB Grant Portion	244,388	585,982	313,560	313,560	-	
311 - Street Improvement Fund	597003133-Transfer From Street Improvement Fund To Economic Develop	200,000	200,000	100,000	100,000	-	
	Total Expenditures	873,843	1,547,728	713,585	658,518	1,721,000	
311 - Street Improvement Fund	508100011-Ending Balance	395,775	134,425	406,105	206,869	187,869	Based on annualization for 2021 end of year forecast.
315 - Facility Maintenance Reserve Fund (CE)	308100015-Beginning Fund Balance - Facility Maintenance Reserve Fund (D	80,237	116,389	139,828		-	
315 - Facility Maintenance Reserve Fund (CE)	308410013-Beginning Fund Balance - Facility Maintenance Reserve Fund	-	-	-	232,667	158,898	Based on annualization for 2021 end of year budget.
315 - Facility Maintenance Reserve Fund (CE)	361100015-Unrealized Gain/Loss	63	-	-	(571)	-	
315 - Facility Maintenance Reserve Fund (CE)	361110015-Investment Interest- Facility Maintenance Reserve Fund	839	1,000	1,000	1,602	1,500	
315 - Facility Maintenance Reserve Fund (CE)	361300015-Realized Gain/Loss On Investments	182	-	-	1	-	
315 - Facility Maintenance Reserve Fund (CE)	361410015-Investment Interest - Purchased	(79)	-	-	37	-	

Fund	Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
315 - Facility Maintenance Reserve Fund (CE)	367000315-Pacific Power Lighting Grant	16,706	48,832	-	-	-	
315 - Facility Maintenance Reserve Fund (CE)	397000015-Operating Transfer From CE To Bldg Fac Reserve	295,100	295,100	400,000	400,000	600,000	
	Total Revenues	312,811	344,932	401,000	401,069	601,500	
315 - Facility Maintenance Reserve Fund (CE)	514204115-Financial Services / Fees & Charges	9	100	100	21	-	
315 - Facility Maintenance Reserve Fund (CE)	594186215-Capital Expenditures/Expenses - Buildings & Structures (Local Fi	-	-	-	5,386	-	
315 - Facility Maintenance Reserve Fund (CE)	594186216-Capital Expenditures/Expenses - Buildings & Structures (Grant F	16,706	-	-	-	-	
							City Hall: Replace emergency backup generator \$200,000; Design work to renovate CD are for additional offices \$80,000; City 1/3 share contribution prorated over 5 years for replacement of fire tower \$64,900; Replace exterior staircase on east side of building \$30,000; Replace 3 Ton RTU Package Unit Heater/Chiller on roof rated "F" on South side of building \$15,000; Install Washroom and roof at Gun Range \$23,000; Renovate
315 - Facility Maintenance Reserve Fund (CE)	594186217-Capital Expenditures/Expenses - Buildings & Structures	117,682	219,500	459,800	459,800	452,900	Dorm Rooms \$40,000
315 - Facility Maintenance Reserve Fund (CE)	594186315-Capital Expenditures/Expenses - Other Imprvmts	11,457	58,831	-	-	-	
315 - Facility Maintenance Reserve Fund (CE)	594186415-Capital Expenditures/Expenses - Equipment/Furnishings	14,528	4,000	-	9,631	30,000	Dorm Room Furniture
	Total Expenditures	160,382	282,431	459,900	474,838	482,900	
315 - Facility Maintenance Reserve Fund (CE)	508100015-Ending Fund Balance	232,667	178,890	80,928	158,898	277,498	Based on annualization for 2021 end of year forecast.
320 - Equipment Reserve Fund	308100020-Beginning Balance - Equipment Reserve Fund (Disabled)	451,365	339,015	299,655		-	
320 - Equipment Reserve Fund	308410014-Beginning Balance - Equipment Reserve Fund	-	-	-	265,081	289,334	Based on annualization for 2021 end of year budget.
320 - Equipment Reserve Fund	361100004-Unrealized Gain/Loss	1,336	-	-	(534)	-	
320 - Equipment Reserve Fund	361110004-Investment Interest	2,665	4,000	4,000	1,981	2,500	
320 - Equipment Reserve Fund	361300004-Realized Gain/Loss On Investments	928	-	-	70	-	
320 - Equipment Reserve Fund	361410004-Investment Interest - Purchased	(168)	-	-	(85)	-	
320 - Equipment Reserve Fund	397000100-Transfer From Streets For Equipment Replacement	7,000	7,000	250,000	403,500	100,000	Transfer for Equipment Replacement
320 - Equipment Reserve Fund	397001521-Transfer From PD For Equipment Replacement	38,100	38,100	-	-	157,130	Transfer for Equipment Replacement
320 - Equipment Reserve Fund	397001522-Transfer From FD For Equipment Replacement	150,000	150,000	20,000	20,000	1,058,000	Transfer for Equipment Replacement
320 - Equipment Reserve Fund	397001524-Transfer From Bldg/Facilities For Equipment Replacement	25,000	25,000	-	-	200,000	Transfer for Equipment Replacement
320 - Equipment Reserve Fund	397001576-Transfer From Parks For Equipment Replacement	30,000	30,000	10,000	10,000	100,000	Transfer for Equipment Replacement
	Total Revenues	254,860	254,100	284,000	434,932	1,617,630	
320 - Equipment Reserve Fund	514894120-Professional Financial / Banking Costs	42	-	-	25	-	
							Police Vehicle Leasing Program. (#401, #402, #406, #408, #410, #412, #414, and #431 Dodge Chargers picked up in 2019 and will be switched out in 2025. Replace #400 2013 Ford Sedan Interceptor and #411 Ford Escape Hybrid in 2021. Replace #407, #409, #413, #415, #416, #471, and #472 2014/2015 used State Patrol Ford Interectors in 2023. Replace #407, #409, #413, #415, #402, and #431 2014/2015 used State Patrol Ford
320 - Equipment Reserve Fund	594216432-Vehicles/Equip Police Department	54,390	63,500	72,520	72,520	157,130	Interceptors in 2022.
320 - Equipment Reserve Fund	594226427-Vehicles/Equip EMS	62,547	-	-	(45,039)	-	
							New vehicle for Fire Marshal \$54,000; New vehicle for Fire Dept. Captain \$54,000; Replace 2001 Ford
320 - Equipment Reserve Fund	594226431-Vehicles/Equip Fire Department	-	-	18,000	18,000	1,058,000	E450/Road Rescue Ambulance \$250,000; Replace E3012 Fire Truck \$700,000
320 - Equipment Reserve Fund	594226432-Vehicles/Equip Fire Department Mobilization	155,360	150,000	20,000	20,000	125,000	Replace 1985 Chevy K3500 MOB Brush Truck
320 - Equipment Reserve Fund	594426432-Vehicles/Equip Streets	99,835	157,000	-	-	-	
320 - Equipment Reserve Fund	594486403-Vehicles/Equip CE	-	-	-	38,173	-	
							Replace #501 (1996 Ford Super Duty Stellar Truck) \$90,000; Replace #303 (2007 Chevy Flat Bed Pick Up) \$37,000; Replace #542 (1992 Ford L8000 3,000 gallon Street Flusher) \$250,000; Replace #901/#701 (1999 Serco Vactor/Jetter Sewer Truck) \$50,000)
320 - Equipment Reserve Fund	594506432-Vehicles/Equip CE	68,970	65,000	307,000	307,000	427,000	
	Total Expenditures	441,145	435,500	417,520	410,678	1,767,130	
320 - Equipment Reserve Fund	508100020-Ending Balance - Equipment Reserve Fund	265,081	157,615	166,135	289,334	139,834	Based on annualization for 2021 end of year forecast.
330 - Economic Development Fund	308100033-Beginning Balance - Economic Development Fund (Disabled)	380,736	500,362	93,851		-	
330 - Economic Development Fund	308410015-Beginning Balance - Economic Development Fund	-	-	-	577,091	950,364	Based on annualization for 2021 end of year budget.
330 - Economic Development Fund	361110030-Interest Earned Economic Development	1,271	50	50	444	250	
330 - Economic Development Fund	397000101-Interfund Transfer For CARS Signalization	11,925	11,925	500,000	500,000	500,000	4BIKES Project funded by TIB Complete Streets Program
330 - Economic Development Fund	397003133-Transfer From Street Improvement Fund To Economic Develop	200,000	200,000	100,000	100,000	100,000	
	Total Revenues	213,196	211,975	600,050	600,444	600,250	

Fund	Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
330 - Economic Development Fund	595306304-CARS Construction	-	100,000	100,000	100,000	100,000	4BIKES Project local portion
330 - Economic Development Fund	595306305-CARS Miscellaneous Expenses	16,841	500,000	500,000	127,172	500,000	4BIKES Project funded by TIB Complete Streets Program
330 - Economic Development Fund	595646300-CARS Traffic Signalization (Developer Funded)	-	11,925	-	-	-	
	Total Expenditures	16,841	611,925	600,000	227,172	600,000	
330 - Economic Development Fund	508100033-Ending Balance - Economic Dev. Fund	577,091	100,412	93,901	950,364	950,614	Based on annualization for 2021 end of year forecast.
340 - Economic Development Reserve Fund	308100023-Beg Balance - Economic Development Reserve Fund (Disabled)	65	65	65		-	
340 - Economic Development Reserve Fund	308410016-Beg Balance - Economic Development Reserve Fund	-	-	-	65	65	Based on annualization for 2021 end of year budget.
340 - Economic Development Reserve Fund	508100023-Ending Balance - Economic Dev Reserve Fund	-	65	65	65	65	Based on annualization for 2021 end of year forecast.
400 - Water Fund	308510001-Beginning Fund Balance - Water Fund	-	-	-	462,575	445,761	Based on annualization for 2021 end of year forecast.
400 - Water Fund	308800040-Beginning Fund Balance - Water Fund (Disabled)	680,038	1,050,112	498,247		-	
400 - Water Fund	334049001-State Direct/Indirect Grant From Department Of Health - Green	-	-	-	17,566	-	
400 - Water Fund	341700000-Sale Of Merchandise	12,291	55,000	20,000	58,273	50,000	Water meters & misc.
400 - Water Fund	343400000-Water Sales	1,401,504	1,382,850	1,451,933	1,564,009	1,642,000	Based on Rate Model - Includes a 5% increase
400 - Water Fund	343400001-Water Sales - Irrigation Only	-	-	-	148	-	
400 - Water Fund	343400002-Water Charges For Utility Tax	275,315	267,826	267,205	285,481	299,716	From Rate Model
400 - Water Fund	343400170-Misc Util Fees/Activation Fees	4,375	4,594	7,749	4,135	5,000	From Rate Model
400 - Water Fund	343400185-Water - Sale Of Materials & Services	13,015	-	14,247	20,508	22,000	Taken from rate model
400 - Water Fund	359900040-Penalty/Late Fee	6,401	20,000	20,000	513	10,000	
400 - Water Fund	361100040-Unrealized Gain/Loss	1,745	-	-	(820)	-	
400 - Water Fund	361110040-Investment Interest	6,460	7,000	7,000	2,389	3,000	
400 - Water Fund	361300040-Realized Gain/Loss On Investments	2,609	-	-	17	-	
400 - Water Fund	361400040-Interests On Delinquent Accounts	9	-	-	-	-	
400 - Water Fund	361410040-Investment Interest - Purchased	(226)	-	-	21	-	
400 - Water Fund	362000001-Water - Hydrant Meter & Backflow Rental Fees	1,249	1,000	1,020	2,863	1,500	From Rate Model
400 - Water Fund	362005040-Rental Charges / Fees	21,901	19,044	19,044	24,985	25,000	Water tower rental fees from Verizon Wireless for antennar space.
400 - Water Fund	369100006-Sale Of Surplus - Water	12,742	-	13,000	1,743	10,000	Sale of Surplus Water
400 - Water Fund	369910040-Other Misc. Revenues	-	-	-	354	-	
400 - Water Fund	382100001-Water - Hydrant Meter DEPOSIT	-	-	-	857	-	
400 - Water Fund	389100040-Water - Hydrant Meter DEPOSIT (Disabled)	1,000	-	-		-	
	Total Revenues	1,760,389	1,757,314	1,821,198	1,983,043	2,068,216	
400 - Water Fund	534101000-Wages & OT	98,801	116,906	100,946	98,874	98,602	Reflects 2% or \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
400 - Water Fund	534102000-Benefits	39,497	50,266	44,140	41,698	41,142	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
400 - Water Fund	534103100-Operating Supplies - Administration	941	-	-	1,762	1,000	
400 - Water Fund	534103101-Office Supplies - Administration	723	1,200	1,200	1,640	1,500	Paper, computer supplies
400 - Water Fund	534103500-Small Tools/Equipment	124	500	500	-	500	Misc. small office equipment
400 - Water Fund	534104100-Professional Service	37,834	11,100	11,500	34,255	11,665	IMESD Contract (18.5%) \$11,662
400 - Water Fund	534104200-Communication	4,069	4,000	4,000	3,541	4,000	Postage, shipping, and phone charges.
400 - Water Fund	534104300-Travel	113	3,000	3,000	382	3,000	Per diem & lodging
400 - Water Fund	534104400-External Taxes	114,573	100,000	100,000	114,390	115,000	Based on 2021 annualized
400 - Water Fund	534104401-Advertising	245	1,000	1,000	321	1,000	
400 - Water Fund	534104402-Utility Tax	275,315	260,000	260,000	285,481	290,000	Increase due to increase in water rates
400 - Water Fund	534104600-Insurance	35,999	40,000	40,800	40,023	40,000	Based on estimate from WCIA
400 - Water Fund	534104900-Miscellaneous	3,312	3,500	3,500	3,477	3,500	Memberships, permits, etc.
400 - Water Fund	534104901-Registrations/Fees - Training Classes & Seminars	5,675	3,500	3,500	374	3,500	Classes & training. Based on 2019 annualized
400 - Water Fund	534201000-Salaries & Wages	14,474	14,960	15,321	15,090	15,547	Reflects 3% COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
400 - Water Fund	534202000-Benefits	7,052	7,446	7,603	7,664	7,560	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.

Fund	Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
400 - Water Fund	534204100-Professional Services	18	-	-	297	-	
400 - Water Fund	534204101-Professional Eng. Srvs - DOH Feasibility Study Grant	5,605	-	-	3,622	-	
400 - Water Fund	534271000-Water Utilities - Salaries & Wages	94,083	84,133	99,289	95,081	99,924	Reflects 2% or \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
400 - Water Fund	534272000-Water Utilities - Personnel Benefits	44,275	39,301	48,853	46,229	48,116	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status. Includes addition of 1 FTE (Deputy Clerk)
400 - Water Fund	534273100-Water Utilities - Operating Supplies	1,398	2,000	2,000	512	2,000	Envelopes and billing paper
400 - Water Fund	534273101-Water Utilities - Office Supplies	1,115	1,200	1,200	444	1,000	Increase requested due to increase in staff.
400 - Water Fund	534273500-Water Utilities - Small Tools And Minor Equipment	-	100	100	-	100	
400 - Water Fund	534274100-Water Utilities - Professional Services	25,897	25,600	24,100	26,151	27,000	Includes \$2,257 for BIAS Annual Service Agreement, \$3,145 for Questica, \$3,700 for audit, \$2,405 for billing statements (OutWest Printing), \$925 for WebCheck, \$185 for Sensus Equipment Maintenance, \$3,410 for XPress Billpay, \$7,400 for credit card merchant account fees, and \$625 miscellaneous.
400 - Water Fund	534274200-Water Utilities - Communications	4,448	5,000	5,000	4,646	5,000	Postage and phone
400 - Water Fund	534274300-Water Utilities - Travel	210	1,000	1,000	-	1,000	Increase requested due to increase in staff.
400 - Water Fund	534274800-Water Utilities - Repairs & Maintenance	364	700	700	722	750	Copy machine
400 - Water Fund	534274900-Water Utilities - Miscellaneous	102	300	300	144	300	Increase based on annualization
400 - Water Fund	534274901-Water Utilities - Registrations/Fees - Trainings & Seminars	295	1,500	1,500	128	1,500	Increase requested due to increase in staff.
400 - Water Fund	534314134-Legal Services - Water	180	-	-	-	-	
400 - Water Fund	534501000-Wages & OT	238,121	240,991	255,724	252,797	265,036	Reflects \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
400 - Water Fund	534502000-Benefits	141,172	150,019	146,969	147,797	146,297	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
400 - Water Fund	534502001-Benefits Uniforms	967	1,500	1,500	638	1,500	Based on 2021 annualized
400 - Water Fund	534503100-Operating Supplies - Maintenance	58,816	90,000	90,000	110,415	120,000	Supplies needed to replace water services on Highland Park
400 - Water Fund	534503500-Sm Tools/Equipment	1,603	1,500	1,500	379	1,500	Hand & small power tools
400 - Water Fund	534504100-Professional Services	2,354	3,000	3,000	-	3,000	Software support contract on handheld and misc.
400 - Water Fund	534504500-Operating Rentals/Leases	1,784	500	500	301	500	Rental of special tools
400 - Water Fund	534504800-Repairs & Maintenance	4,007	15,000	15,000	3,096	15,000	Use of contractors on certain projects
400 - Water Fund	534504900-County 911 / Dispatch Services	1,740	2,096	2,096	2,096	2,100	
400 - Water Fund	534504996-Interfund Rentals - O & M	41,688	46,972	45,740	45,740	46,000	Based on 2021 annualization
400 - Water Fund	534801000-Wages & OT	10,423	10,176	10,946	11,462	11,856	Reflects \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
400 - Water Fund	534802000-Benefits	6,731	6,787	7,053	7,189	7,153	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
400 - Water Fund	534803100-Operating Supplies - General	17,543	15,000	15,000	52,944	45,000	Chlorine Tablets, electrical supplies, control valve parts, well supplies, chlorinator supplies, control & electrical parts.
400 - Water Fund	534803300-Water Purchase For Resale	-	1,000	1,000	-	1,000	Intertie usage
400 - Water Fund	534803500-Small Tools/Equipment	162	1,000	1,000	-	1,000	
400 - Water Fund	534804100-Water Utilities - Professional Services - Water Testing	9,362	5,500	16,000	17,028	27,000	Bacti Tests, other required quality testing & iWorq Asset Management (\$10,500)
400 - Water Fund	534804700-Public Utility Services	139,453	130,000	130,000	165,544	165,000	Electricity
400 - Water Fund	534804800-Repairs/Maintenance	26,930	15,000	15,000	9,462	15,000	
400 - Water Fund	534804900-Intergov Maintenance	6,548	6,000	6,000	7,583	7,500	State permits and fees. Based on annualization.
400 - Water Fund	534904100-Professional Financial / Banking Costs	65	-	-	583	-	
400 - Water Fund	582100001-Water - Hydrant Meter Deposit Refund	-	-	-	857	-	
400 - Water Fund	589100040-Water - Hydrant Meter Deposit Refund (Disabled)	2,000	-	-	-	-	
400 - Water Fund	594346404-Machinery/Equipment	-	4,500	4,500	-	4,500	Water service drill & tap machines
400 - Water Fund	594346405-Capital Expenditures/Expenses - Machinery & Equipment	-	2,000	2,000	-	2,000	Contingency budget
400 - Water Fund	597340041-Interfund Transfer - Revenue Reserved For Rate-Funded Capita	300,000	300,000	300,000	300,000	300,000	Transfer for Rate-Funded Capital
400 - Water Fund	597340095-Interfund Rentals - Repl	145,000	145,000	37,000	37,000	50,000	Equipment Replacement Transfer
	Total Expenditures	1,973,210	1,971,753	1,888,580	1,999,858	2,062,148	
400 - Water Fund	508800040-Fund Ending Balance	467,217	835,673	430,865	445,761	451,829	Based on annualization for 2021 end of year forecast.
401 - Wastewater Fund	308510002-Beginning Fund Balance - Wastewater Fund	-	-	-	1,791,064	2,308,683	Based on annualization for 2021 end of year budget.
401 - Wastewater Fund	308800041-Beginning Fund Balance - Wastewater Fund (Disabled)	1,679,839	1,971,435	1,836,496		-	
401 - Wastewater Fund	343500000-Wastewater Charges	2,271,748	2,037,000	2,345,758	2,460,268	2,558,700	5% Increase Taken from Rate Model

Fund	Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
401 - Wastewater Fund	343500002-Wastewater Charges For Utility Tax	311,130	315,000	322,138	327,608	335,023	5% Increase Taken from Rate Model
401 - Wastewater Fund	343500041-Misc Util Fees & Charges	-	-	871	-	-	
401 - Wastewater Fund	343500041-Misc Util Fees & Charges	1,088	-	-	1,695	-	
401 - Wastewater Fund	343500141-Wastewater Front Footage Fees	-	-	-	31,886	-	
401 - Wastewater Fund	359900041-Penalty/Late Fee	3,016	10,000	8,000	2,832	5,000	
401 - Wastewater Fund	361100041-Unrealized Gain/Loss	2,809	-	-	(3,113)	-	
401 - Wastewater Fund	361110041-Investment Interest WW	15,354	14,000	14,000	8,541	9,000	
401 - Wastewater Fund	361300041-Realized Gain/Loss On Investments	4,627	-	-	12	-	
401 - Wastewater Fund	361410041-Investment Interest - Purchased	(1,163)	-	-	172	-	
401 - Wastewater Fund	369100007-Sale Of Surplus - Wastewater	352	-	-	-	-	
401 - Wastewater Fund	369910041-Other Misc Revenues	41,463	-	-	1,004	-	
401 - Wastewater Fund	397412401-Transfer Surplus To Operating Fund	-	300,000	-	-	-	
	Total Revenues	2,650,425	2,676,000	2,690,767	2,830,904	2,907,723	
							Reflects 2% or \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost
401 - Wastewater Fund	535101000-Wages & OT	52,326	39,284	54,692	53,075	53,348	center allocations.
							This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City"
401 - Wastewater Fund	535102000-Benefits	20,300	17,029	23,159	21,647	20,404	status.
401 - Wastewater Fund	535103101-Office Supplies - Administration	324	500	500	401	500	
401 - Wastewater Fund	535104100-Professional Services	1,178,990	1,224,000	1,196,698	1,046,703	1,300,000	CH2M WWTP Operation Contract \$1,223,000.00 + 1,000 misc.
401 - Wastewater Fund	535104200-Communication	742	900	900	432	650	Postage, shipping, phone, cell phone
401 - Wastewater Fund	535104300-Travel	14	500	500	-	500	Based on 2021 annualization
401 - Wastewater Fund	535104400-External Taxes	56,557	60,000	60,000	66,455	68,000	Based on 2021 annualization
401 - Wastewater Fund	535104401-Advertising	454	-	-	-	-	
401 - Wastewater Fund	535104402-Utility Tax	311,130	310,000	310,000	327,608	330,000	Increase due to increase in wastewater rates
401 - Wastewater Fund	535104600-Insurance	59,999	59,000	60,100	60,603	60,605	Based on estimate from WCIA
401 - Wastewater Fund	535104900-Misc	395	500	500	10,921	11,500	Membership dues
401 - Wastewater Fund	535104901-Registrations/Fees - Training Classes & Seminars	39	500	500	15	500	Training & conference registration
							Reflects 3% COLA depending on employee group. Minor increases/decreases due to changes in cost center
401 - Wastewater Fund	535201000-Salaries & Wages	14,474	14,960	15,321	15,090	15,547	allocations.
							This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City"
401 - Wastewater Fund	535202000-Benefits	7,052	7,446	7,603	7,664	7,560	status.
401 - Wastewater Fund	535203100-Operating Supplies - Admin. / Planning	18	-	-	21	-	
401 - Wastewater Fund	535204900-Miscellaneous	7	-	-	-	-	
							Reflects 2% or \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost
401 - Wastewater Fund	535271000-Sewer Utilities - Salaries & Wages	88,074	79,250	92,097	88,074	92,541	center allocations.
							This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City"
401 - Wastewater Fund	535272000-Sewer Utilities - Personnel Benefits	40,996	36,878	45,503	43,049	44,831	status. Includes addition of 1 FTE (Deputy Clerk)
401 - Wastewater Fund	535273100-Sewer Utilities - Operating Supplies	1,396	3,500	3,500	733	3,500	Paper, billing paper, billing envelopes. Increase based on anticipated price increases.
401 - Wastewater Fund	535273101-Sewer Utilities - Office Supplies	1,293	2,000	2,000	491	1,500	
401 - Wastewater Fund	535273500-Sewer Utilities - Small Tools And Minor Equipment	-	200	200	-	200	
							Includes \$3,154 for BIAS Annual Service Agreement, \$4,820 for Questica, \$5,670 for audit, \$3,445 for billing
							statements (OutWest Printing), \$1,325 for WebCheck, \$265 for Sensus Maintenance, \$4,855 for XPress
401 - Wastewater Fund	535274100-Sewer Utilities - Professional Services	40,169	36,700	35,000	40,571	41,000	Billpay, \$10,600 for credit card merchant account fees, and \$625 miscellaneous.
401 - Wastewater Fund	535274200-Sewer Utilities - Communications	6,426	7,000	7,000	6,716	7,000	Postage and phone
401 - Wastewater Fund	535274300-Sewer Utilities - Travel	-	1,000	1,000	-	1,000	Increase requested due to increase in staff.
401 - Wastewater Fund	535274800-Sewer Utilities - Repairs & Maintenance	629	1,000	1,000	1,235	1,000	Copy machine charges
401 - Wastewater Fund	535274900-Sewer Utilities - Miscellaneous	84	500	500	134	500	Memberships to WFOA, SCWMCA.
401 - Wastewater Fund	535274901-Sewer Utilities - Registrations/Fees - Trainings & Seminars	285	1,500	1,500	119	500	Increase requested due to increase in staff.
401 - Wastewater Fund	535314135-Legal Services - Wastewater	3,518	1,500	1,500	1,466	-	
401 - Wastewater Fund	535503100-Operating Supplies - Maintenance	1,041	500	500	46,133	500	Based on 2021 annualized
401 - Wastewater Fund	535503500-Small Tools / Equipment	256	-	-	(31)	-	
401 - Wastewater Fund	535504100-Professional Services	26,336	-	-	-	-	
401 - Wastewater Fund	535504500-Operating Rentals/Leases	1,709	-	-	-	-	
401 - Wastewater Fund	535504800-Repairs / Maintenance	-	3,000	3,000	1,584	3,000	
401 - Wastewater Fund	535504801-Maintenance Of Poplar Farm / Weed Control WWTP	77,934	100,000	-	8,340	-	Remainder of poplar farm harvest and cleanup contract.
401 - Wastewater Fund	535504900-Intergov Services	605	500	500	4,609	500	Landfill charges

Fund	Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
401 - Wastewater Fund	535504901-County 911 / Dispatch Services	1,740	2,096	2,096	2,096	2,096	
401 - Wastewater Fund	535504996-Interfund Rentals - O & M	8,733	17,616	17,153	17,153	17,500	Based on 2021 annualized
401 - Wastewater Fund	535803100-Operating Supplies - General	11,241	-	-	-	-	
401 - Wastewater Fund	535804100-Professional Services	24,058	16,200	16,700	17,270	17,050	IMESD Contract (27%) \$17,020
401 - Wastewater Fund	535804700-Public Utility Services	10,932	-	-	11,256	11,000	
401 - Wastewater Fund	535804800-Repairs / Maintenance Capital Reserve	44,146	25,000	25,000	43,830	45,000	Contractor work associated with repairs/maintenance outside of contract with CH2M. NPDES permit, biosolids permit, lab accreditation, lien fees. Increase in permit fees. Previously budgeted in
401 - Wastewater Fund	535804900-Miscellaneous	9,545	13,000	13,000	-	13,000	535.80.51.00.
401 - Wastewater Fund	535804902-Registration/Fees-Training Classes & Seminars	300	-	-	-	-	
401 - Wastewater Fund	535804996-Interfund Transfers - O&M	8,733	17,616	17,153	17,153	17,500	Based on 2021 annualization
401 - Wastewater Fund	535904100-Professional Financial / Banking Costs	204	120	120	483	-	
401 - Wastewater Fund	594356403-Capital Expenditures/Expenses - Machinery & Equipment	-	-	-	186	-	
401 - Wastewater Fund	597350095-Interfund Rentals - Repl.	63,000	63,000	-	-	-	Transfer for future capital replacements.
401 - Wastewater Fund	597350895-Interfund Rentals - Repl.	63,000	63,000	-	-	-	Transfer for future capital replacements.
401 - Wastewater Fund	597401411-Transfer For Rate Funded Capital	300,000	300,000	300,000	350,000	300,000	Transfer for Rate-Funded Capital
	Total Expenditures	2,539,200	2,527,295	2,316,495	2,313,284	2,489,832	
401 - Wastewater Fund	508800041-Fund Ending Balance	1,791,064	2,120,140	2,210,768	2,308,683	2,726,574	Based on annualization for 2021 end of year forecast.
402 - Stormwater Fund	308510003-Beginning Fund Balance - Stormwater Fund	-	-	-	368,763	613,830	Based on annualization for 2021 end of year budget.
402 - Stormwater Fund	308800042-Beginning Fund Balance - Stormwater Fund (Disabled)	229,460	385,028	369,657		-	
402 - Stormwater Fund	334031004-Dept Of Ecology - Solid Waste Enforcement Code Grant	52,696	90,000	90,000	90,000	-	For operating costs
402 - Stormwater Fund	343100000-Stormwater Charges	585,760	540,000	562,936	603,789	621,900	Estimate based on FCS Group rate study
402 - Stormwater Fund	343100041-Misc Util Fees & Charges - Stormwater	612	-	-	859	-	
402 - Stormwater Fund	359900042-Penalty/Late Fee - Stormwater	1,032	-	10,000	29	-	
402 - Stormwater Fund	361100402-Unrealized Gain/Loss	356	-	-	(752)	-	
402 - Stormwater Fund	361110402-Investment Interest - Stormwater Fund	2,322	500	500	2,234	2,500	
402 - Stormwater Fund	361300402-Realized Gain/Loss On Investments	660	-	-	26	-	
402 - Stormwater Fund	361410402-Investment Interest - Purchased	(198)	-	-	4	-	
402 - Stormwater Fund	369910044-Other Misc. Revenues	-	-	-	108	-	
	Total Revenues	643,241	630,500	663,436	696,297	624,400	
402 - Stormwater Fund	531101000-Wages & OT - Stormwater Administration	27,143	28,737	28,288	30,851	39,268	Reflects 2% or \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
402 - Stormwater Fund	531102000-Benefits - Stormwater Administration	12,069	14,054	13,433	14,757	17,241	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
402 - Stormwater Fund	531103100-Operating Supplies - Stormwater Administration	29	5,000	5,000	1,226	5,000	Educational materials/public outreach
402 - Stormwater Fund	531103101-Office Supplies - Stormwater Administration	98	-	-	257	-	
402 - Stormwater Fund	531104100-Professional Services - Stormwater Administration	466	2,700	2,800	7,054	7,055	IMESD Contract (4.5%) \$2,837; On Call Engineering Services
402 - Stormwater Fund	531104200-Communications - Stormwater Administration	150	-	-	16	-	
402 - Stormwater Fund	531104300-Travel - Stormwater	-	1,000	1,000	-	1,000	
402 - Stormwater Fund	531104400-External Taxes - Stormwater	-	1,000	1,000	-	1,000	
402 - Stormwater Fund	531104401-Advertising - Stormwater	575	500	500	-	500	
402 - Stormwater Fund	531104600-Insurance - Stormwater	12,000	10,000	12,200	23,525	23,525	Based on estimate from WCIA
402 - Stormwater Fund	531104900-Miscellaneous - Stormwater	13,221	500	5,000	1,301	5,000	Miscellaneous contingency due to unknowns in first year of operations.
402 - Stormwater Fund	531104901-Registration/Fees - Training Classes Stormwater Admin	531	2,500	2,500	742	2,500	Annual training for CESCL
402 - Stormwater Fund	531201000-Wages & OT - Stormwater Engineering	19,606	28,947	22,913	9,851	10,855	Reflects 2% or \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
402 - Stormwater Fund	531202000-Benefits - Stormwater Engineering	7,415	12,553	11,988	3,466	3,795	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
402 - Stormwater Fund	531203100-Operating Supplies - Stormwater Engineering	713	1,500	1,500	39	1,000	Regular office supplies
402 - Stormwater Fund	531203101-Office Supplies - Stormwater Engineering	16	200	200	20	200	Regular office supplies
402 - Stormwater Fund	531204100-Professional Services - Stormwater Engineering	31	2,500	2,500	3,429	4,500	Water Quality Testing \$2,000; Autodesk Civil \$2,500
402 - Stormwater Fund	531204200-Communication - Stormwater Engineering	130	-	-	805	-	Communications for Stormwater Engineering
402 - Stormwater Fund	531204300-Travel Expense - Stormwater Engineering	-	750	750	-	750	Month Regional Stormwater Meeting; Conferences; Training
402 - Stormwater Fund	531271000-Stormwater Utilities - Salaries & Wages	57,244	40,213	60,555	57,879	60,929	Reflects 2% or \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.

Fund	Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
402 - Stormwater Fund	531272000-Stormwater Utilities - Personnel Benefits	27,130	19,123	29,997	28,259	29,557	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status. Includes addition of 1 FTE (Deputy Clerk) Paper, billing paper, billing envelopes.
402 - Stormwater Fund	531273100-Stormwater Utilities - Operating Supplies	345	500	500	148	500	
402 - Stormwater Fund	531273101-Stormwater Utilities - Office Supplies	232	250	250	75	250	
							Includes \$689 for BIAS Annual Service Agreement, \$536 for Questica, \$630 for State Auditors, \$650 for billing statements (Outwest Printing), \$250 for WebCheck, \$50 for Sensus, \$950 for Xpress Billpay, \$2,000 for Paymentech (utility payments), \$625 for Misc.
402 - Stormwater Fund	531274100-Stormwater Utilities - Professional Services	2,610	6,500	6,400	1,324	6,500	Postage and phone Increase requested due to increase in staff.
402 - Stormwater Fund	531274200-Stormwater Utilities - Communications	1,207	1,600	1,600	1,261	1,600	
402 - Stormwater Fund	531274300-Stormwater Utilities - Travel	-	400	400	-	400	
402 - Stormwater Fund	531274800-Stormwater Utilities - Repairs & Maintenance	7	50	50	927	1,000	
402 - Stormwater Fund	531274900-Stormwater Utilities - Miscellaneous	41	120	120	63	120	
402 - Stormwater Fund	531274901-Stormwater Utilities - Registration/Fees - Training & Seminars	90	1,000	1,000	77	1,000	
402 - Stormwater Fund	531314131-Legal Services - Stormwater	2,925	-	-	-	-	Reflects \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations. This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
402 - Stormwater Fund	531501000-Wages & OT - Stormwater Maintenance	39,825	47,080	52,161	45,840	103,637	
402 - Stormwater Fund	531502000-Benefits - Stormwater Maintenance	27,636	37,293	38,911	34,295	77,495	
402 - Stormwater Fund	531503100-Operating Supplies - Stormwater Maintenance	438	1,500	1,500	1,110	1,500	Operating rentals/leases
402 - Stormwater Fund	531503500-Small Tools/Equipment - Stormwater Maintenance	-	1,500	1,500	-	1,500	
402 - Stormwater Fund	531504100-Professional Services - Stormwater Maintenance	13	500	500	-	500	
402 - Stormwater Fund	531504800-Repairs & Maintenance - Stormwater Maintenance	714	-	-	3,023	1,500	Based on 2021 annualization
402 - Stormwater Fund	531504996-Interfund Rentals - O&M - Stormwater Maintenance	5,615	6,011	5,854	5,854	6,000	
402 - Stormwater Fund	531701000-Wages & OT - Stormwater Capacity Grant	18,218	-	-	24,381	24,382	
402 - Stormwater Fund	531702000-Benefits - Stormwater Capacity Grant	11,896	-	-	16,979	16,980	
402 - Stormwater Fund	531704800-Repairs & Maintenance - Stormwater Capacity Grant	22,150	-	-	31,902	31,903	
402 - Stormwater Fund	531803100-Operating Supplies - Stormwater Operations/General	308	-	-	-	-	
402 - Stormwater Fund	531804100-Professional Services - Stormwater Operations/General	98	-	-	341	-	
402 - Stormwater Fund	531804200-Communications - Stormwater Maintenance	-	500	500	-	500	
402 - Stormwater Fund	531804300-Travel Expense - Stormwater Operations/General	-	500	500	-	500	
402 - Stormwater Fund	531804901-Registration/Fees - Training Classes Stormwater	-	1,500	1,500	-	1,500	Annual training of public works (\$1,000) and registrations/fees for training classes and seminars (\$500).
402 - Stormwater Fund	531904100-Professional Financial / Banking Costs	5	-	-	152	-	
402 - Stormwater Fund	597000403-Interfund Transfer - SW Operating To SW Capital	191,000	191,000	100,000	100,000	200,000	
	Total Expenditures	503,938	469,581	415,370	451,230	692,941	
402 - Stormwater Fund	508800042-Ending Balance - Stormwater Fund	368,763	545,947	617,723	613,830	545,288	Based on annualization for 2021 end of year forecast.
403 - Stormwater Capital Reserve Fund	308410017-Beginning Fund Balance - Stormwater Capital Reserve Fund	-	-	-	368,747	445,685	Based on annualization for 2021 end of year budget.
403 - Stormwater Capital Reserve Fund	308800043-Beginning Balance - Stormwater Capital (Disabled)	72,273	206,373	168,002		-	
403 - Stormwater Capital Reserve Fund	334001043-State Grant from Legislature	-	350,000	350,000	350,000	800,000	Various Funding Sources
403 - Stormwater Capital Reserve Fund	334031001-Dept Of Ecology - SFAP	38,821	-	-	6,761	-	
403 - Stormwater Capital Reserve Fund	334038043-State Grant From TIB	331,479	-	-	-	-	
403 - Stormwater Capital Reserve Fund	361100403-Unrealized Gain/Loss	(764)	-	-	(678)	-	
403 - Stormwater Capital Reserve Fund	361110403-Investment Interest - Stormwater Capital Reserve Fund	1,443	1,000	1,000	1,987	2,200	
403 - Stormwater Capital Reserve Fund	361300403-Realized Gain/Loss On Investments	166	-	-	19	-	
403 - Stormwater Capital Reserve Fund	361410403-Investment Interest - Purchased	(246)	-	-	10	-	\$90,000 for capital (offset by capacity grant), \$101,000 system reinvestment funding
403 - Stormwater Capital Reserve Fund	397000403-Interfund Transfer - SW Operating To SW Capital	191,000	191,000	100,000	100,000	200,000	
	Total Revenues	561,900	542,000	451,000	458,099	1,002,200	
403 - Stormwater Capital Reserve Fund	531104141-Banking Service Fee/Charges - SW Cap Res Fund	24	-	-	29	-	Street Sweeper bond. Pmt 4/6. 8.2%. Balance after 2022 pmt = 93,255.,98
403 - Stormwater Capital Reserve Fund	591000402-Principal Payment - USDA Rural Dev. Loan (Disabled)	42,112	42,112	43,355		43,355	
403 - Stormwater Capital Reserve Fund	591317000-Principal Payment - Street Sweeper LTGO Bond 2019	-	-	-	43,355	-	
403 - Stormwater Capital Reserve Fund	592000402-Interest Payment - Street Sweeper LTGO Bond 2019 (Disabled)	6,589	6,589	5,347		5,347	Street Sweeper bond. Pmt 4/6. 8.2%. Balance after 2022 pmt = 93,255.,98
403 - Stormwater Capital Reserve Fund	592318000-Interest Payment - Street Sweeper LTGO Bond 2019	-	-	-	5,347	-	
403 - Stormwater Capital Reserve Fund	595106343-Stormwater System Design Engineering	6,327	-	-	6,285	-	
403 - Stormwater Capital Reserve Fund	595106344-Stormwater System Design Engineering - Grant Funded	38,821	-	-	16,146	-	

Fund	Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
403 - Stormwater Capital Reserve Fund	595406300-Stormwater Infrastructure	(159,927)	505,000	310,000	310,000	1,207,000	Outfall Replacement #34 (882 Larch), #35 (Sentry), #13 (Brentwood), #8 (110 10th) \$225,000; Drywells \$22,000; Stormwater Improvements from 4th to 6th at Birch \$460,000; Construction of a street waste decant facility \$500,000
403 - Stormwater Capital Reserve Fund	595406301-Stormwater Infrastructure - TIB Grant Portion	331,479	-	-	-	-	
	Total Expenditures	265,426	553,701	358,702	381,161	1,255,702	
403 - Stormwater Capital Reserve Fund	508100045-Ending Balance	368,747	194,672	260,300	445,685	192,183	Based on annualization for 2021 end of year forecast.
410 - Water Capital Reserve Fund	308100042-Beginning Balance - Water Capital Reserve Fund (Disabled)	1,725,877	1,418,840	2,138,905		-	
410 - Water Capital Reserve Fund	308410018-Beginning Balance - Water Capital Reserve Fund	-	-	-	1,360,963	2,259,255	Based on annualization for 2021 end of year forecast.
410 - Water Capital Reserve Fund	321500040-Utility Permits	49,500	826,000	732,000	346,800	500,000	Based on planned development
410 - Water Capital Reserve Fund	334001041-State Grant From Legislature	90,988	90,988	-	-	-	
410 - Water Capital Reserve Fund	361110042-Investment Interest - Water Equip Reserv	5,946	75,000	75,000	1,348	2,000	
410 - Water Capital Reserve Fund	361420041-Interest Income - Private Loans	1,527	-	-	1,349	-	
410 - Water Capital Reserve Fund	362005013-Lease Payment (Annual) - Consolidated Irrigation District #14	70,000	70,000	70,000	70,000	70,000	District 14 intertie contribution. Previously this revenue was posted to fund 413.
410 - Water Capital Reserve Fund	362005014-Lease Payment (Annual) - WWU	43,201	21,626	21,626	21,626	24,200	WWU water storage annual payment. CPI-W for 2022 estimated at 1.5%
410 - Water Capital Reserve Fund	367000410-Pacific Power Blue Sky Grant Program	-	440,000	300,000	300,000	450,000	Grant for solar array
410 - Water Capital Reserve Fund	367000411-Principal Payments On Private Loans For Infrastructure	3,026	-	-	1,869	-	
410 - Water Capital Reserve Fund	391800410-DWSRF Loan From EPA/WA St Dept Of Health	750,405	1,752,995	243,000	243,000	3,000,000	1.5%, 20 yrs; Remaining loan drawdown based on RH2 calculation
410 - Water Capital Reserve Fund	397340041-Interfund Transfer - Revenue Reserved For Rate-funded Capital	300,000	300,000	200,000	200,000	200,000	Revenue reserved for rate funded capital.
410 - Water Capital Reserve Fund	397340095-INF Equip/Veh Lease/Repl.	145,000	145,000	37,000	37,000	370,000	Transfer for Equipment Replacement
	Total Revenues	1,459,593	3,721,609	1,678,626	1,222,992	4,616,200	
410 - Water Capital Reserve Fund	534104141-Banking Service Fees/Charges - W Cap Res Fund	64	280	280	55	-	
410 - Water Capital Reserve Fund	594346141-Water Utility Land And Land Improvements	234,838	235,150	235,150	-	-	Water Right Payment
410 - Water Capital Reserve Fund	594346301-Water Utility Capital - C Street	-	113,783	-	-	-	Neighborhood Sewer - SE 12th & Broadway Lining
410 - Water Capital Reserve Fund	594346303-Water Utility Capital Expenditures	185,420	3,043,420	743,000	29,990	4,927,000	Well No. 6 (\$2,850,000); Sky & 12th Water line replacement (\$617,000), Well #7 Development (\$510,000)
410 - Water Capital Reserve Fund	594346305-Water Utility Capital Expenditures - DWL23479	750,405	-	-	229,215	-	Whitman & Maple Solar Array (\$450,000), Western CP Water Storage Tank Reservoir #4 (\$350,000), 6th St
410 - Water Capital Reserve Fund	594346308-Water Utility Capital Expenditures - DOC CD19-96619-012	90,988	-	-	-	-	Water main replacement (\$150,000)
410 - Water Capital Reserve Fund	594346441-Water Utility Equipment	39,477	145,000	37,000	65,439	37,000	Vehicle #603 (2006 Chevy Pickup) \$37,000
410 - Water Capital Reserve Fund	597000431-Transfer To 431	600,000	-	-	-	-	
	Total Expenditures	1,901,192	3,537,633	1,015,430	324,700	4,964,000	
410 - Water Capital Reserve Fund	508100042-Ending Balance	1,284,278	1,602,816	2,802,101	2,259,255	1,911,455	Based on annualization for 2021 end of year forecast.
411 - Wastewater Capital Reserve Fund	308100044-Beginning Balance - Wastewater Capital Reserve Fund (Disabled)	1,010,322	401,895	1,394,841		-	
411 - Wastewater Capital Reserve Fund	308410019-Beginning Balance - Wastewater Capital Reserve Fund	-	-	-	685,578	237,005	Based on annualization for 2021 end of year forecast.
411 - Wastewater Capital Reserve Fund	321500041-Utility Permits	60,000	966,000	871,700	285,500	300,000	Based on planned development
411 - Wastewater Capital Reserve Fund	334001411-State Grant from Legislature	-	80,000	-	-	-	
411 - Wastewater Capital Reserve Fund	337354101-Port Of Walla Walla 9/10ths Award	-	-	-	200,000	-	
411 - Wastewater Capital Reserve Fund	361100043-Unrealized Gain/Loss	3,334	-	-	(994)	-	
411 - Wastewater Capital Reserve Fund	361110043-Investment Interest - WW Equip Resev	4,596	10,000	10,000	2,125	2,500	
411 - Wastewater Capital Reserve Fund	361300043-Realized Gain/Loss On Investments	1,225	-	-	(80)	-	
411 - Wastewater Capital Reserve Fund	361410043-Investment Interest - Purchased	(297)	-	-	193	-	
411 - Wastewater Capital Reserve Fund	369910043-Misc Revenue	-	-	-	(4,803)	-	
411 - Wastewater Capital Reserve Fund	391200411-Revenue Bond Proceeds	-	5,500,000	3,640,000	5,000,000	-	
411 - Wastewater Capital Reserve Fund	391800411-DOE - CWSRF Loan	-	2,500,000	2,759,600	2,759,600	2,000,000	\$600,000 forgiveness loan through Dept of Ecology for WWTP improvements.
411 - Wastewater Capital Reserve Fund	397350095-INF Equip/Veh Lease/Repl.	63,000	-	-	-	-	
411 - Wastewater Capital Reserve Fund	397350895-INF Equip/Veh Lease/Repl.	63,000	-	-	-	-	
411 - Wastewater Capital Reserve Fund	397401411-Transfer For Rate Funded Capital	300,000	300,000	300,000	1,100,000	300,000	Taken from Rate Model
411 - Wastewater Capital Reserve Fund	397412411-Transfer Of Surplus To Capital Reserve	280,686	280,686	280,686	280,686	280,686	Taken from Rate Model
	Total Revenues	775,544	9,636,686	7,861,986	9,622,227	2,883,186	

Fund	Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
411 - Wastewater Capital Reserve Fund	535104141-Banking Service Fees/Charges - WW Cap Res Fund	77	55,000	55,000	38	-	Issuance cost on revenue bonds; bank fees.
411 - Wastewater Capital Reserve Fund	594356100-Wastewater Land And Land Improvements	-	-	-	(38,430)	-	
411 - Wastewater Capital Reserve Fund	594356301-Other Improvements	81,211	280,000	357,000	338,147	300,000	Line sewer to maintain structural integrity SE Birch (4th to 6th) Lining \$300,000
411 - Wastewater Capital Reserve Fund	594356441-Wastewater Capital Equipment	-	-	191,000	-	581,885	Equipment portion of CH2M/Jacobs Contract \$116,884.08; Replace Lift Station #5 \$465,000
411 - Wastewater Capital Reserve Fund	595356333-Other Improvements	1,021,802	8,080,000	8,087,097	8,087,097	2,000,000	WWTP Wastewater Treatment Plant Improvements:- 2022: Headworks \$1,740,000 - 2022: Re-eration and Cooling: \$150,000 - 2023: Land Treatment: \$17.9 Million
411 - Wastewater Capital Reserve Fund	595356334-Other Improvements - DOE Grant Funded	-	-	-	1,683,949	-	Dept of Ecology Grant \$2,500,000 total with \$600,000 forgiveness loan for WWTP Improvements.
	Total Expenditures	1,103,089	8,415,000	8,690,097	10,070,800	2,881,885	
411 - Wastewater Capital Reserve Fund	508100044-Ending Balance	682,776	1,623,581	566,730	237,005	238,306	Based on annualization for 2021 end of year forecast.
412 - Wastewater Debt Service Fund	308100051-Beginning Balance Wastewater Debt Service Fund (Disabled)	463,187	852,212	247,635		-	
412 - Wastewater Debt Service Fund	308410020-Beginning Balance - Wastewater Debt Service Fund	-	-	-	466,817	885,896	Based on annualization for 2021 end of year forecast.
412 - Wastewater Debt Service Fund	343500051-LT Debt Collection For Sewer Utility	541,348	810,470	714,070	548,257	721,211	Per rate model
412 - Wastewater Debt Service Fund	361110044-Investment Interest Earned	2,162	3,000	3,000	422	1,000	
	Total Revenues	543,510	813,470	717,070	548,679	722,211	
412 - Wastewater Debt Service Fund	535104142-Banking Service Fees/Charges - WW LTD Res Fund	26	25	25	16	-	
412 - Wastewater Debt Service Fund	591350412-2019 Sewer Revenue Bond Principal Payment	-	83,106	225,000	-	-	
412 - Wastewater Debt Service Fund	591357851-Loan Payment SRF - Principal L990018A/B	259,168	259,169	134,834	129,584	5,250	Wastewater Treatment Plant. Pmts 37/39. 0%. Loan paid off in 2022
412 - Wastewater Debt Service Fund	591.35.78.53 (new) Princpal USDA Loan on SWSewer					52,296	SWSewer Loans \$2,8mil @ 1.5% for 40years
412 - Wastewater Debt Service Fund	591.35.78.54 (new) Principal DOE Loan on SWSewer					188,702	SWSewer Loans/WWTP Design \$4.4mil at 1.5% for 20years
412 - Wastewater Debt Service Fund	592.35.83.53 (new) Interest on USDA Loan on SWSewer					42,570	SWSewer Loans
412 - Wastewater Debt Service Fund	592.35.83.54 (new) Interest on DOE Loan on SWSewer					94,866	SWSewer Loans/WWTP Design \$4.4mil at 1.5% for 20years
412 - Wastewater Debt Service Fund	592350412-2019 Sewer Revenue Bond Interest Payment	-	137,399	107,100	-	-	
412 - Wastewater Debt Service Fund	597412401-Transfer Surplus To Operating Fund	-	271,708	-	-	-	
412 - Wastewater Debt Service Fund	597412411-Transfer Of Surplus To Capital Reserve	280,686	280,686	-	-	300,000	
	Total Expenditures	539,880	1,032,093	466,959	129,601	683,684	
412 - Wastewater Debt Service Fund	508100051-Ending Balance	466,817	633,589	497,746	885,896	924,422	Based on annualization for 2021 end of year forecast.
413 - Water Capital Improvement Reserve Fund	308100043-Beginning Balance - Water Capital Improvement Reserve/Debt	1,230,587	1,146,019	3,136,117		-	
413 - Water Capital Improvement Reserve Fund	308410021-Beginning Balance - Water Capital Improvement Reserve/Debt	-	-	-	1,186,804	972,294	Based on annualization for 2021 end of year budget.
413 - Water Capital Improvement Reserve Fund	333660031-50% Forgiveness Of DWSRF Federal Loan From EPA/St Dept Of	-	2,097,716	-	-	-	50% forgiveness
413 - Water Capital Improvement Reserve Fund	343400143-Capital Reserve Fund Collections	890,662	890,000	925,499	924,705	934,754	Includes 5% increase per water rate model.
413 - Water Capital Improvement Reserve Fund	361110013-Interest - Water Capital Reserve Fund	4,786	11,000	11,000	1,062	1,500	
	Total Revenues	895,448	2,998,716	936,499	925,767	936,254	
413 - Water Capital Improvement Reserve Fund	534104143-Banking Service Fees/Charges - W LTD Res Fund	69	35	35	42	-	
413 - Water Capital Improvement Reserve Fund	591347800-Loan Payment SRF Principal 04-65104-005	87,835	87,600	87,600	87,600	87,600	East Side Booster Station (water system). Pmt 17/20. 1.5%. Balance after 2022 pmt = \$263,743
413 - Water Capital Improvement Reserve Fund	591347801-Loan Payment PWTF Principal PW-05-691-010	168,885	168,885	168,885	168,885	168,885	East Side High Pressure Zone Water Project. Pmt 17/20. 0.5%. Balance after 2022 pmt = \$506,656
413 - Water Capital Improvement Reserve Fund	591347804-Principal PWTF Loan 2007 PC08-951-011	253,664	253,665	253,665	253,665	253,665	East Side Water Project. Pmt 14/20. 0.5%. Balance after 2022 pmt = \$1,521,987
413 - Water Capital Improvement Reserve Fund	591347805-Loan Payment DOH Well #1 Principal DWL23476	49,071	52,386	53,172	53,172	65,359	\$1,500,000 50% loan forgiveness 1.5% 24 years original principal \$3,000,000
413 - Water Capital Improvement Reserve Fund	591347806-Loan Payment DOH Well #1 Principal DWL23478	-	22,381	88,000	88,000	22,605	Est.\$22,381 + \$597,716 50% loan forgiveness, 1%, 24 years, original principal \$1,195,431
413 - Water Capital Improvement Reserve Fund	591347807-Loan Payment DOH Well #2 Principal DWL23479	4,383	80,003	80,003	80,003	58,817	1.5% 20 years, original principal \$1,822,615
414 - Water Capital Improvement Reserve Fund	591347808-Loan Payment DOH Well #2 Principal DWL24936					23,000	New Loan for Wel #2
413 - Water Capital Improvement Reserve Fund	592348300-Loan Payment SRF Interest 04-65104-005	7,905	7,884	6,570	6,570	5,256	East Side Booster Station (water system). Pmt 16/20. 1.5%. Balance after 2021 pmt = \$350,398
413 - Water Capital Improvement Reserve Fund	592348301-Loan Payment PWTF Interest PW-05-691-010	5,067	5,067	4,222	4,222	3,378	East Side High Pressure Zone Water Project. Pmt 16/20. 0.5%. Balance after 2021 pmt = \$675,541
413 - Water Capital Improvement Reserve Fund	592348304-Interest PWTF Loan 2007 PC08-951-011	11,415	11,415	10,147	10,147	8,878	East Side Water Project. Pmt 13/20. 0.5%. Balance after 2021 pmt = \$1,775,651

Fund	Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
413 - Water Capital Improvement Reserve Fund	592348305-Interest Payment DOH Well #1 Interest DWL23476	11,286	21,715	21,714	21,714	13,725	Est; 50% loan forgiveness, 1.5%, 24 years, original principal \$3,000,000
413 - Water Capital Improvement Reserve Fund	592348306-Interest Payment DOH Well #1 Interest DWL23478	-	5,756	8,000	8,000	5,532	50% loan forgiveness, 1%, 24 years, original principal \$1,195,431
413 - Water Capital Improvement Reserve Fund	592348307-Interest Payment DOH Well #2 Interest DWL23479	1,249	26,157	26,157	26,157	18,077	1.5% 20 years, original principal \$1,822,615
414 - Water Capital Improvement Reserve Fund	592348308-Interest Payment DOH Well #2 Interest DWL24936					5,000	New Loan for Wel #2
413 - Water Capital Improvement Reserve Fund	597004250-Transfer To 425	338,400	338,400	332,100	332,100	332,100	Per 2020 Rate Model
	Total Expenditures	939,231	1,081,349	1,140,270	1,140,277	1,071,877	
413 - Water Capital Improvement Reserve Fund	508100043-Ending Balance	1,186,804	3,063,386	2,932,346	972,294	836,672	Based on annualization for 2021 end of year forecast.
425 - Water Revenue Bond Fund	308100025-Beginning Balance - Water/Sewer Revenue Bond Fund (Disabler	46,065	45,665	47,248		-	
425 - Water Revenue Bond Fund	308410023-Beginning Balance - Water/Sewer Reserve Bond Fund	-	-	-	338,401	338,675	Based on annualization for 2021end of year budget.
425 - Water Revenue Bond Fund	361110025-Investment Interest	266	1,500	1,500	285	750	Per Rate Model
425 - Water Revenue Bond Fund	397000425-Transfer From Fund 426	292,082	338,400	-	-	-	
425 - Water Revenue Bond Fund	397004250-Transfer From 413	338,400	-	332,100	332,100	332,100	Per Rate Model
	Total Revenues	630,748	339,900	333,600	332,385	332,850	
425 - Water Revenue Bond Fund	535104144-Banking Service Fees/Charges - W/S Debt Res Fund	-	-	-	6	-	
425 - Water Revenue Bond Fund	538514125-Banking Service Fees/Charges - W/S Debt Res Fund	11	-	-	5	-	
425 - Water Revenue Bond Fund	591347017-Principle Payment On 2017 Revenue Bonds	225,000	225,000	225,000	225,000	225,000	2.8%, 20 years, pmt 4 of 20, \$225,000; remaining principal \$1,575,000
425 - Water Revenue Bond Fund	592348317-Interest Payment Of 2017 Revenue Bonds	113,400	113,400	107,100	107,100	107,100	Based on annualization for 2021 end of year forecast.
	Total Expenditures	338,411	338,400	332,100	332,111	332,100	
425 - Water Revenue Bond Fund	508100025-Ending Balance	338,401	47,165	48,748	338,675	339,425	Based on annualization for 2021 end of year forecast.
426 - Water Bond Reserve Fund	308100026-Beginning Balance - Water/Sewer Bond Reserve Fund (Disabled	434,328	433,508	438,975		-	
426 - Water Bond Reserve Fund	308410024-Beginning Balance - Water/Sewer Bond Reserve Fund	-	-	-	143,832	143,944	Based on annualization for 2021 end of year budget.
426 - Water Bond Reserve Fund	361110026-Interest Earned	1,602	1,500	1,500	116	500	
	Total Revenues	1,602	1,500	1,500	116	500	
426 - Water Bond Reserve Fund	534104145-Banking Service Fees/Charges - W/S Bond Res Fund	-	-	-	3	-	
426 - Water Bond Reserve Fund	538514126-Banking Service Fees/Charges - W/S Bond Res Fund	16	-	-	2	-	
426 - Water Bond Reserve Fund	597000425-Transfer To Fund 425	292,082	-	-	-	-	
	Total Expenditures	292,098	-	-	5	-	
426 - Water Bond Reserve Fund	508100026-Ending Balance	143,832	435,008	440,475	143,944	144,444	
431 - Water System Construction Fund	308100031-Beginning Fund Balance - Water System Construction Fund (Dis	476,921	978,782	476,921		-	
431 - Water System Construction Fund	308410025-Beginning Fund Balance - Water System Construction Fund	-	-	-	1,133,039	1,238,384	Based on annualization for 2021 end of year budget.
431 - Water System Construction Fund	361100031-Unrealized Gain/Loss	850	-	-	(2,101)	-	
431 - Water System Construction Fund	361110031-Investment Interest	4,015	1,500	1,500	6,251	6,500	
431 - Water System Construction Fund	361300031-Realized Gain/Loss On Investments	1,693	-	-	66	-	
431 - Water System Construction Fund	361410031-Investment Interest - Purchased	(232)	-	-	18	-	
431 - Water System Construction Fund	367000412-Pacific Power Well No. 4 Energy Savings	-	-	-	11,669	-	
431 - Water System Construction Fund	391800041-DWSRF Federal Loan From EPA/St Dept Of Health	1,385,009	672,000	100,000	106,205	110,000	50% forgiveness, 1.5%, 24 yrs; Remaining loan drawdown based on RH2 calculation
431 - Water System Construction Fund	391800431-DWSRF Federal Loan From EPA/St Dept Of Health	809,882	1,195,431	-	-	3,000,000	50% forgiveness, 1%, 24 yrs
431 - Water System Construction Fund	397000431-Transfer From 410	600,000	-	-	-	-	
	Total Revenues	2,801,217	1,868,931	101,500	122,108	3,116,500	
431 - Water System Construction Fund	534104931-Banking Service Fees/Charges - W Const Fund	55	20	20	90	-	
431 - Water System Construction Fund	594346302-Water Utility Capital Expenditures	(49,846)	2,675,494	100,000	(89,533)	-	
431 - Water System Construction Fund	594346306-Water Utility Capital Expenditures - DWL23476	1,385,009	-	-	-	-	
431 - Water System Construction Fund	594346307-Water Utility Capital Expenditures - DWL23748	809,882	-	-	106,205	3,000,000	
	Total Expenditures	2,145,100	2,675,514	100,020	16,763	3,000,000	
431 - Water System Construction Fund	508100031-Ending Fund Balance	1,133,039	172,199	478,401	1,238,384	1,354,884	Based on annualization for 2021 end of year forecast.

Fund	Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
500 - Equipment Rental & Replacement	308510004-Beginning Balance - Equipment Rental & Replacement Fund	-	-	-	190,937	232,970	Based on annualization for 2021 end of year budget.
500 - Equipment Rental & Replacement	308800050-Beginning Balance - Equipment Rental & Replacement Fund (Di	191,769	116,364	225,953		-	
500 - Equipment Rental & Replacement	348650001-INF - O & M	296,462	385,821	375,701	375,701	425,000	
500 - Equipment Rental & Replacement	361100050-Unrealized Gain/Loss	214	-	-	(277)	-	
500 - Equipment Rental & Replacement	361110050-Investment Interest	1,444	1,500	1,500	996	1,500	
500 - Equipment Rental & Replacement	361300050-Realized Gain/Loss On Investments	402	-	-	20	-	
500 - Equipment Rental & Replacement	361410050-Investment Interest - Purchased	(94)	-	-	(18)	-	
500 - Equipment Rental & Replacement	362000000-Equip & Vehicle Rental	1,898	1,500	1,000	7,065	5,000	
500 - Equipment Rental & Replacement	369910050-Other Misc. Revenues	-	-	-	177	-	
500 - Equipment Rental & Replacement	395200050-Insurance Compensation For Loss	9,667	-	-	771	-	
	Total Revenues	309,993	388,821	378,201	384,435	431,500	
500 - Equipment Rental & Replacement	548681000-Wages & OT	63,822	66,504	65,101	63,077	64,587	Reflects \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
500 - Equipment Rental & Replacement	548682000-Benefits	36,324	37,774	37,686	37,657	37,118	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
500 - Equipment Rental & Replacement	548682001-Benefits - Uniforms	226	500	500	819	500	Uniform, safety boots, PPE
500 - Equipment Rental & Replacement	548683100-Operating Supplies - General	51,037	55,000	55,000	54,873	70,000	Oils, lubricant, electrical parts, building maintenance supplies, vehicle parts, etc.
500 - Equipment Rental & Replacement	548683200-Fuel Consumed	53,396	70,000	70,000	62,340	70,000	Gas & diesel
500 - Equipment Rental & Replacement	548683500-Small Tools / Equipment	3,731	2,500	2,500	6,671	8,500	Specialized tools for repair work, misc. small hand and power tools.
500 - Equipment Rental & Replacement	548684400-External Taxes	490	700	700	459	700	
500 - Equipment Rental & Replacement	548684800-Repairs / Maintenance	32,088	70,000	70,000	5,002	60,000	Tire Work, Engine Work, Transmission Work, Fabricating, Hydraulic Work, etc by others.
500 - Equipment Rental & Replacement	548684900-Miscellaneous	319	-	-	-	-	
500 - Equipment Rental & Replacement	548701000-Wages & OT	13,673	14,983	12,447	14,009	13,450	Reflects 2% or \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
500 - Equipment Rental & Replacement	548702000-Personnel Benefits	5,639	6,673	5,468	6,170	6,743	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
500 - Equipment Rental & Replacement	548703100-Operating Supplies - ER&R Administration	4	-	-	3	-	
500 - Equipment Rental & Replacement	548703101-Office Supplies - ER&R Administration	143	500	500	219	500	Office supplies
500 - Equipment Rental & Replacement	548703500-Small Tools / Equipment	-	150	150	-	150	Misc. small office equipment
500 - Equipment Rental & Replacement	548704100-Professional Services	91	-	-	4,040	-	
500 - Equipment Rental & Replacement	548704200-Communication	445	600	600	488	600	"Postage, phone, shipping. Increase in postage rates."
500 - Equipment Rental & Replacement	548704300-Travel	318	2,000	2,000	86	2,000	Per diem & lodging; increase based on annualization of 2019.
500 - Equipment Rental & Replacement	548704401-Advertising	7	-	-	-	-	
500 - Equipment Rental & Replacement	548704600-Insurance	37,439	43,000	43,840	78,565	80,000	Based on estimate from WCIA
500 - Equipment Rental & Replacement	548704700-Public Utility Services	4,827	7,000	7,000	5,687	7,000	Gas, water, sewer, power.
500 - Equipment Rental & Replacement	548704900-Miscellaneous	44	500	500	11	500	
500 - Equipment Rental & Replacement	548704901-Registrations/Fees - Training Classes & Seminars	764	2,000	2,000	(1,340)	2,000	"Fire Apparatus School, Vehicle Maintenance Management School, Electrical Systems Training"
500 - Equipment Rental & Replacement	548794100-Professional Financial / Banking Costs	24	50	50	302	50	
500 - Equipment Rental & Replacement	594226476-Fire Mobilization Equipment	-	500	500	500	500	
500 - Equipment Rental & Replacement	594426400-Equipment Purchase	5,973	-	-	-	-	
500 - Equipment Rental & Replacement	594486200-Buildings/Improvements	-	-	-	2,763	-	
	Total Expenditures	310,825	380,934	376,542	342,402	424,898	
500 - Equipment Rental & Replacement	508800050-Fund Ending Balance	190,937	124,251	227,612	232,970	239,572	Based on annualization for 2021 end of year forecast.
625 - Flexible Benefits Plan Fund	308100062-Beginning Balance - Flexible Benefits Plan Fund (Disabled)	7,786	9,550	10,183		-	
625 - Flexible Benefits Plan Fund	308310004-Beginning Balance - Flexible Benefits Plan Fund	-	-	-	10,020	13,051	Based on annualization for 2021 end of year budget.
625 - Flexible Benefits Plan Fund	361110065-Investment Interest		-	-	1	-	
625 - Flexible Benefits Plan Fund	389400073-Trust Contribs Employee	13,829	20,000	15,000	15,000	15,000	
	Total Revenues	13,829	20,000	15,000	15,001	15,000	
625 - Flexible Benefits Plan Fund	589400073-Unreimbursed Medical Pays	11,594	20,000	15,000	11,970	12,000	
	Total Expenditures	11,594	20,000	15,000	11,970	12,000	

Fund	Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
625 - Flexible Benefits Plan Fund	508100062-Ending Fund Balance	10,020	9,550	10,183	13,051	16,051	
				Ending Fund Balance	16,979,162.19		

Fiscal Year: 2022 Budget Workshop #1



By: Brian Carleton – Finance Director

Presented October 5th, 2021



2022 Budget Process and Schedule

- CAO prepares preliminary budget and budget message/files – RCW 35A.33.052
 - 10/12/2021
- Publish notice that preliminary budget has been filed and publish notice of public hearing on final budget once a week for two consecutive weeks – RCW 35A.33.060
 - 11/16/2021 and 11/23/2021
- Setting property tax levies – Ch. 52, Laws of 2005, HB 1048 & RCW 84.52.070
 - 11/09/2021
- Legislative body must schedule hearings on the budget or parts of the budget and may require the presence of department heads – RCW 35A.33.055 (**Preliminary Budget Hearing**)
 - 11/23/2021 – Council Meeting
- Copies of proposed (preliminary) budget made available to the public – RCW 35A.33.052
 - 11/21/2021
- Budget Review with Finance Committee
 - 12/09/2021 – Committee Meeting
- City Council Workshop on the final changes to budget
 - 12/07/2021 – Workshop
- **Final Hearing** on proposed budget – RCW 35A.33.070 & **Adoption of budget** for 2022 – RCW 35A.33.075
 - 12/14/2021 – Council Meeting
 - Copies of final budget to be transmitted to the State Auditor's Office and MRSC.

2022 Key Assumptions

- Conservative projections on revenue and expenditures
- Maintaining core services
- Investing in critical infrastructure
- Addressing staffing gaps that threatens maintaining core services
- Continue obtaining grants

■ Total Preliminary Budget

Beginning Fund Balance: \$18,673,637

Revenues: \$38,573,789

Expenditures: \$40,268,264

Ending Fund Balance: \$16,979,162

2022 Budget Fund Balances - Preliminary

Fund	Title	Beginning Fund Balance	Revenues	Expenditures	Surplus/(Deficit)	Ending Fund Balance
001	Current Expense Fund	3,899,842	8,995,331	9,838,126	(842,795)	3,057,048
005	Current Expense Reserve Fund	379,722	201,800	-	201,800	581,522
012	Technology Reserve Fund	121,181	701,500	604,125	97,375	218,556
061	Employee Benefit Reserve Fund	351,733	102,500	87,065	15,435	367,168
120	Criminal Justice Fund	41,748	15,533	30,888	(15,355)	26,393
121	Forfeited Proceeds Fund	2,077	20	-	20	2,097
130	Hotel/Motel Tax	45,720	20,000	9,600	10,400	56,120
201	ULTGO Bond Fund	15,798	487,960	487,050	910	16,708
235	Commercial Drive Bond Debt Service Fund	143,720	140,734	140,483	251	143,971
309	CDBG Projects Fund	-	364,000	364,000	-	-
315	Facility Maintenance Reserve Fund (CE)	158,898	601,500	482,900	118,600	277,498
320	Equipment Reserve Fund	289,334	1,617,630	1,767,130	(149,500)	139,834
330	Economic Development Fund	950,364	600,250	600,000	250	950,614
340	Economic Development Reserve Fund	65	-	-	-	65
305	Capital Improvement Fund (REET 1)	453,142	212,500	90,000	122,500	575,642
306	Capital Improvement Fund (REET 2)	1,279,804	2,114,000	3,256,683	(1,142,683)	137,121
	Total REET	1,732,946	2,326,500	3,346,683	(1,020,183)	712,763
100	Street Fund	182,125	1,019,771	896,222	123,549	305,674
301	Street Capital Contribution Fund	16,060	20,020	21,925	(1,905)	14,155
311	Street Improvement Fund	206,869	1,702,000	1,721,000	(19,000)	187,869
	Total Streets	405,054	2,741,791	2,639,147	102,644	507,698
400	Water Fund	445,761	2,068,216	2,062,148	6,068	451,829
410	Water Capital Reserve Fund	2,259,255	4,616,200	4,964,000	(347,800)	1,911,455
413	Water Capital Improvement Reserve Fund	972,294	936,254	1,071,877	(135,623)	836,672
426	Water Bond Reserve Fund	143,944	500	-	500	144,444
431	Water System Construction Fund	1,238,384	3,116,500	3,000,000	116,500	1,354,884
	Total Water Utility	5,059,639	10,737,670	11,098,025	(360,355)	4,699,284
401	Wastewater Fund	2,308,683	2,907,723	2,489,832	417,891	2,726,574
411	Wastewater Capital Reserve Fund	237,005	2,883,186	2,881,885	1,301	238,306
412	Wastewater Debt Service Fund	885,896	722,211	683,684	38,527	924,422
425	Water Revenue Bond Fund	338,675	332,850	332,100	750	339,425
	Total Wastewater Utility	3,770,260	6,845,970	6,387,501	458,469	4,228,728
402	Stormwater Fund	613,830	624,400	692,941	(68,541)	545,288
403	Stormwater Capital Reserve Fund	445,685	1,002,200	1,255,702	(253,502)	192,183
	Total Storm Water Utility	1,059,515	1,626,600	1,948,643	(322,043)	737,471
500	Equipment Rental & Replacement	232,970	431,500	424,898	6,602	239,572
625	Flexible Benefits Plan Fund	13,051	15,000	12,000	3,000	16,051
	Total All Funds	18,673,637	38,573,789	40,268,264	(1,694,475)	16,979,162

2022 Fund Detail by Unit

Current Expense	Operating	Capital	Debt	Inter Fund Transfers	Total Surplus/ (Deficit)
Recurring					
- Revenue	7,694,920				7,694,920
- Expenditures	5,650,982			2,238,434	7,889,416
Total Recurring	2,043,938	-	-	(2,238,434)	(194,496)
Non - Recurring					
- Revenue	1,300,411				1,300,411
- Expenditures		148,710		1,800,000	1,948,710
Total Non Recurring	1,300,411	(148,710)	-	(1,800,000)	(648,299)
Total	3,344,349	(148,710)	-	(4,038,434)	(842,795)

2022 Fund Detail by Unit

Streets	Operating	Capital	Debt	Inter Fund Transfers	Total Surplus/ (Deficit)
Recurring					
- Revenue	241,791			800,000	1,041,791
- Expenditures	589,222			328,925	918,147
Total Recurring	(347,431)	-	-	471,075	123,644
Non - Recurring					
- Revenue		1,700,000			1,700,000
- Expenditures		1,721,000			1,721,000
Total Non Recurring	-	(21,000)	-	-	(21,000)
Total Streets	(347,431)	(21,000)	-	471,075	102,644

2022 Fund Detail by Unit

Water	Operating	Capital	Debt	Inter Fund Transfers	Total Surplus/ (Deficit)
Recurring					
- Revenue	2,672,916		934,754		3,607,670
- Expenditures	1,705,648		739,777	682,100	3,127,525
Total Recurring	967,268	-	194,977	(682,100)	480,145
Non - Recurring					
- Revenue		7,130,000			7,130,000
- Expenditures		7,970,500			7,970,500
Total Non Recurring	-	(840,500)	-	-	(840,500)
Total	967,268	(840,500)	194,977	(682,100)	(360,355)

2022 Fund Detail by Unit

Wastewater	Operating	Capital	Debt	Inter Fund Transfers	Total Surplus/ (Deficit)
Recurring					
- Revenue	3,933,184			912,786	4,845,970
- Expenditures	2,189,832		715,784	600,000	3,505,616
Total Recurring	1,743,352	-	(715,784)	312,786	1,340,354
Non - Recurring					
- Revenue		2,000,000			2,000,000
- Expenditures		2,881,885			2,881,885
Total Non Recurring	-	(881,885)	-	-	(881,885)
Total	1,743,352	(881,885)	(715,784)	312,786	458,469

2022 Fund Detail by Unit

Stormwater	Operating	Capital	Debt	Inter Fund Transfers	Total Surplus/ (Deficit)
Recurring					
- Revenue	626,600			200,000	826,600
- Expenditures	492,941		48,702	200,000	741,643
Total Recurring	133,659	-	(48,702)	-	84,957
Non - Recurring					
- Revenue		800,000			800,000
- Expenditures		1,207,000			1,207,000
Total Non Recurring	-	(407,000)	-	-	(407,000)
Total	133,659	(407,000)	(48,702)	-	(322,043)

2022 Fund Detail by Unit

REET	Operating	Capital	Debt	Inter Fund Transfers	Total Surplus/ (Deficit)
Recurring					
- Revenue	426,500				426,500
- Expenditures					-
Total Recurring	426,500	-	-	-	426,500
Non - Recurring					
- Revenue		1,900,000			1,900,000
- Expenditures		3,346,683			3,346,683
Total Non Recurring	-	(1,446,683)	-	-	(1,446,683)
Total	426,500	(1,446,683)	-	-	(1,020,183)

2022 Revenue – Estimated Key Drivers

<u>Fund</u>		<u>2020 Actual</u>	<u>2020 Budget</u>	<u>2021 Budget</u>	<u>2021 Forecast</u>	<u>2022 Budget</u>	<u>Change</u>	<u>2022 Comment</u>
001	Property Taxes	1,971,706	1,995,880	1,998,482	2,086,253	2,030,224	(56,029)	Based on 1% increase over 2021 Forecast
001	Sales Tax	2,142,481	1,951,000	2,169,000	2,388,484	2,373,399	(15,085)	Based on 2021 Budget
001	B&O Tax	1,312,685	1,346,826	1,399,000	1,496,717	1,491,075	(5,642)	Based on 2021 Budget
001	Business Lic and Permits	84,179	75,000	80,000	87,477	85,000	(2,477)	
001	Non Business Lic and Permits	133,424	289,000	385,000	307,170	307,000	(170)	
001	ARPA Revenues	9,750	-	-	1,300,411	1,300,411	-	50% received in 2021 and 50% in 2022
001	State Shared Revenues	249,947	235,800	243,917	287,491	274,072	(13,419)	Calculated with MRSC's State Shared Revenues Estimator for 2022.
001	Public Safety	638,918	550,800	624,300	760,120	734,700	(25,420)	Based on 2021 Budget/Forecast
001	Planning/Development Fees	21,547	19,500	28,550	16,138	27,250	11,112	
001	Traffic Penalties	34,043	35,000	35,000	46,989	45,000	(1,989)	
001	Misc Revenues	136,685	138,000	143,000	113,226	122,000	8,774	
100	Road Fund	207,870	228,100	227,833	228,526	219,771	(8,755)	Based on MRSC Budget Suggestions.
305/305	Reet	293,159	263,500	303,500	407,285	426,500	19,215	Based on annualization of 2020
400	Water Revenues	1,746,647	1,757,314	1,808,198	1,980,089	2,058,216	78,127	From Rate Model
401	Wastewater Revenues	2,608,609	2,376,000	2,690,767	2,829,900	2,907,723	77,823	5% Increase Taken from Rate Model
402	Storm Water Revenues	590,545	540,500	573,436	606,189	624,400	18,211	3% Increase Taken from Rate Model
410	Water Capital Reserves	261,162	1,083,614	898,626	441,123	596,200	155,077	Based on planned development/Misc Revenues
411	Waste Water Capital Reserves	68,858	1,056,000	881,700	486,744	302,500	(184,244)	Based on planned development
412	Waste Water Debt Service	543,510	813,470	717,070	548,679	722,211	173,532	Based on Debt Service/Rate Model
413	Water Debt Service	895,448	2,998,716	936,499	925,767	936,254	10,487	Based on Debt Service/Rate Model
		13,951,171	17,754,020	16,143,878	17,344,780	17,583,906	239,126	

► 2022 Budget - Staffing

▪ 2022 Staffing Information

- 49 budgeted Full-time Employees (2021 47.5 FTE's)
 - Additions to 2022
 - Mechanic
 - City Attorney (added late 2021)
- 1 part-time Reserve Police Officer (.25 FTE)
- 1 part-time Engineering Work Study (.4 FTE)
- 1 part-time Police Records Clerk (.4 FTE)
- Mayor
- Council

2022 Budget Wage/Benefit Increases

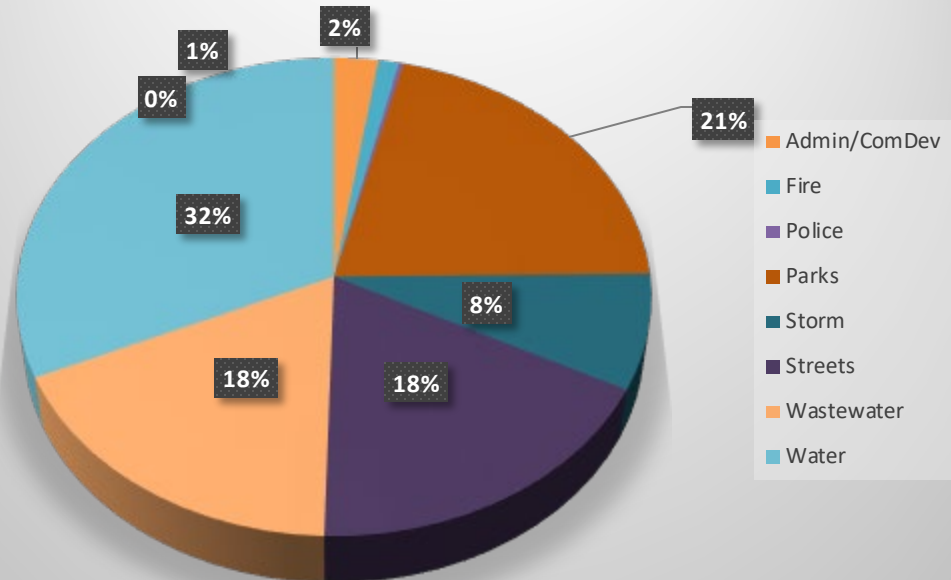
- 2022 Projected Wage Increases
 - Police – 5% (year 3 of 3-year contract)
 - Fire – 3% (year 2 of 3-year contract)
 - Public – In negotiations
 - Non-Union Exempt – 3%
 - Non-Union, Non-Exempt – 3% (except Sergeants – 5% per contract)
- 2022 Health Insurance Increases
 - Police
 - Health – Information not available yet
 - Vision - Information not available yet
 - Dental - Information not available yet
 - Standard Life – No Increase
 - Employee Assistance Program – No Increase
 - Other employees
 - Health – 5.8% Increase
 - Vision – No Increase
 - Dental – 2% Increase
 - Standard Life – No Increase

Employee Assistance Program – No Increase

Capital Facility Budget – FY 2022

Capital Facility Plan: FY 2022	
Department	Expense
Admin/Community Development	\$ 380,000.00
Fire	\$ 174,900.00
Police	\$ 38,000.00
Parks	\$ 3,256,683.00
Storm	\$ 1,207,000.00
Streets	\$ 2,775,000.00
Wastewater	\$ 2,765,000.00
Water	\$ 4,927,000.00
Total	\$ 15,523,583.00

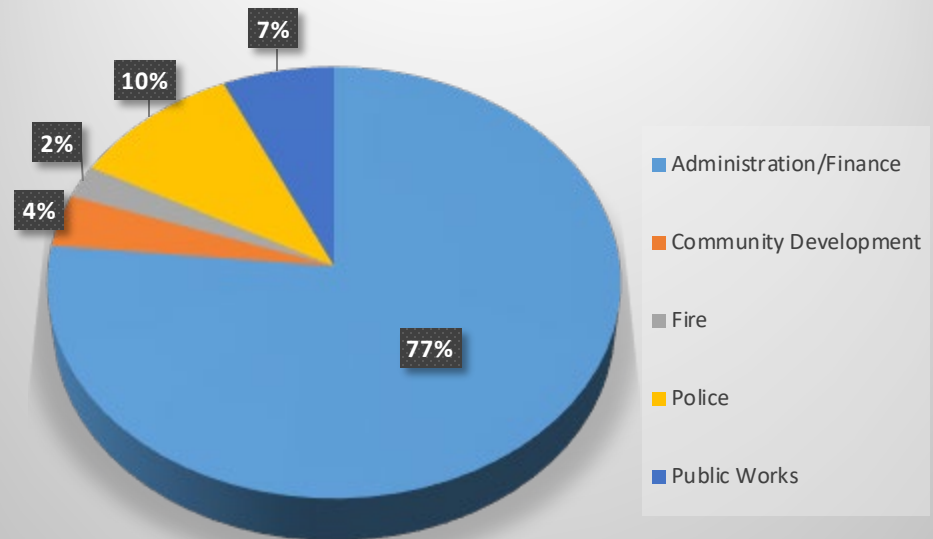
FY 2022 Capital Facility Expense



IT Budget – FY 2022

FY 2022 Information Technology Expense	
Department	Expense
Administration/Finance	\$ 264,923.00
Community Development	\$ 13,500.00
Fire	\$ 8,500.00
Police	\$ 35,737.86
Public Works	\$ 23,500.00
Total	\$ 346,160.86

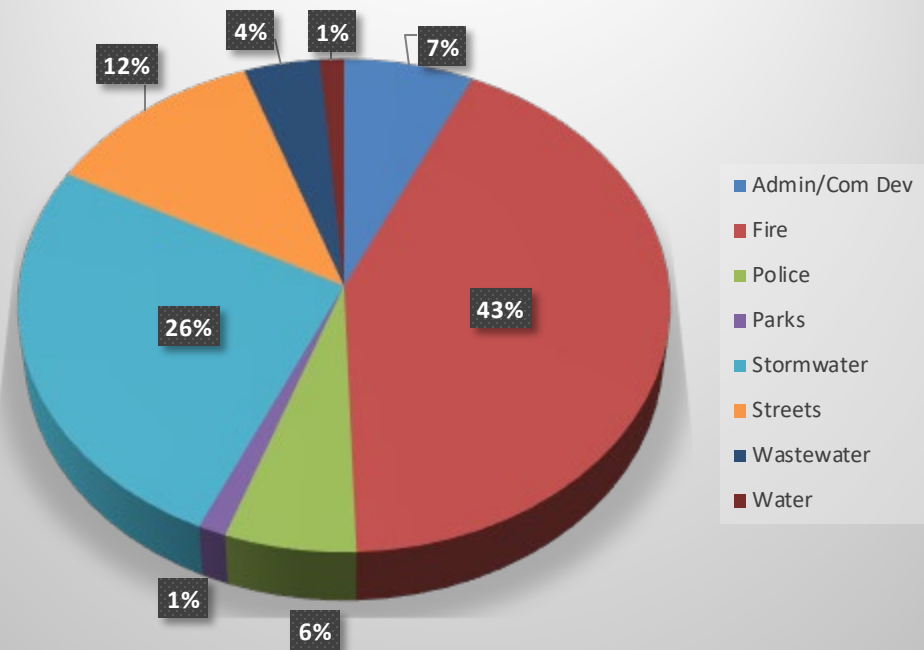
FY 2022 Information Technology Expense



Equipment Repair and Replacement Budget – FY 2022

Equipment Replacement Plan: FY 2022	
Department	Total
Admin/Com Dev	\$ 200,000.00
Fire	\$ 1,222,744.00
Police	\$ 174,127.36
Parks	\$ 37,000.00
Stormwater	\$ 750,000.00
Streets	\$ 340,000.00
Wastewater	\$ 116,884.08
Water	\$ 37,000.00
Total	\$ 2,877,755.44

FY 2022 ER&R Expense



Proposed Utility Billing Rates

Base Fee Split	2020 Rates	% Increase 2020-2021	2021 Rates	% Increase 2021-2022	2022 Rates
Water	\$16.88	5%	\$17.72	5%	\$18.61
Water Reserve	\$20.34	2.5%	\$20.85	2.7%	\$21.41
Tax	\$4.14	4%	\$4.29	3.7%	\$4.45
Water Subtotal	\$41.36	4%	\$42.86	4%	\$44.46
Sewer	\$36.28	3.00%	\$37.37	4%	\$38.86
LTD	\$10.64	0%	\$10.64	0%	\$10.64
Tax	\$5.21	2%	\$5.33	3%	\$5.50
Sewer Subtotal	\$52.13	2%	\$53.34	3%	\$55.00
W&S Total	\$93.49	3%	\$96.20	3%	\$99.47
Stormwater	\$9.47	3%	\$9.75	3%	\$10.04
Base Fee Total	\$102.96	3%	\$105.95	3%	\$109.51

Next Steps



- 1. Update Inter Fund Transfers
- 2. Update Capital Requirements and Funding Options
- 3. Departmental Meetings to Examine Costs
- 4. Update Questica Budget



Engineering Department FY 2022 Narrative

City of College Place, Washington
625 S. College Avenue
Ph: (509)-394-8506
Em: mrizzitiello@cpwa.us
www.cpwa.us



Recipient Name

Mayor Norma L. Hernández, College Place City Council

Fund: Engineering

Department: Engineering

Staff: 1.0 FTE's (plus outsourced on-call engineering)

Mission:

To support the objectives of the City of College Place community through providing technical engineering services and recommendations to city departments and administration as they work to implement the direction and goals of City Council. To manage and oversee the city's Stormwater Utility

Overview:

In addition to providing civil site plan review services in support of residential and commercial development, the Engineering Department manages the Stormwater Utility and also promulgates and applies City-approved standards and specifications to projects and developments within the City's jurisdictional limits. Other activities in support of the Administration, Finance, Public Works and Planning Department include...

- Project Management
- Transportation Planning
- Utility Infrastructure Planning
- Long-term Community Development Planning (infrastructure concurrency...i.e. water rights, utility extensions, etc.)
- Project Financing including preparation of grant and loan applications.
- Municipal Code Updates

In addition to continuing to manage and assist with areas above, Engineering Department emphases for 2022 will include continuing to work on the on-going development of the city's Geographic Information System (GIS) and continued programming of the stormwater utility in compliance with Federal National Pollution Discharge Elimination System Phase 2 regulations.

Budget Summary:

Projected expenditures for 2022 are generally based upon last year's expenditures expect with changes on the personnel/staffing line items.

Personnel/Staff

The City Engineering function is currently staffed with one (1) Stormwater Engineering Technician as well as a on-call City Engineer (J-U-B Engineers) who works under a four year contract that was let via RSQ on October 13th, 2020 via Resolution #20-037. The on-call City Engineer handles development review as well as design for storm, street, wastewater, and water projects. The Engineering function is supervised by the Public Works Director. Long time Public Works Director Paul Hartwig retired at the end of August 2021. Mr. Robert McAndrews started work as Public Works Director in August 2021. Both the Stormwater Engineering Technician as well as the On Call Contract are under the supervision of Mr. Robert McAndrews – City Public Works Director.

Significant 2021 Activities

- Water System Plan Update
- Wastewater Financial Sustainability Plan (Master Plan)
- Wellhouse Engineering for Drinking Water Well #6 (Maple Ave)
- Local Road Safety Plan
- ADA Transition Plan
- Special Project Support Contract (Safebuilt)
- Staff Support of the Utility and Transportation Advisory Committee
- Begin developing out Iworq system – Asset Management and Street Pavement Inventory
- Complete 4Bikes Fourth (College to Davis) Engineering Design
- Complete Central College Place Sidewalks (SW Davis, SW Bade, SW 12th)
- Complete SE Meadowbrook Blvd Grind & Overlay
- Complete CDBG Storm Drywell Study
- Complete engineering design for Sky Avenue corridor water service adjustment
- Submit TIB grant applications for sidewalks on NE Lambert, NE Ash, and SE Date
- Submit TIB applications grant applications for SE 12th (College to Larch)
- Successfully submit Federal grant application for SW Mojonier Rd construction
- Wrap up construction of Southwest Wastewater Trunk Line and Lift Station 6
- Wrap up engineering for state-mandated Wastewater Treatment Plant Upgrade
- Six-Year Capital and Transportation Improvement Plan Update
- Engineering and funding strategy for Southwest Wastewater Trunk Line project
- NW Destito Ln stormwater design and construction
- Sidewalk engineering for CDBG funded projects (12th, Bade, and Davis)

- Adopted Urban Forestry Mapping and Tree Identification Study for city parks and Federally classified road right-of-way
- Continuing GIS Development
- Hayden Homes Homestead 3D, 3E, and 3F
- Whispering Creek subdivision
- Stepper Addition subdivision
- College Place Public Schools portable installation
- Homestead 3D and 3E
- Tad Sirmon Spitzenberg Development
- Burger King Site Design
- Goodwill Site Design

**Engineering Contracts, Agreements & Amendments Managed
with Finance and Public Works**

1. Safebuilt Homestead Phase 3E Review Amendment
2. Safebuilt Homestead Phase 3D Special Inspection Amendment
3. Safebuilt Fast-track Plan Review Services
4. AWC/Flo Analytics GIS Consortium Contract
5. DOT PHIMA Pipeline Safety GIS Grant Agreement
6. Complete Streets Design and Right-of-way
7. Complete Street Construction Engineering
8. Complete Street Construction
9. CDBG Safewalk Phase 1 Sidewalk Design
10. CDBG Safewalk Phase 1 Sidewalk Construction Engineering
11. CDBG Safewalk Phase 1 Construction
12. CDBG Planning Drywell Study
13. Ecology Stormwater PPE Grant Contract
14. Ecology Stormwater Hardship Contract Grant
15. On-Call Engineering JUB Contract
16. Jacobs Wastewater System Contract
17. Recreation Conservation Office LWCF Lions Park Grant
18. Recreation Conservation Office WWRP Lions Park Grant
19. Recreation Conservation Office YAF Lions Park Grant
20. Sewer lining contract
21. Sherwood Trust Lions Park Grant
22. Southwest Sewer Engineering Contract
23. Southwest Sewer Construction Engineering Contract
24. Southwest Sewer Construction Contract
25. Southwest Sewer Port .09 Grant Contract
26. Southwest Sewer USDA-RD Grant/Loan Agreement
27. Southwest Sewer Ecology Grant/Loan Agreement
28. Wastewater System Sustainability Plan Contract
29. Wastewater Treatment Plant Design
30. Water System Plan Contract
31. Stormwater Plan Finalization Contract
32. TIB Meadowbrook Grant Agreement
33. Meadowbrook Engineering Agreement

34. Meadowbrook Construction Engineering Contract
35. Meadowbrook Construction Contract
36. Wastewater Treatment Plant Design
37. Well #6 Construction Engineering Contract
38. Well #6 Wellhouse Construction Contract
39. DWSRF Well #6 Grant/Loan Agreement
40. MPO Mojonner RD Engineering and Right-of-Way Contract
41. Federal Highway Mojonner Rd Construction Contract

Significant 2022 Activities, Budget Changes and Requests

Beyond the regular activities of the Engineering Department, significant 2021 activities supported by the Engineering department are expected to include:

- Waster Master Plan acceptance by State Department of Health
- Wastewater Financial Sustainability Plan acceptance by State Department of Ecology
- Stormwater NPDES MS4 Permit Execution and Programming
- Grant writing and engineering development of Stormwater Decant Facility
- Lions Park Construction including dealing with pond
- Lions Park outfall improvements
- Wastewater Treatment Plan Design & Begin Construction
- Wrap up outstanding work with Southwest Wastewater Trunk Line and Lift Station Construction
- Sewer Lining
- Assist with pursuit of broadband construction funding
- Engineering of SE Birch Avenue (4th to 6th)
- Engineering of Wastewater Lift Station #5 Replacement (SW 1st) – Public Works Trust Fund
- Engineering of Drinking Water Well #7 (SW Teal) – Public Works Trust Fund
- Engineering of Elevated Water Tank #4 (WTPP) – Public Works Trust Fund
- Sky Avenue water main replacement
- SE 6th water main replacement and block resurfacing (College to Date)
- Develop and refine GIS data and system, including Iworq Asset Management System
- On Call Engineering Contract
- TIB Grant Funded 4Bikes Project (Fourth from Davis to College w/ Pedestrian Lights)
- CDBG Grant Funded Safewalk Sidewalk Construction (SW 6th, SW 8th)
- Stop signs at Whitman & Larch
- Investigate improvements to crosswalk in front of College Place Post Office at 500 S. College Avenue.
- Work with City of Walla Walla on solution to pedestrian crossing issues at Myra Rd and Garrison Village Way
- Adopt findings to College Avenue Transportation Assessment
- Drinking Water Well #6 Wellhouse and equipment Construction
- CIP data acquisition and development.

Sincerely,



Michael Rizzitiello

CITY ADMINISTRATOR

COLLEGE PLACE POLICE DEPARTMENT

Budget Narrative - Fiscal Year 2022

Department Mission:

The College Place Police department embraces the Philosophy of community oriented policing and strives to enhance the quality of life and safety of our citizens with the highest degree of ethical behavior, fairness and professional conduct.

The Department's budget is divided into the following categories:

Administration	Dispatch
Investigation	Support Services
Patrol	Care and Custody of Inmates
Traffic Policing	SEO - Animal Control, Code, Parking
Crime Prevention	

Wages and Benefits:

Wages and benefits will increase 5% in 2022 based on collective bargaining agreement for officers and sergeants.

Personnel / Staffing:

Police Staff - The police department is currently recruiting for two officer positions. One to backfill Officer Williams and the other to replace Lt. Benfield in anticipation of his March 2022 retirement. We are asking for two additional officer positions to increase our staffing for a growing community. DOJ calls for 2.5 FTE's per 1,000 residents. We currently have less than 1 FTE per 1,000 residents. Two additional FTE's would allow our agency to have two officers on shift at all times which increases both community safety and officer safety.

Narcotics Detective – The Walla Walla Police Department has received a partial grant to start a regional drug task force. The funding is for one year but unfortunately, they were not fully funded. I am requesting an additional FTE to support the regional drug task force.

SWAT MEMBER(S) – CPPD is a member of the regional Special Weapons and Tactics Team. In 2021 officer Joey Langlois left the team for personal reasons. Tryouts for new positions are scheduled for October 2021. The CPPD has been asked to add an additional FTE to SWAT. Initial SWAT equipment and training is roughly \$10,000 per FTE. \$20,000

Command Staff – As with any growing department we are in need of a Lieutenant position to assist with the administrative demands. The agency is in need of operational leadership under the direction of the chief to help oversee programs and personnel to allow the chief to focus on strategic plans and policy. A salary scale and job description has been submitted and approved through HR and Council.

2022 Training:

BLEA - New recruits must attend the Basic Law Enforcement Academy (BLEA) consisting of 18 weeks of training. This training must be started within six months of hire date and costs roughly \$4,500 per student. We are currently in the process of hiring two new officers with an expected academy date some time before spring 2022. New uniform and equipment costs are roughly \$2,500 per officer. Upon graduation from BLEA, new officers must successfully pass a twelve-week field training program under the supervision of an FTO. Total expense = \$14,000.

INSTRUCTOR CERTIFICATIONS: We are in need of instructor courses for the following: 1. Defensive Tactics (scheduled to attend in February 2022). This class will be hosted by WWPD so no travel or per diem required. 2. Armorer Class will vary in cost depending on location and travel. Estimated \$500. 3. ASP Baton. Each course costs between \$250 and \$600 depending on the complexity of the course. Per Diem costs far exceed course fees.

STATE REQUIRED TRAINING: We are required to send two officers to a 40-hour Crisis Intervention Training instructor course. Class registration is free. Travel and per diem is dependent on location.

CAREER LEVEL CERTIFICATION: We are promoting two new sergeants in November 2021. Each new sergeant will need to attend and complete several required courses; 1. First level supervision 2. Performance evaluations 3. 40 hours of other leadership courses.

NOTE: Several of these courses were scheduled in 2021, but canceled due to COVID. These are required positions to reduce liability and maintain accreditation. We have partnered with the State Patrol and WWPD in 2020 to maintain certification with the agreement this would not be an ongoing request which can be burdensome to other departments.

Care and Custody of Arrestees:

The City of College Place has a contract with Walla Walla County corrections to hold daily arrestees and warrants. We currently have a contract with Sunnyside Police Department for long term inmates (over one week). In 2021 an inmate was detained for 28 days. Short term stays remain in Walla Walla.

Costs for the WW Corrections is projected to increase slightly in 2022. Hourly rate is increasing from \$4.34 to \$4.49 for inmates. Having full staffing combined with increased calls for service will likely increase our jail service fees. We have budgeted \$25,000 over the last few years.

Animal Control

Special Enforcement Officer Ron Nordman was scheduled to attend animal control basic in 2020. Unfortunately, due to COVID the training was canceled/postponed until 2022. Costs have increased reflecting a new price for training and per diem in King County. The existing money for training will be transferred to our next budget. However, the class cost is now estimated at \$3,000 to include travel and per diem.

Budget Request(s) for 2022:

The police department is requesting the following equipment items for 2022:

Uniform Jumpsuit replacement for members to replace worn existing jumpsuits purchased in 2017. Jumpsuits are roughly \$600 each. We are in need of replacing seven jumpsuits at the cost of roughly \$4,200.

Enhancement to DT Training classroom at CPPD range: 1. Grappling Dummy \$300 2. Punch BOB \$400 3. Fighting Simulator bag - \$300 4. Pull-up Station - \$200 5. 18' x 18' Wrestling mat \$2,000.

Final Summary:

Most of the increases in the proposed 2022 budget are a result of additional resources, training, equipment and personnel needed for a growing agency. The projected figures for 2022 have been largely based on the prior budget history and future priorities and challenges.

Community Development Department

Budget Narrative Fiscal Year 2022

Fund: Current Expense
Department: 518 Facilities
524 Building Inspection
558 Planning

Staff #: 4 FTE

Division Mission:

The Community Development Department's (ComDev) goals are to promote and sustain a high quality of life for the residents of the community, while encouraging viable commercial and light industrial development. This can be accomplished by planning for and accommodating the anticipated growth and development of the City, directing development and land use following the goals and policies established in the City's Comprehensive Plan, Development Regulations, Building Codes, College Ave Design Standards, and Historic Preservation.

Budget Summary:

Revenues come primarily from the city's current expense fund. Some revenue is realized through permit/application fees.

Budget Requests for Fiscal Year 2022:

Consultants

GR Dohrn & Associates for miscellaneous planning issues like our Urban Growth Area (UGA), annual Comprehensive Plan review, Martin Airfield, Exclusive Agriculture Zone, development code tweaks, and assisting in review of the outdated Countywide Planning Policies. JUB Engineers conduct civil plan reviews overseen by ComDev. Additional planners and GIS specialists are available through JUB as needed.

Historic Preservation consultants will do additional historic property research to create a self-guided tour of historic properties.

The City will participated in a Department of Commerce grant to update the 1993 Countywide Planning Policies. Walla Walla will act as lead agency and will be responsible for administering the grant.

Other outside consultants include the Hearing Examiner, City Attorney, and a Licensed Surveyor. Much of the surveyor's work, hearing examiner, and JUB civil plan review are a third party pass through expense paid for by the applicant.

Training & Seminars

There will be training and certification courses for the Building Inspector and Building Official along with continuing education course needed to maintain their respective certifications. The 2018 International Building Codes became effective February 1, 2021 that also included the Washington State Amendments, and Washington State Energy Code, these changes will require a substantial investment in training. Course updates were limited or not offered in 2021 due to the pandemic. The Administrative Assistant requires Permit Technician training. The Community Development Director is proposing to attend the Washington State Planning Directors annual conference, the Washington State American Planning Association Conference and the Revitalize WA Conference. The following training is planned if COVID-19 restrictions are lifted or online training is offered:

- Training offered by WCIA.
- Utilization of free too little cost webinar opportunities and no cost training provided by different agencies.
- Administrative Assistant – Permit Technician training, WSAPT.
- Building Division
 - Code update classes for IRC, IBC, IFC, IMC, IFGC, IEBC, UPC, WA State Amendments and WA State Energy Code updates for 2018
 - Certification for Commercial Inspector – Building; includes a week of training.
 - Certification for Certified Building Official – Building Codes & Standards; includes a week of training.
 - Certification for Legal & Management Module; includes a week of training.
- Planning
 - Historic Preservation – Revitalize WA
 - American Planning Association WA Conference.
 - Planning Directors Conference.

Equipment

Small tools and minor equipment.

- Facility maintenance tools

Personnel

The CDD currently consists of four FTE's, the Community Development Director, Building Official/Facility Manager, Building Inspector, and Administrative Assistant. The Building Official/Facility Manager primarily oversees plan reviews and commercial building inspections, facility maintenance projects, and provides supervision and backup to the Building Inspector. The Building Inspector conducts backup plan reviews and is the primary inspector of residential projects. The Administrative Assistant coordinates the application process for the Community

Development Department and Public Works Department and provides backup to the Utility Clerk. The position also serves as the clerk for the Planning Commission and Historic Preservation Commission. The Administrative Assistant is on the city Wellness Committee and Safety Committee and also assists at Farmers Market as financial staff (EBT program).

Committees

The CDD oversees two volunteer commissions, the Historic Preservation Commission and the Planning Commission. The Historic Preservation Commission meets the third Thursday of each month at 4pm. The Planning Commission meets the third Tuesday of each month at 7pm. All meetings are planned to be conducted via Zoom.

2021 Milestones

- Successful RCO Grant - Lions Park – WWRP - \$500,000; LWCF - \$500,000; YAF - \$349,500; Sherwood Trust grant – \$500,000.
- Adoption of the Regional Housing Action Plan.
- Manufactured Housing Zoning & Comprehensive Plan Amendments relating to Affordable Housing
- Environmental Review and Public Notice for several public projects including:
 - Wastewater Treatment Plant Improvements
 - Well No. 6 Construction
 - Water System Plan Update
 - Davis Elementary Modular Buildings
- All Commercial and Residential reviews are coordinated through ComDev in conjunction with JUB Engineers doing the civil plan reviews.
- Burger King Site Plan Decision issued.
- Homestead Village PUD Phase 3F Civil Plan Review
- Davis Elementary School Modular Buildings
- Draft 75th Anniversary Book
- Ground Penetrating Radar of Poor Farm
- This Place Has History self-guided tour grant – DAHP Grant
- Police Department Evidence Building Construction
- RFP – Council Room AV Design & Remodel

2022 Projects, Goals and Recommendations

The major projects affecting Community Development as a whole are outlined here in general. These projects will all be occurring within the same time frame and will require major coordination and challenge the resources of Community Development. Application processing, SEPA, public outreach, plan reviews, inspections, monitoring and contract administration on each project will be substantial. With several major projects occurring at the same time additional technical assistance is highly recommended to assist during this time. This list does not address the day to day work, but is intended to show the major challenges ahead.

Departmental projects for 2022 are:

1. Coordinate with Walla Walla, Waitsburg, and Walla Walla County to update the 1993 Countywide Planning Policies. The three cities in coordination with the County hope to apply and receive a grant from the WA State Department of Commerce to update these policies.
2. Joint Study with Walla Walla & County – Exclusive AG Zoning Designation
3. Implementation phase - Regional Affordable Housing Study. Work with Planning Commission and Council to bring forward identified affordable housing tactics and incorporate them into our zoning and development standards.
4. Work with the property owners located in the Martin Airfield Area UGA to develop a suitable Land Use.
5. International Building Code Updates (effective February 1, 2021) – Building Official & Inspector training and certifications.
6. Historic Cemetery Grant – Suitable cemetery signage honoring those buried there.
7. Complete the 75th CP Anniversary Book
8. Continued UDC adjustments
9. Selection of suitable permitting program
10. Administrative Assistant – permit technician training
11. Lions Park Renovation – the Community Development Director will coordinate Project Management for this project
12. Historical Data Scanning – Admin Assistant
13. Manage Hearing Examiner System – There are possibly three developments that would require public hearings in 2022
14. GIS
15. Maintain the Business Registration Program through the BLS
16. Annexations
17. Boundary Line Adjustments
18. Building Permit Processing
19. SEPA Coordination
20. Permit Reporting to outside agencies
21. Participation in the Community Council – Affordable Housing Implementation Task Force
22. Facilities:

City Hall

- Council Room audio visual system upgrades & Remodel
- Design work for jail cell remodel to office space

Police Department

- Maintenance

Fire Department

- Replace exterior staircase
- Replace air handlers

- Remodel Dorm Rooms

Summary/Conclusion:

Residential Building Permits activity will be slow in 2022 with Phase 3F of the Homestead development coming online winter 2022 with 47 Cottages, this is the last phase of the Homestead development. It is essential that the McKeirnan Christiansen property be under development to accommodate single family, multifamily and commercial development. The Village at Fort Walla Walla 180 dwelling unit apartment complex is still expected to be constructed based on conversations with the developer. The 40 dwelling unit apartment complex on Spitzenburg should be built in 2022 and the last 20 dwelling units being constructed by the Hamby's will be completed in 2022. There are also commercial projects on the horizon that look promising including the potential for commercial development near the College Place High School, once the sewer main and lift station is completed it is likely we will see increased interest in this site. Burger King should wrap up construction in spring 2022. Goodwill Industries is expecting to wrap up construction in summer 2022. Several public construction projects will be underway, including Well House No. 6, Well House No. 4 and completion of the Lift Station Building. New plan review software (Bluebeam Revu) is expected to help streamline internal plan review processes.

In order to prepare for the next round of urban growth, the City needs to collaborate with Walla Walla and Walla Walla County to take a holistic review of the exclusive agricultural land designations that are surrounding our communities and potentially limiting growth. In addition, the City will be urging Walla Walla County to revise the long outdated 1993 Countywide Planning Policies to include revisions to how each jurisdiction is allocated growth and the methodology for determining how much land that is suitable to accommodate the 20-year planning window. Hopefully the three cities and county will jointly apply for a grant to assist in this process in 2022.

As our buildings age and staffing of FTE's increase there is the continued need for space and upgrading of facilities. The list of projects is long; staff is prioritizing the need for additional space, failing mechanical systems, and interior upgrades across all municipal facilities.

I'm looking forward to what the coming year will bring and feel confident that the Community Development Department is prepared to serve the community and overcome any obstacles we may face in 2022!

Respectfully Submitted,

Jon Rickard
Community Development Director

College Place Equipment Rental Division

Budget Narrative **Fiscal Year 2022**

Fund: #500 Equipment Rental & Replacement
Department: #548 Equipment Rental & Replacement
Staff #: 1 FTE

Division Mission:

The division's mission is to maintain the City's fleet in the highest operational quality for efficiency and safety. The division also is responsible for preparing bid specifications on vehicles and their purchasing. The division recommends replacement schedules and keeps administration up-to-date as to the condition of all vehicles and generators in the City.

Budget Summary:

Revenues from the city's current expense fund and transfers from the enterprise funds pay for the equipment rental operation.

Significant Changes & Requests for Fiscal Year 2022:

The division is looking to complete the projects listed below:

1. Update equipment replacement plan.
2. The Division is in desperate need of a full-time mechanic. The division has a serious backlog of maintenance requests and needs.
3. The Division needs a full-time mechanic. The City plans to hire an additional mechanic in 2022 if one is not already on board by the end of 2021.

2022 Budget Narrative

Page 2

Vehicle Purchase:

The division is not proposing the purchase of a replacement vehicle for the Fleet Division in 2022.

Equipment Rental Facilities:

The equipment rental facilities maintained by City staff are listed below:

- Maintenance Shop
- Tire Shed

General Supplies & Maintenance Needs:

The supplies needed for operating and maintaining the equipment rental are listed below:

- Lubricants
- Electrical Parts
- Cleaning Supplies
- Auto Parts
- Welding Supplies
- Tires
- Building Repair Supplies

This list provides a highlight of the supplies but is not exhaustive.

Personnel:

The Equipment Rental Division is has 1 full-time employee. A 2nd full-time mechanic is planned for 2022.

2022 Budget Narrative

Page 3

Items of Interest:

- This division utilizes outsourcing significantly. Some of the items that are outsourced are listed below:
 - Tire Mounting and Repair,
 - Front-end alignments and Repair,
 - Welding and Fabricating,
 - Transmission Work,
 - Heavy Equipment Repair.
- 89 vehicles, generators, and other equipment in inventory.
- Vehicle maintenance facilities can be classified in 3 ways. The first is a preventive maintenance facility. This facility usually has a fleet age of 5 years or less. The second class is a repair facility and usually has a fleet age of 5-10 years. The third class is a refurbishment facility and has a fleet age of over 10 years. Currently, we are around 9-10 years on our fleet age. The younger the age of the fleet the less expensive is the maintenance and the greater the resale value.

Summary/Conclusion:

The division has made great strides in becoming more repair/maintenance oriented. This has been because Administration has been proactive in replacing costly vehicles. The division is working hard to improve customer service between the various departments that are being served and managing a variety of interests from each of the departments. It is the goal of this division to become efficient in the repair and maintenance needs of the City's fleet.

With the proposed increase of vehicles in the fleet, the additional mechanic will be utilized to reduce the backlog of repairs. The police and fire vehicles alone take a significant amount of time. Another employee will allow the fleet manager the ability to perform his administrative duties and assist in vehicle maintenance issues.

College Place Parks Division

Budget Narrative **Fiscal Year 2022**

Fund: #001 Current Expense
Department: #576 Parks
Staff #: 1 FTE

Division Mission:

The division's mission is to provide a natural environment for the public to be able to relax and enjoy the outdoors. The division strives to keep the City's green areas in the best possible condition so the public can enjoy the different activities that are available to enjoy at the City's parks.

Budget Summary:

Revenues from the city's current expense fund pays for the entire park operation.

Significant Changes & Requests for Fiscal Year 2022:

The division is looking to complete the projects listed below:

- 1) **Irrigation System Replacements:**
The irrigation systems at both Lion's Park and Kiwanis Park are in bad shape and need to be replaced. The north section of Kiwanis Park was replaced with a new system by the school district per the joint use agreement with the City. The remaining part of Kiwanis Park needs to be replaced and upgraded. The irrigation system at Lions Park, on the north side of Garrison Creek needs to be replaced.
For 2022, City staff will look into having the systems designed by a professional so that the improvements could be phased.
- 2) **Lions Park Improvements:**
The City has submitted an application for the funding of improvements at Lions Park. Some of the improvements include a splash pad, new playground equipment, and a walking path.

2022 Budget Narrative

Page 2

Vehicle Purchase:

The division is requesting to purchase/replace the Chevrolet flatbed pickup truck (303).

Park Facilities:

The park facilities maintained by City staff are listed below:

- Kiwanis Park – 7.7 acres
- Lions Park – 8.3 acres
- Harvest Meadows – neighborhood park
- Veterans Park – neighborhood park in Homestead Development (2 acres)
- Traffic Islands – College & Rose, Larch & “C”

General Supplies & Maintenance Needs:

The supplies needed for operating and maintaining the parks are listed below:

- Fertilizer
- Weed Spray Chemicals
- Bathroom Supplies
- Irrigation System Parts
- Play equipment Replacement Parts
- Equipment Part Replacement
- Building Repair Supplies

This list provides a highlight of the supplies but is not exhaustive.

Personnel:

The Park Division is maintained by 1 full-time employee. Additional help is also provided from other public works employees and part-time employees during the summer or on special projects.

Summary/Conclusion:

The division has fortunately been able to operate and maintain all the parks with basically one employee. As the City adds additional parks, additional employee time will be necessary to provide the necessary maintenance.

College Place Stormwater Utility Division

Budget Narrative **Fiscal Year 2022**

Fund: #402 Stormwater
Department: #531 Stormwater
Staff #: 2 FTE

Division Mission:

To promote public health, safety and welfare by promoting a comprehensive approach to managing surface and storm waters, including but not limited to enhancing the protection of the City's aquatic resources; reducing flooding and erosion damages, complying with the Clean Water Act's National Pollution Discharge Elimination System (NPDES) municipal stormwater permit; and monitoring and complying with Total Maximum Daily Load (TMDL) regulations.

Budget Summary:

Revenues from the City's Stormwater utility pay for operations. Projected expenditures for 2022 are generally based upon last year's expenditures.

Significant Changes & Requests for Fiscal Year 2022:

The division is looking to complete the projects listed below:

1. **Stormwater Improvements on Birch from 4th – 6th:**
Engineering planned for 2022, and construction planned for 2023.
2. **Decant Facility:**
Construction of a street waste decant facility is planned with engineering in 2022 and construction in 2023.

Other Stormwater Activities and Programs Include:

1. Updating the Stormwater Management Plan as necessary
2. Conducting Public Education and Outreach
 - a. Developing outreach materials
 - b. Distributing educational materials to the community about the impact of stormwater discharges to water bodies and steps that can be taken to reduce pollutants in stormwater.

2022 Budget Narrative

Page 2

3. Conducting Public Involvement and Participation Program
 - a. Stormwater advisory group...public and stakeholder participation in refining the development and implementation of the Stormwater Plan.
 - b. Public meetings/hearings
4. Illicit Discharge Detection/Elimination
 - a. Mapping all known connections and outfalls
 - b. Implementing Illicit Discharge and Elimination Ordinance
 - c. Implementing procedures for program evaluation and assessment.
 - d. Implementing IDDE program
 - e. Developing Enforcement guidelines
 - f. Training enforcement staff
 - g. Identifying priority areas and businesses
 - h. Responding to complaints
 - i. Conducting field assessments
 - j. Keeping records
 - k. Developing procedures for characterizing illicit discharges, spills, or illegal dumping and procedures for tracing and removing sources of illicit discharges.
5. Construction Site Stormwater Runoff Control
 - a. Site plan review including review of Stormwater Pollution Prevention Plans (SWPPPs) prior to construction.
 - b. Providing training information and opportunities to staff, contractors, developers, etc.
 - c. Site inspections and enforcement of construction stormwater pollution control measures.
 - d. Maintaining records of activities related to plan review, inspection, and enforcement.
6. Post Construction Stormwater Management (New Development and Redevelopment)
 - a. Site plan review.
 - b. Reviewing structural best management practices and compliance with city stormwater specifications and standards.
 - c. Ensuring professional engineer design and facility certifications obtained.
 - d. Inspecting sites and stormwater facilities and enforcing post-construction stormwater control measures.
 - e. Maintaining records of activities related to plan review, inspection, and enforcement.

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7. Municipal and Operations Maintenance
 - a. Guidance on cleaning, washing, and painting municipal buildings
 - b. Guidance on chemical applications, mowing and vegetation maintenance at municipal parks, open spaces
 - c. Stormwater system maintenance (catch basins, flushing, etc.)
 - d. Street sweeping
 - e. Inspections
 - f. Staff Training
 - g. Record keeping
 - h. Implementing stormwater pollution protection programs at city facilities.
8. Monitoring & TMDL Compliance
 - a. Developing pet waste program
 - b. Implementing illicit discharge detection and elimination system (IDDE).
 - c. Identifying and testing at two outfalls annually; conducting semi-annual stormwater-event bacteria and turbidity monitoring. Trace sources.
 - d. Submitting annual report to Ecology with...
 - i. Reporting results of outfall monitoring
 - ii. Describing actions taken to reduce fecal coliform pollution.
 - e. Submitting plan for remaining stormwater basins with focus area for IDDE program.
 - f. Submitting plan for any outfall not progressing towards percent reduction target by December 30, 2022.

Vehicle Purchase:

The division is not proposing the purchase of a replacement vehicle for the Stormwater Division in 2022.

General Supplies & Maintenance Needs:

The supplies needed for operating and maintaining the Stormwater Division are listed below:

- Filters
- Sand bags
- Filter socks
- Spill Kits
- Office Supplies
- Safety Supplies

This list provides a highlight of the supplies but is not exhaustive.

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Personnel:

The stormwater utility will consist of 2 FTE's conducting both field and administrative duties.

Summary/Conclusion:

The division is working diligently with Department of Ecology as a new NPDES Phase II permittee. There are several new and upcoming requirements involving public outreach, illicit discharge detection and elimination, Stormwater management at construction sites, and general municipal operations and maintenance. Stormwater staff are working on applying for Ecology grants to help fund a new vacuor truck and a new decant facility. As the NPDES deadlines arrive, staff will need to remain vigilant in ensuring that the City continues to comply. As the City adds more and more Stormwater facilities and installs more filtration devices, additional employees and funding may be needed to continue with required maintenance.

College Place Street Division

Budget Narrative

Fiscal Year 2022

Fund: #100 Streets
Department: #542 Streets
Staff #: 2 FTE

Division Mission:

The division's mission is to protect public safety by maintaining and providing safe rights-of-ways for the people to travel. The division does this through the operation and maintenance of the roadways, providing warnings through signage and painting, clearing roadways in winter, and taking care of aesthetics through weed control.

Budget Summary:

The street division is a CE function and receives its money through fuel taxes and money designated to its operation by the City Council.

Significant Changes & Requests for Fiscal Year 2022:

The division is looking to complete the projects listed below:

1. **Crack Sealing**

2. **Chip Sealing:**

Contracting with Walla Walla County to chip seal streets in the areas of SE Bliss Ln, SE Market St, SE Harvest Dr, SE Larch Ave, SE Grassland Ct, SE Sunflower Ct, SE Freedom Pl, SE Colonial Dr, SE Independence Dr, SE Liberty Way, SE Constitution Dr, SE Justice Ave.

3. **Solar Flashing Stop Signs at Whitman and Larch**

Installation of solar flashing stop signs at Whitman and Larch intersection.

4. **Block Resurfacing Program**

Resurface SE 6th from college to Date.

5. **4Bikes Cycle Track**

Continuance of cycle track on 4th Street from Davis to College Ave. Includes pedestrian street lamps on 4th street from College Ave to Academy and on Academy from 4th Street to Whitman.

2022 Budget Narrative

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6. Safewalk College Place Sidewalk Installation

Install 6-foot wide sidewalk on one side of SW 6th and SW 8th.

7. Mojonnier Road Reconstruction

Engineering for reconstruction of Mojonnier Road from College Ave to City limits.

8. Broadband Project

Construction of dark fiber throughout the City of College Place.

Vehicle Purchase:

The division is requesting to purchase/replace the Flusher truck (542), and plans to finish outfitting the Stellar truck (501), including the addition of a new snowplow attachment.

Street Facilities:

The street facilities maintained by City staff are listed below:

- Sign Building
- Vehicle Shed

General Supplies & Maintenance Needs:

The supplies needed for operating and maintaining the street division are listed below:

- Weed Spraying Supplies
- Asphalt
- Rock
- Building Repair Supplies
- Safety Supplies
- Signs, Barricades, Paint, Thinner, & Other Safety Warning Supplies
- Salt & Sanding Rock

This list provides a highlight of the supplies but is not exhaustive.

Personnel:

The Street Division is currently maintained by 2 full-time employees. The City has been trying temp employees but would like to replace the lost employee.

2022 Budget Narrative

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Items of Interest:

The following is a list of special contracts, purchases, and upcoming needs for the street division:

- The City contracted with the State for performing signal maintenance necessary for the proper operation of the City's signals. This is a highly technical task and our employees can do the basic items but do not work with signals enough to do the certification and control work.

Summary/Conclusion:

The street division continually strives to provide quality work in keeping the roadways safe for travel. The lack of finances impedes the ability to maintain the streets in the best of condition.

College Place Wastewater Division

Budget Narrative

Fiscal Year 2022

Fund: #401 Wastewater
Department: #535 Wastewater
Staff #: 0 FTE

Division Mission:

The division's mission is to protect public health and the environment. The division does this through the operation and maintenance of the wastewater collection and treatment sections and the storm water section.

Budget Summary:

The wastewater division is an enterprise fund and must fund its operation from rates that are set by the City Council to cover the costs of operating the division.

Significant Changes & Requests for Fiscal Year 2022:

The division is looking to complete the projects listed below:

1. Continue with the Design for the Necessary and Required Improvements to the WWTP Plant:

The City will continue with the Facility Plan Amendment in anticipation of the NPDES permit renewal in 2023. The possible requirements may cause the City to look at possibly eliminating the effluent discharge into Garrison Creek and developing a system to dispose of the effluent through some other means.

2. Replace the Original PLCs at the WWTP as They Have Reached Their Useful Life:

The City will continue to replace all PLCs at the WWTP.

3. Contract Operations of the Treatment Plant and Collection System:

CH2M took over the responsibility of operating the WWTP on May 1, 2016 and the collection system in 2020. They have provided quality operation to the plant and collection system and will continue the provision of this important function.

4. Lift Station #5 Replacement

Replace over capacity wastewater lift station. Engineering in 2022. Construction in 2023.

2022 Budget Narrative

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5. Neighborhood Sewer Lining

The City will plan and prioritize cured-in-place pipe lining based on the Fiscal Sustainability Plan completed in 2021. The plan is to do this every two years beginning in 2022 to achieve the most cost efficient results.

Vehicle Purchase:

The City has directed Jacobs to provide the necessary vehicles to operate the WWTP and collection system. A few vehicles will be owned by the City and shared with Jacobs.

Wastewater Facilities:

The wastewater facilities maintained by CH2M are listed below:

- Lift Station #5 (SW 1st Street between Evans & Academy)
- Lift Station #3 (Homestead Village)
- Lift Station #7 (Teal Road)
- Treatment Plant Administration & Lab Building
- Treatment Plant Sludge Drying Building
- Treatment Plant Shop & Vehicle Storage Building
- Treatment Plant Headworks & Treatment Building
- Treatment Plant Equalization Structure
- Treatment Plant Filter Building
- Treatment Plant UV Building
- Treatment Plant Re-air Building and Structure
- Treatment Plant WAS Tanks (2)
- Treatment Plant Drying Beds Structures (2)
- Jetting of the Collection System

Items of Interest:

The following is a list of special contracts, purchases, and upcoming needs for the wastewater division:

- Annual agreement for Soil Scientist work. This agreement is needed for the required assessment of our farming operation. The cost is approximately \$7,000.
- Agreement with Walla Walla Housing Authority to receive their wastewater into our treatment plant.
- Agreement with Natural Selection Farms (NSF) for handling and disposal of the City's bio-solids.

2022 Budget Narrative

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Summary/Conclusion:

The contracting with CH2M has, to date, been a positive decision. The technical nature of wastewater and the regulations being placed on wastewater operations demands a higher level of expertise. CH2M has the expertise within their company to meet those demands and keep the City informed and the plant compliant with the NPDES permit.

College Place Water Division

Budget Narrative **Fiscal Year 2022**

Fund: #400 Water
Department: #534 Water
Staff #: 4 FTE

Division Mission:

The division's mission is to protect public health by providing potable water at a reasonable pressure for a reasonable cost. The division does this through the operation and maintenance of the water production/disinfection section and the distribution section.

Budget Summary:

The water division is an enterprise fund and must fund its operation from rates that are set by the City Council to cover the costs of operating the division.

Significant Changes & Requests for Fiscal Year 2022:

The division is looking to complete the projects listed below:

1. **Change water services on Belroy and Alden:**
City crews will replace water services on these streets due to failure of existing services.
2. **Change water services on Highland Park;**
This project would include the replacement of the water services due to failure of the existing service lines on Highland Park Drive and Davin Drive.
3. **Well #6 Improvements;**
Well #6 (Maple Ave) has been drilled, designed, bid, and ready for construction.
4. **Sky and 12th Water Main Replacements**
Replace existing steel water main and services.
5. **Solar Array Project**
The City will continue to seek grant funding to construct a solar array adjacent to either Well #6 or the Eastside Booster Station.
6. **Water Main Replacement on 6th St from College Ave to Date Ave**
The City plans to replace the water main and services.

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7. Develop New Well #7 Adjacent to Lift Station #7 off Teal Road

Develop a fourth well to provide sufficient water service to the increasing population of College Place.

8. Western College Place Storage Tank Reservoir

Begin engineering and development of 1,000,000 gallon water storage tank to serve all of west/southwest College Place.

Vehicle Purchase:

The division is requesting the replacement of a ¾-ton pickup (603).

Water Facilities:

The water facilities maintained by City staff are listed below:

- Well #1 (421 SE 6th Street)
- Well #2 (416 SE 4th Street)
- Well #3 (Larch & Lamperti)
- Well #4 (Peppers Bridge Rd & McMinn)
- Public Works Water & Break Room Building
- Public Works Office Building
- Pressure Reducing Vault (Larch & “C” and Larch & 12th)
- Pressure Reducing Vault (Newgate & 12th)
- Pressure Reducing Vault (Garrison Village Way & Crestlane)
- 500,000 Water Tower
- Intertie Vault #1 (Rose & Myra)
- Intertie Vault #2 (Myra & 12th)
- Intertie Vault #3 (Garrison Village Way & Myra)
- Eastside Booster Station & Reservoirs

General Supplies & Maintenance Needs:

The supplies needed for operating and maintaining the water system are listed below:

- Brass, mainline, and service supplies
- Meters
- Chlorine
- Building Repair Supplies
- Safety Supplies
- Lubricants & Cleaning Supplies
- Electrical & Welding Supplies

This list provides a highlight of the supplies but is not exhaustive.

2022 Budget Narrative

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Personnel:

The Water Division is maintained by 4 full-time employees.

Items of Interest:

The following is a list of special contracts, purchases, and upcoming needs for the water division:

- Continued work on the City's cross connection program.
- The City needs to prioritize the need to replace the remaining steel mains.
- Working on a Consolidation Study with Green Tank Water District.
- There are several areas with old steel water services that are a concern for failure. With the current amount of staff, it is difficult to address the replacement of these areas.

Summary/Conclusion:

The division continually strives to operate the water system at the highest level of competency and efficiency. The City will need to be aggressive in pursuing new supplies/sources of water to provide for our citizens water needs now and in the future.