

City Council Workshop - Hybrid (In-Person & Electronic) (Tuesday, September 6, 2022)*Generated by Sherri St Clair on Thursday, September 6, 2022***1. Opening Items.**Procedural: 1.01 Call To Order**Mayor Hernández called the meeting to order at 5:30 PM.**Procedural: 1.02 Roll Call

PRESENT:

Mayor - Norma L. Hernández

Council Members - Paul Jessup, Michael Cleveland, Tito Espinoza Jr., Loren Peterson,
Melody Williams, Heather Schermann, Monica BoyleStaff - Administrator, Mike Rizzitiello; City Attorney, Rea Culwell - left at 6:02
PM; Finance Director, Brian Carleton; Deputy Finance Director, DaShari
Schmick; Public Works Director, Robert McAndrews; HR Manager,
Shawn Doering; City Clerk, Sherri St. Clair

MEMBERS EXCUSED:

MEMBERS ABSENT:

Procedural: 1.03 Pledge of Allegiance -Information: 1.04 Public Comment -

Paula Nichols of Walla Walla commented on the use of Fireworks in the Walla Walla Valley and their effect on local residents.

2. Workshop Topics.Discussion, Information: 2.01 Advisory Boards and Commissions General Regulation -

Rea Culwell presented the general regulation of the College Place advisory boards and commission. Ms. Culwell explained that the current procedure for commission and board appointment is a policy that is signed by the mayor at the beginning of the year. Ms. Culwell proposed that a resolution be made with a list of appointed members of council, advisory boards, and commissions that can be amended in as needed.

Discussion ensued.

Discussion, Information: 2.02 Community Service / CleanUp Day -

Rea Culwell presented the opportunity for having a city wide community clean-up day.

Discussion ensued.

Discussion, Information: 2.03 Presentation: Government Finance 101 -

Brian Carleton gave a presentation on the basics of governmental accounting and financial information.

Discussion ensued.

Discussion, Information: 2.04 Salary Ordinance Update -

Shawn Doering presented the proposed revision of the Public Works Inspector job description and salary range. Ms. Doering reported that after an in-depth review of the essential functions of the Public Works

Inspector position that updating the job description and salary range was necessary. In addition, City administration is requesting that a retention bonus be included to aid in the retainment of employees.

Discussion ensued.

3. Closing Items.

Action: 3.01 Conclusion-

Council Member Peterson made a motion to conclude the meeting at 6:39 PM. Second by Council Member Jessup, and with no objection, the meeting concluded.

Approved:

DocuSigned by:

Norma L. Hernandez

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Norma L. Hernández –
Mayor

Attest:

DocuSigned by:

Sherri St. Clair

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Sherri St. Clair – City Clerk

The foregoing minutes are the official record of the City Council Workshop that occurred September 6, 2022. Further detail may be obtained by reviewing the actual audio recording made during this session.