City Council Workshop - Hybrid (In-Person & Electronic) (Tuesday, October 4, 2022)
Generated by Sherri St Clair on Tuesday, October 4, 2022

1. Opening Items.

Procedural: 1.01 Call To Order

Mayor Hernández called the meeting to order at 5:30 PM.

Procedural: 1.02 Roll Call

PRESENT:	
Mayor -	Norma L. Hernández
Council Members –	Paul Jessup, Michael Cleveland, Tito Espinoza Jr., Loren Peterson (left at 7:02 PM), Melody Williams, Monica Boyle
Staff -	Administrator, Mike Rizzitiello; Finance Director, Brian Carleton; Deputy Finance Director, DaShari Schmick; Public Works Director, Robert McAndrews; City Clerk, Sherri St. Clair
MEMBERS EXCUSED:	Heather Schermann
MEMBERS ABSENT:	

Procedural: 1.03 Pledge of Allegiance

Information: 1.04 Public Comment - None

2. Workshop Topics.

Discussion, Information: 2.01 MyCivic App Presentation -
Ms. Schmick gave a presentation on the MyCivic App by Tyler Technologies for the City of College Place and informed the council that the app is still under construction and not currently live. Ms. Schmick explained that Tyler Technologies took the information from the City's website and created an app that will allow users to access the information such as government, places to explore, payments and renewals, events, news, businesses and the business directory, and issue reporting. Ms. Schmick when into further detail to explain the features within the app.

Discussion ensued.

Discussion, Information: 2.02 Draft FY 2023 to 2028 Capital Facility Plan -
Mr. Rizzitiello presented the Draft FY 2023 to 2028 Capital facility Plan (CFP). Mr. Rizzitiello outlined the fiscal year 2023 Priority Projects, 2018 Comprehensive Plan, 2017-2026 Strategic Plan, the development and review process of the CFP, and financial informed associated with the CFP. Mr. Rizzitiello went into further detail explaining the prioritization of projects over the next six years.

Discussion ensued.

Discussion, Information: 2.03 Draft FY 2023 to 2028 Equipment Replacement Plan -
Mr. Rizzitiello presented the Draft FY 2023 to 2028 Equipment Replacement Plan. Mr. Rizzitiello explained the equipment that has been replaced in 2022 as well as financial ratios for the 2023 fiscal

year and 6 year replacement terms. Mr. Rizzitiello went into further detail explaining the replacement needs across the City's departments.

Discussion ensued.

Discussion, Information: 2.04 Draft FY 2023 to 2028 Information Technology Plan -
Mr. Rizzitiello explained to the council that the Draft FY 2023 to 2028 Information Technology(IT) Plan includes IT maintinance, the implementation of Tyler Technologies, and to change the City's asset management to Tyler Technologies as well.

Discussion, Information: 2.05 Draft Fiscal Year 2023 State & Legislative Agenda -
Mr. Rizzitiello presented the Draft Fiscal Year 2023 State & Legislative Agenda outlining the City's priority improvements to the Wastewater Treatment Plant, Western College Place Water System, the Stormwater Decant Facility, and SW Mojonnier Road reconstruction. Mr. Rizzitiello also explained the key issues regarding economic development and infrastructure, general government, and public safety and human services.

Discussion, Information: 2.06 Contract with Stowe Strategies to conduct Tax Increment Finance Study Proposal -
Mr. Rizzitiello informed the council that due to staffing issues, the City would like to contract with Stowe Strategies to conduct a Tax Increment Finance (TIF) Study. Mr. Stowe informed the council that Stowe Strategies works with cities to address redevelopment and commercial projects. Mr. Stowe explained to the council that Stowe Strategies would evaluate College Place to see if TIF would be beneficial to the City, examine different areas of the City for TIF creation, and prepare the project analysis for the State Treaturers Office. Mr. Rizzitiello informed the council that the project analysis is due by June 1st and Stowe Strategies could have it completed by the deadline.

Discussion ensued.

Discussion, Information: 2.07 College Place - Walla Walla Wastewater Treatment Consolidation Feasibility Study Draft -
Mr. Rizzitiello asked the council to review the Walla Walla Valley Wastewater Feasibility Study by the next council meeting as the City's Engineer, Alex Fazzari will be present to ask questions regarding the study.

Discussion ensued.

Discussion, Information: 2.08 Budget Survey Results -
Mr. Rizzitiello presented the current City economics and the City Services and Budget survery results.

Discussion ensued.

Discussion, Information: 2.09 FY 2023 Early Draft Budget -
Mr. Carleton presented the FY 2023 Early Draft Budget to the council.

Discussion ensued.

3. Closing Items.
Information: 3.01 Good of the Order -

Mayor Hernández informed the council and city staff that the group council picture needs to be updated.

Action: 3.02 Conclusion -

Member Cleveland made a motion to conclude the meeting. Second by Member Boyle, and with no object, the meeting concluded at 8:28 PM.

Approved:

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Norma L. Hernández
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Norma L. Hernández – Mayor

Attest:

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Sherri St.Clair
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Sherri St. Clair – City Clerk

The foregoing minutes are the official record of the City Council Workshop that occurred October 4, 2022. Further detail may be obtained by reviewing the actual audio recording made during this session.