City Council Workshop - Hybrid (In-Person & Electronic) (Tuesday, December 5, 2023)
Generated by Sherri St Clair on Tuesday, December 5, 2023

1. Opening Items.

Procedural: 1.01 Call To Order

Mayor Hernández called the workshop to order at 5:31 PM.

Procedural: 1.02 Roll Call

PRESENT:	
Mayor -	Norma L. Hernández
Council Members –	Michael Cleveland; Loren Peterson; Melodie Williams, Heather Schermann, Monica Boyle
Staff-	City Administrator, Michael Rizzitiello; Finance Director, Brian Carleton; City Attorney, Rea Culwell; Deputy Finance Director, DaShari Schmick; Community Development Director, Jon Rickard; Public Works Director, Robert McAndrews (left at 6:14 PM); City Clerk, Sherri St. Clair
Also Present -	Gregg Dohrn - Gregg Dohrn & Associates; Rebecca Francik - Basin Disposal Industries
MEMBERS EXCUSED:	Paul Jessup; Tito Espinoza Jr.
MEMBERS ABSENT:	

Procedural: 1.03 Pledge of Allegiance

Information: 1.04 Public Comment - None

2. Workshop Topics.

Discussion, Information: 2.01 Recycling -
Ms. Francik gave a presentation on recycling options for the City of College Place.

Discussion ensued.

Discussion, Information: 2.02 College Place Unified Development Code - Update -
Mr. Rickard informed the Council that the Planning Commission had a public hearing last month regarding the College Place Unified Development Code (UDC). Mr. Dohrn informed the Council that many of the UCD amendments are due to changes in legislation and provided an overview of the UCD amendment recommendations to Council.

Discussion: 2.03 Rules of Conduct for Public Meetings - Public Comment -
Ms. Culwell informed the Council that due to recent occurrences of disruptions at City Council meetings during public comment time, the City has provided some insight into what actions can be taken to prohibit such occurrences. Ms. Culwell informed the Council of Washington State's Law regarding public comments and the options available for accepting public comments at meetings.

Discussion ensued.

Discussion: 2.04 2024 Budget Review -
Mr. Carleton informed the Council that there has been a few changes since the previous presentation of the preliminary budget. Mr. Carleton gave a presentation on the budget with the new changes.

Discussion ensued.

Discussion, Information: 2.05 Tobacco Retailer Resolution -
Mr. Rizzitiello informed the Council that Walla Walla Valley Blue Zones has requested that the City of College Place pass a resolution encouraging tobacco retailers to follow best practices in regards to the marketing and advertisement to youth of tobacco and related products.

Discussion, Information: 2.06 Updated COALLA Creative District Resolution w/Amended Boundaries -
Mr. Rizzitiello informed the Council that Arts Wa has requested the ArtWalla resubmit a letter of interest and application for the COALLA Creative District. In addition, the proposed boundaries of the Creative District have been amended to include the Little Theatre and no longer extends to Walla Walla Community College. Mr. Rizzitiello informed the Council that because the Creative District map has been amended, a new resolution will be presented for Council approval.

Discussion ensued.

Discussion, Information: 2.07 Preapproved Housing Plans -
Mr. Rizzitiello informed the Council that in an effort to increase affordable housing, there is an option for the City to purchase the rights to preapproved housing plans. Furthermore, developers can purchase plans at a significant discount and it will also help to shorten the development process.

Discussion ensued.

Discussion, Information: 2.08 2024 Administrative Fees Resolution Update -
Mrs. Schmick informed the Council that Ms. Culwell met with each department updating the administrative fees accordingly and the finance department updated the utility rates. Ms. Culwell outlined the major changes to the fees resolution.

Discussion ensued.

Discussion, Information: 2.09 Memorandum of Understanding between City of College Place, Walla Walla University, and the Common Roots Housing Land Trust -
Ms. Culwell informed the Council that the Walla Walla University owns a large area of land that they are considering selling to Common Roots Housing Landon Trust for affordable housing development. Currently, the land is not within the City or Urban Growth Area and does not have the necessary infrastructure. In order to apply for the Connecting Housing to Infrastructure Program (CHIP) and other grant opportunities, the City of College Place, Walla Walla University, and the Common Roots Housing Land Trust must have a memorandum of understanding in place.

Discussion ensued.

3. Closing Items.
Discussion, Information: 3.01 Good of the Order
Mayor Hernández announced that this Thursday is the City's Winterfest event.

Ms. Culwell informed the Council and staff that Council Members are interested in joining staff luncheons.

Discussion ensued.

A Council Member made a comment regarding the placement of detour signs for the upcoming Winterfest event.

Discussion ensued.

Procedural: 3.02 Conclusion

Mayor Hernández concluded the workshop to order at 7:18 PM.

Approved:

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Norma L. Hernández
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Norma L. Hernández – Mayor

Attest:

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Sherri St.Clair
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Sherri St. Clair – City Clerk

The foregoing minutes are the official record of the City Council Workshop that occurred December 5, 2023. Further detail may be obtained by reviewing the actual audio recording made during this session.