

College Place Civil Service Commission (Thursday, October 8, 2020)

Generated by Shawn Doering on Thursday, October 8, 2020

PRESENT:	Commissioners	JoAnn Wiggins (Chair), Roger Maidment (Vice-Chair), Bill Kelly
	Civil Service Secretary	Shawn Doering
	Staff	Lisa Neissl

ABSENT:

1. OPENING ITEMS

Procedural: 1.01 Call to Order

Commissioner Wiggins called the meeting to order at 12:00pm

2. CONSENT AGENDA

Action (Consent): 2.01 Approve Agenda for October 8, 2020

Action (Consent): 2.02 Approve Minutes from September 10, 2020

Action (Consent): 2.03 Approve Civil Service Payroll for September 2020

Action (Consent): 2.04 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all Commissioners and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Commissioner.

Commissioner Maidment made a motion to approve the consent agenda which includes the agenda for October 8, 2020, the minutes from September 10, 2020, and payroll for September 2020. Second by Commissioner Kelly, the motion passed 3-0.

3. Regular Agenda

Action: 3.01 Approve Police Records Clerk Testing Process

Commissioner Maidment made a motion to approve the Police Records Clerk Testing process as presented to create an eligibility list for the Police Records Clerk position. Second by Commissioner Kelly, the motion passed 3-0.

4. Reports

Information: 4.01 2020 Civil Service Conference

Information: 4.02 DocuSign

5. CLOSING ITEMS

Discussion: 5.01 Any Business for the Good of the Order

Action, Procedural: 5.02 Adjourn

Commissioner Maidment made a motion to adjourn the meeting at 12:09pm. No objections.

Approved:

Commission Chair

Attest:

Commissioner

The foregoing minutes are the official record of the Civil Service meeting that occurred October 8, 2020.

