

College Place Civil Service Commission (Thursday, November 12, 2020)

Generated by Shawn Doering on Thursday, November 12, 2020

PRESENT: Commissioners JoAnn Wiggins (Chair), Roger Maidment (Vice-Chair), Bill Kelly
Civil Service Secretary Shawn Doering
Staff Lisa Neissl

ABSENT:

1. OPENING ITEMS

Commissioner Wiggins called the meeting to order at 12:03pm

Procedural: 1.01 Public Comment

There was no public comment.

2. CONSENT AGENDA

Action (Consent): 2.01 Approve Agenda for November 12, 2020

Action (Consent): 2.02 Approve Minutes from October 8, 2020

Action (Consent): 2.03 Approve Payroll from October 2020

Action (Consent): 2.04 Approve the Consent Agenda

Commissioner Kelly made a motion to approve the consent agenda which included the agenda for November 12, 2020, the minutes from October 8, 2020, and payroll from October 2020. Second by Commissioner Maidment, the motion passed 3/0.

3. REGULAR AGENDA

Action: 3.01 Review & Certify Entry-Level Police Officer Eligibility list

Commissioner Maidment made a motion to certify the Entry-Level Police Officer Eligibility list and forward the top three candidates to the Police Chief. Second by Commissioner Kelly, the motion passed 3/0.

Action: 3.02 Review & Certify Lateral-Level Police Officer Eligibility list

Commissioner Maidment made a motion to certify the Lateral-Level Police Officer Eligibility list and forward the candidate to the Police Chief. Second by Commissioner Kelly, the motion passed 3/0.

Action: 3.03 Records Clerk Transfer

Commissioner Maidment made a motion to approve allowing the current full-time Police Records Clerk to transfer to the part-time Police Records Clerk position. Second by Commissioner Kelly, the motion passed 3/0.

Action: 3.04 Review & Certify the Police Records Clerk Eligibility list

Commissioner Maidment made a motion to certify the Police Records Clerk Eligibility list and forward the top three candidates to the Police Chief AFTER CORRECTING THE SPELLING OF TWO CANDIDATES NAMES (NYLAH HOLT & ANDREA ST CLAIR). Second by Commissioner Kelly, the motion passed 3/0.

4. REPORTS & DISCUSSION

Reports: 4.01 New hire - Fire Department

Discussion: 4.02 Discussion regarding October 2020 Civil Service Conference

Discussion: 4.03 Any Business for the Good of the Order

5. CLOSING ITEMS

Procedural: 5.01 Adjourn

Commissioner Maidment made a motion to adjourn the meeting at 12:21pm. Second by Commissioner Kelly, the motion passed 3/0.

Approved:

Commission Chair

Attest:

Commissioner

The foregoing minutes are the official record of the Civil Service meeting that occurred November 12, 2020.