

Thursday, January 14, 2021
College Place Civil Service Commission - Electronic Meeting

12:00 P.M.

Meeting may be viewed at: Live Stream on City of College Place, Washington YouTube at https://www.youtube.com/channel/UCbx3qrqzLDL_05NusReSI-g/featured

Or you may call this number to listen: 1-669-900-9128 ID#946 4821 5840

1. OPENING ITEMS

Subject :	1.01 Call To Order
Meeting :	Jan 14, 2021 - College Place Civil Service Commission - Electronic Meeting
Category :	1. OPENING ITEMS
Type :	Procedural
Subject :	1.02 Public Comment
Meeting :	Jan 14, 2021 - College Place Civil Service Commission - Electronic Meeting
Category :	1. OPENING ITEMS
Type :	Procedural

2. CONSENT AGENDA

Subject :	2.01 Approve Agenda for January 14, 2021
Meeting :	Jan 14, 2021 - College Place Civil Service Commission - Electronic Meeting
Category :	2. CONSENT AGENDA
Type :	Action (Consent)

File Attachments

[01_14_2021_CivilServiceAgenda.pdf \(99 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Commissioners and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Commissioner.

Subject :	2.02 Approve Minutes from December 10, 2020
Meeting :	Jan 14, 2021 - College Place Civil Service Commission - Electronic Meeting
Category :	2. CONSENT AGENDA
Type :	Action (Consent)

File Attachments

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Subject :	2.03 Approve Payroll from December 2020
Meeting :	Jan 14, 2021 - College Place Civil Service Commission - Electronic Meeting
Category :	2. CONSENT AGENDA
Type :	Action (Consent)

File Attachments

[12 - 2020 Payroll Certification.pdf \(422 KB\)](#)

Consent

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Subject :	2.04 Approve Consent Agenda
Meeting :	Jan 14, 2021 - College Place Civil Service Commission - Electronic Meeting
Category :	2. CONSENT AGENDA
Type :	Action (Consent)
Recommended Action :	Motion to approve the consent agenda which includes the agenda for January 14, 2021, the minutes from December 10, 2020, and payroll from December 2021.

Public Content

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Consent

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3. REGULAR AGENDA

4. REPORTS

Subject :	4.01 College Place Police Department - New Hires
Meeting :	Jan 14, 2021 - College Place Civil Service Commission - Electronic Meeting
Category :	4. REPORTS
Type :	Information

Public Content

Andrea St. Clair has been hired to fill the Police Records Clerk position and Christopher Williams has been hired to fill the open Entry-Level Police Officer position. Ms. St. Clair started on 1/4/2021 and Mr. Williams started on 1/12/2021. Our police department is fully staffed.

5. CLOSING ITEMS

Subject :	5.01 Adjourn
Meeting :	Jan 14, 2021 - College Place Civil Service Commission - Electronic Meeting
Category :	5. CLOSING ITEMS
Type :	Procedural



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1. OPENING ITEMS

1.01 Call To Order

1.02 Public Comment

2. CONSENT AGENDA

2.01 Approve Agenda for January 14, 2021

2.02 Approve Minutes from December 10, 2020

2.03 Approve Payroll from December 2020

2.04 Approve Consent Agenda

3. REGULAR AGENDA

4. REPORTS

4.01 College Place Police Department - New Hires

5. CLOSING ITEMS

5.01 Adjourn

Electronic College Place Civil Service Commission (Thursday, December 10, 2020)

Generated by Shawn Doering on Tuesday, December 8, 2020

PRESENT: Commissioners JoAnn Wiggins (Chair), Bill Kelly
Civil Service Secretary Shawn Doering
Staff Lisa Neissl

ABSENT: Roger Maidment (Vice-Chair)

1. OPENING ITEMS

Procedural: 1.01 Call to Order

Commissioner Wiggins called the meeting to order at 12:01pm.

2. CONSENT AGENDA

Action (Consent): 2.01 Approve Agenda for December 10, 2020

Action (Consent): 2.02 Approve Minutes from November 12, 2020

Action (Consent): 2.03 Approve Payroll from November 2020

Action (Consent): 2.04 Approve the Consent Agenda

Commissioner Kelly made a motion to approve the consent agenda which included the agenda for December 10, 2020, the minutes from November 12, 2020, and payroll from November 2020. Second by Commissioner Wiggins, the motion passed 2/0.

3. REGULAR AGENDA

Action: 3.01 Review & Approve the Entry-Level Police Officer Eligibility list

Commissioner Kelly made a motion to approve the Entry-Level Police Officer Eligibility list WITH CORRECTIONS. Second by Commissioner Wiggins, the motion passed 2/0.

Action: 3.02 Approve Certified Eligibility List

Commissioner Kelly made a motion to approve the Certified Eligibility List and forward to the Police Chief. Second by Commissioner Wiggins, the motion passed 2/0.

4. REPORTS & DISCUSSION

Discussion: 4.01 Any Business for the Good of the Order

5. CLOSING ITEMS

Procedural: 5.01 Adjourn

Commissioner Kelly made a motion to adjourn the meeting at 12:05pm. Second by Commissioner Wiggins, the motion passed 2/0.

Approved:

Commission Chair

Attest:

Commissioner

The foregoing minutes are the official record of the Civil Service meeting that occurred December 10, 2020.

Civil Service Employee Payroll

Pay Date	Employee	Paid Thru	Position	Hours	Gross Pay
1/6/2021	Boose, John A	12/31/2020	Firefighter	196	5,897.50
1/6/2021	Downs, Emily A	12/31/2020	Firefighter	243	6,460.41
1/6/2021	Drury, Charles O	12/31/2020	Firefighter	228	6,232.98
1/6/2021	Evensen, Patrick J	12/31/2020	Firefighter	198.5	5,473.41
1/6/2021	Williams, Troy J	12/31/2020	Firefighter	277	6,540.78
1/6/2021	Barr, Marianne K	12/31/2020	Chief Clerk - PD	184	4,466.00
1/6/2021	Benfield, Robert D	12/31/2020	Patrol Sergeant	198.38	7,241.89
1/6/2021	Parker, Alan J	12/31/2020	Patrol Sergeant	170.01	6,889.40
1/6/2021	Adams, Eric H	12/31/2020	Police Officer	176	6,229.74
1/6/2021	Cole, Tanner C	12/31/2020	Police Officer	170	6,365.90
1/6/2021	Diaz, Salvador M	12/31/2020	Police Officer	194.5	7,273.77
1/6/2021	Duede, Jimmy C	12/31/2020	Police Officer	190	6,888.11
1/6/2021	Fortin, Brian R	12/31/2020	Detective	186	6,749.90
1/6/2021	Harris, Tanner M	12/31/2020	Police Officer	199	7,393.97
1/6/2021	Langlois, Joseph T	12/31/2020	Police Officer	192.5	6,067.48
1/6/2021	Schild, Andrew D	12/31/2020	Police Officer	190	6,391.48
1/6/2021	Schmick, Dylan E	12/31/2020	Police Officer	186.64	7,389.34
1/6/2021	Watkins, Daniel I	12/31/2020	Police Officer	176	6,930.59
1/6/2021	Brink, Brielle M	12/31/2020	Records Clerk	184	3,742.00
1/6/2021	Nordman, Ronald A	12/31/2020	Special Enforcement Officer	190.75	4,727.71

I certify that, to the best of my knowledge, this is an accurate and complete listing of all Civil Service employees for the City of College Place as of December 31, 2020

Shawn Doering
Civil Service Secretary/Payroll Clerk

JoAnn Wiggins
Commission Chair