

Thursday, June 10, 2021
College Place Civil Service Commission - Electronic Meeting

12:00 P.M.

Meeting may be viewed at: Live Stream on City of College Place, Washington YouTube at https://www.youtube.com/channel/UCbx3qrqzLDL_05NusReSI-g/featured

Or you may call this number to listen: 1-669-900-9128 ID#971 4738 3990

1. OPENING ITEMS

Subject :	1.01 Call To Order
Meeting :	Jun 10, 2021 - College Place Civil Service Commission - Electronic Meeting
Category :	1. OPENING ITEMS
Type :	Procedural

2. CONSENT AGENDA

Subject :	2.01 Approve Agenda for June 10, 2021
Meeting :	Jun 10, 2021 - College Place Civil Service Commission - Electronic Meeting
Category :	2. CONSENT AGENDA
Type :	Action (Consent)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Commissioners and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Commissioner.

Subject :	2.02 Approve Minutes from May 13, 2021
Meeting :	Jun 10, 2021 - College Place Civil Service Commission - Electronic Meeting
Category :	2. CONSENT AGENDA
Type :	Action (Consent), Minutes

File Attachments

[5_13_2021_CivilServiceMeetingMinutes.pdf \(105 KB\)](#)

Consent

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Subject :	2.03 Approve Payroll from May, 2021
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Meeting :	Jun 10, 2021 - College Place Civil Service Commission - Electronic Meeting
Category :	2. CONSENT AGENDA
Type :	Action (Consent)

File Attachments

[05 - 2021 Payroll Certification.pdf \(424 KB\)](#)

Consent

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Subject :	2.04 Approve Consent Agenda
Meeting :	Jun 10, 2021 - College Place Civil Service Commission - Electronic Meeting
Category :	2. CONSENT AGENDA
Type :	Action (Consent)
Recommended Action :	Motion to approve the consent agenda which includes the agenda for June 10, 2021, the minutes from May 13, 2021, and payroll from May, 2021.

Public Content

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Consent

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3. REGULAR AGENDA

Subject :	3.01 Firefighter Eligibility List
Meeting :	Jun 10, 2021 - College Place Civil Service Commission - Electronic Meeting
Category :	3. REGULAR AGENDA

Type :

Action

Recommended Action :

Motion to certify the Firefighter Eligibility List and forward the certified list of the top three candidates to Chief Winter.

Public Content

At the Civil Service meeting on May 13, 2021, Commissioners approved the testing process to establish a Firefighter Eligibility List. The written and the physical ability testing were held on June 2, 2021. There were 13 applicants, three gave notice that they were unable to test and two didn't show on the day of testing. All candidates passed the physical ability test were allowed to proceed to the oral board interview on June 3, 2021.

File Attachments

[Firefighter Eligibility List 6-2021.pdf \(367 KB\)](#)

[Certified Chiefs List 6-2021.pdf \(677 KB\)](#)

Subject :

3.02 Any Business for the Good of the Order

Meeting :

Jun 10, 2021 - College Place Civil Service
Commission - Electronic Meeting

Category :

3. REGULAR AGENDA

Type :

Discussion

4. CLOSING ITEMS

Subject :

4.01 Adjourn

Meeting :

Jun 10, 2021 - College Place Civil Service
Commission - Electronic Meeting

Category :

4. CLOSING ITEMS

Type :

Procedural

College Place Civil Service Commission - Electronic Meeting (Thursday, May 13, 2021)

Generated by Shawn Doering on Thursday, May 13, 2021

1. OPENING ITEMS

Procedural: 1.01 Call To Order

Commissioner Wiggins called the meeting to order at 12:02pm.

PRESENT:

Commission
Members JoAnn Wiggins, Bill KellyStaff Civil Service Secretary, Shawn Doering
City Clerk, Lisa R. Neissl
Deputy City Clerk, Shelli Williams

MEMBERS EXCUSED:

MEMBERS ABSENT: Roger Maidment

2. CONSENT AGENDA

Action (Consent): 2.01 Approve Agenda for May 13, 2021

Action (Consent), 2.02 Approve Minutes from April 8, 2021

Action (Consent): 2.03 Approve Payroll from April, 2021

Action (Consent): 2.04 Approve Consent Agenda

Commissioner Kelly made a motion to approve the consent agenda which includes the agenda for May 13, 2021, the minutes from April 8, 2021, and payroll from April, 2021. Second by Commissioner Wiggins and the motion passed 2-0.**3. REGULAR AGENDA**Action: 3.01 Firefighter Testing**Commissioner Kelly made a motion to approve testing process to create a Firefighter Eligibility List. Second by Commissioner Wiggins and the motion passed 2-0.**Action: 3.02 Police Sergeant Testing**Commissioner Kelly made a motion to authorize a Promotional Examination for the position of Police Sergeant using the services of Public Safety Testing for the examination. Second by Commissioner Wiggins and the motion passed 2-0.**Discussion: 3.03 Any Business for the Good of the Order**4. CLOSING ITEMS**Procedural: 4.01 Adjourn**Commissioner Kelly made a motion to adjourn the meeting at 12:12 PM. Second by Commissioner Wiggins and, with no objection, the meeting adjourned.**

Approved:

JoAnn Wiggins

Attest:

Shawn Doering, Civil Service Secretary

The foregoing minutes are the official record of the Civil Service Commission meeting that occurred May 13, 2021. Further detail may be obtained by reviewing the actual audio recording made during this session.

Civil Service Employee Payroll

Pay Date	Employee	Paid Thru	Position	Hours	Gross Pay
6/3/2021	Boose, John A	5/31/2021	Firefighter	182	6,080.21
6/3/2021	Downs, Emily A	5/31/2021	Firefighter	216	5,464.68
6/3/2021	Drury, Charles O	5/31/2021	Firefighter	235	6,343.63
6/3/2021	Evensen, Patrick J	5/31/2021	Firefighter	186	6,125.32
6/3/2021	Williams, Troy J	5/31/2021	Firefighter	240	5,574.04
6/3/2021	Brink, Brielle M	5/31/2021	Part-time Police Records Clerk	16	345.44
6/3/2021	Barr, Marianne K	5/31/2021	Chief Clerk - PD	168	4,511.00
6/3/2021	Benfield, Robert D	5/31/2021	Patrol Sergeant	160.5	7,334.60
6/3/2021	Parker, Alan J	5/31/2021	Patrol Sergeant	192	7,303.00
6/3/2021	Adams, Eric H	5/31/2021	Police Officer	192.75	6,441.18
6/3/2021	Cole, Tanner C	5/31/2021	Police Officer	190	6,668.00
6/3/2021	Diaz, Salvador M	5/31/2021	Police Officer	164.5	6,956.34
6/3/2021	Duede, Jimmy C	5/31/2021	Police Officer	160	6,754.20
6/3/2021	Fortin, Brian R	5/31/2021	Detective	175	6,796.85
6/3/2021	Harris, Tanner M	5/31/2021	Police Officer	160.5	6,751.73
6/3/2021	Langlois, Joseph T	5/31/2021	Police Officer	169	6,350.48
6/3/2021	Schild, Andrew D	5/31/2021	Police Officer	160	6,276.30
6/3/2021	Schmick, Dylan E	5/31/2021	Police Officer	180	6,559.60
6/3/2021	Watkins, Daniel I	5/31/2021	Police Officer	190.5	6,771.06
6/3/2021	Webber-Williams, Christopher A	5/31/2021	Police Officer	180	6,121.50
6/3/2021	Nordman, Ronald A	5/31/2021	Special Enforcement Officer	160	4,837.38
6/3/2021	St Clair, Andrea M	5/31/2021	Records Clerk	168	3,654.00

I certify that, to the best of my knowledge, this is an accurate and complete listing of all Civil Service employees for the City of College Place as of May 31, 2021

Shawn Doering
Civil Service Secretary/Payroll Clerk

JoAnn Wiggins
Commission Chair

City of College Place

625 S. College Avenue
College Place, Washington 99324
(509) 529-1200
FAX: (509) 525-5352

June 10, 2021

JoAnn Wiggins, Commission Chair
Roger Maidment, Commission Vice-Chair
Bill Kelly, Commissioner

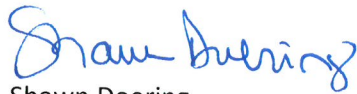
Re: Firefighter Testing

Dear Commissioners:

As a result of the open and competitive testing process to establish a Firefighter Eligibility List which concluded on June 3, 2021, the following eligibility list is outlined for your approval and certification:

Firefighter	
Rank	Name
1	Bartlett, Logan
2	Jardin, David
3	Kinsey, Kameron
4	Jackson, Nattalie
5	Angel, Juan
6	Halvorson, Blaine
7	Richardson, Michael

Respectfully,



Shawn Doering
Civil Service Secretary

Certified by:

Bill Kelly, Commissioner

Roger Maidment, Commissioner

JoAnn Wiggins, Commissioner



City of College Place

Civil Service Commission

JoAnn Wiggins, Commission Chair
Roger Maidment, Commission Vice-Chair
Bill Kelly, Commissioner

Shawn Doering
Civil Service Secretary
sdoering@cpwa.us
509-394-8508

June 10, 2021

Chief David Winter
College Place Fire Department
629 S College Ave
College Place, WA 99324

Dear Chief Winter,

On 6/10/2021, the Civil Service Commission approved an updated certified eligibility list. Below are the certified eligible applicants for the position of Firefighter:

Name
Bartlett, Logan
Jardin, David
Kinsey, Kameron

Respectfully,

JoAnn Wiggins, Chair

Roger Maidment, Commissioner

Bill Kelly, Commissioner