

Thursday, December 30, 2021
College Place Civil Service Commission - Electronic Meeting

12:00 P.M.

Meeting may be viewed at: Live Stream on City of College Place, Washington YouTube at https://www.youtube.com/channel/UCbx3qrqzLDL_05NusReSI-g/featured

Or you may call this number to listen: 1-669-900-9128

ID#859 3763 9549

Link for public: <https://us06web.zoom.us/j/85937639549>

1. OPENING ITEMS

Subject :	1.01 Call To Order
Meeting :	Dec 30, 2021 - College Place Civil Service Commission - Electronic Meeting
Category :	1. OPENING ITEMS
Access :	Public
Type :	Procedural

Public Content

Subject :	1.02 Roll Call
Meeting :	Dec 30, 2021 - College Place Civil Service Commission - Electronic Meeting
Category :	1. OPENING ITEMS
Access :	Public
Type :	Procedural

Public Content

Commission ChairJoAnn Wiggins

Commissioner Bill Kelly

Commissioner RogerMaidment

Civil Service Secretary, Shawn Doering

City Clerk, Lisa Neissl

2. CONSENT AGENDA

Subject :	2.01 Approve Agenda for December 30, 2021
Meeting :	Dec 30, 2021 - College Place Civil Service Commission - Electronic Meeting
Category :	2. CONSENT AGENDA
Access :	Public

Type :	Information
Subject :	2.02 Approve Minutes from December 9, 2021
Meeting :	Dec 30, 2021 - College Place Civil Service Commission - Electronic Meeting
Category :	2. CONSENT AGENDA
Access :	Public
Type :	Information, Minutes
Minutes :	View Minutes for Dec 9, 2021 - College Place Civil Service Commission - Electroni

File Attachments

[12_9_2021_CivilServiceMeetingMinutes.pdf \(76 KB\)](#)

Subject :	2.03 Approve Payroll from November 2021
Meeting :	Dec 30, 2021 - College Place Civil Service Commission - Electronic Meeting
Category :	2. CONSENT AGENDA
Access :	Public
Type :	Information

File Attachments

[11 - 2021 Payroll Certification.pdf \(423 KB\)](#)

Subject :	2.04 Approve Consent Agenda
Meeting :	Dec 30, 2021 - College Place Civil Service Commission - Electronic Meeting
Category :	2. CONSENT AGENDA
Access :	Public
Type :	Action (Consent)
Recommended Action :	Motion to approve the consent agenda which includes the agenda for December 30, 2021, the minutes from December 9, 2021, and the November 2021 payroll.

Public Content

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Commissioners and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Commissioner.

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Commissioners and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Commissioner.

3. REGULAR AGENDA

Subject :	3.01 Certification of Entry-level Police Officer testing results
Meeting :	Dec 30, 2021 - College Place Civil Service Commission - Electronic Meeting
Category :	3. REGULAR AGENDA
Access :	Public
Type :	Action
Recommended Action :	Motion to certify the Entry-level Police Officer candidate testing results as presented and forward the certified list to the Police Chief.

Public Content

On September 9, 2021, the City of College Place Civil Service Commission approved the testing process for Entry-level Police Officer candidates. The testing process has been completed and resulted in eleven candidates successfully completing the process.

File Attachments

[Entry-Level Police Officer Eligibility List for Certification - 12-2021.pdf \(541 KB\)](#)
[Entry-Level Police Officer Chief's List - 12-2021.pdf \(679 KB\)](#)

Executive File Attachments

[Entry-Level Scoring 12-2021.pdf \(436 KB\)](#)

Subject :	3.02 Any Other Business for the Good of the Order
Meeting :	Dec 30, 2021 - College Place Civil Service Commission - Electronic Meeting
Category :	3. REGULAR AGENDA
Access :	Public
Type :	Discussion

4. CLOSING ITEMS

Subject :	4.01 Adjourn
Meeting :	Dec 30, 2021 - College Place Civil Service Commission - Electronic Meeting
Category :	4. CLOSING ITEMS
Access :	Public

Type :

Procedural

College Place Civil Service Commission - Electronic Meeting (Thursday, December 9, 2021)

Generated by Shawn Doering on Thursday, December 9, 2021

1. OPENING ITEMS

Procedural: 1.01 Call To Order

Commissioner Wiggins called the meeting to order at 12:04pm.

Procedural: 1.02 Roll Call

PRESENT:

Commission
Members

JoAnn Wiggins, Bill Kelly, Roger Maidment

Staff

Civil Service Secretary, Shawn Doering, City Clerk, Lisa Neissl

MEMBERS EXCUSED:

MEMBERS ABSENT:

2. CONSENT AGENDA

Information: 2.01 Approve Agenda for December 9, 2021

Information, Minutes: 2.02 Approve Minutes from October 28, 2021

Information: 2.03 Approve Payroll from October 2021

Action (Consent): 2.04 Approve Consent Agenda

Commissioner Maidment made a motion to approve the consent agenda which includes the agenda for December 9, 2021, the minutes from October 28, 2021, and the October 2021 payroll. Second by Commissioner Kelly and the motion passed 3-0.

3. REGULAR AGENDA

Action: 3.01 Certification of Lateral Police Officer testing Results

Commissioner Maidment made a motion to certify the Lateral Police Officer testing results as presented and forward the certified list to the Police Chief. Second by Commissioner Kelly and the motion passed 3-0.

Discussion: 3.02 Any Other Business for the Good of the Order

If enough Commissioners for a quorum are available, we will have a Special Civil Service meeting on December 30, 2021, at noon.

4. CLOSING ITEMS

Procedural: 4.01 Adjourn

Commissioner Maidment motioned to adjourn the meeting at 12:09 pm. Second by Commissioner Kelly and, with no objection, the meeting adjourned.

Approved:

JoAnn Wiggins

Attest:

Shawn Doering, Civil Service Secretary

The foregoing minutes are the official record of the Civil Service Commission meeting that occurred December 9, 2021. Further detail may be obtained by reviewing the actual audio recording made during this session.

Civil Service Employee Payroll

Pay Date	Employee	Paid Thru	Position	Hours	Gross Pay
12/3/2021	Boose, John A	11/30/2021	Firefighter	195	6,080.21
12/3/2021	Downs, Emily A	11/30/2021	Firefighter	231	6,095.93
12/3/2021	Drury, Charles O	11/30/2021	Firefighter	252	7,385.28
12/3/2021	Evensen, Patrick J	11/30/2021	Firefighter	223.5	7,681.48
12/3/2021	Williams, Troy J	11/30/2021	Firefighter	246	6,754.94
12/3/2021	Brink, Brielle M	11/30/2021	Part-time Police Records Clerk	30.5	658.5
12/3/2021	Benfield, Robert D	11/30/2021	Police Lieutenant	176	9,372.20
12/3/2021	Barr, Marianne K	11/30/2021	Chief Clerk - PD	181	5,747.45
12/3/2021	Diaz, Salvador M	11/30/2021	Patrol Sergeant	162.5	8,583.88
12/3/2021	Schmick, Dylan E	11/30/2021	Patrol Sergeant	195.5	8,951.57
12/3/2021	Adams, Eric H	11/30/2021	Police Officer	206.25	8,617.94
12/3/2021	Cole, Tanner C	11/30/2021	Police Officer	204	8,261.00
12/3/2021	Duede, Jimmy C	11/30/2021	Police Officer	163	9,099.33
12/3/2021	Fortin, Brian R	11/30/2021	Detective	186.5	8,379.01
12/3/2021	Harris, Tanner M	11/30/2021	Police Officer	187	10,086.98
12/3/2021	Langlois, Joseph T	11/30/2021	Police Officer	185.5	8,266.36
12/3/2021	Rhodes, Brandon L	11/30/2021	Police Officer	51	2,518.05
12/3/2021	Schild, Andrew D	11/30/2021	Police Officer	162.25	8,445.64
12/3/2021	Watkins, Daniel I	11/30/2021	Police Officer	193	9,669.03
12/3/2021	Nordman, Ronald A	11/30/2021	Special Enforcement Officer	171	4,848.80
12/3/2021	St Clair, Andrea M	11/30/2021	Records Clerk	181.5	3,827.91

I certify that, to the best of my knowledge, this is an accurate and complete listing of all Civil Service employees for the City of College Place as of November 30, 2021

Shawn Doering
Civil Service Secretary/Payroll Clerk

JoAnn Wiggins
Commission Chair

City of College Place

625 S College Avenue
College Place, WA 99324
(509)394-8508
FAX: (509)525-5352

December 30, 2021

JoAnn Wiggins, Commission Chair
Roger Maidment, Commission Vice-Chair
Bill Kelly, Commissioner

Dear Commissioners:

As a result of the open and competitive testing process to establish an Entry-Level Police Officer Eligibility list which concluded on December 16, 2021, the following eligibility list is outlined for your approval and certification:

Entry-Level Police Officer		
Rank	Name	Score
1	Loe, Allen	97.16
2	Jones, Kyle	95.71
3	Barker, Kyle	87.88
4	Clem, Easton	85.89
5	Teel, Payden	85.23
6	Young, Johnathan	80.55
7	Lightfoot, Tate	80.54
8	Lockett, Tyreek	80.22
9	Clatterbuck, Blake	79.68
10	Atkins, Joshua	79.62
11	Zungul, Marco	78.58

Respectfully,



Shawn Doering
Civil Service Secretary

Certified by:

JoAnn Wiggins
Commission Chair

Roger Maidment
Commission Vice-Chair

Bill Kelly
Commissioner



City of College Place

Civil Service Commission

Bill Kelly, Commissioner
Roger Maidment, Commissioner
JoAnn Wiggins, Commissioner

Shawn Doering
Civil Service Secretary
sdoering@cpwa.us
509-394-8508

December 30, 2021

Chief Troy Tomaras
College Place Police Department
619 S College Ave
College Place, WA 99324

Dear Chief Tomaras,

On 12/30/2021, the Civil Service Commission approved an updated eligibility list. Below is the certified list of eligible Entry-Level Police Officer candidates for the position of Police Officer:

Name
Barker, Kyle
Jones, Kyle
Loe, Allen

Respectfully,

JoAnn Wiggins, Commission Chair

Roger Maidment, Commission Vice-Chair

Bill Kelly, Commissioner

Entry-Level Police Officer Scoring 12-2021											
Rank	Name	Physical	60% Oral	40% Written	Subtotal	Veterans Points	Grand Total	Veteran PST	Veteran on App	Form	DD214
1	Loe, Allen	Pass	92.97%	81.36%	88.33%	8.83%	97.16%	Yes	Yes	Yes	Yes
2	Jones, Kyle	Pass	86.82%	87.28%	87.01%	8.70%	95.71%	Yes	Yes	Yes	Yes
3	Barker, Kyle	Pass	89.01%	86.19%	87.88%	0%	87.88%	No	No	-	-
4	Clem, Easton	Pass	85.99%	85.75%	85.89%	0%	85.89%	No	No	-	-
5	Teel, Payden	Pass	87.34%	82.06%	85.23%	0%	85.23%	No	No	-	-
6	Young, Johnathan	Pass	81.04%	79.81%	80.55%	0%	80.55%	No	No	-	-
7	Lightfoot, Tate	Pass	82.76%	77.20%	80.54%	0%	80.54%	No	No	-	-
8	Luckett, Tyreek	Pass	83.44%	75.40%	80.22%	0%	80.22%	No	No	-	-
9	Clatterbuck, Blake	Pass	83.44%	74.05%	79.68%	0%	79.68%	No	No	-	-
10	Atkins, Joshua	Pass	83.49%	73.81%	79.62%	0%	79.62%	No	No	-	-
11	Zungul, Marco	Pass	78.65%	78.47%	78.58%	0%	78.58%	No	No	-	-