

Thursday, January 13, 2022
College Place Civil Service Commission - Electronic Meeting

12:00 P.M.

Meeting may be viewed at: Live Stream on City of College Place, Washington YouTube at https://www.youtube.com/channel/UCbx3qrqzLDL_05NusReSI-g/featured

Or you may call this number to listen: 1-669-900-9128

ID#859 3763 9549

Link for public: <https://us06web.zoom.us/j/84201761587>

1. OPENING ITEMS

Subject :	1.01 Call To Order
Meeting :	Jan 13, 2022 - College Place Civil Service Commission - Electronic Meeting
Category :	1. OPENING ITEMS
Access :	Public
Type :	Procedural

Public Content

Subject :	1.02 Roll Call
Meeting :	Jan 13, 2022 - College Place Civil Service Commission - Electronic Meeting
Category :	1. OPENING ITEMS
Access :	Public
Type :	Procedural

Public Content

Commission ChairJoAnn Wiggins

Commissioner Bill Kelly

Commissioner RogerMaidment

Civil Service Secretary, Shawn Doering

City Clerk, Lisa Neissl

2. CONSENT AGENDA

Subject :	2.01 Approve Agenda for January 13, 2022
Meeting :	Jan 13, 2022 - College Place Civil Service Commission - Electronic Meeting
Category :	2. CONSENT AGENDA
Access :	Public

Type :	Information
Subject :	2.02 Approve Minutes from December 30, 2021
Meeting :	Jan 13, 2022 - College Place Civil Service Commission - Electronic Meeting
Category :	2. CONSENT AGENDA
Access :	Public
Type :	Information, Minutes
Minutes :	View Minutes for Dec 30, 2021 - College Place Civil Service Commission - Electroni

File Attachments

[12_30_2021_CivilServiceMeetingMinutes.pdf \(89 KB\)](#)

Subject :	2.03 Approve Payroll from December 2021
Meeting :	Jan 13, 2022 - College Place Civil Service Commission - Electronic Meeting
Category :	2. CONSENT AGENDA
Access :	Public
Type :	Information

Administrative File Attachments

[12 - 2021 Payroll Certification.pdf \(101 KB\)](#)

Subject :	2.04 Approve Consent Agenda
Meeting :	Jan 13, 2022 - College Place Civil Service Commission - Electronic Meeting
Category :	2. CONSENT AGENDA
Access :	Public
Type :	Action (Consent)
Recommended Action :	Motion to approve the consent agenda which includes the agenda for January 13, 2022, the minutes from December 30, 2021, and the December 2021 payroll.

Public Content

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Commissioners and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Commissioner.

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Commissioners and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Commissioner.

3. REGULAR AGENDA

Subject :	3.01 Election of Commission Chair
Meeting :	Jan 13, 2022 - College Place Civil Service Commission - Electronic Meeting
Category :	3. REGULAR AGENDA
Access :	Public
Type :	Action
Recommended Action :	Motion to elect _____ to the position of Commission Chair and _____ to the position of Commission Vice Chair for the 2022 term.

Public Content

The City of College Place Civil Service Rules require that at the first meeting in January the Commission elect one member to serve as Chair and another to serve as Vice Chair for a term of one year.

Subject :	3.02 Any Other Business for the Good of the Order
Meeting :	Jan 13, 2022 - College Place Civil Service Commission - Electronic Meeting
Category :	3. REGULAR AGENDA
Access :	Public
Type :	Discussion

4. CLOSING ITEMS

Subject :	4.01 Adjourn
Meeting :	Jan 13, 2022 - College Place Civil Service Commission - Electronic Meeting
Category :	4. CLOSING ITEMS
Access :	Public
Type :	Procedural

College Place Civil Service Commission - Electronic Meeting (Thursday, December 30, 2021)*Generated by Lisa Neissl on Thursday, December 30, 2021***1. OPENING ITEMS**

Procedural: 1.01 Call To Order

Chair Wiggins called the meeting to order at 12:00pm

Procedural: 1.02 Roll Call

PRESENT:

Commission Members	JoAnn Wiggins; Roger Maidment; Bill Kelly
Staff	Civil Service Secretary, Shawn Doering; City Clerk, Lisa R. Neissl

MEMBERS EXCUSED:**MEMBERS ABSENT:****2. CONSENT AGENDA**

Information: 2.01 Approve Agenda for December 30, 2021

Information, Minutes: 2.02 Approve Minutes from December 9, 2021

Information: 2.03 Approve Payroll from November 2021

Action (Consent): 2.04 Approve Consent Agenda

Commissioner Kelly made a motion to approve the consent agenda which includes the agenda for December 30, 2021, the minutes from December 9, 2021, and the November 2021 payroll. Second by Commissioner Maidment and the motion passed 3-0.**3. REGULAR AGENDA**

Action: 3.01 Certification of Entry-level Police Officer testing results

Commissioner Kelly made a motion to certify the Entry-level Police Officer candidate testing results as presented and forward the certified list to the Police Chief. Second by Commissioner Maidment and the motion passed 3-0.

Discussion: 3.02 Any Other Business for the Good of the Order

4. CLOSING ITEMS

Procedural: 4.01 Adjourn

Commissioner Kelly motioned to adjourn the meeting at 12:04 pm. Second by Commissioner Maidment and, with no objection, the meeting adjourned.

Approved:

JoAnn Wiggins

Attest:

Shawn Doering, Civil Service Secretary

The foregoing minutes are the official record of the Special Civil Service Commission meeting that occurred December 30, 2021. Further detail may be obtained by reviewing the actual audio recording made during this session.

Civil Service Employee Payroll

Pay Date	Employee	Paid Thru	Position	Hours	Gross Pay
1/5/2022	Boose, John A	12/31/2021	Firefighter	194	\$ 6,231.14
1/5/2022	Downs, Emily A	12/31/2021	Firefighter	236.5	\$ 6,287.28
1/5/2022	Drury, Charles O	12/31/2021	Firefighter	240	\$ 6,481.68
1/5/2022	Evensen, Patrick J	12/31/2021	Firefighter	220.5	\$ 7,268.13
1/5/2022	Williams, Troy J	12/31/2021	Firefighter	228	\$ 6,116.12
1/5/2022	Brink, Brielle M	12/31/2021	Part-time Police Records Clerk	33.5	\$ 2,315.96
1/5/2022	Benfield, Robert D	12/31/2021	Police Lieutenant	185.5	\$ 7,680.90
1/5/2022	Barr, Marianne K	12/31/2021	Chief Clerk - PD	185.5	\$ 4,569.58
1/5/2022	Diaz, Salvador M	12/31/2021	Patrol Sergeant	215.5	\$ 8,218.04
1/5/2022	Schmick, Dylan E	12/31/2021	Patrol Sergeant	204.75	\$ 8,986.20
1/5/2022	Adams, Eric H	12/31/2021	Police Officer	164.75	\$ 6,991.43
1/5/2022	Cole, Tanner C	12/31/2021	Police Officer	173.75	\$ 7,819.99
1/5/2022	Duede, Jimmy C	12/31/2021	Police Officer	192.75	\$ 7,459.17
1/5/2022	Fortin, Brian R	12/31/2021	Detective	188	\$ 7,265.48
1/5/2022	Harris, Tanner M	12/31/2021	Police Officer	194.5	\$ 7,537.74
1/5/2022	Langlois, Joseph T	12/31/2021	Police Officer	189.5	\$ 6,595.64
1/5/2022	Rhodes, Brandon L	12/31/2021	Police Officer	181.5	\$ 6,683.98
1/5/2022	Schild, Andrew D	12/31/2021	Police Officer	198.5	\$ 7,460.70
1/5/2022	Watkins, Daniel I	12/31/2021	Police Officer	179.5	\$ 8,567.45
1/5/2022	Nordman, Ronald A	12/31/2021	Special Enforcement Officer	192.26	\$ 4,906.14
1/5/2022	St. Clair, Sherri L	12/31/2021	Deputy Clerk/Event Coordinator	184	\$ 4,060.00

I certify that, to the best of my knowledge, this is an accurate and complete listing of all Civil Service employees for the City of College Place as of December 31, 2021

Shawn Doering
Civil Service Secretary/Payroll Clerk

JoAnn Wiggins
Commission Chair