

Thursday, August 4, 2022
College Place Civil Service Commission - Hybrid Meeting

12:00 P.M.

In-Person component at 625 S College Avenue, College Place WA

Meeting may be viewed at: Live Stream on City of College Place, Washington YouTube at https://www.youtube.com/channel/UCbx3qrqzLDL_05NusReSI-g/featured

Or you may call this number to listen: 1-669-900-9128

ID#853 7503 0265 Phone controls: *6 - toggle mute/un-mute and *9 - raise hand

Link for public: <https://us06web.zoom.us/j/85375030265>

1. OPENING ITEMS

Subject :	1.01 Call To Order
Meeting :	Aug 4, 2022 - College Place Civil Service Commission - Hybrid Meeting
Category :	1. OPENING ITEMS
Access :	Public
Type :	Procedural

Public Content

Subject :	1.02 Roll Call
Meeting :	Aug 4, 2022 - College Place Civil Service Commission - Hybrid Meeting
Category :	1. OPENING ITEMS
Access :	Public
Type :	Information, Procedural

Public Content

Commission Chair RogerMaidment

Commissioner Bill Kelly

Commissioner JoAnn Wiggins

Civil Service Secretary, Shawn Doering
City Clerk, Lisa Neissl

Subject :	1.03 Public Comment
Meeting :	Aug 4, 2022 - College Place Civil Service Commission - Hybrid Meeting
Category :	1. OPENING ITEMS

Access : Public
Type : Procedural

2. CONSENT AGENDA

Subject : 2.01 Approve August 4, 2022 Agenda
Meeting : Aug 4, 2022 - College Place Civil Service Commission
- Hybrid Meeting
Category : 2. CONSENT AGENDA
Access : Public
Type : Information
Subject : 2.02 Approve July 14, 2022 Minutes
Meeting : Aug 4, 2022 - College Place Civil Service Commission
- Hybrid Meeting
Category : 2. CONSENT AGENDA
Access : Public
Type : Information, Minutes
Minutes : [View Minutes](#) for Jul 14, 2022 - College Place Civil
Service Commission - Hybrid Me

File Attachments

[07_14_2022_CivilServiceMeetingMinutes.pdf \(118 KB\)](#)

Subject : 2.03 Approve July 2022 Payroll
Meeting : Aug 4, 2022 - College Place Civil Service Commission
- Hybrid Meeting
Category : 2. CONSENT AGENDA
Access : Public
Type : Information

Administrative File Attachments

[07.2022 Payroll Certification.pdf \(423 KB\)](#)

Subject : 2.04 Approve Consent Agenda
Meeting : Aug 4, 2022 - College Place Civil Service Commission
- Hybrid Meeting
Category : 2. CONSENT AGENDA
Access : Public
Type : Action (Consent)
Recommended Action : Motion to approve the consent agenda which includes the
agenda for August 4, 2022, the minutes from July 14,
2022, and the July 2022 payroll.

Public Content

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Commissioners and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Commissioner.

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Commissioners and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Commissioner.

3. REGULAR AGENDA

Subject :	3.01 Entry-Level Police Officer Eligibility List
Meeting :	Aug 4, 2022 - College Place Civil Service Commission - Hybrid Meeting
Category :	3. REGULAR AGENDA
Access :	Public
Type :	Action
Recommended Action :	Motion to approve the Entry-Level Police Officer Eligibility List and certify the top four names to the Chief.

Public Content

Oral Board Interviews were held on July 19 & 20, 2022. All candidates who had successfully completed the written and physical ability testing through Public Safety Testing were invited to apply. All candidates who applied and did not have any disqualifiers in their Personal History Statement were invited to interview. Nine candidates were interviewed and have been placed into the continuous eligibility list according to their final score.

Per the Civil Services Rules below, if available, four names will be certified to the Chief as the City currently has two Police Officer positions open.

10.05.03 - CERTIFICATION. If a vacancy is to be filled from a promotional or original register, the Secretary shall certify to the appointing authority the names of the three available eligibles that stand highest on the appropriate register. If less than three names are on the list the Commission may certify the available names or decide by majority vote to retest and establish a new eligibility list.

10.05.05 - MULTIPLE VACANCIES. If two or more vacancies are to be filled from any of the above registers other than the reinstatement register, the name of one additional person shall be certified for each additional position.

File Attachments

[Entry-Level Police Officer Eligibility List - 8-2022.pdf \(579 KB\)](#)

[Entry-Level Police Officer Chief's List - 8-2022.pdf \(680 KB\)](#)

Administrative File Attachments

[Entry-Level Scoring 8-2022.pdf \(429 KB\)](#)

[Combined Entry-Level Scoring 8-2022.pdf \(452 KB\)](#)

Subject :	3.02 41st Annual Civil Service Conference
Meeting :	Aug 4, 2022 - College Place Civil Service Commission - Hybrid Meeting
Category :	3. REGULAR AGENDA
Access :	Public
Type :	Information

Public Content

Foster Garvey is pleased to announce the 41st Annual Civil Service Conference will be taking place on **September 20-22, 2022 (9:00am - 12:00pm)**. The program will be presented in a virtual format again this year and hosted over three days, providing Civil Service Commissioners, Secretaries and Examiners, other local human resources officials and legal counsel with practical information on best practices and emerging issues.

Please mark your calendars!

An invitation with a formal agenda and RSVP details will be distributed in the coming months. The conference will be complimentary for our guests and hosted via Zoom.

We look forward to seeing you there!

Subject :	3.03 Part-time Records Clerk
Meeting :	Aug 4, 2022 - College Place Civil Service Commission - Hybrid Meeting
Category :	3. REGULAR AGENDA
Access :	Public
Type :	Information

Public Content

Fadila Kruger-Bryan has been hired to fill the Part-time Records Clerk position. She started on July 18th and is doing a great job.

Subject : 3.04 Cancellation of the August 11, 2022 Civil Service Meeting

Meeting : Aug 4, 2022 - College Place Civil Service Commission - Hybrid Meeting

Category : 3. REGULAR AGENDA

Access : Public

Type : Action

Recommended Action : Motion to cancel the August 11, 2022 Civil Service Meeting

Subject : 3.05 Any Other Business for the Good of the Order

Meeting : Aug 4, 2022 - College Place Civil Service Commission - Hybrid Meeting

Category : 3. REGULAR AGENDA

Access : Public

Type : Discussion

4. CLOSING ITEMS

Subject : 4.01 Conclusion - Motion to conclude the meeting

Meeting : Aug 4, 2022 - College Place Civil Service Commission - Hybrid Meeting

Category : 4. CLOSING ITEMS

Access : Public

Type : Procedural

College Place Civil Service Commission - Hybrid Meeting (Thursday, July 14, 2022)*Generated by Shawn Doering on Thursday, July 14, 2022***1. OPENING ITEMS**

Procedural: 1.01 Call To Order

Chair Maidment called the meeting to order at 12:11PM.

Information, Procedural: 1.02 Roll Call

PRESENT:

Commission Members	Roger Maidment; Bill Kelly; JoAnn Wiggins
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Staff	Civil Service Secretary, Shawn Doering; Deputy City Clerk, Sherri St. Clair
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MEMBERS EXCUSED:

MEMBERS ABSENT:

Procedural: 1.03 Public Comment

There was no public comment.**2. CONSENT AGENDA**

Information: 2.01 Approve June 9, 2022 Agenda

Information, Minutes: 2.02 Approve June 9, 2022 Minutes

Information: 2.03 Approve June 2022 Payroll

Action (Consent): 2.04 Approve Consent Agenda

Commissioner Wiggins made a motion to approve the consent agenda which includes the agenda for July 14, 2022, the minutes from June 9, 2022, and the June 2022 payroll. Second by Commissioner Kelly and the motion passed 3-0.**3. REGULAR AGENDA**

Information: 3.01 Academy Update - Kyle Barker

Information: 3.02 Part-time Records Clerk - Recruitment

Discussion: 3.03 Police Officer - Recruitment

Information: 3.04 Fire Department - Recruitment

Discussion: 3.05 Any Other Business for the Good of the Order

4. CLOSING ITEMS

Procedural: 4.01 Conclusion - Motion to conclude the meeting

Commissioner Kelly made a motion to conclude the meeting at 12:16PM. With no objections, the meeting ended.

Approved:

Roger Maidment

Attest:

Shawn Doering, Civil Service Secretary

The foregoing minutes are the official record of the Civil Service Commission meeting that occurred July 14, 2022. Further detail may be obtained by reviewing the actual audio recording made during this session.

Civil Service Employee Payroll

Pay Date	Employee	Paid Thru	Position	Hours	Gross Pay
8/3/2022	Boose, John A	7/31/2022	Firefighter	171	6,209.36
8/3/2022	Downs, Emily A	7/31/2022	Firefighter	258	6,005.94
8/3/2022	Drury, Charles O	7/31/2022	Firefighter	216	6,262.54
8/3/2022	Evensen, Patrick J	7/31/2022	Firefighter	232	9,640.45
8/3/2022	Williams, Troy J	7/31/2022	Firefighter	282	8,116.64
8/3/2022	Barr, Marianne K	7/31/2022	Chief Clerk - PD	168	4,646.00
8/3/2022	Diaz, Salvador M	7/31/2022	Patrol Sergeant	171.25	7,548.25
8/3/2022	Schmick, Dylan E	7/31/2022	Patrol Sergeant	193.25	8,543.04
8/3/2022	Adams, Eric H	7/31/2022	Police Officer	178	7,464.02
8/3/2022	Barker, Kyle A	7/31/2022	Probationary	160	5,043.00
8/3/2022	Cole, Tanner C	7/31/2022	Police Officer	183	7,796.65
8/3/2022	Duede, Jimmy C	7/31/2022	Police Officer	170	7,087.40
8/3/2022	Fortin, Brian R	7/31/2022	Detective	160	7,135.95
8/3/2022	Harris, Tanner M	7/31/2022	Police Officer	181.5	7,057.40
8/3/2022	Langlois, Joseph T	7/31/2022	Police Officer	176	7,168.88
8/3/2022	Rhodes, Brandon L	7/31/2022	Police Officer	173	6,685.50
8/3/2022	Schild, Andrew D	7/31/2022	Police Officer	184.75	7,237.36
8/3/2022	Watkins, Daniel I	7/31/2022	Police Officer	182.75	7,446.01
8/3/2022	Kruger-Bryan, Fadila	7/31/2022	Part-time Records Clerk	38	820.42
8/3/2022	Nordman, Ronald A	7/31/2022	Special Enforcement Officer	170.75	5,023.73
8/3/2022	St Clair, Andrea M	7/31/2022	Records Clerk	173.25	4,065.66

I certify that, to the best of my knowledge, this is an accurate and complete listing of all Civil Service employees for the City of College Place as of July 31, 2022

Shawn Doering
Civil Service Secretary/Payroll Clerk

Roger Maidment
Commission Chair



CITY OF COLLEGE PLACE

HUMAN RESOURCES DEPARTMENT

625 South College Avenue
College Place, WA 99324
509-529-1200

August 3, 2022

Roger Maidment, Commission Chair
Bill Kelly, Commission Vice-Chair
JoAnn Wiggins, Commissioner

Dear Commissioners:

As a result of the open and competitive testing process to establish an Entry-Level Police Officer Eligibility list which concluded on July 20, 2022, the following eligibility list is outlined for your approval and certification:

<i>Entry-Level Police Officer</i>		
<i>Rank</i>	<i>Name</i>	<i>Score</i>
1	Jones, Kyle	95.71
2	Bushkovskiy, Anton	86.71
3	Boudrieau, Brandon	86.43
4	Clem, Easton	85.89
5	Teepe, William	84.54
6	Sumerlin, Nathan	83.52
7	Young, Johnathan	80.55
8	Lightfoot, Tate	80.54

<i>Entry-Level Police Officer</i>		
<i>Rank</i>	<i>Name</i>	<i>Score</i>
9	Atkins, Joshua	80.52
10	Lockett, Tyreek	80.22
11	Godwin, Jordan	79.98
12	Clatterbuck, Blake	79.68
13	Free, Tyren	78.70
14	Zungul, Marco	78.58
15	Galler, John	74.50
16	Torres, David	73.54

Respectfully,

A handwritten signature in blue ink that reads 'Shawn Doering'.

Shawn Doering
Civil Service Secretary

Certified by:

Roger Maidment
Commission Chair

Bill Kelly
Commission Vice-Chair

JoAnn Wiggins
Commissioner



City of College Place

Civil Service Commission

Bill Kelly, Commissioner
Roger Maidment, Commissioner
JoAnn Wiggins, Commissioner

Shawn Doering
Civil Service Secretary
sdoering@cpwa.us
509-394-8508

August 3, 2022

Chief Troy Tomaras
College Place Police Department
619 S College Ave
College Place, WA 99324

Dear Chief Tomaras,

On August 4, 2022, the Civil Service Commission approved an updated eligibility list. Per Civil Service Rule 10.05.05, there are four names on the certified list as there are two open positions. Below is the certified list of eligible Entry-Level Police Officer candidates in alphabetical order for the position of Police Officer:

Name
Boudrieau, Brandon
Bushkovskiy, Anton
Clem, Easton
Jones, Kyle

Respectfully,

Roger Maidment, Commission Chair

Bill Kelly, Commission Vice-Chair

JoAnn Wiggins, Commissioner

Entry-Level Police Officer Scoring 8-2022									
Rank	Name	Physical	60% Oral	40% Written	Subtotal	Veterans Points	Grand Total	Form	DD214
	Bushkovskiy, Anton	Pass	86.56%	86.92%	86.71%		86.71%		
	Boudrieau, Brandon	Pass	86.67%	75.79%	82.32%	4.12%	86.43%	Yes	Yes
	Teepe, William	Pass	73.96%	81.21%	76.86%	7.69%	84.54%	Yes	Yes
	Sumerlin, Nathan	Pass	84.11%	82.64%	83.52%		83.52%		
	Garcia, Benjamin		84.84%	80.88%	83.26%		83.26%		
	Atkins, Joshua	Pass	81.15%	79.59%	80.52%		80.52%		
	Godwin, Jordan	Pass	78.70%	81.90%	79.98%		79.98%		
	Free, Tyren	Pass	75.57%	83.40%	78.70%		78.70%		
	Galler, John	Pass	74.01%	75.23%	74.50%		74.50%		
	Torres, David	Pass	72.40%	75.26%	73.54%		73.54%		

Entry-Level Police Officer Scoring 12/2021 & 8/2022

Rank	Name	Physical	60% Oral	40% Written	Subtotal	Veterans Points	Grand Total	Form	DD214	Comments
	Loe, Allen	Pass	92.97%	81.36%	88.33%	8.83%	97.16%	Yes	Yes	Accepted another position
1	Jones, Kyle	Pass	86.82%	87.28%	87.01%	8.70%	95.71%	Yes	Yes	Already Certified
	Barker, Kyle	Pass	0.8901	0.8619	0.87882	0	87.88%	-	-	Hired
2	Bushkovskiy, Anton	Pass	86.56%	86.92%	86.71%	0%	86.71%	-	-	
3	Boudrieau, Brandon	Pass	86.67%	75.79%	82.32%	4.12%	86.43%	Yes	Yes	
4	Clem, Easton	Pass	85.99%	85.75%	85.89%	0%	85.89%	-	-	
	Teel, Payden	Pass	0.8734	0.8206	0.8523	0	85.23%	-	-	Accepted another position
5	Teepe, William	Pass	73.96%	81.21%	76.86%	7.69%	84.54%	Yes	Yes	
6	Sumerlin, Nathan	Pass	84.11%	82.64%	83.52%	0%	83.52%	-	-	
	Garcia, Benjamin		84.84%	80.88%	83.26%	0%	83.26%	-	-	
7	Young, Johnathan	Pass	81.04%	79.81%	80.55%	0%	80.55%	-	-	
8	Lightfoot, Tate	Pass	82.76%	77.20%	80.54%	0%	80.54%	-	-	
9	Atkins, Joshua	Pass	81.15%	79.59%	80.52%	0%	80.52%	-	-	
10	Luckett, Tyreek	Pass	83.44%	75.40%	80.22%	0%	80.22%	-	-	
11	Godwin, Jordan	Pass	78.70%	81.90%	79.98%	0%	79.98%	-	-	
12	Clatterbuck, Blake	Pass	83.44%	74.05%	79.68%	0%	79.68%	-	-	
	Atkins, Joshua	Pass	0.8349	0.7381	0.79618	0	79.62%	-	-	Retested
13	Free, Tyren	Pass	75.57%	83.40%	78.70%	0%	78.70%	-	-	
14	Zungul, Marco	Pass	78.65%	78.47%	78.58%	0%	78.58%	-	-	
15	Galler, John	Pass	74.01%	75.23%	74.50%	0%	74.50%	-	-	
16	Torres, David	Pass	72.40%	75.26%	73.54%	0%	73.54%	-	-	