

Thursday, September 8, 2022
College Place Civil Service Commission - Hybrid Meeting

12:00 P.M.

In-Person component at 625 S College Avenue, College Place WA

Meeting may be viewed at: Live Stream on City of College Place, Washington YouTube at https://www.youtube.com/channel/UCbx3qrqzLDL_05NusReSI-g/featured

Or you may call this number to listen: 1-669-900-9128

ID#865 8857 8232 Phone controls: *6 - toggle mute/un-mute and *9 - raise hand

Link for public: <https://us06web.zoom.us/j/86588578232>

1. OPENING ITEMS

Subject :	1.01 Call To Order
Meeting :	Sep 8, 2022 - College Place Civil Service Commission - Hybrid Meeting
Category :	1. OPENING ITEMS
Access :	Public
Type :	Procedural

Public Content

Subject :	1.02 Roll Call
Meeting :	Sep 8, 2022 - College Place Civil Service Commission - Hybrid Meeting
Category :	1. OPENING ITEMS
Access :	Public
Type :	Information, Procedural

Public Content

Commission Chair RogerMaidment

Commissioner Bill Kelly

Commissioner JoAnn Wiggins

Civil Service Secretary, Shawn Doering
City Clerk, Sherri St. Clair

Subject :	1.03 Public Comment
Meeting :	Sep 8, 2022 - College Place Civil Service Commission - Hybrid Meeting
Category :	1. OPENING ITEMS

Access : Public
Type : Procedural

2. CONSENT AGENDA

Subject : 2.01 Approve September 8, 2022 Agenda
Meeting : Sep 8, 2022 - College Place Civil Service Commission
- Hybrid Meeting
Category : 2. CONSENT AGENDA
Access : Public
Type : Information
Subject : 2.02 Approve August 4, 2022 Minutes
Meeting : Sep 8, 2022 - College Place Civil Service Commission
- Hybrid Meeting
Category : 2. CONSENT AGENDA
Access : Public
Type : Information, Minutes
Minutes : [View Minutes](#) for Aug 4, 2022 - College Place Civil
Service Commission - Hybrid Me

File Attachments

[08_04_2022_CivilServiceMeetingMinutes.pdf \(129 KB\)](#)

Subject : 2.03 Approve August 2022 Payroll
Meeting : Sep 8, 2022 - College Place Civil Service Commission
- Hybrid Meeting
Category : 2. CONSENT AGENDA
Access : Public
Type : Information

File Attachments

[08.2022 Payroll Certification.pdf \(427 KB\)](#)

Subject : 2.04 Approve Consent Agenda
Meeting : Sep 8, 2022 - College Place Civil Service Commission
- Hybrid Meeting
Category : 2. CONSENT AGENDA
Access : Public
Type : Action (Consent)
Recommended Action : Motion to approve the consent agenda which includes the
agenda for September 8, 2022, the minutes from August
4, 2022, and the August 2022 payroll.

Public Content

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Commissioners and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Commissioner.

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Commissioners and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Commissioner.

3. REGULAR AGENDA

Subject :	3.01 New hires - Fire Department
Meeting :	Sep 8, 2022 - College Place Civil Service Commission - Hybrid Meeting
Category :	3. REGULAR AGENDA
Access :	Public
Type :	Information

Public Content

The City has hired three firefighters from the Certified Firefighter Eligibility list. Brittney Erb, Logan Bartlett, and Trent Nilsson all started on 8/29/2022.

Subject :	3.02 41st Annual Civil Service Conference
Meeting :	Sep 8, 2022 - College Place Civil Service Commission - Hybrid Meeting
Category :	3. REGULAR AGENDA
Access :	Public
Type :	Information

Public Content

The 41st Annual Civil Service Conference will be taking place on **September 20-22, 2022 (9:00am - 12:00pm)**. The program will be presented in a virtual format again this year and hosted over three days, providing Civil Service Commissioners, Secretaries and Examiners, other local human resources officials and legal counsel with practical information on best practices and emerging issues.

City of College Place Civil Service Commissioners have been registered and should have received three emails, one for each day. The Zoom meeting can be accessed through the corresponding email. Please use the link in the email if you need to cancel one or more of the registrations.

Subject :	3.03 Any Other Business for the Good of the Order
Meeting :	Sep 8, 2022 - College Place Civil Service Commission - Hybrid Meeting
Category :	3. REGULAR AGENDA
Access :	Public
Type :	Discussion

4. CLOSING ITEMS

Subject :	4.01 Conclusion - Motion to conclude the meeting
Meeting :	Sep 8, 2022 - College Place Civil Service Commission - Hybrid Meeting
Category :	4. CLOSING ITEMS
Access :	Public
Type :	Procedural

College Place Civil Service Commission - Hybrid Meeting (Thursday, August 4, 2022)*Generated by Lisa Neissl on Thursday, August 4, 2022***1. OPENING ITEMS**

Procedural: 1.01 Call To Order

Chair Maidment called the meeting to order at 12:02PM.

Information, Procedural: 1.02 Roll Call

PRESENT:

Commission Members	JoAnn Wiggins; Roger Maidment; Bill Kelly
-----------------------	---

Staff	Civil Service Secretary, Shawn Doering; City Clerk, Lisa R. Neissl
-------	---

MEMBERS EXCUSED:

MEMBERS ABSENT:

Procedural: 1.03 Public Comment

There was no public comment.**2. CONSENT AGENDA**

Information: 2.01 Approve August 4, 2022 Agenda

Information, Minutes: 2.02 Approve July 14, 2022 Minutes

Information: 2.03 Approve July 2022 Payroll

Action (Consent): 2.04 Approve Consent Agenda

Member Wiggins made a motion to approve the consent agenda which includes the agenda for August 4, 2022, the minutes from July 14, 2022, and the July 2022 payroll. Second by Member Kelly and the motion passed 3-0.**3. REGULAR AGENDA**

Action: 3.01 Entry-Level Police Officer Eligibility List

Member Kelly made a motion to approve the Entry-Level Police Officer Eligibility List and certify the top four names to the Chief. Second by Member Wiggins and the motion passed 3-0.

Information: 3.02 41st Annual Civil Service Conference

Information: 3.03 Part-time Records Clerk

Action: 3.04 Cancellation of the August 11, 2022 Civil Service Meeting

Member Kelly made a motion to cancel the August 11, 2022 Civil Service Meeting. Second by Member Wiggins and the motion passed 3-0.

Discussion: 3.05 Any Other Business for the Good of the Order

4. CLOSING ITEMS

Procedural: 4.01 Conclusion

Member Kelly made a motion to conclude the meeting at 12:09PM. Second by Member Wiggins and, with no objection, the meeting concluded.

Approved:

Roger Maidment

Attest:

Shawn Doering, Civil Service Secretary

The foregoing minutes are the official record of the Civil Service Commission meeting that occurred August 4, 2022. Further detail may be obtained by reviewing the actual audio recording made during this session.

Civil Service Employee Payroll

Pay Date	Employee	Paid Thru	Position	Hours	Gross Pay
9/6/2022	Bartlett, Logan K	8/31/2022	Firefighter	24	\$ 849.06
9/6/2022	Boose, John A	8/31/2022	Firefighter	195	\$ 6,412.82
9/6/2022	Downs, Emily A	8/31/2022	Firefighter	228.5	\$ 5,619.65
9/6/2022	Drury, Charles O	8/31/2022	Firefighter	252.5	\$ 6,075.13
9/6/2022	Erb, Brittney E	8/31/2022	Firefighter	24	\$ 849.06
9/6/2022	Evensen, Patrick J	8/31/2022	Firefighter	214	\$ 6,854.59
9/6/2022	Nilsson, Trenton M	8/31/2022	Firefighter	24	\$ 849.06
9/6/2022	Williams, Troy J	8/31/2022	Firefighter	216	\$ 5,882.74
9/6/2022	Barr, Marianne K	8/31/2022	Chief Clerk - PD	186.5	\$ 4,746.50
9/6/2022	Diaz, Salvador M	8/31/2022	Patrol Sergeant	183	\$ 7,067.00
9/6/2022	Schmick, Dylan E	8/31/2022	Patrol Sergeant	180	\$ 7,112.00
9/6/2022	Adams, Eric H	8/31/2022	Police Officer	180.5	\$ 6,485.95
9/6/2022	Barker, Kyle A	8/31/2022	Probationary	190	\$ 5,043.00
9/6/2022	Cole, Tanner C	8/31/2022	Police Officer	183	\$ 6,750.84
9/6/2022	Duede, Jimmy C	8/31/2022	Police Officer	182	\$ 6,822.08
9/6/2022	Fortin, Brian R	8/31/2022	Detective	190	\$ 6,840.00
9/6/2022	Harris, Tanner M	8/31/2022	Police Officer	188.75	\$ 6,676.00
9/6/2022	Langlois, Joseph T	8/31/2022	Police Officer	201.5	\$ 7,493.27
9/6/2022	Rhodes, Brandon L	8/31/2022	Police Officer	182	\$ 6,326.00
9/6/2022	Schild, Andrew D	8/31/2022	Police Officer	185.75	\$ 6,737.41
9/6/2022	Watkins, Daniel I	8/31/2022	Police Officer	200.5	\$ 7,895.82
9/6/2022	Kruger-Bryan, Fadila	8/31/2022	Part-time Records Clerk	84	\$ 1,813.56
9/6/2022	Nordman, Ronald A	8/31/2022	Special Enforcement Officer	180	\$ 4,994.33
9/6/2022	St Clair, Andrea M	8/31/2022	Records Clerk	189	\$ 4,057.25

I certify that, to the best of my knowledge, this is an accurate and complete listing of all Civil Service employees for the City of College Place as of August 31, 2022

Shawn Doering
Civil Service Secretary/Payroll Clerk

Roger Maidment
Commission Chair