

Thursday, October 13, 2022
College Place Civil Service Commission - Hybrid Meeting

12:00 P.M.

In-Person component at 625 S College Avenue, College Place WA

Meeting may be viewed at: Live Stream on City of College Place, Washington YouTube at https://www.youtube.com/channel/UCbx3qrqzLDL_05NusReSI-g/featured

Or you may call this number to listen: 1-669-900-9128

ID#876 4377 2487 Phone controls: *6 - toggle mute/un-mute and *9 - raise hand

Link for public: <https://us06web.zoom.us/j/87643772487>

1. OPENING ITEMS

Subject :	1.01 Call To Order
Meeting :	Oct 13, 2022 - College Place Civil Service Commission - Hybrid Meeting
Category :	1. OPENING ITEMS
Access :	Public
Type :	Procedural

Public Content

Subject :	1.02 Roll Call
Meeting :	Oct 13, 2022 - College Place Civil Service Commission - Hybrid Meeting
Category :	1. OPENING ITEMS
Access :	Public
Type :	Information, Procedural

Public Content

Commission Chair RogerMaidment

Commissioner Bill Kelly

Commissioner JoAnn Wiggins

Civil Service Secretary, Shawn Doering
City Clerk, Sherri St. Clair

Subject :	1.03 Public Comment
Meeting :	Oct 13, 2022 - College Place Civil Service Commission - Hybrid Meeting
Category :	1. OPENING ITEMS

Access : Public
Type : Procedural

2. CONSENT AGENDA

Subject : 2.01 Approve October 13, 2022 Agenda
Meeting : Oct 13, 2022 - College Place Civil Service Commission - Hybrid Meeting
Category : 2. CONSENT AGENDA
Access : Public
Type : Information
Subject : 2.02 Approve September 8 and 22, 2022 Minutes
Meeting : Oct 13, 2022 - College Place Civil Service Commission - Hybrid Meeting
Category : 2. CONSENT AGENDA
Access : Public
Type : Information, Minutes

File Attachments

[09_08_2022_CivilServiceMeetingMinutes.pdf \(122 KB\)](#)
[09_22_2022_CivilServiceMeetingMinutes.pdf \(122 KB\)](#)

Subject : 2.03 Approve September 2022 Payroll
Meeting : Oct 13, 2022 - College Place Civil Service Commission - Hybrid Meeting
Category : 2. CONSENT AGENDA
Access : Public
Type : Information

Administrative File Attachments

[09.2022 Payroll Certification.pdf \(427 KB\)](#)

Subject : 2.04 Approve Consent Agenda
Meeting : Oct 13, 2022 - College Place Civil Service Commission - Hybrid Meeting
Category : 2. CONSENT AGENDA
Access : Public
Type : Action (Consent)
Recommended Action : Motion to approve the consent agenda which includes the agenda for October 13, 2022, the minutes from September 8 and September 22, 2022, and the September 2022 payroll.

Public Content

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Commissioners and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Commissioner.

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Commissioners and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Commissioner.

3. REGULAR AGENDA

Subject :	3.01 New hires - Police Department
Meeting :	Oct 13, 2022 - College Place Civil Service Commission - Hybrid Meeting
Category :	3. REGULAR AGENDA
Access :	Public
Type :	Information

Public Content

The City has hired two Police Officers from the Certified Entry-level Police Officer Eligibility list. Anton Bushkovskiy and Brandon Boudrieau both started on 10/10/2022.

Subject :	3.02 41st Annual Civil Service Conference Follow-up
Meeting :	Oct 13, 2022 - College Place Civil Service Commission - Hybrid Meeting
Category :	3. REGULAR AGENDA
Access :	Public
Type :	Discussion

Public Content

College Place Civil Service Commissioners attended various sessions of the 41st Annual Civil Service Conference in September.

Subject : 3.03 Any Other Business for the Good of the Order
Meeting : Oct 13, 2022 - College Place Civil Service
Commission - Hybrid Meeting
Category : 3. REGULAR AGENDA
Access : Public
Type : Discussion

4. CLOSING ITEMS

Subject : 4.01 Conclusion - Motion to conclude the meeting
Meeting : Oct 13, 2022 - College Place Civil Service
Commission - Hybrid Meeting
Category : 4. CLOSING ITEMS
Access : Public
Type : Procedural

College Place Civil Service Commission - Hybrid Meeting (Thursday, September 8, 2022)*Generated by Shawn Doering on Thursday, September 8, 2022***1. OPENING ITEMS**

Procedural: 1.01 Call To Order

Chair Maidment called the meeting to order at 12:04PM.

Information, Procedural: 1.02 Roll Call

PRESENT:

Commission Members	Roger Maidment; Bill Kelly; JoAnn Wiggins
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Staff	Civil Service Secretary, Shawn Doering; City Clerk, Sherri St. Clair
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MEMBERS EXCUSED:

MEMBERS ABSENT:

Procedural: 1.03 Public Comment

There was no public comment.**2. CONSENT AGENDA**

Information: 2.01 Approve September 8, 2022 Agenda

Information, Minutes: 2.02 Approve August 4, 2022 Minutes

Information: 2.03 Approve August 2022 Payroll

Action (Consent): 2.04 Approve Consent Agenda

Commissioner Wiggins made a motion to approve the consent agenda which includes the agenda for September 8, 2022, the minutes from August 4, 2022, and the August 2022 payroll. Second my Commissioner Kelly and the motion passed 3-0.**3. REGULAR AGENDA**

Information: 3.01 New hires - Fire Department

Information: 3.02 41st Annual Civil Service Conference

Discussion: 3.03 Any Other Business for the Good of the Order

4. CLOSING ITEMS

Procedural: 4.01 Conclusion - Motion to conclude the meeting

Commissioner Kelly made a motion to conclude the meeting at 12:08PM. Second by Commissioner Wiggins and, with no objection, the meeting concluded.

Approved:

Roger Maidment

Attest:

Shawn Doering, Civil Service Secretary

The foregoing minutes are the official record of the Civil Service Commission meeting that occurred September 8, 2022. Further detail may be obtained by reviewing the actual audio recording made during this session.

College Place Civil Service Commission - Special Meeting - Hybrid (In-Person & Electronic) (Thursday, September 22, 2022)

Generated by Shawn Doering on Tuesday, October 11, 2022

1. OPENING ITEMS

Procedural: 1.01 Call To Order

Chair Maidment called the meeting to order at 8:32AM.

Information, Procedural: 1.02 Roll Call

PRESENT:

Commission
Members Roger Maidment;
 Bill Kelly;
 JoAnn Wiggins

Staff Civil Service Secretary, Shawn Doering;
 City Clerk, Sherri St. Clair

MEMBERS EXCUSED:

MEMBERS ABSENT:

Procedural: 1.03 Public Comment

There was no public comment.

2. CONSENT AGENDA

Action (Consent): 2.01 Approve Agenda for September 22, 2022

Commissioner Wiggins made a motion to approve the agenda for September 22, 2022. Second by Member Kelly and the motion passed 3-0.

3. REGULAR AGENDA

Action: 3.01 Unclassified service designation - Mental Health Co-Responder

Commissioner Kelly made a motion to designate the Mental Health Co-Responder to unclassified service per the request of the Chief of Police. Second by Commissioner Wiggins and the motion passed 3-0.

Discussion: 3.02 Any Other Business for the Good of the Order

None

4. REPORTS

None

5. CLOSING ITEMS

Action, Procedural: 5.01 Conclude

Member Kelly made a motion to conclude the meeting at 8:37AM and with no objection, the meeting concluded.

Approved:

Roger Maidment

Attest:

Shawn Doering, Civil Service Secretary

The foregoing minutes are the official record of the Civil Service Commission meeting that occurred September 22, 2022. Further detail may be obtained by reviewing the actual audio recording made during this session.

Civil Service Employee Payroll

Pay Date	Employee	Paid Thru	Position	Hours	Gross Pay
10/5/2022	Bartlett, Logan K	9/30/2022	Firefighter	183.75	\$ 5,522.97
10/5/2022	Boose, John A	9/30/2022	Firefighter	170	\$ 6,105.74
10/5/2022	Downs, Emily A	9/30/2022	Firefighter	228	\$ 5,791.02
10/5/2022	Drury, Charles O	9/30/2022	Firefighter	229	\$ 6,301.32
10/5/2022	Erb, Brittney E	9/30/2022	Firefighter	180	\$ 5,393.74
10/5/2022	Evensen, Patrick J	9/30/2022	Firefighter	179	\$ 6,080.74
10/5/2022	Nilsson, Trenton M	9/30/2022	Firefighter	196	\$ 5,531.58
10/5/2022	Williams, Troy J	9/30/2022	Firefighter	248	\$ 6,836.54
10/5/2022	Barr, Marianne K	9/30/2022	Chief Clerk - PD	176	\$ 4,646.00
10/5/2022	Diaz, Salvador M	9/30/2022	Patrol Sergeant	203	\$ 7,984.40
10/5/2022	Schmick, Dylan E	9/30/2022	Patrol Sergeant	171.5	\$ 8,224.63
10/5/2022	Adams, Eric H	9/30/2022	Police Officer	178.75	\$ 7,317.34
10/5/2022	Barker, Kyle A	9/30/2022	Police Officer	173	\$ 6,212.90
10/5/2022	Cole, Tanner C	9/30/2022	Police Officer	183	\$ 7,763.86
10/5/2022	Duede, Jimmy C	9/30/2022	Police Officer	174.25	\$ 7,533.07
10/5/2022	Fortin, Brian R	9/30/2022	Detective	180	\$ 7,846.23
10/5/2022	Harris, Tanner M	9/30/2022	Police Officer	179	\$ 7,542.70
10/5/2022	Langlois, Joseph T	9/30/2022	Police Officer	202	\$ 8,112.56
10/5/2022	Rhodes, Brandon L	9/30/2022	Police Officer	175	\$ 6,873.50
10/5/2022	Schild, Andrew D	9/30/2022	Police Officer	190.25	\$ 7,913.19
10/5/2022	Watkins, Daniel I	9/30/2022	Police Officer	173	\$ 7,261.52
10/5/2022	Kruger-Bryan, Fadila	9/30/2022	Part-time Records Clerk	73	\$ 1,576.07
10/5/2022	Nordman, Ronald A	9/30/2022	Special Enforcement Officer	180.5	\$ 5,065.83
10/5/2022	St Clair, Andrea M	9/30/2022	Records Clerk	176	\$ 3,947.72

I certify that, to the best of my knowledge, this is an accurate and complete listing of all Civil Service employees for the City of College Place as of September 30, 2022

Shawn Doering
Civil Service Secretary/Payroll Clerk

Roger Maidment
Commission Chair