

Thursday, December 8, 2022
College Place Civil Service Commission - Hybrid Meeting

12:00 P.M.

In-Person component at 625 S College Avenue, College Place WA

Meeting may be viewed at: Live Stream on City of College Place, Washington YouTube at https://www.youtube.com/channel/UCbx3qrqzLDL_05NusReSI-g/featured

Or you may call this number to listen: 1-669-900-9128

ID#876 4377 2487 Phone controls: *6 - toggle mute/un-mute and *9 - raise hand

Link for public: <https://us06web.zoom.us/j/81973366969>

1. OPENING ITEMS

Subject :	1.01 Call To Order
Meeting :	Dec 8, 2022 - College Place Civil Service Commission - Hybrid Meeting
Category :	1. OPENING ITEMS
Access :	Public
Type :	Procedural

Public Content

Subject :	1.02 Roll Call
Meeting :	Dec 8, 2022 - College Place Civil Service Commission - Hybrid Meeting
Category :	1. OPENING ITEMS
Access :	Public
Type :	Information, Procedural

Public Content

Commission Chair RogerMaidment

Commissioner Bill Kelly

Commissioner JoAnn Wiggins

Civil Service Secretary, Shawn Doering
City Clerk, Sherri St. Clair

Subject :	1.03 Public Comment
Meeting :	Dec 8, 2022 - College Place Civil Service Commission - Hybrid Meeting
Category :	1. OPENING ITEMS

Access : Public
Type : Procedural

2. CONSENT AGENDA

Subject : 2.01 Approve December 8, 2022 Agenda
Meeting : Dec 8, 2022 - College Place Civil Service Commission
- Hybrid Meeting
Category : 2. CONSENT AGENDA
Access : Public
Type : Information
Subject : 2.02 Approve October 13, 2022 Minutes
Meeting : Dec 8, 2022 - College Place Civil Service Commission
- Hybrid Meeting
Category : 2. CONSENT AGENDA
Access : Public
Type : Information, Minutes
Minutes : [View Minutes](#) for Oct 13, 2022 - College Place Civil
Service Commission - Hybrid Me

File Attachments

[10_13_2022_CivilServiceMeetingMinutes.pdf \(138 KB\)](#)

Subject : 2.03 Approve October & November 2022 Payroll
Meeting : Dec 8, 2022 - College Place Civil Service Commission
- Hybrid Meeting
Category : 2. CONSENT AGENDA
Access : Public
Type : Information

Administrative File Attachments

[10.2022 Payroll Certification.pdf \(428 KB\)](#)

[11.2022 Payroll Certification.pdf \(426 KB\)](#)

Subject : 2.04 Approve Consent Agenda
Meeting : Dec 8, 2022 - College Place Civil Service Commission
- Hybrid Meeting
Category : 2. CONSENT AGENDA
Access : Public
Type : Action (Consent)
Recommended Action : Motion to approve the consent agenda which includes the
agenda for December 8, 2022, the minutes from October
13, 2022, and the October & November 2022 payroll.

Public Content

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Commissioners and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Commissioner.

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Commissioners and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Commissioner.

3. REGULAR AGENDA

Subject :	3.01 Part-time Police Records Clerk resignation
Meeting :	Dec 8, 2022 - College Place Civil Service Commission - Hybrid Meeting
Category :	3. REGULAR AGENDA
Access :	Public
Type :	Information

Public Content

Fadila Kruger-Bryan, the part-time Police Records Clerk hired in July has resigned. We are working through the background process with a candidate from the certified eligibility list approved by the Civil Service Commission on June 9, 2022.

Subject :	3.02 Any Other Business for the Good of the Order
Meeting :	Dec 8, 2022 - College Place Civil Service Commission - Hybrid Meeting
Category :	3. REGULAR AGENDA

Access : Public
Type : Discussion

4. CLOSING ITEMS

Subject : 4.01 Conclusion - Motion to conclude the meeting
Meeting : Dec 8, 2022 - College Place Civil Service Commission
- Hybrid Meeting
Category : 4. CLOSING ITEMS
Access : Public
Type : Procedural

College Place Civil Service Commission - Hybrid Meeting (Thursday, October 13, 2022)*Generated by Shawn Doering on Thursday, October 13, 2022***1. OPENING ITEMS**Procedural: 1.01 Call To Order**Commissioner Maidment called the meeting to order at 12:01 PM.**Information, Procedural: 1.02 Roll Call

PRESENT:

Commission Members Roger Maidment;
Bill Kelly;
JoAnn Wiggins

Staff Civil Service Secretary, Shawn Doering;
City Clerk, Sherri St. Clair

MEMBERS EXCUSED:

MEMBERS ABSENT:

Procedural: 1.03 Public Comment**2. CONSENT AGENDA**Information: 2.01 Approve October 13, 2022 AgendaInformation, Minutes: 2.02 Approve September 8 and 22, 2022 MinutesInformation: 2.03 Approve August 2022 Payroll

Action (Consent): 2.04 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Commissioners and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Commissioner.

Commissioner Wiggins made a motion to approve the consent agenda which included the agenda for October 13, 2022, the minutes from September 8 and September 22, 2022, and the September 2022 payroll. Second by Commissioner Kelly and the motion passed 3-0.

3. REGULAR AGENDAInformation: 3.01 New hires - Police DepartmentDiscussion: 3.02 41st Annual Civil Service Conference Follow-upDiscussion: 3.03 Any Other Business for the Good of the Order**4. CLOSING ITEMS**Procedural: 4.01 Conclusion - Motion to conclude the meeting

Commissioner Kelly made a motion to conclude the meeting at 12:06 PM. Second by Commissioner Wiggins and, with no objection, the meeting concluded.

Approved:

Roger Maidment

Attest:

Shawn Doering, Civil Service Secretary

The foregoing minutes are the official record of the Civil Service Commission meeting that occurred October 13, 2022. Further detail may be obtained by reviewing the actual audio recording made during this session.

Civil Service Employee Payroll

Pay Date	Employee	Paid Thru	Position	Hours	Gross Pay
11/3/2022	Bartlett, Logan K	10/31/2022	Firefighter	279	\$ 5,497.12
11/3/2022	Boose, John A	10/31/2022	Firefighter	170	\$ 6,105.74
11/3/2022	Downs, Emily A	10/31/2022	Firefighter	232	\$ 5,912.30
11/3/2022	Drury, Charles O	10/31/2022	Firefighter	237	\$ 6,404.76
11/3/2022	Erb, Brittney E	10/31/2022	Firefighter	232	\$ 5,531.58
11/3/2022	Evensen, Patrick J	10/31/2022	Firefighter	249.5	\$ 9,717.84
11/3/2022	Nilsson, Trenton M	10/31/2022	Firefighter	262	\$ 5,738.34
11/3/2022	Williams, Troy J	10/31/2022	Firefighter	312	\$ 8,141.74
11/3/2022	Barr, Marianne K	10/31/2022	Chief Clerk - PD	175	\$ 4,646.00
11/3/2022	Diaz, Salvador M	10/31/2022	Patrol Sergeant	175	\$ 7,372.80
11/3/2022	Schmick, Dylan E	10/31/2022	Patrol Sergeant	196	\$ 8,096.80
11/3/2022	Adams, Eric H	10/31/2022	Police Officer	206.25	\$ 7,925.11
11/3/2022	Barker, Kyle A	10/31/2022	Police Officer	183	\$ 5,874.00
11/3/2022	Boudrieau, Brandon T	10/31/2022	Probationary	140	\$ 4,072.60
11/3/2022	Bushkovskiy, Anton P	10/31/2022	Probationary	120	\$ 3,490.80
11/3/2022	Cole, Tanner C	10/31/2022	Police Officer	218	\$ 8,128.92
11/3/2022	Duede, Jimmy C	10/31/2022	Police Officer	170	\$ 6,706.00
11/3/2022	Fortin, Brian R	10/31/2022	Detective	181.5	\$ 7,520.69
11/3/2022	Harris, Tanner M	10/31/2022	Police Officer	174	\$ 6,907.12
11/3/2022	Langlois, Joseph T	10/31/2022	Police Officer	168.5	\$ 7,316.33
11/3/2022	Rhodes, Brandon L	10/31/2022	Police Officer	178.25	\$ 6,326.00
11/3/2022	Schild, Andrew D	10/31/2022	Police Officer	180.75	\$ 6,459.66
11/3/2022	Watkins, Daniel I	10/31/2022	Police Officer	205.5	\$ 8,186.02
11/3/2022	Kruger-Bryan, Fadila	10/31/2022	Part-time Records Clerk	70.5	\$ 1,522.10
11/3/2022	Nordman, Ronald A	10/31/2022	Special Enforcement Officer	160.75	\$ 5,019.68
11/3/2022	St Clair, Andrea M	10/31/2022	Records Clerk	174	\$ 3,908.00

I certify that, to the best of my knowledge, this is an accurate and complete listing of all Civil Service employees for the City of College Place as of October 31, 2022

Shawn Doering
Civil Service Secretary/Payroll Clerk

Roger Maidment
Commission Chair

Civil Service Employee Payroll

Pay Date	Employee	Paid Thru	Position	Hours	Gross Pay
12/5/2022	Bartlett, Logan K	11/30/2022	Firefighter	230.25	6,022.56
12/5/2022	Boose, John A	11/30/2022	Firefighter	160	6,105.74
12/5/2022	Downs, Emily A	11/30/2022	Firefighter	238	6,718.52
12/5/2022	Drury, Charles O	11/30/2022	Firefighter	254	7,684.42
12/5/2022	Erb, Brittney E	11/30/2022	Firefighter	216	5,945.02
12/5/2022	Evensen, Patrick J	11/30/2022	Firefighter	191	6,080.74
12/5/2022	Nilsson, Trenton M	11/30/2022	Firefighter	231	6,048.40
12/5/2022	Williams, Troy J	11/30/2022	Firefighter	252	7,388.74
12/5/2022	Barr, Marianne K	11/30/2022	Chief Clerk - PD	176	5,999.40
12/5/2022	Diaz, Salvador M	11/30/2022	Patrol Sergeant	182.25	10,762.58
12/5/2022	Schmick, Dylan E	11/30/2022	Patrol Sergeant	170	10,240.30
12/5/2022	Adams, Eric H	11/30/2022	Police Officer	173	9,217.77
12/5/2022	Barker, Kyle A	11/30/2022	Police Officer	163	7,043.22
12/5/2022	Boudrieau, Brandon T	11/30/2022	Probationary	171	5,959.34
12/5/2022	Bushkovskiy, Anton P	11/30/2022	Probationary	180	6,352.20
12/5/2022	Cole, Tanner C	11/30/2022	Police Officer	171	7,837.62
12/5/2022	Duede, Jimmy C	11/30/2022	Police Officer	180	9,972.80
12/5/2022	Fortin, Brian R	11/30/2022	Detective	191.5	9,330.25
12/5/2022	Harris, Tanner M	11/30/2022	Police Officer	181	9,992.78
12/5/2022	Langlois, Joseph T	11/30/2022	Police Officer	190	8,781.00
12/5/2022	Rhodes, Brandon L	11/30/2022	Police Officer	180.75	8,204.10
12/5/2022	Schild, Andrew D	11/30/2022	Police Officer	171.75	9,107.31
12/5/2022	Watkins, Daniel I	11/30/2022	Police Officer	174	9,607.96
12/5/2022	Kruger-Bryan, Fadila	11/30/2022	Part-time Records Clerk	40	863.6
12/5/2022	Nordman, Ronald A	11/30/2022	Special Enforcement Officer	180	5,169.62
12/5/2022	St Clair, Andrea M	11/30/2022	Records Clerk	174	4,715.24

I certify that, to the best of my knowledge, this is an accurate and complete listing of all Civil Service employees for the City of College Place as of November 30, 2022

Shawn Doering
Civil Service Secretary/Payroll Clerk

Roger Maidment
Commission Chair