

Thursday, April 13, 2023
College Place Civil Service Commission - Hybrid Meeting

12:00 P.M.

In-Person component at the College Place Fire Department at 629 S College Avenue, College Place WA

Meeting may be viewed at: Live Stream on City of College Place, Washington YouTube at https://www.youtube.com/channel/UCbx3qrqzLDL_05NusReSI-g/featured

Or you may call this number to listen: 1-669-900-9128

ID#839 7629 4865 Phone controls: *6 - toggle mute/un-mute and *9 - raise hand

Link for public: <https://us06web.zoom.us/j/83976294865>

1. OPENING ITEMS

Subject :	1.01 Call To Order
Meeting :	Apr 13, 2023 - College Place Civil Service Commission - Hybrid Meeting
Category :	1. OPENING ITEMS
Access :	Public
Type :	Procedural

Public Content

Subject :	1.02 Roll Call
Meeting :	Apr 13, 2023 - College Place Civil Service Commission - Hybrid Meeting
Category :	1. OPENING ITEMS
Access :	Public
Type :	Information, Procedural

Public Content

Commission Chair RogerMaidment

Commissioner Bill Kelly

Commissioner JoAnn Wiggins

Civil Service Secretary, Shawn Doering
City Clerk, Sherri St. Clair

Subject :	1.03 Public Comment
Meeting :	Apr 13, 2023 - College Place Civil Service Commission - Hybrid Meeting
Category :	1. OPENING ITEMS

Access : Public
Type : Procedural

2. CONSENT AGENDA

Subject : 2.01 Approve April 13, 2023 Agenda
Meeting : Apr 13, 2023 - College Place Civil Service
Commission - Hybrid Meeting
Category : 2. CONSENT AGENDA
Access : Public
Type : Action (Consent)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Commissioners and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Commissioner.

Subject : 2.02 Approve February 24, 2023 Minutes
Meeting : Apr 13, 2023 - College Place Civil Service
Commission - Hybrid Meeting
Category : 2. CONSENT AGENDA
Access : Public
Type : Action (Consent), Minutes
Minutes : [View Minutes](#) for Feb 24, 2023 - College Place Civil
Service Commission - Special M

File Attachments

[2_24_2023_CivilServiceMeetingMinutes.pdf \(87 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Commissioners and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Commissioner.

Subject : 2.03 Approve February and March 2023 Payroll
Meeting : Apr 13, 2023 - College Place Civil Service
Commission - Hybrid Meeting
Category : 2. CONSENT AGENDA
Access : Public
Type : Action (Consent), Information

Administrative File Attachments

[02.2023 Payroll Certification.pdf \(427 KB\)](#)

[03.2023 Payroll Certification.pdf \(426 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Commissioners and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Commissioner.

Subject :	2.04 Approve Consent Agenda
Meeting :	Apr 13, 2023 - College Place Civil Service Commission - Hybrid Meeting
Category :	2. CONSENT AGENDA
Access :	Public
Type :	Action (Consent)
Recommended Action :	Motion to approve the consent agenda which includes the agenda for April 13, 2023, the minutes from February 24, 2023, and the February and March 2023 payroll.

Public Content

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Commissioners and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Commissioner.

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Commissioners and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Commissioner.

3. REGULAR AGENDA

Subject :	3.01 Boudrieau and Bushkovskiy
Meeting :	Apr 13, 2023 - College Place Civil Service Commission - Hybrid Meeting
Category :	3. REGULAR AGENDA
Access :	Public
Type :	Information

Public Content

Brandon Boudrieau and Anton Bushkovskiy, hired in October, are doing well at Basic Law Enforcement Academy and are scheduled to graduate in May.

Subject :	3.02 Any Other Business for the Good of the Order
Meeting :	Apr 13, 2023 - College Place Civil Service Commission - Hybrid Meeting
Category :	3. REGULAR AGENDA
Access :	Public
Type :	Discussion

4. CLOSING ITEMS

Subject :	4.01 Conclusion - Motion to conclude the meeting
Meeting :	Apr 13, 2023 - College Place Civil Service Commission - Hybrid Meeting
Category :	4. CLOSING ITEMS
Access :	Public
Type :	Procedural

College Place Civil Service Commission - Special Meeting - Hybrid Meeting (Friday, February 24, 2023)*Generated by Shawn Doering on Friday, February 24, 2023***1. OPENING ITEMS**

Procedural: 1.01 Call To Order

Commissioner Maidment called the meeting to order at 1:02 PM.

Information, Procedural: 1.02 Roll Call

Procedural: 1.02 Roll Call

PRESENT:Commission
MembersRoger Maidment;
JoAnn Wiggins;
Bill Kelly

Staff

Civil Service Secretary, Shawn Doering;
City Clerk, Sherri St. Clair**MEMBERS EXCUSED:****MEMBERS ABSENT:**

Procedural: 1.03 Public Comment

None

Information, Procedural: 1.02 Roll Call

Procedural: 1.03 Public Comment

2. CONSENT AGENDA

Action (Consent): 2.01 Approve February 24, 2023 Agenda

Action (Consent), Minutes: 2.02 Approve February 9, 2023 Minutes

Action (Consent): 2.03 Approve Consent Agenda

Commissioner Kelly made a motion to approve the consent agenda which includes the agenda for February 24, 2023, and the minutes from February 9, 2023. Second by Commissioner Wiggins and the motion passed 3-0.**3. REGULAR AGENDA**

Action: 3.01 Entry-Level Police Officer Eligibility List

Commissioner Kelly made a motion to approve the Entry-Level Police Officer Eligibility List and certify the top four names to the Chief. Second by Commissioner Wiggins and the motion passed 3-0.

Action: 3.02 Cancellation of March 9, 2023 Meeting

Commissioner Kelly made a motion to cancel the March 9, 2023, meeting. Second by Commissioner Wiggins and the motion passed 3-0.

Discussion: 3.03 Any Other Business for the Good of the Order

4. CLOSING ITEMS

Procedural: 4.01 Conclusion - Motion to conclude the meeting

Commissioner Kelly made a motion to conclude the meeting at 1:08 PM. Second by Commissioner Wiggins and, with no objection, the meeting concluded.

Approved:

Roger Maidment

Attest:

Shawn Doering, Civil Service Secretary

The foregoing minutes are the official record of the Civil Service Commission meeting that occurred February 24, 2023. Further detail may be obtained by reviewing the actual audio recording made during this session.

Civil Service Employee Payroll

Pay Date	Employee	Paid Thru	Position	Gross Pay	Hours
3/3/2023	Bartlett, Logan K	2/28/2023	Firefighter	5,872.30	206
3/3/2023	Boose, John A	2/28/2023	Firefighter	6,348.50	160
3/3/2023	Downs, Emily A	2/28/2023	Firefighter	6,272.90	206
3/3/2023	Drury, Charles O	2/28/2023	Firefighter	6,634.64	219
3/3/2023	Erb, Brittney E	2/28/2023	Firefighter	5,943.98	208
3/3/2023	Evensen, Patrick J	2/28/2023	Firefighter	8,791.86	229
3/3/2023	Nilsson, Trenton M	2/28/2023	Firefighter	5,872.30	218
3/3/2023	Williams, Troy J	2/28/2023	Firefighter	7,345.20	242
3/3/2023	Barr, Marianne K	2/28/2023	Chief Clerk - PD	4,832.00	160
3/3/2023	Diaz, Salvador M	2/28/2023	Patrol Sergeant	8,798.27	162.75
3/3/2023	Schmick, Dylan E	2/28/2023	Patrol Sergeant	8,431.62	162.75
3/3/2023	Adams, Eric H	2/28/2023	Police Officer	7,382.88	162.5
3/3/2023	Barker, Kyle A	2/28/2023	Police Officer	6,861.81	163
3/3/2023	Boudrieau, Brandon T	2/28/2023	Probationary	5,295.00	160
3/3/2023	Bushkovskiy, Anton P	2/28/2023	Probationary	5,397.95	160
3/3/2023	Cole, Tanner C	2/28/2023	Police Officer	7,681.46	161
3/3/2023	Duede, Jimmy C	2/28/2023	Police Officer	10,434.76	122
3/3/2023	Fortin, Brian R	2/28/2023	Detective	8,267.47	175.5
3/3/2023	Harris, Tanner M	2/28/2023	Police Officer	7,881.88	170
3/3/2023	Langlois, Joseph T	2/28/2023	Police Officer	7,799.31	169.25
3/3/2023	Rhodes, Brandon L	2/28/2023	Police Officer	8,077.78	162.75
3/3/2023	Schild, Andrew D	2/28/2023	Police Officer	7,417.60	161.25
3/3/2023	Watkins, Daniel I	2/28/2023	Police Officer	7,933.21	165
3/3/2023	Graham, Jayme L	2/28/2023	Part-time Records Clerk	1,111.77	49.5
3/3/2023	Nordman, Ronald A	2/28/2023	Special Enforcement Officer	5,382.62	160
3/3/2023	St Clair, Andrea M	2/28/2023	Records Clerk	4,185.00	160

I certify that, to the best of my knowledge, this is an accurate and complete listing of all Civil Service employees for the City of College Place as of February 28, 2023

Shawn Doering
Civil Service Secretary/Payroll Clerk

Roger Maidment
Commission Chair

Civil Service Employee Payroll

Pay Date	Employee	Paid Thru	Position	Hours	Gross Pay
4/5/2023	Bartlett, Logan K	3/31/2023	Firefighter	242	5,681.18
4/5/2023	Boose, John A	3/31/2023	Firefighter	183	6,348.50
4/5/2023	Downs, Emily A	3/31/2023	Firefighter	258	6,683.62
4/5/2023	Drury, Charles O	3/31/2023	Firefighter	228	6,298.50
4/5/2023	Erb, Brittney E	3/31/2023	Firefighter	244	6,182.94
4/5/2023	Evensen, Patrick J	3/31/2023	Firefighter	267	10,508.98
4/5/2023	Nilsson, Trenton M	3/31/2023	Firefighter	264	6,469.66
4/5/2023	Williams, Troy J	3/31/2023	Firefighter	243	6,235.95
4/5/2023	Barr, Marianne K	3/31/2023	Chief Clerk - PD	184	4,832.00
4/5/2023	Diaz, Salvador M	3/31/2023	Patrol Sergeant	162.5	7,855.64
4/5/2023	Schmick, Dylan E	3/31/2023	Patrol Sergeant	195	8,144.41
4/5/2023	Adams, Eric H	3/31/2023	Police Officer	192	6,964.74
4/5/2023	Barker, Kyle A	3/31/2023	Police Officer	174	6,915.18
4/5/2023	Boudrieau, Brandon T	3/31/2023	Probationary	180	5,295.00
4/5/2023	Bushkovskiy, Anton P	3/31/2023	Probationary	180	5,397.95
4/5/2023	Cole, Tanner C	3/31/2023	Police Officer	192	7,272.82
4/5/2023	Fortin, Brian R	3/31/2023	Detective	190	7,923.50
4/5/2023	Harris, Tanner M	3/31/2023	Police Officer	184.5	7,539.67
4/5/2023	Langlois, Joseph T	3/31/2023	Police Officer	184.5	7,505.19
4/5/2023	Rhodes, Brandon L	3/31/2023	Police Officer	163	7,469.09
4/5/2023	Schild, Andrew D	3/31/2023	Police Officer	195.25	7,257.42
4/5/2023	Watkins, Daniel I	3/31/2023	Police Officer	197.5	7,688.94
4/5/2023	Graham, Jayme L	3/31/2023	Part-time Records Clerk	62	1,392.52
4/5/2023	Nordman, Ronald A	3/31/2023	Special Enforcement Officer	190	5,382.62
4/5/2023	St Clair, Andrea M	3/31/2023	Records Clerk	184	4,185.00

I certify that, to the best of my knowledge, this is an accurate and complete listing of all Civil Service employees for the City of College Place as of March 31, 2023

Shawn Doering
Civil Service Secretary/Payroll Clerk

Roger Maidment
Commission Chair

