

Thursday, October 12, 2023
College Place Civil Service Commission - Hybrid Meeting

1:00 P.M.

In-Person at College Place City Hall, 625 S College Avenue, College Place Washington

Meeting may be viewed at: Live Stream on City of College Place, Washington YouTube at https://www.youtube.com/channel/UCbx3qrqzLDL_05NusReSI-g/featured

Or you may call this number to listen: 1-669-900-9128

ID#883 0201 4644 Phone controls: *6 - toggle mute/un-mute and *9 - raise hand

Link for public: <https://us06web.zoom.us/j/88302014644>

1. OPENING ITEMS

Subject :	1.01 Call To Order
Meeting :	Oct 12, 2023 - College Place Civil Service Commission - Hybrid Meeting
Category :	1. OPENING ITEMS
Access :	Public
Type :	Procedural

Public Content

Subject :	1.02 Roll Call
Meeting :	Oct 12, 2023 - College Place Civil Service Commission - Hybrid Meeting
Category :	1. OPENING ITEMS
Access :	Public
Type :	Information, Procedural

Public Content

Commission Chair RogerMaidment

Commissioner Bill Kelly

Commissioner JoAnn Wiggins

Civil Service Secretary, Shawn Doering
City Clerk, Sherri St. Clair

Subject :	1.03 Public Comment
Meeting :	Oct 12, 2023 - College Place Civil Service Commission - Hybrid Meeting
Category :	1. OPENING ITEMS

Access : Public
Type : Procedural

2. CONSENT AGENDA

Subject : 2.01 Approve October 12, 2023 Agenda
Meeting : Oct 12, 2023 - College Place Civil Service Commission - Hybrid Meeting
Category : 2. CONSENT AGENDA

Access : Public
Type : Information

Subject : 2.02 Approve September 14, 2023 Minutes
Meeting : Oct 12, 2023 - College Place Civil Service Commission - Hybrid Meeting

Category : 2. CONSENT AGENDA

Access : Public

Type : Information, Minutes

Minutes : [View Minutes](#) for Sep 14, 2023 - College Place Civil Service Commission - Hybrid Me

File Attachments

[09_14_2023_CivilServiceMeetingMinutes.pdf \(116 KB\)](#)

Subject : 2.03 Approve September 2023 Payroll
Meeting : Oct 12, 2023 - College Place Civil Service Commission - Hybrid Meeting
Category : 2. CONSENT AGENDA
Access : Public
Type : Information

File Attachments

[09.2023 Payroll Certification.pdf \(114 KB\)](#)

Subject : 2.04 Approve Consent Agenda
Meeting : Oct 12, 2023 - College Place Civil Service Commission - Hybrid Meeting
Category : 2. CONSENT AGENDA
Access : Public
Type : Action (Consent)

Recommended Action : Motion to approve the consent agenda which includes the agenda for October 12, 2023, the minutes from September 14, 2023, and September 2023 payroll.

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Commissioners and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Commissioner.

3. REGULAR AGENDA

Subject :	3.01 Entry-Level Police Officer Eligibility List
Meeting :	Oct 12, 2023 - College Place Civil Service Commission - Hybrid Meeting
Category :	3. REGULAR AGENDA
Access :	Public
Type :	Action
Recommended Action :	Motion to approve the Entry-Level Police Officer Eligibility List as presented and certify the top five names to the Police Chief.

Public Content

Oral Board Interviews were held on September 18, 2023. All candidates who applied and did not have any disqualifiers in their Personal History Statement were invited to interview. Nine candidates were interviewed and have been placed into the continuous eligibility list according to their final score.

Per the Civil Services Rules below, five names will be certified to the Chief as the City currently has one Police Officer position open and two more positions as of 1/1/2024.

10.05.03 - CERTIFICATION. If a vacancy is to be filled from a promotional or original register, the Secretary shall certify to the appointing authority the names of the three available eligibles that stand highest on the appropriate register. If less than three names are on the list the Commission may certify the available names or decide by majority vote to retest and establish a new eligibility list.

10.05.05 - MULTIPLE VACANCIES. If two or more vacancies are to be filled from any of the above registers other than the reinstatement register, the name of one additional person shall be certified for each additional position.

File Attachments

[Combined Entry-level Scoring - 9.2023.pdf \(121 KB\)](#)
[Entry-Level Police Officer Eligibility List - 9-2023.pdf \(177 KB\)](#)
[Entry-Level Police Officer Chief's List - 9-2023.pdf \(375 KB\)](#)

Subject :	3.02 Any Other Business for the Good of the Order
Meeting :	Oct 12, 2023 - College Place Civil Service Commission - Hybrid Meeting
Category :	3. REGULAR AGENDA
Access :	Public

Type :

Discussion

4. CLOSING ITEMS

Subject :

4.01 Conclusion - Motion to conclude the meeting

Meeting :

Oct 12, 2023 - College Place Civil Service
Commission - Hybrid Meeting

Category :

4. CLOSING ITEMS

Access :

Public

Type :

Procedural

College Place Civil Service Commission - Hybrid Meeting (Thursday, September 14, 2023)*Generated by Shawn Doering on Wednesday, September 13, 2023***1. OPENING ITEMS**

Procedural: 1.01 Call To Order

Commissioner Maidment called the meeting to order at 12:01PM.

Information, Procedural: 1.02 Roll Call

PRESENT:Commission
MembersBill Kelly;
JoAnn Wiggins

Staff

Civil Service Secretary, Shawn Doering;
City Clerk, Sherri St. Clair**MEMBERS EXCUSED:**

Roger Maidment

MEMBERS ABSENT:

Procedural: 1.03 Public Comment

None**2. CONSENT AGENDA**

Action (Consent): 2.01 Approve September 14, 2023 Agenda

Action (Consent), Minutes: 2.02 Approve August 10, 2023 Minutes

Action (Consent), Information: 2.03 Approve August 2023 Payroll

Action (Consent): 2.04 Approve Consent Agenda

Commissioner Wiggins made a motion to approve the consent agenda which includes the agenda for September 14, 2023, the minutes from August 10, 2023, and payroll from August, 2023. Second by Commissioner Kelly and the motion passed 2-0.**3. REGULAR AGENDA**

Information: 3.01 Entry-level Police Officer Testing

Information: 3.02 Lateral Police Officer Testing

Information: 3.03 2023 Civil Service Conference

Discussion: 3.04 Any Other Business for the Good of the Order

4. CLOSING ITEMS

Procedural: 4.01 Conclusion - Motion to conclude the meeting

Commissioner Wiggins made a motion to conclude the meeting at 12:06PM. Second by Commissioner Kelly and, with no objection, the meeting concluded.

Approved:

Roger Maidment

Attest:

Shawn Doering, Civil Service Secretary

The foregoing minutes are the official record of the Civil Service Commission meeting that occurred September 14, 2023. Further detail may be obtained by reviewing the actual audio recording made during this session.

Civil Service Employee Payroll

Pay Date	Employee	Paid Thru	Position	Hours	Gross Pay
10/4/2023	Bartlett, Logan K	9/30/2023	Firefighter	228	5,847.84
10/4/2023	Boose, John A	9/30/2023	Firefighter	161	6,525.00
10/4/2023	Downs, Emily A	9/30/2023	Firefighter	236.5	6,398.60
10/4/2023	Drury, Charles O	9/30/2023	Firefighter	228	6,390.09
10/4/2023	Erb, Brittney E	9/30/2023	Firefighter	228	5,847.84
10/4/2023	Evensen, Patrick J	9/30/2023	Firefighter	199	7,916.92
10/4/2023	Nilsson, Trenton M	9/30/2023	Firefighter	304	8,716.82
10/4/2023	Williams, Troy J	9/30/2023	Firefighter	244	6,551.41
10/4/2023	Barr, Marianne K	9/30/2023	Chief Clerk - PD	168	4,832.00
10/4/2023	Diaz, Salvador M	9/30/2023	Patrol Sergeant	188.5	9,551.07
10/4/2023	Schmick, Dylan E	9/30/2023	Patrol Sergeant	189	9,662.16
10/4/2023	Adams, Eric H	9/30/2023	Police Officer	178.25	8,081.05
10/4/2023	Barker, Kyle A	9/30/2023	Police Officer	176.5	7,076.88
10/4/2023	Bennett, George	9/30/2023	Police Officer	150	5,295.00
10/4/2023	Boudrieau, Brandon T	9/30/2023	Probationary	244	9,002.91
10/4/2023	Bushkovskiy, Anton P	9/30/2023	Probationary	172.5	6,721.83
10/4/2023	Cole, Tanner C	9/30/2023	Police Officer	198	8,907.12
10/4/2023	Dennis, Austin	9/30/2023	Police Officer	176	5,643.57
10/4/2023	Fortin, Brian R	9/30/2023	Detective	171.5	7,945.73
10/4/2023	Harris, Tanner M	9/30/2023	Police Officer	194.5	9,115.23
10/4/2023	Langlois, Joseph T	9/30/2023	Police Officer	181.5	8,486.24
10/4/2023	Rhodes, Brandon L	9/30/2023	Police Officer	174	7,852.98
10/4/2023	Schild, Andrew D	9/30/2023	Police Officer	174	7,852.47
10/4/2023	Watkins, Daniel I	9/30/2023	Police Officer	178.5	8,352.12
10/4/2023	Graham, Jayme L	9/30/2023	Part-time Records Clerk	63.25	1,420.60
10/4/2023	Nordman, Ronald A	9/30/2023	Special Enforcement Officer	170	4,876.00
10/4/2023	St Clair, Andrea M	9/30/2023	Records Clerk	170.5	4,275.54

I certify that, to the best of my knowledge, this is an accurate and complete listing of all Civil Service employees for the City of College Place as of September 30, 2023

Shawn Doering
Civil Service Secretary/Payroll Clerk

Roger Maidment
Commission Chair

Entry-Level Police Officer Scoring 2/2023 & 9/2023

Rank	Name	BB	BF	RH	DS	Physical	60% Oral	40% Written	Subtotal	Preference Points	Grand Total	DD214
1	Alicea, Carlos	192.5	204.5	217.5	192.5	Pass	84.06%	88.18%	85.71%	8.57%	94.28%	Yes
2	Geisler, Nicholas	194	211	213	201.5	Pass	85.36%	76.01%	81.62%	4.08%	85.70%	Yes
3	Kates, Courtney	198	224.5	210	200.5	Pass	86.77%	80.95%	84.44%	0.00%	84.44%	-
4	Gonzalez-Cazares, Estela	189.5	202	211.5	195	Pass	83.13%	82.41%	82.84%	0.00%	82.84%	-
5	Sumerlin, Nathan	191.5	208	209.5	195	Pass	83.75%	81.23%	82.74%	0.00%	82.74%	-
6	Schreiber, Patrick	176	180	202.5	192	Pass	78.18%	84.51%	80.71%	0.00%	80.71%	-
7	Garcia, Benjamin	183.5	174.5	194.5	179	Pass	76.20%	80.88%	78.07%	0.00%	78.07%	-
8	Montiel, Eloy	189	192.5	202.5	189	Pass	80.52%	73.56%	77.74%	0.00%	77.74%	-
9	Russo, Gian	167.5	173.5	210	177	Pass	75.83%	71.27%	74.01%	0.00%	74.01%	-



CITY OF COLLEGE PLACE

HUMAN RESOURCES DEPARTMENT

625 South College Avenue
College Place, WA 99324
509-529-1200

October 12, 2023

Roger Maidment, Commission Chair
Bill Kelly, Commission Vice-Chair
JoAnn Wiggins, Commissioner

Dear Commissioners:

As a result of the open and competitive testing process to establish an Entry-Level Police Officer Eligibility list which concluded on September 18, 2023, the following eligibility list is outlined for your approval and certification:

<i>Entry-Level Police Officer</i>		
<i>Rank</i>	<i>Name</i>	<i>Score</i>
1	Alicea, Carlos	94.28
2	Geisler, Nicholas	85.70
3	Kates, Courtney	84.44
4	Gonzalez-Cazares, Estela	82.84
5	Sumerlin, Nathan	82.74

<i>Entry-Level Police Officer</i>		
<i>Rank</i>	<i>Name</i>	<i>Score</i>
6	Schreiber, Patrick	80.71
7	Garcia, Benjamin	78.07
8	Montiel, Eloy	77.74
9	Russo, Gian	74.01

Respectfully,

Shawn Doering
Civil Service Secretary

Certified by:

Roger Maidment
Commission Chair

Bill Kelly
Commission Vice-Chair

JoAnn Wiggins
Commissioner



City of College Place

Civil Service Commission

Bill Kelly, Commissioner
Roger Maidment, Commissioner
JoAnn Wiggins, Commissioner

Shawn Doering
Civil Service Secretary
sdoering@cpwa.us
509-394-8508

October 12, 2023

Chief Troy Tomaras
College Place Police Department
619 S College Ave
College Place, WA 99324

Dear Chief Tomaras,

On October 12, 2023, the Civil Service Commission approved an updated eligibility list. Per Civil Service Rule 10.05.05, there are five names on the certified list as there are three open positions, one now and two more on January 1, 2024. Below is the certified list of eligible Entry-Level Police Officer candidates in alphabetical order for the position of Police Officer:

Name
Alicea, Carlos
Geisler, Nicholas
Gonzalez-Cazares, Estela
Kates, Courtney
Sumerlin, Nathan

Respectfully,

Roger Maidment, Commission Chair

Bill Kelly, Commission Vice-Chair

JoAnn Wiggins, Commissioner