

Thursday, November 9, 2023
College Place Civil Service Commission - Hybrid Meeting

12:00 P.M.

In-Person at College Place City Hall, 625 S College Avenue, College Place Washington

Meeting may be viewed at: Live Stream on City of College Place, Washington YouTube at https://www.youtube.com/channel/UCbx3qrqzLDL_05NusReSI-g/featured

Or you may call this number to listen: 1-669-900-9128

ID#

899 7397 7326 Phone controls: *6 - toggle mute/un-mute and *9 - raise hand

Link for public: <https://us06web.zoom.us/j/89973977326>

1. OPENING ITEMS

Subject :	1.01 Call To Order
Meeting :	Nov 9, 2023 - College Place Civil Service Commission - Hybrid Meeting
Category :	1. OPENING ITEMS
Access :	Public
Type :	Procedural

Public Content

Subject :	1.02 Roll Call
Meeting :	Nov 9, 2023 - College Place Civil Service Commission - Hybrid Meeting
Category :	1. OPENING ITEMS
Access :	Public
Type :	Information, Procedural

Public Content

Commission Chair RogerMaidment

Commissioner Bill Kelly

Commissioner JoAnn Wiggins

Civil Service Secretary, Shawn Doering
City Clerk, Sherri St. Clair

Subject :	1.03 Public Comment
Meeting :	Nov 9, 2023 - College Place Civil Service Commission - Hybrid Meeting
Category :	1. OPENING ITEMS

Access : Public
Type : Procedural

2. CONSENT AGENDA

Subject : 2.01 Approve November 9, 2023 Agenda
Meeting : Nov 9, 2023 - College Place Civil Service Commission
- Hybrid Meeting
Category : 2. CONSENT AGENDA
Access : Public
Type : Information
Subject : 2.02 Approve October 12, 2023 Minutes
Meeting : Nov 9, 2023 - College Place Civil Service Commission
- Hybrid Meeting
Category : 2. CONSENT AGENDA
Access : Public
Type : Information, Minutes

File Attachments

[10_12_2023_CivilServiceMeetingMinutes.pdf \(128 KB\)](#)

Subject : 2.03 Approve October 2023 Payroll
Meeting : Nov 9, 2023 - College Place Civil Service Commission
- Hybrid Meeting
Category : 2. CONSENT AGENDA
Access : Public
Type : Information

File Attachments

[10.2023 Payroll Certification.pdf \(113 KB\)](#)

Subject : 2.04 Approve Consent Agenda
Meeting : Nov 9, 2023 - College Place Civil Service Commission
- Hybrid Meeting
Category : 2. CONSENT AGENDA
Access : Public
Type : Action (Consent)
Recommended Action : Motion to approve the consent agenda which includes the agenda for November 9, 2023, the minutes from October 12 2023, and October 2023 payroll.

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Commissioners and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Commissioner.

3. REGULAR AGENDA

Subject :	3.01 Civil Service Conference
Meeting :	Nov 9, 2023 - College Place Civil Service Commission - Hybrid Meeting
Category :	3. REGULAR AGENDA
Access :	Public
Type :	Discussion
Subject :	3.02 Any Other Business for the Good of the Order
Meeting :	Nov 9, 2023 - College Place Civil Service Commission - Hybrid Meeting
Category :	3. REGULAR AGENDA
Access :	Public
Type :	

4. CLOSING ITEMS

Subject :	4.01 Conclusion - Motion to conclude the meeting
Meeting :	Nov 9, 2023 - College Place Civil Service Commission - Hybrid Meeting
Category :	4. CLOSING ITEMS
Access :	Public
Type :	Procedural

College Place Civil Service Commission - Hybrid Meeting (Thursday, October 12, 2023)*Generated by Shawn Doering on Wednesday, October 11, 2023***1. OPENING ITEMS**

Procedural: 1.01 Call To Order

Commissioner Maidment called the meeting to order at 12:00PM.

Information, Procedural: 1.02 Roll Call

PRESENT:

Commission
MembersRoger Maidment;
Bill Kelly;
JoAnn Wiggins

Staff

Civil Service Secretary, Shawn Doering;
City Clerk, Sherri St. Clair

MEMBERS EXCUSED:

MEMBERS ABSENT:

Procedural: 1.03 Public Comment

None**2. CONSENT AGENDA**

Information: 2.01 Approve October 12, 2023 Agenda

Information, Minutes: 2.02 Approve September 14, 2023 Minutes

Information: 2.03 Approve September 2023 Payroll

Action (Consent): 2.04 Approve Consent Agenda

Commissioner Wiggins made a motion to approve the consent agenda which includes the agenda for October 12, 2023, the minutes from September 14, 2023, and payroll from September 2023. Second by Commissioner Kelly and the motion passed 3-0.**3. REGULAR AGENDA**

Action: 3.01 Entry-Level Police Officer Eligibility List

Commissioner Kelly made a motion to approve the Entry-Level Police Officer Eligibility List as presented and certify the top five names to the Police Chief. Second by Commissioner Wiggins and the motion passed 3-0.

Discussion: 3.02 Any Other Business for the Good of the Order

None**4. CLOSING ITEMS**

Procedural: 4.01 Conclusion - Motion to conclude the meeting

Commissioner Wiggins made a motion to conclude the meeting at 12:07 PM. Second by Commissioner Kelly and, with no objection, the meeting concluded.

Approved:

Roger MaidmentAttest:

Shawn Doering, Civil Service Secretary

The foregoing minutes are the official record of the Civil Service Commission meeting that occurred October 12, 2023. Further detail may be obtained by reviewing the actual audio recording made during this session.

Civil Service Employee Payroll

Pay Date	Employee	Paid Thru	Position	Hours	Gross Pay
11/3/2023	Bartlett, Logan K	10/31/2023	Firefighter	228	5,651.00
11/3/2023	Boose, John A	10/31/2023	Firefighter	195	6,532.74
11/3/2023	Downs, Emily A	10/31/2023	Firefighter	243	6,637.22
11/3/2023	Drury, Charles O	10/31/2023	Firefighter	288	7,626.89
11/3/2023	Erb, Brittney E	10/31/2023	Firefighter	264	6,979.68
11/3/2023	Evensen, Patrick J	10/31/2023	Firefighter	215	7,487.69
11/3/2023	Nilsson, Trenton M	10/31/2023	Firefighter	231	5,761.72
11/3/2023	Williams, Troy J	10/31/2023	Firefighter	252	7,142.92
11/3/2023	Barr, Marianne K	10/31/2023	Chief Clerk - PD	177	4,832.00
11/3/2023	Diaz, Salvador M	10/31/2023	Patrol Sergeant	204	8,807.38
11/3/2023	Schmick, Dylan E	10/31/2023	Patrol Sergeant	180.25	8,419.89
11/3/2023	Adams, Eric H	10/31/2023	Police Officer	182.75	7,752.37
11/3/2023	Barker, Kyle A	10/31/2023	Police Officer	208	7,342.60
11/3/2023	Bennett, George	10/31/2023	Police Officer	188.25	5,673.03
11/3/2023	Bushkovskiy, Anton P	10/31/2023	Probationary	126	4,643.66
11/3/2023	Cole, Tanner C	10/31/2023	Police Officer	182	7,877.43
11/3/2023	Dennis, Austin	10/31/2023	Police Officer	170.75	6,278.49
11/3/2023	Fortin, Brian R	10/31/2023	Detective	191	7,914.46
11/3/2023	Harris, Tanner M	10/31/2023	Police Officer	204.5	8,092.50
11/3/2023	Langlois, Joseph T	10/31/2023	Police Officer	186	7,526.51
11/3/2023	Rhodes, Brandon L	10/31/2023	Police Officer	197	7,339.26
11/3/2023	Schild, Andrew D	10/31/2023	Police Officer	193.25	7,011.42
11/3/2023	Watkins, Daniel I	10/31/2023	Police Officer	170	7,220.26
11/3/2023	Graham, Jayme L	10/31/2023	Part-time Records Clerk	67.25	1,510.44
11/3/2023	Nordman, Ronald A	10/31/2023	Special Enforcement Officer	170	4,876.00
11/3/2023	St Clair, Andrea M	10/31/2023	Records Clerk	181.75	4,184.00

I certify that, to the best of my knowledge, this is an accurate and complete listing of all Civil Service employees for the City of College Place as of October 31, 2023

Shawn Doering
Civil Service Secretary/Payroll Clerk

Roger Maidment
Commission Chair