

Thursday, December 14, 2023
College Place Civil Service Commission - Hybrid Meeting

12:00 P.M.

In-Person at College Place City Hall, 625 S College Avenue, College Place Washington

Meeting may be viewed at: Live Stream on City of College Place, Washington YouTube at https://www.youtube.com/channel/UCbx3qrqzLDL_05NusReSI-g/featured

Or you may call this number to listen: 1-669-900-9128

ID# 869 7054 8195 Phone controls: *6 - toggle mute/un-mute and *9 - raise hand

Link for public: <https://us06web.zoom.us/j/86970548195>

1. OPENING ITEMS

Subject :	1.01 Call To Order
Meeting :	Dec 14, 2023 - College Place Civil Service Commission - Hybrid Meeting
Category :	1. OPENING ITEMS
Access :	Public
Type :	Procedural

Public Content

Subject :	1.02 Roll Call
Meeting :	Dec 14, 2023 - College Place Civil Service Commission - Hybrid Meeting
Category :	1. OPENING ITEMS
Access :	Public
Type :	Information, Procedural

Public Content

Commission Chair RogerMaidment

Commissioner Bill Kelly

Commissioner JoAnn Wiggins

Civil Service Secretary, Shawn Doering
City Clerk, Sherri St. Clair

Subject :	1.03 Public Comment
Meeting :	Dec 14, 2023 - College Place Civil Service Commission - Hybrid Meeting
Category :	1. OPENING ITEMS

Access : Public
Type : Procedural

2. CONSENT AGENDA

Subject : 2.01 Approve December 14, 2023 Agenda
Meeting : Dec 14, 2023 - College Place Civil Service Commission - Hybrid Meeting
Category : 2. CONSENT AGENDA
Access : Public
Type : Information

File Attachments

[12_14_2023_CivilServiceAgenda.pdf \(101 KB\)](#)

Subject : 2.02 Approve November 9, 2023 Minutes
Meeting : Dec 14, 2023 - College Place Civil Service Commission - Hybrid Meeting
Category : 2. CONSENT AGENDA
Access : Public
Type : Information, Minutes

File Attachments

[11_09_2023_CivilServiceMeetingMinutes.pdf \(124 KB\)](#)

Subject : 2.03 Approve November 2023 Payroll
Meeting : Dec 14, 2023 - College Place Civil Service Commission - Hybrid Meeting
Category : 2. CONSENT AGENDA
Access : Public
Type : Information

Public Content

Higher than normal pay for some employees is likely due to the annual sick leave cash out option.

File Attachments

[11.2023 Payroll Certification.pdf \(113 KB\)](#)

Subject : 2.04 Approve Consent Agenda
Meeting : Dec 14, 2023 - College Place Civil Service Commission - Hybrid Meeting
Category : 2. CONSENT AGENDA
Access : Public

Type :

Action (Consent)

Recommended Action :

Motion to approve the consent agenda which includes the agenda for December 14, 2023, the minutes from November 9, 2023, and November 2023 payroll.

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Commissioners and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Commissioner.

3. REGULAR AGENDA

Subject :	3.01 Any Other Business for the Good of the Order
Meeting :	Dec 14, 2023 - College Place Civil Service Commission - Hybrid Meeting
Category :	3. REGULAR AGENDA
Access :	Public
Type :	

4. CLOSING ITEMS

Subject :	4.01 Conclusion - Motion to conclude the meeting
Meeting :	Dec 14, 2023 - College Place Civil Service Commission - Hybrid Meeting
Category :	4. CLOSING ITEMS
Access :	Public
Type :	Procedural



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12:00 P.M.

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Link for public: <https://us06web.zoom.us/j/89973977326>

1. OPENING ITEMS

1.01 Call To Order

1.02 Roll Call

1.03 Public Comment

2. CONSENT AGENDA

2.01 Approve December 14, 2023 Agenda

2.02 Approve November 9, 2023 Minutes

2.03 Approve November 2023 Payroll

2.04 Approve Consent Agenda

3. REGULAR AGENDA

3.01 Any Other Business for the Good of the Order

4. CLOSING ITEMS

4.01 Conclusion - Motion to conclude the meeting

College Place Civil Service Commission - Hybrid Meeting (Thursday, November 9, 2023)

Generated by Shawn Doering on Thursday, November 9, 2023

1. OPENING ITEMS

Procedural: 1.01 Call To Order

Commissioner Maidment called the meeting to order at 12:00PM.

Information, Procedural: 1.02 Roll Call

PRESENT:

Commission
Members

Roger Maidment;
JoAnn Wiggins

Staff

Civil Service Secretary, Shawn Doering;
City Clerk, Sherri St. Clair

MEMBERS EXCUSED:**MEMBERS ABSENT:**

Bill Kelly

Procedural: 1.03 Public Comment

None

2. CONSENT AGENDA

Information: 2.01 Approve November 9, 2023 Agenda

Information, Minutes: 2.02 Approve October 12, 2023 Minutes

Information: 2.03 Approve October 2023 Payroll

Action (Consent): 2.04 Approve Consent Agenda

Commissioner Wiggins made a motion to approve the consent agenda which includes the agenda for November 9, 2023, the minutes from October 12, 2023, and payroll from October 2023. Second by Commissioner Maidment and the motion passed 2-0.

3. REGULAR AGENDA

Discussion: 3.01 Civil Service Conference

Discussion: 3.02 Any Other Business for the Good of the Order

4. CLOSING ITEMS

Procedural: 4.01 Conclusion - Motion to conclude the meeting

Commissioner Wiggins made a motion to conclude the meeting at 12:05 PM. Second by Commissioner Maidment and, with no objection, the meeting concluded.

Approved:

Roger Maidment

Attest:

Shawn Doering, Civil Service Secretary

The foregoing minutes are the official record of the Civil Service Commission meeting that occurred November 9, 2023. Further detail may be obtained by reviewing the actual audio recording made during this session.

Civil Service Employee Payroll

Pay Date	Employee	Paid Thru	Position	Hours	Gross Pay
12/5/2023	Bartlett, Logan K	11/30/2023	Firefighter	254	6,315.35
12/5/2023	Boose, John A	11/30/2023	Firefighter	188	6,475.00
12/5/2023	Downs, Emily A	11/30/2023	Firefighter	276	7,619.01
12/5/2023	Drury, Charles O	11/30/2023	Firefighter	252	6,820.27
12/5/2023	Erb, Brittney E	11/30/2023	Firefighter	288	6,979.68
12/5/2023	Evensen, Patrick J	11/30/2023	Firefighter	236	7,487.69
12/5/2023	Nilsson, Trenton M	11/30/2023	Firefighter	276	7,127.32
12/5/2023	Williams, Troy J	11/30/2023	Firefighter	252	6,820.28
12/5/2023	Barr, Marianne K	11/30/2023	Chief Clerk - PD	176	5,124.71
12/5/2023	Diaz, Salvador M	11/30/2023	Patrol Sergeant	196.75	12,371.39
12/5/2023	Schmick, Dylan E	11/30/2023	Patrol Sergeant	203.5	12,449.36
12/5/2023	Adams, Eric H	11/30/2023	Police Officer	195.75	8,931.42
12/5/2023	Barker, Kyle A	11/30/2023	Police Officer	207	9,587.53
12/5/2023	Bennett, George	11/30/2023	Police Officer	170	6,523.85
12/5/2023	Bushkovskiy, Anton P	11/30/2023	Probationary	117.5	4,368.31
12/5/2023	Cole, Tanner C	11/30/2023	Police Officer	208	9,601.99
12/5/2023	Dennis, Austin	11/30/2023	Police Officer	198.75	7,066.20
12/5/2023	Fortin, Brian R	11/30/2023	Detective	190.5	7,883.19
12/5/2023	Harris, Tanner M	11/30/2023	Police Officer	195.5	11,158.47
12/5/2023	Langlois, Joseph T	11/30/2023	Police Officer	187	9,734.92
12/5/2023	Rhodes, Brandon L	11/30/2023	Police Officer	186	9,215.98
12/5/2023	Schild, Andrew D	11/30/2023	Police Officer	177	8,673.50
12/5/2023	Watkins, Daniel I	11/30/2023	Police Officer	213	11,861.37
12/5/2023	Graham, Jayme L	11/30/2023	Part-time Records Clerk	43.5	977.01
12/5/2023	Nordman, Ronald A	11/30/2023	Special Enforcement Officer	180	4,876.00
12/5/2023	St Clair, Andrea M	11/30/2023	Records Clerk	176	7,393.24

I certify that, to the best of my knowledge, this is an accurate and complete listing of all Civil Service employees for the City of College Place as of November 30, 2023

Shawn Doering
Civil Service Secretary/Payroll Clerk

Roger Maidment
Commission Chair