

College Place Civil Service Commission - Hybrid Meeting (Thursday, July 11, 2024)*Generated by Shawn Doering on Wednesday, July 10, 2024***1. OPENING ITEMS**

Procedural: 1.01 Call To Order

Commissioner Kelly called the meeting to order at 12:01 PM.

Information, Procedural: 1.02 Roll Call

PRESENT:

Commission
Members Anthony Boyle;
 Bill Kelly;
 JoAnn Wiggins

Staff Human Resources Manager, Civil Service Secretary, Shawn Doering
 Deputy City Clerk, Athen Reid

MEMBERS EXCUSED:

MEMBERS ABSENT:

Procedural: 1.03 Public Comment

None**2. CONSENT AGENDA**

Information: 2.01 Approve July 11, 2024 Agenda

Minutes: 2.02 Approve June 13, 2024 Minutes

Information: 2.03 Approve June 2024 Payroll

Action (Consent): 2.04 Approve Consent Agenda

Commissioner Wiggins made a motion to approve the consent agenda which included the agenda for July 11, 2024, the minutes from June 13, 2024 and the June 2024 payroll. Second by Commissioner Boyle and the motion passed 3-0.**3. REGULAR AGENDA**

Action, Discussion: 3.01 Elect Commission Chair and Vice-Chair for 2024

Commissioner Boyle made a motion to elect Bill Kelly as the Commission Chair. Second by Commissioner Wiggins and the motion passed 3-0.**Commissioner Wiggins made a motion to elect Anthony Boyle as the Commission Vice Chair. Second by Commissioner Kelly and the motion passed 3-0.**

Action: 3.02 Updated Firefighter Eligibility List

Commissioner Kelly made a motion to approve the Firefighter Eligibility List and certify the top three names to the Fire Chief. Second by Commissioner Boyle and the motion passed 3-0.

Informational: 3.03 2024 Virtual Civil Service Conference

All Commissioners requested to be registered for the 2024 Civil Service Conference.

Discussion: 3.04 Any Other Business for the Good of the Order

None**4. CLOSING ITEMS**

Procedural: 4.01 Conclusion - Motion to conclude the meeting

Commissioner Wiggins made a motion to conclude the meeting at 12:11 PM. Second by Commissioner Boyle and, with no objection, the meeting concluded.

Approved:



CITY OF COLLEGE PLACE

HUMAN RESOURCES DEPARTMENT

625 South College Avenue
College Place, WA 99324
509-529-1200

July 10, 2024

Anthony Boyle, Commissioner
Bill Kelly, Commissioner
JoAnn Wiggins, Commissioner

Re: Firefighter Testing

Dear Commissioners:

As a result of the open and competitive testing process, which concluded on July 9, 2024, to establish a Firefighter Eligibility List, the following list is outlined for your approval and certification:

Firefighter		
Rank	Name	Score
1	Jackson, Nattilie	88.50
2	Granchukoff, Hannah	87.89
3	Garcia, Armando	84.61
4	Bollinger, Tanner	83.48
5	Nelson, Aaron	81.82
6	Wexler, Benjamin	79.85
7	Schroetlin, Ian	76.88
8	Fortune, Joshua	69.96

Respectfully,

A handwritten signature in cursive script, appearing to read 'Shawn Doering'.

Shawn Doering
Civil Service Secretary

Certified by:

A handwritten signature in cursive script, appearing to read 'Anthony Boyle'.

Anthony Boyle, Commissioner

A handwritten signature in cursive script, appearing to read 'Bill Kelly'.

Bill Kelly, Commissioner

A handwritten signature in cursive script, appearing to read 'JoAnn Wiggins'.

JoAnn Wiggins, Commissioner

City of College Place

Civil Service Commission

Anthony Boyle, Commissioner
Bill Kelly, Commissioner
JoAnn Wiggins, Commissioner

Shawn Doering
Civil Service Secretary
sdoering@cpwa.us
509-394-8508

July 11, 2024

Chief David Winter
College Place Fire Department
629 S College Ave
College Place, WA 99324

Dear Chief Winter,

On 7/11/2024, the Civil Service Commission approved an updated certified eligibility list. Per Civil Service Rule 10.05.05, three names are being certified. Below are the certified eligible applicants for the position of Firefighter:

Name
Garcia, Armando
Granchukoff, Hannah
Jackson, Nattilie

Respectfully,


Bill Kelly, Commissioner


Anthony Boyle, Commissioner


JoAnn Wiggins, Commissioner