

Thursday, December 12, 2024
College Place Civil Service Commission - Hybrid Meeting

12:00 P.M.

In-Person at College Place City Hall, 625 S College Avenue, College Place Washington

Agenda: <https://go.boarddocs.com/wa/cocp/Board.nsf/goto?open&id=DBPTE976F780>

Meeting may be viewed live on:

City of College Place, Washington YouTube: https://www.youtube.com/channel/UCbx3qrqzLDL_05NusReSI-g/featured

Zoom Link for Public: <https://us06web.zoom.us/j/86370316204>

Or you may call this number to listen: 1-669-900-9128

ID#86370316204

Phone controls: *6 - toggle mute/un-mute and *9 - raise hand

1. OPENING ITEMS

Subject :	1.01 Call To Order
Meeting :	Dec 12, 2024 - College Place Civil Service Commission - Hybrid Meeting
Category :	1. OPENING ITEMS
Access :	Public
Type :	Procedural
Subject :	1.02 Roll Call
Meeting :	Dec 12, 2024 - College Place Civil Service Commission - Hybrid Meeting
Category :	1. OPENING ITEMS
Access :	Public
Type :	Information, Procedural

Public Content

Commission Chair - Bill Kelly

Commission Vice Chair - Anthony Boyle

Commissioner JoAnn Wiggins

Interim Civil Service Secretary - DaShari Schmick

City Clerk - Maryelizabeth Garcia

Subject :	1.03 Public Comment
Meeting :	Dec 12, 2024 - College Place Civil Service Commission - Hybrid Meeting
Category :	1. OPENING ITEMS
Access :	Public
Type :	Procedural

2. CONSENT AGENDA

Subject :	2.01 Approve Agenda for December 12, 2024
Meeting :	Dec 12, 2024 - College Place Civil Service Commission - Hybrid Meeting
Category :	2. CONSENT AGENDA
Access :	Public
Type :	Minutes
Subject :	2.02 Approve Minutes from November 14, 2024
Meeting :	Dec 12, 2024 - College Place Civil Service Commission - Hybrid Meeting
Category :	2. CONSENT AGENDA
Access :	Public
Type :	Information, Minutes

File Attachments

[11_14_2024_CivilServiceMeetingMinutes.pdf \(114 KB\)](#)

Subject :	2.03 Approve Payroll from November 2024
Meeting :	Dec 12, 2024 - College Place Civil Service Commission - Hybrid Meeting
Category :	2. CONSENT AGENDA
Access :	Public
Type :	Information

File Attachments

[11.2024 Payroll Certification.pdf \(428 KB\)](#)

Subject :	2.04 Approve Consent Agenda
Meeting :	Dec 12, 2024 - College Place Civil Service Commission - Hybrid Meeting
Category :	2. CONSENT AGENDA
Access :	Public
Type :	Action (Consent)
Recommended Action :	Motion to approve the consent agenda which includes the agenda for December 12, 2024, the minutes from November 14, 2024, and the November 2024 payroll.

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Commissioners and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Commissioner.

3. REGULAR AGENDA

Subject :	3.01 Any Other Business for the Good of the Order
Meeting :	Dec 12, 2024 - College Place Civil Service Commission - Hybrid Meeting
Category :	3. REGULAR AGENDA
Access :	Public
Type :	Discussion

4. REPORTS

5. CLOSING ITEMS

Subject :	5.01 Conclusion - Motion to conclude the meeting
Meeting :	Dec 12, 2024 - College Place Civil Service Commission - Hybrid Meeting
Category :	5. CLOSING ITEMS
Access :	Public
Type :	Procedural

College Place Civil Service Commission Meeting (Thursday, November 14, 2024)

Generated by DaShari Schmick on Thursday, November 14, 2024

1. OPENING ITEMS

Procedural: 1.01 Call To Order

Commissioner Kelly called the meeting to order at 12:01 PM.

Information, Procedural: 1.02 Roll Call

PRESENT:

Commission
Members

Bill Kelly;
JoAnn Wiggins;

Staff

Deputy Finance Director / HR Assistant, Interim Civil Service Secretary, DaShari Schmick
Deputy City Clerk, Athen Reid

MEMBERS EXCUSED:

MEMBERS ABSENT: Anthony Boyle

Procedural: 1.03 Public Comment

None

2. CONSENT AGENDA

Information: 2.01 Approve Agenda for November 14, 2024

Information, Minutes: 2.02 Approve Minutes from October 10, 2024

Information: 2.03 Approve Payroll from October 2024

Action (Consent): 2.04 Approve Consent Agenda

Commissioner Wiggins made a motion to approve the consent agenda which included the agenda for November 14, 2024, the minutes from October 10, 2024 and the October 2024 payroll. Second by Commissioner Kelly and the motion passed 2-0.

3. REGULAR AGENDA

Action: 3.01 Entry-Level Police Officer Eligibility List

Commissioner Kelly made a motion to approve the Entry-Level Police Officer Eligibility List as presented and certify the top three names to the Police Chief. Second by Commissioner Kelly and the motion passed 2-0.

Discussion: 3.02 Any Other Business for the Good of the Order

None

4. CLOSING ITEMS

Procedural: 4.01 Conclusion - Motion to conclude the meeting

Commissioner Kelly made a motion to conclude the meeting at 12:04 PM. Second by Commissioner Kelly and, with no objection, the meeting concluded.

Approved:

Bill Kelly

Attest:

DaShari Schmick, Interim Civil Service Secretary

The foregoing minutes are the official record of the Civil Service Commission meeting that occurred November 14, 2024. Further detail may be obtained by reviewing the actual audio recording made during this session.

Civil Service Employee Payroll

Pay Date	Employee	Paid Thru	Position	Hours	Gross Pay
12/4/2024	Adams, Eric H	11/30/2024	Police Officer	168	\$ 7,226.80
12/4/2024	Barker, Kyle A	11/30/2024	Police Officer	190	\$ 7,063.22
12/4/2024	Barr, Marianne K	11/30/2024	Chief Clerk - PD	166	\$ 5,050.04
12/4/2024	Bartlett, Logan K	11/30/2024	Firefighter	240	\$ 6,299.90
12/4/2024	Bennett, George	11/30/2024	Police Officer	194	\$ 6,784.24
12/4/2024	Boose, John A	11/30/2024	Firefighter	163	\$ 7,608.24
12/4/2024	Bushkovskiy, Anton P	11/30/2024	Police Officer	190	\$ 6,786.70
12/4/2024	Cole, Tanner C	11/30/2024	Police Officer	181	\$ 7,765.03
12/4/2024	Dennis, Austin	11/30/2024	Police Officer	182.75	\$ 7,355.51
12/4/2024	Diaz, Salvador M	11/30/2024	Patrol Sergeant	201.25	\$ 9,474.94
12/4/2024	Downs, Emily A	11/30/2024	Firefighter	310	\$ 8,275.92
12/4/2024	Drury, Charles O	11/30/2024	Firefighter	272	\$ 6,763.25
12/4/2024	Erb, Brittney E	11/30/2024	Firefighter	241	\$ 6,501.36
12/4/2024	Evensen, Patrick J	11/30/2024	Firefighter	169	\$ 6,842.90
12/4/2024	Fortin, Brian R	11/30/2024	Detective	173	\$ 8,154.67
12/4/2024	Gonzalez-Cazares, Estela	11/30/2024	Police Officer	182	\$ 7,099.04
12/4/2024	Graham, Jayme L	11/30/2024	Part-time Records Clerk	26.5	\$ 543.82
12/4/2024	Harris, Tanner M	11/30/2024	Police Officer	198	\$ 8,852.28
12/4/2024	Kates, Courtney	11/30/2024	Police Officer	190	\$ 7,184.75
12/4/2024	Langlois, Joseph T	11/30/2024	Detective	172	\$ 9,651.12
12/4/2024	Nilsson, Trenton M	11/30/2024	Firefighter	296	\$ 8,878.52
12/4/2024	Nordman, Ronald A	11/30/2024	Special Enforcement Officer	160	\$ 5,522.50
12/4/2024	Rhodes, Brandon L	11/30/2024	Police Officer	190	\$ 9,339.73
12/4/2024	Schild, Andrew D	11/30/2024	Police Officer	171	\$ 8,213.44
12/4/2024	Schmick, Dylan E	11/30/2024	Patrol Sergeant	188.5	\$ 10,712.91
12/4/2024	St Clair, Andrea M	11/30/2024	Records Clerk	168	\$ 4,455.00
12/4/2024	Watkins, Daniel I	11/30/2024	Police Officer	181	\$ 8,507.91
12/4/2024	Williams, Troy J	11/30/2024	Firefighter	241	\$ 6,675.90

I certify that, to the best of my knowledge, this is an accurate and complete listing of all Civil Service employees for the City of College Place as of November 30, 2024.

DaShari Schmick
Interim Civil Service Secretary/Payroll Clerk

Bill Kelly
Commission Chair