

Thursday, February 13, 2025
College Place Civil Service Commission - Hybrid Meeting

12:00 P.M.

Meeting may be viewed at: Live Stream on City of College Place, Washington YouTube at https://www.youtube.com/channel/UCbx3qrqzLDL_05NusReSI-g/featured

Zoom: <https://us06web.zoom.us/j/84808880627>

Or you may call this number to listen: 1-669-900-9128 ID#848 0888 0627

1. OPENING ITEMS

Subject :	1.01 Call To Order
Meeting :	Feb 13, 2025 - College Place Civil Service Commission - Hybrid Meeting
Category :	1. OPENING ITEMS
Access :	Public
Type :	Procedural
Subject :	1.02 Roll Call
Meeting :	Feb 13, 2025 - College Place Civil Service Commission - Hybrid Meeting
Category :	1. OPENING ITEMS
Access :	Public
Type :	Information, Procedural

Public Content

Commission Chair - Bill Kelly
Commission Vice Chair - Anthony Boyle
Commissioner JoAnn Wiggins
Interim Civil Service Secretary - DaShari Schmick
City Clerk - Maryelizabeth Garcia

Subject :	1.03 Public Comment
Meeting :	Feb 13, 2025 - College Place Civil Service Commission - Hybrid Meeting
Category :	1. OPENING ITEMS
Access :	Public
Type :	Procedural

2. CONSENT AGENDA

Subject :	2.01 Approve Agenda for February 13th, 2025
Meeting :	Feb 13, 2025 - College Place Civil Service Commission - Hybrid Meeting
Category :	2. CONSENT AGENDA
Access :	Public
Type :	Action (Consent)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Commissioners and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Commissioner.

Subject :	2.02 Approve Minutes from January 9th, 2025
Meeting :	Feb 13, 2025 - College Place Civil Service Commission - Hybrid Meeting
Category :	2. CONSENT AGENDA
Access :	Public
Type :	Action (Consent), Minutes
Minutes :	View Minutes for Jan 9, 2025 - College Place Civil Service Commission - Hybrid Me

File Attachments

[01_09_2025_CivilServiceMeetingMinutes.pdf \(115 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Commissioners and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Commissioner.

Subject :	2.03 Approve Payroll from January 2025
Meeting :	Feb 13, 2025 - College Place Civil Service Commission - Hybrid Meeting
Category :	2. CONSENT AGENDA
Access :	Public
Type :	

Public Content

Reflects 2025 negotiated salary increases.

Police Union - 4%

Fire Union - 6%

File Attachments

[1.2025 Payroll Certification.pdf \(428 KB\)](#)

Subject :	2.04 Approve Consent Agenda
Meeting :	Feb 13, 2025 - College Place Civil Service Commission - Hybrid Meeting
Category :	2. CONSENT AGENDA
Access :	Public
Type :	Action (Consent)
Recommended Action :	Motion to approve the consent agenda which includes the Agenda for February 13th, 2025, the minutes from January 9th, 2025 and the January 2025 payroll.

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Commissioners and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Commissioner.

3. REGULAR AGENDA

Subject :	3.01 Any Other Business for the Good of the Order
Meeting :	Feb 13, 2025 - College Place Civil Service Commission - Hybrid Meeting
Category :	3. REGULAR AGENDA
Access :	Public
Type :	Discussion, Information

Public Content

Firefighter Opening

- John Boose reviewing top 3 candidates from the July 11, 2024 Civil Service approved list.

Police Detective Position Transition

- Brandon Rhodes is now the Detective for College Place Police Department for the three year contract.

File Attachments

[2585_001.pdf \(42 KB\)](#)

4. REPORTS

5. CLOSING ITEMS

Subject :	5.01 Conclusion - Motion to conclude the meeting
Meeting :	Feb 13, 2025 - College Place Civil Service Commission - Hybrid Meeting

Category :

5. CLOSING ITEMS

Access :

Public

Type :

Procedural

College Place Civil Service Commission - Hybrid Meeting (Thursday, January 9, 2025)

Generated by DaShari Schmick on Thursday, January 9, 2025

1. OPENING ITEMS

Procedural: 1.01 Call To Order

Commissioner Kelly called the meeting to order at 11:58 AM.

Information, Procedural: 1.02 Roll Call

PRESENT:

Commission Bill Kelly;
Members JoAnn Wiggins;

Staff Deputy Finance Director / HR Assistant, Interim Civil Service Secretary, DaShari Schmick
City Clerk, Maryelizabeth Garcia

MEMBERS EXCUSED: Anthony Boyle

MEMBERS ABSENT:

Procedural: 1.03 Public Comment

None

2. CONSENT AGENDA

Minutes: 2.01 Approve Agenda for January 9, 2025

Information, Minutes: 2.02 Approve Minutes from December 12, 2024

Information: 2.03 Approve Payroll from December 2024

Action (Consent): 2.04 Approve Consent Agenda

Commissioner Wiggins made a motion to approve the consent agenda which included the agenda for January 9, 2025, the minutes from December 12, 2024 and the December 2024 payroll. Second by Commissioner Kelly and the motion passed 2-0.

3. REGULAR AGENDA

Discussion: 3.01 Any Other Business for the Good of the Order

None

4. CLOSING ITEMS

Procedural: 5.01 Conclusion - Motion to conclude the meeting

Commissioner Wiggins made a motion to conclude the meeting at 12:01 PM. Second by Commissioner Kelly and, with no objection, the meeting concluded.

Approved:

Bill Kelly

Attest:

DaShari Schmick, Interim Civil Service Secretary

The foregoing minutes are the official record of the Civil Service Commission meeting that occurred January 9, 2025. Further detail may be obtained by reviewing the actual audio recording made during this session.

Civil Service Employee Payroll

Pay Date	Employee	Paid Thru	Position	Hours	Gross Pay
2/5/2025	Adams, Eric H	1/31/2025	Police Officer	202	\$ 9,111.60
2/5/2025	Barker, Kyle A	1/31/2025	Police Officer	172.5	\$ 8,330.11
2/5/2025	Barr, Marianne K	1/31/2025	Chief Clerk - PD	184	\$ 5,246.00
2/5/2025	Bartlett, Logan K	1/31/2025	Firefighter	264	\$ 7,125.44
2/5/2025	Bennett, George	1/31/2025	Police Officer	176	\$ 8,145.64
2/5/2025	Boose, John A	1/31/2025	Fire Marshall	189	\$ 8,185.90
2/5/2025	Bushkovskiy, Anton P	1/31/2025	Police Officer	170.75	\$ 8,056.90
2/5/2025	Cole, Tanner C	1/31/2025	Police Officer	200	\$ 8,900.67
2/5/2025	Dennis, Austin	1/31/2025	Police Officer	203	\$ 8,471.68
2/5/2025	Diaz, Salvador M	1/31/2025	Patrol Sergeant	182.88	\$ 10,536.52
2/5/2025	Downs, Emily A	1/31/2025	Fire Lieutenant	253	\$ 8,741.71
2/5/2025	Drury, Charles O	1/31/2025	Fire Lieutenant	256	\$ 7,712.70
2/5/2025	Erb, Brittney E	1/31/2025	Firefighter	267	\$ 7,595.22
2/5/2025	Evensen, Patrick J	1/31/2025	Fire Lieutenant	250	\$ 10,506.31
2/5/2025	Fortin, Brian R	1/31/2025	Police Officer	173	\$ 9,023.63
2/5/2025	Gonzalez-Cazares, Estela	1/31/2025	Police Officer	205.26	\$ 7,823.75
2/5/2025	Graham, Jayme L	1/31/2025	Part-time Records Clerk	57	\$ 1,333.23
2/5/2025	Harris, Tanner M	1/31/2025	Police Officer	173.75	\$ 9,179.73
2/5/2025	Kates, Courtney	1/31/2025	Police Officer	172.5	\$ 8,057.07
2/5/2025	Langlois, Joseph T	1/31/2025	Detective	191.5	\$ 8,668.68
2/5/2025	Nilsson, Trenton M	1/31/2025	Firefighter	342	\$ 11,823.27
2/5/2025	Nordman, Ronald A	1/31/2025	Special Enforcement Officer	190	\$ 5,798.52
2/5/2025	Rhodes, Brandon L	1/31/2025	Detective	184.5	\$ 9,087.90
2/5/2025	Schild, Andrew D	1/31/2025	Police Officer	184.5	\$ 7,688.60
2/5/2025	Schmick, Dylan E	1/31/2025	Patrol Sergeant	202.64	\$ 10,586.39
2/5/2025	St Clair, Andrea M	1/31/2025	Records Clerk	184	\$ 4,841.00
2/5/2025	Watkins, Daniel I	1/31/2025	Police Officer	203.76	\$ 9,414.44
2/5/2025	Williams, Troy J	1/31/2025	Fire Lieutenant	256	\$ 7,712.70

I certify that, to the best of my knowledge, this is an accurate and complete listing of all Civil Service employees for the City of College Place as of January 31, 2025

DaShari Schmick
Interim Civil Service Secretary/Payroll Clerk

Bill Kelly
Commission Chair

City of College Place

Civil Service Commission

Anthony Boyle, Commissioner
Bill Kelly, Commissioner
JoAnn Wiggins, Commissioner

Shawn Doering
Civil Service Secretary
sdoering@cpwa.us
509-394-8508

July 11, 2024

Chief David Winter
College Place Fire Department
629 S College Ave
College Place, WA 99324

Dear Chief Winter,

On 7/11/2024, the Civil Service Commission approved an updated certified eligibility list. Per Civil Service Rule 10.05.05, three names are being certified. Below are the certified eligible applicants for the position of Firefighter:

Name
Garcia, Armando
Granchukoff, Hannah
Jackson, Nattilie

Respectfully,


Bill Kelly, Commissioner


Anthony Boyle, Commissioner


JoAnn Wiggins, Commissioner