

College Place Civil Service Commission - Hybrid Meeting (Thursday, February 13, 2025)

Generated by DaShari Schmick on Monday, February 10, 2025

1. OPENING ITEMS

Procedural: 1.01 Call To Order

Commissioner Kelly called the meeting to order at 12:08 PM

Information, Procedural: 1.02 Roll Call

PRESENT:

Commission Members Bill Kelly;
JoAnn Wiggins;

Staff Deputy Finance Director / HR Assistant, Interim Civil Service Secretary, DaShari Schmick
City Clerk, Maryelizabeth Garcia

MEMBERS EXCUSED: Anthony Boyle

MEMBERS ABSENT:

Procedural: 1.03 Public Comment

None

2. CONSENT AGENDA

Minutes: 2.01 Approve Agenda for February 13th, 2025

Information, Minutes: 2.02 Approve Minutes from January 9th, 2025

Information: 2.03 Approve Payroll from January 2025

Action (Consent): 2.04 Approve Consent Agenda

Commissioner Wiggins made a motion to approve the consent agenda which included the agenda for February 13th, 2025, the minutes from January 9th, 2025 and the January 2025 payroll. Second by Commissioner Kelly and the motion passed 2-0.

3. REGULAR AGENDA

Discussion: 3.01 Any Other Business for the Good of the Order

Firefighter Position Open

Police Detective Contract Rotation

Discussion incurred.

4. CLOSING ITEMS

Procedural: 4.01 Conclusion - Motion to conclude the meeting

Commissioner Kelly made a motion to conclude the meeting at 12:12 PM Second by Commissioner Wiggins and, with no objection, the meeting concluded.

Approved:


Bill Kelly

Attest:

CITY OF COLLEGE PLACE

FIRE DEPARTMENT

Fire Chief David Winter
629 S College Ave.
COLLEGE PLACE WA 99324
(509) 529-6506
FAX (509) 529-0184

February 13, 2025

Dear Civil Service Secretary Shawn Doering:

This letter is to formally request to receive a list of the top four names from our current entry-level firefighter eligibility list who are to be interviewed for two open positions of firefighter / EMT.

I intend to offer job offers this month, with one starting as soon as possible and one starting in June. If you need further information or have any questions, don't hesitate to contact me.

Respectfully,



David Winter
Fire Chief
College Place Fire Department

SERVING SINCE 1947

INTEGRITY

CITY OF
COLLEGE PLACE

FIRE DEPARTMENT

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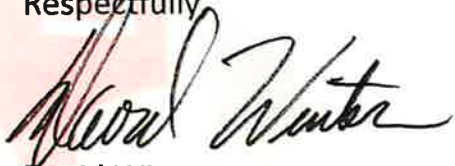
January 29, 2025

Dear Civil Service Secretary Shawn Doering:

This letter is to formally request to receive a list of the top three names from our current entry-level firefighter eligibility list who are to be interviewed for one open position of firefighter / EMT.

I intend to offer the position in early February. If you need further information or have any questions, don't hesitate to contact me.

Respectfully,

A handwritten signature in black ink, appearing to read "David Winter", is written over a large, faint, circular watermark. The watermark contains the words "HONOR", "TRUST", and "INTEGRITY" in a circular arrangement.

David Winter

Fire Chief

College Place Fire Department