

Thursday, December 11, 2025
College Place Civil Service Commission - Hybrid Meeting

12:00 P.M.

Meeting may be viewed at: Live Stream on City of College Place, Washington YouTube at https://www.youtube.com/channel/UCbx3qrqzLDL_05NusReSI-g/featured

Agenda: <https://go.boarddocs.com/wa/cocp/Board.nsf/goto?open&id=DMUTHL7777C0>

Zoom: <https://us06web.zoom.us/j/86117439039>

Or you may call this number to listen: 1-669-900-9128 ID#861 1743 9039

1. OPENING ITEMS

Subject :	1.01 Call To Order
Meeting :	Dec 11, 2025 - College Place Civil Service Commission - Hybrid Meeting
Category :	1. OPENING ITEMS
Access :	Public
Type :	Procedural
Subject :	1.02 Roll Call
Meeting :	Dec 11, 2025 - College Place Civil Service Commission - Hybrid Meeting
Category :	1. OPENING ITEMS
Access :	Public
Type :	Information, Procedural

Public Content

Commission Chair - Bill Kelly
Commission Vice Chair - Anthony Boyle
Commissioner - JoAnn Wiggins
HR Director - Shawn Doering
Deputy City Clerk - Rhett Beardemphl

Subject :	1.03 Public Comment
Meeting :	Dec 11, 2025 - College Place Civil Service Commission - Hybrid Meeting
Category :	1. OPENING ITEMS
Access :	Public
Type :	Procedural

2. CONSENT AGENDA

Subject :	2.01 Approve Agenda for December 11, 2025
Meeting :	Dec 11, 2025 - College Place Civil Service Commission - Hybrid Meeting
Category :	2. CONSENT AGENDA
Access :	Public

Type :

Action (Consent)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Commissioners and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Commissioner.

Subject : 2.02 Approve Minutes from November 13, 2025

Meeting : Dec 11, 2025 - College Place Civil Service Commission - Hybrid Meeting

Category : 2. CONSENT AGENDA

Access : Public

Type : Action (Consent), Minutes

Minutes : [View Minutes](#) for Nov 13, 2025 - College Place Civil Service Commission - Hybrid Me

File Attachments

[11_13_2025_CivilServiceMeetingMinutes.pdf \(115 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Commissioners and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Commissioner.

Subject : 2.03 Approve Payroll from November 2025

Meeting : Dec 11, 2025 - College Place Civil Service Commission - Hybrid Meeting

Category : 2. CONSENT AGENDA

Access : Public

Type : Action (Consent)

Public Content

File Attachments

[11.2025 Payroll Certification.pdf \(118 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items

listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Commissioners and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Commissioner.

Subject :	2.04 Approve Consent Agenda
Meeting :	Dec 11, 2025 - College Place Civil Service Commission - Hybrid Meeting
Category :	2. CONSENT AGENDA
Access :	Public
Type :	Action (Consent)
Recommended Action :	Motion to approve the consent agenda which includes the Agenda for December 11, 2025, the minutes from November 13, 2025, and the November 2025 payroll.

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Commissioners and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Commissioner.

3. REGULAR AGENDA

Subject :	3.01 Any Other Business for the Good of the Order
Meeting :	Dec 11, 2025 - College Place Civil Service Commission - Hybrid Meeting
Category :	3. REGULAR AGENDA
Access :	Public
Type :	Discussion, Information

4. CLOSING ITEMS

Subject :	4.01 Conclusion - Motion to conclude the meeting
Meeting :	Dec 11, 2025 - College Place Civil Service Commission - Hybrid Meeting
Category :	4. CLOSING ITEMS
Access :	Public
Type :	Procedural

1. OPENING ITEMS

Procedural: 1.01 Call To Order

Commissioner Kelly called the meeting to order at 12:00 PM

Information, Procedural: 1.02 Roll Call

PRESENT:

Commission
Members

Anthony Boyle;
Bill Kelly;

Staff

Civil Service Secretary, Shawn Doering;
Deputy City Clerk, Rhett Beardemphl

MEMBERS EXCUSED:

JoAnn Wiggins

MEMBERS ABSENT:

Procedural: 1.03 Public Comment

None

2. CONSENT AGENDA

Action (Consent): 2.01 Approve Agenda for November 13, 2025

Action (Consent), Minutes: 2.02 Approve Minutes from September 11, 2025

Action (Consent): 2.03 Approve Payroll from September and October 2025

Action (Consent): 2.04 Approve Consent Agenda

Commissioner Boyle made a motion to approve the consent agenda which included the agenda for November 13, 2025, the minutes from September 11, 2025 and the September & October 2025 payroll. Second by Commissioner Kelly and the motion passed 2-0.

3. REGULAR AGENDA

Action: 3.01 Entry-Level Police Officer Eligibility List

Commissioner Boyle made a motion to approve the Entry-Level Police Officer Eligibility List as presented and certify the top three naems to the Police Chief. Second by Commissioner Kelly and the motion passed 2-0.

Discussion, Information: 3.02 Any Other Business for the Good of the Order

None

4. CLOSING ITEMS

Procedural: 4.01 Conclusion - Motion to conclude the meeting

Commissioner Boyle made a motion to conclude the meeting. Second by Commissioner Kelly and, with no objection, the meeting concluded at 12:06 PM.

Approved:

Bill Kelly

Attest:

Shawn Doering, Civil Service Secretary

The foregoing minutes are the official record of the Civil Service Commission meeting that occurred November 13, 2025. Further detail may be obtained by reviewing the actual audio recording made during this session.

Civil Service Employee Payroll

Pay Date	Employee	Paid Thru	Position	Hours	Gross Pay
12/3/2025	Adams, Eric H	11/30/2025	Police Officer	193	\$ 9,616.47
12/3/2025	Barker, Kyle A	11/30/2025	Police Officer	210	\$ 10,969.22
12/3/2025	Barr, Marianne K	11/30/2025	Chief Clerk - PD	200.25	\$ 6,531.47
12/3/2025	Bartlett, Logan K	11/30/2025	Firefighter	266	\$ 8,678.53
12/3/2025	Bennett, George	11/30/2025	Police Officer	170	\$ 7,977.67
12/3/2025	Boose, John A	11/30/2025	Fire Marshall	169	\$ 8,124.76
12/3/2025	Cole, Tanner C	11/30/2025	Police Officer	215	\$ 9,621.14
12/3/2025	Dennis, Austin	11/30/2025	Police Officer	196.75	\$ 8,760.74
12/3/2025	Diaz, Salvador M	11/30/2025	Patrol Sergeant	210	\$ 13,546.02
12/3/2025	Drury, Charles O	11/30/2025	Fire Lieutenant	288	\$ 9,347.14
12/3/2025	Erb, Brittney E	11/30/2025	Firefighter	288	\$ 8,634.54
12/3/2025	Evensen, Patrick J	11/30/2025	Fire Lieutenant	203	\$ 9,587.94
12/3/2025	Fortin, Brian R	11/30/2025	Police Officer	214	\$ 11,713.71
12/3/2025	Graham, Jayme L	11/30/2025	Part-time Records Clerk	50.75	\$ 1,187.04
12/3/2025	Granchukoff, Hannah	11/30/2025	Firefighter	242	\$ 7,027.41
12/3/2025	Harris, Tanner M	11/30/2025	Police Officer	212	\$ 12,546.06
12/3/2025	Jackson, Nattilie	11/30/2025	Firefighter	266	\$ 7,537.80
12/3/2025	Kates, Courtney	11/30/2025	Police Officer	205	\$ 10,166.71
12/3/2025	Langlois, Joseph T	11/30/2025	Detective	193.25	\$ 9,711.04
12/3/2025	Nilsson, Trenton M	11/30/2025	Firefighter	270	\$ 8,245.23
12/3/2025	Nordman, Ronald A	11/30/2025	Special Enforcement Officer	160	\$ 5,589.41
12/3/2025	Rhodes, Brandon L	11/30/2025	Detective	164	\$ 8,438.04
12/3/2025	Schild, Andrew D	11/30/2025	Police Officer	204.88	\$ 9,405.03
12/3/2025	Schmick, Dylan E	11/30/2025	Patrol Sergeant	217.75	\$ 10,386.99
12/3/2025	St Clair, Andrea M	11/30/2025	Records Clerk	179	\$ 5,366.17
12/3/2025	Walling, Estela	11/30/2025	Police Officer	236	\$ 10,712.64
12/3/2025	Watkins, Daniel I	11/30/2025	Police Officer	252	\$ 12,934.54
12/3/2025	Williams, Troy J	11/30/2025	Fire Lieutenant	264	\$ 8,202.72

I certify that, to the best of my knowledge, this is an accurate and complete listing of all Civil Service employees for the City of College Place as of November 03, 2025.

Shawn Doering
Civil Service Secretary/Payroll Clerk

Bill Kelly
Commission Chair