

Thursday, March 12, 2026
College Place Civil Service Commission - Hybrid Meeting

12:00 P.M.

Meeting may be viewed via Zoom link below.

Agenda: <https://go.boarddocs.com/wa/cocp/Board.nsf/goto?open&id=DMUTHL7777C0>

Zoom attendee link: <https://us06web.zoom.us/j/81863885303>

Or you may call this number to listen: 1-669-900-9128 ID#81863885303

Phone controls: *6 - toggle mute/un-mute and *9 - raise hand

Meeting recording will be published to City of College Place You Tube channel the following day.

1. OPENING ITEMS

Subject :	1.01 Call To Order
Meeting :	Mar 12, 2026 - College Place Civil Service Commission - Hybrid Meeting
Category :	1. OPENING ITEMS
Access :	Public
Type :	Procedural
Subject :	1.02 Roll Call
Meeting :	Mar 12, 2026 - College Place Civil Service Commission - Hybrid Meeting
Category :	1. OPENING ITEMS
Access :	Public
Type :	Information, Procedural

Public Content

Commission Chair - Bill Kelly
Commission Vice Chair - Anthony Boyle
Commissioner - JoAnn Wiggins
Interim HR Director - DaShari Schmick
City Clerk - Carolyn Holm

Subject :	1.03 Public Comment
Meeting :	Mar 12, 2026 - College Place Civil Service Commission - Hybrid Meeting
Category :	1. OPENING ITEMS
Access :	Public
Type :	Procedural

2. CONSENT AGENDA

Subject :	2.01 Approve Agenda for March 12, 2026
Meeting :	Mar 12, 2026 - College Place Civil Service Commission - Hybrid Meeting
Category :	2. CONSENT AGENDA
Access :	Public

Type :

Action (Consent)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Commissioners and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Commissioner.

Subject : 2.02 Approve Minutes from February 12, 2026

Meeting : Mar 12, 2026 - College Place Civil Service
Commission - Hybrid Meeting

Category : 2. CONSENT AGENDA

Access : Public

Type : Action (Consent), Minutes

Minutes : [View Minutes](#) for Feb 12, 2026 - College Place Civil
Service Commission - Hybrid Me

File Attachments

[Feb 12, 2026 - College Place Civil Service Commission Minutes.pdf \(122 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Commissioners and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Commissioner.

Subject : 2.03 Approve Payroll from February 2026

Meeting : Mar 12, 2026 - College Place Civil Service
Commission - Hybrid Meeting

Category : 2. CONSENT AGENDA

Access : Public

Type : Action (Consent)

Public Content

File Attachments

[02.2026 Payroll Certification.pdf \(402 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items

listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Commissioners and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Commissioner.

Subject :	2.04 Approve Consent Agenda
Meeting :	Mar 12, 2026 - College Place Civil Service Commission - Hybrid Meeting
Category :	2. CONSENT AGENDA
Access :	Public
Type :	Action (Consent)
Recommended Action :	Motion to approve the consent agenda which includes the Agenda for March 12, 2026, the minutes from February 12, 2026, and the February 2026 payroll.

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Commissioners and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Commissioner.

3. REGULAR AGENDA

Subject :	3.01 Any Other Business for the Good of the Order
Meeting :	Mar 12, 2026 - College Place Civil Service Commission - Hybrid Meeting
Category :	3. REGULAR AGENDA
Access :	Public
Type :	Discussion, Information

4. CLOSING ITEMS

Subject :	4.01 Conclusion - Motion to conclude the meeting
Meeting :	Mar 12, 2026 - College Place Civil Service Commission - Hybrid Meeting
Category :	4. CLOSING ITEMS
Access :	Public
Type :	Procedural

College Place Civil Service Commission - Hybrid Meeting (Thursday, February 12, 2026)*Generated by Shawn Doering on Monday, March 2, 2026***1. OPENING ITEMS**

Procedural: 1.01 Call To Order

Commissioner Kelly called the meeting to order at 12:06 PM

Information, Procedural: 1.02 Roll Call

PRESENT:

Commission Members	Bill Kelly; JoAnn Wiggins
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Staff	Civil Service Secretary, Shawn Doering; City Clerk, Carolyn Holm
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MEMBERS EXCUSED:	Anthony Boyle
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MEMBERS ABSENT:

Procedural: 1.03 Public Comment

None**2. CONSENT AGENDA**

Action (Consent): 2.01 Approve Agenda for February 12, 2026

Action (Consent), Minutes: 2.02 Approve Minutes from December 11, 2025

Action (Consent): 2.03 Approve Payroll from December 2025 and January 2026

Action (Consent): 2.04 Approve Consent Agenda

Commissioner Wiggins made a motion to approve the consent agenda which included the agenda for February 12, 2026, the minutes from December 11, 2025 and the December 2025 and January 2026 payroll. Second by Commissioner Kelly and the motion passed 2-0.**3. REGULAR AGENDA**

Action, Discussion: 3.01 Elect Commission Chair and Vice-Chair for 2026

Commissioner Wiggins made a motion to approve the nominations of Bill Kelly as the Commission Chair and Anthony Boyle as the Commission Vice-Chair for 2026. Second by Commissioner Bill Kelly and the motion passed 2-0.

Discussion, Information: 3.02 Any Other Business for the Good of the Order

4. CLOSING ITEMS

Procedural: 4.01 Conclusion - Motion to conclude the meeting

Commissioner Wiggins made a motion to conclude the meeting. Second by Commissioner Kelly and, with no objection, the meeting concluded at 12:09 PM.

Approved:

Bill Kelly

Attest:

Shawn Doering, Civil Service Secretary

The foregoing minutes are the official record of the Civil Service Commission meeting that occurred February 12, 2026. Further detail may be obtained by reviewing the actual audio recording made during this session.

Civil Service Employee Payroll

Pay Date	Employee	Paid Thru	Position	Hours	Gross Pay
3/4/2026	Adams, Eric H	2/28/2026	Police Officer	174	\$ 8,590.77
3/4/2026	Barker, Kyle A	2/28/2026	Police Officer	163.13	\$ 7,974.99
3/4/2026	Barr, Marianne K	2/28/2026	Chief Clerk - PD	160	\$ 5,466.80
3/4/2026	Bartlett, Logan K	2/28/2026	Firefighter	208	\$ 7,464.04
3/4/2026	Bennett, George	2/28/2026	Police Officer	177	\$ 8,678.22
3/4/2026	Boose, John A	2/28/2026	Fire Marshall	169	\$ 8,978.70
3/4/2026	Cole, Tanner C	2/28/2026	Police Officer	185	\$ 9,248.33
3/4/2026	Dennis, Austin	2/28/2026	Police Officer	174.25	\$ 8,187.76
3/4/2026	Diaz, Salvador M	2/28/2026	Patrol Sergeant	182.63	\$ 10,657.99
3/4/2026	Drury, Charles O	2/28/2026	Fire Lieutenant	224	\$ 9,280.37
3/4/2026	Erb, Brittney E	2/28/2026	Firefighter	268	\$ 8,387.82
3/4/2026	Evensen, Patrick J	2/28/2026	Fire Lieutenant	209	\$ 10,664.33
3/4/2026	Faggard, Daniel	2/28/2026	Police Officer	184.75	\$ 5,782.00
3/4/2026	Fortin, Brian R	2/28/2026	Police Officer	171.5	\$ 9,149.47
3/4/2026	Graham, Jayme L	2/28/2026	Part-time Records Clerk	64.25	\$ 1,640.95
3/4/2026	Granchukoff, Hannah	2/28/2026	Firefighter	258	\$ 7,265.84
3/4/2026	Harris, Tanner M	2/28/2026	Police Officer	175.25	\$ 9,148.40
3/4/2026	Jackson, Nattilie	2/28/2026	Firefighter	224.75	\$ 9,945.87
3/4/2026	Kates, Courtney	2/28/2026	Police Officer	162.5	\$ 7,898.51
3/4/2026	Langlois, Joseph T	2/28/2026	Detective	169.75	\$ 8,550.35
3/4/2026	Nilsson, Trenton M	2/28/2026	Firefighter	287	\$ 9,743.82
3/4/2026	Nordman, Ronald A	2/28/2026	Special Enforcement Officer	160	\$ 5,813.23
3/4/2026	Rhodes, Brandon L	2/28/2026	Detective	162.25	\$ 8,600.82
3/4/2026	Schild, Andrew D	2/28/2026	Police Officer	175.13	\$ 7,655.80
3/4/2026	Schmick, Dylan E	2/28/2026	Patrol Sergeant	179	\$ 11,440.32
3/4/2026	St Clair, Andrea M	2/28/2026	Records Clerk	160.5	\$ 5,054.78
3/4/2026	Walling, Estela	2/28/2026	Police Officer	192.51	\$ 7,734.06
3/4/2026	Watkins, Daniel I	2/28/2026	Police Officer	179.5	\$ 9,214.70
3/4/2026	Williams, Troy J	2/28/2026	Fire Lieutenant	248	\$ 8,078.73

I certify that, to the best of my knowledge, this is an accurate and complete listing of all Civil Service employees for the City of College Place as of February 28, 2026.

Shawn Doering
Interim Civil Service Secretary/Payroll Clerk

Bill Kelly
Commission Chair