

College Place Economic Development, Tourism, and Events Commission- Electronic Meeting (Monday, September 14, 2020)

Generated by Carolyn Holm on Monday, September 14, 2020

PRESENT:

Commission Members	Bill Clemens, Kelli Leen, Doug Case
Ex- Officio	Kyle Tarbet - Walla Walla Chamber of Commerce City Administrator, Mike Rizzitiello
Staff	Finance Director, Brian Carleton; Deputy City Clerk, Carolyn Holm;

MEMBERS EXCUSED: Jeff Lambert,

MEMBERS ABSENT: Jenny Fuchs

1. Opening Items

Procedural: 1.01 Call To Order

Commissioner Leen called the meeting to order at 5:04 p.m.

2. Consent Agenda

Action (Consent): 2.01 Approve Agenda for

Action (Consent), Minutes: 2.02 Approve Minutes from July 6, 2020

Action (Consent): 2.03 Excuse Absence of Jeff Lambert

Action (Consent): 2.04 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing items for approval of the Commission by a single motion. Typically the items listed under the consent agenda are the minutes from previous meetings and the agenda for the current meeting. Documentation concerning these items has been provided to all Commission Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Commission Member.

Commissioner Case made a motion to approve the consent agenda. Second by Commissioner Tarbett and the motion 3-0.

3. Reports

Discussion, Information: 3.02 College Avenue Traffic Assessment Recommendations -

Mr. Rizzitiello informed the Utilities, Transportation and Advisory Commission (UTAC) reviewed the traffic patterns on South College Avenue. The recommendations made by DN Traffic Consultants were reviewed and UTAC made recommendations which will move forward to City Council for consideration. Mr. Rizzitiello will be looking for recommendation from this Commission and requested members to review the items provided. This item will be provided at the next meeting.

Discussion, Information: 3.03 College Place Farmers Market Update -

Ms. Holm provided an update on the status of the Farmers Market. The 2020 market COVID-19 changes were reviewed, SNAP and SNAP Market Match programs, new to the market this year, were briefly reviewed. As the season comes to an end, market gross sales have proven to be similar to 2019 gross sales.

Discussion, Information: 3.04 CP Holiday Decorations "Light Up The Avenue" -

Ms. Holm reviewed the plan for Light Up the Avenue event. The event will start this year and continue to grow through the years to create a lighted event that will attract many to The City of College Place. Phase 1 will be the purchase of snowflake lights to hang on 22 light poles along College Avenue from 13th to Rose. Phase 2 is the purchase of a burst of stars and Christmas packages for the light poles in College Place municipal campus parking lot along with lights for the shrubbery. Phase 3 is purchase of a lighted bow for the reader board. The donations and City funds

allocated to the project were discussed. Any additional funds would be used to purchase more light displays.

Discussion, Information: 3.05 Library Update -

Mr. Rizzitiello informed the library is providing curbside pickup as it cannot be open to the public yet, due to the Governor's restrictions. There are discussions about opening with limited capacity at some point.

Information: 3.06 Development Tracker -

Mr. Rizzitiello gave an overview of the status of current and potential development projects.

4. Action Agenda

Action: 4.01 EDA Grant Application for Treatment Plant Letter of Support

Mr. Rizzitiello informed the City would like to submit a grant application to help fund the wastewater treatment plant upgrade. He reviewed the details of the project and asked if he could receive a letter of support from the commission which will be included in the application.

Commissioner Case made a motion to submit letter of support for the grant application to the Economic Development Administration's Public Works and Economic Adjustment Assistance CARES Act Funding Grant Program for the City's Wastewater Treatment Plant Upgrade/Renovation Project. Second by Commissioner Tarbett and the motion 3-0.

5. Closing Items

Procedural: 5.01 Adjourn

Commissioner Leen made a motion to adjourn the meeting at 5:51 PM. Second by Commissioner Tarbett and, with no objection, the meeting adjourned.

Approved:

Jeff Lambert- Chair

Attest:

Lisa Neissl – City Clerk

The foregoing minutes are the official record of the Economic Development, Tourism, and Events Commission meeting that occurred September 14, 2020. Further detail may be obtained by reviewing the actual audio recording made during this session.