

## College Place Economic Development, Tourism, and Events Commission- Electronic Meeting (Monday, May 3, 2021)

Generated by Lisa Neissl on Monday, May 3, 2021

### 1. Opening Items

Procedural: 1.02 Call To Order

**Chair Pro Tem Case called the meeting to order at 5:00 PM**

Information: 1.03 Roll Call

PRESENT:

|                    |                                                                                                       |
|--------------------|-------------------------------------------------------------------------------------------------------|
| Commission Members | Jennifer Fuchs,<br>Doug Case, Chair Pro Tem<br>Christopher Murray,<br>Bruce Morehead                  |
| Ex- Officio        | Kyle Tarbet - Walla Walla Chamber of Commerce                                                         |
| Staff              | City Administrator, Mike Rizzitiello<br>Finance Director, Brian Carleton;<br>City Clerk, Lisa Neissl; |

MEMBERS EXCUSED: Jeff Lambert - Chair, Kelli Leen - Vice Chair,

MEMBERS ABSENT:

### 2. Consent Agenda

Action (Consent): 2.01 Approve Agenda for May 3, 2021

Action (Consent), Minutes: 2.02 Approve Minutes from April 5, 2021

Action (Consent): 2.03 Excuse Absence of Members Lambert and Leen

Action (Consent): 2.04 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing items for approval of the Commission by a single motion. Typically the items listed under the consent agenda are the minutes from previous meetings and the agenda for the current meeting. Documentation concerning these items has been provided to all Commission Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Commission Member.

**Commissioner Morehead made a motion to approve the consent agenda. Second by Commissioner Murray and the motion passed 5-0.**

### 3. Action Agenda

Action: 3.01 Economic Development Week Proclamation Language

Mr. Rizzitiello presented a proposed proclamation for Economic Development Week and requested the Commission review and, if needed, make corrections to the language. He requested a motion to recommend this proclamation to Council.

**Commissioner Tarbet made a motion to approve the proposed language for Economic Development week proclamation. Second by Commissioner Murray and the motion passed 5-0.**

Action: 3.02 Community Development Block Grant 2021 Application - Downtown Parking Lot Location Assessment and Planning Study

Mr. Rizzitiello presented a grant he would like to submit an application for that would do a lot assessment and planning study for a downtown parking lot. He requested a support letter from the Commission to enhance the grant application submission.  
Discussion ensued.

**Commissioner Fuchs made a motion to approve letter of support for the CDBG Grant Application for a Downtown Parking Lot Location Assessment and Planning Study. Second by Commissioner Morehead and the motion passed 5-0.**

Action: 3.03 Letter of Support for Washington State Traffic Commission Grant - Rapid Flashing Beacons and Safety Provisions

Mr. Rizzitiello requested a support letter for a grant application to the Washington State Traffic Commission to install rapid flashing beacons and safety provisions for a couple of sidewalks.

**Commissioner Morehead made a motion to approve Letter of Support which indicates support for the grant application for the Washington State Traffic Commission School Zone Safety Account for Rapid Flashing Beacons and Safety Provisions at Crosswalks located in front of the College Place Post Office and Whitman Dr. & Academy Way. Second by Commissioner Murray and the motion passed 5-0.**

#### **4. Reports**

Discussion, Information: 4.01 Blue Zones Project, Walla Walla Valley

Mr. Rizzitiello reported on the Blue Zones Project, Walla Walla Valley and the various activities they are getting set to start.

Discussion, Information: 4.02 State Department of Commerce Economic Recovery Dashboard

Mr. Rizzitiello reported on the status of economic recovery in the State.

Discussion, Information: 4.03 SBA Restaurant Revitalization Fund

Mr. Rizzitiello reported on the restaurant revitalization program that is available to restaurants in the area.

Discussion ensued.

Discussion, Information: 4.04 Scale Up

Mr. Rizzitiello reported on an available online tutorial tool to help build business education for small businesses. This is a free program and he encourages small businesses to take advantage of the opportunity.

Discussion, Information: 4.05 State Legislative Update - FY 2021

Mr. Rizzitiello provided an overview of a couple of bills that were passed this session in the legislature.

Discussion, Information: 4.06 Farmers Market & Community Events

Ms. Neissl provided an update on the Farmers Market, Freedom Festival, and Movies in the Park.

Information: 4.07 Development Tracker - May 2021

Mr. Rizzitiello reported on the status of several development projects in the City.

#### **5. Closing Items**

Procedural: 5.01 Adjourn

**Commissioner Murray made a motion to adjourn the meeting at 5:46 PM. Second by Commissioner Fuchs and, with no objection, the meeting adjourned.**

Approved:

DocuSigned by:

*Kelli Leen*

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Jeff Lambert- Chair      Kelli Leen      vice chair

Attest:

DocuSigned by:

*Lisa R. Neissl*

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Lisa Neissl – City Clerk

The foregoing minutes are the official record of the Economic Development, Tourism, and Events Commission meeting that occurred May 3, 2021. Further detail may be obtained by reviewing the actual audio recording made during this session.