

College Place Economic Development, Tourism, and Events Commission- Electronic Meeting (Monday, August 2, 2021)

Generated by Lisa Neissl on Monday, August 2, 2021

1. Opening Items

Procedural: 1.02 Call To Order

Commissioner Leen called the meeting to order at 5:02 PM.

Information: 1.03 Roll Call

PRESENT:

Commission Members	Jennifer Fuchs, Kelli Leen - Chair, Doug Case, Pos. 5 - Vacant Bruce Morehead
Ex- Officio	Kyle Tarbet - Walla Walla Chamber of Commerce
Staff	City Administrator, Mike Rizzitiello Finance Director, Brian Carleton; City Clerk, Lisa Neissl;

MEMBERS EXCUSED:

MEMBERS ABSENT: Christopher Murray,

2. Consent Agenda

Action (Consent): 2.01 Approve Agenda for August 2, 2021

Action (Consent), Minutes: 2.02 Approve Minutes from June 7, 2021

Action (Consent): 2.03 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing items for approval of the Commission by a single motion. Typically, the items listed under the consent agenda are the minutes from previous meetings and the agenda for the current meeting. Documentation concerning these items has been provided to all Commission Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Commission Member.

Commissioner Morehead made a motion to approve the minutes. Second by Commissioner Case and the motion passed 5-0.

Commissioner Case made a motion to approve the agenda. Second by Commissioner Morehead and the motion passed 5-0.

3. Action Agenda-None.

4. Reports

Discussion, Information: 4.01 Tax Increment Financing - 101

Mr. Rizzitiello reported on tax increment financing which was recently approved by the State Legislature. He noted that this process is currently in rulemaking at the state.

Discussion, Information: 4.02 City Broadband Update

Mr. Rizzitiello reported on the current status of city owned broadband infrastructure and potential funding.

Discussion, Information: 4.03 CERB Flex Building Study

Mr. Rizzitiello reported on the draft study results of the study on a flex space within the city.

Discussion, Information: 4.04 Goodwill Groundbreaking - Tuesday, August 3rd at 10:00 AM

Mr. Rizzitiello notified the group of the date/time of the groundbreaking on the new Goodwill project on C Street.

Discussion ensued.

Discussion, Information: 4.05 State Department of Commerce Update

Mr. Rizzitiello reported on some opportunity for funding for small business and non-profits impacted by the pandemic.

Discussion, Information: 4.06 Mercycorps NW Program Update

Mr. Rizzitiello reviewed the report submitted by the Mercycorps program. This report is a requirement of the funding provided by the City.

Discussion, Information: 4.07 Traffic Box Art Wraps - Round 2

Mr. Rizzitiello reported on the next round of traffic box art wraps sponsored by P1FCU. He noted the submissions have been received, and now it is time to grade them.

Discussion ensued.

Commissioners Leen, Morehead, and Fuchs were selected to be on the ad hoc committee to help grade the submissions.

Discussion, Information: 4.08 Urban Forestry Plan

Mr. Rizzitiello reported on the Urban Forestry Plan that was done on main roadways and city parks. He also noted that if anyone feels that the trees in front of their property need pruning, to please contact the city public works department and not to prune them on their own. Our staff has received training on pruning the trees for the health of them and pruning done incorrectly can damage and even kill the tree.

Discussion ensued.

Information: 4.09 Development Tracker

Mr. Rizzitiello provided an update on the development projects withing the city.

5. Closing ItemsAction, Procedural: 5.01 Adjourn

Commissioner Case made a motion to adjourn the meeting at 5:48 PM. Second by Commissioner Tarbet and, with no objection, the meeting adjourned.

Approved:

DocuSigned by:



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Kelli Leen - Chair

Attest:

DocuSigned by:



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Lisa Neissl – City Clerk

The foregoing minutes are the official record of the Economic Development, Tourism, and Events Commission meeting that occurred August 2nd 2021. Further detail may be obtained by reviewing the actual audio recording made during this session.