

College Place Economic Development, Tourism, and Events Commission- Electronic Meeting - Rescheduled from 9/13/2021. (Monday, September 20, 2021)

Generated by Lisa Neissl on Monday, September 20, 2021

1. Opening Items

Procedural: 1.02 Call To Order

Chair Leen called the meeting to order at 5:01 PM.

Information: 1.03 Roll Call - Welcome Ms. Sanders

PRESENT:

Commission Members	Kelli Leen - Vice Chair, Doug Case, Susan Sanders Bruce Morehead
Ex- Officio	Kyle Tarbet - Walla Walla Chamber of Commerce
Staff	City Administrator, Mike Rizzitiello Finance Director, Brian Carleton; City Clerk, Lisa Neissl;

MEMBERS EXCUSED: Jennifer Fuchs

MEMBERS ABSENT: Christopher Murray

2. Consent Agenda

Action (Consent): 2.01 Approve Agenda for September 13, 2021

Action (Consent), Minutes: 2.02 Approve Minutes from August 2, 2021

Action (Consent): 2.03 Excuse Absence of Commissioners Fuchs & Murray

Action (Consent): 2.04 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing items for approval of the Commission by a single motion. Typically the items listed under the consent agenda are the minutes from previous meetings and the agenda for the current meeting. Documentation concerning these items has been provided to all Commission Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Commission Member.

Commissioner Morehead made a motion to approve the consent agenda. Second by Commissioner Tarbet and the motion passed 5-0.

3. Action Agenda

Action: 3.01 EDA Build Back Better Grant Regional Coalition Letter of Support -

Mr. Rizzitiello reported on a potential grant funding source and requested a letter of support from the commission.

Commissioner Morehead made a motion to have the Commission Chair sign the proposed Letter of Support for this Grant. Second by Commissioner Tarbet and the motion passed 5-0.

Action: 3.02 EDA Economic Adjustment Grant: Wastewater Treatment Plant Renovation Letter of Support -

Mr. Rizzitiello reported on a potential grant funding source and requested a letter of support from the commission.

Commissioner Morehead made a motion to have the Commission Chair sign the proposed Letter of Support for this Grant. Second by Commissioner Tarbet and the motion passed 5-0.

4. Reports

Discussion, Information: 4.01 CERB Flex Building Study - Conceptual Layout -

Mr. Rizzitiello reported on a conceptual layout of a flex industrial building location and requested review and feedback by the commission members.
Discussion ensued.

Discussion, Information: 4.02 Key Infrastructure Project Drilldowns -

Mr. Rizzitiello provided a brief overview of various infrastructure projects.

Discussion, Information: 4.03 Public Works Board Trust Fund Loan Construction Plans & Non Construction List -

Mr. Rizzitiello reported on four projects that were awarded funding.

Discussion, Information: 4.04 Events Update -

Ms. Neissl and Mr. Rizzitiello provided a general overview of upcoming events including the fall event and Winterfest including the 75th anniversary.

Information: 4.05 Development Tracker - September 2021

Mr. Rizzitiello reviewed the status of various development projects and potential projects.

5. Closing Items

Discussion, Information: 5.01 Next Meeting - Reschedule to October 11, 2021

Mr. Rizzitiello will be out of the office for training during the next regular date for this commission to meet; therefore the next meeting is being moved to the following Monday, October 11th.

Action, Procedural: 5.02 Adjourn

Commissioner Morehead made a motion to adjourn the meeting at 5:45 PM. Second by Commissioner Case and the motion passed 5-0.

Approved:

DocuSigned by:

Kelli Leen

B3E2C2C256C748E...

Kelli Leen - Chair

Attest:

DocuSigned by:

Lisa R. Neissl

8B5B87D36C5F445...

Lisa Neissl – City Clerk

The foregoing minutes are the official record of the Economic Development, Tourism, and Events Commission meeting that occurred September 20, 2021. Further detail may be obtained by reviewing the actual audio recording made during this session.