

College Place Economic Development, Tourism, and Events Commission- - Hybrid (In-Person & Electronic) (Monday, September 12, 2022)

Generated by Sherri St Clair on Wednesday, September 12, 2022

1. Opening Items

Procedural: 1.01 Call To Order

Chair Leen called the meeting to order at 5:02 PM.

Information: 1.02 Roll Call

PRESENT:

Commission Members	Kelli Leen - Chair, Doug Case, Bruce Morehead
Ex- Officio	Kyle Tarbet - Walla Walla Chamber of Commerce
Staff	City Administrator, Mike Rizzitiello Finance Director, Brian Carleton; City Clerk, Sherri St. Clair;

MEMBERS EXCUSED:

MEMBERS ABSENT: Jennifer Fuchs, Christopher Murray, Susan Sanders

Procedural: 1.03 Public Comment - None

2. Consent Agenda

Action (Consent): 2.01 Approve Agenda for September 12, 2022

Action (Consent), Minutes: 2.02 Approve Minutes from June 13, 2022

Action (Consent): 2.03 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing items for approval of the Commission by a single motion. Typically the items listed under the consent agenda are the minutes from previous meetings and the agenda for the current meeting. Documentation concerning these items has been provided to all Commission Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Commission Member.

Commissioner Case made a motion to approve the consent agenda. Second by Commissioner Morehead and the motion passed 4-0.

3. Guest Presentations - None

4. Action Agenda

Action, Information: 4.01 VESPR Project - Downtown Catalyst Incentive Application

Mr. Rizzitiello informed the commission that the City has received its first Downtown Catalyst Incentive Application from Rod Shearer. Mr. Rizzitiello explained that Mr. Shearer owns the vacant property at the SW corner of 8th Street and College Ave. Mr. Shearer submitted the application for the VESPR development, which is a 24 unit market-rate apartment complex on that property.

Discussion ensued.

Commissioner Tarbet made a motion to recommend to City Council granting the full amount of the Downtown Catalyst Incentive to Rod Shearer - VESPR Project. Second by Commissioner Morehead and the motion passed 4-0.

5. Staff Reports

Discussion, Information: 5.01 Early Draft FY 2023 to 2028 Capital Facility Plan -

Mr. Rizzitiello provided an overview of the Early Draft FY 2023 to 2028 Capital Facility Plan. Mr. Rizzitiello informed the commission that the cost of inflation has encouraged the City to take action on opportunities to address facility needs. Mr. Rizzitiello addressed the high and moderate priorities across all departments.

Discussion ensued.

Discussion, Information: 5.02 Community Events Update -

Ms. St. Clair informed the commission that the City just had its last Movies in the Park event of the season and that it had a good turnout. In addition, the College Place Farmers and Artisan market is still in operation through on Thursdays until the end of September from 4:00 pm to 7:00 pm in Lions Park. Ms. St. Clair explained that the Trunk or Treat participation forms are available on the City's website and at City Hall. The Trunk of Treat event will take place October 31, 2022 from 3:00 pm to 6:00 pm at the municipal campus. Furthermore, the Light Up the Avenue event will take place on December 1st this year.

Discussion, Information: 5.03 Development Tracker - September 2022

Mr. Rizzitiello presented the September 2022 Development Tracker for the City of College Place. Mr. Rizzitiello provided updates on various commercial and residential development.

Discussion, Information: 5.04 Lions Park Update -

Mr. Rizzitiello presented the engineers estimate for Lions Park and explained that due to inflation, the park renovation plan will need to be adjusted to meet grant budgets. Mr. Rizzitiello informed the commission that the City will start accepting bids on this project in winter with and anticipate the renovation will begin in spring 2023. Mr. Rizzitiello added that the College Place Farmers and Artisan Market will likely be relocated during the 2023 season due to construction on Lions Park.

Discussion ensued.

Discussion, Information: 5.05 Multifamily Tax Exemption -

Mr. Rizzitiello informed the commission that the City of College Place is eligible for Multifamily Tax Exemption. Mr. Rizzitiello presented a map with potential Multifamily Tax Exemption locations.

Discussion ensued.

6. Closing Items

Information: 6.01 Next Meeting: Monday October 3, 2022

Procedural: 6.02 Conclude

Commissioner Morehead made a motion to conclude the meeting at 6:05PM. Second by Commissioner Tarbet and, with no objection, the meeting concluded.

Approved:

DocuSigned by:

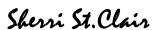


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Kelli Leen - Chair

Attest:

DocuSigned by:



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Sherri St. Clair – City Clerk

The foregoing minutes are the official record of the Economic Development, Tourism, and Events Commission meeting that occurred September 12, 2022. Further detail may be obtained by reviewing the actual audio recording made during this session.