

**College Place Economic Development, Tourism, and Events Commission- - Hybrid (In-Person & Electronic)
(Monday, May 1, 2023)**

Generated by Sherri St Clair on Monday, May 1, 2023

1. Opening Items

Procedural: 1.01 Call To Order

Chair Leen called the meeting to order at 5:05 PM.

Information: 1.02 Roll Call

PRESENT:

Commission Members Tracy Warner,
Kelli Leen - Chair,
Bruce Morehead

Ex- Officio

Staff Finance Director, Brian Carleton;
City Clerk, Sherri St. Clair;

Also Present:

MEMBERS EXCUSED: Doug Case

MEMBERS ABSENT: Tom Stokes

Procedural: 1.03 Public Comment - None

2. Consent Agenda

Action (Consent): 2.01 Approve Agenda for May 1, 2023

Action (Consent), Minutes: 2.02 Approve Minutes from March 6, 2023

Action (Consent): 2.03 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing items for approval of the Commission by a single motion. Typically the items listed under the consent agenda are the minutes from previous meetings and the agenda for the current meeting. Documentation concerning these items has been provided to all Commission Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Commission Member.

Commission Member Morehead made a motion to approve the consent agenda. Second by Member Warner and the motion passed 3-0.

3. Guest Presentations - None

4. Action Agenda

Action: 4.01 Letter of Support: State CERB Planning Grant Support for Martin Airfield Area -

Mr. Carleton informed the Commission that the City would like to submit a CERB grant to support the Martin Airfield development program. This is an 80/20 grant in which 80 percent would be covered by the CERB grant and the other 20 percent would be covered by Tarragon Group from Martin Airfield. This grant would help to cover costs associated with planning infrastructure needs for future development.

Discussion ensued.

Commission Member Morehead made a motion to allow EDTEC Chair to sign Letter of Support for Martin Airfield Planning Study Grant Application. Second by Member Warner and the motion passed 3-0.

Action: 4.02 Preapproved Housing Plans -

Mr. Carleton informed the Commission that the City is looking for ways to help alleviate the affordable housing crisis. The City is proposing working with Liberty House Plans to develop preapproved housing plans for developers. Preapproved plans will help reduce the cost of permitting to developers as well as shortening the development process.

Discussion ensued.

Commission Member Morehead made a motion to pursue research into Liberty House Plans. Second by Member Warner and the motion passed 3-0.

5. Staff ReportsDiscussion, Information: 5.01 Community Event Update -

Ms. St. Clair informed the Commission of the upcoming community events including the Spring Block Party on May 21, 2023 from 1:00-6:00 PM on College Ave, the College Place Farmers Market opening day on Thursday May 25, 2023 from 4:00-7:00 PM at the City Municipal Campus, the College Place Freedom Festival on July 2, 2023 from 6-10 PM at the College Place High School, the upcoming Movies in the Park dates, as well as the non-City Spring Fling event May 12-14th, 2023 at Kiwanis Park.

Discussion, Information: 5.02 Common Roots Land Trust -

Mr. Carleton informed the Commission that the Common Roots Housing Trust (CRLT) provides the ability for residents whose housing needs are not met by the traditional housing market to own a home. CRLT is funded through public and private donations to build and renovate houses to create permanently affordable homes. The City awarded CRLT \$3,450 through the Community Grant Program.

Discussion, Information: 5.03 May 2023 Development Update -

Mr. Carleton presented the May 2023 Development Update to the Commission outlining commercial and residential development within the City.

Discussion ensued.

Discussion, Information: 5.04 Multifamily Housing Tax Exemption Refresher -

Mr. Carleton informed the Commission that the City Council approved the Multifamily Tax Exemption (MFTE) to allow companies to build more affordable housing. Currently, the City has not received any applications.

Discussion ensued.

Discussion, Information: 5.05 Transportation Benefit District -

Mr. Carleton informed the Commission that in 2017, the College Place City Council approved the creation of a Transportation Benefit District but did not assign a revenue mechanism for it. Currently, the City uses gas tax funds to pay for local roads. However, with the increase in gas economical and electric vehicles, the gas tax funds are declining. The City is proposing a 0.1 percent sales tax increase to aid in the costs of maintenance on local roads.

Discussion, Information: 5.06 Tax Increment Financing Update -

Mr. Carleton informed the Commission that the City has submitted the Tax Increment Financing district (TIF) to the Washington State Treasurers Office and is currently waiting for the review to be completed. The City is required to have two public briefings regarding the TIF district, one was on Monday April 24, 2023 and the next briefing will be on Monday May 8, 2023. If approved by the State Treasurer, the TIF will go before the City Council as an ordinance for adoption. If adopted, the proceeds from the TIF district will help fund multiple projects.

Discussion ensued.

Discussion, Information: 5.07 Youth Recreation Program Update -

Mr. Carleton informed the Commission that in the past the Camp Fire Organization has handled the Youth Recreation Programs, however, Camp Fire is no longer active. This year, College Place Public Schools and the YMCA are teaming up to run the youth recreation program.

6. Closing Items

Information: 6.01 Next Meeting: June 5, 2023

Procedural: 6.02 Conclude

Commission Member Morehead made a motion to conclude the meeting at 5:52 PM. Second by Member Warner and with no objection, the meeting concluded.

Approved:

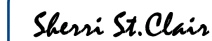
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Kelli Leen - Chair

Attest:

DocuSigned by:



Sherri St. Clair – City Clerk

The foregoing minutes are the official record of the Economic Development, Tourism, and Events Commission meeting that occurred May 1, 2023. Further detail may be obtained by reviewing the actual audio recording made during this session.