

College Place Economic Development, Tourism, and Events Commission- - Hybrid (In-Person & Electronic) (Monday, September 11, 2023)

Generated by Sherri St Clair on Monday, September 11, 2023

1. Opening Items

Procedural: 1.01 Call To Order

Chair Leen called the meeting to order at 5:00 PM.

Information: 1.02 Roll Call

PRESENT:

Commission Members
Ex- Officio

Kelli Leen - Chair;
Doug Case;
Bruce Morehead

Staff

City Administrator, Michael Rizzitiello
Finance Director, Brian Carleton;
City Clerk, Sherri St. Clair;

Also Present: Arlene Alen - Walla Walla Valley Chamber of Commerce

MEMBERS EXCUSED:

MEMBERS ABSENT: Tracy Warner

Procedural: 1.03 Public Comment - None

2. Consent Agenda

Action (Consent): 2.01 Approve Agenda for September 11, 2023

Action (Consent), Minutes: 2.02 Approve Minutes from June 5, 2023

Action (Consent): 2.03 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing items for approval of the Commission by a single motion. Typically the items listed under the consent agenda are the minutes from previous meetings and the agenda for the current meeting. Documentation concerning these items has been provided to all Commission Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Commission Member.

Commission Member Case made a motion to approve the consent agenda. Second by Member Morehead and the motion passed 3-0.

3. Guest Presentations - None

4. Action Agenda

Action: 4.01 State CERB Planning Grant - Martin Airfield Area -

Mr. Rizzitiello informed the Commission that the CERB Planning Grant, if awarded, would pay 80 percent of the cost to conduct a planning study around the Martin Airfield area. Mr. Rizzitiello noted that the new owner

of Martin Airfield has petitioned to annex the property into the City. Conducting this study will provide an idea of infrastructure needs for future growth.

Discussion ensued.

Commission Member Case made a motion to recommend to City Council support of State Community Economic Revitalization Board (CERB) grant application for a Planning Study around the Martin Airfield area. Second by Member Morehead and the motion passed 3-0.

5. Staff Reports

Discussion, Information: 5.01 City Event Overview -

Ms. St. Clair informed the Commission that the College Place Farmers Market is open Thursdays through the end of September at Lions Park and noted that in anticipation of the Lions Park renovation, the City will be moving the Farmers Market to Kiwanis Park for the 2024 season. In addition, Ms. St. Clair informed the Commission that the Fall Festival's Trunk or Treat event will take place on Tuesday October 31, 2023 from 3:00 PM to 6:00 PM at the College Place Municipal Campus and that the City is currently accepting participation forms through October 23, 2023. Ms. St. Clair noted that the Winterfest Light Up the Avenue event will take place on Thursday December 7, 2023. Mr. Rizzitiello added that the City is looking for sponsorships for Fireworks for the Winterfest event.

Discussion ensued.

Discussion, Information: 5.02 WSDOT Post Office Crosswalk Project - South College Avenue -

Mr. Rizzitiello informed the Commission that the City has received public feedback regarding additional safety features at the crosswalk near the Post Office. The City received a State Department of Transportation Pedestrian and Bicycle Grant that will cover the costs of curb extensions, rapid flashing beacons, sharrows, pedestrian and bicycle counters, and a slight raise to the crosswalk. In addition, Mr. Rizzitiello noted that the project needs to be completed by next summer.

Discussion ensued.

Discussion, Information: 5.03 FEMA Hazard Mitigation Grant - Water Tower -

Mr. Rizzitiello informed the Commission that the City has submitted a FEMA Hazard Mitigation Grant in 2017 for the water tower located at the Public Works Yard. The City's grant application got lost in the queue and was recently recovered due to the efforts of the City's Federal Lobbyist. Mr. Rizzitiello noted that the City has requested additional funds due to the five year delay and that the contract is now underway. The grant funds will cover the cost of seismically retrofitting the water tower, removing the old paint, and repainting the tower. The engineering plans will be conducted in 2024 while the construction will be in 2025.

Discussion ensued.

Discussion, Information: 5.04 Draft Community Center Floor Plan and Schematic -

Mr. Rizzitiello informed the Commission that the City put in an earmark request for \$2.5 million to replace the Community Center at Lions Park. Additionally, other entities have shown interest in assisting with building costs to incorporate a childcare center and second floor library. Mr. Rizzitiello provided an overview of the draft Community Center floor plan.

Discussion ensued.

Discussion, Information: 5.05 September 2023 Development Update -

Mr. Rizzitiello provided an overview and status of commercial/industrial and residential developments within the City.

Discussion ensued.

Discussion, Information: 5.06 Transportation Benefit Districts -

Mr. Rizzitiello informed the Council that the City created a Transportation Benefit District (TBD) in 2017, however, the City never assigned a revenue mechanism. Mr. Rizzitiello gave a presentation informing the Commission on what a Transportation Benefit District is, nearby TBD's, College Place's TBD history, Federally Classified roads, local roads, the College Place Pavement Management Report, the lifespan of pavement, and the Utilities and Transportation Commission recommendation,

Discussion ensued.

6. Closing Items

Information: 6.01 Next Meeting: Monday October 2, 2023

Procedural: 6.02 Conclude

Commission Member Case made a motion to conclude the meeting at 5:58 PM. Second by Member Morehead and the motion passed 3-0.

Approved:

DocuSigned by:



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Kelli Leen - Chair

Attest:

DocuSigned by:



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Sherri St. Clair – City Clerk

The foregoing minutes are the official record of the Economic Development, Tourism, and Events Commission meeting that occurred September 11, 2023. Further detail may be obtained by reviewing the actual audio recording made during this session.