

College Place Economic Development, Tourism, and Events Commission- - Hybrid (In-Person & Electronic) (Monday, November 6, 2023)

Generated by Sherri St Clair on Monday, November 6, 2023

1. Opening Items

Procedural: 1.01 Call To Order

Chair Morehead called the meeting to order at 5:00 PM.

Information: 1.02 Roll Call

PRESENT:

Commission Members	Tracy Warner; Doug Case; Chloe Congleton; Allison Peck; Bruce Morehead
Ex- Officio	Arlene Alen - Walla Walla Valley Chamber of Commerce City Administrator, Michael Rizzitiello
Staff	Finance Director, Brian Carleton; City Clerk, Sherri St. Clair

Also Present:

MEMBERS EXCUSED: Kelli Leen

MEMBERS ABSENT:

Procedural: 1.03 Public Comment - None

2. Consent Agenda

Action (Consent): 2.01 Approve Agenda for November 6, 2023

Action (Consent), Minutes: 2.02 Approve Minutes from October 9, 2023

Action (Consent): 2.03 Excusing the Absence of Commission Member Leen

Action (Consent): 2.04 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing items for approval of the Commission by a single motion. Typically the items listed under the consent agenda are the minutes from previous meetings and the agenda for the current meeting. Documentation concerning these items has been provided to all Commission Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Commission Member.

Commission Member Peck made a motion to approve the consent agenda. Second by Member Case and the motion passed 5-0.

3. Guest Presentations - None

4. Action Agenda

Action: 4.01 Draft FY 2024 to 2029 Capital Facility Plan -

Mr. Rizzitiello provided an overview of the project prioritization within the Draft FY 2024-2029 Capital Facility Plan and outlined key upcoming projects.

Council Member Case made a motion to recommend the FY 2024 to 2029 Capital Facility Plan to Council. Second by Member Peck and the motion passed 5-0.

Action: 4.02 Letter of Support for Federal EDA Comprehensive Economic Development Strategy Grant

-

Mr. Rizzitiello informed the commission that City would like to apply for Economic Development Administration grant funds. To qualify for the grant funds, the City must submit a letter of support for Comprehensive Economic Development Strategy (CEDS). The CEDS would be incorporated in to the next version of the Comprehensive Plan.

Discussion ensued.

Council Member Case made a motion to allow Chair to sign Letter of Support for Comprehensive Economic Development Strategy (CEDS) grant. Second by Member Peck and the motion passed 5-0.

5. Staff Reports

Discussion,Information: 5.01 Community Grant Program - FY 2024 -

Mr. Rizzitiello informed the Commission that the City offers a Community Grant Program that provides an opportunity for local organizations to apply for funds.

Discussion ensued.

Commission Member Morehead volunteered to be on the committee that reviews and rates the applications.

Discussion,Information: 5.02 Creative District -

Mr. Rizzitiello informed the Commission that ArtWalla has resubmitted a letter of interest to Arts Wa in regards to the Creative District. The Creative District map has had some amendments and now includes the Little Theatre in the district. The City intends to submit a new resolution to the City Council at the December 12, 2023 council meeting.

Information: 5.03 Winterfest -

Ms. St. Clair informed the Commission that Winterfest and the lighted parade will be on December 7, 2023. The Fire Department bay will be open with a bazaar from 4-6 PM, the tree lighting ceremony at 5:30 PM, the lighted parade at 6:00 PM, and a Columbia REA sponsored firework show at 7:15 PM.

Discussion,Information: 5.04 November 2023 Development Update -

Mr. Rizzitiello outlined the key commercial and residential projects in the November 2023 Development Update.

Information: 5.05 Veterans Day -

Mr. Rizzitiello informed the Commission that the City co-sponsors the Walla Walla Veterans Day Parade with the Downtown Walla Walla Association. In addition, Mr. Rizzitiello informed the Commission Mayor Hernandez has issued a Veterans Day Proclamation and encourages everyone to visit attend the parade at 11:11 AM on November 11, 2023 on Main Street in Walla Walla.

Information: 5.06 Walla Walla Valley Tourism Event -

Mr. Rizzitiello presented the Visit Walla Walla tourism flyer informing the Commission that Visit Walla Walla has received a grant and is requesting participation to help create a tourism plan. Mr. Rizzitiello encouraged commission members to attend one of the Visit Walla Walla Community Workshops.

6. Closing Items

Information: 6.01 Next Meeting: December 4, 2023

Procedural: 6.02 Conclude

Commission Member Case made a motion to conclude the meeting at 5:48 PM. Second by Member Peck and with no objection, the meeting concluded.

Approved:

DocuSigned by:

Bruce Morehead

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Bruce Morehead - Chair

Attest:

DocuSigned by:

Sherri St. Clair

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Sherri St. Clair – City Clerk

The foregoing minutes are the official record of the Economic Development, Tourism, and Events Commission meeting that occurred November 6, 2023. Further detail may be obtained by reviewing the actual audio recording made during this session.