

Historic Preservation Commission Electronic Meeting (Thursday, June 25, 2020)

Generated by Lisa Neissl on Thursday, June 25, 2020

1. Opening Items

Procedural: 1.01 Call to Order

Commissioner Denny called the meeting to order at 4:03 pm

Procedural: 1.02 Roll Call

Commissioner Mike Denny

Commissioner Stanley Green

Commissioner Gary Petersen

Commissioner Terrell Gottschall

Commissioner Edward Kontz

Community Development Director, Jon Rickard

Community Development Administrative Assistant, Claudia Estrada

City Clerk, Lisa Neissl

2. Consent Agenda

Action (Consent): 2.01 Approve Agenda for June 25, 2020

Action (Consent), Minutes: 2.02 Approve Minutes from the last meeting held on September 16, 2019

Action (Consent): 2.03 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Commission by a single motion. Most of the items listed under the consent agenda have gone through previous review either at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Commission members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Commission member.

Commissioner Green made a motion to approve consent agenda items. Second by Commissioner Petersen and the motion passed 5/0.

3. Regular Agenda

Action: 3.01 Election Officers

1. Call for nominations and/or volunteers for Chair.

Commissioner Gottschall made a motion to nominate Commissioner Stanley Green for Chair of the Commission. Second by Commissioner Petersen and the motion passed 5/0.

2. Call for nominations and/or volunteers for Vice Chair.

Commissioner Denny made a motion to nominate Commissioner Petersen for Vice Chair of the Commission. Second by Commissioner Gottschall and the motion passed 5/0.

Action, Discussion: 3.02 75th Anniversary Book

Recommended Action: Motion to recommend that the College Place City Council contract with Keokee Books or Donning Company Publishers for the publishing of the City of College Place 75th Anniversary Book.

Commissioner Kontz made recommendation motion, second by Commissioner Gottschall. Motion for recommendation to use Keokee Books for the 75th Anniversary Book. Motion passed 5/0.

Motion was made by Commissioner Gottschall and second by Chairman Denny that Commissioner Peterson be an advisor to the project and to have a 30-minute work session ahead of the regular meeting. Motion passed 5/0.

4. Reports

Mr Rickard informed the Commission that he has submitted grant application to DAHP (Dept. of Archeology and Historic Preservation) for a ground penetrating radar at the Poor Farm Cemetery.

5. Meeting Information

Procedural: 5.01 Next meeting is scheduled for July 16, 2020, via Zoom

6. Closing Items

Procedural: 6.01 Adjourn

Commissioner Gottschall made a motion to adjourn the meeting at 4:52. Second by Commissioner Kontz and, with no objection, the meeting adjourned.

The foregoing minutes are the official record of the Historic Preservation Commission meeting that occurred on June 25, 2020. Audio recordings are available upon request.

Approved:	_____	_____
	Chairman / Vice Chairman	Date
Attest:	_____	_____
	Jon Rickard — Planning Director	Date