

Thursday, August 20, 2020
Historic Preservation Commission Electronic Meeting Agenda-22nd

4:00 PM

Meeting may be viewed at: Live Stream on City of College Place, Washington YouTube at https://www.youtube.com/channel/UCbx3qrqzLDL_05NusReSI-g/featured

Or you may call this number to listen: 1-669-900-9128 ID#952 9779 2406

1. Opening Items

Subject :	1.01 Discussion Protocol for Virtual Meetings
Meeting :	Aug 20, 2020 - Historic Preservation Commission Electronic Meeting Agenda-22nd
Category :	1. Opening Items
Access :	Public
Type :	Information

Public Content

Virtual Meeting Discussion Protocol:

- After staff presentation of an item, the Chair will request comments from each Member
- After each member has had an opportunity, the Chair will then speak if so desired and Members will use the raise hand feature to notify the Chair of their desire to speak again. However, they will not enter the conversation without first being recognized by the Chair. This should allow for a thorough discussion with everyone having opportunity to express their views while maintaining order.

Subject :	1.02 Call to Order
Meeting :	Aug 20, 2020 - Historic Preservation Commission Electronic Meeting Agenda-22nd
Category :	1. Opening Items
Access :	Public
Type :	Procedural
Subject :	1.03 Roll Call
Meeting :	Aug 20, 2020 - Historic Preservation Commission Electronic Meeting Agenda-22nd
Category :	1. Opening Items
Access :	Public
Type :	Information

Public Content

Stanley Green, Chairperson

Gary Petersen, Vice Chair

Terrell Gottschall

Edward Kontz

Mike Denny

Jon Rickard, Community Development Director

Claudia Estrada, Community Development Administrative Assistant

2. Consent Agenda

Subject :	2.01 Approve Agenda for August 20, 2020
Meeting :	Aug 20, 2020 - Historic Preservation Commission Electronic Meeting Agenda-22nd
Category :	2. Consent Agenda
Access :	Public
Type :	Action (Consent)
Subject :	2.02 Approve Minutes from June 25, 2020
Meeting :	Aug 20, 2020 - Historic Preservation Commission Electronic Meeting Agenda-22nd
Category :	2. Consent Agenda
Access :	Public
Type :	Action (Consent), Minutes
Minutes :	View Minutes for Jun 25, 2020 - Historic Preservation Commission Electronic Meetin

File Attachments

[BoardDocs® LT Plus_06-25-2020_Draft_HPC_Minutes.pdf \(887 KB\)](#)

Subject :	2.03 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Commission by a single motion. Most of the items listed under the consent agenda have gone through previous review either, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Commission members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Commission member.
Meeting :	Aug 20, 2020 - Historic Preservation Commission Electronic Meeting Agenda-22nd
Category :	2. Consent Agenda
Access :	Public

Type :	Action (Consent)
Recommended Action :	Motion to approve consent agenda items 2.01 through xxxx

3. Public Comment

Subject :	3.01 Public Comment Procedure for Virtual Meetings - Commission meetings are primarily structured to permit Members to arrive at the decisions necessary to advise the City Council.
Meeting :	Aug 20, 2020 - Historic Preservation Commission Electronic Meeting Agenda-22nd
Category :	3. Public Comment
Access :	Public
Type :	Information

Public Content

Commission meetings are primarily structured to permit Members to arrive at the decisions necessary to advise the City Council.

COVID-19 Virtual Meeting Protocol for Public Comment:

When submitting public comments, include the following regardless of the manner you are using: - Note that there are deadlines for each method of commenting.

- Your Name
- Your Address

Public comments may be provided in one of three ways:

- Comments in writing of no more than 1 page (If typewritten, no less than 11 pt font.) may be submitted no later than 4:30PM on the meeting date to be included in the record.
- Comments may be made by telephone during the meeting by calling a number that will be provided to you upon notification to the City Clerk no later than 2:30 PM the day of the meeting.*
- Comments may be made by virtual meeting attendance with a link that will be provided to your email upon notification to the City Clerk no later than 2:30 the day of the meeting.*

*If you would like to make a public comment by either phone or virtual meeting, you can contact the clerk at Ineissl@cpwa.usor by phone at 509-394-8511 no later than 2:30 on the meeting date.

4. Regular Agenda

Subject :	4.01 75th Anniversary Book
Meeting :	Aug 20, 2020 - Historic Preservation Commission Electronic Meeting Agenda-22nd
Category :	4. Regular Agenda
Access :	Public
Type :	Discussion

Public Content

Commission work session on 75th Anniversary Book.

5. Reports

6. Meeting Information

Subject :	6.01 Next meeting is scheduled for September 17th, 2020
Meeting :	Aug 20, 2020 - Historic Preservation Commission Electronic Meeting Agenda-22nd
Category :	6. Meeting Information
Access :	Public
Type :	Information

7. Closing Items

Subject :	7.01 Adjourn
Meeting :	Aug 20, 2020 - Historic Preservation Commission Electronic Meeting Agenda-22nd
Category :	7. Closing Items
Access :	Public
Type :	Procedural

Historic Preservation Commission Electronic Meeting (Thursday, June 25, 2020)

Generated by Lisa Neissl on Thursday, June 25, 2020

1. Opening Items

Procedural: 1.01 Call to Order

Commissioner Denny called the meeting to order at 4:03 pm

Procedural: 1.02 Roll Call

Commissioner Mike Denny
Commissioner Stanley Green
Commissioner Gary Petersen
Commissioner Terrell Gottschall
Commissioner Edward Kontz

Community Development Director, Jon Rickard
Community Development Administrative Assistant, Claudia Estrada
City Clerk, Lisa Neissl

2. Consent Agenda

Action (Consent): 2.01 Approve Agenda for June 25, 2020

Action (Consent), Minutes: 2.02 Approve Minutes from the last meeting held on September 16, 2019

Action (Consent): 2.03 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Commission by a single motion. Most of the items listed under the consent agenda have gone through previous review either at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Commission members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Commission member.

Commissioner Green made a motion to approve consent agenda items. Second by Commissioner Petersen and the motion passed 5/0.

3. Regular Agenda

Action: 3.01 Election Officers

1. Call for nominations and/or volunteers for Chair.

Commissioner Gottschall made a motion to nominate Commissioner Stanley Green for Chair of the Commission. Second by Commissioner Petersen and the motion passed 5/0.

2. Call for nominations and/or volunteers for Vice Chair.

Commissioner Denny made a motion to nominate Commissioner Petersen for Vice Chair of the Commission. Second by Commissioner Gottschall and the motion 5/0.

Action, Discussion: 3.02 75th Anniversary Book

Recommended Action: Motion to recommend that the College Place City Council contract with Keokee Books or Donning Company Publishers for the publishing of the City of College Place 75th Anniversary Book.

Commissioner Kontz made recommendation, second by Commissioner Gottschall. Motion for recommendation to use Keokee Books for the 75th Anniversary Book passed 5/0.

Motion was made by Commissioner Gotshall and second by Chairman Denny that Commissioner Peterson be an advisor to the project and to have a 30-minute work session ahead of the regular meeting. Motion passed 5/0.

4. Reports

5. Meeting Information

6. Closing Items

Attest: _____
Jon Rickard – Planning Director Date