

Thursday, August 18, 2022  
Historic Preservation Commission - Hybrid (In-Person & Electronic)

4:00 PM

In-Person at City Hall, 625 S College Avenue, College Place Washington

Meeting may be viewed at: Live Stream on City of College Place, Washington YouTube at [https://www.youtube.com/channel/UCbx3qrqzLDL\\_05NusReSI-g/featured](https://www.youtube.com/channel/UCbx3qrqzLDL_05NusReSI-g/featured)

Zoom Attendee Link: <https://us06web.zoom.us/j/89244836349>

Or you may call this number to listen: 1-669-900-9128 ID# 892 4483 6349 Phone controls: \*6 - toggle mute/un-mute and \*9 - raise hand

## 1. Opening Items

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|            |                                                                                   |
|------------|-----------------------------------------------------------------------------------|
| Subject :  | 1.01 Discussion Protocol for Virtual Meetings                                     |
| Meeting :  | Aug 18, 2022 - Historic Preservation Commission - Hybrid (In-Person & Electronic) |
| Category : | 1. Opening Items                                                                  |
| Access :   | Public                                                                            |
| Type :     | Information                                                                       |

## Public Content

### Virtual Meeting Discussion Protocol:

- After staff presentation of an item, the Chair will request comments from each Member
- After each member has had an opportunity, the Chair will then speak if so desired and Members will use the raise hand feature to notify the Chair of their desire to speak again. However, they will not enter the conversation without first being recognized by the Chair. This should allow for a thorough discussion with everyone having opportunity to express their views while maintaining order.

|            |                                                                                   |
|------------|-----------------------------------------------------------------------------------|
| Subject :  | 1.02 Call to Order                                                                |
| Meeting :  | Aug 18, 2022 - Historic Preservation Commission - Hybrid (In-Person & Electronic) |
| Category : | 1. Opening Items                                                                  |
| Access :   | Public                                                                            |
| Type :     |                                                                                   |
| Subject :  | 1.03 Roll Call                                                                    |
| Meeting :  | Aug 18, 2022 - Historic Preservation Commission - Hybrid (In-Person & Electronic) |
| Category : | 1. Opening Items                                                                  |
| Access :   | Public                                                                            |
| Type :     | Information                                                                       |

## Public Content

Position 1 - Terrie Aamondt - term expires 12/31/2024

Position 2 - Gary Petersen, Chairperson- term expires 12/31/2022

Position 3 - Mike Denny - term expires 12/31/2022

Position 4 -Edward Kontz- term expires 12/31/2023

Position 5 -Terrell Gottschall, Vice Chair - term expires 12/31/2024

Staff

Jon Rickard, Community Development Director

Kristi Scherger, Community Development Administrative Assistant

## 2. Public Comment

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|            |                                                                                                                                                                                 |
|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Subject :  | 2.01 Public Comment Procedure for Virtual Meetings - Commission meetings are primarily structured to permit Members to arrive at the decisions necessary to advise the Council. |
| Meeting :  | Aug 18, 2022 - Historic Preservation Commission - Hybrid (In-Person & Electronic)                                                                                               |
| Category : | 2. Public Comment                                                                                                                                                               |
| Access :   | Public                                                                                                                                                                          |
| Type :     | Information                                                                                                                                                                     |

## Public Content

**Commission meetings are primarily structured to permit Members to arrive at the decisions necessary to advise the Council.**

### **Meeting Protocol for Public Comment:**

When submitting public comments, include the following information regardless of the manner you are using: Note that there are deadlines for written comments to be included in the meeting documents.

- Your Name
- Your Address

**Written** Public comments may be provided by submitting comment to Clerk@cpwa.us no later than 4:30PM on the meeting date to be included in the record. (If typewritten, no less than 11 pt font).

**Verbal** Public Comments may be made during the meeting:

- In-person at the meeting location - provided at the beginning of each agenda.
- Telephone comment - Call 1-669-900-9128, entering the meeting ID (provided at beginning of agenda) and raise your hand (\*9 to raise hand, \*6 to mute/un-mute) when comments are requested.
- Virtual comment - Join using the Zoom Attendee link (provided at beginning of agenda) and raise your hand when comments are requested.

Once recognized, you will have five minutes to speak on any subject that is under the control of the Commission.

## 3. Consent Agenda

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|           |                                         |
|-----------|-----------------------------------------|
| Subject : | 3.01 Approve Agenda for August 18, 2022 |
|-----------|-----------------------------------------|

Meeting : Aug 18, 2022 - Historic Preservation Commission - Hybrid (In-Person & Electronic)

Category : 3. Consent Agenda

Access : Public

Type :

Subject : 3.02 Approve Minutes from July 21, 2022

Meeting : Aug 18, 2022 - Historic Preservation Commission - Hybrid (In-Person & Electronic)

Category : 3. Consent Agenda

Access : Public

Type :

## File Attachments

[HPC MINUTES JULY 21 22.pdf \(931 KB\)](#)

Subject : 3.03 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Commission by a single motion. Most of the items listed under the consent agenda have gone through previous review either, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Commission members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Commission member.

Meeting : Aug 18, 2022 - Historic Preservation Commission - Hybrid (In-Person & Electronic)

Category : 3. Consent Agenda

Access : Public

Type : Action (Consent)

Recommended Action : Motion to approve consent agenda items 2.01 through xxxx

## 4. Regular Agenda

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Subject : 4.01 Position 1 Appointment

Meeting : Aug 18, 2022 - Historic Preservation Commission - Hybrid (In-Person & Electronic)

Category : 4. Regular Agenda

Access : Public

Type : Information

# Public Content

Please welcome Mrs. Terrie Aamodt to the Historic Preservation Commission! Mrs. Aamodt has been appointed to serve in Position 1.

Mrs Aamodt has a doctoral degree and teaching field is American Studies (literature and history) and has taught U.S. history since 1986. She has "an abiding interest in historic preservation". She wrote the centennial history of Walla Walla College, which was published in 1992, and thus gained some knowledge of College Place and the Walla Walla Valley. She lived in College Place in the 1970s and 1980s and currently lives in the county near College Place city limits. She currently is serving on the Walla Walla County Rural Public Library board and thus have other connections to College Place as well.

Welcome Mrs. Aamodt!

## File Attachments

[2022-Aamodt\\_Appointment\\_Letter.pdf \(273 KB\)](#)

[TAamodt Historical Preservation Application.pdf \(433 KB\)](#)

## 5. Presentations

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|            |                                                                                   |
|------------|-----------------------------------------------------------------------------------|
| Subject :  | 5.01 This Building Has History - CLG Grant - DAHP                                 |
| Meeting :  | Aug 18, 2022 - Historic Preservation Commission - Hybrid (In-Person & Electronic) |
| Category : | 5. Presentations                                                                  |
| Access :   | Public                                                                            |
| Type :     |                                                                                   |

# Public Content

Staff applied for a grant from the Department of Archeology and Historic Preservation (DAHP) create a self guided "This Building has History" walking tour of historic properties in College Place based on the 2019 College Place Intensive & Reconnaissance Level Survey funded by DHAP. The project would install "This Building Has History" signs in front of historic properties that would have a Quick Response code (QR code) that will directly link the tourist to a story map about the property and then guide them to the next historic property included in the tour.

The goal is to educate the public about architectural styles and buildings of historical significance. The City was not awarded the full amount of the grant request but DAHP was intrigued and awarded \$5000.00 to complete the additional research, write the tour guide narratives, GIS mapping, building images, and organization of materials into a "Story Map". Northwest Vernacular was selected to do the work. Spencer Howard is the historian working on the project and will provide an update of the process so far. Part of the grant agreement is that the Historic Preservation Commission will hold two public meeting about the project. Meeting 1 was held July 21, 2022. This constitutes meeting 2. Mr. Howard will provide an overview of the [draft story map](#). Please review the story map in advance of the meeting and provide any feedback during the meeting.

## 6. Reports

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## 7. Action Agenda

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## 8. Closing Items

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Subject : 8.01 Next regularly scheduled meeting is September 15, 2022.

Meeting : Aug 18, 2022 - Historic Preservation Commission - Hybrid (In-Person & Electronic)

Category : 8. Closing Items

Access : Public

Type :

## Public Content

The next meeting is scheduled for Thursday, September 15, 2022.

Subject : 8.02 Conclude

Meeting : Aug 18, 2022 - Historic Preservation Commission - Hybrid (In-Person & Electronic)

Category : 8. Closing Items

Access : Public

Type : Procedural

## **1. Opening Items**

### **1.01 Roll Call**

**Chair, Commissioner Petersen called the meeting to order at 4:00 PM.**

#### **Present**

##### **Commissioners**

Gary Petersen - Chair  
Terrell Gottschall - Vice Chair  
Mike Denny @ 4:20pm  
Edward Kontz  
Vacant

##### **Staff**

Jon Rickard, Community Development Director  
Kristi Scherger, Community Development  
Administrative Assistant  
Lisa Neissl, City Clerk

Guest Presenter Spencer Howard, Northwest Vernacular

## **2. Public Comment**

None

## **3. Consent Agenda**

Minutes: 2.01 Approve Agenda for July 21, 2022

Action (Consent): 2.02 Approve Minutes from February 17, 2021

Action (Consent): 2.03 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Commission by a single motion. Most of the items listed under the consent agenda have gone through previous review either, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Commission members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Commission member.

Recommended Action: Motion to approve consent agenda items 2.01 through 2.03.

**Commissioner Petersen made a motion to approve the consent agenda. Second by Commissioner Kontz and the motion passed 3-0.**

## **4. Presentations**

### **4.01 This Building Has History - CLG Grant - DAHP**

Guest speaker Spencer Howard presented an overview of the details provided for implementation of "This Building Has History" with discussion.

## **5. Reports**

Mr. Rickard provided updates on the County Poor Farm Cemetery and the 75th Anniversary Book.

## **6. Action Agenda**

None

## **7. Closing Items**

7.01 Next regularly scheduled meeting is August 18, 2022

7.02 Conclude

**Commissioner Petersen made a motion to adjourn the meeting at 4:30 PM.  
Second by Commissioner Gottschall and the motion passed 4-0.**

**Approved:**

\_\_\_\_\_  
**Chairman / Vice Chairman**

\_\_\_\_\_  
**Date**

**Attest:**

\_\_\_\_\_  
**Jon Rickard – CD Director**

\_\_\_\_\_  
**Date**

The foregoing minutes are the official record of the Historic Preservation Commission meeting that occurred on July 21, 2022. Audio and/or Video recordings are available upon request.



# CITY OF COLLEGE PLACE

OFFICE OF THE MAYOR

625 South College Avenue  
College Place, WA 99324  
509-529-1200

August 10, 2022

Terrie Aamodt  
594 Snider Drive  
Walla Walla WA 99362

Mrs. Aamodt,

The City of College Place Council confirmed your appointment to the Historic Preservation Commission at their regular meeting on Tuesday, August 9, 2022. You have been appointed to serve in Position 1, term beginning immediately and expiring on December 31, 2024. We want to thank you for your continued willingness to serve your community.

The Historic Preservation Commission meets on the third Thursday of each month at 4:00 PM, and the next scheduled meeting is August 18<sup>th</sup> at 4:00 PM. Currently all meetings are hybrid in format, held via Zoom videoconferencing platform or in-person, with the agenda packet and materials being provided electronically using Board Docs. You will receive an email several days before a meeting with a link to the packet materials, and another one the day before the meeting with a zoom link. The meetings of this commission are subject to the Open Public Meetings Act and all those appointed to it are required to receive training within 90 days of appointment and every four years thereafter.

Attached to this letter is a tutorial wizard on how to locate and take the required training. In addition, a fillable certificate is included for you to document the training once completed. After you fill out the certificate, please save it with a name that includes your name so that it is identified prior to sending it in to the Clerk at [clerk@cpwa.us](mailto:clerk@cpwa.us).

Sincerely,

DocuSigned by:  
*Norma L. Hernández*  
E7C117EE7FEC409...

Norma Hernández, Mayor

Cc: Community Development  
City Clerk



**BOARD AND COMMISSION APPLICATION/INTEREST FORM  
CITY OF COLLEGE PLACE**

**625 S COLLEGE AVENUE  
COLLEGE PLACE WA 99324**

DATE 7-28-22 BOARD OR COMMISSION College Place Historic Preservation Commission

NAME: ☐ Ms. ☒ Mrs. ☐ Mr. ☐ Other \_\_\_\_\_

EMPLOYER: Walla Walla University (retired)

POSITION: Professor Emerita of History

Terrie Aamodt

YEARS THERE: 43

EMAIL terrie.aamodt@wallawalla.edu

PHONE—CELL 509-730-9079

PHONE—WORK \_\_\_\_\_

PHONE—HOME 509-529-8264

PHYSICAL ADDRESS: 594 Snider Dr.

CITY Walla Walla ZIP 99362 HOW LONG? 30 YRS 6 MO



SAME AS ABOVE

MAILING ADDRESS: \_\_\_\_\_

IF NOT APPOINTED AT THIS TIME, MAY WE KEEP YOUR APPLICATION ON FILE? ☒ YES ☐ NO

Briefly describe your background and experience:

My doctoral degree and teaching field is American Studies (literature and history) and I have taught U.S. history since 1986. As you might imagine, I have an abiding interest in historic preservation. I wrote the centennial history of Walla Walla College, which was published in 1992, and thus gained some knowledge of College Place and the Walla Walla Valley. I have lived in College Place in the 1970s and 1980s and currently live in the county near College Place city limits. I currently serve on the Walla Walla County Rural Public Library board and thus have other connections to College Place as well.

List any special training, skills, or experiences you may have that are pertinent to the Board/Commission to which you are applying:

In addition to the above, I was Honors director at Walla Walla University for a number of years and attended several annual Honors national conventions. A keystone part of those events was the "City as Text" experience, which encouraged both faculty and students to explore and study a city in depth. The idea of those demonstration experiences at the conventions was to encourage participants to explore their own cities more fully. My experience with those events would contribute to an item described in the goals list below.

Discuss your motivation for serving on the Board/Commission to which you are applying:

I would like to participate in discussions of how to preserve the historical underpinnings of College Place and to encourage appreciation for historic preservation.

State your goals for the City:

Develop a comprehensive understanding of how the past has shaped the City of College Place, including geology, Native American habitation, pioneer settlement, farming and orchardist activities, formation of a college town, and the broadening purpose of College Place today.

Provide historical markers and signage as appropriate.

Reach out to public and private schools with City as Text learning materials on the area (see "special training" section above).

RETURN APPLICATION/INTEREST FORM TO  
CITY CLERK, CITY OF COLLEGE PLACE  
625 S COLLEGE AVE, COLLEGE PLACE WA 99324  
OR - SAVE WITH YOUR NAME IN FILE AND EMAIL TO: CLERK@CPWA.US