

Thursday, January 15, 2026

Historic Preservation Commission - Hybrid (In-Person & Online) - RESCHEDULED 2/19/26

4:00 PM

XXrd Historic Preservation Commission Meeting

Agenda: <https://go.boarddocs.com/wa/cocp/Board.nsf/goto?open&id=DHXUM47CAADF>

Meeting may be viewed at: In-person at City Hall, 625 S College Avenue, College Place, Washington 99324

Live Stream on City of College Place, Washington YouTube at https://www.youtube.com/channel/UCbx3qrqzLDL_05NusReSI-g/featured

Zoom Attendee Link: <https://us06web.zoom.us/j/87843350967>

Or you may call this number to listen: 1-669-900-9128 ID#87843350967

Phone controls: *6 - toggle mute/un-mute and *9 - raise hand

1. Opening Items

Subject :	1.01 Discussion Protocol for Virtual Meetings
Meeting :	Jan 15, 2026 - Historic Preservation Commission - Hybrid (In-Person & Online) - RESCHEDULED 2/19/26
Category :	1. Opening Items
Access :	Public
Type :	Information

Public Content

Virtual Meeting Discussion Protocol:

- After staff presentation of an item, the Chair will request comments from each Member
- After each member has had an opportunity, the Chair will then speak if so desired and Members will use the raise hand feature to notify the Chair of their desire to speak again. However, they will not enter the conversation without first being recognized by the Chair. This should allow for a thorough discussion with everyone having opportunity to express their views while maintaining order.

Subject :	1.02 Call to Order
Meeting :	Jan 15, 2026 - Historic Preservation Commission - Hybrid (In-Person & Online) - RESCHEDULED 2/19/26
Category :	1. Opening Items
Access :	Public
Type :	
Subject :	1.03 Roll Call
Meeting :	Jan 15, 2026 - Historic Preservation Commission - Hybrid (In-Person & Online) - RESCHEDULED 2/19/26
Category :	1. Opening Items
Access :	Public
Type :	Information

Public Content

Position 1 - Terrie Aamodt - term expires 12/31/2028

Position 2 - Gary Petersen - Chairperson- term expires 12/31/2025

Position 3 - Katherine Ferguson - term expires 12/31/2028

Position 4 -Lindsey Skie - term expires 12/31/2027

Position 5 -Natalie Smith-Gray - term expires 12/31/2028

Staff

Jon Rickard -Director

Michael Maret - Senior Planner

Carolyn Holm - Clerk

2. Public Comment

Subject :	2.01 Public Comment
Meeting :	Jan 15, 2026 - Historic Preservation Commission - Hybrid (In-Person & Online) - RESCHEDULED 2/19/26
Category :	2. Public Comment
Access :	Public
Type :	Information

Public Content

Commission meetings are primarily structured to permit Members to arrive at the decisions necessary to advise the Council.

Meeting Protocol for Public Comment:

When submitting public comments, include the following information regardless of the manner you are using: Note that there are deadlines for written comments to be included in the meeting documents.

- Your Name
- Your Address

Written Public comments may be provided by submitting comment to Clerk@cpwa.us no later than **1:00 PM** on the meeting date to be included in the record. (If typewritten, no less than 11 pt font).

Verbal Public Comments may be made during the meeting:

- In-person at the meeting location - provided at the beginning of each agenda.
- Telephone comment - Call 1-669-900-9128, entering the meeting ID (provided at beginning of agenda) and raise your hand (*9 to raise hand, *6 to mute/un-mute) when comments are requested.
- Virtual comment -Join using the Zoom Attendee link (provided at beginning of agenda) and raise your hand when comments are requested.

Once recognized, you will have five minutes to speak on any subject that is under the control of the Commission.

3. Consent Agenda

Subject :	3.01 Approve Agenda for January 15, 2026
Meeting :	Jan 15, 2026 - Historic Preservation Commission - Hybrid (In-Person & Online) - RESCHEDULED 2/19/26
Category :	3. Consent Agenda
Access :	Public
Type :	Action (Consent)
Recommended Action :	Make a motion to approve the agenda for the January 15, 2026, Historic Preservation Commission Meeting.
Subject :	3.02 Approve Minutes from August 21, 2025
Meeting :	Jan 15, 2026 - Historic Preservation Commission - Hybrid (In-Person & Online) - RESCHEDULED 2/19/26
Category :	3. Consent Agenda
Access :	Public
Type :	Action (Consent), Minutes
Recommended Action :	Make a motion to approve the August 21, 2025, meeting minutes.
Subject :	3.03 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Commission by a single motion. Most of the items listed under the consent agenda have gone through previous review either, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Commission members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Commission member.
Meeting :	Jan 15, 2026 - Historic Preservation Commission - Hybrid (In-Person & Online) - RESCHEDULED 2/19/26
Category :	3. Consent Agenda
Access :	Public
Type :	Action (Consent)
Recommended Action :	Motion to approve consent agenda items 3.01 through 3.03.

4. Regular Agenda

Subject :	4.01 Election of Officers for 2026
Meeting :	Jan 15, 2026 - Historic Preservation Commission - Hybrid (In-Person & Online) - RESCHEDULED 2/19/26
Category :	4. Regular Agenda

Access :	Public
Type :	Action
Recommended Action :	Nomination of Chair & Election. Nomination of Vice Chair & Election.

Public Content

Elections of Officers are to be held annually at the beginning of each year. Presiding officers may be nominated again. The effective date of newly elected Officers begins immediately if the candidate is present and does not decline.

Our Current Chair is Gary Petersen.

There is no current Vice-Chair.

5. Reports

Subject :	5.01 BoardDocs Training - Mrs. Holm
Meeting :	Jan 15, 2026 - Historic Preservation Commission - Hybrid (In-Person & Online) - RESCHEDULED 2/19/26
Category :	5. Reports
Access :	Public
Type :	Information

Public Content

Historical Perspective:

The City uses BoardDocs software to share information and documents with the public, boards, and commissions.

The City will eventually transition to new software, Diligent Community, created by the same company which made BoardDocs. The transition was supposed to happen in the Spring but has not begun yet. The City will be notified when the company plans to begin the transition, after which we will do training again on the new software.

Subject :	5.02 Certified Local Government Grant Application
Meeting :	Jan 15, 2026 - Historic Preservation Commission - Hybrid (In-Person & Online) - RESCHEDULED 2/19/26
Category :	5. Reports
Access :	Public
Type :	

Public Content

[Certified Local Government Grant Applications](#) for Fiscal Year 2026 were due May 30th, 2025.

Update on our application.

Subject :	5.03 Comprehensive Plan - Periodic Update
Meeting :	Jan 15, 2026 - Historic Preservation Commission - Hybrid (In-Person & Online) - RESCHEDULED 2/19/26
Category :	5. Reports
Access :	Public
Type :	

Public Content

The City of College Place is going through a Comprehensive Plan Update.

Follow along with the process here: <https://college-place-comp-plan-j-u-b.hub.arcgis.com/>

6. Closing Items

Subject :	6.01 The next meeting is scheduled for Thursday, April 16, 2026.
Meeting :	Jan 15, 2026 - Historic Preservation Commission - Hybrid (In-Person & Online) - RESCHEDULED 2/19/26
Category :	6. Closing Items
Access :	Public
Type :	Information

Public Content

The next meeting is scheduled for Thursday, October 16, 2025, if meeting quarterly, or Thursday, September 18, 2025, if meeting monthly.

Subject :	6.02 Conclude
Meeting :	Jan 15, 2026 - Historic Preservation Commission - Hybrid (In-Person & Online) - RESCHEDULED 2/19/26
Category :	6. Closing Items
Access :	Public
Type :	Procedural