

Lodging Tax Advisory Commission Meeting Agenda - Electronic Meeting (Thursday, November 4, 2021)

Generated by Lisa Neissl on Thursday, November 4, 2021

1. Opening Items

Procedural: 1.01 Call To Order

Chair Boyle called the meeting to order at 3:30 PM.

Information: 1.02 Roll Call

Present:

LTAC Members

Staff

Monica Boyle, Chair
Steve Owens, Columbia REA
Robert Hansen, Visit Walla Walla
Dr. Cheris Current, Vacation Rentals
City Clerk, Lisa Neissl

Absent:

Kristen Taylor, WWU Guest Rooms

2. Consent Agenda

Action (Consent): 2.01 Approve Agenda for November 4, 2021

Action (Consent), Minutes: 2.02 Approve Minutes from November 5, 2020

Action (Consent): 2.03 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing items for approval of the Commission by a single motion. Typically the items listed under the consent agenda are the minutes from previous meetings and the agenda for the current meeting. Documentation concerning these items has been provided to all Commission Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Commission Member.

Commissioner Current made a motion to approve the consent agenda. Second by Commissioner Owens and, with no objection the motion passed.

3. Reports

Information: 3.01 Lodging Tax Funds Report

Ms. Neissl provided an overview of the lodging tax funds received and expended to date in 2021. Discussion ensued.

Information: 3.02 Request for Proposals

Ms. Neissl provided a copy of the published request for proposals. Discussion ensued.

4. Regular Agenda

Information: 4.01 Fort Walla Walla Museum Application

The Commission noted they had reviewed the application.

Commissioner Current made a motion to approve the funding request and award the funding of \$4,000 to Fort Walla Walla Museum. Second by Commissioner Hansen and the motion passed 4-0.

Information: 4.02 College Place Events Application

Ms. Neissl answered some questions regarding the funding application for College Place Events. (It was noted that a clerical error was made at the beginning of the application and the requested amount is \$12,500 as shown on the budget rather than the \$10,000 indicated at the beginning of the application.)

Commissioner Hansen made a motion to approve the funding request and award the funding of \$12,500 to the City of College Place Freedom Festival. Second by Commissioner Owens and the motion passed 4-0.

Action: 4.03 Funding Recommendation to City Council

Since the motions were made individually on the applications, there was no need to address this item.

5. Closing Items

After some discussion on the application and process, the Commission decided to meet sometime during the month of July or August to discuss the application and how the RFP will be marketed to potential applicants. The Clerk will also include reports from prior grantees in that meeting.

Procedural: 5.01 Adjourn -

Commissioner Owens made a motion to adjourn the meeting at 3:49 PM. Second by Commissioner Hansen and, with no objection, the meeting adjourned.

Approved:

Commission Chair

Attest:

City Clerk

The foregoing minutes are the official record of the Lodging Tax Advisory Committee meeting that occurred November 4, 2021. Further detail may be obtained by reviewing the actual audio recording made during this session.