

**Lodging Tax Advisory Commission Meeting - Hybrid (In-Person & Electronic) (Thursday, November 3, 2022)**

*Generated by Sherri St Clair on Thursday, November 3, 2022*

**1. Opening Items**

Procedural: 1.01 Call To Order

**Chair Boyle called the meeting to order at 3:31 PM.**

Information: 1.02 Roll Call

**Present:**

LTAC Members

Monica Boyle, Chair

Steve Owens, Columbia REA

Dr. Cheris Current, Vacation Rentals

Staff

Sherri St. Clair, City Clerk

**Absent:**

Jon Nickell, Walla Walla University

**2. Consent Agenda**

Action (Consent): 2.01 Approve Agenda for November 3, 2022

Action (Consent): 2.02 Approve Minutes from August 4, 2022

Action (Consent): 2.03 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Planning Commission by a single motion. Most of the items listed under the consent agenda have gone through previous review either at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Planning Commission and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Commission member.

**Member Owens made a motion to approve the consent agenda. Second by Member Current and the motion passed 3-0.**

**3. Reports**

Information: 3.01 Lodging Tax Funds Report -

Ms. Boyle read the budget report for the Fund 130 Hotel/Motel Tax to the Commission.

Information: 3.02 Request for Proposals -

Ms. Boyle informed the Commission that the ad proof for the Lodging Tax Funds Request for Proposals was included in the agenda.

**4. Regular Agenda**

Information: 4.01 City of College Place Events Application -

Ms. Boyle informed the Commission that the City of College Place submitted an application for \$14,500 for funding for the 2023 Freedom Festival.

Discussion ensued.

Information: 4.02 Power House Theatre of Walla Walla Application -

Ms. Boyle informed the Commission that the Power House Theatre of Walla Walla submitted an application for \$1,000 for general operations of all of their events.

Information: 4.03 Fort Walla Walla Museum Application -

Ms. Boyle informed the Commission that Fort Walla Walla museum submitted an application for \$4,500.

Discussion ensued.

Information: 4.04 United Way of the Blue Mountains Application -

Ms. Boyle informed the Commission that United Way of the Blue Mountains submitted an application for \$7,923 for funding for the United Way Cornhole Tournament and Community Campaign Kickoff event.

Discussion ensued.

Action: 4.05 Funding Recommendation to City Council -

The Commission would like to add the requirement that upon acceptance of lodging tax funds, each organization must report an expense breakdown on how the funds were spent. This report would be due within 30 days after the event or prior to December 31st, whichever comes first.

Discussion ensued.

**Member Current made a motion to approve the funding request and award the funding of \$14,500 to the City of College Place Freedom Festival. Second by Member Owens and the motion passed 3-0.**

**Member Current made a motion to approve the funding request and award the funding of \$1,000 the the Power House Theatre of Walla Walla. Second by Member Owens and the motion passed 3-0.**

**Member Current made a motion to approve the funding request and award the funding of \$4,500 to the Fort Walla Walla Museum. Second by Member Owens and the motion passed 3-0.**

**Member Owens made a motion to approve the funding request and award the funding of \$7,923 to United Way of the Blue Mountains. Second by Member Current and the motion passed 3-0.**

**5. Closing Items**

Procedural: 5.01 Conclude -

**Member Owens made a motion to conlcude the meeting at 4:06 PM. Second by Member Current, and with no object the meeting concluded.**

Approved:

DocuSigned by:



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**Monica Boyle - Commission Chair**

Attest:

DocuSigned by:



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**Sherri St. Clair - City Clerk**

The foregoing minutes are the official record of the Lodging Tax Advisory Committee meeting that occurred November 3, 2022. Further detail may be obtained by reviewing the actual audio recording made during this session.