College Place Planning Commission - (Hybrid: In-Person & Online) (Tuesday, November 18, 2025)
Generated by Michael Maret on Thursday, November 13, 2025

1. OPENING ITEMS
1.01 Call To Order 427th Regular Planning Commission Meeting

Chair Peters called the meeting to order at 7:00 PM.

Information, Procedural: 1.02 Roll Call

PRESENT:	Commission Members	Angie Peters - Chair Todd Reiswig - Vice-Chair Felix Tan Brandon Stepper Victor Valerio Claudia Santellano Nic Ivy
EXCUSED ABSENCE:	Commission Member	None
	Staff	Jon Rickard - Director Michael Maret - Senior Planner Maryelizabeth Garcia - City Clerk
PRESENT	Guest Speakers	Elizabeth Smith - Planning Consultant, JUB Angela Singleton - Community Outreach, JUB

Procedural: 1.03 Appearance of Fairness Doctrine
Information: 1.04 Public Comment

2. CONSENT AGENDA
Action (Consent): 2.01 Approve Agenda for November 18, 2025
Action (Consent): 2.02 Approve Minutes from June 17, 2025
Action (Consent): 2.03 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Planning Commission by a single motion. Most of the items listed under the consent agenda have gone through previous review either at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Planning Commission and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Planning Commission member.

Commissioner Ivy made a motion to approve the consent agenda items 2.01 through 2.03. Second by Commissioner Reiswig, and the motion passed 7-0.

3. REGULAR AGENDA
3.01 Comprehensive Plan - Periodic Update
Guest speakers Elizabeth Smith and Angela Singleton, Planning and Community Outreach Consultants with J-U-B, led a workshop to discuss progress on the Comprehensive Plan Update and reviewed the Comprehensive Plan Goals and Policies.
3.02 Fee Resolution Update
Recommended Action: Motion to recommend that the City Council approve the proposed Fee Ordinance as presented.

Commissioner Ivy made a motion to recommend to the City Council to approve the proposed Fee Ordinance. Second by Commissioner Santellano, and the motion passed 7-0.

4. REPORTS
4.01 Comprehensive Plan Amendment Applications for Urban Growth Area (UGA) Expansions
Director Rickard provided an update on College Place's options for Comprehensive Plan amendments related to Urban Growth Area (UGA) expansions.

4.02 TylerTech Enterprise Permitting & Licensing Software
Michael Maret provided an update on the rollout of the new permitting software, including training and go-live schedule.

5. OTHER BUSINESS
5.01 Jon Rickard gave an update on the number of new dwelling permits in College Place.
5.02 Jon Rickard polled the Commission as to whether they would like to update the start time of the meeting.

Commissioner Ivy made a motion to change the meeting start time to 6:00 PM. Second by Commissioner Resiwig, and the motion passed 7-0.

6. CLOSING ITEMS
6.01 Conclude - Next regularly scheduled meeting is December 16, 2025

Commissioner Stepper made a motion to conclude the meeting. Second by Commissioner Santellano, and the motion passed 7-0.

Chairman Peters concluded the meeting at 8:53 PM.

Approved:

____
Angie Peters
Chairman

Attest:

____
Jon Rickard
Community Development
Director

The foregoing minutes are the official record of the June 17, 2025, Planning Commission meeting. Further detail may be obtained by reviewing the actual audio recording made during this session.