

Wednesday, November 17, 2021
College Place Youth Advisory Commission - Electronic Meeting

4:00 PM
Youth Advisory Commission

Zoom Attendee Link: <https://us06web.zoom.us/j/89024645468>

Meeting may be viewed at: Live Stream on City of College Place, Washington YouTube at https://www.youtube.com/channel/UCbx3qrqzLDL_05NusReSI-g/featured

Or you may call this number to listen: 1-669-900-9128 ID# 890 2464 5468 Phone controls: *6 - toggle munt/un-mute and *9 - raise hand

1. OPENING ITEMS

Subject :	1.01 Call To Order
Meeting :	Nov 17, 2021 - College Place Youth Advisory Commission - Electronic Meeting
Category :	1. OPENING ITEMS
Access :	Public
Type :	Procedural
Subject :	1.02 Roll Call
Meeting :	Nov 17, 2021 - College Place Youth Advisory Commission - Electronic Meeting
Category :	1. OPENING ITEMS
Access :	Public
Type :	Information, Procedural

Public Content

Members:

Walla Walla University Representatives:

- Aaron Leek
- Annaliese Grellmann

College Place High School Representatives:

- Azaiah Garcia
- Eli Durand

Walla Walla Valley Academy Representatives:

- Emma Dodds
- Caleb Meyer

Staff:

Mike Rizzitiello - Administrator

Lisa R. Neissl - City Clerk

Sherri St.Clair - Deputy City Clerk

Subject :	1.03 Establish Leadership Positions for Academic Year
Meeting :	Nov 17, 2021 - College Place Youth Advisory Commission - Electronic Meeting
Category :	1. OPENING ITEMS
Access :	Public
Type :	Procedural

Public Content

2.26.050 - Officers.

Officers of the commission shall be elected in the first scheduled meeting in September of each year. Officers of the commission shall consist of a chairman, vice chairman, secretary, treasurer, and their duties are:

A. Chair.

- 1.It shall be the duty of the chair to preside at all meetings of the commission;
- 2.The chair shall appoint any special committees;
- 3.The chair is empowered to call additional meetings as needed;
- 4.The chair shall prepare the agenda for each meeting from items submitted by the youth advisory commission members, city staff, and the public.

B. Vice Chair.

- 1.The vice chair shall perform the duties of the chair in their absence;
- 2.When necessary, the vice chair shall assume any duties assigned by the chair;
- 3.The vice chair shall succeed to the office of the chair in the event the chair steps down during an unexpired term;
- 4.The vice chair shall provide quarterly updates to the city council, school board and other groups as needed.

C.Secretary.

- 1.The secretary shall record and prepare minutes of all regular and special meetings of the commission in coordination with the assigned staff support person;
- 2.The secretary shall keep a record of attendance of commission members at youth advisory commission meetings in coordination with the assigned staff support person;
- 3.The secretary shall maintain all records of the youth advisory commission in coordination with the assigned staff support person;

4.The secretary shall file the original copy of the minutes when they have been approved by the commission and signed by the chair in coordination with the assigned staff support person.

D.Treasurer.

- 1.The treasurer shall plan, evaluate, and implement and report back to the commission any budgetary items;
- 2.The treasurer shall assist committees in determining projected costs and revenues for every youth advisory commission function;
- 3.The treasurer shall work with the city's finance director to receive on behalf of the city any gifts or bequests of money or other personal property or any donation to be applied, principal and income, for either temporary or permanent use for playgrounds, or other recreational purposes, the same to be deposited with the city finance office to be used exclusively for parks, recreational, and other youth purposes.

2. CONSENT AGENDA

Subject :	2.01 Approve Agenda for November 17, 2021
Meeting :	Nov 17, 2021 - College Place Youth Advisory Commission - Electronic Meeting
Category :	2. CONSENT AGENDA
Access :	Public
Type :	Action (Consent)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure by Alice Sturgis, 4th Edition, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject :	2.02 Approve Minutes from May 19, 2021
Meeting :	Nov 17, 2021 - College Place Youth Advisory Commission - Electronic Meeting
Category :	2. CONSENT AGENDA
Access :	Public
Type :	Action (Consent), Minutes

File Attachments

[2021-05-19_YAC_Minutes_Draft.pdf \(947 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure by Alice Sturgis, 4th Edition, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee

review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject :	2.03 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Committee by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Committee members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Committee member.
Meeting :	Nov 17, 2021 - College Place Youth Advisory Commission - Electronic Meeting
Category :	2. CONSENT AGENDA
Access :	Public
Type :	Action (Consent)
Recommended Action :	Motion to approve the consent agenda.

Consent

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3. PRESENTATIONS

Subject :	3.01 Blue Zones - Katie DePonty
Meeting :	Nov 17, 2021 - College Place Youth Advisory Commission - Electronic Meeting
Category :	3. PRESENTATIONS
Access :	Public
Type :	Discussion, Information

Public Content

Website: <https://wwwvalley.bluezonesproject.com/home>

4. REPORTS

Subject :	4.01 AARP Community Challenge Grant - Free Wifi in Parks - Mr. Rizzitiello
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Meeting : Nov 17, 2021 - College Place Youth Advisory Commission - Electronic Meeting

Category : 4. REPORTS

Access : Public

Type : Discussion, Information

Public Content

The City obtained an AARP Community Challenge Grant to install Wi-Fi hotspots at Lions Park, Kiwanis Park, Veterans Park, and the Municipal Campus. Project will be active by end of November 2021.

File Attachments

[AARP_Article.pdf \(1.718 KB\)](#)

Subject : 4.02 City 101 - Mr. Rizzitiello

Meeting : Nov 17, 2021 - College Place Youth Advisory Commission - Electronic Meeting

Category : 4. REPORTS

Access : Public

Type : Discussion, Information

Public Content

See attached

File Attachments

[CityAdmin_SOTC_2021.pdf \(12.202 KB\)](#)
[Strategic Plan document_Final.pdf \(1.179 KB\)](#)

Subject : 4.03 Community Event Update - Ms. Neissl

Meeting : Nov 17, 2021 - College Place Youth Advisory Commission - Electronic Meeting

Category : 4. REPORTS

Access : Public

Type : Discussion, Information

Public Content

Light Up the Avenue - Thursday, December 2nd, 2021

Timeline:

- 5:30 - Announcements & Municipal Campus Lighting
- 6:00 - Parade down College Ave

- 7:30 - Fireworks show at old Rogers Lot

File Attachments

[2021 LUA Poster.pdf \(195 KB\)](#)

[2021-Lighted Parade Entry Fillable Form.pdf \(315 KB\)](#)

5. ACTION ITEMS

Subject :	5.01 Lions Park Community Center - Mr. Rizzitiello
Meeting :	Nov 17, 2021 - College Place Youth Advisory Commission - Electronic Meeting
Category :	5. ACTION ITEMS
Access :	Public
Type :	Action
Recommended Action :	Listen to the introduction by the City Administrator and provide feedback on what should be in Community Center.

Public Content

Historical Perspective:

In August 2021 the Federal Economic Development Administration announced \$240 million from the American Rescue Plan Act as available to outdoor recreation and activities that could bolster community tourism and travel. Program information is available here: <https://eda.gov/arpa/travel-tourism/> Grant applications are due sixty (60) days from grant program announcement.

Information for Consideration:

This is a new grant program of the Economic Development Administration (EDA) which was funded through the Federal American Rescue Plan Act. It is a one time grant program. The City has talked with EDA staff about potential projects. The City has also talked with the College Place Lions Club as well. The EDA will provide grant funding for 80% of a project up to 100% in certain cases. The general concept is to pursue \$2.9 million dollars. \$2.9 million of the grant request would go toward a public design process and construction of a community center to replace the existing Lions Park Community Center which has a multitude of upcoming capital needs. Estimated costs come from similar scoping across the country in Airway Heights, WA, Liberty Lake, WA, Harrisburg, South Dakota, and Sioux Falls, South Dakota. \$800,000 would go toward the pond separation from Garrison Creek that has been in previously adopted Lions Park Plan documents. This will keep the pond from silting in and enable it to continue as juvenile fishing derby waters for years to come. The remaining \$1.6 million match will consist of State Recreation Conservation Office, Sherwood Trust, and City REET funds already dedicated to the overarching Lions Park renovation project.

The City is working on a partnership with Lions Club to engage with an architect to provide preliminary renderings on what a community center could look like. We need direction on what should be in the community center.

File Attachments

[EDA ARPA Travel-One-Pager.pdf \(176 KB\)](#)

[College Place CC_Concept 10.1.21.pdf \(5.143 KB\)](#)

Subject :	5.02 Washington Recreation & Park Association SEEK Fund Grant - Mr. Rizzitiello
Meeting :	Nov 17, 2021 - College Place Youth Advisory Commission - Electronic Meeting
Category :	5. ACTION ITEMS
Access :	Public
Type :	Action
Recommended Action :	Motion to state support of proposed grant application submittals.

Public Content

WRPA (Washington Recreation & Park Association) SEEK (Summer Experiences & Enrichment for Kids) Fund Grant - Mr. Rizzitiello

Grant partnership with College Place Public Schools, CampFire, and Sonbridge.

File Attachments

[WRPA SEEK Info Meeting PP 2022 Summer Funding.pdf \(1.716 KB\)](#)
[SEEK Application Summary Guide.pdf \(261 KB\)](#)
[SEEK Grant - ProjectCostsWorksheet2022_CampFire.pdf \(143 KB\)](#)
[Kiwanis Park Summer Day Camp.pdf \(154 KB\)](#)
[College Place Public Schools SEEK Grant Application Narrative.pdf \(51 KB\)](#)
[Project Costs Worksheet 2022-CPPS.pdf \(176 KB\)](#)
[ProjectCostsWorksheet2022_SonBridgeFinal.pdf \(148 KB\)](#)

6. CLOSING ITEMS

Subject :	6.01 Adjourn - Motion to adjourn the meeting
Meeting :	Nov 17, 2021 - College Place Youth Advisory Commission - Electronic Meeting
Category :	6. CLOSING ITEMS
Access :	Public
Type :	Procedural

College Place Youth Advisory Commission - Electronic Meeting (Wednesday, May 19, 2021)

Generated by Lisa Neissl on Wednesday, May 19, 2021

1. OPENING ITEMS

Procedural: 1.01 Call To Order

Chair Stanciu called the meeting to order at 4:03 PM.

Information, Procedural: 1.02 Roll Call

PRESENT:

Commission
Members

Eli Stanciu Jr. – Chair, Walla Walla Valley Academy representative;
Carsten Wallace-Bailey, Walla Walla Valley Academy representative;
Mayra Campa – College Place High School representative;
Savannah Rose Walker – Walla Walla University representative;
Joshua Penado – Walla Walla University representative - present w/tech issues

Staff

City Administrator, Mike Rizzitiello
City Clerk, Lisa R. Neissl

MEMBERS EXCUSED:

Audrey Reeves – College Place High School representative

MEMBERS ABSENT:

2. CONSENT AGENDA

Action (Consent): 2.01 Approve Agenda for May 19, 2021

Action (Consent), Minutes: 2.02 Approve Minutes from April 21, 2021

Action (Consent): 2.03 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing items for approval of the Commission by a single motion. Typically, the items listed under the consent agenda are the minutes from previous meetings and the agenda for the current meeting. Documentation concerning these items has been provided to all Commission Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Commission Member.

Commissioner Wallace-Bailey made a motion to approve the consent agenda. Second by Commissioner Stanicu and the motion passed 4-0.

3. PRESENTATIONS

Presentation: 4.01 - Blue Zones -

Emily Brown of Blue Zones Walla Walla Project introduced the project concept and answered questions from the group.

4. ACTION ITEMS

Action: 4.01 Publicly-Owned Broadband System Leased to Private Providers -

Mr. Rizzitiello reported on a grant opportunity to obtain broadband facilities throughout the city. Discussion ensued.

Commissioner Stanicu made a motion for recommendation to City Council to pursue grant and general broadband concept. Second by Commissioner Wallace-Bailey and the motion passed 4-0.

5. REPORTS

Discussion, Information: 5.01 Bird Scooters

Mr. Rizzitiello reported on the Bird Scooters agreement with the City. Discussion ensued.

Discussion, Information: 5.02 2017 to 2026 Strategic Plan Update

Mr. Rizzitiello reported on the update to the City Strategic Plan, and offered to answer any questions.

Discussion, Information: 5.03 Farmers Market & Events Update

Ms. Neissl reported on the planned events for the upcoming farm market season as well as the Freedom Festival and Movies in the Park.

Discussion ensued.

6. CLOSING ITEMS

Procedural: 6.01 Adjourn

Commissioner Stanicu made a motion to adjourn the meeting at 4:40 PM. Second by Commissioner Wallace-Bailey and, with no objection, the meeting adjourned.

Approved:

- Chair

Attest:

Lisa R. Neissl, CMC – City Clerk

The foregoing minutes are the official record of the Youth Advisory Commission meeting that occurred May 19, 2021. Further detail may be obtained by reviewing the actual audio recording made during this session.

College Place Youth Advisory Commission - Electronic Meeting (Wednesday, May 19, 2021)

Generated by Lisa Neissl on Wednesday, May 19, 2021

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 City Clerk, Lisa R. Neissl

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AARP Awards 2021 Community Challenge Grant to the City of College Place

[arp.org/washington/aarp-awards-2021-community-challenge-grant-to-the-city-of-college-place](https://www.aarp.org/washington/aarp-awards-2021-community-challenge-grant-to-the-city-of-college-place) (<https://states.aarp.org/washington/aarp-awards-2021-community-challenge-grant-to-the-city-of-college-place>)

College Place (<http://www.cpwa.us/>) has been named a recipient of a 2021 AARP Community Challenge Grant to one of three grantees selected in Washington State.

The \$350,000 grant will be used to install free, high-speed community Wi-Fi hotspots at four key areas to connect residents lacking reliable internet access at home. Access to high-speed internet is not a luxury; it's a necessity. Unfortunately, the high-speed internet many need is not available where they live, and this holds them back.

"The AARP Challenge Grant is allowing the City to install free Wi-Fi at city parks which will expand digital access to all residents. We want to make the city parks a true playground for all age groups and socioeconomic backgrounds," remarked Mike Lo, City Administrator for College Place.

This project is part of the largest group of grantees to date with \$3.2 million awarded among 244 organizations nationwide. Grantees will implement quick-action projects to promote livable communities by improving housing, transportation, public spaces, civic engagement, and connection with family, friends, and neighbors with an emphasis on residents aged 50 and older. Many of this year's awards support revitalizing communities adversely impacted by the pandemic and include a focus on diversity, inclusion, and disparities.

Projects are expected to be completed by November 10, 2021, and are designed to achieve one or more of the following outcomes:

Create vibrant public places by improving open spaces and parks and activating main streets.

Deliver a range of transportation and mobility options by increasing connectivity, walkability, bikeability, and public transit options.

<https://states.aarp.org/washington/aarp-awards-2021-community-challenge-grant-to-the-city-of-college-place>

deliver a range of transportation and mobility options by increasing connectivity, walkability, bikeability,

This year, AARP Washington is proud to deliver a grant to:



ayfinding, and access a wider range of transportation choices.

1ncourage the availability of a range of housing by increasing accessible and affordable housing solutions.

crease civic engagement by bringing together residents and local leaders to address challenges and facilitate greater sense of inclusion.

nsure a focus on diversity and inclusion while improving the built and social environment of a community.

support local recovery from the coronavirus pandemic by emphasizing economic development, improvements in public spaces, and transportation services.

"I'm incredibly excited to support the City of College Place as they work to make immediate improvements to high-speed internet, a promising idea that jumpstarts long-term change," shared Amanda Frame, AARP Washington Outreach Director "Our goal at AARP Washington is to support the efforts of our communities to be great for people of all backgrounds, ages and abilities."

Washington State grantees include Food is Free Tacoma and The Friends of the Snohomish Library. The full list of grantees can be found at www.aarp.org/communitychallenge (<http://www.aarp.org/communitychallenge>).

The Community Challenge grant program is part of AARP's nationwide Livable Communities initiative, which supports efforts of cities, towns, neighborhoods and rural areas to become great places to live for people of all ages. Since AARP Washington has awarded fifteen grants and \$127,760 through the program to nonprofit organizations and government entities across the state. View the full list of grantees and their project descriptions at www.aarp.org/communitychallenge and learn more about AARP's livable communities work at www.aarp.org/livable.

Community Challenge Grant (<https://states.aarp.org/washington/tag/2021-community-challenge-grant>)

AARP Washington (<https://states.aarp.org/washington/tag/aarp-washington>)

Livable Communities (<https://states.aarp.org/washington/tag/livable-communities>)

about AARP Washington

For more contact information and more (<https://states.aarp.org/washington/welcome-to-aarp-washington>) from your state office. Learn more about what we are doing to champion social change and help you live your best life.

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(Monday - Friday)

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WORK & JOBS



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State of the City 2021

Mike Rizzitiello – City Administrator

2017 to 2026 Strategic Plan

- Weblink:
<http://cms6.revize.com/revize/cityofcollegeplace/documentcenter/Admin/OrdNo19-005StrategicPlan2017-2026Update2019-02-12.pdf>
- Five Themes:
 - Resource Development
 - Cooperation & Connection
 - Infrastructure Investment
 - Planning for Prosperity
 - Optimal Operations
- Reviewed every two years between April and July prior to start of budget season.

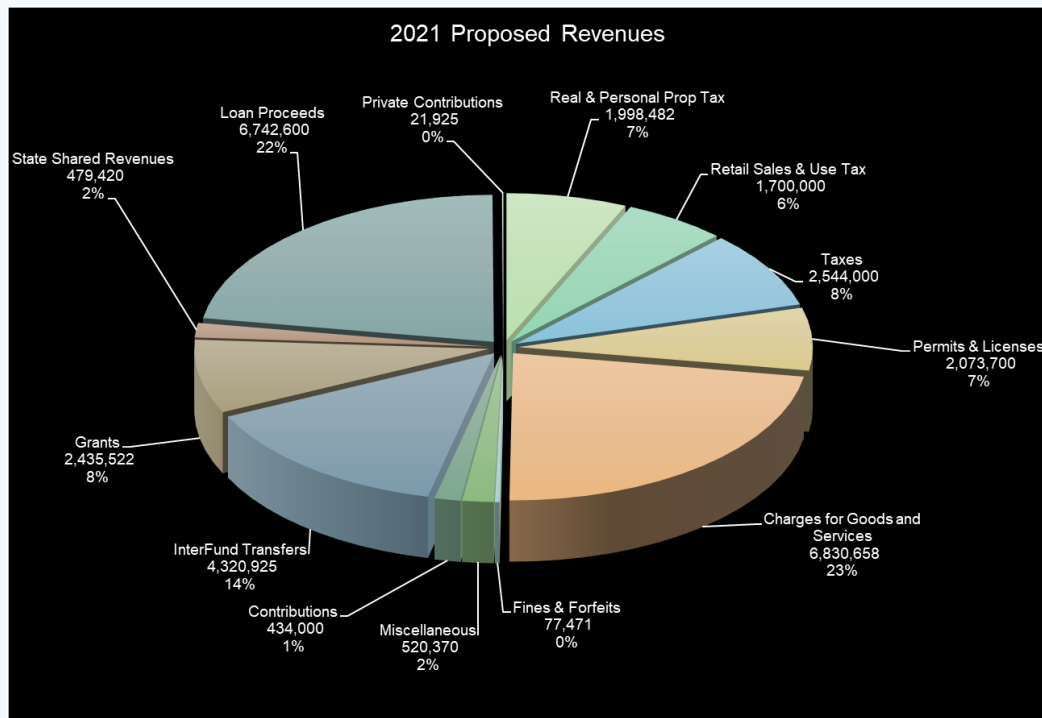
City of College Place Strategic Plan, 2017-2026



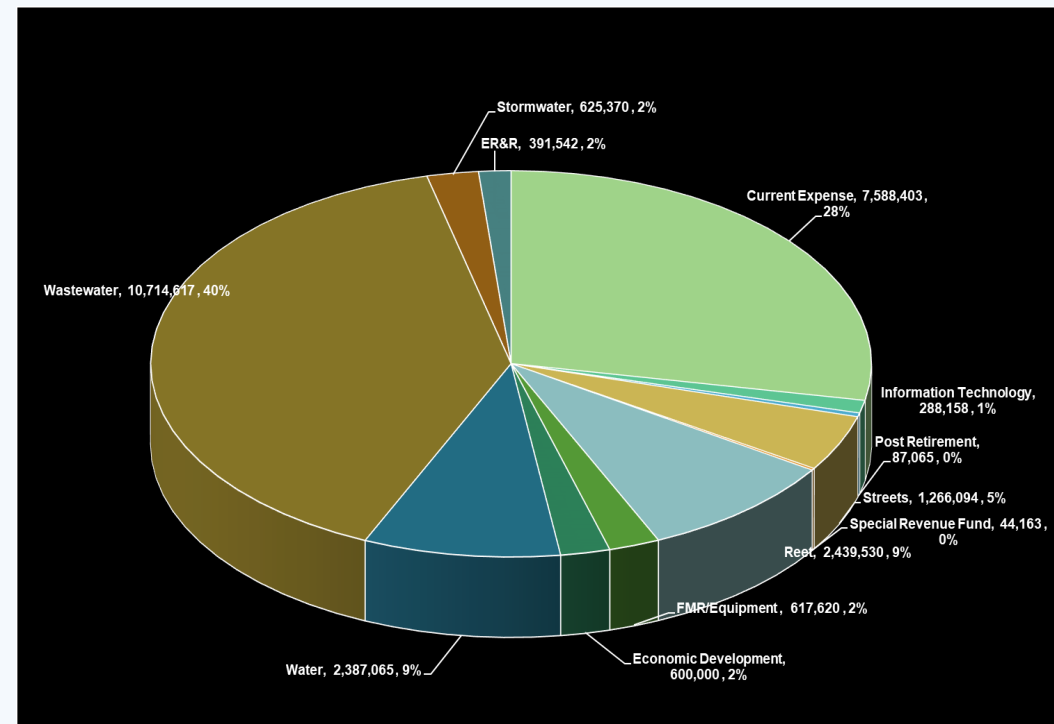
Where small-town living and learning meet

Adopted Fiscal Year 2021 Budget

Revenues: \$47,104,657



Expenditures: \$47,104,657



COVID-19 & Its Impact on the City

- City declared Emergency Declaration via Resolution 20-009 on March 17th, 2020 and was renewed on June 9th, 2020.
- Sales tax revenues actually grew due to Wal-Mart and Home Depot.
- Held four positions vacant and paused about \$2 million in Capital Projects.
 - Have since hired for vacant positions.
 - Commenced capital projects.
- Only revenues that suffered were utilities.
- Projects undertaken with State COVID-19 grant dollars:
 - Four (4) community hand sanitizer and face mask drive thru distributions.
 - Two hand sanitizer and face mask distributions door-to-door to business community.
 - Outdoor dining tables and umbrellas for any dining establishment in town that requested it.
 - Utility & Rental Assistance thru BMAC – 12 Families helped through City assistance.
 - Business Grants through both City allocations and pass through allocation via County CDBG – 15 businesses assisted.
 - Heart monitors and automated chest compression equipment for Fire/Ambulance Service
 - Replaced Grinder at WWTP and VFD and the one good Drinking Water Well #3
 - Partnered with County, City, Port, and Providence to acquire Cepheid testing machine.



The Dirty Dozen

These items should never be flushed down the toilet

 Cotton Swabs	 Wipes even "flushable" ones	 Tissues	 Paper Towels	 Toilet Roll Tube	 Medicines
 Cigarettes	 Bandages	 Diapers	 Tampons	 Tampon Applicator	 Sanitary Pads

When these items are flushed down the toilet, they can cause problems in our homes, wastewater treatment network and the environment

Unless it is toilet paper, it shouldn't be flushed

COVID-19 & Its Impact on the City

- Thought out of the box on how to still have some community events in a COVID-19 world.
 - June Fireworks
 - Farmer's Market
 - Augmented Winter Festival
 - Partnered with Downtown WW Foundation on home driving tour.
 - City vehicle parade through all neighborhoods.
 - Socially distant fireworks.



2020



2020: Resource Development

- *Business Retention due to COVID-19*
 - Business grants through City partnership with Mercycorps NW, Port, County, and State
 - Purchase of patio equipment for dining establishments in City.
- *Downtown Catalyst Incentive*
- *Microenterprise Assistance Program*
- *Business Development*
 - Human Bean Coffee
 - WW Rural Library District Branch at Meadowbrook
 - P1FCU
 - Walla Walla Esthetician & Beauty Salon
 - Stellar Hair Salon
- *Housing Development*
 - Hayden Homes Homestead Phase 3D, 3E (Virginia/Julila/Doans Area)
 - Stepper Addition
 - Whispering Creek (SE 8th & Whispering Creek Drive)
- *Grants*
 - State TIB Lamperti Street Resurfacing
 - Wildhorse Grant: Security Cameras at 12th & College and Whitman & College
 - State Ecology Wastewater Treatment Plant Design/SW Sewer Design
 - State Dept of Health & Legislative Appropriations: Replacement Drinking Water Well #4 & #6
 - & Many More



2020: Cooperation & Connection

- *Community Events: City executed events that could be done within COVID-19 guidelines and social distancing:*
 - CP Farmers Market
 - Freedom Festival Fireworks
 - Winterfest
- HOA's
 - Private to Public Infrastructure Program
- *Other events paused due to COVID-19 guidelines:*
 - Freedom Festival
 - Lions Club Fishing Derby
 - Fall Festival
 - Youth Recreation Program
- WW Rural Library District
 - Branch established at Meadowbrook Plaza by Walmart.
- Active Advisory Boards
 - New Utilities & Transportation Advisory Commission
 - New Diversity & Inclusion Advisory Board
- Communications
 - City Youtube Channel (Meetings and One-Minute Project Videos)
 - City partnership newsletter mailings
 - Social Media
- Partnerships
 - WWU, CPPS, City of WW, WW County, State and Others



2020: Infrastructure Investment

- Replacement Drinking Water Well #4 Finally Completed
- Electric Vehicle Charging Station at CP Police Department via Pacific Power Grant
- Resurface Lamperti Street (State TIB Grant Funded)
- SE 10th Street Stormwater Retrofit (College to Birch Ave)
- Drilled shaft for replacement Drinking Water Well #6 (Whitman/Maple)
- Resurfaced NW Evans (Whitman to Earl)
- Finished up engineering on SW Sewer
- Wastewater Sewer Lining in ScenicView/Mountainview Hill area
- Engineering for new sidewalks in Central College Place (CDBG Funded)
- Engineering for Fourth Street upgrade – 4Bikes (Fourth Street from Davis to College)
- Myra Rd Rock along roadway from Rose to Electric



2020: Planning for Prosperity

- Development Code Revisions
- Six-Year Investment Plans
 - Capital Facilities
 - Equipment Replacement
 - Information Technology
- Legislative Advocacy
 - State
 - Federal
- Marketing to Developers via ICSC and other mediums.



2020: Optimal Operations

- Engineering function moved to a four year on-call contract with J-U-B Engineers.
- Firefighter/EMT brought on with Ambulance Revenues.
- Sufficiently staffed with Fire volunteers to go out on Wildland Fire Calls from State (Colfax, Babb Rd, Malden, Yakima area fires)
- Public Works Succession Planning
- Stormwater System Master Plan
- All-inclusive Wastewater Treatment Plant contract with Jacobs.
 - Jacobs now responsible for all equipment replacement, not City
 - Jacobs also now responsible for farming operation at WTPP



2021



2021: Resource Development

Grants

- State DNR: Urban Forestry Grant
- CDBG: Sidewalks (\$464k), Microenterprise (\$120k), and Drywells (\$30k)
- Community Economic Revitalization Board: Flex Space Planning Study
- United Way: Matching Grant for Summer Youth Rec Activities
- USDA, Port& Ecology: SW Sewer Trunk Line
- State Ecology: Wastewater Treatment Design
- State TIB: 4Bikes Fourth Street & Meadowbrook
- State DAHP: Historic Preservation Grant GPR Poor Farm Cemetery
- State DOH and Legislative Appropriation: Well #6 Replacement
- State RCO: Lions Park
- Sherwood Leadership Class: 12th Street Parklet
- FEMA: Fire and Ambulance Equipment
- Federal Government City COVID Assistance – Stay tuned on how it gets allocated.
- Pursuit of Federal Infrastructure Assistance

Community Garden

Microenterprise Assistance Program

Business Development

- Goodwill
- Fast food dining establishment at Meadowbrook

Housing Development

- Hayden Homes Homestead
- Whispering Creek
- Sirmon Development – Spitzenberg
- Villages at Fort Walla Walla



2021: Cooperation & Connection

- Community Events
 - Will try to bring more back as COVID-19 regulations allow. Want to have good events this year as its City's 75th Anniversary.
 - Farmers Market
 - Movies at the Park
 - Freedom Festival
 - Fall Festival
 - Winterfest
- Youth Recreation Partnership with United Way, Sonbridge, and Campfire
- Bird Scooters
- 75th Anniversary Book to be published in cooperation with City's Historic Preservation Commission
- P1FCU & ArtWalla partnership on College Avenue traffic box art wraps
- WW Rural Library District Library at Meadowbrook Plaza
- Active Advisory Boards
- Continued Communications



2021: Infrastructure Investment

- Wrap up Drinking Water Well #6 Reconstruction
- Construct Southwest Wastewater Trunk Line & Replacement Lift Station #6
- TIB Grant: Meadowbrook Resurfacing & 4Bikes
- CDBG Grant Sidewalks: 12th, Bade, and Davis
- Street Resurfacing: SW Bade, SE Broadway, SW 5th, NE Cedar
- NW Destito Ct Storm Replacement Project
- Highland Park water line replacement project
- SE 12th & Broadway Sewer Lining project
- SE Sky & 12th Water Main Replacement project
- Regional Police Gun Range at WTTP (Thanks WWPS!)
- Police Evidence Building
- Wrapping up final engineering on Wastewater Treatment Plant Upgrade (State Mandated)
- Wrapping up final engineering on Lions Park Upgrade



2021: Planning for Prosperity

- Business Recruitment
- Development Code Update
 - Aimed at Affordable Housing
- Housing Needs Assessment
- Blue Zones
- Broadband
- Community Land Trust
- Continue simplifying Municipal Code.
- Partnership to renovate Lions Park
 - Separate Pond from Creek
 - Splash Pad
 - Nature themed inclusive play equipment
 - Walking path



2021: Optimal Operations

- Police Department Accreditation
- HR functions are now fully online via Neogov
- Interlocal agreement and funds in place to replace outdated fire training tower w/ City of WW and District #4
- Neogov Online HR
- Development of online permitting/plan review
- Questica Finance Portal
- Urban Forestry Master Planning w/ State Grant
- Water & Wastewater System Master Planning



Major Challenges Going Forward

- Housing Availability/Affordability

- Stormwater System

- Large deferred capital backlog since City didn't really dabble with Stormwater until State required City to get operational system permit (\$17.8 million)
- Luckily NRCS PI-566 Program may serve as a vehicle to help the City cover expenses

- Wastewater System

- State is making burdensome demands on us pertaining to Treatment Plant (Phase 1 is over \$20.2 million dollars).

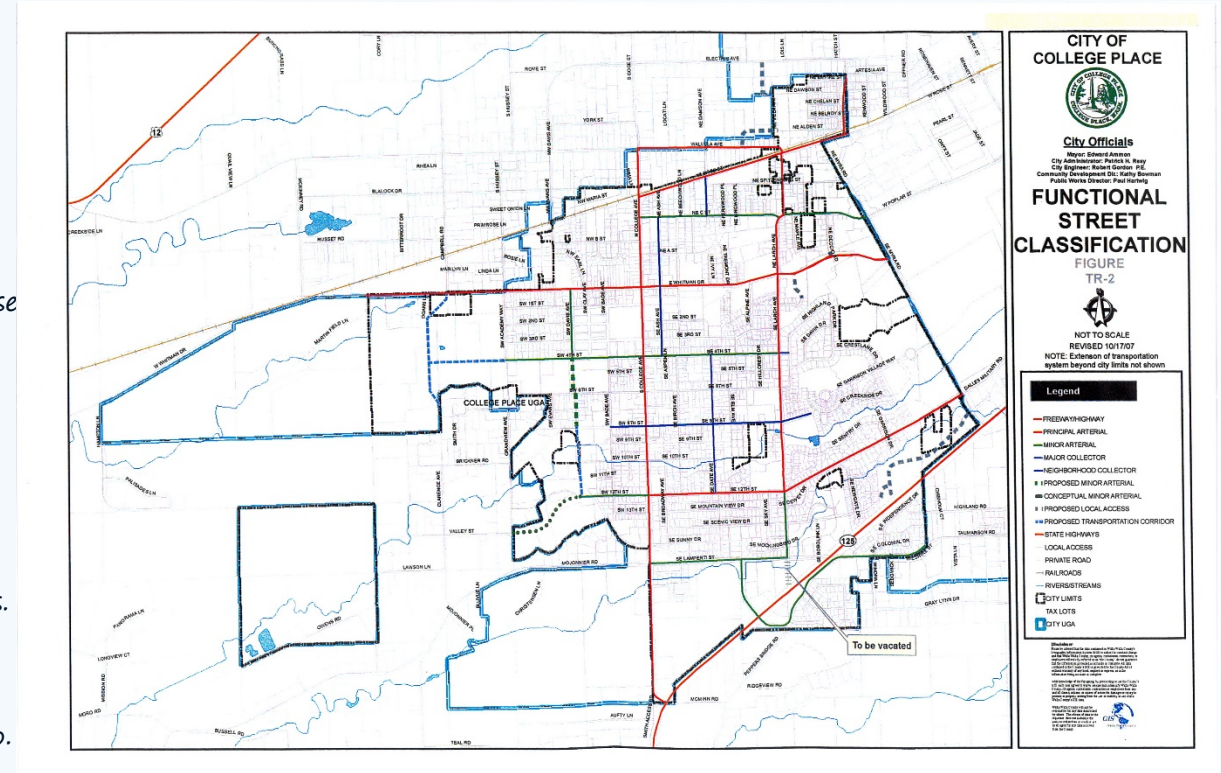
- Street Reconstruction

- City has been lucky in getting State grant assistance to reconstruct arterial roadways (Streets in red and green)
- No funding in place for local roads except meager declining gas tax
- Local roads which are not arterials are funded to reconstruction every 250 years.

- Recreation Programming

- Growing gap since Valley Camps stopped operating in the Summer two years ago.
- Working with Campfire, United Way, Sonbridge, and College Place Public Schools on program development.

- Growing City – Demand and expectation of available City Services.





Thank You

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City of College Place Strategic Plan, 2017-2026

Updated June 22, 2021



Where small-town living and learning meet

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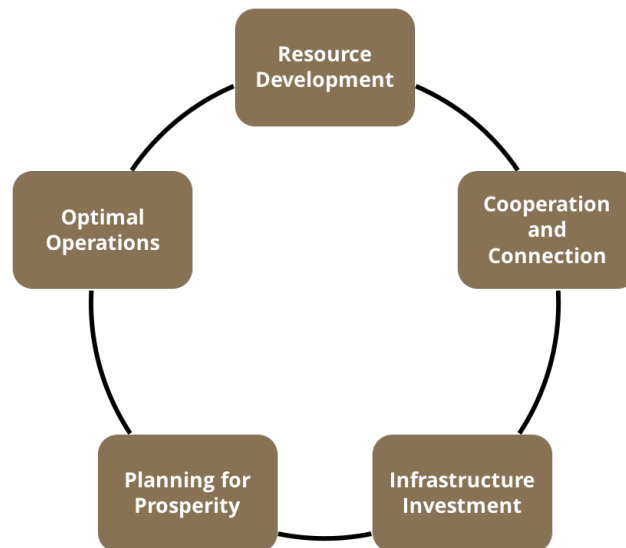
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Introduction

The College Place Strategic Plan was developed in 2017 by listening to the community about its aspirations. Through surveys, focus groups and one-on-one conversations a picture developed for the City's current position and where it wants to be. What emerges is a picture beyond annual budgeting processes to a vision for what the City could be in 2027.

This vision together with the City's core values provide a compass. The Strategic Plan provides a foundation for prioritizing the use of resources and identifies how the City makes progress toward achieving the community's goals and objectives.

Following vision and values are key areas of activities, called Core Themes. Under each of these themes are goals and objectives laid out over the next decade which set out the work of City Council and Staff.



Objectives are supported by outcomes, the key measure of progress and milestones by year. The Strategic Plan is designed to be updated annually to reflect changing priorities and resources.

Vision

By 2027, College Place is noted for its vibrant downtown with a mix of small businesses and housing that interfaces with Walla Walla University that give residents and a growing tourist trade the feeling of a small town. The City has attracted large-scale commercial development along its most trafficked roads, thus growing its tax base.

Resourceful in the use of finance tools and grant opportunities, the City gets extra value from every dollar of local taxes. Resources support a staff of dedicated, competent employees adequate to provide safety and responsiveness. Deferred maintenance is a thing of the past as depreciation is funded and cash reserves prepare the city to pursue opportunities without excess risk.

Mutual respect is shared between the City Council, residents, and staff. Residents, retirees, students, professionals, and young families feel safe; they know their neighbors and many of the city employees by name. Citizens are engaged and knowledgeable of the affairs of the City due to the character of staff and the quality, timeliness, and context through which information is shared; cooperation is a community norm. Volunteerism is high across the commissions of the City.

People circulate easily irrespective of mode, whether car, foot or bike; a system of sidewalks and trails make foot traffic a preferred method to get around town. The community turns out regularly for the events calendared throughout the year, co-hosted in partnership with the municipality and institutions such as: businesses, volunteer organizations, College Place Public Schools, Rogers School, Walla Walla Valley Academy, and Walla Walla University.

Values

In its expression of civic leadership and service, Council and staff hold these core values.

Open and Honest

The City is transparent and fair in its dealings. It is plain spoken in its communication. The City is engaged with its citizens in two-way communication and desires an aware and informed citizenry. The municipality is accountable for its actions and choices.

Cooperation

College Place works well with others and values mutually-beneficial outcomes for the City and its partners.

Respect

The City fosters respect between its Council and staff, Citizens, neighbors, its natural resources and built environment, its resident businesses to bind College Place into a sustainable and prosperous community. The City honors its heritage.

Service

The City exists to provide services to its constituents. It is an organized, learning organization that makes data-driven decisions. It's employees and Council are empathetic and humble.

Diversity

The City recognizes differences between people and values these differences as an asset. College Place fosters an environment where individuals find safety, dignity, and acceptance.

Optimal Operations

People of high character and capability power successful City operations. The City Council values its staff and sees Human Resources as its greatest asset. Integrating infrastructure and people are systems and tools that are current and people know how to use.

Goals and Objectives

1. The City is staffed to reflect state-recognized human resource levels.
 - a. The City Police department is staffed to State governing agency criteria and sustainably funded. (Council)
 - b. The City Fire department is staffed State governing agency criteria and sustainably funded. (Council)
 - c. The City Public Works, Community Development, and Public Works departments are adequately staffed and sustainably funded. (Council)
 - d. The City Finance, Clerk, and Human Resource Departments are adequately staffed and sustainably funded (Council).
2. The City constructs new and modifies existing City facilities based on nationally-recognized standards. (Public Works)
3. The City has a robust Human Resource function.
 - a. Staff have opportunities for professional development and training. (Human resources)
 - b. The City is prepared for succession in key leadership positions. (Human Resources)
 - c. A learning culture is fostered. (Mayor and administrator)
4. GIS is used for comparative advantage and municipal leadership. (Administrator)
5. Technology is employed when increasing staff efficiency (Administrator).

Timeline and Outcomes

Year	Activity	Result
2021	1. 2. 3-a. 4.	Incremental changes in staffing levels Capital facility plan recognizes changing space and use requirements for City services. Number of professional training classes conducted and attended are reported annually. Total number of GIS uses reported.
2022	1. 3-a. 4.	Incremental changes in staffing levels Number of professional training classes conducted and attended are reported annually. Total number of GIS uses reported.
2023	1. 3-a. 4.	Incremental changes in staffing levels Number of professional training classes conducted and attended are reported annually. Total number of GIS uses reported.
2024	1. 3-a. 4.	Incremental changes in staffing levels Number of professional training classes conducted and attended are reported annually. Total number of GIS uses reported.
2025	1. 3-a. 4.	Incremental changes in staffing levels Number of professional training classes conducted and attended are reported annually. Total number of GIS uses reported.
2026	1. 3-a. 4.	Incremental changes in staffing levels Number of professional training classes conducted and attended are reported annually. Total number of GIS uses reported.

Resource Development

To maintain its comparative advantage as a municipal government, College Place pursues new revenue streams not from increasing property tax rates, but from increasing local valuation through new commercial and residential development, while supporting not impeding development.

Goals and Objectives

1. The City develops and deploys a written Economic Development strategy to guide expansion of the commercial tax base.
 - a. Land is identified for commercial and residential development. (Planning)
 - b. Lodging development is pursued including the feasibility of meeting space. (Administrator)
 - c. A diversity of housing options is pursued including single-family, apartments, duplexes, condos, manufactured homes, accessory dwelling units and mixed-use. (Planning)

-
- d. The City pursues a big box/chain retail development. (Administrator)
 2. Downtown develops as a mixed-use zone with design standards that offer the developer a menu of possibilities rooted in a “main street” character.
 - a. Business opportunities are developed with a focus on local residents so that the local economy and indigenous wealth grows. (Economic Development Commission)
 - b. The inventory of mixed-use buildings in the downtown core increases. (Economic Development Commission)
 - c. Parking lots are developed in the downtown core close to College Avenue. (Planning)
 3. The City develops a venture with the Port of Walla Walla to develop incubator properties in the community, ideally near and in association with Walla Walla University. (Mayor)
 4. The City pursues change to countywide planning policies, urban growth expansion and an infill strategy. (Planning)
 5. The City develops tourism opportunities with its partners including Visit Walla Walla, Walla Walla University, Walla Walla Valley Chamber of Commerce, and local service businesses.

Timeline and Outcomes

Year	Activity	Result
2021	1-a. 1-a 1-b 1-c 1-c 1-c. 1-d 2-a. 2-b. 3 4 5	The land inventory is updated. Figure out land use game plan for Martin Airfield site. City attempts to recourt lodging operators/developers for Whitman or Meadowbrook areas Countywide Housing Needs Assessment is Completed and Accepted by City Council City participates in formation of Common Roots Land Trust Housing Chapter action plan is reviewed. City petitions state to pursue Tax Increment Financing in key areas of town. The number of business starts on and near College Ave. are tracked and reported to Council at least annually. The number of mixed-use properties on and near College Ave. are tracked and reported to Council at least annually. City working on Flex Space Assessment with CERB Grant Countywide Planning Policies are reviewed Continued Joint marketing effort with Visit Walla Walla. Work with Downtown WW Foundation, City of WW, and others on Creative District designation.
2022	1-a. 1-a 1-b 1-c. 1-c 1-d 1-d 2-a.	The land inventory is updated. Work with owner of Martin Airfield on Zoning designation and get it finalized. Work with lodging developer to finalize deal to establish facility in College Place. Housing Chapter action plan is reviewed. City works with Common Roots Land Trust, BMAC. And Housing Authority on development of Affordable Housing Courting big boxes for Whitman Drive (Price Property) and Stone Creek development areas. State and other taxing agencies allow us to establish TIF covering key commercial areas in town. The number of business starts on and near College Ave. are tracked and reported to Council at least

	2-b. The number of mixed-use properties on and near College Ave. are tracked and reported to Council at least annually. 3 City work on identifying key components of flex space as well as partners. Secure land and financing for it. 4 Updated Countywide Planning Policies are adopted. 5 Continued joint marketing effort with Visit Walla Walla 5. Region gets accepted by Arts Washington as a Creative District.
2023	1-a. The land inventory is updated. 1-b. Ground breaks on lodging property development 1-c. City works with Common Roots Land Trust, BMAC, and Housing Authority on development of Affordable Housing. 1-c. Housing Chapter action plan is reviewed. 1-d. Commercial big box development opens. 2-a. The number of business starts on and near College Ave. are tracked and reported to Council at least annually. 2-b. The number of mixed-use properties on and near College Ave. are tracked and reported to Council at least annually. 3. City and/or partners begin work on engineering/architecture work for Flex Building 4. County opens up urban growth boundary adjustment process. Work on adjustment. Conduct and adopt residential and commercial building land capacity inventories. 5. Continued joint marketing effort with Visit Walla Walla
2024	1-a. The land inventory is updated. 1-a. Martin Airfield land use designation is finalized. 1-b. Lodging development opens. 1-c. Housing Chapter action plan is reviewed. 1-c. City works with Common Roots Land Trust, BMAC, and Housing Authority on development of Affordable Housing. 1-d. Big-box store opens. 2-a. The number of business starts on and near College Ave. are tracked and reported to Council at least annually. 2-b. The number of mixed-use properties on and near College Ave. are tracked and reported to Council at least annually. 3. City and/or partners begin construction on Flex facility. 4. Amended Urban Growth Area is accepted by Walla Walla County. 5. Continued joint marketing effort with Visit Walla Walla.
2025	1-a. The land inventory is updated. 1-c. Housing Chapter action plan is reviewed. 1-c. City works with Common Roots Land Trust, BMAC, and Housing Authority on development of Affordable Housing 1-d. Attract pad retail and hospitality establishments near new big boxes. 2-a. The number of business starts on and near College Ave. are tracked and reported to Council at least annually. 2-b. The number of mixed-use properties on and near College Ave. are tracked and reported to Council at least annually. 3. City & partners Flex Space is under construction. 5. Continued joint marketing effort with Visit Walla Walla.
2026	1-a. The land inventory is updated. 1-c. Housing Chapter action plan is reviewed. 1-c. City works with Common Roots Land Trust, BMAC, and Housing Authority on development of Affordable Housing 1-d. Attract pad retail and hospitality establishments near new big boxes. 2-a. The number of business starts on and near College Ave. are tracked and reported to Council at least annually. 2-b. The number of mixed-use properties on and near College Ave. are tracked and reported to Council at least annually. 2.c. A plan for parking lot development is complete. 3. City & partners Flex Space is complete. 5. Continued joint marketing effort with Visit Walla Walla.

Cooperation and Connection

The City values connection with its residents and to its heritage. The City strives for win-win outcomes in relationships and partnerships internally and externally. The City's residents value connection to each other, which the City fosters and grows.

Goals and Objectives

1. Create annual community events
 - a. Identify opportunity for specific College Place events that are tied to Walla Walla University, Adventist Schools, or College Place Public Schools activities like Alumni Weekend and graduations. (Economic Development Commission)
 - b. Create events which draw visitors from neighboring communities and regions. (Economic Development Commission)
2. The City's outreach program effectively reaches all of its population.
 - a. Develop a City Brand guidelines (Administrator)
 - b. Students are actively involved in College Place City Council meetings and Council is involved at schools. (Council)
 - c. The City increases the use and effectiveness of social media channels that are used by stakeholders. (Departmental Social Media Managers)
 - d. The City maintains an active release of news to local media outlets for regularly occurring items and crisis communication. (City Administrator & Departmental PIO's)
 - e. School events are promoted to the Community. (Departmental Social Media Managers)
3. The City explores the feasibility of a multi-use community center. (Parks, Arbor & Recreation Commission)
4. The City shares leadership with its residents through volunteer service on Commissions, as follows. (City Clerk & Human Resources)
 - a. Planning Commission
 - b. Historic Preservation Commission
 - c. Civil Service Commission
 - d. Economic Development, Tourism, and Events Commission

-
- e. Parks, Arbor, and Recreation Board
 - f. Utilities & Transportation Advisory Commission
 - g. Diversity & Inclusion Advisory Board
 - h. Youth Advisory Commission
5. Walla Walla University and City of College Place staff and administration participate on each other's boards and commissions in order to mutually aid their missions. (Mayor)
6. College Place builds and fosters interlocal partnerships in the following areas. (Mayor and Administrator)
- a. Utilities
 - b. Bidding on joint construction projects
 - c. Library
 - d. Court
 - e. Information Technology
 - f. Emergency Management
 - g. School security
 - h. Park and Recreation programs
 - i. Police Training (Ex: Regional Shooting Range)
 - j. Fire Training (Ex: Fire Training Tower)
 - k. Economic Development
 - l. Broadband
 - m. Housing

Timeline and Outcomes

Year	Activity	Result
2021	2. 2-d 2-e. 4. 6. 6-f 6-h 6-l 6-m	Staff provides social media report to Council highlighting channels, number of followers and number of posts. Administrator presents annual report of news coverage and reporting. School event information is included in utility statement mailings. All Commissions are fully appointed with local residents by Council who also monitor calendaring of commission meetings. The number of interlocal agreements increases. Work with County and other partners to secure grant funds to move Emergency Management. City & partners establish youth recreation programming. City partners with area agencies to pursue grant funding for regional public dark fiber system. Common Roots Land Trust officially forms.
2022	1-a.	Work to bring back Block Party or similar event in which University, Public Schools, Private

	1-b. 2-c. 2-d. 2-e. 4. 6. 6-h. 6-i. 6-j. 6-l. 6-m.	Schools, and Library can partner. Partner with City of Walla Walla to bring regional events (Music Festivals, etc) here to the Valley. Staff provides social media report to Council highlighting channels, number of followers and number of posts. Administrator presents annual report of news coverage and reporting. School event information is included in utility statement mailings. All Commissions are fully appointed with local residents by Council who also monitor calendaring of commission meetings. The number of interlocal agreements increases. Youth recreation programming grows. Regional Police Shooting Range facility is complete. Regional Fire Training Tower is under construction. City and partners secure funding for publicly owned dark-fiber system. Begin engineering. First property for Common Roots to possess affordable housing on is sighted.
2023	2-c. 2-d. 2-e. 4. 6. 6-f. 6-h. 6-j. 6-l. 6-m.	Staff provides social media report to Council highlighting channels, number of followers and number of posts. Administrator presents annual report of news coverage and reporting. School event information is included in utility statement mailings. All Commissions are fully appointed with local residents by Council who also monitor calendaring of commission meetings. The number of interlocal agreements increases. Emergency Management is at new, safe, secure location. Youth recreation programming grows. Regional fire training tower is fully constructed and operational. City and partners wrap up engineering and begin construction of publicly owned dark fiber system. Increase in affordable housing development through land trust, BMAC, and Housing Authority.
2024	2-c.. 2-d. 2-e. 4. 6. 6-h. 6-l. 6-m.	Staff provides social media report to Council highlighting channels, number of followers and number of posts. Administrator presents annual report of news coverage and reporting. School event information is included in utility statement mailings. All Commissions are fully appointed with local residents by Council who also monitor calendaring of commission meetings. The number of interlocal agreements increases. Youth Recreation Programming offerings grows. Construction of publicly owned dark fiber system wraps. Is ready to be leased and lit. Increase in affordable housing development through land trust, BMAC, and Housing Authority.
2025	2-c. 2-d. 2-e. 4. 6. 6-h. 6-l. 6-m.	Staff provides social media report to Council highlighting channels, number of followers and number of posts. Administrator presents annual report of news coverage and reporting. School event information is included in utility statement mailings. All Commissions are fully appointed with local residents by Council who also monitor calendaring of commission meetings. The number of interlocal agreements increases. Youth Recreation Programming offerings grows. Number of internet providers increases and monthly cost of internet decreases. Increase in affordable housing development through land trust, BMAC, and Housing Authority.
2026	2-c. 2-d. 2-e. 4. 6. 6-h. 6-l.	Staff provides social media report to Council highlighting channels, number of followers and number of posts. Administrator presents annual report of news coverage and reporting. School event information is included in utility statement mailings. All Commissions are fully appointed with local residents by Council who also monitor calendaring of commission meetings. The number of interlocal agreements increases. Youth Recreation Programming offerings grows. Number of internet providers increases and monthly cost of internet decreases

	6-m.	Increase in affordable housing development through land trust, BMAC, and Housing Authority.
--	------	---

Infrastructure Investment

A healthy and vital College Place requires new and renewing investments above and below ground. Residents expect and receive reliable and safe services from these investments.

Goals and Objectives

1. The City strives to attain a fully-funded storm water utility via a combination of utility rates and external grants. (Public Works/On-Call Engineer)
2. The City has a fully-funded drinking water utility via a combination of utility rates and external grants. (Public Works)
 - a. Water treatment infrastructure is replaced in the next ten years (Public Works)
 - b. Water rights and water availability are secured. (Public Works)
 - c. A conservation program is developed and in place to a point where the aquifer is recharging (Public Works).
 - d. Explore consolidation with neighboring irrigation districts (Public Works).
 - e. The City will monitor closely aquifer levels and develop conservation programs, additional water acquisition infrastructure as needed.
3. The City has a fully-funded wastewater utility via a combination of utility rates and external grants. (Public Works)
 - a. The City has a plan to replace aging collection system. (Public Works)
 - b. The City has a plan in place to finance the Wastewater Treatment Plan improvements mandated by the State Department of Ecology by the end of 2023 for Phase 1.
4. All local streets are refurbished and/or rebuilt.
 - a. The Transportation Benefit District has a funding mechanism that begins to fund renewal. (Administrator)
 - b. There are sidewalks, bike lanes and sharrows where practicable, preserving character of historic neighborhoods. (Planning)

-
- c. Fully-controlled intersections are constructed at important crossings.
(Engineering)
 - d. LED Street lights expands LED Street lights throughout the City. (Public Works)
 - 5. Working with partners, the City promotes sustainability and conservation in the use of renewable resources, such as facilitating solar array installation on roofs and walls.
(Planning)
 - 6. Revise development regulations to further incorporate community needs and smart growth principles. (Planning)
 - 7. The City provides internet access as key infrastructure. (Mayor and Administrator)
 - a. Community-wide Wi-Fi improves access to internet.
 - b. Fiber cable is installed wherever development occurs.
 - 8. The City works with partners to develop a true recycling program.

Timeline and Outcomes

Year	Activity	Result
2021	1. 2. 2. 3. 3. 4. 4b. 7.	The linear feet of stormwater lines replaced or relined is reported to Council. The linear feet of water lines replaced or relined is reported to Council. Energy costs related to increased number and better utilization of drinking water wells reported to Council. The linear feet of wastewater pipe replaced or relined is reported to Council. Southwest Wastewater Trunk Line is constructed and operational. The linear feet of roadway refurbished or rebuilt is reported to Council. The linear feet of sidewalk refurbished or rebuilt is reported to Council. The linear feet of dark fiber constructed is reported to Council
2022	3-c. 1. 2. 2. 3. 3. 4. 4a. 4b. 7. 8.	LED lights power all City street lights The linear feet of stormwater lines replaced or relined is reported to Council. The linear feet of water lines replaced or relined is reported to Council. Energy costs related to increased number and better utilization of drinking water wells reported to Council. The linear feet of wastewater pipe replaced or relined is reported to Council. Construction begins at Wastewater Treatment Plant /Amount of Sewage treated at WTP The linear feet of roadway refurbished or rebuilt is reported to Council. Council begins identification of financing strategies for Transportation Benefit District. The linear feet of sidewalk refurbished or rebuilt is reported to Council. The linear feet of dark fiber constructed is reported to Council Workgroup established to begin figuring out challenges to restarting Recycling program.
2023	1. 2. 2. 3. 3.	The linear feet of stormwater lines replaced or relined is reported to Council. The linear feet of water lines replaced or relined is reported to Council. Energy costs related to increased number and better utilization of drinking water wells reported to Council. The linear feet of wastewater pipe replaced or relined is reported to Council. Construction concludes at Wastewater Treatment Plant/Amount of Sewage treated at WTP.

	4. 4a. 4b. 7. 8.	The linear feet of roadway refurbished or rebuilt is reported to Council. Council selects financing strategy for Transportation Benefit District/is monetized. The linear feet of sidewalk refurbished or rebuilt is reported to Council. The linear feet of dark fiber constructed is reported to Council Number of strategies identified by workgroup to deal with Recycling.
2024	. 1. 2. 2. 3. 3. 4. 4b. 7. 8.	The linear feet of stormwater lines replaced or relined is reported to Council. The linear feet of water lines replaced or relined is reported to Council. Energy costs related to increased number and better utilization of drinking water wells reported to Council. The linear feet of wastewater pipe replaced or relined is reported to Council. Amount of Sewage treated at WTP. The linear feet of roadway refurbished or rebuilt is reported to Council. The linear feet of sidewalk refurbished or rebuilt is reported to Council. The linear feet of dark fiber constructed is reported to Council Number of strategies identified by workgroup to deal with Recycling.
2025	1. 2. 2. 2. 3. 3. 3. 4. 4b. 7. 8.	The linear feet of stormwater lines replaced or relined is reported to Council. All residents have access to municipal water supply. The linear feet of water lines replaced or relined is reported to Council. Energy costs related to increased number and better utilization of drinking water wells reported to Council. The wastewater utility meets WA Department of Ecology requirements. The linear feet of wastewater pipe replaced or relined is reported to Council. Amount of Sewage treated at WTP. The linear feet of roadway refurbished or rebuilt is reported to Council. The linear feet of sidewalk refurbished or rebuilt is reported to Council. The linear feet of dark fiber constructed is reported to Council Pilot recycling strategy implemented.
2026	1. 2. 2. 3. 3. 4. 4b. 7. 8..	The linear feet of stormwater lines replaced or relined is reported to Council. The linear feet of water lines replaced or relined is reported to Council. Energy costs related to increased number and better utilization of drinking water wells reported to Council. The linear feet of wastewater pipe replaced or relined is reported to Council. Amount of Sewage treated at WTP. The linear feet of roadway refurbished or rebuilt is reported to Council. The linear feet of sidewalk refurbished or rebuilt is reported to Council. The linear feet of dark fiber constructed is reported to Council Recycling program operational/Tons of material recycled.

Planning for Prosperity

The City uses transparent and accountable planning processes so residents understand how College Place grows and changes. Planning documents are clear with a vision for how to sustainably fund services while maintaining high levels of citizen satisfaction and add to the local population as well as the Urban Growth Area (UGA).

Goals and Objectives

-
1. The City produces and adopts a Comprehensive Plan
 - a. There is a written redevelopment strategy for the College Avenue corridor.
(Planning)
 - b. An historic preservation strategy is developed. (Historic preservation commission)
 - c. The City develops, maintains and funds a sustainable infrastructure replacement plan. (Finance)
The City has a Parks master plan that meets RCO standards and integrates the Blue Mountain Regional Trail Network (Parks, Arbor and Recreation Board)
 - d. The Walla Walla University Master Plan is integrated. (Mayor and Administrator)
 2. City government is flexible enough to permit innovation.
 - a. Lean methodologies are applied to continuously improve the City's development processes. (Mayor and Administrator)
 - b. Municipal code is simplified to improve usability. (City Clerk)
 3. By 2027, the City will complete its third Comprehensive plan.

Timeline and Outcomes

Year	Activity	Result
2021	2.	Report to Council on the number of process improvement groups formed.
2022	2.	Report to Council on the number of process improvement groups formed. Urban Growth Area reviewed by the Planning Commission and City Council.
2023	2.	Report to Council on the number of process improvement groups formed.
2024	2.	Report to Council on the number of process improvement groups formed.
2025	2.	Report to Council on the number of process improvement groups formed.
2026	2. 3.	Report to Council on the number of process improvement groups formed. Comprehensive Plan development commences.

Revising the Plan

The plan will be reviewed and updated annually. Recommendations for any interim changes to the plan should address the following questions:

- Why should the changes be made?
- What specific changes should be made, including to areas, goals, objectives, strategies timelines and responsibilities?

Thursday, December 2nd, 2021

Save the
date!



5:30
PM

Light Up the Avenue

Tree Lighting – Parade – Fireworks

**College Place Municipal Campus
and College Avenue**



Parade forms available on City Website



https://www.cpwa.us/residents/events/light_up_the_avenue.php



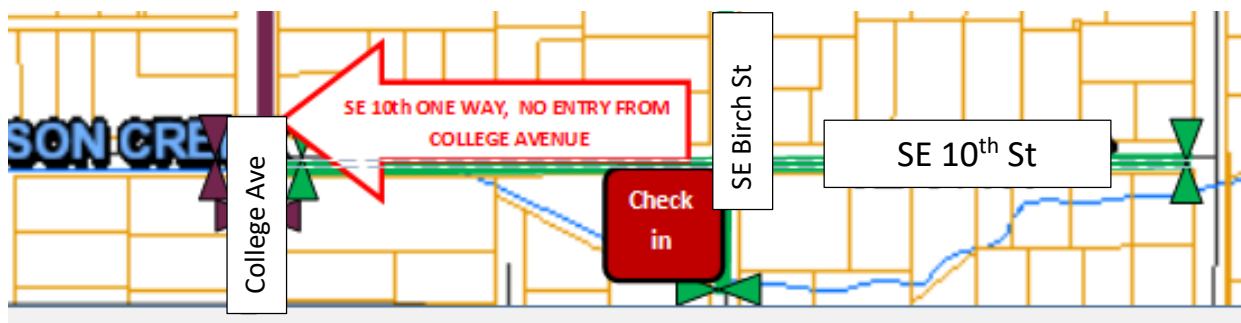
2021 Lighted Christmas Parade

PARADE DETAILS:

- Thursday, December 2nd, 2021
- All entries must be **LIT**.
- The City of College Place reserves the right to assign or alter the parade order, as needed, to accommodate any special circumstances.
- **All details including line up, staging area, and timeline of events will be provided by email on Wednesday, December 1st by 4:00 PM.**

STAGING & ROUTE:

- Staging begins at 4:00 p.m. You must be checked in by 5:30. The parade begins at 6:00 p.m. (Check in booth will be at corner of SE Birch & SE 10th St.)
- The staging area is SE Birch Ave from SE 6th St to SE 10th St, including SE 8th between College Ave and Date Ave, SE 9th St, SE Cedar Ave, and SE 10th St between College Ave and Date Ave.
- SE 10th St will be ONE WAY traffic during staging – Entry from Birch only.
- The parade route will be along College Avenue from SE 10th St to Whitman where the parade will disperse. roadways will reopen upon conclusion of the parade.



OTHER DETAILS:

- Be respectful of others and be mindful that this is intended to be a family oriented event to be enjoyed by all community members.
- All entries must be able to negotiate a right turn onto College Ave from SE 10th St without leaving the roadway.
- Equestrian participants are required to clean up all manure from the staging area and parade route.



2021 LIGHTED PARADE ENTRY FORM: Email completed form to City Clerk at lneissl@cpwa.us or mail (or drop off) to 625 S. College Ave, College Place WA 99324

****All Parade Participants Must Have Completed Form Turned In.****

ALL INFORMATION REQUIRED – PLEASE TYPE OR PRINT CLEARLY:

Organization Name: _____

Primary Contact
Name: _____

Primary Contact Phone: _____

Primary Contact
Email: _____

Contact Phone During
Event: _____

***REQUIRED**

Total Entry Length: _____

What type of vehicle
or transportation
will your entry have?
How many?

Briefly describe your
entry as you wish it
to be announced.
(Three sentences or
less please.)

**This information is used to determine the amount of space allowed for staging, please be specific.*

By signing below applicant and all co-participants agree to indemnify and hold harmless the City of College Place, Washington, and all volunteers and/or sponsors from any responsibility, personal liability, claims, loss or damage arising out of, or in conjunction with my participation in the College Place Light Up the Avenue Event. Parade entrants assume all liability for their entry and associated participants. The applicant agrees to abide by all policies and rules, and all amended policies and rules for the parade.

Signature of Primary Contact: _____ Date: _____

EDA: AMERICAN RESCUE PLAN

TRAVEL, TOURISM & OUTDOOR RECREATION

Promoting America's Tourist Communities



Through the **Travel, Tourism & Outdoor Recreation** program, EDA is focused on accelerating the recovery of communities that rely on the travel, tourism and outdoor recreation sectors. \$750 million of EDA's American Rescue Plan funds are allocated to support the following efforts:

- **State Tourism Grants: \$510 million** in non-competitive awards to help states quickly invest in marketing, infrastructure, workforce and other projects to rejuvenate safe leisure, business and international travel.
- **Competitive Grants: \$240 million** to help communities that have been hardest hit by challenges facing the travel, tourism and outdoor recreation sectors to invest in infrastructure, workforce or other projects to support the recovery of the industry and economic resilience of the community in the future.



WHO SHOULD APPLY

State Tourism Grants

Eligible applicants for EDA's Statewide Planning Grants include Governors, the Mayor of DC, and other applicable Territory leaders or their designees. EDA will send these applicants a formal invitation to apply.

Competitive Tourism Grants

Eligible applicants for EDA's Competitive Tourism Grants program include a(n):

- District Organization of an EDA-designated Economic Development District
- Indian Tribe or a consortium of Indian Tribes
- State, county, city, or other political subdivision of a State, including a special purpose unit of a State or local government engaged in economic or infrastructure development activities, or a consortium of political subdivisions
- Institution of higher education or a consortium of institutions of higher education
- Public or private non-profit organization or association acting in cooperation with officials of a political subdivision of a State

Individuals or for-profit entities are not eligible.



APPLICATION DEADLINE

State Tourism Grants

→ Application due 60 days after receiving invitation

Competitive Tourism Grants

→ Suggested Application Submission Date:
March 15, 2022

Applications reviewed on a rolling basis



CONTACTS

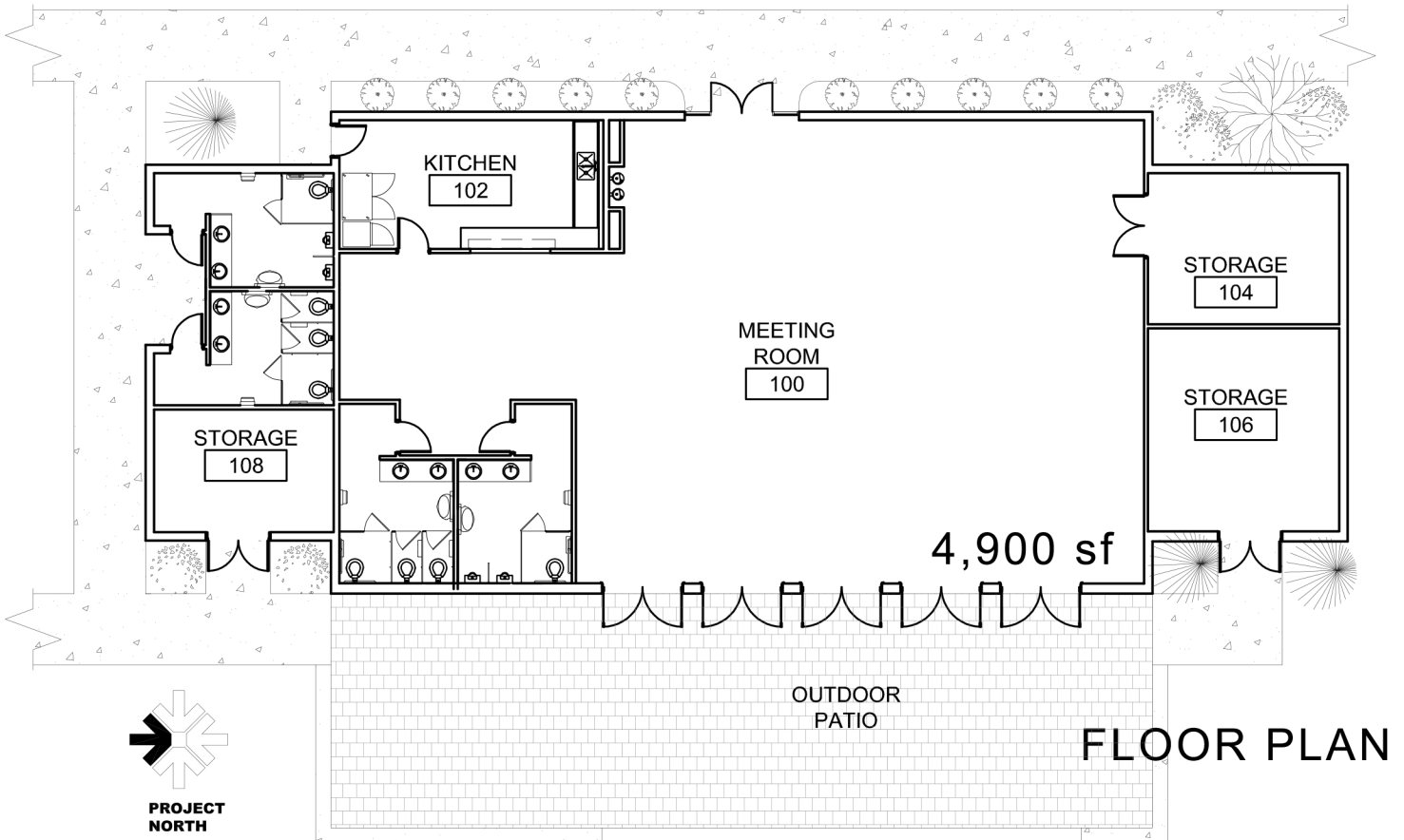
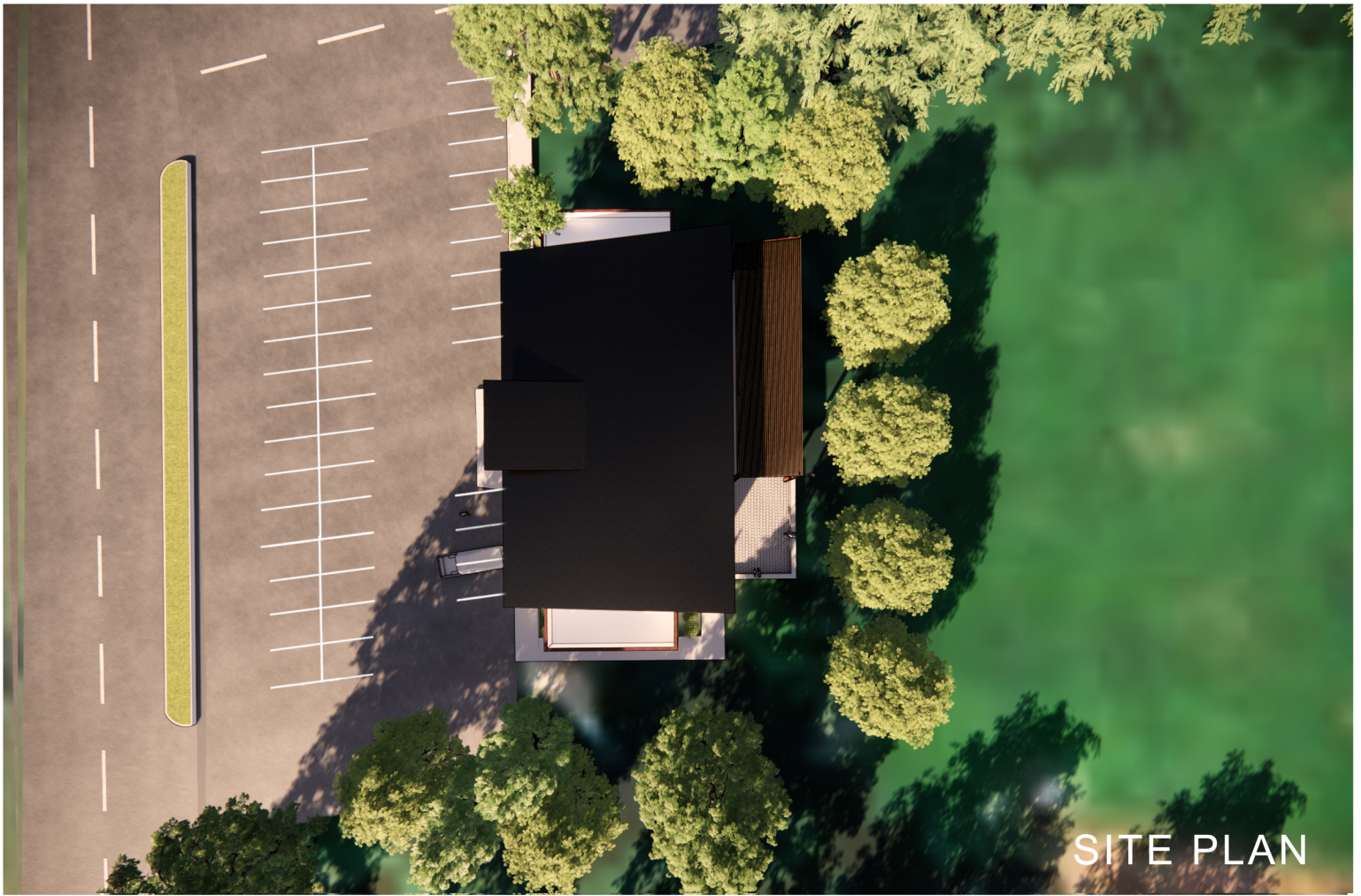
- Email your questions about the American Rescue Plan Travel, Tourism & Outdoor Recreation program to TravelandTourism@eda.gov
- Visit www.eda.gov/contact to find contact information for your Economic Development Representative



To learn more about EDA's American Rescue Plan **Travel, Tourism and Outdoor Recreation** program, visit eda.gov/arpa/travel-tourism/.



COLLEGE PLACE COMMUNITY CENTER
CONCEPT IMAGES



COLLEGE PLACE COMMUNITY CENTER
CONCEPT IMAGES

City of College Place - Community Center Budget

Project Summary

Construction Costs

Existing Building and Parking Lot Demolition	1	ea	\$	60,000
New Building Construction (4,900 sf)	1	ea	\$	1,470,000
Rear Paver Patio with Trellis (1,200 sf)	1	ea	\$	120,000
Commercial Kitchen Equipment (small kitchen)	1	ea	\$	45,000
Parking Lot and Storm Water Improvements (20,000 sf)	1	ea	\$	200,000
Construction Contingency - 5.0%	1	ea	\$	94,750
Sale Tax on Construction Costs - 8.6%	1	ea	\$	171,119
Subtotal:			\$	2,160,869
<i>Construction per square foot cost (with sales tax)</i>				<i>4,900 \$ 440.99</i>

Consultant Services

Basic A/E Design Services	1	ea	\$	259,304
Additional A/E Services & Reimbursable Allowance	1	ea	\$	40,000
Geotechnical Survey and Report	1	ea	\$	6,000
Site Survey and Topo	1	ea	\$	6,000
Hazardous Material Abatement Survey			n/a	
Storm Water Protection Plan	1	ea	\$	7,500
Environmental Mitigation Services			n/a	
Mechanical/Electrical Commissioning Agent (estimate)	1	ea	n/a	
Material Testing & Special Inspection Agent (estimate)	1	ea	\$	9,000
Construction Management - 1.5%			\$	32,413
Subtotal:			\$	360,217

Other Project Costs

City Review and Permit Fees (estimate)	1	ea	\$	48,000
Owner Insurance (estimate)	1	ea	\$	20,000
Utility Tie-In and Fees (estimate)	1	ea	\$	35,000
One Year Construction Escalation 2022 - 5%	1	ea	\$	108,043
Furnishings, Fixtures and Equipment - 10%	1	ea	\$	216,087
Sale Tax on Equipment - 8.6%	1	ea	\$	18,583
Subtotal:			\$	445,714

ESTIMATED PROJECT TOTAL:

\$ 2,966,799

Total project per square foot cost 4,900 \$ 605.47



October 21, 2021
11am - Noon
Virtual Information Meeting



Washington Office of Superintendent of
PUBLIC INSTRUCTION



Introductions

- **Candice Bock** (she/her)
 - Director of Government Relations, Association of Washington Cities (AWC)
- **Jacob Ewing** (he/him)
 - Legislative & Policy Analyst, Association of Washington Cities (AWC)
- **Tiffany Hanzo** (she/her)
 - WRPA Executive Director
- **Doug Levy** (he/him)
 - WRPA Lobbyist
- **Jon Mishra** (he/him)
 - Executive Director, Special Programs & Federal Accountability, OSPI
- **Jennifer Papich** (she/her)
 - WRPA President, Recreation Director, City of Spokane
- **Dave Johnson** (he/him)
 - WRPA President Elect, Director of Parks and Recreation City of Maple Valley
- **Paul Simmons**(he/him)
 - WRPA Past President, Director of Parks, Recreation & Arts City of Olympia



Goal Statement/Key Funding Objectives:

To best serve school-aged youth, WRPA and the Association of Washington Cities (AWC) will strive to ensure that funds are allocated to a diverse group of jurisdictions of all sizes that are geographically spread across the state. Additionally, the program emphasizes targeting funds toward programs that serve school age youth populations most impacted by COVID-19 and furthest from educational justice. Funding is for programs that prioritize activities that promote students connecting socially with their classmates, encourage students to engage in physical activity, and support families who have struggled with childcare needs.



Washington Office of Superintendent of
PUBLIC INSTRUCTION



WRPA in collaboration with Association of Washington Cities (AWC) is excited and proud to announce a 2022 Summer **\$10 million funding program.**

This program is administered by AWC and made possible by funds provided to the Office of the Superintendent of Public Instruction (OSPI).

SEEK will enable local parks and recreation agencies throughout our state to expand summer outdoor education programs serving school aged youth (K-12 – ages 4-21yrs.).

The purpose of the fund is to increase access to quality, outdoor summer programming for youth and communities who have been historically underserved and who have been most impacted by the COVID-19 pandemic.

What to Expect from this Informational Meeting:

- Overview of the Funding Program
- Application Process
- Updates from 2021 cycle
- Important Deadlines
- Deliverables
- Open Q&A



SEEK FUND GOALS



- Address students' **social, emotional, mental health, and academic needs** through a combination of activities that include strong partnerships with community-based organizations and other summer providers, including summer camps.
- Create partnerships to help **support and sustain summer programs**, especially those in rural and remote communities.
- Focus of the state is to **maximize enrollment** in summer programs, for students of all ages, with a particular focus on underserved students and students most impacted by the COVID-19 pandemic.
- Prioritize activities or programs that promote **social connections** amongst peers, encourage **physical activity, and support families** who are struggling with childcare needs.

WHO MAY APPLY?

Local Government Agencies

- Local government Parks and Recreation Agencies (City & County Parks and Recreation Agencies; Metropolitan Park Districts; Park and Recreation Districts; Tribal governments.)
 - State Parks may be eligible for funding in cases where it partners with a local agency on summer programming and that local agency applies for SEEK funds.
- Up to 3 applications per agency will be allowed (1 per program area) the total request for an individual agency cannot exceed \$500,000.
- This funding is focused on summer outdoor recreation programming only.
- Capital construction or equipment purchases exceeding \$5,000 per unit are not eligible.

SEEK APPLICATION: PROGRAM COSTS

Staff training and travel and capital infrastructure costs are **ineligible** for funding. Equipment and supplies that relate directly to the program being offered (such as renting a bus or van for trips) are eligible. Supplies must not exceed a \$5,000/unit maximum cost.

Project Costs
Staffing
Equipment & Supplies <i>(i.e. sports equipment, art supplies, or water and snacks) (must be directly related to program being offered)</i>
Scholarships or subsidies
Transportation
Facilities
Professional Services (please be specific)
Fees for activities or field trips
Meals <i>if your agency currently sponsors OSPI meal program or you are planning to in 2022 meals cannot be an allowable expense</i>
Other

SEEK APPLICATION: PROGRAM DESCRIPTION

- Strong emphasis on programs that promote social connection, encourage physical activity, support families who are struggling with childcare needs and assist those most impacted by the isolation of the COVID-19 pandemic.
- Explain how these funds allow your agency to accomplish your goals or plans that it wouldn't be able to otherwise.
- Outside organizations that are partnering with your agency for programming that directly supervise youth will have to provide AWC with proof of insurance.
- If fees are charged, please indicate whether your program will provide scholarships for underserved populations or other ways your program will ensure that costs are not a barrier.
- Provide the estimated number of hours each participant will likely spend outdoors.

SEEK APPLICATION: YOUTH SERVED

- Describe the K-12-aged (4 to 21yrs.) youth who will participate and be served through each program.
- Explain how target youth populations will be recruited to participate including outreach strategies.
- List any barriers that prevent participants from outdoor programming and how they will be addressed.
- Estimated number of youth who would be served.
- Anticipated % of children/youth in program whose families are low-income and/or are eligible for free or reduced-price lunch.
- Describe how you will collect data about the youth served and outcomes achieved.

FUND APPLICATION SCHEDULE

Item	Date
Application Opens	Monday, October 18, 2021
Application Deadline	Thursday, November 18, 2021 5pm
Evaluation Period	November 19 – January 7, 2022
Applicants Notified	Monday, January 10, 2022

Funded by Reimbursement:

All funds will be distributed on a **reimbursement** basis. Fund awardees may request reimbursement only after they have paid their employees and vendors and reported on their use of funds.

FUNDING EVALUATION TIERS

Funding up to \$500,000

Applications will be scored and evaluated with similar population range applicants

Population Ranges
100-10,000
10,001 – 50,000
50,001 – 100,000
100,001 & Up

SEEK SCORING & CRITERIA

An advisory committee will evaluate and score all applications. Scores will be based on each applicant's response to evaluation questions and any necessary Q&A/Interview follow-ups. Final awards are subject to approval by AWC and OSPI.

PROGRAM DESIGN: 1-5 POINTS (X2)

Prioritize activities or programs that promote:

- Social connection
- Encourage physical activity
- Affordable, accessible to all

YOUTH SERVED: 1-5 POINTS (X3)

Engaging and involvement of school-aged youth who are:

- Underserved
- Disproportionately impacted by COVID-19
- Addressing access and equity for those who have previously had a more difficult time participating due to lower income level, language barriers, communities of color etc.

OUTDOOR ENGAGEMENT/ENRICHMENT:

1-5 POINTS

- Evaluate the quality and quantity of evidence based outdoor education and recreation focus

ASSISTING COVID-IMPACTED STUDENTS, FAMILIES:

1-5 PTS.

- Connecting to families who are struggling with childcare needs coming out of the pandemic, so they can return to the work force and have a safe enriching place for their children to be
- Emphasis on supporting the social & emotional well being of youth participants

FUNDING CONTRACT INFO

- **Model contract is available on website— modified from the 2021 version to address some common issues**
- **No revisions will be accepted to the model contract – please review in advance of applying and affirm that your agency can enter into the contract**
- **Some areas to note:**
 - Insurance requirements for the subcontractor and any third-party agents
 - Confidentiality section addressed PRA requirements
 - Paid on a reimbursement basis
 - All invoices and reports due by October 1, 2022
 - 10% of funds will be withheld until all reports are in
 - Reporting requirements in Attachment C



QUESTIONS?
WRPA@WRPATODAY.ORG



Washington Office of Superintendent of
PUBLIC INSTRUCTION





Outdoor Youth Summer Enrichment Program Funding Application

Goal Statement/Key Objectives for this funding: To best serve school-aged youth, WRPA and the Association of Washington Cities (AWC) will strive to ensure that funds are allocated to a diverse group of jurisdictions of all sizes that are geographically spread across the state. Additionally, the program emphasizes targeting funds toward programs that serve school age youth populations most impacted by COVID-19 and furthest from educational justice. Funding is for programs that prioritize activities that promote students connecting socially with their classmates, encourage students to engage in physical activity, and support families who have struggled with childcare needs.

Agency Name:	City:
County:	Title:
Applicant Main Contact Person:	Phone:
Address, City, Zip:	
Email:	
Service area population range: select one	
100-10,000	10,001 - 50,000
50,001 – 100,000	100,001 & Up

Funding Request (Maximum \$500,000)	\$
--	----

Please indicate the summer program focus area(s) you are requesting funding for. While the program may include several of the categories here, please select the category or categories that best describes your program.

Art Programs	Environmental Program	STEM
Literacy	Outdoor Recreation	Youth Summer Day Camp
Preschool Program	Teen Programs	Sports
Mentoring	Service Learning	General Summer Programming
Mobile Recreation	Therapeutic Recreation	Other:

Program Description: Recipients must prioritize activities or programs that promote social connection, encourage physical activity, support families who are struggling with childcare needs and assist those most impacted by the isolation of the COVID-19 pandemic.

- One application per program, per agency, up to 3, not to exceed \$500,000 in total applications amounts.
- Provide a clear, concise narrative that describes the specific program(s) proposed for funding.
- Describe the youth experience the program will provide (what they will do).

- Detail how the program will prioritize activities that promote students connecting socially with their classmates, encourage students to engage in physical activity, and address participants mental health and academic needs.
- Describe how each program will enhance access for those who have been historically underserved or are struggling due to income disparities and/or COVID-19 impacts (*students from low-income families, students of color, children with disabilities, English learners, migratory students, students experiencing homelessness, and children and youth in foster care*)?
- List ways in which the program will reduce/remove institutional and systemic barriers to participation.
- Explain how these funds allow your agency to accomplish your goals or plans that it wouldn't be able to otherwise.
- List program partnerships with organizations that work with underserved and/or economically disadvantaged youth populations. Indicate whether these outside organizations or third parties will be involved in your program and if so, how. Specifically note when the outside organization will be supervising youth participants. Outside organizations that directly supervise youth will have to provide AWC with proof of insurance.
- Indicate whether the program for which you are seeking funds is fee-based. If fees are charged, please indicate whether your program will provide scholarships for underserved populations or other ways your program will ensure that costs are not a barrier.
- Provide the estimated amount of hours each participant will likely spend outdoors.
- Explain time frames during which the program will be offered. Include the number of hours per day or week as well as the planned dates for the program during the summer of 2022.

Youth Served:

- Describe the K-12-aged (4 to 21) youth who will participate and be served through each program.
- Describe your outreach, specifically noting how you plan to serve those most impacted by the COVID-19 pandemic such as students from low-income families, students of color, children with disabilities, English learners, migratory students, students experiencing homelessness, and children and youth in foster care.
- Explain how target youth populations will be recruited to participate.
- Explain how these funds will create more access to underserved and/or economically disadvantaged youth.
- List any barriers that prevent participants from outdoor programming?
- Provide potential number of K-12 (age 4 to 21) youth who would be served.
- Provide anticipated percent of children/youth in program whose families are low-income and/or are eligible for free or reduced-price lunch (please provide estimates based on 2019 summer programming).
- Describe how you will collect data about the youth served and outcomes achieved.

Which of the following disproportionately impacted communities does the summer recreation program serve? (Select all that apply)

Communities of Color	Low-Income Individuals	Rural or geographically isolated individuals
LGBTQIA+ Individuals	Individuals with disabilities	Immigrants and or refugees
Homeless Youth	Youth in Foster Care	Food Insecure
Other vulnerable or historically underserved populations	English as a second language	

Indicate below how funds will be used and at what level, being as specific as possible. Staff training and travel and capital infrastructure costs are ineligible for funding. Equipment and supplies that relate directly to the program being offered (such as renting a bus or van for trips) are eligible. Supplies must not exceed a \$5000/unit maximum cost.

Project Costs	Summer 2022
Staff	\$
Equipment & supplies (i.e. sports equipment, art supplies, or water and snacks) <i>(must be directly related to program being offered)</i>	\$
Scholarships or subsidies	\$
Transportation	\$
Facilities	\$
Professional Services (please be specific on type of service)	\$
Fees for activities or field trips (such as entrance fees for field trips)	\$
**Meals	\$
Other (please specify)	\$
TOTAL	\$

**Is your agency a current sponsor of the OSPI meal program or are you planning on being a site for the first time in the summer of 2022? (Only if the answer is “no” can meals be an allowable expense.)

Funding Information/Background

Purpose: The “Summer Experiences & Enrichment for Kids” (SEEK) program is for summer outdoor programs serving school aged youth (K-12 – age 4-21). The purpose of the SEEK grants is to increase access to quality, outdoor summer programming for youth and communities who have historically been underserved and who have been most impacted by the COVID-19 pandemic.

Programs should address students’ **social, emotional, mental health, and academic needs** through a combination of activities that include strong partnerships with community-based organizations and other summer providers, including summer camps. Programs are encouraged to create partnerships to help **support and sustain summer programs**, especially those in rural and remote communities.

2022 funding cycle will cover reimbursements for a summer program – April 15 through September 15. Recipients must prioritize activities or programs that promote social connection, encourage physical activity, and support families who are struggling with childcare needs. Total funding available is approximately \$10 million.

Who is eligible to apply: Local government Parks and Recreation Agencies (City & County Parks and Recreation Agencies; Metropolitan Park Districts; Park and Recreation Districts; Tribal governments.

Application Period Opens: Monday, Oct. 18 ,2021.

Due date for submission: 5 p.m. Thursday, Nov. 18.

Evaluation Period including Q&A/Interviews as needed: The evaluation and scoring panel will use the time between application submittals and application awards to review and score projects. The panel reserves the right to follow up with applicants and schedule Q&A/Interview sessions where applications have ambiguities or leave panelists with unresolved questions.

Date funding allocations will be awarded: Recipients will be notified by 5 p.m. Monday, Jan. 10, 2022.

Funded by Reimbursement:

All funds will be distributed on a **reimbursement** basis once adequate documentation and reporting have been submitted.

Applicant Webinar Info:

Date: Thursday, Oct. 21, 2021.

Time: 11 a.m. through Noon.

How to register: (*provide link*)

Project evaluations and scoring:

Applications will be scored and evaluated with similar population range applicants. An advisory committee will evaluate and score all applications to determine which projects will be recommended for funding. Scores will be based on each applicant's response to evaluation questions and any necessary Q&A/Interview follow-ups. Final awards are subject to approval by AWC and OSPI.

Advisory Committee members will score applications based on the following evaluation criteria and point values:

- **Program Design: 1-5 points (X2)**
Prioritize activities or programs that promote; social connection, encourage physical activity and are affordable and accessible to all
- **Youth Served: 1-5 points (x3)**
Engaging and involvement of school-aged youth who are; underserved and disproportionately impacted by COVID-19. Emphasis on equity and access for those who have previously had a more difficult time participating due to lower income levels, language barriers communities of color etc.
- **Outdoor Engagement/Enrichment: 1-5 points**
Evaluate the quality and quantity of evidence based outdoor education and recreation focus.
- **Assisting COVID-impacted students, families: 1-5 points.**
Connecting to families who are struggling with childcare needs coming out of the pandemic, so they can return to the work force and have a safe, enriching place for their children to be. Emphasis on supporting the social & emotional wellbeing of youth participants.

Project Completion:

When a project is completed, awardees must submit the final bill, final report, and supporting documents needed to close out the project as specified in the contract agreement. A sample of the contract, which includes an insurance requirement and limits changes to 10 percent of total funds (*unless a Contract Amendment is authorized*) is attached. Modifications to this contract will not be accepted and applicants must attest to their ability to enter into the contract as is.

NOTES:

- 1) All records relevant to projects funded must be on file and are subject to audit and inspection by the state and potentially federal agencies. If the auditor's inspection of the records discloses any charges incorrectly claimed and reimbursed, the grantee may be responsible for repayment.
- 2) OSPI has determined that the relationship between OSPI and AWC is that of a contractor/vendor engaged to provide professional services related to a federal funding opportunity, and not that of a grantee or Pass-through Entity (PSE). Therefore, federal Uniform Guidance requirements do not apply, including reporting of SEEK funds on the Schedule of Expenditures of Federal Awards (SEFA).



Project Costs Worksheet

Agency Name: Camp Fire Walla Walla

Program / Project Name: Kiwanis Park Day Camp

Indicate below how funds will be used and at what level, being as specific as possible. Staff training and travel and capital infrastructure costs are ineligible for funding. Equipment and supplies that relate directly to the program being offered (such as renting a bus or van for trips) are eligible. Supplies must not exceed a \$5000/unit maximum cost.

Project Costs	Summer 2022
Staff	\$
Equipment & supplies (i.e. sports equipment, art supplies, or water and snacks) <i>(must be directly related to program being offered)</i>	\$
Scholarships or subsidies	\$50,000
Transportation	\$
Facilities	\$
Professional Services (please be specific on type of service)	\$
Fees for activities or field trips (such as entrance fees for field trips)	\$
**Meals	\$
Other (please specify)	\$
TOTAL	\$50

**Is your agency a current sponsor of the OSPI meal program or are you planning on being a site for the first time in the summer of 2022? (Only if the answer is "no" can meals be an allowable expense.)

50Kiwanis Park Summer Day Camp
Provided by Camp Fire Walla Walla

Funds Requested: \$50,000

Program Focus Area(s): Youth Summer Day Camp (primary focus); Art Programs, Environmental Programs, STEM, Outdoor Recreation (secondary focus)

Communities Impacted: Low-income families, Rural or geographically isolated families (primary focus); English as a second language, Youth in foster care (secondary focus)

PROGRAM DESCRIPTION

Describe the youth experience the program will provide (what they will do):

The Camp Fire Day Camp experience includes a blend of small and large group activities that promote the Camp Fire mission: To provide youth with opportunities to find their spark, lift their voice, and discover who they are. We offer a wide variety of activities: sports and field games, art, music, science experiments, cooperative games, reading, skits and storytelling, gardening, swimming, hiking and nature exploration, and community service projects. Through these activities, we strive to help children explore new interests and develop skills, build healthy social-emotional connections with each other, improve physical and mental health, and practice leadership, communication, and solution-finding skills.

Detail how the program will prioritize activities that promote students connecting socially with their classmates, encourage students to engage in physical activity, and address participants' mental health and academic needs:

To meet the social, emotional, and academic needs of our campers and to provide them with engaging and enriching outdoor experiences, we plan activities with some (very positive) ulterior motives in mind. Rather than just including simple directions for accomplishing each activity or task, our day camp lesson plans have a deeper purpose. For instance, while campers may think they are simply making a list of activities they would like to do, Camp Fire staff teach them the process of brainstorming, what it means to reserve judgement, techniques for making sure everyone has a turn to express their opinion, methods of making fair decisions

together, discussing pros and cons, etc. An art project is rarely just an art project; a soccer game is rarely just a soccer game...they are opportunities to develop social-emotional skills with the guidance of camp counselors who are skilled in the art of facilitation.

Describe how each program will enhance access for those who have been historically underserved or are struggling due to income disparities and/or COVID-19 impacts (students from low-income families, students of color, children with disabilities, English learners, migratory students, students experiencing homelessness, and children and youth in foster care)?

Our schedule and selection of activities promotes campers connecting socially with their peers and encourages physical activity. We offer children a chance to select activities that interest them individually, as well as plenty of opportunities to participate in group activities that they might not yet realize they enjoy. While we want campers to feel comfortable, we also want to challenge them to go outside their comfort zone...try new activities, meet new people, join an active game when they usually tend to like quiet reading, try painting when they usually gravitate toward sports. While our campers' parents appreciate the variety of activities, the aspect of day camp they appreciate most is having dependable, affordable childcare.

List ways in which the program will reduce/remove institutional and systemic barriers to participation.

- Income Based Fees: The weekly fee will be variable based on family income, and additional scholarship funds will be available for families whose financial circumstances are further constrained.
- Bilingual Staff & Promotional Materials: Several of staff are bilingual/bicultural and able to help ESL families with registration. Our promotional and informational material will be printed in both Spanish and English.
- Central Location: Camp is intentionally located at Kiwanis Park, a central location that is within walking distance and/or on a bus route for families who lack transportation.

Explain how these funds allow your agency to provide services that it would not be able to otherwise.

Receiving these funds will allow us to set camp fees at a level that is financially affordable for more families and provide additional financial assistance to families with constrained incomes.

List program partnerships with organizations that work with underserved and/or economically disadvantaged youth populations.

We are partnering with the City of College Place (use of Kiwanis Park), Place Public Schools (emergency use of Davis Elementary), and United Way of the Blue Mountains (limited financial support) to provide Camp Fire Day Camp to families in the College Place school district.

Indicate whether the program for which you are seeking funds is fee-based. If fees are charged, please indicate whether your program will provide scholarships for underserved populations or other ways your program will ensure that costs are not a barrier.

The actual break-even cost of running this program is \$235 per child per week, assuming 40 participants. With grant funding, program fees will be set at \$150 per child per week. This is an \$85 subsidy per child per week, totaling \$34,000. We are also requesting an additional \$16,000 to provide additional financial assistance through scholarships to particularly low-income families. The financial assistance application process will be clear and well-promoted, and available in both English and Spanish. Beyond the \$50,000 total grant request, additional donations from local organizations and individuals will be sought to provide additional need-based financial assistance so that cost is not a barrier.

Provide the estimated number of hours each participant will spend outdoors:

Campers check-in between 7:30 – 9am and check-out between 4 – 5:30pm, and the program is based outside at Kiwanis Park picnic shelter. Although we can go inside Davis Elementary in the event of inclement weather, our campers will spend 7-10 hours outside every day.

Explain time frames during which the program will be offered. Include the number of hours per day or week as well as the planned dates for the program during the summer of 2022.

The program will run Monday – Friday for 10 weeks, June 20 – August 26. 7:30am – 5:30pm. Most campers attend for the full day, participating in activities for 35-50 hours per week.

YOUTH SERVED

Describe the K-12 youth (ages 4 to 21) who will participate and be served through this program.

The Camp Fire Day Camp program is available to children entering 1st – 6th grade this coming school year. They and their families are residents of College Place and/or students in the College Place school district.

Describe your outreach, specifically noting how you plan to serve those most impacted by the COVID-19 pandemic such as students from low-income families, students of color, children with disabilities, English learners, migratory students, students experiencing homelessness, and children and youth in foster care.

College Place has fewer outdoor recreation opportunities and a population that includes more financially strained families, more people of color, and more English language learners. We will share print and electronic materials in both Spanish and English and collaborate with local agencies who work closely with under-served populations to get the word out about our programs and financial assistance.

Explain how target youth populations will be recruited to participate.

Our recruiting includes Spanish-English printed materials which will be shared throughout the community and school district, with a particular focus on getting information into the hands of low-income families. Through the financial assistance application process, low-income families will have priority in registering early for the program.

Explain how these funds will create more access to underserved and/or economically disadvantaged youth.

With grant funding, program fees will be set at a level that is financially affordable and variable, based on families' income level, and additional financial assistance will be available to low-income, under-served families as needed.

List any barriers that prevent participants from outdoor programming?

We have tried to mitigate and minimize barriers that prevent children from participating in our program and are able to serve children experiencing a mild to moderate level cognitive and/or physical challenges.

Provide potential number of K-12 youth (ages 4 to 21) who would be served.

We hope to serve at least 40 children during each of the 10-week sessions.

Main Contact Information

Name: Janet Adams

Email: janet@wwcampfire.org

Phone: 5095253180

College Place Public Schools SEEK Grant Application Narrative:

College Place Public Schools, at the direction of its Board of Directors is pursuing funding avenues to support our students in healthy activities. We have seen a significant decline in student health, level of physical activity, and ability to successfully interact with other same-age peers. Due to the isolation of the pandemic, finding an array of activities that can persist year-round to keep students engaged will be critical to our community students' growth moving forward. This request will support our current endeavors to provide after-school and weekend activities to keep our students active.

We are looking to target students exiting grades Kindergarten through four for summer 2022 from our Elementary School (Davis Elementary) and hoping to support the private elementary students in our community as well if possible. The goal will be to bridge the roughly ten weeks of summer with week long instruction and engagement in fun activities. Students of all income levels will be able to participate as we utilize a sliding scale to adjust costs based on their Federal Free/Reduced Meal status. We would expect that we could staff roughly 100 campers over the summer to provide for proper supervision. The District would offer its buses and facilities to be used without a rental fee; only gas, driver, and cleaning fees

The request is to fund four staff members full time for the duration of the summer to include four weeks included for recruitment, setup and logistics. Each employee will be full time at forty hours per week with hourly wages between \$18.00-\$28.00/hour depending on level (one supervisor and three employees). Each employee will be responsible for designing the lessons, games, and activities and for their instruction. Staff will be responsible for student supervision from arrival until departure.

Grant funds will be combined with District dollars to provide supplies that will allow for the use of shared spaces. Multiple portable soccer goals will allow for games on multiple fields simultaneously and support long-term development of larger programs. Portable pickleball nets and the equipment will allow for outdoor spaces of sidewalks and courts to become pickleball courts. Portable volleyball nets and standards too will allow for transforming any outdoor space into a useable volleyball court. Finally, Frisbee Golf goals will be purchased to create courses for students to use and enjoy.

The goal is to create a program that students can engage in numerous activities over a number of weeks that will promote them getting active, learning new skills, working as a part of team, gaining interpersonal and social skills, and return them for the 2022-2023 school year prepared and ready for success.



Project Costs Worksheet

Agency Name: Camp Fire Walla Walla

Program / Project Name: Kiwanis Park Day Camp

Indicate below how funds will be used and at what level, being as specific as possible. Staff training and travel and capital infrastructure costs are ineligible for funding. Equipment and supplies that relate directly to the program being offered (such as renting a bus or van for trips) are eligible. Supplies must not exceed a \$5000/unit maximum cost.

Project Costs	Summer 2022
Staff	\$ 56000 4 staff x 40 hours x 14 weeks
Equipment & supplies (i.e. sports equipment, art supplies, or water and snacks) <i>(must be directly related to program being offered)</i>	\$ 20,000 Portable Full Size Soccer Goals--\$10,000 Portable Pickleball Nets--\$500 Pickleball Paddles--\$3,000 Portable VB Nets/Standards \$1,500 Basketball, VB, Pickleballs, Frisbee--\$1,500 Frisbee Golf Goals--\$1,500 Snacks--\$2,000
Scholarships or subsidies	\$ 41,000
Transportation	\$ 12,000
Facilities	\$ 5,000
Professional Services (please be specific on type of service)	\$ 0
Fees for activities or field trips (such as entrance fees for field trips)	\$ 0
**Meals	\$ 0
Other (please specify)	\$ 0
TOTAL	\$ 134,000

**Is your agency a current sponsor of the OSPI meal program or are you planning on being a site for the first time in the summer of 2022? (Only if the answer is "no" can meals be an allowable expense.)



Project Costs Worksheet

Agency Name: Camp Fire Walla Walla

Program / Project Name: Kiwanis Park Day Camp

Indicate below how funds will be used and at what level, being as specific as possible. Staff training and travel and capital infrastructure costs are ineligible for funding. Equipment and supplies that relate directly to the program being offered (such as renting a bus or van for trips) are eligible. Supplies must not exceed a \$5000/unit maximum cost.

Project Costs	Summer 2022
Staff	\$
Equipment & supplies (i.e. sports equipment, art supplies, or water and snacks) <i>(must be directly related to program being offered)</i>	\$
Scholarships or subsidies	\$ 50,000
Transportation	\$
Facilities	\$
Professional Services (please be specific on type of service)	\$
Fees for activities or field trips (such as entrance fees for field trips)	\$
**Meals	\$
Other (please specify)	\$
TOTAL	\$ 50

**Is your agency a current sponsor of the OSPI meal program or are you planning on being a site for the first time in the summer of 2022? (Only if the answer is "no" can meals be an allowable expense.)