

Tuesday, July 14, 2026
#2186 Regular City Council Meeting - Hybrid (In-Person & Online)

6:00 P.M.

Agenda: <https://go.boarddocs.com/wa/cocp/Board.nsf/Public>

In-Person at College Place City Hall, 625 S College Avenue, College Place Washington
Meeting may be viewed by joining the Zoom meeting.

Zoom Attendee Link: <https://us06web.zoom.us/j/85394408296>

Or you may call this number to listen: 1-669-900-9128 ID#85394408296

Phone controls: *6 - toggle mute/un-mute and *9 - raise hand

Meeting recordings will be uploaded the following day of the meeting to the City of College Place,
Washington YouTube at https://www.youtube.com/channel/UCbx3qrqzLDL_05NusReSI-g/featured
City Council

1. Opening Items.

Subject :	1.01 Call To Order
Meeting :	Jul 14, 2026 - #2186 Regular City Council Meeting - Hybrid (In-Person & Online)
Category :	1. Opening Items.
Access :	Public
Type :	Procedural

Public Content

Mayor Hernández will call the meeting to order.

Subject :	1.02 Roll Call
Meeting :	Jul 14, 2026 - #2186 Regular City Council Meeting - Hybrid (In-Person & Online)
Category :	1. Opening Items.
Access :	Public
Type :	Procedural

Public Content

Mayor [Norma L. Hernández](#)

[Heather Schermann-Mayor Pro Tem,](#)

[Michael Cleveland,](#)

[Monica Boyle,](#)

[Council Members](#) [Jordan Green,](#)

Nadine Stecklein,

David Lopez,

Dana Evans

City Clerk, Carolyn Holm;

City Prosecutor, Michael Rio;

Community Development Director, Jon Rickard;

Finance Director, Brian Carleton;

Staff

Fire Chief, David Winter;

HR Manager, Amber Brooker;

Police Chief, Troy Tomaras;

Public Works Director, Robert McAndrews

Subject :	1.03 Pledge of Allegiance
Meeting :	Jul 14, 2026 - #2186 Regular City Council Meeting - Hybrid (In-Person & Online)
Category :	1. Opening Items.
Access :	Public
Type :	Procedural

Public Content

"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."

Subject :	1.04 Public Comment -
Meeting :	Jul 14, 2026 - #2186 Regular City Council Meeting - Hybrid (In-Person & Online)
Category :	1. Opening Items.
Access :	Public
Type :	Information

Public Content

Council meetings are primarily structured to permit Council Members to arrive at the decisions necessary to govern the City.

Meeting Protocol for Public Comment:

Written Public comments may be provided by submitting comment to Clerk@cpwa.us no later than 4:30 PM on the meeting date to be included in the record. (If typewritten, no less than 11 pt font).

Verbal Public Comments may be made during the meeting:

- In-person at the meeting location - provided at the beginning of each agenda.

Telephone and Virtual Comments:

Any member of the public who desires to make a public comment at the City Council meeting by telephone or remote access shall provide at least 24 hours notice (excluding weekends and holidays) prior to the start of the meeting at which the member of the public wants to make a comment, notify the City Clerk or designee in writing or by direct verbal communication of their desire to make a comment.

- Telephone comment - Call 1-669-900-9128, entering the meeting ID (provided at beginning of agenda) and raise your hand (*9 to raise hand, *6 to mute/un-mute) when comments are requested.
- Virtual comment - Join using the Zoom Attendee link (provided at beginning of agenda) and raise your hand when comments are requested.

Once recognized, you will have five minutes to speak on any subject that is under the control of the Council.

2. Consent Agenda.

Subject :	2.01 AB 26116 - Approve Agenda 7/14/2026
Meeting :	Jul 14, 2026 - #2186 Regular City Council Meeting - Hybrid (In-Person & Online)
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Recommended Action :	Motion to approve the agenda for 07/14 /2026.

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	2.02 AB 26117 - Approve Council Minutes 6/9/2026
Meeting :	Jul 14, 2026 - #2186 Regular City Council Meeting - Hybrid (In-Person & Online)
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent), Minutes
Fiscal Impact :	No
Budgeted :	No
Recommended Action :	Motion to approve Council Meeting Minutes from 06 /09/2026.

File Attachments

[City_Council_Regular_Meeting_Minutes-6-9-2026.pdf \(617 KB\)](#)

Consent

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Subject :	2.03 AB 26118 - Approve Council Workshop Minutes from 7/7/2026
Meeting :	Jul 14, 2026 - #2186 Regular City Council Meeting - Hybrid (In-Person & Online)
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent), Minutes
Fiscal Impact :	No
Budgeted :	No
Recommended Action :	Motion to approve Council Workshop Minutes from 07/07/2026.

File Attachments

[Council_Workshop_minutes-7-7-2026.pdf \(604 KB\)](#)

Consent

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Subject :	2.04 AB 26119 Resolution 26-010 Bank Signing Authorization
Meeting :	Jul 14, 2026 - #2186 Regular City Council Meeting - Hybrid (In-Person & Online)
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Preferred Date :	Jul 14, 2026
Absolute Date :	Jul 14, 2026

Fiscal Impact :	No
Budgeted :	No
Recommended Action :	Make a motion to approve Resolution #26-010 authorizing the removal of Troy Rayburn and Shawn Doering as authorized signing officers and adding City Clerk Carolyn Holm as an authorized signing officer.

Public Content

Historical Perspective:

We need to update our bank signature authorizations by removing Troy Rayburn and Shawn Doering and adding City Clerk Carolyn Holm. This will maintain three (3) authorized signers at STCU.

File Attachments

[RES26-010_Banking Authorizations.pdf \(170 KB\)](#)

Consent

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Subject :	2.05 AB 26120 January 2026 Financials
Meeting :	Jul 14, 2026 - #2186 Regular City Council Meeting - Hybrid (In-Person & Online)
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Fiscal Impact :	Yes
Budgeted :	No
Recommended Action :	Motion to approve the January 2026 check register and financial reports.

Public Content

Information for Consideration:

Claims & Benefits: \$1,482,359.83

Payroll: \$374,195.55

Total Expenses: \$1,856,555.38

File Attachments

[January 2026 Financials.pdf \(6,822 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	2.06 AB 26125 Excuse Absence of Council Member Boyle
Meeting :	Jul 14, 2026 - #2186 Regular City Council Meeting - Hybrid (In-Person & Online)
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Recommended Action :	Approve excused absence of Council Member Boyle.

Public Content

Historical Perspective:

Information for Consideration:

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	2.07 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.
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Meeting :	Jul 14, 2026 - #2186 Regular City Council Meeting - Hybrid (In-Person & Online)
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Recommended Action :	Motion to approve the consent agenda

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

3. Presentations.

Subject :	3.01 AB 26121 Yard of the Month
Meeting :	Jul 14, 2026 - #2186 Regular City Council Meeting - Hybrid (In-Person & Online)
Category :	3. Presentations.
Access :	Public
Type :	Information

Public Content

Historical Perspective:

The City of College Place awards a "Yard of the Month" award each month for June, July, August and September to promote and our beautiful community

Information for Consideration:

File Attachments

[Yard of the month-.jpg \(189 KB\)](#)

Admin Content

The Yard of the month recipients for June are Yvonne & Tanya Rechberger (mother and daughter) who reside at 624 Mockingbird Dr. They have lived at this address since 2003. They pride themselves on doing all of their own landscaping.

4. Administrative Reports.

Subject :	4.01 AB 26122 Public Works CDL Training Efficiencies
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Meeting :	Jul 14, 2026 - #2186 Regular City Council Meeting - Hybrid (In-Person & Online)
Category :	4. Administrative Reports.
Access :	Public
Type :	Information

Public Content

Historical Perspective:

Local agencies like College Place often need personnel with Commercial Driver's Licenses (CDLs) to serve in a wide variety of job functions, including operating heavy vehicles such as dump trucks, flatbed trucks, sewer pump trucks, and bucket trucks. These agencies have a choice: restrict the hiring pool to candidates who already have a CDL, or incur the cost of training those without a CDL but who otherwise have the skills and experience to perform well in the role. College Place Public Works has historically had to hire staff without CDLs and then send them to Pasco to be trained for 5-6 weeks at a CDL Truck Driving School.

City staff worked with Kansas-based DLTS and the State of Washington to lead the charge with an innovative solution. College Place hired DLTS as a state recognized in-house training consultant, allowing two Public Works staff to be trained in just 7 days.

Information for Consideration:

DLTS traveled to College Place and trained two staff in just 7 days. Their direct costs equalled about \$7,000.00 per staff member, initially seeming higher than the costs to send staff to T-Enterprises in Pasco, which are roughly \$5,500.00 a piece. However indirect costs for City staff to travel to Pasco are much higher as they involve class five days a week for roughly six weeks, about 3 hours of overtime each day to account for travel time to and from Pasco, vehicle costs, and lost time.

The cost savings to hire DLTS as an in-house trainer are significant. Overall DLTS costs the City roughly \$10,000 per trainee while T-Enterprises in Pasco costs the City closer to \$37,000 per trainee. That includes staff regular time which is really a sunk cost to the City, but the 5 weeks of savings would otherwise allow staff to work on other department related activities.

The American Public Works Association (APWA) found out about College Place's solution and wrote an article about College Place in their summer magazine.

City staff are planning to attend the APWA Fall Conference in Spokane in October to present a session about the process so other agencies can learn and also find similar savings.

File Attachments

[Zero to CDL Article - APWA Summer 2026.jpg \(387 KB\)](#)
[CDL Cost Breakdown for City of CP.xlsx \(10 KB\)](#)
[APWA Committee Spotlight Email.docx \(169 KB\)](#)

Subject :	4.02 AB 26123 Public Works WCIA Risk Reduction Grant Award for Sidewalk Grinder
Meeting :	Jul 14, 2026 - #2186 Regular City Council Meeting - Hybrid (In-Person & Online)
Category :	4. Administrative Reports.
Access :	Public

Type :

Information

Public Content

Historical Perspective:

Each year WCIA awards funds to cities around the state for projects and purchases aimed at reducing risk. This year Kevin Wolpert from College Place Public Works took the initiative to submit a grant application for a sidewalk grinder to mitigate risks associated with trip hazards on City owned sidewalks.

Information for Consideration:

WCIA awarded the City \$6,200.00 for the sidewalk grinder purchase. This is full grant with no required local match. The City has purchased the grinder and has already begun grinding trip hazards throughout the City. A progress report is due in September, and reimbursement requests are due in December.

This is a great addition for Public Works staff and will help create safer sidewalks throughout the City. Kudos to Kevin from the Water Department for taking the initiative to apply for and receive the funding.

File Attachments

[2026 Risk Reduction Grant Acknowledgement Form AND 2026 Reimbursement Form.pdf \(112 KB\)](#)

[2026 sidewalk grind. WCIA Grant Application Questions.docx \(15 KB\)](#)

[2607RiskSvcS-Grant.pdf \(146 KB\)](#)

Subject :

4.03 AB 26124Economic Development Tracker update-Mr. Rickard

Meeting :

Jul 14, 2026 - #2186 Regular City Council Meeting - Hybrid (In-Person & Online)

Category :

4. Administrative Reports.

Access :

Public

Type :

Information

Public Content

Historical Perspective:

The economic development tracker is reviewed at the Economic Development, Tourism and Events Commission meetings.

File Attachments

[EDTEC Development Tracker July 2026.pdf \(439 KB\)](#)

5. New and Unfinished Business

Subject :

5.01 Good of the Order?

Meeting :

Jul 14, 2026 - #2186 Regular City Council Meeting - Hybrid (In-Person & Online)

Category :

5. New and Unfinished Business

Access :	Public
Type :	Discussion, Information
Subject :	5.02 AB 26141 Appointment of Mr. Charles Peters to Civil Service Commission
Meeting :	Jul 14, 2026 - #2186 Regular City Council Meeting - Hybrid (In-Person & Online)
Category :	5. New and Unfinished Business
Access :	Public
Type :	

Public Content

Historical Perspective:

Information for Consideration:

File Attachments

[Charles Peters Civil Service.pdf \(390 KB\)](#)

Subject :	5.03 AB26142 Appointment of Ms. Terra Luthi to Lodging Tax Advisory Commission
Meeting :	Jul 14, 2026 - #2186 Regular City Council Meeting - Hybrid (In-Person & Online)
Category :	5. New and Unfinished Business
Access :	Public
Type :	Action

Public Content

Historical Perspective:

Information for Consideration:

File Attachments

[Application-LTAC_TerraLuthi.pdf \(391 KB\)](#)

6. Closing Items.

Subject :	6.01 Conclusion - Motion to Conclude the Meeting.
Meeting :	Jul 14, 2026 - #2186 Regular City Council Meeting - Hybrid (In-Person & Online)
Category :	6. Closing Items.
Access :	Public
Type :	Action

Recommended Action :

Motion to conclude the meeting