

Thursday, August 13, 2026
College Place Civil Service Commission - Hybrid Meeting

12:00 P.M.

Meeting may be viewed at: Live Stream on City of College Place, Washington YouTube at https://www.youtube.com/channel/UCbx3qrqzLDL_05NusReSl-g/featured

Agenda:

Zoom:

Or you may call this number to listen: 1-669-900-9128 ID#

1. OPENING ITEMS

Subject :	1.01 Call To Order
Meeting :	Aug 13, 2026 - College Place Civil Service Commission - Hybrid Meeting
Category :	1. OPENING ITEMS
Access :	Public
Type :	Procedural
Subject :	1.02 Roll Call
Meeting :	Aug 13, 2026 - College Place Civil Service Commission - Hybrid Meeting
Category :	1. OPENING ITEMS
Access :	Public
Type :	Information, Procedural

Public Content

Commission Chair - Bill Kelly
Commissioner - Charles Peters
Commissioner - JoAnn Wiggins
HR Manager - Amber Brooker
Deputy City Clerk - Kathia Jimenez
City Clerk - Carolyn Holms
HR Assistant - DaShari Schmick

Subject :	1.03 Public Comment
Meeting :	Aug 13, 2026 - College Place Civil Service Commission - Hybrid Meeting
Category :	1. OPENING ITEMS
Access :	Public
Type :	Procedural

2. CONSENT AGENDA

Subject :	2.01 Approve Agenda for August 13th, 2026
Meeting :	Aug 13, 2026 - College Place Civil Service Commission - Hybrid Meeting

Category :	2. CONSENT AGENDA
Access :	Public
Type :	Action (Consent)
Fiscal Impact :	No
Budgeted :	No

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Commissioners and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Commissioner.

Subject :	2.02 Approve Minutes from July 9th, 2026
Meeting :	Aug 13, 2026 - College Place Civil Service Commission - Hybrid Meeting
Category :	2. CONSENT AGENDA
Access :	Public
Type :	Action (Consent), Minutes
Fiscal Impact :	No
Minutes :	View Minutes for Jul 9, 2026 - College Place Civil Service Commission - Hybrid Me

File Attachments

[07.09.2026_Civil_Service_Minutes.pdf \(98 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Commissioners and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Commissioner.

Subject :	2.03 Approve Payroll from July 2026
Meeting :	Aug 13, 2026 - College Place Civil Service Commission - Hybrid Meeting
Category :	2. CONSENT AGENDA
Access :	Public
Type :	

Public Content

File Attachments

[07.2026 Payroll Certification.pdf \(85 KB\)](#)

3. REGULAR AGENDA

Subject :	3.01 Any Other Business for the Good of the Order
Meeting :	Aug 13, 2026 - College Place Civil Service Commission - Hybrid Meeting
Category :	3. REGULAR AGENDA
Access :	Public
Type :	Discussion, Information

Public Content

Introduction of new Civil Service Commissioner, Charles Peters, to Position 1.

File Attachments

[2026-Peters Appointment Letter.pdf \(214 KB\)](#)

4. REPORTS

5. CLOSING ITEMS

Subject :	5.01 Conclusion - Motion to conclude the meeting
Meeting :	Aug 13, 2026 - College Place Civil Service Commission - Hybrid Meeting
Category :	5. CLOSING ITEMS
Access :	Public
Type :	Procedural

College Place Civil Service Commission - Hybrid Meeting (Thursday, July 9, 2026)*Generated by Amber Brooker on Thursday, July 9, 2026***1. OPENING ITEMS**

Procedural: 1.01 Call To Order at 12:01pm

Information, Procedural: 1.02 Roll Call

PRESENT:

Commission
MembersCommission Chair - Bill Kelly
Commissioner - JoAnne Wiggins

Staff

HR Manager - Amber Brooker
City Clerk - Carolyn Holm
Deputy City Clerk - Kathia Jimenez
HR Assistant - DaShari Schmick

MEMBERS EXCUSED ABSENT:

Procedural: 1.03 Public Comment

No Public Comment

2. CONSENT AGENDA

Action (Consent): 2.01 Agenda for June 11, 2026 - Rescheduled to July 9th due to lack of quorum

Action (Consent), Minutes: 2.02 Minutes from May 14, 2026

Action (Consent): 2.03 Payroll from May 2026

Action (Consent): 2.04 Payroll from June 2026

Action (Consent): 2.05 Approve Consent Agenda

Commissioner Wiggins made a motion to approve the consent agenda which included the agenda for June 11, 2026, the minutes from May 14th, 2026 and the May and June 2026 payroll. Second by Commissioner Kelly and the motion passed 2-0.**3. REGULAR AGENDA**

Action: 3.01 3.01 Updated Fire Eligibility List

Commissioner Wiggins made a motion to approve the update June 2026-June 2027 Firefighter Eligibility List. Second by Commissioner Kelly and the motion passed 2-0.

Discussion, Information: 3.02 Any Other Business for the Good of the Order

No Other Buisness for the Good of the Order

4. CLOSING ITEMS

Procedural: 4.01 Conclusion - Motion to conclude the meeting

Commissioner Wiggins made a motion to conclude the meeting. Second by Commissioner Kelly and, with no objection, the meeting concluded at 12:06PM.

Approved:

Bill Kelly

Attest:

Civil Service Secretary

The foregoing minutes are the official record of the Civil Service Commission meeting that occurred July 7, 2026. Further detail may be obtained by reviewing the actual audio recording made during this session.

Civil Service Employee Payroll

Pay Date	Employee	Paid Thru	Position	Hours	Gross Pay
8/5/2026	Adams, Eric H	7/31/2026	Police Officer	160	\$ 9,125.30
8/5/2026	Barker, Kyle A	7/31/2026	Police Officer	219.25	\$ 9,584.47
8/5/2026	Barr, Marianne K	7/31/2026	Chief Clerk - PD	184.38	\$ 5,455.00
8/5/2026	Bartlett, Logan K	7/31/2026	Firefighter	306	\$ 10,142.99
8/5/2026	Bennett, George	7/31/2026	Police Officer	200	\$ 8,160.96
8/5/2026	Boose, John A	7/31/2026	Fire Marshall	195	\$ 10,076.95
8/5/2026	Cole, Tanner C	7/31/2026	Police Officer	160	\$ 9,045.71
8/5/2026	Dennis, Austin	7/31/2026	Police Officer	161	\$ 8,745.04
8/5/2026	Diaz, Salvador M	7/31/2026	Patrol Sergeant	204.5	\$ 10,690.72
8/5/2026	Drivdahl, Natilie	7/31/2026	Firefighter	242	\$ 9,152.82
8/5/2026	Drury, Charles O	7/31/2026	Fire Lieutenant	248	\$ 9,554.43
8/5/2026	Erb, Brittney E	7/31/2026	Firefighter	284	\$ 9,126.83
8/5/2026	Evensen, Patrick J	7/31/2026	Fire Lieutenant	189	\$ 8,041.70
8/5/2026	Faggard, Daniel	7/31/2026	Police Officer	194	\$ 6,664.09
8/5/2026	Fortin, Brian R	7/31/2026	Police Officer	200	\$ 8,736.53
8/5/2026	Graham, Jayme L	7/31/2026	Part-time Records Clerk	69.45	\$ 1,773.75
8/5/2026	Granchukoff, Hannah	7/31/2026	Firefighter	230	\$ 7,305.12
8/5/2026	Harris, Tanner M	7/31/2026	Police Officer	200	\$ 9,293.66
8/5/2026	Kates, Courtney	7/31/2026	Police Officer	202	\$ 8,160.96
8/5/2026	Langlois, Joseph T	7/31/2026	Police Officer	181	\$ 9,040.41
8/5/2026	Nilsson, Trenton M	7/31/2026	Firefighter	349	\$ 14,337.26
8/5/2026	Nordman, Ronald A	7/31/2026	Special Enforcement Officer	190	\$ 5,813.23
8/5/2026	Rhodes, Brandon L	7/31/2026	Detective	166.75	\$ 8,325.26
8/5/2026	Schild, Andrew D	7/31/2026	Police Officer	181.5	\$ 8,038.59
8/5/2026	Schmick, Dylan E	7/31/2026	Patrol Sergeant	162.75	\$ 11,182.39
8/5/2026	St Clair, Andrea M	7/31/2026	Records Clerk	194	\$ 5,468.55
8/5/2026	Walling, Estela	7/31/2026	Police Officer	161.51	\$ 8,727.51
8/5/2026	Watkins, Daniel I	7/31/2026	Police Officer	160	\$ 9,204.89
8/5/2026	Williams, Troy J	7/31/2026	Fire Lieutenant	260	\$ 8,935.58

I certify that, to the best of my knowledge, this is an accurate and complete listing of all Civil Service employees for the City of College Place as of July 31, 2026.

Amber Brooker
Civil Service Secretary/Payroll Clerk

Bill Kelly
Commission Chair