City Council Meeting (Tuesday, January 14, 2020)
Generated by Lisa Neissl on Tuesday, January 14, 2020

PRESENT:	Mayor	Norma L. Hernández
	Council Members	Jerry Bobbitt, Michael Cleveland, Marge Nyhagen, Loren Peterson, Melodie Selby, Heather Schermann, Byron Trop
	City Attorney	Absent
	Staff	Administrator, Mike Rizzitiello; Finance Director, Brian Carleton; City Engineer, Robert Gordon; Police Chief, Troy Tomaras; HR Manager, Shawn Doering; City Clerk, Lisa Neissl; Deputy City Clerk, Carolyn Holm

MEMBERS EXCUSED:
MEMBERS ABSENT:

1. Opening Items.

Procedural: 1.01 Call To Order

Mayor Hernández called the meeting to order at 7:00 PM.

Action, Procedural: 1.02 Mayor Pro Tem -
Mayor Hernández spoke to Council Members about the need to appoint a temporary Mayor Pro Tem.

Council Member Nyhagen made the motion to confirm the appointment of Council Member Loren Peterson to the position of Mayor Pro Tem until such time as Council Member Nyhagen is able to resume those duties. Second by Council Member Bobbitt and the motion passed 7-0.

Procedural: 1.03 Pledge of Allegiance
Procedural: 1.04 Moment of Silence for Reflection / Invocation - Any City Employee or Elected Official; delivering the invocation, does so in his/her capacity as a private citizen, and not in his/her official position as a city employee/elected city official.

Information: 1.05 Public Comment - Council meetings are primarily structured to permit Council Members to arrive at the decisions necessary to govern the City. Public Comment is the time set aside for Citizens to address the Council regarding items of concern/interest either not appearing on this agenda, or on the consent agenda. If you wish to speak on any such item, this is the time to come forward when the Mayor asks for public comments. Public comments for items listed on the regular agenda may be taken after the staff presentation of the item.

Mr. Alex Sanchez of 134 SE 12th Street spoke to Council about his request for arterial access.

2. Consent Agenda.

Action (Consent): 2.01 AB 20001 - Approve Agenda
Action (Consent), Minutes: 2.02 AB 20002 - Approve Council Minutes for 12/10/2019
Action (Consent), Minutes: 2.03 AB 20003 - Approve Council Minutes for 12/23/2019 Special Meeting
Action (Consent), Minutes: 2.04 AB 20004 - Approve Council Minutes for 01/07/2020 Workshop
Action (Consent): 2.05 AB 20005 - Confirm Appointment to EDTEC
Recommended Action: Motion to confirm appointment of Ms. Jennifer Fuchs to the Economic Development, Tourism and Events Commission.
Action (Consent): 2.06 AB 20006 - November 2019 Check Register/Financial Reports - Mr. Carleton
Recommended Action: Motion to approve the November 2019 Financials & Check register.
Action (Consent): 2.07 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Council Member Schermann made a motion to approve the consent agenda. Second by Council Member Trop and the motion passed 7-0.

3. Presentations.

Information: 3.01 AB 20007 - Update on Rural Library -
Ms. Rhonda Gould gave an update on the status of the relocation of the Plaza library to Meadowbrook.

4. Public Hearings.-None

5. Action Items.

Action: 5.01 AB 19269 - Downtown Catalyst Incentive Program -
Mr. Rizzitiello gave a brief overview of the Downtown Catalyst Incentive Program.
Discussion ensued.

> **Council Member Cleveland made a motion to approve Ordinance No. 20-001 which adopts Chapter 3.50 Downtown Catalyst Incentive to the College Place Municipal Code. Second by Council Member Selby and the motion passed 7-0.**

Action: 5.02 AB 20008 - 134 SE 12th Arterial Access Request -
Mr. Gordon spoke to Council about the request for Arterial Access at 134 SE 12th Street. He noted that due to an adult family home going in there, the emergency access from 12th street rather than the alley is recommended by the Fire Marshall.

> **Council Member Schermann made a motion to approve arterial access from 12th Street for 134 SE 12th Street due to need for emergency vehicle access. Second by Council Member Trop and the motion passed 7-0.**

Action, Procedural: 5.03 AB 20009 - City Prosecutor Contract Addenda -
Mr. Rizzitiello gave a brief review of the request for an increase to the City Prosecutor contract.
Discussion ensued.

> **Council Member Trop made a motion to approve the increase for City Prosecutor services to $3,050 per month beginning with January 1, 2020. Second by Council Member Selby and the motion passed 7-0.**

Action: 5.04 AB 20010 - 2020 Salary Ordinance -
Ms. Doering reviewed the 2020 Salary Ordinance and spoke about the changes.
Discussion ensued.

> **Council Member Selby made a motion to approve proposed 2020 salary Ordinance No. 20-002 and contract amendments as presented. Second by Council Member Nyhagen and after brief discussion, the motion passed 7-0.**

Action: 5.05 AB 20011 - Brian Abbott Fish Barrier Removal Board Grant -
Mr. Rizzitiello requested Council approve a Resolution of support for a grant application to make culvert improvements along Garrison Creek.
Discussion ensued.

> **Council Member Peterson made a motion to approve Resolution No. 20-001 which supports grant application for $200,000 for five culverts conveying Garrison Creek. Second by Council Member Cleveland and after brief discussion, the motion passed 7-0.**

Action: 5.06 AB 20012 - US 12 Phase 7 Resolution of Support
Mr. Rizzitiello requested Council approve a Resolution of support that the Washington State Department of Transportation (WSDOT) continue with the plan to construct Phase 7 of the US Highway 12 reconstruction despite the passing of initiative 976.
Discussion ensued.

> **Council Member Trop made a motion to adopt Resolution of support for the US Highway 12 Phase 7 project. Second by Council Member Schermann and the motion passed 7-0.**

Action: 5.07 AB 20013 - Investment Rollout / Loan Pay Down -
Mr. Carleton requested authority to use funds from a matured investment to pay down on LTGO Fire Engine Bond with Community Bank.
Discussion ensued.

Council Member Cleveland made a motion to authorize the Finance Director to use a portion of the proceeds from a maturing investment to payoff LTGO fire engine bond with Community Bank of approximately $270,000. Second by Council Member Bobbitt and the motion passed 7-0.

6. Administrative Reports.
Discussion, Information: 6.01 AB 20014 - Council Rules Comprehensive Document -
Ms. Neissl spoke to Council and answered questions about the comprehensive document and proposed Resolution regarding Council Rules.
Discussion ensued.

7. Informational Reports. The following reports were included in the packet for review:
Information: 7.01 Budget Brief Flyer
Information: 7.02 Economic Development Fliers

8. Executive Session.-None

9. Closing Items.
Action: 9.01 Adjournments

Council Member Selby made a motion to adjourn the meeting at 8:01 PM. Second by Council Member Nyhagen and, with no objection, the meeting adjourned.

Approved:

Norma L. Hernández

Norma L. Hernández – Mayor

Attest:

Lisa R. Neissl

Lisa R. Neissl – City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred January 14th, 2020. Further detail may be obtained by reviewing the actual audio recording made during this session.