

Electronic City Council Meeting (Tuesday, April 14, 2020)

Generated by Lisa Neissl on Monday, April 13, 2020

PRESENT:

Mayor – Via Web Norma L. Hernández

Council Members – Via Web Jerry Bobbitt (joined at 7:07 PM), Michael Cleveland, Loren Peterson, Melodie Selby, Heather Schermann, Byron Trop

Council Members – Via Phone Marge Nyhagen,

City Attorney – Via Web Rea Culwell
Administrator, Mike Rizzitiello; Finance Director, Brian Carleton;
Public Works Director, Paul Hartwig; Community Development Director, Jon Rickard; HR Manager, Shawn Doering; City Clerk, Lisa Neissl; Deputy City Clerk, Carolyn Holm

Staff – Via Web

MEMBERS EXCUSED:

MEMBERS ABSENT:

1. Opening Items.

Discussion, Information: 1.01 Council Reference Materials

Procedural: 1.02 Call To Order

Mayor Hernández called the meeting to order at 7:02 PMProcedural: 1.03 Pledge of AllegianceProcedural: 1.04 Moment of Silence for Reflection / Invocation - Any City Employee or Elected Official; delivering the invocation, does so in his/her capacity as a private citizen, and not in his/her official position as a city employee/elected city official.

Information: 1.05 Public Comment Procedure for Virtual Meetings - Council meetings are primarily structured to permit Council Members to arrive at the decisions necessary to govern the City.

None.

2. Consent Agenda.Action (Consent): 2.01 AB 20065 - Approve Agenda for April 14, 2020Action (Consent), Minutes: 2.02 AB 20066 - Approve Council Minutes for March 24, 2020Action (Consent), Minutes: 2.03 AB 20067 - Approve Council Minutes from April 7, 2020 WorkshopAction (Consent): 2.04 AB 20068 - Resolution to Adopt City COOP, COG, and Pandemic Annex - Mr. RizzitielloAction (Consent): 2.05 AB 20069 - Salary Ordinance Update - Ms. DoeringAction (Consent): 2.06 AB 20070 - Check Register and Financials - Mr. Carleton

Action (Consent): 2.07 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Council Member Schermann made a motion to approve the consent agenda. Second by Council Member Nyhagen and the motion passed 7-0.

3. Presentations.Discussion, Information: 3.01 AB 20071 - 4/14/2020 COVID-19 Status Update

Mr. Rizzitiello gave a presentation on the status of the COVID-19 response in the city and area.

Discussion, Information: 3.02 AB 20072 - Annexations: DNR Wastewater property; Mojonner Rd; SR125; Wastewater Lift Station -

Mr. Rickard spoke to Council about several properties that are owned by the City and yet are outside the city limits. He explained the need to annex them and the process by which the annexations were able to take place.

4. Public Hearings.

Procedural: 4.01 Virtual Public Hearing Procedure for Public Testimony

Discussion, Information: 4.02 AB 20073- Community Development Block Grant 2020 Application - Safewalk College Place -

Mr. Rizzitiello spoke to Council about a CDBG the City is eligible for to acquire funding for the Safewalk College Place sidewalk project. He reviewed the areas eligible and which sidewalks would be the focus of this funding and requested they hold a public hearing as required for the application process.

Discussion ensued.

Mayor Hernández opened the Public Hearing at 7:35 PM (Note, as the meeting was virtual, the City advertised in the public notice as well as on the city website and the meeting agenda packet how anyone interested in submitting testimony could do so either in writing or in person by virtual meeting or telephone.)

Testimony: The City Clerk noted that no one had submitted testimony in writing or contacted to make arrangements for telephone or video testimony.

Council Member Cleveland made a motion to close public hearing at 7:36 PM. Second by Council Member Selby and the motion passed 7-0.

5. Action Items.

Action: 5.01 AB 20073- Community Development Block Grant 2020 Application - Safewalk College Place -

Mr. Rizzitiello requested authorization to submit the grant application as presented for the public hearing.

Council Member Peterson made a motion to approve Resolution No. 20-014 authorizing the City Administrator to apply for funding through the Community Development Block Grant 2020 for the Safewalk College Place Project. Second by Council Member Cleveland and the motion passed 7-0.

Action: 5.02 AB 20074 - Amend 2.64: Emergency Powers to allow enforcement of Gubernatorial & State Board of Health Orders -

Mr. Rizzitiello requested that Council approve an amendment to College Place Municipal Code 2.64 Emergency Powers in order to allow for enforcement of Gubernatorial and State Board of Health Orders such as those recently made in response to the COVID-19 Pandemic.
Discussion ensued.

Council Member Trop made a motion to approve Ordinance No. 20-005 which revises College Place Municipal Code 2.64 and adopts RCW 43.06.220 and RCW 70.05.120 by reference. Second by Council Member Schermann and the motion passed 7-0.

Action: 5.03 AB 20075 - Purchase of Water Tender - This item was removed from the agenda the day of the meeting.

Action: 5.04 AB 20076 - Pre-level Spitzenburg prior to chip sealing and widen Damson between Spitzenburg and Rose -

Mr. Hartwig spoke to Council about the need to have some work done on Spitzenburg Street prior to the chip sealing project for 2020. He explained the reasons the improvements are needed.
Discussion ensued.

Council Member Cleveland made a motion to authorize the Administrator to execute a contract with Central Washington Asphalt for an amount not to exceed \$43,000 (which includes tax and a 10% contingency) for the pre-leveling of Spitzenburg prior to chip sealing and the widening of Damson between Spitzenburg and Rose. Second by Council Member Trop and the motion passed 7-0.

Action: 5.05 AB 20077 - Acceptance of State Department of Natural Resources 2020 Community Forestry Assistance Grant Program -

Mr. Rizzitiello informed Council of the award of the DNR 2020 Community Forestry Assistance Grant he previously applied for. He explained the grant funds would be used for collecting GIS tree data in city parks and street right of ways. After that information is acquired, the City will hire a consultant to create an Urban Forestry Master Plan.

Council Member Schermann made a motion to approve Resolution #20-015 which authorizes the Mayor to sign the grant contract with the State of Washington Department of Natural Resources Community Forestry Assistance Grant Program. Second by Council Member Nyhagen and the motion passed 7-0.

Action: 5.06 AB 20078 - Resolution of Support for Lions Park Renovation Grant to the State of Washington Recreation Conservation Office (RCO) Land Water Conservation Fund Grant Program -
Mr. Rizzitiello explained the aspects of the Lions Park Renovation that would be covered by this grant program. He noted there would be additional grant applications in the future to assist with other aspects of the project.

Council Member Trop made a motion to approve Resolution No. 20-016 which authorizes City Administrator to submit a Land Water Conservation Fund (LWCF) grant application to the State Recreation Conservation Office (RCO) for the Lions Park Renovation. Second by Council Member Peterson and the motion passed 7-0.

Action: 5.07 AB 20079 - Financial Policies - Phase 4 -

Mr. Carleton reviewed the changes made to the final phase of the financial policies since the workshop discussion. He offered to answer any questions.

Council Member Nyhagen made a motion to approve Ordinance No. 20-006 adopting the updates and additions to the College Place Financial Policies. Second by Council Member Trop and after a short discussion the motion passed 7-0.

6. Administrative Reports-None.

7. Informational Reports-None.

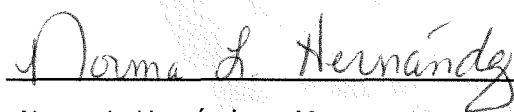
8. Executive Session-None.

9. Closing Items.

Action: 9.01 Adjournments

Council Member Schermann made a motion to adjourn the meeting at 7:53 PM. Second by Council Member Bobbitt and the motion passed 7-0 adjourning the meeting.

Approved:



Norma L. Hernández – Mayor

Attest:



Lisa R. Neissl – City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred April 14th, 2020. Further detail may be obtained by reviewing the actual audio recording made during this session.