Tuesday, May 12, 2020
Electronic City Council Meeting

7:00 P.M.
2051 Regular City Council Meeting - Electronic Attendance

Meeting may be viewed at:Live Stream on City of College Place, Washington YouTube at https://www.youtube.com/channel/UCbx3qrqzLDL_05NusReSl-g/featured

Or you may call this number to listen: 1-669-900-9128 ID# 969-7180-3251

1. Opening Items.

Subject :	1.01 Council Reference Materials
Meeting :	May 12, 2020 - Electronic City Council Meeting
Category :	1. Opening Items.
Access :	Private
Type :	Information
Subject :	1.02 Call To Order
Meeting :	May 12, 2020 - Electronic City Council Meeting
Category :	1. Opening Items.
Access :	Public
Type :	Procedural

Public Content

Mayor Hernándezwill call the meeting to order.

Subject :	1.03 Pledge of Allegiance
Meeting :	May 12, 2020 - Electronic City Council Meeting
Category :	1. Opening Items.
Access :	Public
Type :	Procedural

Public Content

"Ipledge allegianceto the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."

Subject :	1.04 Moment of Silence for Reflection / Invocation - Any City Employee or Elected Official; delivering the invocation, does so in his/her capacity as a private citizen, and not in his /her official position as a city employee/elected city official.

Meeting :	May 12, 2020 - Electronic City Council Meeting
Category :	1. Opening Items.
Access :	Public
Type :	Procedural
Subject :	1.05 Public Comment Procedure for Virtual Meetings - Council meetings are primarily structured to permit Council Members to arrive at the decisions necessary to govern the City.
Meeting :	May 12, 2020 - Electronic City Council Meeting
Category :	1. Opening Items.
Access :	Public
Type :	Information

Public Content

Council meetings are primarily structured to permit Council Membersto arrive at the decisions necessary to govern the City.

COVID-19 Virtual Meeting Protocol for Public Comment:

When submitting public comments, include the following regardless of the manner you are using: - Note that there are deadlines for each method of commenting.

- Your Name
- Your Address

Public comments may be provided in one of three ways:

- Comments in writing of no more than 1 page (If typewritten, no less than 11 pt font.) may be submitted no later than 4:30PMon the meeting date to be read into the record.
- Comments may be madeby telephone during the meeting by calling a number that will be provided to you upon notification to the City Clerkno later than 4:30 PM the day of the meeting.*
- Comments may be made by virtual meeting attendance with alink that will be provided to your emailupon notification to the City Clerkno later than 4:30 the day of the meeting.*

*If you would like to make a public commentby either phone or virtual meeting, you can contact the clerk at lneissl@cpwa.usor by phone at 509-394-8511 no later than 4:30 on the meeting date.

2. Consent Agenda.

Subject :	2.01 AB 20092 - Approve Agenda for May 12, 2020
Meeting :	May 12, 2020 - Electronic City Council Meeting
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	2.02 AB 20093 - Approve Council Minutes for April 28, 2020
Meeting :	May 12, 2020 - Electronic City Council Meeting
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent), Minutes

File Attachments

BoardDocs® LT Plus_04-28-2020_Draft_Minutes.pdf (949 KB)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	2.03 AB 20094 - Approve Council Minutes for May 5, 2020 Workshop
Meeting :	May 12, 2020 - Electronic City Council Meeting
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent), Minutes

File Attachments

BoardDocs® LT Plus_05-05-2020_Draft_Workshop_Minutes.pdf (906 KB)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	2.04 AB 20095 - Planning Commission

	Appointments
Meeting :	May 12, 2020 - Electronic City Council Meeting
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Preferred Date :	May 12, 2020
Fiscal Impact :	No
Recommended Action :	Motion to confirm appointments to the Planning Commission as recommended.

Public Content

The Planning Commission Position 1 and 7 terms expired 12/31/2019. Scott Duncan vacated position 7 and Mr. Wrandoll Brenes-Morua is willing to continue in position 1.

After advertisement of the vacancy, two applications were received. The selection committee chose to recommend appointment of Mr. Todd A. Reiswig to fill the position 7 term.

The Mayor and staff would like to appoint the following to 4-year terms expiring on 12/31/2023:

Position 1 - Mr. Wrandoll Brenes-Morua
Position 7 - Mr. Todd A. Reiswig

File Attachments

Planning_Commission Terms.pdf (40 KB)

Consent

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Subject :	2.05 AB 20096 - Surplus of 2000 Case Skid Steer - Mr. Hartwig
Meeting :	May 12, 2020 - Electronic City Council Meeting
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Preferred Date :	May 12, 2020
Recommended Action :	Motion to approve surplus 2000 Case Skid Steer.

Public Content

The City negotiated with Jacobs Engineering to amend the contract to include the company owning the vehicles they need. One of those vehicles is the 2000 Case Skid Steer.

They will have their skid steer shortly and I would like to get the City's skid steer to the auction.

File Attachments

Pic #1.jpg (2,844 KB)
Pic #2.jpg (2,389 KB)

Consent

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Subject :	2.06 AB 20089.A - RCO LWCF Lions Park Grant Resolution Amendment
Meeting :	May 12, 2020 - Electronic City Council Meeting
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Preferred Date :	May 12, 2020
Recommended Action :	Motion to approve amended Resolution No. 20-018.A as the grant application form changed.

Public Content

The form required for the grant application has changed and the resolution adopted at the April 28th meeting needs to be on the correct form.

File Attachments

Res_No_20-018.A_RCO_YAF_Lions_Park_Softball_Field_Grant_Support1.pdf (154 KB)
Resol_No_20-018_RCO-YAF_Lions_Park_Ballfield_Grant_Support_2020-04-14.pdf (1,585 KB)

Consent

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Subject :	2.07 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.
Meeting :	May 12, 2020 - Electronic City Council Meeting
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Recommended Action :	Motion to approve the consent agenda

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

3. Presentations-None.

4. Public Hearings-None.

5. Action Items.

Subject :	5.01 AB 20097 - RCO WWRP Lions Park Grant Resolution - Splash Pad & Park Improvements - Mr. Rickard / Mr. Rizzitiello
Meeting :	May 12, 2020 - Electronic City Council Meeting
Category :	5. Action Items.
Access :	Public
Type :	Action (Consent)
Preferred Date :	May 12, 2020
Recommended Action :	Motion to approve Resolution No 20-020 which authorizes the City Administrator to submit a Washington Wildlife and Recreation Program (WWRP) grant application for local parks to the State Recreation Conservation Office (RCO) for the Lions Park Splash Pad & Park Improvements.

Public Content

<u>Historical Perspective:</u>

The survey results from the Park Plan Update identified many new park amenities the community desires such as a splash pad, new playground equipment, soccer and baseball fields, walking paths and continued ADA upgrades.

In 2018 staff applied for RCO grants and was unsuccessful.

<u>Information for Consideration:</u>

There are three different grant categories the city would apply for funding through, the YAF - Youth Athletic Facilities grant category, Land Water Conservation Fund, and the WWRP-LP - Washington Wildlife and Recreation Program - Local Parks grant. After reviewing preliminary cost estimates the scope of the project has been scaled back to stay within an estimated budget of approximately $1.5 million based on an assumed 2022 construction date. The cost to separate the pond from the creek and dredge it is between $500,000 and $700,000. Total project cost ranges between $2.0 and $2.2 million. Since 2018 the City has been earmarking REET2 funds in the amount of $400,000 for this project. The City also has $10,000 from the Sherwood Trust Leadership Group

The concept includes parking lot upgrades, pond dredging and upgrades, walking paths with exercise equipment, new playground with natural play equipment, splash pad, upgraded restrooms and additional restrooms, a baseball field with backstop (no grandstands or dugouts), new park sign and 1 picnic shelters.

Here is a breakout of the various project components by Grant application. Grants can match each other and be paired if awarded.

- Washington Wildlife Recreation Grant Program (Delayed Due Date: June 1st) (50% match)
- Restrooms
- Splash Pad
- Nature Play Equipment
- Picnic Shelter
- Climbing Wall
- Land Water Conservation Fund Grant (Delayed Due Date: June 1st) (50% match)
- Lions Park Pond Seperation
- Fishing Dock with ADA Access
- Path with exercise equipment along it
- Youth Athletic Facilities (Delayed Due Date: June 1st) (50% match)
- Renovate Softball/Baseball Field/ add some lighting.

Match requirements are going to be reviewed by RCO due to the COVID-19 crisis. There is a high liklihood the match requirements may be reduced.

Further grant applications into the RCO Washington Wildlife Recreation Grant Programs will come before you for approval during the couple meetings.

File Attachments

Res_No_20-020_RCO_WWRP_Lions_Park_Splash_Pad_Improvements_Grant_Support1_2020-05-12.pdf (156 KB)

Consent

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6. Administrative Reports.

Subject :	6.01 AB 20098 - Community Development Block Grant 2020 Application: Economic - Walla Walla Valley Microenterprise Assistance Program - Mr. Rizzitiello
Meeting :	May 12, 2020 - Electronic City Council Meeting
Category :	6. Administrative Reports.
Access :	Public
Type :	Discussion, Information

Public Content

Expenditure Appropriation Required: $120,000 (Only if grant awarded)

Historical Perspective:

The City has provided funds for a seat into the Walla Walla Valley Microenterprise Assistance Program since 2018. However, the demand for the program has outstripped available supply of seats.

Information for Consideration:

The State of Washington has released a call for projects for its Community Development Block Grant (CDBG) program. The rules have recently changed where cities can submit one construction application, one microenterprise application, one housing application, and one planning application. This program is competitive. Two census block groups qualify for CDBG funding. The block groups are primarily around the College Avenue corridor from Rose Street down to 13th Street. The qualifier is for at least 51% of the population in a given census block group to be low-moderate income. If awarded, the grant would pay for twelve seats for residents within the two qualifying census block groups to participate in the program which includes small business training as well as creation of an ida account with 8:1 matching funds up to $4,000.

File Attachments

GrantManagement_CommunityDevelopment_CDBG_2020_Flier.pdf (364 KB)
Grants_CommunityDevelopment_CDBG_2020_Narrative_CityofWWProgramExplanation.pdf (1,247 KB)
Grants_CommunityDevelopment_CDBG_Narrative_UBEditorial.pdf (196 KB)
Resolution No. 20-XXX CDBG Microbusiness Microenterprise Grant Support.pdf (156 KB)

7. Informational Reports-None.

8. Executive Session-None.

9. Closing Items.

Subject :	9.01 Adjournments
Meeting :	May 12, 2020 - Electronic City Council Meeting

Category :	9. Closing Items.
Access :	Public
Type :	Action
Recommended Action :	Motion to adjourn the meeting

Electronic City Council Meeting (Tuesday, April 28, 2020)
Generated by Lisa Neissl on Tuesday, April 28, 2020

PRESENT:

Mayor – Via Web	Norma L. Hernández
Council Members – Via Web	Jerry Bobbitt, Michael Cleveland, Loren Peterson, Melodie Selby, Byron Trop
Council Members – Via Phone	
City Attorney – Via Web	Rea Culwell
Staff – Via Web	Administrator, Mike Rizzitiello; finance Director, Brian Carleton; City Engineer, Robert Gordon; Police Chief, Troy Tomaras; Fire Chief, David Winter; Community Development Director, Jon Rickard; HR Manager, Shawn Doering; City Clerk, Lisa Neissl; Deputy Clerk, Carolyn Holm
MEMBERS EXCUSED:	Heather Schermann
MEMBERS ABSENT:	Marge Nyhagen

1. Opening Items.
Discussion, Information: 1.01 Council Reference Materials

Procedural: 1.02 Call To Order
Mayor Hernández called the meeting to order at 7:04 PM

Procedural: 1.03 Pledge of Allegiance
Procedural: 1.04 Moment of Silence for Reflection / Invocation - Any City Employee or Elected Official; delivering the invocation, does so in his/her capacity as a private citizen, and not in his/her official position as a city employee/elected city official.

Information: 1.05 Public Comment Procedure for Virtual Meetings - Council meetings are primarily structured to permit Council Members to arrive at the decisions necessary to govern the City.
None.

2. Consent Agenda.
Action (Consent): 2.01 AB 20080 - Approve Agenda for April 28, 2020
Action (Consent), Minutes: 2.02 AB 20081 - Approve Council Minutes from April 14, 2020
Action (Consent): 2.03 AB 20082 - Historic Preservation Commission Appointments
Recommended Action: Confirm appointments to the Historic Preservation Commission as indicated.
Action (Consent): 2.04 AB 20083 - Parks, Arbor & Recreation Board Appointments
Recommended Action: Confirm appointments to the PAR Board.
Action (Consent): 2.05 AB 20084 - Update Youth Advisory Commission Code - Ms. Neissl
Recommended Action: Motion to approve Ordinance No. 20-006 which amends College Place Municipal Code 2.26 Youth Advisory Commission as indicated.
Action (Consent): 2.06 AB 20085 - January 2020 Check Register/Financial Reports
Action (Consent): 2.07 AB 20086 - February 2020 Check Register/Financial Reports
Action (Consent): 2.08 Excuse Absence of Council Member Schermann
Action (Consent): 2.09 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Council Member Selby made a motion to approve the consent agenda. Second by Council Member Trop and the motion passed 5-0.

3. Presentations.
Discussion, Information: 3.01 AB 20087 - Prosecution Update -

City Attorney, Rea Culwell provided a written update of what is currently happening in the court system and offered to answer any questions that Council Members may have. Chief Tomaras provided some information on current crime rates.
Discussion ensued.

4. Public Hearings.
Procedural: 4.01 Virtual Public Hearing Procedure for Public Testimony

Discussion, Procedural: 4.02 AB 20088 - USDA-RD Grant/Loan Program Public Meeting: Southwest Sewer Trunk Line & Lift Station Construction -
Mr. Rizzitiello provided an overview of the United States Department of Agriculture - Rural Development (USDA-RD) grant program that he would like to apply for to help with funding the Southwest Sewer Trunk Line and Lift Station 7 Construction. He explained the process of the application and that part would be grant funds and part would be a loan.

> **Mayor Hernández opened the public hearing at 7:19 PM** (Note, as the meeting was virtual, the City advertised in the public notice as well as on the city website and the meeting agenda packet how anyone interested in submitting testimony could do so either in writing or in person by virtual meeting or telephone.)

Testimony: The City Clerk noted that no one had submitted testimony in writing or contacted to make arrangements for telephone or video testimony.

> **Council Member Selby made a motion to close the public hearing at 7:20 PM. Second by Council Member Cleveland and the motion passed 5-0.**

5. Action Items.
Action: 5.01 AB 20088 - USDA-RD Grant/Loan Program Public Meeting: Southwest Sewer Trunk Line & Lift Station Construction -
Mr. Rizzitiello requested that Council give approval for him to submit the application. The Mayor asked if there were any questions.

> **Council Member Trop made a motion to approve Resolution No. 20-017 which supports application into the USDA - Rural Development Grant and Loan Application for the Southwest Wastewater Trunk Line & Lift Station. Second by Council Member Cleveland and the motion passed 5-0.**

Action: 5.02 AB 20071.a - Annexation - Wastewater Lift Station No. 7 Property -
Mr. Rickard spoke to Council about the annexation of the recently acquired property for the wastewater lift station No. 7. He explained the annexation process being used for this annexation.
Discussion ensued.

> **Council Member Peterson made a motion to approve Ordinance No. 20-007 annexing municipally owned property purchased in fall of 2019 for municipal purposes for the new SW Sewer Lift Station improvements project. Second by Council Member Trop and the motion passed 5-0.**

Action: 5.03 AB 20071.b - Annexation - DNR Wastewater property -
Mr. Rickard spoke to Council about annexation of the formerly DNR property the city acquired to add to the wastewater treatment plant land.

> **Council Member Cleveland made a motion to approve Ordinance No. 20-008 annexing municipally owned property for municipal purposes for use by the Wastewater Treatment Plant operations. Second by Council Member Selby and the motion passed 5-0.**

Action: 5.04 AB 20071.c - Annexation - Mojonnier Rd. -
Mr. Rickard explained the process for annexation of a street right-of-way and the need to annex the Mojonnier Rd ROW so that when development happens on the city property located South of there, the roadway is developed to city standards.
Discussion ensued.

Council Member Selby made a motion to approve Ordinance No. 20-009 which annexes the road right-of-way of Mojonnier Road as indicated to accommodate future ROW improvements to city standards as development occurs to the South. Second by Council Member Trop and the motion passed 5-0.

Action: 5.05 AB 20071.d - Annexation - SR-125 -
Mr. Rickard spoke to Council about the need to annex a portion of SR-125 in order to reduce confusion during an emergency or law enforcement response. He also explained how the process for this type of annexation works.
Discussion ensued.

Council Member Bobbitt made a motion to approve Ordinance No. 20-010 which annexes SR-125 Right-of-Way to reduce possible jurisdictional confusion in an emergency or law enforcement response scenario. Second by Council Member Peterson and the motion passed 5-0.

Action: 5.06 AB 20089 - Lions Park Renovation Grant to the State of Washington Recreation Conservation Office (RCO) Land Water Conservation Fund Grant Program Support Resolution -
Mr. Rizzitiello spoke to Council about a grant opportunity to help with the funding of a portion of the Lions Park Renovation for improvements to the ball field.
Discussion ensued.

Council Member Trop made a motion to approve Resolution No 20-018 which authorizes City Administrator to submit a Land Youth Athletic Facility (YAF) grant application to the State Recreation Conservation Office (RCO) for the Lions Park Renovation. Second by Council Member Cleveland and the motion passed 5-0.

Action: 5.07 AB 20090 - College Avenue Traffic Assessment Agreement-Additional Modeling -
Mr. Gordon spoke to Council about the traffic assessment study that is in process on the College Avenue and a request to increase the scope to provide some additonal information. He explained why staff believes the additional information would be a benefit to the city.
Discussion ensued.

Council member Cleveland made a motion to authorize the Mayor or City Administrator to compensate DNS Traffic Consultants for modeling three additional scenarios related to the Davis Street Extension for $4,000 with a 10% contingency for a not-to-exceed amount of $4,400. Second by Council Member Selby and the motion passed 5-0.

Action: 5.08 AB 20091 - CERB City-Owned Flex Light Industrial Building Conceptual Planning Study-Resolution of Support -
Mr. Rizzitiello spoke to Council about a grant opportunity to plan for a planning study related to having a flex light industrial building in the city. He noted that this type of study is required for state funding to implement the plan of a City-owned space like this.
Discussion ensued.

Council Member Trop made a motion to approve Resolution No. 20-019 authorizing and supporting Community Economic Revitalization Board (CERB) application for the City-Owned Flex/Light Industrial Conceptual Planning Study. Second by Council Member Selby and the motion passed 5-0.

6. Administrative Reports - None.

7. Informational Reports. The following reports were provided in the packet for review:
Information: 7.01 CPPD Monthly Report
Information: 7.02 Public Works/Water Department Monthly Report
Information: 7.03 Community Development Monthly Report

8. Executive Session - None.

9. Closing Items.
Action: 9.01 Adjournments

Council Member Cleveland made a motion to adjourn the meeting at 8:07 PM. Second by Council Member Selby and with 5-0 vote and no objection, the meeting adjourned.

Approved:

Norma L. Hernández – Mayor

Attest:

Lisa R. Neissl – City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred April 28, 2020. Further detail may be obtained by reviewing the actual audio recording made during this session.

Electronic City Council Workshop (Tuesday, May 5, 2020)
Generated by Lisa Neissl on Tuesday, May 5, 2020

PRESENT:

Mayor – Via Web	Norma L. Hernández
Council Members – Via Web	Michael Cleveland, Loren Peterson, Melodie Selby, Heather Schermann, Byron Trop
Council Members – Via Phone	Marge Nyhagen,
Staff – Via Web	Administrator, Mike Rizzitiello; Finance Director, Brian Carleton; Public Works Director, Paul Hartwig; City Engineer, Robert Gordon; City Clerk, Lisa Neissl; Deputy Clerk, Carolyn Holm
MEMBERS EXCUSED:	Jerry Bobbitt,
MEMBERS ABSENT:	

1. Opening Items.

Information: 1.01 Council Reference Materials

Procedural: 1.02 Call To Order
Mayor Hernández called the meeting to order at 5:32 PM

Procedural: 1.03 Pledge of Allegiance
Procedural: 1.04 Moment of Silence for Reflection / Invocation - Any City Employee or Elected Official; delivering the invocation, does so in his/her capacity as a private citizen, and not in his/her official position as a city employee/elected city official.
Procedural: 1.05 Excuse Absence of Council Member Bobbitt

2. Workshop Topics.

Discussion, Information: 2.01 Update on Southwest Sewer Trunk Line & Lift Station -
Mr. Rizzitiello gave an overview of the status of the Southwest Sewer Trunk Line and Lift Station No. 7 projects. He spoke about the various funding options and timeline for the projects.
Discussion ensued.

Discussion, Information: 2.02 Update on Water System Project Work (Well #4, #6, Water System Plan) -
Mr. Gordon & Mr. Hartwig gave updates on the well projects noting the progress to date, next steps and expected completion dates for the wells. Full contract completion on well number 4 is expected by the end of August 2020. They explained a delay on the well number 6 project due to a delay with the screen install which will require a reassessment of the original completion date for the end of May 2021.
In addition, they gave a progress report on the water system plan, spoke about the next steps and noted the plan is due to the Department of Health on November 7, 2020.
Discussion ensued.

Discussion, Information: 2.03 COVID-19 Update -
Mr. Rizzitiello gave an update on the City response to the COVID-19 Pandemic. He spoke about the local partner agencies and the Governors phased plan to re-open the state. He spoke about the support programs for small business relief and noted various resources available for information. He noted several projects that are currently on hold pending an analysis by the finance department on the financial impact of the stay home order. He also noted several aspects of our budgeting in the past several years that have lessened the impact this may have on the City of College Place as compared to other governmental agencies around the state.
Discussion ensued.

With no further business for discussion, the meeting adjourned at 7:07 PM.

Approved:

____

Norma L. Hernández – Mayor

Attest:

____

Lisa R. Neissl – City Clerk

The foregoing minutes are the official record of the City Council workshop that occurred May 5, 2020. Further detail may be obtained by reviewing the actual audio recording made during this session.

Planning Commission - 4 Year Terms - Staggered Initial Terms							
Date	**Position 1**	**Position 2**	**Position 3**	**Position 4**	**Position 5**	**Position 6**	**Position 7**
2015							
New 4 yr Term - 2016	Matthew White						Scott Duncan
New 4 yr Term - 2017			Monte Puymon	Dennis Olson		Ken Louderback	
2017	Wrandoll Brenes-Morua - AP	Brian Roth - AP					
New 4 yr Term - 2018		Brian Roth			Eileen Davis		
2019							
New 4 yr Term - 2020	**Wrandoll Brenes-Morua**						**Todd A. Reiswig**
New 4 yr Term - 2021							
New 4 yr Term - 2022							
2023							
New 4 yr Term - 2024							
New 4 yr Term - 2025							


702
RIDE CONTROL
CASE
95XT


702
CASE
95XT
DANGER

City of College Place, Washington
RESOLUTION NO. 20-018.A

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON REGARDING SUPPORT OF A WASHINGTON STATE RECREATION AND CONSERVATION OFFICE GRANT APPLICATION FOR PROJECT 20-1566 LIONS PARK BASEBALL FIELD RENOVATION.

Applicant Resolution/Authorization

Organization Name (sponsor) ____City of College Place, Washington____________________________________

Resolution No. or Document Name___Resolution 20-018.A____

Location of Resolution or Document:__Office of the City Clerk, 625 S College Ave, College Place WA _____

Project(s) Number(s), and Name(s) 20-1360 D

This resolution/authorization authorizes the person(s) identified below (in Section 2) to act as the authorized representative/agent on behalf of our organization and to legally bind our organization with respect to the above Project(s) for which we seek grant funding assistance managed through the Recreation and Conservation Office (Office).

WHEREAS, grant assistance is requested by our organization to aid in financing the cost of the Project(s) referenced above;

NOW, THEREFORE, BE IT RESOLVED that:

1. Our organization has applied for or intends to apply for funding assistance managed by the Office for the above "Project(s)."

2. Our organization authorizes the following persons or persons holding specified titles/positions (and subsequent holders of those titles/positions) to execute the following documents binding our organization on the above projects:

Grant Document	Name of Signatory or Title of Person Authorized to Sign
Grant application (submission thereof)	Michael Rizzitiello
Project contact (day-to-day administering of the grant and communicating with the RCO)	Michael RIzzitiello
RCO Grant Agreement (Agreement)	Michael Rizzitiello
Agreement amendments	Michael Rizzitiello

Authorizing property and real estate documents (Notice of Grant, Deed of Right or Assignment of Rights if applicable). These are items that are typical recorded on the property with the county.	Michael Rizzitiello

The above persons are considered an "authorized representative(s)/agent(s)" for purposes of the documents indicated. Our organization shall comply with a request from the RCO to provide documentation of persons who may be authorized to execute documents related to the grant.

3. Our organization has reviewed the sample RCO Grant Agreement on the Recreation and Conservation Office's WEB SITE at: https://rco.wa.gov/wp-content/uploads/2019/06/SampleProjAgreement.pdf. We understand and acknowledge that if offered an agreement to sign in the future, it will contain an indemnification and legal venue stipulation and other terms and conditions substantially in the form contained in the sample Agreement and that such terms and conditions of any signed Agreement shall be legally binding on the sponsor if our representative/agent enters into an Agreement on our behalf. The Office reserves the right to revise the Agreement prior to execution.

4. Our organization acknowledges and warrants, after conferring with its legal counsel, that its authorized representative(s)/agent(s) have full legal authority to act and sign on behalf of the organization for their assigned role/document.

5. Grant assistance is contingent on a signed Agreement. Entering into any Agreement with the Office is purely voluntary on our part.

6. Our organization understands that grant policies and requirements vary depending on the grant program applied to, the grant program and source of funding in the Agreement, the characteristics of the project, and the characteristics of our organization.

7. Our organization further understands that prior to our authorized representative(s)/agent(s) executing any of the documents listed above, the RCO may make revisions to its sample Agreement and that such revisions could include the indemnification and the legal venue stipulation. Our organization accepts the legal obligation that we shall, prior to execution of the Agreement(s), confer with our authorized representative(s)/agent(s) as to any revisions to the project Agreement from that of the sample Agreement. We also acknowledge and accept that if our authorized representative(s)/agent(s) executes the Agreement(s) with any such revisions, all terms and conditions of the executed Agreement shall be conclusively deemed to be executed with our authorization.

8. Any grant assistance received will be used for only direct eligible and allowable costs that are reasonable and necessary to implement the project(s) referenced above.

9. [for Recreation and Conservation Funding Board Grant Programs Only] If match is required for the grant, we understand our organization must certify the availability of match at least one month before

funding approval. In addition, our organization understands it is responsible for supporting all non-cash matching share commitments to this project should they not materialize.

10. Our organization acknowledges that if it receives grant funds managed by the Office, the Office will pay us on only a reimbursement basis. We understand reimbursement basis means that we will only request payment from the Office after we incur grant eligible and allowable costs and pay them. The Office may also determine an amount of retainage and hold that amount until all project deliverables, grant reports, or other responsibilities are complete.

11. [for Acquisition Projects Only] Our organization acknowledges that any property acquired with grant assistance must be dedicated for the purposes of the grant in perpetuity unless otherwise agreed to in writing by our organization and the Office. We agree to dedicate the property in a signed "Deed of Right" for fee acquisitions, or an "Assignment of Rights" for other than fee acquisitions (which documents will be based upon the Office's standard versions of those documents), to be recorded on the title of the property with the county auditor. Our organization acknowledges that any property acquired in fee title must be immediately made available to the public unless otherwise provided for in policy, the Agreement, or authorized in writing by the Office Director.

12. [for Development, Renovation, Enhancement, and Restoration Projects Only–<u>If our organization owns the project property</u>] Our organization acknowledges that any property owned by our organization that is developed, renovated, enhanced, or restored with grant assistance must be dedicated for the purpose of the grant in perpetuity unless otherwise allowed by grant program policy, or Office in writing and per the Agreement or an amendment thereto.

13. [for Development, Renovation, Enhancement, and Restoration Projects Only–<u>If your organization DOES NOT own the property</u>] Our organization acknowledges that any property not owned by our organization that is developed, renovated, enhanced, or restored with grant assistance must be dedicated for the purpose of the grant as required by grant program policies unless otherwise provided for per the Agreement or an amendment thereto.

14. [Only for Projects located in Water Resources Inventory Areas 1-19 that are applying for funds from the Critical Habitat, Natural Areas, State Lands Restoration and Enhancement, Riparian Protection, or Urban Wildlife Habitat grant categories; Aquatic Lands Enhancement Account; or the Puget Sound Acquisition and Restoration program, or a Salmon Recovery Funding Board approved grant] Our organization certifies the following: the Project does not conflict with the Puget Sound Action Agenda developed by the Puget Sound Partnership under RCW 90.71.310.

15. This resolution/authorization is deemed to be part of the formal grant application to the Office.

16. Our organization warrants and certifies that this resolution/authorization was properly and lawfully adopted following the requirements of our organization and applicable laws and policies and that our organization has full legal authority to commit our organization to the warranties, certifications, promises and obligations set forth herein.

This resolution/authorization is signed and approved on behalf of the resolving body of our organization by the following authorized member(s):

Signed ____

Title: __________________Mayor_________________ Date ________

On File at:____

Washington State Attorney General's Office

Approved as to form ____________________________________2/13/2020__________________

Assistant Attorney General *Date*

You may reproduce the above language in your own format; however, text may not change.

PASSED by the City Council of the City of College Place, Washington, this 12th day of May, 2020.

Attest:

Norma L. Hernández, Mayor

Lisa R. Neissl, CMC

City Clerk

Applicant Resolution/Authorization

Organization Name (sponsor) ____City of College Place, Washington_____________________________________

Resolution No. or Document Name___Resolution 20-018.A____

Location of Resolution or Document:_Office of the City Clerk, 625 S College Ave, College Place WA________

Project(s) Number(s), and Name(s) 20-1360 D

This resolution/authorization authorizes the person(s) identified below (in Section 2) to act as the authorized representative/agent on behalf of our organization and to legally bind our organization with respect to the above Project(s) for which we seek grant funding assistance managed through the Recreation and Conservation Office (Office).

WHEREAS, grant assistance is requested by our organization to aid in financing the cost of the Project(s) referenced above;

NOW, THEREFORE, BE IT RESOLVED that:

1. Our organization has applied for or intends to apply for funding assistance managed by the Office for the above "Project(s)."

2. Our organization authorizes the following persons or persons holding specified titles/positions (and subsequent holders of those titles/positions) to execute the following documents binding our organization on the above projects:

Grant Document	Name of Signatory or Title of Person Authorized to Sign
Grant application (submission thereof)	Michael Rizzitiello
Project contact (day-to-day administering of the grant and communicating with the RCO)	Michael RIzzitiello
RCO Grant Agreement (Agreement)	Michael Rizzitiello
Agreement amendments	Michael Rizzitiello
Authorizing property and real estate documents (Notice of Grant, Deed of Right or Assignment of Rights if applicable). These are items that are typical recorded on the property with the county.	Michael Rizzitiello

The above persons are considered an "authorized representative(s)/agent(s)" for purposes of the documents indicated. Our organization shall comply with a request from the RCO to provide documentation of persons who may be authorized to execute documents related to the grant.

3. Our organization has reviewed the sample RCO Grant Agreement on the Recreation and Conservation Office's WEB SITE at: https://rco.wa.gov/wp-content/uploads/2019/06/SampleProjAgreement.pdf. We understand and acknowledge that if offered an agreement to sign in the future, it will contain an indemnification and legal venue stipulation and other terms and conditions substantially in the form contained in the sample Agreement and that such terms and conditions of any signed Agreement shall be legally binding on the sponsor if our representative/agent enters into an Agreement on our behalf. The Office reserves the right to revise the Agreement prior to execution.

4. Our organization acknowledges and warrants, after conferring with its legal counsel, that its authorized representative(s)/agent(s) have full legal authority to act and sign on behalf of the organization for their assigned role/document.

5. Grant assistance is contingent on a signed Agreement. Entering into any Agreement with the Office is purely voluntary on our part.

6. Our organization understands that grant policies and requirements vary depending on the grant program applied to, the grant program and source of funding in the Agreement, the characteristics of the project, and the characteristics of our organization.

7. Our organization further understands that prior to our authorized representative(s)/agent(s) executing any of the documents listed above, the RCO may make revisions to its sample Agreement and that such revisions could include the indemnification and the legal venue stipulation. Our organization accepts the legal obligation that we shall, prior to execution of the Agreement(s), confer with our authorized representative(s)/agent(s) as to any revisions to the project Agreement from that of the sample Agreement. We also acknowledge and accept that if our authorized representative(s)/agent(s) executes the Agreement(s) with any such revisions, all terms and conditions of the executed Agreement shall be conclusively deemed to be executed with our authorization.

8. Any grant assistance received will be used for only direct eligible and allowable costs that are reasonable and necessary to implement the project(s) referenced above.

9. [for Recreation and Conservation Funding Board Grant Programs Only] If match is required for the grant, we understand our organization must certify the availability of match at least one month before funding approval. In addition, our organization understands it is responsible for supporting all non-cash matching share commitments to this project should they not materialize.

10. Our organization acknowledges that if it receives grant funds managed by the Office, the Office will pay us on only a reimbursement basis. We understand reimbursement basis means that we will only request payment from the Office after we incur grant eligible and allowable costs and pay them. The Office may also determine an amount of retainage and hold that amount until all project deliverables, grant reports, or other responsibilities are complete.

11. [for Acquisition Projects Only] Our organization acknowledges that any property acquired with grant assistance must be dedicated for the purposes of the grant in perpetuity unless otherwise agreed to in writing by our organization and the Office. We agree to dedicate the property in a signed "Deed of

Right" for fee acquisitions, or an "Assignment of Rights" for other than fee acquisitions (which documents will be based upon the Office's standard versions of those documents), to be recorded on the title of the property with the county auditor. Our organization acknowledges that any property acquired in fee title must be immediately made available to the public unless otherwise provided for in policy, the Agreement, or authorized in writing by the Office Director.

12. [for Development, Renovation, Enhancement, and Restoration Projects Only–If our organization owns the project property] Our organization acknowledges that any property owned by our organization that is developed, renovated, enhanced, or restored with grant assistance must be dedicated for the purpose of the grant in perpetuity unless otherwise allowed by grant program policy, or Office in writing and per the Agreement or an amendment thereto.

13. [for Development, Renovation, Enhancement, and Restoration Projects Only–If your organization DOES NOT own the property] Our organization acknowledges that any property not owned by our organization that is developed, renovated, enhanced, or restored with grant assistance must be dedicated for the purpose of the grant as required by grant program policies unless otherwise provided for per the Agreement or an amendment thereto.

14. [Only for Projects located in Water Resources Inventory Areas 1-19 that are applying for funds from the Critical Habitat, Natural Areas, State Lands Restoration and Enhancement, Riparian Protection, or Urban Wildlife Habitat grant categories; Aquatic Lands Enhancement Account; or the Puget Sound Acquisition and Restoration program, or a Salmon Recovery Funding Board approved grant] Our organization certifies the following: the Project does not conflict with the Puget Sound Action Agenda developed by the Puget Sound Partnership under RCW 90.71.310.

15. This resolution/authorization is deemed to be part of the formal grant application to the Office.

16. Our organization warrants and certifies that this resolution/authorization was properly and lawfully adopted following the requirements of our organization and applicable laws and policies and that our organization has full legal authority to commit our organization to the warranties, certifications, promises and obligations set forth herein.

This resolution/authorization is signed and approved on behalf of the resolving body of our organization by the following authorized member(s):

Signed ______________________________

Title: __________Mayor__________ Date 05-12-2020______________

On File at:______________________________

Washington State Attorney General's Office

Approved as to form Bron Taller______________ 2/13/2020__________

Assistant Attorney General *Date*

You may reproduce the above language in your own format; however, text may not change.

Resolution No. 20-018.A_RCO_YAF_Lions_Park_Softball_Field_Grant_Support_2020-05-12

Applicant Resolution/Authorization

Organization Name (sponsor) City of College Place, WA

Location of Resolution or Document:__Office of the City Clerk, 625 S College Ave, College Place, WA___________

Project(s) Number(s), and Name(s) 20-1743 DEV, Lions Park Splash Pad & Park Improvements

This resolution/authorization authorizes the person(s) identified below (in Section 2) to act as the authorized representative/agent on behalf of our organization and to legally bind our organization with respect to the above Project(s) for which we seek grant funding assistance managed through the Recreation and Conservation Office (Office).

WHEREAS, grant assistance is requested by our organization to aid in financing the cost of the Project(s) referenced above;

NOW, THEREFORE, BE IT RESOLVED that:

1. Our organization has applied for or intends to apply for funding assistance managed by the Office for the above "Project(s)."

2. Our organization authorizes the following persons or persons holding specified titles/positions (and subsequent holders of those titles/positions) to execute the following documents binding our organization on the above projects:

Grant Document	Name of Signatory or Title of Person Authorized to Sign
Grant application (submission thereof)	Michael Rizzitiello, City Administrator Jonathan Rickard, Community Development Director
Project contact (day-to-day administering of the grant and communicating with the RCO)	Jonathan Rickard, Community Development Director
RCO Grant Agreement (Agreement)	Michael Rizzitiello, City Administrator
Agreement amendments	Michael Rizzitiello, City Administrator
Authorizing property and real estate documents (Notice of Grant, Deed of Right or Assignment of Rights if applicable). These are	Michael Rizzitiello, City Administrator

items that are typical recorded on the property with the county.	

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7. Our organization further understands that prior to our authorized representative(s)/agent(s) executing any of the documents listed above, the RCO may make revisions to its sample Agreement and that such revisions could include the indemnification and the legal venue stipulation. Our organization accepts the legal obligation that we shall, prior to execution of the Agreement(s), confer with our authorized representative(s)/agent(s) as to any revisions to the project Agreement from that of the sample Agreement. We also acknowledge and accept that if our authorized representative(s)/agent(s) executes the Agreement(s) with any such revisions, all terms and conditions of the executed Agreement shall be conclusively deemed to be executed with our authorization.

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9. [for Recreation and Conservation Funding Board Grant Programs Only] If match is required for the grant, we understand our organization must certify the availability of match at least one month before funding approval. In addition, our organization understands it is

responsible for supporting all non-cash matching share commitments to this project should they not materialize.

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12. [for Development, Renovation, Enhancement, and Restoration Projects Only–If our organization owns the project property] Our organization acknowledges that any property owned by our organization that is developed, renovated, enhanced, or restored with grant assistance must be dedicated for the purpose of the grant in perpetuity unless otherwise allowed by grant program policy, or Office in writing and per the Agreement or an amendment thereto.

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14. [Only for Projects located in Water Resources Inventory Areas 1-19 that are applying for funds from the Critical Habitat, Natural Areas, State Lands Restoration and Enhancement, Riparian Protection, or Urban Wildlife Habitat grant categories; Aquatic Lands Enhancement Account; or the Puget Sound Acquisition and Restoration program, or a Salmon Recovery Funding Board approved grant] Our organization certifies the following: the Project does not conflict with the Puget Sound Action Agenda developed by the Puget Sound Partnership under RCW 90.71.310.

15. This resolution/authorization is deemed to be part of the formal grant application to the Office.

16. Our organization warrants and certifies that this resolution/authorization was properly and lawfully adopted following the requirements of our organization and applicable laws and

policies and that our organization has full legal authority to commit our organization to the warranties, certifications, promises and obligations set forth herein.

This resolution/authorization is signed and approved on behalf of the resolving body of our organization by the following authorized member(s):

Signed ____

Title __________Mayor______________________Date 05-12-2020 ____________________________

On File at:____

Washington State Attorney General's Office

Approved as to form ___________________________ 2/13/2020___________________
Assistant Attorney General *Date*

You may reproduce the above language in your own format; however, text may not change.

Walla Walla Valley Microenterprise Assistance Program

The economic opportunity grant request is to provide State CDBG grant funds to sponsor up to twelve seats in the Walla Walla Valley Microbusiness Assistance (MBA) Program for residents of the City of College Place that reside in Census Tract 9203 block groups 2 and 3. The City out of its current expense fund already sponsors two seats in this program per fiscal year. This program allows individuals to complete required hours of business training or other technical assistance such as credit counseling, financial literacy, and tax preparation. Also, participants submit a business plan. They also create Individual Development Accounts (IDA) matched-savings grants that operate on an 8:1 match ratio. For every dollar a participant saves will be matched with $8 in grant money up to $4,000. For additional information:

- City of Walla Walla MBA Program Website: https://www.wallawallawa.gov/government/support-services/community-development-block-grant/micro-business-assistance
- MercyCorps NW Program Website: https://www.mercycorpsnw.org/business/loans/wallawalla-ida/

Prospective Participant Program Service Area Map

Please direct questions and concerns to: Mr. Mike Rizzitiello – City Administrator, College Place City Hall – 625 S. College Ave, Phone: (509)-394-8506, Email: mrizzitiello@cpwa.us

Walla Walla Micro-Business Assistance Program

The MBA Program provides training, support, and funding through an initial grant and/or micro-loans to allow fledgling businesses to grow and flourish.

Applications for the 2020 Program opened on Jan. 6 and will be accepted until 5 p.m. on Feb. 18.

Click here for the 2020 MBA Business Directory.

Información para Solicitud

Informacion general

Solicitud en línea

Solicitud para imprimir

Application Information

General information

Online Application

Printable Application

Programa de asistencia a empresas pequeñas

from **City of Walla Walla**

10:25

Micro-Business Assistance Program

from **City of Walla Walla**

11:08

What is the Individual Development Account (IDA)?

1. An IDA is a special savings vehicle that helps those with limited financial resources build assets, gain valuable training, and enter the financial mainstream.
2. The MCNW IDA match savings program operates on a 8:1 match ratio. Every $1 a participant saves is matched with $8 in grant money.
3. The savings goal for all participants is $500, matched with $4,000 in grant money, for a total of $4,500.

Commonly asked questions regarding IDA eligibility

1. **Does my partner's or spouse's income count?**
   Yes, we look at household income. This includes domestic partnerships, live-in partners, and dependents. Roommates do not count toward household income.
2. **What sort of income counts?**
   Earned and unearned sources of income or benefits count toward eligibility
3. **Does credit history affect my eligibility for the IDA program?**
   No

4. **Can both my spouse and I get an IDA grant, if our businesses are different?**
   Yes, both spouses can enroll in the program as long as they have separate businesses.
5. **What can I use the money for?**
   IDA funds are prioritized for hard asset purchases, meaning equipment and machinery. The goal is to invest in long-term business assets that will increase your capacity or help you operate more effectively and efficiently. Up to 25% of funds can be used marketing such as website design, signage or professional branding. Vehicle purchases are approved on a case by case basis if it is their primary asset purchase (delivery business, taxi, food truck, and farming vehicles).
6. **What if I already bought my equipment – can I reimburse myself?**
   No. The IDA program does not pay off pre-existing debt or reimburse you for any purchases made prior to completion of the program. You will have four (4) months to disburse all funds.
7. **Do I have to complete a business plan?**
   Yes –a business plan is part of the IDA program requirements.
8. **Do we have to give Mercy Corps access to our savings account?**
   A custodial bank account with a partner bank will be set up in Mercy Corps Northwest's and your name so we can track your monthly savings. You will not have permission to access your account without our written permission. If for any reason you do not finish the program, MCNW will always sign off for you to access your funds. MCNW never touches your savings.
9. **Do I have to pay taxes on my IDA grant funds?**
   No, in fact you are able to receive a credit.

What is involved in the business training and education components?

A six-week, 18-hour course that covers a variety of topics aimed at those wanting to expand or start a business.

1. Business and financial terms
2. Business registration, licensing, and taxes
3. Credit counseling
4. Marketing strategies
5. Developing a business plan

Press

June 23, 2019 - Micro-business program expands, starts anew

May 3, 2019 - Yes, Micro-Business Program has great potential

May 1, 2019 - Micro-Business Program has great potential

April 28, 2019 - First graduates emerge from Micro-Business program

Dec. 2, 2018 - Micro-Business Assistance Program helps budding local businesses grow

Sponsors

Thank you to all of our partners who have made this program possible.

https://www.union-bulletin.com/opinion/editorials/micro-business-program-has-great-potential/article_93ed0a12-6c3d-11e9-be6a-6f7664bb36ac.html

Micro-Business Program has great potential

The program provides local entrepreneurs cash and knowledge to help grow their businesses.

Editorial Board
May 1, 2019

Just as a small amount of dry kindling can be used to start a huge fire, a small amount of capital — let's say $4,000 — can be used to grow a business. But it first has to be ignited.

And that's the basic premise behind the new Micro-Business Assistance Program in the Walla Walla Valley.

This program, which had its first group of participants graduate last month, has the potential to help many businesses grow in this Valley.

The Micro-Business Assistance Program was created by Mercy Corps Northwest, a Portland-based nonprofit that recently opened an office in Walla Walla in the same building as the Walla Walla Valley Chamber of Commerce.

Participants in the program attend one day of business training each week for six week. There they learn more about finance, marketing, business strategy and credit building on the way to the final step before graduation: building a business plan.

They will also use Individual Development Accounts as a way to save. Every $1 saved in an account is then matched by $8 in grant money. If participant save up to $500, it will be matched by $4,000 from the program to be used as investment in their business.

The dozen graduates of the program are essentially investing in themselves.

“This is the first step toward your future where you control your own destiny,” said Baker Boyer President and CEO Mark Kajita, the keynote speaker at the recent graduation ceremony.

The program is designed for entrepreneurs who might not be eligible for traditional business loans. Mercy Corps works with local businesses and government agencies to raise capital for the effort.

The initial program budget is just under $120,000 and is provided by a city of Walla Walla Community Development Block Grant, Port of Walla Walla, College Place, Banner Bank, Baker Boyer Bank, Community Bank, HAPO Community Credit Union, Walla Walla Community College and Walla Walla Valley Chamber of Commerce.

“One thing we see in Walla Walla that we don’t see anywhere else is this buzz to work together,” said Mercy Corps Northwest Executive Director Lynn Renken.

When enthusiasm and cash come together it can be the perfect recipe to get a small business growing. When business knowledge is added, things can really take off.

This new program to Walla Walla has the potential to help some local businesses become roaring successes.

Editorials are the opinion of the Union-Bulletin's Editorial Board. The board is composed of Brian Hunt, Rick Eskil, James Blethen and Alasdair Stewart

Editorial Board

City of College Place, Washington
RESOLUTION NO. 20-XXX

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON REGARDING A COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) – GENERAL PURPOSE GRANT APPLICATION FOR THE WALLA WALLA VALLEY MICROENTERPRISE ASSISTANCE PROGRAM

WHEREAS, City of College Place, Washington is authorized to apply to the state Department of Commerce for a Community Development Block Grant (CDBG); and

WHEREAS, City of College Place, Washington has identified a community development and housing priority need for which to seek CDBG funding; and

WHEREAS, it is necessary certain conditions be met to receive CDBG funds;

NOW, THEREFORE, be it resolved that the City of College Place, Washington authorizes submission of this CDBG application to the state Department of Commerce to request $ *$120,000* to fund twelve (12) seats within the MercyCorpsNW/City of Walla Walla Walla Walla Valley Microenterprise Assistance Program for City of College Place residents residing within Census Block Groups #9203-2 and #9203-3, it:

Will comply with applicable provisions of Title I of the Housing and Community Development Act of 1974, as amended, and other applicable state and federal laws;

Has provided and will provide opportunities for citizen participation that satisfy the CDBG requirements of 24 CFR 570.486;

Will not use assessments against properties owned and occupied by low- and moderate-income persons or charge user fees to recover the capital costs of CDBG-funded public improvements from low- and moderate-income owner-occupants;

Has established or will establish a plan to minimize displacement as a result of activities assisted with CDBG funds; and assist persons actually displaced as a result of such activities, as provided in the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended;

Has adopted or will adopt a policy(s) to reduce greenhouse gas emissions in accordance with RCW 70.235.070 and certifies this project will adhere to this policy(s);

Will conduct and administer its program in conformance with Title VI of the Civil Rights Act of 1964 and the Fair Housing Act; and will affirmatively further fair housing (Title VIII of the Civil Rights Act of 1968); and

Has adopted (or will adopt) and enforce a policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in nonviolent civil rights demonstrations; and has adopted (or will adopt) and implement a policy of enforcing applicable state and local laws against physically barring entrance to or exit from a facility or location that is the subject of such nonviolent civil rights demonstration within its jurisdiction, in accordance with Section 104(1) of the Title I of the Housing and Community Development Act or 1974, as amended; and

City of College Place, Washington designates Mr. Mike Rizzitiello – City Administrator as the authorized representative to act in all official matters in connection with this application and City of College Place's participation in the State of Washington CDBG Program.

Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this __ day of ___________, 20__.

Attest:

Norma L. Hernández, Mayor

Lisa R. Neissl, CMC
City Clerk

Resolution with Certifications of Compliance Instructions

The applicant's local legislative body must pass a resolution authorizing the chief administrative official to submit the CDBG application to the state Department of Commerce and certifying compliance with state and federal laws and specific program requirements. For the current CDBG contract terms and conditions contact CDBG staff.

Download this resolution from the *Library Tab* and insert the local and project specific information as indicated. This resolution may be reformatted to meet the local government's requirements for official resolutions. Do not change the wording of the clauses without prior approval from the CDBG staff.

Amount Requested
The CDBG amount you list in the resolution must not be less than the actual CDBG amount requested in the application budget. It is recommended this resolution be adopted after the CDBG amount to be requested is finalized.

Greenhouse Gas Emission Policy
Competitive state infrastructure funding programs must take into consideration the reduction of Greenhouse emissions in the selection process (RCW 70.235.070). An example Greenhouse Gas Emissions Reduction Policy is located on the CDBG website under Guidance Materials.

> Projects that are **not capital construction** can choose to take out this greenhouse gas emission clause from the certifications template: "Has adopted or will adopt a policy(s) to reduce greenhouse gas emissions in accordance with RCW 70.235.070 and certifies this project will adhere to this policy(s)."

Designated Applicant Representative
Along with the chief administrative official, the resolution can designate another authorized representative of the applicant jurisdiction to act in all official matters in connection with this CDBG application.

Signature
The resolution must be signed by the authorized chief administrative official and the signed copy must be uploaded with the application. The chief administrative official is the mayor, county commission chair, county administrator or city manager.

Next Steps if Funded
If funded, Commerce will collect the following documents prior to executing a CDBG contract:

1. Residential Anti-Displacement and Relocation Assistance Plan
2. Excessive Force Policy
3. Greenhouse Gas Emissions Reduction Policy (if applicable)

Samples of these documents are available on the CDBG website or upon request.

A resolution that references a project other than the one proposed in this application will not be accepted. Using a version of the Certifications of Compliance from a prior year CDBG application may not be accepted, since new clauses may have been added to this current version that apply to the proposed project.

If submitting multiple applications (i.e., construction **and** planning) a separate Resolution with Certifications is required for each application/grant type.