Electronic City Council Meeting (Tuesday, June 23, 2020)
Generated by Lisa Neissl on Tuesday, June 23, 2020

PRESENT:

Mayor – Via Web	Norma L. Hernández
Council Members – Via Web	Jerry Bobbitt, Michael Cleveland, Loren Peterson, Melodie Selby, Heather Schermann, Byron Trop
Council Members – Via Phone	Marge Nyhagen,
City Attorney – Via Web	Rea Culwell
Staff – Via Web	Administrator, Mike Rizzitiello; Public Works Director, Paul Hartwig; City Engineer, Robert Gordon; Police Chief, Troy Tomaras; City Clerk, Lisa Neissl; Deputy City Clerk, Carolyn Holm

1. Opening Items.
Information: 1.01 Council Reference Materials
Procedural: 1.02 Call To Order
Mayor Hernández called the meeting to order at 7:01 PM

Procedural: 1.03 Pledge of Allegiance
Procedural: 1.04 Moment of Silence for Reflection / Invocation - Any City Employee or Elected Official; delivering the invocation, does so in his/her capacity as a private citizen, and not in his/her official position as a city employee/elected city official.

Information: 1.05 Public Comment Procedure for Virtual Meetings - Council meetings are primarily structured to permit Council Members to arrive at the decisions necessary to govern the City.
The City Clerk noted that no one had submitted comments in writing or contacted to make arrangements for telephone or video comments.

2. Consent Agenda.
Action (Consent): 2.01 AB 20118 - Approve Agenda for June 23, 2020
Action (Consent), Minutes: 2.02 AB 20119 - Approve Council Minutes from June 9, 2020
Action (Consent): 2.03 AB 20120 - Check Register and Financials for May 2020
Action (Consent): 2.04 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Council Member Schermann made a motion to approve the consent agenda. Second by Council Member Trop and the motion passed 7-0.

3. Presentations.
Discussion, Information: 3.01 AB 20121 - Library Update
Rhonda Gould of the Walla Walla Rural Library gave an update on the progress of setting up the branch in College Place at the Meadowbrook Plaza.

4. Public Hearings.
Procedural: 4.01 Virtual Public Hearing Procedure for Public Testimony
Discussion, Information: 4.02 AB 20116 - 6-year Transportation Improvement Plan -
Mr. Gordon reviewed the 6-Year Transportation Improvement Plan.

Mayor Hernández opened the public hearing at 7:19 PM (Note, as the meeting was virtual, the City advertised in the public notice as well as on the city website and the meeting agenda packet how anyone interested in submitting testimony could do so either in writing or in person by virtual meeting or telephone.)

Testimony: The City Clerk noted that no one had submitted testimony in writing or contacted to make arrangements for telephone or video testimony.

Council Member Nyhagen made a motion to close the public hearing at 7:20 PM. Second by Council Member Trop and the motion passed 7-0.

5. Action Items.

Action: 5.01 AB 20116 - 6-year Transportation Improvement Plan -
Mr. Gordon explained the requirements by the State to submit the plan each year, and requested that Council approve the plan as presented.

Council Member Trop made a motion to approve Resolution No. 20-025 adopting the City's 2021 - 2026 Six-year Transportation Improvement Plan (TIP). Second by Council Member Selby and the motion passed 7-0.

Action: 5.02 AB 20117 - Electronic Signature Policy -
Ms. Culwell spoke about a couple of changes that were made to the policy since the presentation at the last meeting.
Discussion ensued.

Council Member Schermann made a motion to approve Resolution No. 20-026 implementing an electronic signature policy for the City of College Place. Second by Council Member Bobbitt and the motion passed 7-0.

Action: 5.03 AB 20122 - Purchase of Screw Conveyor Screen at WWTP -
Mr. Hartwig informed Council about an issue at the Wastewater Treatment Plant. A screw conveyor was broken due to a large amount of "flushable" wipes becoming entangled in it. He noted that although the wipes are advertised as flushable, they do not break down like toilet paper and therefore, cause damage to equipment at both the lift stations and treatment plant. The part was ordered as an emergency expense due to the time delay on getting it to us after ordering. Staff has to go through a manual process twice a day until the part arrives and is installed. This is a request for approval after the fact.
Discussion ensued.

Council Member Selby made a motion to approve purchase of Screw Conveyor Screen from Parkson Corporation for an amount not to exceed $40,000. Second by Council Member Peterson and the motion passed 7-0.

Action: 5.04 AB 20123 - Acceptance of Community Economic Revitalization Board (CERB) initial offer of Financial Aid for the Southwest Sewer Trunk Line & Lift Station project -
Mr. Rizzitiello requested authorization to accept the financial aid offer that is a combination loan/grant for funds toward construction of the southwest sewer trunk line & lift station project. He spoke about the various funding options for this project.
Discussion ensued.

Council Member Cleveland made a motion to approve Resolution No. 20-027 which accepts the CERB initial offer of Financial Aid for the Southwest Sewer Trunk Line & Lift Station project. Second by Council Member Schermann and the motion passed 7-0.

Action: 5.05 AB 20124 - WSDOT Pedestrian & Bicycle Grant: 12th & Larch Intersection Reconstruction -
Mr. Rizzitiello requested approval to submit a grant application to the Washington State Department of Transportation for a Pedestrian & Bicycle Grant to reconstruct the 12th & Larch intersection.
Discussion ensued regarding previous intersection study results and the best route for reconstruction.

Council Member Peterson made a motion to approve Resolution No. 20-028 which authorizes City Council Support of a grant application into the Washington State Department of Transportation (WSDOT) Pedestrian & Bicycle Grant Program to fund reconstruction of the 12th & Larch intersection. Second by Council Member Schermann and after some additional discussion, the motion passed 7-0.

Action: 5.06 AB 20125 - WSDOT Pedestrian & Bicycle Grant: College Place Post Office Reconstruction -

Mr. Rizzitiello informed Council that he would also like to submit a grant application to WSDOT Pedestrian & Bicycle Grant Program to reconstruct the crosswalk on College Avenue at the Post Office.
Discussion ensued.

> **Council Member Trop made a motion to approve Resolution No. 20-029 which authorizes City Council Support of a grant application into the Washington State Department of Transportation (WSDOT) Pedestrian & Bicycle Grant Program to fund improvements to the crosswalk in front of the College Place Post Office located at 500 S. College Avenue. Second by Council Member Nyhagen and the motion passed 7-0.**

Action: 5.07 AB 20126 - WSDOT Safe Routes to School Grant Program Resolution of Support: Safewalk College Place -
Mr. Rizzitiello requested authority to submit a grant application to do final engineering construct the sidewalks identified and partially designed for with a prior grant received from the Washington State Transportation Commission.

> **Council Member Schermann made a motion to approve Resolution No. 20-030 which supports a Washington State Department of Transportation (WSDOT) Safe Routes to School Grant Application for the Safewalk College Place Project. Second by Council Member Cleveland and the motion passed 7-0.**

6. Administrative Reports.
Discussion, Information: 6.01 AB 20127 - Discussion of Creating a Diversity and Inclusion Advisory Board -
Mr. Rizzitiello spoke to Council about the need to establish a new commission regarding diversity and inclusion.
Discussion ensued and the consensus was to bring this to the July workshop for additional discussion prior to action at the next regular meeting.

7. Informational Reports. - The following reports were included in the packet for review.
Information: 7.01 CPPD Monthly Report
Information: 7.02 Community Development Department Monthly Report
Information: 7.03 Public Works/Water Department Monthly Report

8. Executive Session-None.

9. Closing Items.
Action: 9.01 Adjournments

> **Council Member Peterson made a motion to adjourn the meeting at 8:24 PM. Second by Council member Schermann and, with no objection, the meeting adjourned.**

Approved:

Norma L. Hernandez

Norma L. Hernández – Mayor

Attest:

Lisa R. Neissl

Lisa R. Neissl – City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred June 23, 2020. Further detail may be obtained by reviewing the actual audio recording made during this session.